



ONTARIO

DEPARTMENT OF AGRICULTURE
INSTITUTES BRANCH

Toronto, September 26th, 1921

Mrs. Bici,

Kearney, Ont.

Dear Madam,-

We are pleased to note the organization of a branch of the Institutes in your locality, and that you have been appointed secretary of the same.

We have pleasure in sending you, under separate cover, a branch minute book, in which to keep the records of your Institute, also forms upon which to report to the district secretary for South Parry Sound, Mrs. L. McArthur, Burks Falls, Ont. Kindly send to her, if you have not already done so, a list of your paid members. You will also please send to her each month, a report of the meeting held that month, and a list of any additional members you may have received. Mrs. McArthur will make a record of the same, and send the necessary information to this office.

We regret that our supply of the Institute Hand Book is exhausted, and until a new edition is issued, we cannot send you a copy. In the meantime, we are sending you a few suggestions on Programme Planning, which we trust may be helpful to you in planning the work of the Institute.