

STACKS



THE CORPORATION OF THE  
CITY OF CHATHAM  
REVISED BUDGET

1985

CITY OF CHATHAM

DESK

88

Cha  
1985  
Desk

THE CORPORATION OF THE

REVISÉD BUDGET

CITY OF CHATHAM  
REVISED BUDGET  
1 9 8 5

## CHATHAM PUBLIC LIBRARY



# TABLE OF CONTENTS

	SUBJECT	PAGE
	BUDGET REPORT	1 - D
	COUNCIL IN COMMITTEE REPORT	1 - 6
	COMPARISON OF 1984 & 1985 BUDGETS	AA
	MILL RATES	BB
	COMPARISONS-TAX RATES 1970-1985	CC
1.	<u>GENERAL GOVERNMENT</u>	1 - 52
	Section Overview	1
	- Mayor and Council	2 - 3
	- Unclassifiable	4 - 7
	- Election Administration	8 - 14
	- Civic Centre Maintenance	15 - 21
	- Treasury Department	22 - 32
	- Clerk's Department	33 - 37
	- Manager's Department	38 - 42
	- Personnel Department	43 - 52
2.	<u>PROTECTION TO PERSONS AND PROPERTY</u>	53 - 98
	Section Overview	58
	- Fire Overview	54 - 55
	- Fire - salaries and benefits	56 - 59
	- Fire - clothing	60 - 61
	- Fire - travel and training	62 - 63
	- Fire - insurance	64 - 65
	- Fire - hydrant rentals, utilities, subscription fees, furniture	66 - 67
	- Fire - equipment maintenance, and building maintenance	68 - 69
	- Fire - new equipment and miscellaneous	70 - 75
	- Police Overview	76 - 78
	- Police - salaries	79 - 80
	- Police - travel, legal, insurance	81 - 82
	- Police - utilities, subscription fees, miscellaneous	83 - 89
	- Dog Control	90 - 91
	- L.T.V.C.A.	92 - 93
	- Mosquito Control	94 - 96
	- R.R.A.P. & Building	97 - 98
3.	<u>TRANSPORTATION SERVICES</u>	99 - 167
	Section Overview	99
	- roadways	100 - 107
	- bridges	108 - 109
	- winter control	110 - 113
	- street cleaning	114 - 115
	- traffic control	116 - 122
	- transit	123 - 128
	- airport	129 - 132
	- road needs	133 - 134
	- sidewalks and suburban roads	135 - 137
	- barricades	138 - 139
	- snow removal	140 - 141
	- vehicle maintenance	142 - 145
	- traffic - non-subsidizable	146 - 155
	- general administrative	156 - 162
	- street lighting	163 - 165
4.	<u>ENVIRONMENTAL SERVICES</u>	168 - 192
	Section Overview	168 -
	- sewers	169 - 180
	- water pollution control	181 - 188
	- environmental services	189 - 192
5.	<u>HEALTH SERVICES</u>	193 - 209
	Section Overview	193
	- C.K. Health Unit	194 - 195
	- cemeteries	196 - 203
	- grants - V.O.N., and	208 - 209
	- grants - K.C. Children's Treatment Centre	204 - 205
		206 - 207



SUBJECT	PAGE
6. <u>SOCIAL AND FAMILY SERVICES</u>	210 - 289
Welfare Section Overview	211 - 212
- Welfare	213 - 227
Victoria Residence Overview	228 - 231
- Victoria Residence	232 - 259
- grants - Maple City Seniors	
- Junior Achievement	
- C.N.I.B.	
- Right to Life Kent	260 - 261
- St. Leonard's House	262 - 264
- Family & Youth Services	
- grants - Children's Aid	
- Chatham and Kent Association for the Mentally Retarded	
- Operation our Kids	
- Chatham Professional Firefighters	
- Kent Brith Vision	
- Chatham Kent Big Sisters	265 - 266
- Day Nursery Overview	267 - 270
- Day Nursery	271 - 289
7. <u>RECREATION AND COMMUNITY SERVICES</u>	290 - 464
Section Overview	290
Horticultural Overview	291 - 293
- Horticultural Society	294 - 299
- Library	300 - 312
Culture Centre Overview	313
- Culture Centre	314 - 369
Chatham Kent Museum Overview	370
- Chatham Kent Museum	371 - 374
Parks & Recreation Overview	375
- Parks	376 - 411
- Recreation	412 - 450
- Recreation - General and administrative	451 - 458
- Grants - Y.M.C.A.	459 - 460
- Grants - Chatham Concert Band	
- L.A.C.A.C.	
- Chatham String Orchestra	
- Theatre Kent	
- Kent Regional Science Centre	461 - 462
- Grants - Jaycees	
- Young Authors Conference	
- Boy Scouts	
- Kinsmen	
- Essex & Kent Scottish	
- Chatham Tennis Club	
- Chatham Kent Council	463 - 464
8. <u>PLANNING AND DEVELOPMENT</u>	465 - 502
Planning Section Overview	466 - 467
- Planning and zoning	468 - 481
Economic Development Overview	482
- Economic Development	483 - 488
- Grants - Chamber of Commerce	
- Tourist Information	
- St. Clair Parkway Commission	
- Southwestern Ontario Travel Association	489 - 490
Downtown Chatham Centre	491 - 492
- Weed and Grass Cutting	493 - 494
- Tree Trimming and removal	495 - 500
- Downtown Chatham on the Thames	501 - 502



SUBJECT	PAGE
9. <u>FINANCIAL AND EDUCATIONAL EXPENSES</u>	503 - 508
Section Overview	503
- financial expenses	504 - 505
- educational expense	506
- debenture schedule	507
10. <u>REVENUE</u>	508 - 524
Section Overview	508
- taxes, telephone, local improvements	509 - 512
- grants in lieu of taxes	513 - 514
- provincial grants	515 - 516
- miscellaneous revenues	517 - 518
- parking facilities	519 - 524
11. <u>CAPITAL BUDGET</u>	525 - 548

BUDGET REPORT - MARCH 18, 1985

YOUR WORSHIP AND MEMBERS OF COUNCIL, AS CHAIRMAN OF THE BUDGET COMMITTEE OF COUNCIL IT IS MY HONOR TO SUBMIT TO YOU FOR YOUR CONSIDERATION, THE REVISED 1985 CURRENT AND CAPITAL BUDGETS.

THE BUDGET PROCESS INVOLVING THE WHOLE OF COUNCIL, WHICH WAS STARTED IN 1983, WAS AGAIN FOLLOWED THIS YEAR. A FULL WEEK OF DELIBERATION, STARTING AT 9:00 A.M. EACH MORNING, WAS SPENT IN ARRIVING AT THE DRAFT BUDGET CURRENTLY IN FRONT OF YOU. THERE WERE MORE HOURS SPENT BY THE COMMITTEE OF COUNCIL TO PREPARE THIS DRAFT CURRENT AND CAPITAL BUDGET THAN IN THE PREVIOUS TWO YEARS. THIS IS AS A RESULT OF MORE INFORMATION BEING PROVIDED, WHICH RESULTED IN MORE DISCUSSION ON POLICY ISSUES.

IN PREPARING THE 1985 BUDGET A REVIEW OF THE HISTORICAL AND CURRENT POPULATION GROWTH, REVENUE, ASSESSMENT, BUILDING



ACTIVITY AND A COMPARISON OF THE COST OF ALL OF THE MUNICIPAL FUNCTIONS WITH OTHER MUNICIPALITIES WAS UNDERTAKEN. THE DEPARTMENT HEADS WERE AGAIN REQUESTED BY THE CITY MANAGER TO PREPARE BUDGETS BASED ON THE TOTAL NEEDS OF THE DEPARTMENT, AS DETERMINED BY THE DEPARTMENT HEAD, WITH A SERIES OF PRIORITIZED REDUCTIONS TO ACHIEVE A 5% AND A 0% INCREASE OVER THE 1984 ALLOCATION. IN 1984 BUDGET ITEMS SUCH AS INSURANCE, TRAVEL, TRAINING AND UTILITIES WERE FUNCTIONALIZED TO THE VARIOUS USER DEPARTMENTS, IN ORDER THAT THE COUNCIL WOULD HAVE INFORMATION ON THE TRUE COST OF PROVIDING EACH SERVICE. THE FUNCTIONALIZATION WAS FURTHER EXTENDED IN THE 1985 BUDGET TO INCLUDE ITEMS SUCH AS ADVERTISING AND POSTAGE. INFORMATION ON THE COST OF PROVIDING THE VARIOUS MUNICIPAL SERVICES HAS GREATLY IMPROVED THROUGH THE USE OF THE COMPUTER INSTALLED LAST YEAR.

THE CITY AGAIN IN 1984 WAS VERY FORTUNATE TO HAVE RECEIVED FUNDING THROUGH PROVINCIAL AND FEDERAL MAKE-WORK PROGRAMS. THE GRANTS PROVIDED FOR A NUMBER OF ITEMS OF MAINTENANCE TO BE



COMPLETED THAT WOULD NOT NORMALLY HAVE BEEN DONE, WHICH HAS HELPED TO REDUCE THE TOTAL EXPENDITURES FOR 1984.

