

# *Norfolk* MAINTENANCE SERVICE AND SUPPLIES LTD.

BRANTFORD  
56 West Colborne St.  
756-5764

DELHI—TILLSONBURG

SIMCOE  
211 Queensway West  
426-3549

January 12th, 1970.

Gentlemen:

I am very happy to announce that Mr. Floyd Baetz, a former hockey player and Mr. Sam Kerr, a ball player have taken over control and operation of my cleaning supply business.

This leaves me free to concentrate on our ever growing building cleaning service where we now employ fifty-five people.

We have changed the name of the supply business to Norfolk Sanitation Supply Limited and the building cleaning business will be Norfolk Maintenance Service Ltd.

The Simcoe office for both businesses will remain at 211 Queensway West, however, we have moved into our own much larger building at 240 King George Road in Brantford near the Woolco Shopping Plaza.

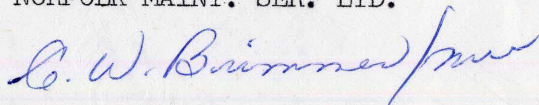
Floyd and Sam will be looking forward to serving you in 1970 with a complete line of cleaning Sanitation Products and I will be concentrating on more and better service in our building maintenance.

For all your Building Cleaning or Supplies please contact us at:

Brantford:  
240 King George Rd.,  
Ph. 756-5764

Simcoe:  
211 Queensway W.,  
426-3549

Yours very truly,  
NORFOLK MAINT. SER. LTD.



C. W. Brimmer,  
President.

CWB/db

**WHOLESALE SUPPLIERS OF — HAND DRYERS — VACUUM CLEANERS — FLOOR MACHINES — DRIP SYSTEMS — WASTE RECEPTACLES — JANITOR CARTS — SOAP DISPENSERS — RUBBER MATTING — COCOA MATS — SOAPS — WAXES — BROOMS — BRUSHES — DEODORANTS — PAPER TOWELS AND TISSUE.**



~~My Harris~~

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SIMCOE  
211 Queensway West  
426-3549

May 1, 1970.

Brantford Public Library,  
George St.,  
Brantford, Ontario.

Attention: Miss King

Dear Miss King:

We are pleased to advise that we have looked at all of the outside windows on the library building and to wash the outsides only without taking the windows apart the cost would be \$45.00.

Trusting you will let us know if you want these done.

Yours very truly,

NORFOLK MAINT. SERVICE LTD.,

CWB/mw

*C. W. Brimmer/mw*  
C.W. Brimmer,

c.c. Mr. Mason

President.

*Call Mr Brimmer*

*Key for under steps*

*aug 17 - Sept. 7.  
garbage.  
Sweep steps & sidewalk  
Vacuum mats.  
Wash glass doors each day.  
Cut grass - sprinkler.*





# Norfolk MAINTENANCE SERVICE LTD.

BRANTFORD  
240 KING GEORGE RD.  
756-5764

DELHI—TILLSONBURG  
★  
RADIO EQUIPPED  
SUPERVISION

SIMCOE  
211 QUEENSWAY WEST  
426-3549

January 12, 1971



Brantford Public Library Board,  
George Street,  
Brantford, Ontario.

Attention: Miss King  
c.c. Mr. Tony Mason  
Hamilton Porcelains

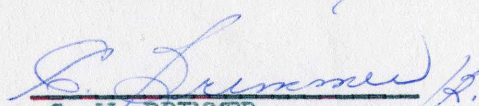
Dear Miss King:

I would personally like to thank the Board for the consideration given our firm again by supporting our cleaning service for the coming year.

This letter will confirm the weekly price of \$80.00 per week as explained by Mr. Tony Mason and I will sincerely endeavour to give you the same quality service and consideration as in the past.

