

for school grounds. Education in temperance.

Agriculture — All efforts of women and girls to increase the production of the farm or to add to its beautification. Tourists camps and other money-making undertakings by women and girls on the farm. School Fairs and Fall Fairs and marketing of farm produce.

Legislation — The study of laws, the regulation made thereunder and method of administration, laws concerning inheritance, property rights, marriage, custody of children, orphanages, care of the unfortunate, are of special interest.

Immigration — The study of immigration laws and assistance given to immigrants, welcoming newcomers and helping them to get established in community life, teaching the foreign-born the English language, and instructing in Canadian ways and customs.

Relief—Assistance to the individual or the family which is in need of clothing, food, household equipment or temporary help in the home. Assisting homes for the aged, hospitals, children's shelters. Financial assistance to those requiring special treatment or care.

Community Activities — Undertakings in the interests of the whole community, such as providing or maintaining community halls, rest rooms, parks, libraries, fire equipment, street lights, school grounds, cemeteries, banquets, entertainments, Christmas trees, games, amusements, for the whole community.

Historical Research—Making collections of historical records and articles. Compiling local and township history of individuals, industries, customs, developments; making records of interesting current events; Exhibits of antiques; Co-operating with the provincial Archivist.

Canadian Industries—A study of the natural resources and industries of the locality, the Province and the Dominion. The comparison of imported and home-made articles as to quality and price. To encourage the purchase and use of Canadian goods where the values compare favorably with the price and quality of imported articles. Study of trade methods.

Method of Reporting for Conventions

In some districts branch reports are presented at the district annual, while in an ever-increasing number each branch sends to the Chairmen for the various committees for the district features which they consider worthy of mention and the branch reports are dispensed with. The Chairman of each Standing Committee then presents a summarized report followed by discussion. Whatever method is followed at your District Annual, plans should be made to place in the hands of the Chairmen of the various Standing Committees for the Convention area a summarized report for the district, and any districts where Chairmen have not been appointed, the district officers, through co-operation with the branches, should plan to send on to the Convention Area Chairmen information to be utilized in preparing report to be presented at the Convention. This should be done immediately following the district annual. A full list of the Convention Area Chairmen will appear in the next News Bulletin and fuller announcements made regarding plans for Conventions.

An Interesting Method in Program Planning

We tried a new plan in making out our programme and it has been a great success. We held an executive meeting after our May meeting and thoroughly dis-

We beg to present herewith some further suggestions regarding programmes for the regular monthly meetings, and may we again urge upon the officers the importance of providing for the presentation of some practical information either through Roll Calls, addresses, demonstrations, papers or discussion at each of the regular monthly meetings and do not fail to give some time, if this has not already been done, to Lessons I and II on "Nutrition." It is gratifying to learn from some of the branches that keen interest has been shown in these lessons, and that the limited number of Lesson Sheets provided to each branch have been passed about among the members and very profitable discussions held at regular meetings and in special groups. As soon as a majority of the Institutes have given adequate time to the first two lessons, Nutrition Leaflet No. 3 will be distributed, probably in the early fall, unless there is a general appeal for an earlier distribution.

Sample Program

We beg to present herewith a sample programme which may be found of value to some of the officers in making their plans for the year:

JUNE

Motto: "Let us charge these guests with the electric current of our good feeling." (Visitor's Day.)

Roll Call—The name of your guest.

Music—Assembly Singing.

General Business—Suggested Topic — "Canada's Call to her Women."

Discussion—"How to increase our membership"—led by a member of the committee.

Demonstration — Packing a picnic basket.

Five minute talk on the Motto.

Music—

Contest—"T" Party.

Social Period—

cussed our programmes. We divided our members into nine groups representing the nine principal standing committees. Each committee was to draft out their own programme for one meeting and hand it to the secretary within two weeks of date of meeting for publication. The only stipulation was that each have a motto with a two minute talk on the same, and a contest, demonstration or debate at every meeting. The different groups are free to ask any member to take part at their meeting or any outsider they wished to assist. Local talent has been drawn upon for addresses as never before and each group vied with the others in having the best meeting.