MAKE-WORK PROGRAMS HAVE BEEN CONTINUED INTO 1985, WHICH WILL HAVE AN EFFECT ON REDUCING THE TOTAL LABOUR REQUIREMENTS AND PROVIDING A MEANS OF UNDERTAKING ADDITIONAL WORK, AT NO DIRECT COST TO THE MUNICIPALITY. AGAIN, CERTAIN DEPARTMENTS HAVE REQUESTED THAT THE PART-TIME GRANT STAFF BE CONTINUED AS FULL TIME EMPLOYEES. IN 1984 THE COUNCIL MADE A DECISION THAT NO ADDITIONAL FULL-TIME STAFF WOULD BE ADDED AND THIS POLICY IS TO CONTINUE FOR 1985.

IN REVIEWING THE MANPOWER REQUIREMENTS AND STAFFING LEVELS OVER THE PAST 5 YEARS, I AM PLEASED TO REPORT THAT THERE HAS BEEN A REDUCTION OF 17 EMPLOYEES. THIS HAS AMOUNTED TO AN ACCRUED SAVINGS TO THE CITY OF CHATHAM, TAXPAYERS OF \$1,282,449.00. THE STAFF REDUCTION HAS TAKEN PLACE WITHOUT REDUCING THE LEVEL OF SERVICE PROVIDED TO THE CITIZENS AND, IN FACT, THE LEVEL OF SERVICE IN SOME AREAS HAS BEEN INCREASED.



A STUDY WAS UNDERTAKEN IN LATE 1984 TO COMPARE THE STAFFING LEVELS IN CHATHAM WITH THREE OTHER ONTARIO MUNICIPALITIES OF SIMILAR SIZE. THE RESULTS OF THE STUDY INDICATE THAT

a) CHATHAM HAS THE LOWEST RATIO OF

ADMINISTRATIVE/TECHNICAL/CLERICAL EMPLOYEES IN THE COMPARISON AT 2.6 EMPLOYEES PER THOUSAND POPULATION.

b) CHATHAM HAS THE SECOND LOWEST RATIO OF FULL-TIME

EMPLOYEES, INCLUDING SALARIED, FIRE, PUBLIC WORKS, DAY

CARE AND VICTORIA RESIDENCE WITH A RATIO OF 6.3

EMPLOYEES PER THOUSAND POPULATION.

THE COUNCIL CAN CERTAINLY TAKE PRIDE IN THESE STATISTICS WHICH

INDICATE A HIGHER LEVEL OF PRODUCTIVITY PER EMPLOYEE,

NOTWITHSTANDING THE FACT THAT CHATHAM OPERATES A CULTURAL CENTRE

AND DAY CARE CENTRE WHICH SERVICES ARE NOT OFFERED IN ALL THE

MUNICIPALITIES IN THE COMPARISON.



DURING THE PERIOD 1977-1984 THE MILL RATE HAS INCREASED BY 53.7 PERCENT. DURING THE SAME TIME PERIOD THE INCREASE IN THE CONSUMER PRICE INDEX HAS BEEN 92.4 PERCENT. NOTWITHSTANDING THE DECREASE IN THE DOLLAR PURCHASING POWER, THE COUNCIL HAS BEEN ABLE TO MAINTAIN THE SAME LEVEL OF SERVICE FOR THE CITIZENS AND IN SOME AREAS PROVIDE NEW AND EXPANDED FUNCTIONS. THIS HAS ONLY BEEN POSSIBLE THROUGH THE MORE EFFECTIVE UTILIZATION OF MANPOWER, THE USE OF MODERN EQUIPMENT AND TECHNOLOGY AND EMPLOYEE TRAINING.

THERE ARE TWO AREAS WITHIN THE 1985 BUDGET THAT ARE OF CONCERN TO THE COUNCIL. THE COST OF DAY CARE TO THE GENERAL MILL RATE HAS INCREASED FROM \$26,123. IN 1984 TO \$60,162. IN 1985, A 130.3 % INCREASE. THIS INCREASE HAS BEEN CAUSED BY A CAPPING OF THE SUBSIDY AT 3.8% BY THE PROVINCE, TOGETHER WITH A SHIFT FROM PAYING PARENTS TO SUBSIDIZED PARENTS. THE SECOND AREA IS THE VICTORIA RESIDENCE, WHERE AGAIN THE PROVINCE HAS CAPPED THE OPERATING SUBSIDY INCREASE TO 3.8%.



THIS AGAIN HAS INCREASED THE NEXT COST TO THE RATEPAYERS BY 33% IN COMPARING THE 1984 OPERATING BUDGET WITH THE 1985 BUDGET.

THIS IS ANOTHER EXAMPLE WHERE THE PROVINCE IS SHIFTING THE LOAD TO THE MUNICIPAL TAXPAYERS. ONE MUST QUESTION THE RATIONALE OF THE PROVINCE IN LIMITING THE FUNDING FOR EXISTING PROGRAMS, WHILE ON THE OTHER HAND PERMITTING NEW FUNDING FOR NEW PROGRAMS SUCH AS THE COUNSELLING SERVICES AT THE WOMEN'S CENTRE.

IN COMPARING THE CITY OF CHATHAM WITH 18 OTHER MUNICIPALITIES WHICH ARE OUTSIDE OF REGIONAL GOVERNMENT, CHATHAM HAS THE SECOND LOWEST AVERAGE RESIDENTIAL TAX, BASED ON STATISTICS PUBLISHED BY THE MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING ON THE AVERAGE RESIDENTIAL TAXES PER HOUSEHOLD. THE AVERAGE RESIDENTIAL TAX IN CHATHAM IS \$651.00, AS COMPARED WITH THE AVERAGE OF THE 18 MUNICIPALITIES OF \$785.00, WITH THE HIGHEST AT \$997.00.



A FURTHER COMPARISON WAS MADE WITH STATISTICS PROVIDED BY THE  
MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING OF THE AVERAGE  
RESIDENTIAL TAXES IN CITIES IN NORTHERN ONTARIO AND SOUTHERN  
ONTARIO AND THE PROVINCE AS A WHOLE, REGIONS AND METRO TORONTO.  
AGAIN, IT IS INTERESTING TO NOTE THAT THE AVERAGE RESIDENTIAL  
TAXE PER HOUSEHOLD IN CHATHAM AT \$651.00 IS LOWER THAN THE  
AVERAGE FOR CITIES IN THE SOUTH OF \$827.00 AND CONSIDERABLY LOWER  
THAN THE PROVINCE AS A WHOLE AT \$959.00.

DRAFT BUDGET

THE DRAFT BUDGET WHICH THE COMMITTEE AS A WHOLE REVIEWED,  
WOULD HAVE RESULTED IN AN INCREASE IN EXPENDITURES OF  
\$2,078,986.00 OR 16.9 PERCENT OVER THE 1984 EXPENDITURES. THIS  
WOULD HAVE RESULTED IN AN INCREASE IN THE RESIDENTIAL MILL RATE  
OF 19.209 MILLS OR \$76.84 PER HOUSEHOLD, BASED ON A \$4,000.00  
ASSESSMENT. AFTER ONE WEEK OF DELIBERATION THE COUNCIL REDUCED  
THE 1985 DRAFT REQUEST BY \$1,376,468.00 RESULTING IN A NET LEVY  
FOR MUNICIPAL PURPOSES OF \$13,011,569.00.



THIS TRANSLATES TO A RESIDENTIAL MILL RATE OF 127.485, WHICH IS 5.723 MILLS HIGHER THAN 1984 OR 4.7 PERCENT. THE 1985 INCREASE IS LESS THAN 1984, WHICH WAS 8.85 PERCENT OR 9.898 MILLS. THIS WILL RESULT IN AN INCREASE OF \$22.89 ON AN AVERAGE RESIDENTIAL ASSESSMENT OF \$4,000.00.

INCLUDED IN THE 4.7 PERCENT INCREASE IN THE 1985 DRAFT BUDGET IS AN AMOUNT OF \$275,000.00, TO REDUCE THE CITY'S SHARE OF THE DEBENTURE FOR MCNAUGHTON AVENUE EAST PHASE 1 RECONSTRUCTION.

THIS WILL HAVE AN EFFECT OF SAVING THE TAXPAYERS IN THE WHOLE OF THE CITY \$195,000.00 OVER A TEN YEAR PERIOD IN INTEREST CHARGES. HAD THIS AMOUNT NOT BEEN INCLUDED IN THE 1985 ESTIMATES THE INCREASE IN TAXES FOR 1985 WOULD HAVE BEEN 2.2%.

THE BUDGET HAS PROVIDED FOR A MAXIMUM TOTAL COMPENSATION INCREASE OF 5% FOR ALL MUNICIPAL EMPLOYEES AND THE MAYOR AND MEMBERS OF COUNCIL.

TWO NEW MAJOR PROJECTS ARE RECOMMENDED IN THE 1985 CAPITAL WORKS BUDGET:



A) AN AMOUNT OF \$125,000.00 HAS BEEN PROVIDED TO RECONSTRUCT MCNAUGHTON AVENUE BETWEEN SANDY STREET AND ST. CLAIR STREET. THIS CONSTRUCTION IS TO BE UNDERTAKEN ONLY ON THE CONDITION THAT 75 PERCENT FUNDING WILL BE AVAILABLE FROM THE MINISTRY OF TRANSPORTATION AND COMMUNICATIONS. IN THE EVENT THE SUBSIDY IS NOT AVAILABLE, THE COUNCIL HAS DIRECTED THAT THIS SECTION OF ROADWAY WILL BE RESURFACED.

