

This is an
Official Women's Institute Document

Attention: All Officers
(and/or their family member or solicitors)

of the Northwood Area
Branch, District or Area

On this day Oct 2nd 2010 you, Sheila
(Date) (Name) Gormeau

have taken the position of Tweedsmuir History Curator
(Office Held)

As you are aware, you will receive "special books" necessary for your duties which are owned by your Branch (District). These may include: *Minute, Financial, Tweedsmuir Books and Materials, etc.*

Upon completion of your term (or should you be unable to continue in your office), all these books etc. must be released immediately - so that they may be passed on to your successor.

Special Note To Family Members (Solicitor):

This document is to be placed (in full view) with said materials. Upon finding it please contact:

(Name) or (Phone)

(Name) (Phone)

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