Our current events were well worth while, as we planned that every member must bring a current event to each meeting, thus getting each member on the floor twice every month, in answering roll call and in giving current events. From our relief roll call we got enough quilt blocks for three quilts, which we handed over to the township council for the Board of Health to send wherever needed.

Note:—Some branches do not consider it necessary to devote a meeting to Relief, Immigration or Community Activities, since these features can be dealt with under the heading of "Business" as the occasion requires, and possibly two meetings will be given to some of the other features, such as Health or Home Economics.

We do not forget that no two of the 1,250 branch Institutes in the province carry out the same programme and, of course, no branch will copy even the major portion of another programme.

PROGRAM PLANNING

JULY

Motto: "Forget the mistakes of the past and press on to greater achievements of tomorrow."

Roll Call—A thought from the District Annual.

Music—

Current Events—

General Business—

Talks—Vacation, where shall it be? Leisure Hours.

Demonstration or Exhibit—

Table Bouquets.

Discussion—

Music—

Social Half hour—

AUGUST

Motto: "All work and no play makes Jack a dull boy." Two minute talk on the Motto.

Roll Call—Humorous Story.

Music—

Paper or address — Aids to shopping—the market basket.

Demonstration — Methods of preservation of small fruits.

Discussion and question box—

Exhibit—Quilt blocks and patterns.

Social half hour—

SEPTEMBER

Motto: "An ear for music, an eye for pictures, a mind for books, a hobby, a zest, these are the assets that make for happiness."

Roll Call—Your hobby.

Music—

General Business—

Demonstration — Carding and ways of utilizing wool.

Topic—Canadian industries—Wool and wool fabrics.

Exhibit—From local or county industry, comparative with other industries.

Music—

Current events—

Social half hour—Reception to school teachers and trustees.

Note the completeness and seasonable topics in this programme. We shall gladly send a copy of the complete programme for the year to those writing for a copy.

Branch Reports

It is always helpful and stimulating to read reports setting forth not only the educational programme, but the social activities and the services rendered by the branches to the individual and the community, so we are presenting herewith notes gleaned from reports which have come to hand recently:

NEWS FROM THE BRANCHES

1. Literary Society, the greatest achievement in one branch, conducted as follows:

"Our greatest achievement we think is the Literary Society. It is held once a month during the winter season. This month completes the second term, and each month a greater interest is evident. In October, 1931, we decided to have one meeting, and on its success or failure rested the continuance of this plan. A committee of three ladies was appointed, one or two of these to be ladies who were not Institute members. The husbands or brothers of those appointed also were members of the committee, together with the president and secretary of the Institute. At the close of the first evening, by a vote of all present, they, with great enthusiasm, decided in favour of continuing. Then, by motion, another committee was appointed for the next month's programme: thus new ideas and spreading of responsibility created more general interest.

"We have had a short play and a debate at each meeting this winter excepting one, also music, speeches and readings. The teacher has given loyal co-oper-

ation and helps the children who take part.

"Last month the 4th class gave a debate 'Resolved that small schools are preferable to large schools.'

"This month the reeve and a member of the township council will debate with reeve and council member from another township on 'Resolved that the Canadian farmers are of more importance to our country than Canadian manufacturers.'

"We do not have lunch and are home by eleven o'clock, thus the children who attend with their parents are not over-tired for school duties.

"The young people are greatly interested. The admission fee is ten cents, all taking part, and all children admitted free."

2. A story telling competition proved to be a very acceptable project in another branch and was the main feature of the monthly meeting. The teachers in the local school and also those in surrounding rural schools were notified that pupils of 10 years of age were eligible to enter the competition. The teachers selected the stories and coached the pupils, nine contestants entered, and books were given to each as awards. (No prizes, but standing was announced.)

3. One branch has a "Help on" committee. A few minutes of each meeting is devoted to passing on suggestions in labour saving, economies, recipes, and other helps which have proved very beneficial.

