

IT'S YOUR LIBRARY

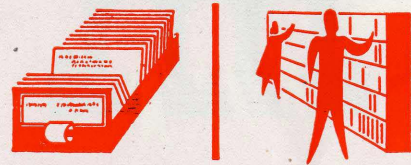
Anyone who lives or works in Greater New York is entitled to a borrower's card for The New York Public Library. This card may be used in any one of the sixty-five branches and sub-branches. The services of the Library are free.

TO GET A BORROWER'S CARD apply at any branch, giving your name and address and the name and address of someone in New York City who knows you. Although it usually takes a few days for a card to be issued, with identification you may borrow a book immediately.

TO FIND THE BOOKS YOU WANT

1. Look in the card catalogue under the author, the title, or the subject to find the classification number of the book.
2. Look on the shelves for the book with that number. The librarian is always willing to help. If you do not find the book you want:

Fill out a reserve postcard giving your name and address and the title of the book. You will be notified when the book becomes available, the waiting time depending upon the number of requests ahead of



LOOK IN THE CARD CATALOGUE LOOK ON THE SHELVES

yours. (A charge of two cents is made to cover part of the cost of this service.) Or,

Ask the librarian to obtain the book for you from some other branch, unless it is a very new or popular volume. Or,

Visit the Union Catalogue in the Central Building (Main floor, South corridor) to see which branch has the book you want. Then borrow the book directly from that branch.

TO BORROW BOOKS

Present them with your card at the desk. The librarian will check them out to you. You may keep them four weeks (28 days) unless a shorter loan period is indicated. If you keep them overtime, a fine of one cent a day is charged for each book.

You are responsible for all books borrowed on your card. For this reason cards should not be lent to anyone else. If the Library has to spend any money to recover a book, it has to charge this cost to the person whose card was used.

THE LIBRARY INVITES YOU to use its many services. Some of them are described here. Your librarian is always glad to help you.

REFERENCE SERVICES

The ready reference service in each branch daily answers hundreds of questions on everything from calculus to cooking. For residents of the Bronx, there is an expanded reference department at 2555 Marion Avenue. The Central Building, at Fifth Avenue and 42nd Street, has extensive research facilities beyond the scope of the branch libraries.

READERS' SERVICE

Librarians especially trained in Readers' Service give expert assistance in compiling special booklists. They help the reader make the fullest use of the Library's resources for education, for vocational guidance, or for leisure reading.

CURRENT BOOKS

Extra copies of new books that are in great demand are usually available in the "Pay Duplicate Collection."

BRANCH LIBRARY BOOK NEWS

Published monthly by the Library, this booklet presents varied reading lists as well as feature articles and announcements of interest to readers. Copies of "Book News" are available free at all branches.

FOREIGN COLLECTIONS

Polish, Hungarian, Russian and Yiddish are some of the languages represented in branch library collections.

MAGAZINE CENTERS

Seven branches provide longer and more extensive files of periodicals than may be kept in most branches.

CIVIL SERVICE CENTERS

Thirteen branches have been designated as civil service reference centers. They offer copies of past examinations and other study material helpful to those preparing for examinations.

MUNICIPAL REFERENCE LIBRARY

Here is the official depository for all publications of city departments. This branch, open to the general public, is especially useful to city officials and employees. It specializes in city reports, city history and municipal government.

MUSIC LIBRARY

Music scores as well as books about music and the dance may be borrowed. Listening facilities are provided for those who wish to hear selections from the extensive record collection.

LIBRARY FOR THE BLIND

Books in Braille, music in Braille, and "talking books" may be obtained either by mail, post-free, or in person.

SCHOMBURG COLLECTION

An outstanding reference collection of books, manuscripts, and prints relating to Negro history and culture is housed in the 135th Street Branch.

PICTURE COLLECTION

One and a quarter million pictures of people, places, and subjects of every description are available for circulation in Room 73 of the Central Building.

SCHOOL WORK OFFICE

A reference library and information service for teachers and workers with young people is offered at 127 East 58th Street.

CHILDREN'S ACTIVITIES

Every branch library has a department for children under thirteen where there are collections of books for pleasure and for study and especially designed exhibits. Story hours, picture book hours and puppet shows, are a few of the activities for the boys and girls.



YOUNG PEOPLE

Most branches have collections of books for teenagers. The Nathan Straus Branch, however, is the main center of activity for young people, and is devoted exclusively to boys and girls under twenty-one. Book reviewing, discussion groups, popular and classical music concerts await young people here.

ADULT SERVICES

Current affairs discussion groups, "Great Books" groups, book review meetings, film forums, lectures and exhibits are sponsored by the Library. In addition, there are the many courses sponsored jointly by the Library and City College. Lectures and workshop courses in art are given as part of the Library's Art Education Project.



**When in doubt, ask the librarian.
Remember, It's Your Library!**