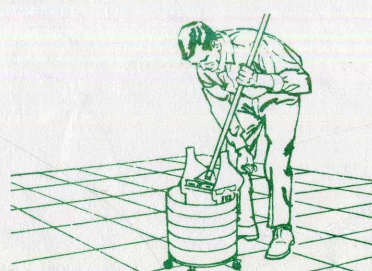
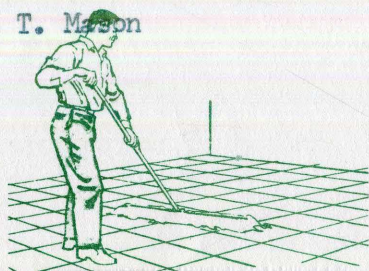
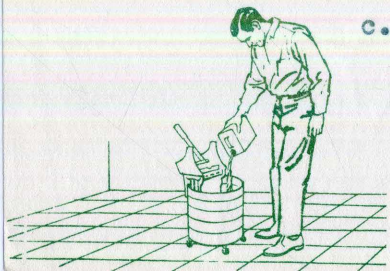
Once again, thank you.

Yours very truly  
NORFOLK MAINTENANCE SER. LIMITED

  
C. W. BRIMMER  
PRESIDENT

CWB/b

c.c. T. Mason







# Norfolk MAINTENANCE SERVICE LTD.

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DELHI—TILLSONBURG  
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SUPERVISION

SIMCOE  
211 QUEENSWAY WEST  
426-3549

September 13, 1971.



Brantford Public Library,  
Brantford, Ontario.

Dear Sir:

We are most pleased to quote on the nightly building maintenance and janitor service to replace your caretaker as follows:

Nightly:

Clean front window glass. + glass display case

Sweep steps front and side.

Keep grass cut and watered, shovel port steps + entrance doors (entry)

Vacuum carpets.

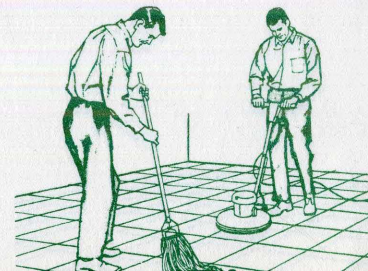
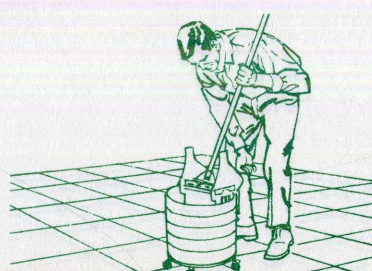
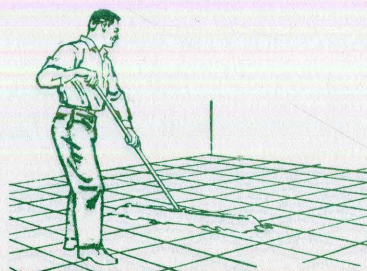
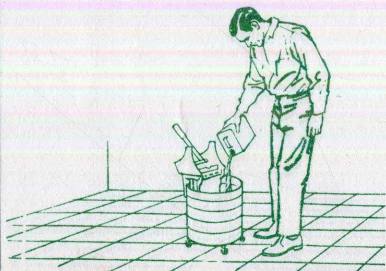
Replace lights, etc. check entrance hallway & stairs etc.

Cost per week.....\$55.00

\$2860.00

Insurance Coverage:

The work is performed by clean uniformed employees who are fully bonded and insured by Northern and Employers Group, Policy #4-176151.







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426-3549

( Page 2 )



Bonded by Northern and Employers Ins. Company,

\$150,000.00 ea. person

300,000.00 ea. accident

5,000.00 property damage.

Workmen's Compensation #253853

Great West Insurance #4562

Unemployment Insurance #18-40250

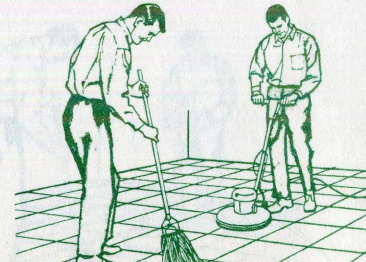
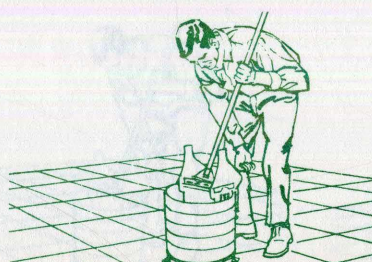
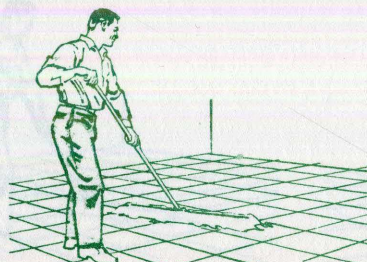
We trust this quote meets with your approval and that we can be of service to you.