B) THE COUNCIL HAS RECOMMENDED APPROVAL OF \$558,000.00 TO BE SPREAD OVER 1985 AND 1986, TO CONSTRUCT A TRUNK SANITARY SEWER NORTH OF OXLEY DRIVE ON THE WEST SIDE OF ST. CLAIR STREET, TO OPEN FURTHER LAND FOR SUBDIVISION DEVELOPMENT AND PROVIDE SANITARY SEWERS TO THE EXISTING HOMES NORTH OF OXLEY DRIVE, WHICH ARE CURRENTLY ON SEPTIC TANK.

THE MAJOR ITEM IN THE 1985 CAPITAL WORKS IS FOR THE CONSTRUCTION OF A NEW HYDRO BUILDING ON QUEEN STREET, ON THE FORMER QUEEN MARY SCHOOL PROPERTY.

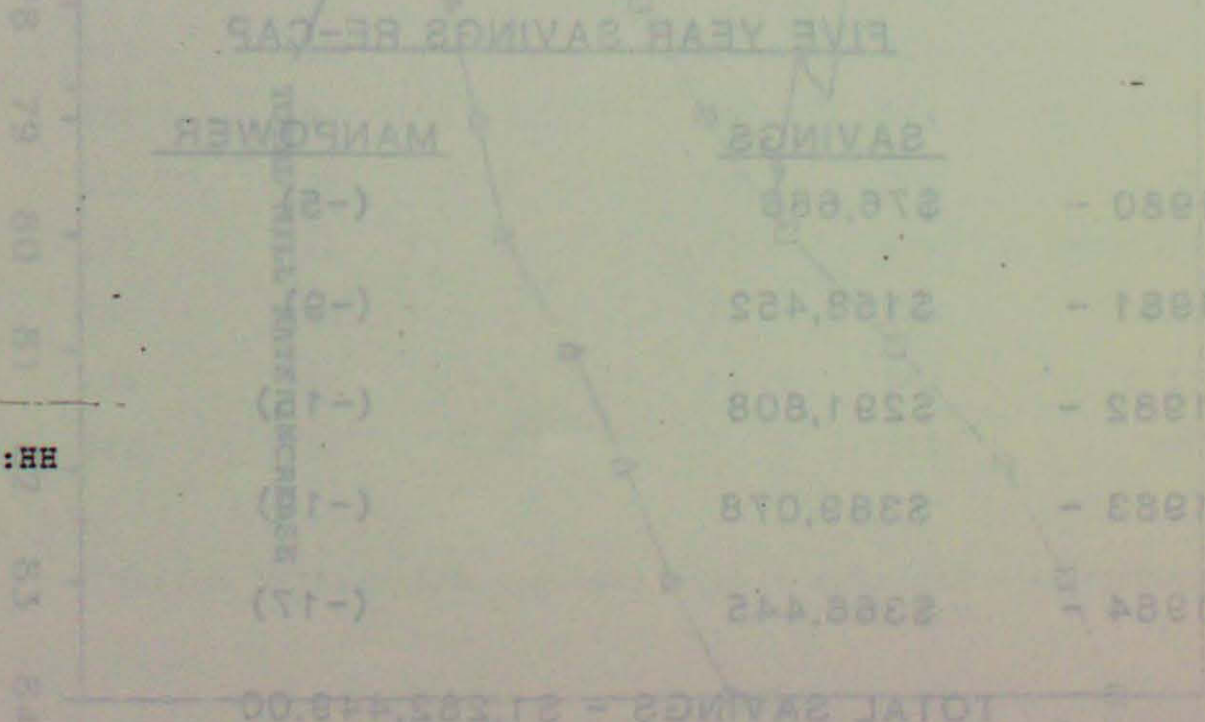


THE AMOUNT TO BE DEBENTURED IS \$2,200,000.00. HOWEVER, THIS WILL NOT HAVE ANY EFFECT ON THE MUNICIPAL TAXES AS THE DEBT IS REPAYABLE THROUGH THE HYDRO RATES.

THE COUNCIL RECOGNIZING THE POOR CONDITION OF THE NUMBER OF STREETS HAS INCREASED THE RESURFACING BUDGET BY \$400,000.00 OVER THE AMOUNT ALLOCATED IN 1984, SUBJECT TO THE AVAILABILITY OF MATCHING M.T.C. SUBSIDY.

I WOULD ALSO POINT OUT THAT THIS BUDGET DOES NOT INCLUDE ANY EXPENDITURES FOR EDUCATIONAL PURPOSES. THIS IS THE RESPONSIBILITY OF THE ELECTED BOARDS OF EDUCATION.

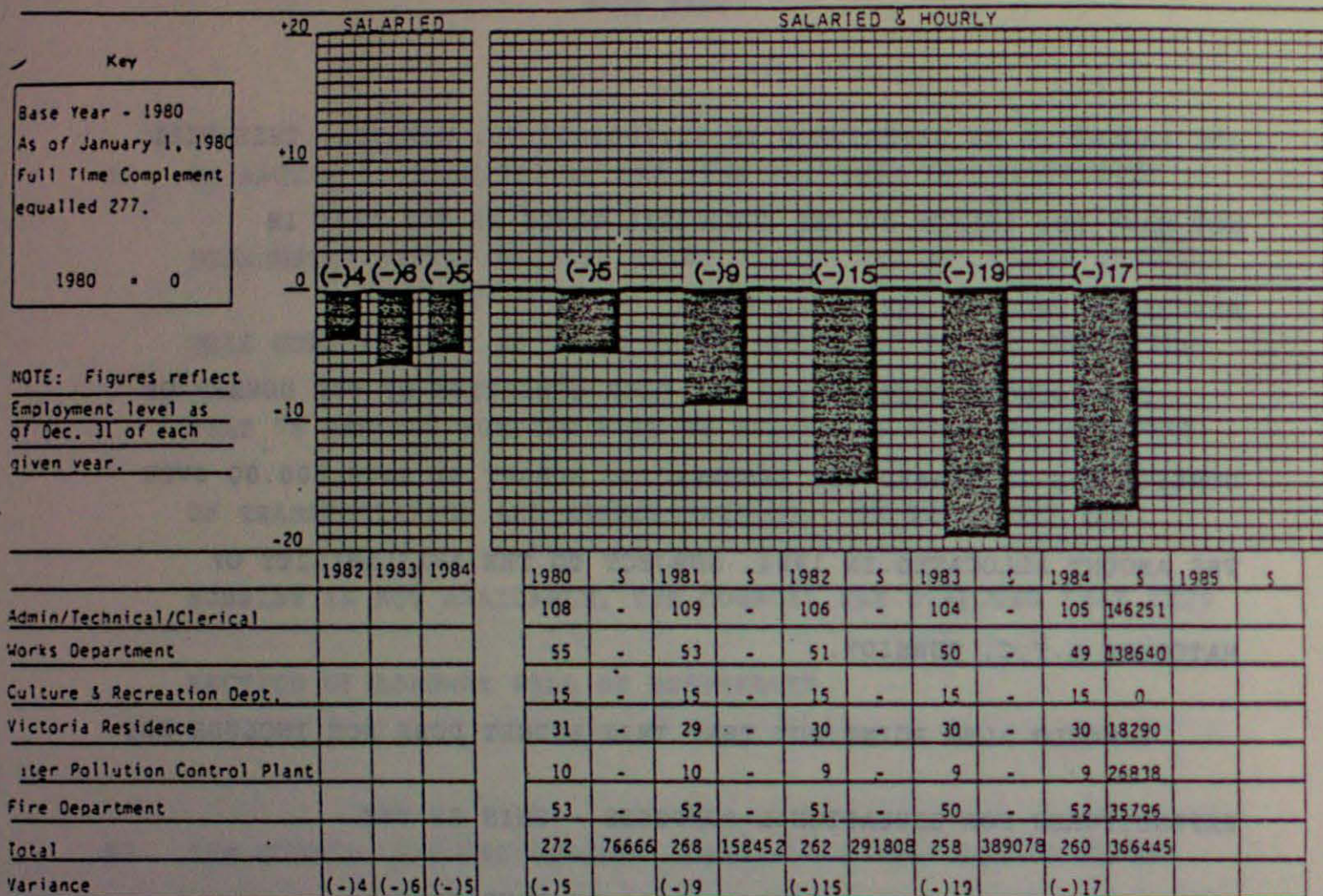
HJT:HH





A

# CHATHAM MANPOWER VARIANCE REPORT



TOTAL 5 YEARS = \$1,282,449.00

## FIVE YEAR SAVINGS RE-CAP

	SAVINGS	MANPOWER
1980 -	\$76,666	(-5)
1981 -	\$158,452	(-9)
1982 -	\$291,808	(-15)
1983 -	\$389,078	(-19)
1984 -	\$366,445	(-17)

