PART 1

GETTING STARTED

LOGGING IN

Go to https://data.vitatoolkit.ca

Enter your username and password and click the Big Login Button

*Note: Usernames and passwords are assigned by your site and agency administrators and are case sensitive

	digital ^{toolkit}
Please Note - Your VITA username & password are now case-sensitive.	
Username Password It T	
Toolkit Help - Help About us About VITA VITA	
VITA Development Formats Training (v6.0)	Login
Test Build (v6.0)	
Test 5.2 Plus (v5.2)	Login
Prototype (v6.0)	Login
This is supported by the VITA Toolkit, a service of OurDigitatWorld	

If you are managing data in multiple agencies, you will be presented with a list of agencies. Select the agency whose collection content you are planning to work on.

Select Agency		
	Please select the name of the agency whose records you plan to update.	
	1812 History	
	Ajax Public Library	
	Algonguin Area Public Library	
	Alpena County George N. Fletcher Public Library	
	Amethyst Mine Panorama	
	Atikokan Mining Attraction Association	
	Bancroft Public Library	
	Barrie Public Library	
	Beardmore Regional Historical Society	
	Belleville Public Library	
	Bibliothèque Du Canton d'Alfred-Plantagenet	
	Bibliothèque Publique de Clarence-Rockland	
	Bibliothèque publique de Hawkesbury	
	Bibliothèque Publique de La Nation	
	Bibliothèque publique du canton de Russell	
	Blind River Public Library	
	Bracebridge Public Library	
	Brampton Library	
	Brighton Digital Archives	
	Brock University Archives	
	Brockton Heritage Committee	
	Brote Historical Society	
	Burk's Falls, Armour & Ryerson Union PL	
	Burlington Public Library	
	Caledon Public Library	
	Chattam-Kent Museum	
	Christie Historical Committee City of Burlington, Clerks Department	
	City of burnington, Cierks Department Ciarinoton Museum and Archives	
	Club généalogique du Nipissing Ouest	
	Cobourg Public Library	
	Community Archives of Belleville & Hastings County	
	Cook Memorial Public Library District	
	County of Brant Public Library	
	Cramabe Township Public Library	
	Default Agency	

If you work with a single agency, you will be delivered immediately to the main menu of that agency.