
Structure Impact

Members

- voting card privileges (every member votes)

Branches

- officer title change based on Provincial

District

- nominees for Provincial Advisory Council (PAC) election
- nominees for Provincial Advisory Council Alternate
- officer title change based on Provincial

Subdivision

- elect PAC and PAC Alternate

Area

- that Area Conventions be similar to FWIO Conferences with a balanced educational format with demonstrations, speakers, workshops, entertainment and social activities
- that the business portion of the meeting include resolutions and election of the PAC, PAC Alternate, Provincial President-Elect nominee and the Area Convention Committee
- that the Area Convention Committee consist of:
 - Past Convention Chair
 - Convention Chair (from host Subdivision or District)
 - Vice Convention Chair (from next host in turn)
 - Area Secretary and/or Treasurer and/or Registrar
 - Sub-committees as needed
- duties of the Area Convention Committee to include:
 - prepare, distribute and follow an agenda
 - arrange for venue, meals and accommodation
 - arrange for and set programs
 - convention to be self-sustaining
 - arrange other Area functions as deemed necessary
- programs to include local reports, competitions, scholarships, fund raising activities, displays of Tweedsmuir Histories, and displays from the Erland (Lee) Museum Home and the Adelaide Hunter Hoodless Homestead, and others to meet the needs of the members
- delegates to convention include
 - one from each Branch
 - two from each District (PAC from her District) (delegates would bring a report back)
- that Area Convention Committee members be elected for a maximum of four years

Provincial Advisory Council (PAC)

Role

- to be the critical link between the provincial level and the grassroots of the organization

Responsibilities

- to be knowledgeable of the objectives and the structure of FWIO and its affiliations with the Federated Women's Institutes of Canada (FWIC) and the Associated Country Women of the World (ACWW)
- to communicate at Subdivision/District meetings for information exchange
- to communicate with the members, Coordinators and Board Directors by letters, telephone, personal meetings, fax and e-mails
- to attend the FWIO Annual Meeting, with time for discussion as a Council
- to make recommendations concerning the members needs
- to implement policy and programs, with the assistance of the Board and the Coordinators
- to be aware of issues at the grassroots level and direct those issues to the Board Director or appropriate Coordinator
- to be a chair/member of at least one committee
- to act as a resource for the Board and Coordinators
- to have full voting rights at Provincial Annual Meetings
- to be part of a support team with Coordinators
- shall be a member of the Board of Directors in each District of her Subdivision
- to ratify District Directors

Selection

- open to all members in good standing in the Subdivision
- to be elected annually at Area Convention by their Subdivision for a three-year term
- one PAC Alternate will be elected annually from within the Subdivision

Other

- to receive all Board Briefings
- incoming PAC members may go as observers to the Provincial Annual Meeting at the expense of their Subdivision or Area, or at their personal expense
- receive training in their roles and responsibilities, including communication skills, listening skills, teamwork and leadership skills
- justifiable expenses (travel, living, telephone, copying, postage) will be covered by FWIO
- will be ratified at their Area Convention
- Provincial Advisory Council selects a chair for Council Meetings

Note:

- justifiable expenses are expenses incurred when doing what is requested by the Provincial Board