TOTAL SAVINGS - \$1,282,449.00



# COMPARISON OF RATE OF GROWTH OF C.P.I., GENERAL & EDUCATIONAL MILL RATE

MILL AND CPI RATES BY GROWTH IN %

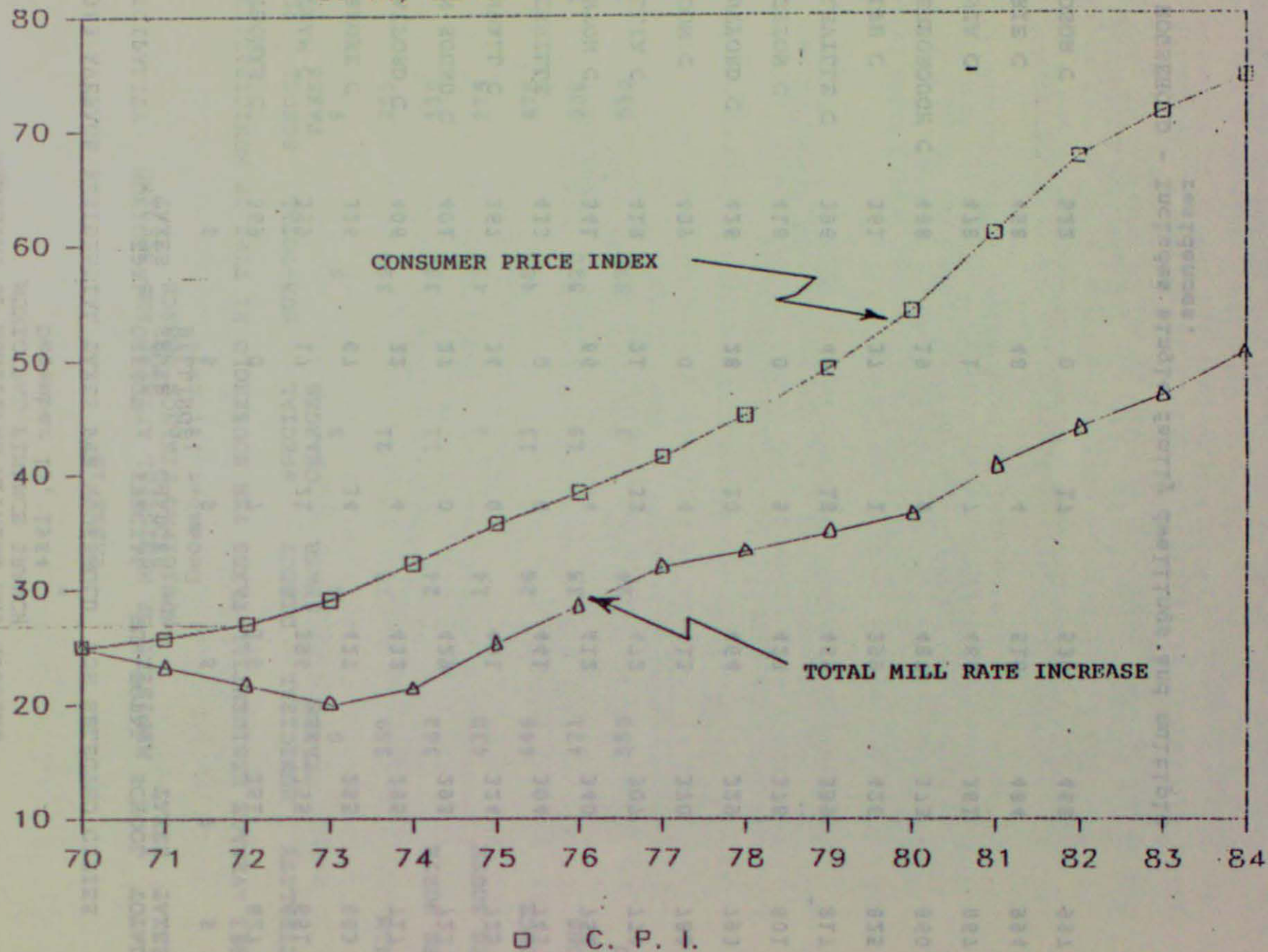




TABLE 1

MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING  
MUNICIPAL FINANCE BRANCH  
December 12, 1984

1983 AVERAGE RESIDENTIAL TAXES PER HOUSEHOLD FOR SELECTED CITIES

MUNICIPALITY	MUNICIPAL TAXES	DIRECT SEWER BILLINGS	SPECIAL CHARGES	SUB-TOTAL	SCHOOL TAXES	TOTAL TAXES
	\$	\$	\$	\$	\$	\$
ST. THOMAS C	369	0	7	376	251	627
CHATHAM C	359	17	21	396	255	651
PEMBROKE C	326	67	34	427	255	683
STRATFORD C	406	22	4	432	285	717
OWEN SOUND C	401	27	0	429	293	722
CORNWALL C	367	34	0	401	324	725
BROCKVILLE	433	0	8	441	304	745
TRENTON C	341	66	4	412	340	752
ORILLIA C	418	21	33	472	307	779
LONDON C	409	0	4	413	370	783
BRANTFORD C	426	28	10	464	329	793
KINGSTON C	418	0	5	423	378	801
BELLEVILLE C	396	45	18	459	359	817
GUELPH C	361	37	1	399	426	825
PETERBOROUGH C	468	19	0	487	373	860
SARNIA C	478	1	7	486	381	867
BARRIE C	458	48	4	510	484	994
WINDSOR C	522	0	17	539	458	997

\* HOUSEHOLD - Includes single family dwellings and multiple residences.



TABLE 1B

MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING  
MUNICIPAL FINANCE BRANCH  
December 12, 1984

## 1983 AVERAGE RESIDENTIAL TAXES PER HOUSEHOLD BY TYPE OF MUNICIPALITY

MUNICIPALITY	MUNICIPAL TAXES \$	DIRECT SEWER \$	SPECIAL CHARGES \$	SUB-TOTAL \$	SCHOOL TAXES \$	TOTAL TAXES \$
CHATHAM	359	17	21	396	255	651
CITIES NORTH	362	24	11	397	339	737
CITIES SOUTH	430	14	9	452	375	827
PROVINCE	446	26	13	485	475	959
REGIONS	471	35	15	520	508	1028
METRO	550	24	3	578	590	1167



## COUNCIL-IN-COMMITTEE REPORT

March 18, 1985

The details of the draft budget were reviewed item by item and the recommendations of the Council-In-Committee have been noted.

As a result the draft estimates of expenditures amounting to \$28,942,545.00 were reduced by \$924,106.00 to \$28,018,439.00 which is for general municipal purposes.

The draft revenue amounting to \$14,554,508.00 was increased by \$452,362.00 to \$15,006,870.00, leaving \$13,011,569.00 to be raised by taxation.

The result of the adjustments is a Final Residential mill rate of 127.495 and a Final Commercial mill rate of 149.982.

<u>YEAR</u>	<u>COMMERCIAL</u>	<u>RESIDENTIAL</u>
1984	143.249	121.762
1985 Revised	149.982	127.485
<u>INCREASE</u>	6.733	5.723

The resulting mill rate will have an affect of increasing the taxes by \$22.89 on a property with a residential assessment of \$4,000.

The Council-In-Committee recommends the following to Council:

- 1) Tax Certificates  
That the fee for tax certificates be raised from \$5.00 to \$6.00.
- 2) Humane Society  
That the rate to be paid to the Ontario Humane Society remain the same as that paid in 1984, until such time as a financial statement has been forwarded to the Treasurer for review and recommendation to Council.
- 3) Transit Fares  
That the fare for adults be increased from 70¢ to 75¢.
- 4) Handi Bus Transit  
That an increase of 5¢ be approved for Handi Transit Fares and that the City Engineer contact the Royal Canadian Legion, Branch 28, to determine if they will consider increasing their donation to offset the cost of the fare.
- 5) Engineering Budget  
That there be a general reduction of \$23,000.00 from the Engineering Budget.



- 6) Sewer Connection Charges  
That the cost of installing a sanitary sewer connection be increased from \$950 to \$1050 and that the cost of installing a storm sewer connection be increased from \$750 to \$850.
- 7) Victorian Order of Nurses  
That a 5% increase be approved for the Victorian Order of Nurses increasing the visiting charge from \$18.78 to \$19.72 per day. The total cost for this service is not to exceed \$10,500.00.
- 8) Domiciliary Hostels  
That a 5% increase be approved for all domiciliary hostels, increasing the rate from \$19.29 to \$20.25.
- 9) Chatham Womens Centre  
That a 5% increase be granted in the per diem rate increasing from \$20.25 to \$21.26, and that the Council enter into an agreement for counselling services in the amount of \$5,000.00 per annum.
- 10) Funeral Directors  
That an increase be approved for indigent funerals from \$813 to \$1,000 for a basic funeral, and that the cost of the registry book and clergy be included in the above amount.
- 11) Homemakers Service Cost  
That a 5% increase be approved, increasing the rate from \$6.62 to \$6.95 per hour.
- 12) Chatham/Kent Community and Family Services  
That the hourly rates of \$38.59 and \$19.30 remain the same for the 1985, in accordance with the advice of the agency and that the maximum liability be increased to \$16,000.
- 13) Youth Employment Counselling Centre  
That the Youth Employment Counselling Centre be advised that the organization is mainly educationally oriented, and therefore, the Council will be withdrawing its member from the Committee. Further tha the allocation of \$16,500 is to be deducted from the General Welfare Budget.
- 14) Chatham/Kent and District Association for the Mentally Retarded  
That due to the surplus position of the agency as reflected in their financial statement, that the request for funding be withdrawn for 1985, and if need arises in the future that they may reapply.
- 15) Police Commission  
That after reviewing the budge with the Chairman of the Commission and Chief of Police, it was agreed that there would be a general \$35,000 reduction from the Police Budget.



16) Day Care

That the fee schedule be increased for both the North and South Side Day Care Centres as follows:

	<u>PRESENT FEE</u>	<u>APRIL 1/85</u>	<u>SEPT. 2/85</u>
Full day, one child	15.00	15.50	16.00
Full day, 2 children	25.50	27.90	30.40
Half day with Noon Meal	9.25	9.50	9.75
Half day without Noon Meal	7.25	7.50	7.75
Hourly rate	1.50	1.60	1.70
Noon Meal	1.55	1.55	1.55

That the City apply to the Minister for additional subsidy allocation to offset the increased cost of both the North and South side Day Care for 1985.

