

the question was raised about returning the Greek children to Greece, the Soviets refrained from voting.

Of the personnel of the committee, Mrs. Marshall referred particularly to Eleanor Roosevelt as the person who has done more for women's rights and human rights than anyone else living; and to the delegate from Iraq, whose mother still wears the veil and has never seen any man except her husband. "It is a long step to take in one generation," Mrs. Marshall said, "from wearing the veil to working out present world problems."

"In spite of all the propaganda to the contrary, the U. N. has done a great deal in creating a feeling of live and let live," Mrs. Marshall declared. "We have gone through the

This was the introduction to a practical and entertaining talk on "Good Business Procedure for Women's Institutes" by Mr. Stothers, Public Relations Department of the Canadian Bank of Commerce. Speaking particularly to secretaries and treasurers, Mr. Stothers emphasized these points: Simplicity is the keynote of a good secretary — one file should be sufficient. All receipts should be made in duplicate and copies of all letters sent out should be kept. Never take over the books until they have been audited — this is a protection for your predecessor as well as yourself. Have receipts and vouchers for every payment made. Make out cheques before you go to the meeting so that they are ready for the president to sign; but never ask the presi-



At the Golden Jubilee celebration of Shelburne Women's Institute. From left to right, front row: Mrs. Elliott Stoddart, pianist; Mrs. Clifford Shields, secretary-treasurer; Mrs. W. Bunston, second vice-president; Mrs. Edgar Patterson, president; Mrs. Sam Crombie, first vice-

president; Mrs. John Fines, district director; Mrs. H. Maguire, press reporter. Back row: Mrs. J. Bennington, branch director; Mrs. H. Beaver, flower convener; Mrs. George Collins, branch director; Mrs. R. Henderson, assistant pianist.

bickering stage and now the disarmament committee has reached the reasoning stage. And the work is not all done in the General Assembly. The work of the specialized agencies, F.A.O., UNESCO, the World Health Organization and others goes on continuously. It has some effect, too, that delegates can mingle with one another and become acquainted."

The speaker's final word was that the construction of sufficient military force to stop aggression is not enough, but that "we women must strengthen our nation through freedom and justice so that these will overcome communism. We will have to break through barriers of history and education but it is our great hope of world peace."

#### Tips on Business Procedure

"The success of a lot of business men is due to their ability to pick up good secretaries."

dent to sign a cheque for you to take home with you — it may get lost. Get money into the bank as soon as possible after you receive it. When you receive a cheque for the organization, don't cash it. Deposit it and issue a cheque against it.

This good bit of advice Mr. Stothers gave to all Institute members: "The president is the captain; the members are the crew. If you have anything to say, say it before you leave the ship, not after you go ashore."

#### A Panel On Programmes

Following a morning in discussion groups the leaders of the groups put on a most interesting panel discussion on the conference theme, "Programmes With a Broader Vision." Mrs. Edmund Hansuld of Tavistock was chairman. The other members of the panel were: Mrs. George Ridley, R.R.3, Caledonia; Mrs.