

July 9<sup>th</sup> / 30

## Minutes of Monthly Executive and Director's Meetings

The regular Monthly Meeting of the W.I. was held on the above date in the Institute rooms Mrs Litchfield presided.

There were nine members and two visitors present.

The meeting was opened by singing the Institute Ode, followed by the Lord's prayer.

Moved by Mrs McNally seconded by Mrs Mainhood that the Secretary send Mrs Hunter a registered letter, giving her five days to settle unpaid bills, stating that legal steps would be taken after this time, also for her to sign papers sent to her by the bank for the release of vouchers.

In the event of Mrs Hunter not replying to the above, Mrs W. E. Brown and Mrs LeTuyer are to see Mrs Hunter. carried

Moved by Mrs W. E. Brown, seconded by Mrs J. L. Hanes, that Mrs W. E. Brown get the two checks cashed and pay the store bills, Forester, and Mrs Victor Clark for Keeping the Speaker.

Moved by Mrs McNally sec. by Mrs Mainhood that Secretary pay Mrs Bird £150 for federation fees. Moved by Mrs W. E. Brown, seconded