17) Children's Village Day Care Centre

That the Council enter into a purchase of service agreement with Children's Village Day Care Centre in the total amount of \$20,000 for 1985.

18) Tiny Tots Nursery School

That the City of Chatham enter into a purchase of service arrangement with Tiny Tots Nursery School to a maximum amount of \$5,000 for 1985.

19) Horticulture - Capital Expenditures

That the capital expenditure for \$28,000 for two trucks be approved conditional upon the trucks being tendered through the City of Chatham Purchasing Agent, in accordance with the City's tendering procedure.

20) Library

That:

- a) a 5% increase be granted over the 1984 allocation.
- b) an additional \$13,000 be allocated as a special one time grant to cover the previous year's deficit, on the condition that the Library transfer its accounting to the City's computer system.
- c) the Library investigate the possibility of increasing their revenue and reducing their manpower.
- d) the \$15,000 for automation be deleted and the matter be reconsidered after the computer study has been completed. If the report indicates that it is feasible to computerize the Library then the Board may approach the Council at that time.



- e) an amount of \$144,837 be deleted and in the meantime the Council will review the type of renovations to be made and if justified an amount may be placed for consideration in the 1986 budget.
- f) an amount of \$15,400 be approved for the purchase of one used cab bookmobile.
- g) an amount of \$4,348 be approved for the re-lamping of the Library on the understanding that if a person is available from a grant program to assist, that the cost will be reduced proportionately.

21) Culture and Recreation Fees

That:

- a) the fees be increased in accordance with the attached schedule for the Culture and Recreation Department, with the exception of Camp Playtime and Camp Discovery.
- b) the administration prepare a report recommending a fee schedule for non-resident user fees, based on the principle that anyone who is not on the Voters List will be subject to a non-resident fee.

- 22) That the special populations program be deleted from the budget, and that the administration contact the Y.M.C.A. or other organizations who may be better suited and equipped to undertake the program.

23) Waste Management

That the budget be increased by \$40,000 representing the net cost to the City for a joint City/County Waste Management/Environmental Study.

24) Airport

That an allocation of \$75,000 be made representing the net cost to the City for the re-zoning and construction at the Chatham Airport.

That an net amount of \$82,500 be approved for the acquisition of the Sykes property.

25) Resurfacing

That the amount for resurfacing streets be increased by \$200,000. The increased expenditure is subject to the availability of matching funds from the Ministry of Transportation and Communications.

26) Computer Terminal

That an amount of \$9,000 be allocated for the installation of a computer terminal for the Public Works Garage to be interconnected to the main frame at the Civic Centre.

27) Downtown Chatham On Thames

That the 1985 budget for the Downtown Chatham on Thames be adopted in the amount of \$50,000.



- 28) That all grants and purchase of service agreements which are paid by the City of Chatham and subsidized by the Ministry of Community and Social Services, be approved, subject to full subsidy being approved by the Ministry.
- 29) Y.M.C.A.  
That an amount of \$35,000 be appropriated representing the third and final installment of the City's contribution on a 50-50 basis towards the retirement of all the outstanding taxes for the Y.M.C.A.
- 30) Concert Band  
That a one time grant of \$3,500 be made to assist in the purchase of uniforms for the Chatham Kiltie Concert Band.
- 31) Regimental Grant  
That a one time grant of \$500 be approved for the Kent Regiment in connection with their 100th Anniversary celebration in Chatham.
- 32) Tennis Club  
That a grant of \$1,750 be approved for the Tennis Club.
- 33) St. Clair Parkway Commission  
That the grant to the St. Clair Parkway Commission be limited to a maximum of \$1.00 per capita until such time as a project is undertaken within the City of Chatham.
- 34) Parking  
That the budget for parking facilities in the amount of \$26,710 credit be adopted.
- 35) Five Year Capital Budget  
It was moved and carried,  
a) that the Five Year Capital Works Budget for the period 1985-1989 inclusive, in the amount of \$27,570,000 with a net of \$13,670,000. to be debentured, be adopted.  
b) that the projects in the amount of \$2,623,000 be approved for 1985, and further that the reconstruction of McNaughton Avenue from Sandy to St. Clair in the amount of \$900,000 be approved on the condition that connecting link funds will be available. If the funds are not forthcoming in 1985, the Council directs that this section of road be resurfaced.  
c) that the reconstruction of Canterbury Street as a local improvement in the amount of \$150,000 be moved to 1986 as funding is not available from the Ministry of Transportation and Communications.



Page Six  
Council-In-Committee Report  
March 18, 1985

- 36) That an allocation of \$20,000 be made as the City's contribution to the Flood Disaster Fund.
- 37) That the request from the University of Western Ontario for a grant be deferred to 1986.
- 38) That since the application from the Day Care Centre in Cedar Springs, (Growing Together Family Resource Centre) for funding was not received prior to the cut-off date, that it be deferred for 1985 and the organization be advised to resubmit an application in November of 1985 for consideration in the 1986 Budget.
- 39) That the Budget Report dated March 18, 1985 be adopted.

Recreation and Community Services	1,717,360	2,240,000	522,640	30.4%
Community Planning and Development	1,407,700	1,780,000	372,300	26.5%
Financial Services	300,000	300,000	0	0.0%
Administration	1,000,000	1,000,000	0	0.0%
Education	2,000,000	2,000,000	0	0.0%
Health	10,000,000	10,000,000	0	0.0%
Revenue	4,125,060	4,125,000	60	0.0%
Debt Service	10,000,000	10,000,000	0	0.0%
Total	27,547,160	27,547,170	10	0.0%



## CITY OF CHATHAM

## COMPARISON OF 1984 AND 1985 BUDGETS

	1984 Net Expenditures	1985 Net Expenditures	Amount Of Increase Or (Decrease)	Percentage Increase (Decrease)
General Government	2,077,750	2,164,353	86,603	4.2
Protection To Persons And Property	5,413,317	5,507,969	94,652	1.7
Transportation Services	3,153,524	3,863,336	709,812	22.5
Environmental Services	3,350,702	2,905,134	(445,568)	(13.3)
Conservation of Health	292,060	228,929	(63,131)	(21.6)
Social And Family Services	903,022	916,914	13,892	1.5
Recreation And Community Services	1,961,593	2,140,265	178,672	9.1
Community Planning And Development	1,163,994	1,184,880	20,886	1.8
Financial Expenses	369,200	560,848	191,648	51.9
	<u>18,685,162</u>	<u>19,472,628</u>	<u>787,466</u>	<u>4.2</u>
Education	8,862,432	9,420,151	557,719	6.3
	<u>27,547,594</u>	<u>28,892,779</u>	<u>1,345,185</u>	<u>4.9</u>
Revenue	6,619,426	6,461,059	(158,367)	(2.4)
Taxation	20,928,168	22,431,720	1,503,552	7.2
	<u>27,547,594</u>	<u>28,892,779</u>	<u>1,345,185</u>	<u>4.9</u>



## CITY OF CHATHAM

1985 - 1984 MILL RATES

	<u>Mill Rates 1985</u>	<u>Mill Rates 1984</u>	<u>Increase In Mills</u>	<u>Increase As A%</u>	<u>Effect On \$4,000.00 Assessment</u>
<u>Elementary</u> - Residential	52.766	49.162	3.604	7.3	14.42
- Commercial	62.078	57.837	4.241	7.3	
<u>Secondary</u> - Residential	39.313	36.062	3.251	9.0	13.00
- Commercial	46.251	42.426	3.825	9.0	
<u>Separate</u> - Residential	53.235	49.385	3.850	7.8	15.40
- Commercial	62.629	58.100	4.529	7.8	
<u>General</u> - Residential	127.485	121.762	5.723	4.7	22.89
- Commercial	149.982	143.249	6.733	4.7	
<u>Residential Public Total</u>					
- Elementary	52.766	49.162	3.604	7.3	14.42
- Secondary	39.313	36.062	3.251	9.0	13.00
- Education	92.079	85.224	6.855	8.0	27.42
- General	127.485	121.762	5.723	4.7	22.89
- TOTAL	<u>219.564</u>	<u>206.986</u>	<u>12.578</u>	6.1	<u>50.31</u>
<u>Residential Separate Total</u>					
- Elementary	53.235	49.385	3.850	7.8	15.40
- Secondary	39.313	36.062	3.251	9.0	13.00
- Education	92.548	85.447	7.101	8.3	28.40
- General	127.485	121.762	5.723	4.7	22.89
- TOTAL	<u>220.033</u>	<u>207.209</u>	<u>12.824</u>	6.2	<u>51.29</u>
<u>Commercial Public Total</u>					
- Elementary	62.078	57.837	4.241	7.3	
- Secondary	46.251	42.426	3.825	9.0	
- Education	108.329	100.263	8.066	8.0	
- General	149.982	143.249	6.733	4.7	
- TOTAL	<u>258.311</u>	<u>243.512</u>	<u>14.799</u>	6.1	
<u>Commercial Separate Total</u>					
- Elementary	62.629	58.100	4.529	7.8	
- Secondary	46.251	42.426	3.825	9.0	
- Education	108.880	100.526	8.354	8.3	
- General	149.982	143.249	6.733	4.7	
- TOTAL	<u>258.862</u>	<u>243.775</u>	<u>15.087</u>	6.2	