Yours very truly,

NORFOLK MAINTENANCE SERVICE LTD.,

C. W. Brimmer,  
President.

CWB:dad







# Norfolk MAINTENANCE SERVICE LTD.

BRANTFORD  
240 KING GEORGE RD.  
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DELHI—TILLSONBURG  
★  
RADIO EQUIPPED  
SUPERVISION

SIMCOE  
211 QUEENSWAY WEST  
426-3549

November 12, 1971



Brantford Public Library,  
George Street,  
Brantford, Ontario.

Attention: Miss King

Dear Miss King:

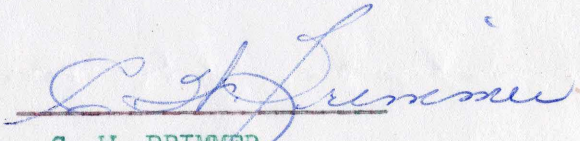
I understand you have hired a part time man, however we still are sending our man in every evening to change lights, vacuum the rugs and do the door glass.

Please advise me if you still want us to continue this work.  
Thank you for your attention in the above.

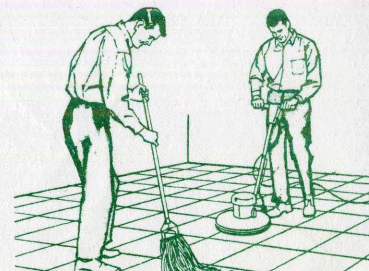
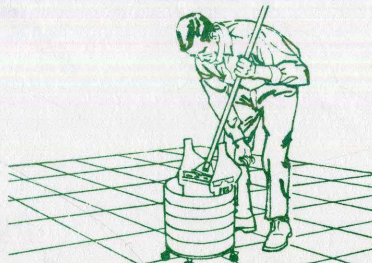
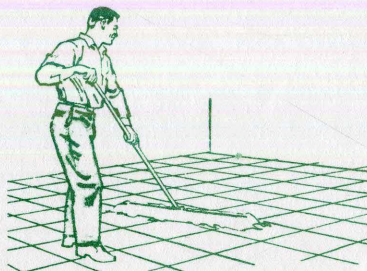
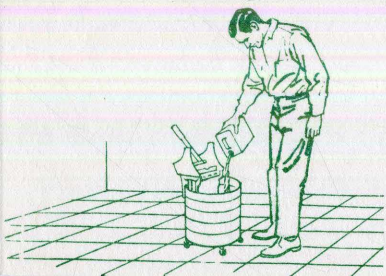


Yours truly

NORFOLK MAINTENANCE SERVICE LTD.

  
C. W. BRIMMER  
PRESIDENT

CWB/b





November 18, 1971.

Norfolk Maintenance Service Ltd.,  
Box 271,  
Simcoe, Ontario.

Attn: Mr. C.W. Brimmer.

Dear Mr. Brimmer:

We now have a part-time caretaker who will sweep the front sidewalks and steps, vacuum carpets and wash glass in doors and display cases, etc.

Please have your man continue to change the lights for us when necessary.

Yours truly,

JK/mh

Librarian.





# Norfolk MAINTENANCE SERVICE LTD.

BRANTFORD  
240 KING GEORGE RD.  
756-5764

DELHI—TILLSONBURG  
★  
RADIO EQUIPPED  
SUPERVISION

SIMCOE  
211 QUEENSWAY WEST  
426-3549

April 19, 1972



Brantford Public Library,  
George Street,  
Brantford, Ontario.

Attention: Miss Clarke

Dear Miss Clarke:

I was advised re your telephone call of last week and please be advised that our invoice #4230 re the extra services was incorrect. I was unaware that the invoice went out charging for the extra services full time -- this has been in the past, but for the month of March the first two weeks we did not have a man present - for the last two weeks our Mr. Roy Johnson was coming every other day to clean the door glass - clean papers off the lawn - change light bulbs and other miscellaneous jobs that are required, as we found every day was not necessary.

In the future we will have our Mr. Johnson check with Miss Clarke. Please find enclosed a corrected invoice for the month of March.

