

Network

New Energuide Directory

If you are shopping for a major appliance, you may want to consult the latest edition of the **Energuide Directory**.

Published by Consumer and Corporate Affairs Canada and updated yearly, the directory lists energy consumption ratings for major electrical household appliances, as determined by the Canadian Standards Association (CSA).

In addition to ratings for refrigerators, freezers, cooking ranges, dishwashers and clothes washers, the new guide also includes figures for clothes dryers.

Dryers sold in Canada have had to carry the Energuide label since March 21, 1982. Energuide labels tell the consumer how many kilowatt-hours of electricity per month the unit can be expected to use.

Energuide directories are available from Consumer and Corporate Affairs regional offices.

WI Supplies

Starting this fall (1983), WI supplies will be available to branches through sales representatives at each area convention. **Members are encouraged to place their orders through their branch secretary or delegate who will be attending the convention.** This method will save considerable postage in the provincial office as well as providing a more efficient service for members.

It is suggested that each branch keep a small reserve of articles frequently ordered, such as spoons, to have in an emergency.

Supplies will continue to be available at Officer's Conference and Board Director's Meetings.

Each branch will be receiving copies of a standard form to be used when ordering supplies.

Minute books, life memberships, and certificates of merit will continue to be available from the provincial office in Guelph.



Credit Booklet

A new booklet published by The Canadian Bankers' Association may help to answer your questions about credit. Called *Credit Wise: A Guide To Consumer Credit*, the 48-page publication explains, in simple language, how credit can work for you, and against you, in the marketplace.

The booklet explains the different types of credit available to the consumer, offers tips on how you should use credit wisely and helps you establish whether or not you can afford it. It also carefully points out the pitfalls of using credit.

The booklet is available, free of charge, by writing to:
Publications
The Canadian Bankers' Association
P.O. Box 282
Toronto Dominion Centre
Toronto, Ont.
M5K 1K2

Consumer Advice

By calling collect to (416) 963-1111, residents from across the province can receive consumer advice on everything from consumer protection to home insulation, car care and wood stoves. The Ontario Ministry of Consumer and Commercial Relations offers the service from 8 a.m. to 5 p.m., Monday to Friday.

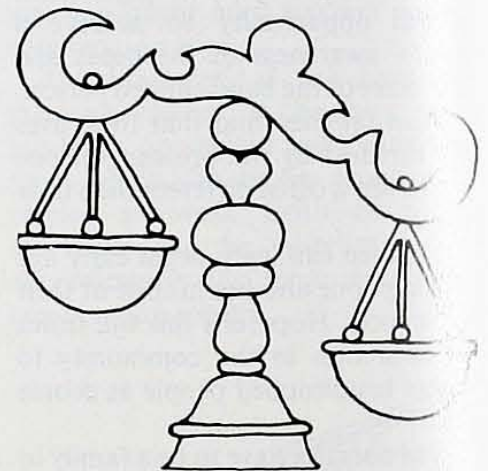
Also, consumers may order free consumer advice booklets and brochures by calling for a publications order form.

Help for treasurers

The role of treasurer in an organization is made simple if a good system has been established for keeping financial records.

The Ontario Ministry of Citizenship and Culture has published a manual called "*Bookkeeping Procedures for Community Groups*." It covers all areas of financial record keeping including journals, bank reconciliations, financial statements, files, budgeting, charitable registrations, audits and changing to a new bookkeeping system.

The manual can be ordered at a cost of \$2 by writing to the Ontario Government Book Store, Publications Services Section, 5th floor, 380 Bay Street, Toronto, Ontario M7A 1N8, or telephone toll free 1-800-268-7540.



Law Brochures

The Law Society of Upper Canada produces a series of six informational brochures, free of charge, for the public. They are titled *Car Accidents*, *The Lawyer*, *Partnership*, *Legal Aid*, *Buying a Home* and *Wills*. Copies are available by writing to:

Information Department
Law Society of Upper Canada
Suite 500 - 204 Richmond St. West
Toronto, Ont.
M5H 2N6