## COMPARISON OF TAX RATES 1970 - 1985

		EDUCATION				GENERAL RATE		TOTAL			
		COMMERCIAL		RESIDENTIAL		PUBLIC OR SEPARATE		COMMERCIAL		RESIDENTIAL	
		Public	Separate	Public	Separate	Com.	Res.	Public	Separate	Public	Separate
1970	Draft	51.759	50.811	46.584	45.731	64.502	58.669	116.261	115.313	105.253	104.400
	Revised	51.759	50.811	46.584	45.731	60.801	54.968	112.560	111.612	101.552	100.699
1971	Draft	37.058	39.248	33.353	35.324	65.364	59.598	102.423	104.612	92.951	94.921
	Revised	37.058	39.248	33.353	35.324	68.101	62.335	105.159	107.349	95.688	97.659
1972	Draft	31.688	35.868	28.520	32.281	69.771	62.490	101.459	105.639	91.010	94.771
	Revised	31.688	35.868	28.520	32.281	69.228	61.946	100.916	105.096	90.466	94.227
1973	Draft	34.840	34.760	31.356	31.284	79.096	70.998	113.936	113.856	102.354	102.282
	Revised	34.840	34.760	31.356	31.284	61.525	52.228	96.365	96.285	83.584	83.512
1974	Draft	35.562	34.460	32.006	31.014	78.064	67.333	113.626	112.524	99.339	98.347
	Revised	35.562	34.460	32.006	31.014	67.229	56.498	102.791	101.689	88.504	87.512
1975	Draft	42.115	38.681	37.904	34.812	91.019	80.845	133.134	129.700	118.749	115.657
	Revised	42.115	38.681	37.904	34.812	78.299	66.555	120.414	116.980	104.459	101.367
1976	Draft	52.862	50.975	47.576	45.877	87.370	74.265	140.232	138.345	121.841	120.142
	Revised	52.862	50.975	47.576	45.877	81.929	69.640	134.791	132.904	117.216	115.517
1977	Draft	57.593	57.538	51.834	51.784	100.912	85.775	158.505	158.450	137.609	137.559
	Revised	57.593	57.538	51.834	51.784	93.184	79.207	150.777	150.722	131.041	130.991
1978	Draft	63.274	63.412	56.946	57.070	85.980	73.084	149.254	149.392	130.030	130.154
	Revised	63.274	63.412	56.946	57.070	93.184	79.207	156.458	156.596	136.153	136.277
1979	Draft	67.163	68.778	60.446	61.900	98.981	84.134	166.143	167.759	144.581	146.034
	Revised	67.163	68.778	60.446	61.900	96.702	82.197	163.865	165.480	142.643	144.097
1980	Draft	78.631	78.799	66.837	66.979	107.942	91.750	186.574	186.741	158.588	158.730
	Revised	78.631	78.799	66.837	66.979	96.702	82.197	175.333	175.501	149.034	149.176
1981	Draft	84.815	84.945	72.093	72.203	133.635	113.589	218.450	218.579	185.682	185.792
	Revised	84.815	84.945	72.093	72.203	111.389	94.681	196.204	196.334	166.774	166.884
1982	Draft	93.069	91.800	79.110	78.030	152.272	129.431	245.341	244.072	208.541	207.461
	Revised	93.069	91.800	79.110	78.030	119.067	101.207	212.136	210.867	180.317	179.237
1983	Draft	93.379	94.787	79.373	80.569	147.977	119.067	241.356	242.764	198.440	199.636
	Revised	93.379	94.787	79.373	80.569	131.605	111.864	224.984	226.392	191.237	192.433
1984	Draft	100.263	100.526	85.224	85.447	167.238	142.152	267.499	267.764	227.376	227.599
	Revised	100.263	100.526	85.224	85.447	143.249	121.762	243.512	243.775	206.986	207.209
1985	Draft	108.329	108.880	92.079	92.548	170.212	144.680	278.541	279.092	236.759	237.228
	Revised	108.329	108.880	92.079	92.548	149.982	127.485	258.311	258.862	219.564	220.033

## COMPARISON OF ASSESSMENTS USED FOR CALCULATIONS

## OF TAX RATES 1953 TO 1985

YEAR	PUBLIC SCHOOL	ROMAN CATHOLIC SEPARATE SCHOOL	TOTAL EDUCATION	LESS EXEMPT FOR GENERAL PURPOSES	ASSESSMENTS FOR GENERAL PURPOSES	RESIDENTIAL	RESIDENTIAL PERCENT OF TOTAL	COMMERCIAL
1953	31,152,187	3,168,596	34,320,783	2,366,250	31,954,533			
1954	31,985,769	3,144,788	35,130,557	2,319,850	32,810,707			
1955	32,384,639	3,221,225	35,605,864	2,319,850	33,286,014			
1956	34,052,096	3,469,503	37,521,599	2,411,500	35,110,999			
1957	34,884,655	3,513,095	38,397,750	2,411,500	35,986,250	17,518,825	45.6%	18,467,425
1958	35,868,266	3,395,591	39,263,857	1,353,180	37,910,677	18,055,150	45.6%	19,855,527
1959	40,710,095	4,412,682	45,123,677	1,024,800	44,098,877	21,865,120	48.5%	22,233,757
1960	42,647,559	5,192,321	47,839,880	1,024,800	46,815,080	23,683,560	49.5%	23,131,520
1961	43,338,200	5,583,200	48,921,820	1,024,800	47,897,020	24,109,840	49.3%	23,787,180
1962	43,861,560	5,882,280	49,743,840		49,743,840	24,731,220	49.7%	25,012,620
1963	44,595,200	6,023,710	50,618,910		50,618,910	25,091,450	49.6%	25,527,460
1964	45,039,865	6,247,690	51,287,555		51,287,555	25,744,600	50.2%	25,542,955
1965	45,905,755	6,853,630	52,759,385		52,759,385	26,569,240	50.4%	26,190,145
1966	47,573,990	7,145,800	54,719,790		54,719,790	27,307,650	49.9%	27,412,140
1967	51,356,270	7,620,760	58,977,030		58,977,030	28,365,370	48.1%	30,611,660
1968	52,245,905	7,770,125	60,316,030		60,316,030	29,324,610	48.6%	30,991,420
1969	52,296,455	8,170,885	61,467,340		61,467,340	30,566,810	49.7%	30,900,530
1970	55,174,715	8,647,000	63,821,715		63,821,715	32,164,075	50.4%	31,657,640
1971	57,745,920	8,671,465	66,417,385		66,417,385	33,462,500	50.4%	32,954,885
1972	58,352,590	9,031,505	67,384,095		67,384,095	34,543,485	51.3%	32,840,610
1973	58,569,216	9,199,869	67,769,085		67,769,085	36,179,260	53.4%	31,589,825
1974	60,970,511	9,779,169	70,749,680		70,749,680	38,726,180	54.7%	32,023,500
1975	63,790,133	10,669,032	74,459,165		74,459,165	40,843,390	54.9%	33,615,775
1976	65,556,905	11,390,895	76,947,800		76,947,800	43,484,850	56.5%	33,462,950
1977	66,569,915	12,219,570	78,789,485		78,789,485	45,019,820	57.1%	33,769,665
1978	68,678,005	13,309,630	81,987,635		81,987,635	47,338,405	57.7%	34,649,230
1979	71,928,315	14,115,770	86,044,085		86,044,085	49,990,845	58.1%	36,053,240
1980	73,923,045	14,726,160	88,649,205		88,649,205	50,832,690	57.3%	37,816,515
1981	73,537,961	15,153,744	88,691,705		88,691,705	51,791,023	58.4%	36,900,682
1982	75,295,639	15,516,389	90,812,028		90,812,028	52,527,469	57.8%	38,284,559
1983	77,482,795	15,934,430	93,417,225		93,417,225	53,095,703	56.8%	40,321,522
1984	77,495,730	16,421,356	93,917,086		93,917,086	53,264,515	56.7%	40,652,571
1985	77,897,272	16,861,037	94,758,309		94,758,309	53,361,223	56.3%	41,397,086



FUNCTION: GENERAL GOVERNMENT

CITY OF CHATHAM

CURRENT BUDGET

			1982 SPENT	1983 SPENT	1984 SPENT	1984 APPROP'D	1985 APPROP'D REQUESTED	1985 APPROVED BY COUNCIL
1211	MEMBERS OF COUNCIL EXPEND	EX	81,765	83,865	86,724	86,684	93,585	93,235
1411		RV						
		NR	81,765	83,865	86,724	86,684	93,585	93,235
1212	GENERAL ADMINISTRATION	EX	672,564	234,860	257,500	246,423	217,797	218,597
1412		RV					2,850-	2,850-
		NR	672,564	234,860	257,500	246,423	214,947	215,747
1213	ELECTION	EX					50,478	48,978
1413		RV						
		NR					50,478	48,978
1214	BUILDING MAINTENANCE	EX	666,113	658,439	679,835	675,919	692,058	668,308
1414		RV	58,680-	38,934-	40,687-	38,934-	39,920-	39,920-
		NR	607,433	619,505	639,148	636,985	652,138	628,388
1215	TREASURY DEPARTMENT	EX	763,279	700,378	717,588	707,798	722,951	725,711
1415		RV	34,775-	75,357-	44,515-	8,922-	28,750-	28,750-
		NR	728,504	625,021	673,073	698,876	694,201	696,961
1216	CITY CLERKS DEPARTMENT	EX	224,385	229,804	251,210	251,240	273,207	269,987
1416		RV	54,343-	74,757-	89,748-	61,968-	92,790-	92,790-
		NR	170,042	155,047	161,462	189,272	180,417	177,197
1217	CITY MANAGERS OFFICE	EX	124,725	135,475	142,250	140,540	148,026	152,146
1417		RV						
		NR	124,725	135,475	142,250	140,540	148,026	152,146
1218	PERSONNEL DEPARTMENT	EX	70,765	103,870	111,324	78,967	164,191	107,221
1418		RV	7,532-	30,000-				
		NR	63,233	73,870	111,324	78,967	164,191	107,221
		**EX	2,603,596	2,146,691	2,246,431	2,187,571	2,362,293	2,284,183
		**RV	155,330-	219,048-	174,950-	109,824-	164,310-	164,310-
		**NR	2,448,266	1,927,643	2,071,481	2,077,747	2,197,983	2,119,873