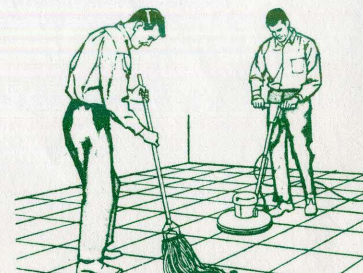
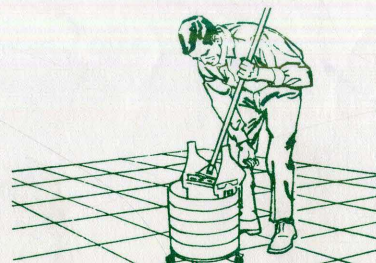
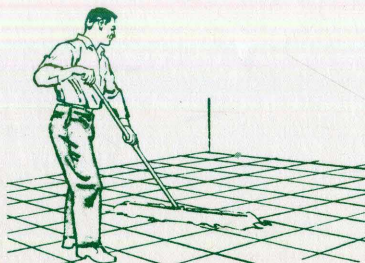
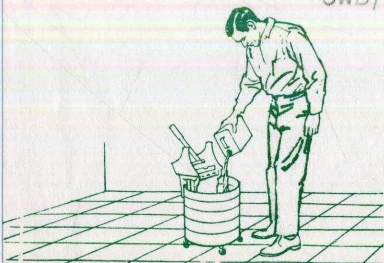


Yours very truly

NORFOLK MAINTENANCE SERVICE LTD.

  
C. W. BRIMMER  
PRESIDENT

CWB/b







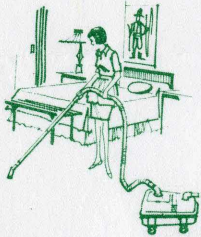
# Norfolk MAINTENANCE SERVICE LTD.

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RADIO EQUIPPED  
SUPERVISION

SIMCOE  
211 QUEENSWAY WEST  
426-3549

September 10, 1973



Brantford Public Library,  
George Street,  
Brantford, Ontario.

Attention: Miss King

Dear Miss King:

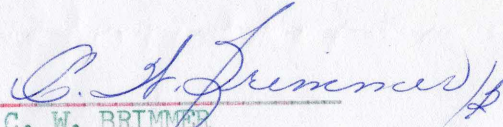
On our monthly inspection of Friday, September 7th, I noticed the rugs downstairs especially are quite soiled and spotted. For your information these could be shampooed for ten cents a square foot. I think it would be advisable to do these before the early winter.

In general, I thought the building looked in very good condition. Trusting to hear from you, we remain

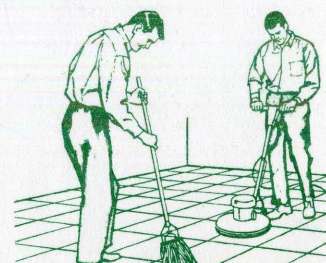
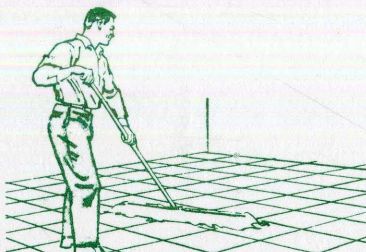


Yours truly

NORFOLK MAINTENANCE SERVICE LTD.

  
C. W. BRIMMER  
PRESIDENT

CWB/b







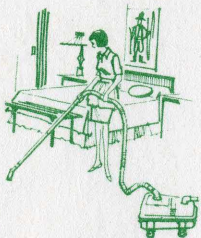
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SIMCOE  
211 QUEENSWAY WEST  
426-3549

November 2, 1976



Brantford Public Library  
George Street  
Brantford, Ontario

Gentlemen:

After many years of service to your firm we have found it harder and harder to employ people who really want to work and work to our satisfaction and to yours for reasonable wages.

