Office/ Administration

Administration

Administration



Metroland Media Group, a dynamic media company across Ontario, is currently seeking candidates to join our Burlington Distribution Centre in the part-time role of:

Warehouse Help

The hours of work will be Sunday through Wednesday (with the possibility of a Thursday shift).

We have 3 shifts available to choose from: 8:00am to 4:00pm 4:00pm to 12:00am 12:00am to 8:00am

Weekend Shift Fridays and Saturdays from 8:00am to 8:00pm

As a Pocket Feeder, the successful candidates will feed flyers into a minimum of two pockets on the automated inserting machine, count newspapers into specified amounts to be strapped, bundled, and stacked onto skids, and identify the correct version of assigned flyers are being used. The qualified candidates will be detail oriented and capable of working within a fast-paced environment. You will possess solid verbal communication skills and the ability to work as part of a team.

This role will require you to lift 35 lbs continuously, stand for extended periods of time, and bend frequently.

Successful candidates will work approximately 25-30 hours per week.

If working for a highly energized team is your ideal environment, please, or apply in-person at 5300 Harvester Road, Burlington, ON between 10:00am and 4:00pm Monday through Friday. You can also apply online at <u>www.metroland.com</u> Job #2015-1502

Metroland is committed to accessibility in employment and to ensuring equal access to employment opportunities for candidates, including persons with disabilities. In compliance with AODA, Metroland will endeavour to provide reasonable accommodation to persons with disabilities in the recruitment process upon request. If you are selected for an interview and you require accommodation due to a disability during the recruitment process, please notify the hiring manager upon scheduling your interview.

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