## FUNCTION

GENERAL GOVERNMENT

## PROGRAM

MAYOR AND COUNCIL

## ACTIVITY

CITY GOVERNMENT

## DEPARTMENT

## ACCOUNT NO.

121-100-0000

## CITY OF CHATHAM

## CURRENT BUDGET

STATEMENT OF PURPOSE

The legislative function of Chatham's municipal government is represented by City Council. This body has the ultimate responsibility for determining under provincial legislation how much money shall be gathered yearly from the citizens and businesses in Chatham and how this money shall be spent in accordance with what the Mayor and Aldermen believe to be the wishes of their constituents and in the best interests of the City as a whole.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSMayor and Council Honourarium

121-100-0102

The amount budgeted here allows for a 5% increase over 1984.

Mayor and Council Pensions

121-100-0501

This amount represents the Canada Pension Plan contributions made on behalf of the Mayor and Council.

Mayor's Car Allowance

121-100-1000

This amount provides for a monthly car allowance paid to the Mayor.

Mayor and Council Travel

121-100-1100

This account is intended to pay for all of the travelling expenses of the Mayor and Council in 1985.

Mayor and Council Accident Insurance

121-110-1301

This policy covers the Mayor and Council while they are on City related business. The premium for this coverage in 1985 is \$276.

Membership Fees

121-100-3001

The amount budgeted here covers the City's membership in the Association of Municipalities in Ontario (AMO), as well as the membership in the Federation of Canadian Municipalities (FCM).

## STAFF COMPLEMENT

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)	8	8	8	8
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS	8	8	8	8



FUNCTION: GENERAL GOVERNMENT  
 UD. RESP: CITY MANAGER  
 ACTIVITY: MEMBERS OF COUNCIL EXPENDITURE

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE	1984		1985	
	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1211000102 MAYOR AND COUNCIL HONOURARIAMS	74,020	72,072	75,676	75,676
1211000501 PENSIONS - CPP	928	936	983	983
1211001000 MAYOR'S CAR ALLOWANCE	2,000	2,000	2,450	2,100
1211001100 MAYOR AND COUNCIL TRAVEL	6,598	8,750	8,750	8,750
1211001301 COUNCILLORS ACCIDENT INSURANCE	276	276	276	276
1211003001 MEMBERSHIP FEES	2,736	2,650	5,450	5,450
1211003701 OFFICE FURNITURE MAINTENANCE	75			
1211004500 NEW FURNITURE & EQUIPMENT	91			
EXPENDITURE TOTALS	86,724	86,684	93,585	93,235
EXPENDITURE FORWARD	86,724	86,684	93,585	93,235

1981	1982	1983	1984	STAFF COMPLIMENT
				ESTABLISHED PERSONNEL (SALARIED)
				UNDESIGNATED SALARIED POSITIONS
				WAGE AND FEES
				TOTAL FULL TIME EQUIVALENT POSITIONS

NET REQUIREMENT 86,724 86,684 93,585 93,235  
 NET FORWARD 86,724 86,684 93,585 93,235



<b>FUNCTION</b>	GENERAL GOVERNMENT	<b>DEPARTMENT</b>	UNCLASSIFIABLE	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	GENERAL ADMINISTRATION	<b>ACCOUNT NO.</b>	121-200-0000	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	CITY GOVERNMENT			

#### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

##### O.M.E.R.S. - Lump Sum Payment

121-200-0503

This amount covers the general administrative share of the annual Lump Sum O.M.E.R.S. payment. This is the ninth instalment of fourteen required to purchase past service or supplementary pensions for employees with service prior to 1964.

##### Legal and Special Fees

121-200-1202

In the 1985 Budget all specific legal and special fees are functionalized. Only those legal and special fees that cannot be directly allocated to any one particular account are included in this provision.

##### City Solicitor

121-200-1201

The amount budgeted for in this account provides for any charges by the City Solicitor that cannot be specifically functionalized to a particular activity.

##### Insurance

121-200-1300

The insurance charges budgeted here are those that cannot be specifically functionalized to a particular activity. The budgeted amounts reflect the actual 1985 premium.

<u>Account No</u>	<u>Description</u>	<u>Amount</u>
121-200-1302	Non Owned Auto Insurance	\$ 447.
121-200-1305	Fidelity Bond (Primary)	1,435.
121-200-1306	Fidelity Bond (Excess)	328.
121-200-1307	Municipal Liability Insurance	4,193.
121-200-1308	Errors and Omissions	2,815.

##### Telephone

121-200-1400

This account provides for the telephone services and equipment charges including regular service, long distance charges, and the rental of watts lines which provide long distance service in the 519, 416, and 705 areas. It also provides for changes and modifications to equipment when required.

The amount budgeted for in 1985 provides for Civic Centre charges only and includes a possible 3.6% increase effective July 1st, 1985.

##### Postage

121-200-1500

This account provides for the purchase of postage, the cost for the supply of a courier service, and the postage meter rental charges.

##### Printing Costs

121-200-1601

This account provides for the purchase of all outside printing forms, envelopes, cheques and letterhead stationery.

##### Stationery Supplies

121-200-1602

This account provides for the purchase of all office and stationery supplies. The amount budgeted for in 1985 includes a 6% general market increase.

<b>STAFF COMPLEMENT</b>	<b>1982</b>	<b>1983</b>	<b>1984</b>	<b>1985</b>
<b>ESTABLISHED PERSONNEL (SALARIED)</b>				
<b>UNSCHEDULED SALARIED POSITIONS</b>				
<b>WAGE MAN YEARS</b>				
<b>TOTAL FULL TIME EQUIVALENT POSITIONS</b>				



FUNCTION: GENERAL GOVERNMENT  
 AUD. RESP: CITY TREASURER  
 ACTIVITY: GENERAL ADMINISTRATION

5  
 CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE

1984

1985

		SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1212000503	OMERS-ANNUAL LUMP SUM PAYMENT	23,379		23,379	23,379
1212001201	CITY SOLICITOR	26,387	15,000	9,300	9,300
1212001202	AUTOMATIC PAYROLL DEPOSIT FEES		1,000		
1212001204	LAND APPRAISAL FEES	250			
1212001209	MISCELLANEOUS LEGAL FEES	8,742		2,000	2,000
1212001302	NON-OWNED AUTO INSURANCE	527	527	447	447
1212001305	MONEY AND SECURITIES INSURANCE			1,435	1,435
1212001306	FIDELITY BOND EXCESS INSURANCE	697	1,260	328	328
1212001307	MUNICIPAL LIABILITY INSURANCE	31,847	35,967	4,193	4,193
1212001308	ERRORS AND OMISSIONS INSURANCE	2,119	2,119	2,815	2,815
1212001317	LEGAL EXPENSE POLICY INSURANCE	440			
1212001400	TELEPHONE	66,684	82,000	68,200	68,200
1212001500	POSTAGE	38,074	33,000	39,000	39,000
1212001601	PRINTING COSTS	5,257	25,000	10,000	10,800
1212001602	STATIONERY SUPPLIES	32,783	31,800	34,700	34,700
	EXPENDITURE TOTALS	237,186	227,673	195,797	196,597
	EXPENDITURE FORWARD	237,186	227,673	195,797	196,597

NET REQUIREMENT  
 NET FORWARD

237,186 227,673 195,797 196,597  
 237,186 227,673 195,797 196,597

12-0001-R



## FUNCTION

GENERAL GOVERNMENT

## PROGRAM

GENERAL ADMINISTRATION

## ACTIVITY

CITY GOVERNMENT

## DEPARTMENT

UNCLASSIFIABLE

## ACCOUNT NO.

121-200-000

CITY OF CHATHAM

CURRENT BUDGET

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSGeneral Advertising

121-200-1700

This account provides for the purchase of all media advertising, both local and out of town for such purposes as tender calls, personnel requirements, public notices and proclamations. This account also provides for the purchase of gifts and souvenir items which are used by the Mayor, Council and Administration for public relations purposes. The amount requested for these requirements in 1985 is the same amount as requested in 1984.

Receptions, Gifts, and Flowers

121-200-3100

This amount provides for those receptions or gifts sponsored or given by the City.

Rental Property Building Maintenance

121-200-3800

This account provides for any miscellaneous repairs necessary to the rental property at 416 Park Street.

Rental of City Property

141-200-0517

Bell Canada - Telephone Booths

\$900.

Industrial Land Rental

200.

416 Park Street (7 months @ \$250./month)

1,750.