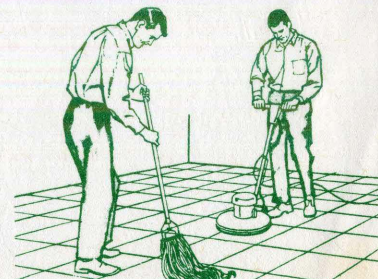
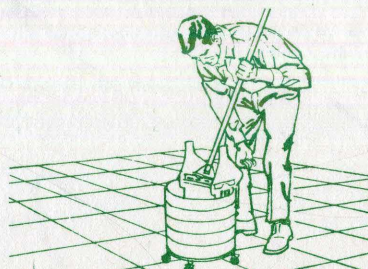
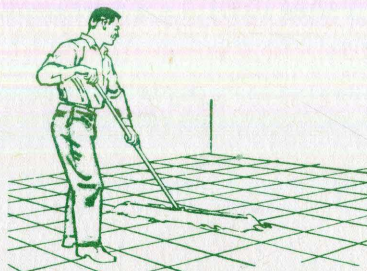
Therefore, we have found it necessary to discontinue some of our valued business. I personally want to thank you for your much valued business in the past and trust you can appreciate our position in these very trying times of high wage demands, benefits, and the general attitude towards working. Consequently we will be discontinuing our service as of Saturday November 27, 1976.

~~XXXXXXXXXXXXXXXXXXXX~~  
Yours sincerely,

NORFOLK MAINTENANCE SERVICE LIMITED

*C. W. Brimmer*

C. W. Brimmer  
President





# *Norfolk* MAINTENANCE SERVICE AND SUPPLIES LTD.

BRANTFORD  
56 West Colborne St.  
756-5764

DELHI—TILLSONBURG

SIMCOE  
211 Queensway West  
426-3549

Gentlemen:

We at Norfolk appreciate the trust and confidence you put in us and our bonded employees by entrusting your cleaning maintenance to us.

We do a multitude of services from our offices in Simcoe and Brantford, such as eavetroughs, awnings, snow removal, grass cutting, etc and we can usually supply men for most extra jobs that pop up from time to time.

Starting this month we are including with our invoice a small questionnaire regarding our work.

We would appreciate someone filling this out, so as we can look after any small problems that you might want looked after.

We want to satisfy you, so please feel free to call us on anything.

Yours very truly,

NORFOLK MAINTENANCE SER. & SUPPLIES LTD.



**Norfolk** MAINTENANCE  
SERVICE AND SUPPLIES LTD.

BRANTFORD  
56 West Colborne St.  
756-5764

DELHI—TILLSONBURG

SIMCOE  
211 Queensway West  
426-3549

TO: OFFICE MANAGER

RE: OFFICE CLEANING

TO: C.W. BRIMMER, PRESIDENT,  
NORFOLK MAINTENANCE SERVICE AND SUPPLIES LTD.

WE WOULD LIKE THE FOLLOWING LOOKED AFTER AS SOON AS POSSIBLE:

YOUR PEOPLE ARE MISSING OR FAILING TO DO THE FOLLOWING WHEN THEY  
COME IN:

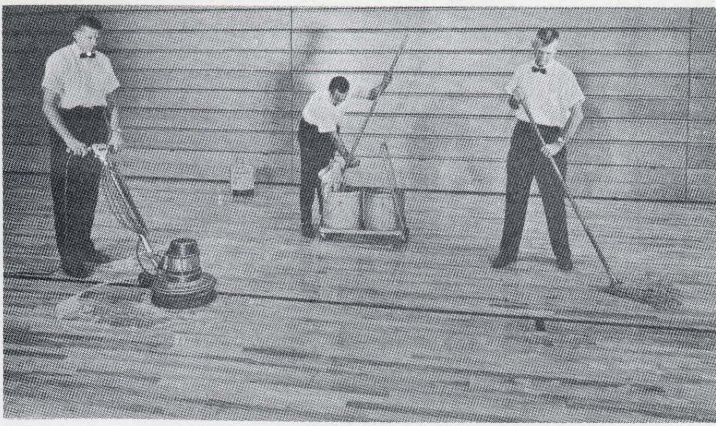
SIGNED.....

WHOLESALE SUPPLIERS OF — HAND DRYERS — VACUUM CLEANERS — FLOOR MACHINES — DRIP  
SYSTEMS — WASTE RECEPTACLES — JANITOR CARTS — SOAP DISPENSERS — RUBBER MATTING —  
COCOA MATS — SOAPS — WAXES — BROOMS — BRUSHES — DEODORANTS — PAPER TOWELS AND TISSUE.