4. If any of our members have vacation trip, we have them give us a travel talk and all enjoy these greatly.

5. A social evening put on by a local branch which proved a success in every way, consisted of a short play by the Institute and the balance of the programme given by the school pupils. The musical numbers were given by the winners in the County Festival, while the entrance pupils, who were prize winners in an essay contest put on by the W. I., read their essays at this meeting. The gathering was open to all in the community without charge, and was greatly appreciated. The school teacher was particularly pleased with the essay feature, stating that more and better work was brought out than would have been possible otherwise.

Literature Available

There appears to be a growing appreciation of the literature available and we have pleasure in announcing the following bulletins which may be secured by writing to the Publications Branch, Department of Agriculture, Parliament Buildings, Toronto:

— No. 367—Pork on the Farm— which deals with the butchering of hogs, proper method of cutting the carcass into desirable pieces and methods of curing pork, together with sausage making.

— No. 368—Farm Poultry — A new edition which contains most valuable information on the selection, breeding, rearing and marketing of poultry.

— No. 369—Vegetable Gardening — A revised edition of the bulletin which gives a list of the vegetables which should be found in the farm home garden, together with directions as to planting, care, comparative quantities of each kind, etc. Every farm girl would do well to consider carefully the possibilities of growing a better garden than ever this year.

— No. 370—Testing Milk, Cream and Dairy By-Products on the farm and in the Factory—This gives full directions as to how to use the Babcock Test.

— No. 371—Butter Making on the Farms—which gives full details regarding the separation of cream, ripening, churning, washing the butter, packing, etc.

Those who make butter at home will find this bulletin of great value.

— No. 372—Soft Cheese Making —There is so much surplus milk on many farms, it will be well for the farm girls to consider the possibilities in soft cheese making both for home consumption and for sale. Full and clear directions are given in this new bulletin.

Two new bulletins will be available in a few days:

— No. 374—Use More Honey— Seventy-five recipes for using honey.

— No. 375—Ontario Crown Leaf Lettuce; Food Value and Health Giving Qualities.

The Institutes are, of course, familiar with No. 252—Preservation of Food; Home Canning; No. 312—Vegetables, their food value and preparation; and Food for the Family.

The Department of Health has mailed a copy of "The Baby" and "Health Almanac" to each Branch Institute Secretary, who will be expected to show them to the members in attendance at the next meeting of the branch and let them know that additional copies may be secured by writing for the same. The officers and members should see that every mother with young children and every expectant mother in the community, whether they belong to the Institute or not has a copy of "The Baby."

The Officers of an Institute

It has been stated that in some branches the choice of officers has been confined largely to one sect or class in the community, and no doubt, this has been done thoughtlessly in many cases. In many branches particular pains are taken to have persons representing the various denominations nominated for office, either on the Executive, the Board of Directors or on Committees. It is most desirable to have the Institute truly representative of the whole community.

Notice of Meetings

The Department hears occasionally of meetings in the branch and district organizations which could hardly be considered as constitutional, so may we again draw the attention of the members and officers to the fact that the members should be notified as to the place, date and hour of meeting, and the nature of the programme to be given, either by the distribution of programmes covering the season's work, or by sending notice to each member for one meeting, or several meetings, from time to time throughout the year. Every member should receive in some way, at least ten days notice of each meeting to be held. If business of a special nature is to be considered, or the printed programme has been changed, particulars should be sent to the members, or announced in the local press, or in some other way which will ensure the news getting to the individual. If a special meeting is to be held of either the whole membership, the directors, or the executive, the President shall direct the secretary to call the same by notifying every person concerned at least two weeks previous to the date set.

It is permissible for the President, a majority of the directors, or one-quarter of the members, to call a special meeting by making application in writing to the president or secretary.

It is sometimes necessary to call a meeting of the executive or directors on short notice. In such cases, notice may be given by telephone, or written announcement, and a reason given for calling the meeting on short notice; but the secretary should make certain that every person