

ASSISTANCE FOR CONVENERS (continued from page 15)

Nutrition is important to all. Too many families spend too much money on non-nutritional food. Try to have a short but interesting report at every meeting. Only by being persistent can we obtain results.

Let us be more selective in our reporting. Try to group things that are similar together, selecting only the outstanding ones for special mention.

ASSISTANCE FOR CONVENERS OF CITIZENSHIP AND WORLD AFFAIRS Mrs. John Hermansen, Convener

To Branch Conveners:

Study your Handbook and the Winter Home and Country 1973 for suggested topics of study. Lists of addresses for information were also given. Cover a new topic this year in Citizenship and one in World Affairs. Do not try to cover both in one meeting — this is an impossibility. Have your program, motto, roll call and music all co-ordinated. Report to your District Convener promptly after your Annual Meeting.

To District Conveners:

Have a workshop or meeting with all your Branch Conveners to plan and assist. Reports should be received by you at the end of April. If some reports are missing it is your DUTY to ask for them. Send your reports to your Area Convener promptly after your District Annual Meeting. Please include highlights of the Branch programs and District activities.

To Area Conveners:

Your duties are outlined in the Handbook. Become familiar with them. Be prepared to aid your District Conveners. Meet with them at least once a year, but do keep in touch with information sent you by your Provincial Convener. District reports should reach you immediately after District Annuals. If you do not receive them all, then it is your responsibility to write for them. An incomplete report sent in by you only reflects on your work as Convener. Your reports should be in promptly, do not wait until after your Area Convention to send your reports to your Provincial Convener. Include in your report the highlights of meetings, discussions, workshops, and any information that you think will be beneficial to other Branches. Please give comments or suggestions for changes when reporting at your Convention. Pass along to your Districts any material which is sent you by the Provincial Convener, it just might be missed in Home and Country by the Branches.

Comments:

1. Establish a regular meeting with conveners at each level — e.g. Area with District; District with Branches, to discuss, evaluate and work out effective action.
2. Workshops are excellent. Here problems can be solved and changes made which will result in better programs.
3. Strive for 100% reporting.
4. Report promptly and correctly, everyone has a deadline.

ASSISTANCE FOR CONVENERS OF AGRICULTURE AND CANADIAN INDUSTRIES Mrs. F. Watty, Convener

Branch Conveners

Please read Item 12, Page 12 of your Handbook.

District Conveners

All Branch reports should be in your hands following the Branch Annual Meeting.

See page 31, item 13 of your Handbook.

Please send your report to Area Conveners promptly after District Annual. Be sure to state the number of Branches in District and number reporting.

Area Conveners

All District reports should be received immediately after District Annual. Your report should be sent to the Provincial Convener no later than October 1st.

To All Conveners

Correct reporting is important, all reports should begin with the name of Area, District or Branch. Name and address of Convener reporting and of a new Convener, if replaced.

Program Suggestions

As a project at the F.W.I.O. level, we suggest a program on Health and Nutrition for the coming year. Programs including production and marketing methods. Consumer interest and Pollution can well fit into this study. Other topics for programs are Conservation, Natural Resources, Labour and Economics and Organizations who promote rural living.

ASSISTANCE FOR TWEEDSMUIR HISTORY CURATORS

Mrs. R. C. Walker, Curator

As our communities disappear through regional government, provincial planning, developing surveys etc., our Women's Institutes should feel responsible to preserve for posterity in Canadian History the record of the life and work of our local people and the things that have occurred.

Reporting at each level is steadily improving, but we still need a bit more balance.

Branch Curators report:

Name of Report
Name of Branch and District
Name of curator, with address and postal code
Name of successor (with same)
Whether compiling a Tweedsmuir History of Community or
Record Book, and a
Brief summary of work done during year
Ending her report with recommendations as to work for coming year
Two copies are made

District Curator reports:

Name of Report
Name of District
Name of curator, address and code
Name of successor with same
Number of Branches in District