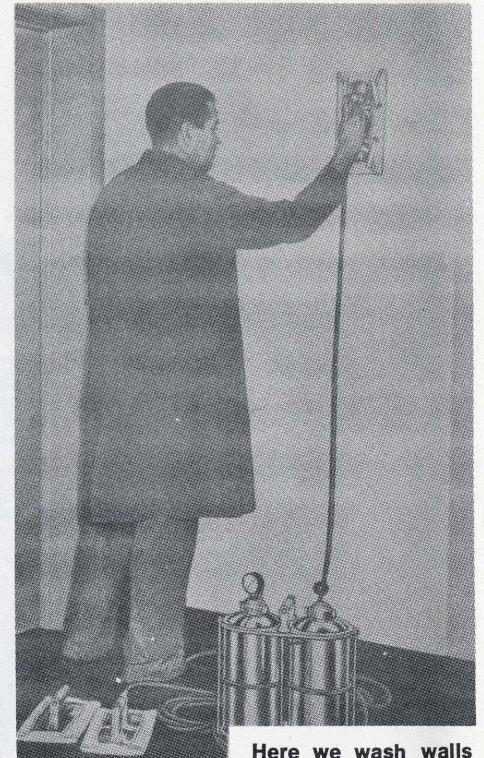
Here we are stripping & rinsing a hardwood gym floor before resealing



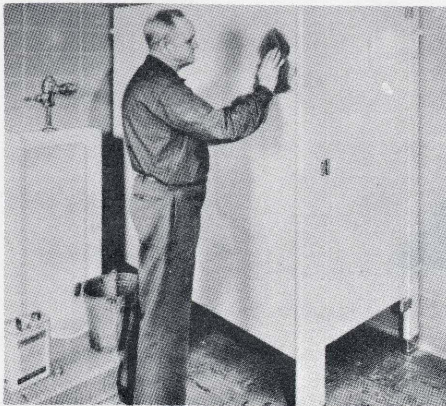
We have F.M. radio equipped supervision & offer monthly work reports to our customers



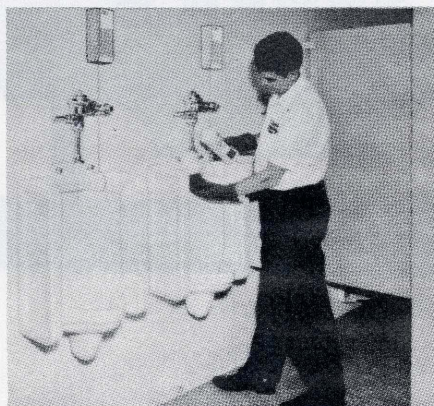
We Clean Out Corners By Hand



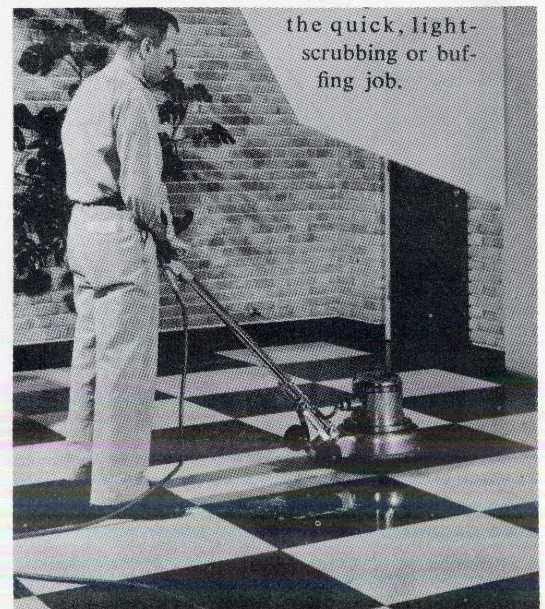
Here we wash walls with our no mess wall washing machine



We Disinfect Washroom Partitions & Walls



Cleaning & disinfecting fixture



the quick, light-scrubbing or buffing job.



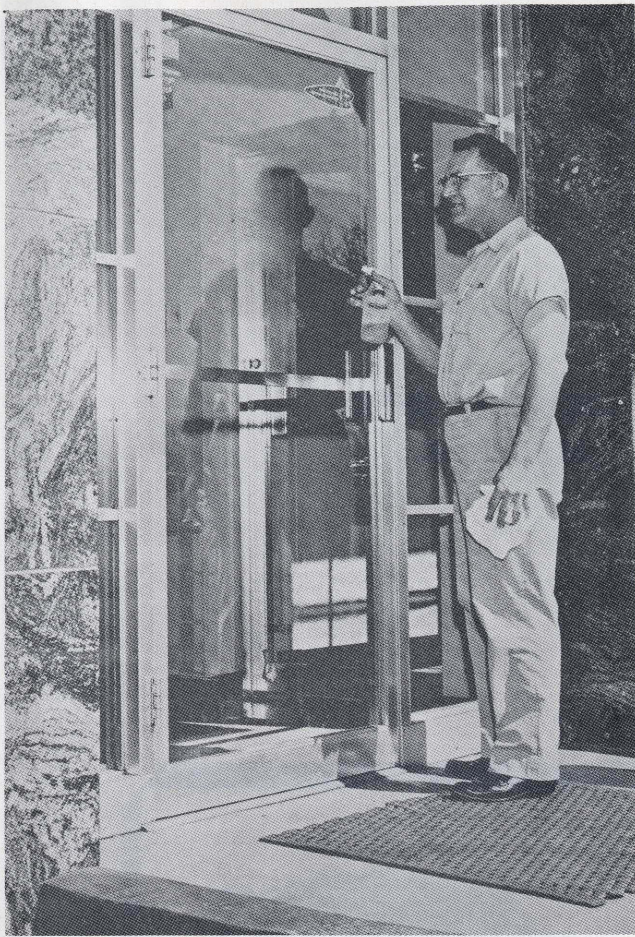
We Clean & Disinfect Toilets & Seats



Scouring all Porcelain Fixtures is a Must

We believe in a first class job



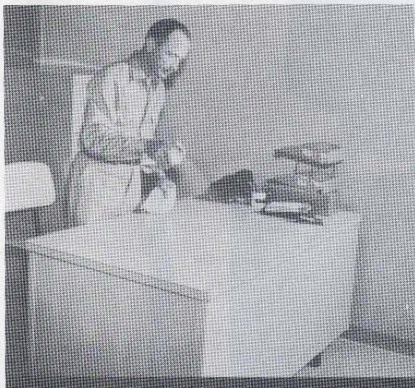
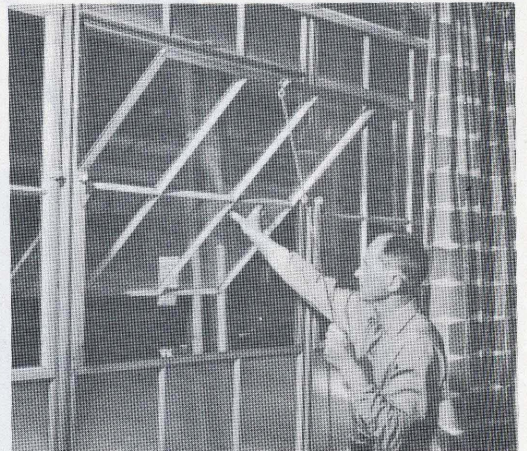


**We Clean Entrance Glass Nightly**

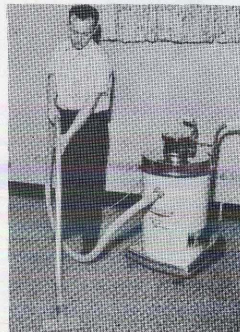
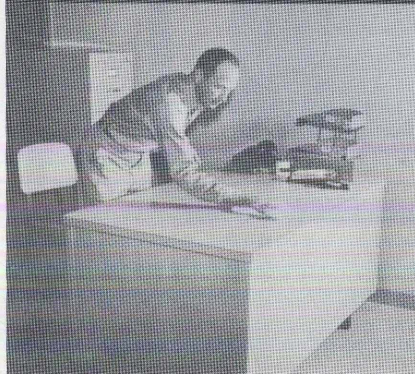


**The carpet is the big thing today.  
We have the know how to look  
after all needs.**

**We make sure all  
windows & doors  
are locked**



**Desks all waxed  
and polished regularly**



**Vacuuming rugs & overhead lights Picking up cleaning solution with wet vacuum**





TO DO A PROFESSIONAL JOB YOU NEED  
SPECIALIZED EQUIPMENT LIKE THIS...