\$2,850.

**STAFF COMPLEMENT**

1982

1983

1984

1985

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS



FUNCTION: GENERAL GOVERNMENT

CITY OF CHATHAM

UD. RESP: CITY TREASURER

CURRENT BUDGET

ACTIVITY: GENERAL ADMINISTRATION

EXPENDITURE		1984		1985	
		SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1212001700	GENERAL ADVERTISING	16,902	16,000	18,500	18,500
1212003100	RECEPTIONS,GIFTS AND FLOWERS	3,120	2,750	3,000	3,000
1212003800	RENTAL PROPERTY BLDG. MAINT.	292		500	500
EXPENDITURE TOTALS		20,314	18,750	22,000	22,000
EXPENDITURE FORWARD		257,500	246,423	217,797	218,597
REVENUE					
1412000517	RENTAL OF CITY PROPERTY			2,850-	2,850-
REVENUE TOTALS				2,850-	2,850-
REVENUE FORWARD				2,850-	2,850-
NET REQUIREMENT		20,314	18,750	19,150	19,150
NET FORWARD		257,500	246,423	214,947	215,747







FUNCTION	GENERAL GOVERNMENT	DEPARTMENT	CLERK'S	CITY OF CHATHAM
PROGRAM	CLERK'S DEPARTMENT	ACCOUNT NO.	121300-0202	CURRENT BUDGET
ACTIVITY	ELECTIONS (1)			1985

#### STATEMENT OF PURPOSE

To provide for the administration of the election process under the provisions of The Municipal Elections Act, R.S.O. 1980 as amended.

#### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

##### Deputy Returning Officers and Poll Clerks - a/c 121300-0202

We will require one Deputy Returning Officer and one Poll Clerk for each of 100 polling places. We recommend that the following fees be paid to Deputy Returning Officers and Poll Clerks:

Deputy Returning Officers - \$100.00  
Poll Clerks - \$ 80.00

It is intended to have training sessions for these election officials. If any official neglects to attend the training session, \$30.00 will be deducted from the fee, or if possible, a replacement will be appointed.

We require standby personnel in case the appointed officials are unable to act due to illness, etc.

We arrange for ten (10) persons to standby and if they are required to work as a D.R.O. or Poll Clerk, they are paid the appropriate fee, if not, they receive \$30.00 each.

City employees are requested to assist this department in receiving and tallying votes and are paid at the overtime rate.

(a) The recommended fees of \$100.00 for D.R.O. and \$80.00 for Poll Clerks are requested and justified for the following reasons:

(i) The polls open at 11:00 a.m. and close at 8:00 p.m. We recommend that these officials arrive at the polling place around 10:00 a.m. to assure that polling place is prepared prior to opening.

The Deputy Returning Officers, on average, return the ballot boxes and reports at approximately 11:00 p.m.

This means that these officials work approximately 13 hrs. on Election Day along with being required to spend approximately two (2) hours in instruction classes.

The rate per hour for:

Deputy Returning Officers is  $\$100. \div 15 \text{ hrs.} = \$6.67$ , and  
Poll Clerk is  $\$ 80. \div 15 \text{ hrs.} = \$5.33$ .

Therefore, the rate per hour is, we believe, realistic.

(ii) The above fees compare favourably with the fees paid for Federal and Provincial elections.

Federal Fees for D.R.O. = \$109.18  
Federal Fees for Poll Clerk = \$ 78.85

Provincial Fees for D.R.O. = \$ 88.00  
Provincial Fees for Poll Clerk = \$ 73.00

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: GENERAL GOVERNMENT

CITY OF CHATHAM

BUD. RESP: CITY CLERK

CURRENT BUDGET

ACTIVITY: ELECTION

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'H

APPROVED

REQUESTED BY COUNCIL

1213000202

PART - TIME NON UNION

18,300

16,800

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

18,300

16,800

18,300

16,800

NET REQUIREMENT  
NET FORWARD

18,300

16,800

18,300

16,800

13-0001-R



FUNCTION	GENERAL GOVERNMENT	DEPARTMENT	CLERK'S	CITY OF CHATHAM
PROGRAM	CLERK'S DEPARTMENT	ACCOUNT NO.	121300-0202 to 121300-3202	CURRENT BUDGET
ACTIVITY	ELECTIONS (2)			1985

The Election Officials for Federal and Provincial Elections are required to handle one (1) ballot only with usually no more than three (3) candidates names on each ballot. The 1982 Municipal Election involved six (6) ballots with a total of thirty-seven (37) candidates.

The 1985 Election could involve at least eight (8) ballots.

The Budget Estimates for this account are as follows:

100 Deputy Returning Officers @ \$100.00	\$90.00	\$10,000.	\$ 9,000.
100 Poll Clerks @ \$ 80.00	75.00	\$ 8,000.	7,500.
10 Standby Persons @ \$ 30.00	30.00	\$ 300.	300.
		<u>\$18,300.</u>	<u>16,800.</u>

Overtime a/c 121300-0300

\$ 600.

#### Advertising (Elections Only) - a/c 121300-1700

The Municipal Elections Act requires that the Municipality publish notices, in a local newspaper, pertaining to nominations, voters' list, day and time for the Advance Poll(s) and for Election Day.

The estimates of \$2,000.00 in this account is a conservative amount. There will be additional advertising costs in 1985, over the last Election, due to the question of the Bus Service Franchise being on the ballot.

#### Polling Booths - a/c 121300-3201

To provide for rental of Polling Places and Cardboard Folding Polling Booths.

The Budget Estimates for this account are:

80 Polling Places (Rental) @ \$60.00	\$4,800.00
150 Polling Booths	375.00
	<u>\$5,175.00</u>

In these estimates we have included a Ten (\$10.00) dollar increase for rental of Polling Places over that paid in 1982.

#### Voters' List and Supplies - a/c 121300-3202

Voters' List	\$5,000.00
Voters' Notification Cards	600.00
Election Notices and Polling Booths Signs	100.00
Colored Posters "Vote For"	100.00
Poll Kits and Supplies	7,600.00
Postage	2,500.00
Other - Computer Program	3,000.00
- Maps	300.00
- Miscellaneous	500.00
	<u>\$19,700.00</u>

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: GENERAL GOVERNMENT

12  
CITY OF CHATHAM

BUD. RESP: CITY CLERK

CURRENT BUDGET

ACTIVITY: ELECTION

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTED

APPROVED  
BY COUNCIL

1213000300	OVERTIME		600	600
1213001700	ELECTION ADVERTISING		2,000	2,000
1213003201	POLLING BOOTHS		5,175	5,175
1213003202	VOTERS LIST AND SUPPLIES		19,700	19,700

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

27,475 27,475  
45,775 44,275

1984	1985	1986	1987	STAFF COMPLIMENT
				ESTABLISHED PERSONNEL (SALARIED)
				UNDESIGNATED SALARIED POSITIONS
				WAGE MAN YEARS
				TOTAL FULL TIME EQUIVALENT POSITIONS

NET REQUIREMENT  
NET FORWARD

27,475 27,475  
45,775 44,275

13-0002-R



FUNCTION	GENERAL GOVERNMENT	DEPARTMENT	CLERK'S	CITY OF CHATHAM
PROGRAM	CLERK'S DEPARTMENT	ACCOUNT NO.	121300-3202 to 121300-3203	CURRENT BUDGET
ACTIVITY	ELECTIONS (3)			1985

The Estimates in account 121300-3202 include a 10% increase over 1982 expenditures except for the estimates for the computer program which is a one-time-only expenditure.

The computer program is vital to the recording and reporting of returns on Election night. Should this estimate be disallowed, all tabulations of the returns will have to be done manually on adding machines, thus resulting in delays in reporting results and a greater chance for error, along with an increase in overtime charges for employees to man the adding machines.

Ballots - a/c 121300-3203

Mayor	\$ 500.00
Aldermen	1,085.00
Hydro	553.00
Water	500.00
Board of Education	453.00
Separate School Board	306.00
Separate School Trustee to Board of Education	306.00
Question - Bus	500.00
Other	500.00
	<u>\$4,703.00</u>

The estimates in this account reflect a 10% increase over the 1982 costs plus an allowance for ballots regarding election of a Separate School Trustee to the Board of Education (acclaimed in 1982) and two questions. The one question will be on the Bus Franchise. The other estimate allows for any unforeseen question that may arise during the year.

The estimate for voters' lists and supplies and ballots were arrived at after consultation with several of the printing companies.

DETAILED WORK PROGRAMS:

1. Advertise nomination period.
2. Check nomination papers.
3. Revise voters' list.
4. Have voters' lists prepared.
5. Distribute voters' list per Statute provisions.
6. Advise citizens regarding eligibility to vote, voting by proxy, polling places, etc.
7. Recruit and appoint staff to work for the election.
8. Arrange for the rental of polling places.
9. Procure election supplies for the use of Deputy Returning Officers and Poll Clerks.
10. Prepare and order ballots.
11. Check ballots for correct number.
12. Prepare ballot boxes and distribute these to D.R.O.
13. Oversee election function on Election Day, solve any problems, etc.
14. Record the number of votes cast for each candidate and certify the final results.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				







FUNCTION	GENERAL GOVERNMENT	DEPARTMENT	CLERK'S	CITY OF CHATHAM
PROGRAM	CIVIC CENTRE	ACCOUNTS	1214-10-0102 TO 1214-10-8000	CURRENT BUDGET
ACTIVITY	BUILDING MAINTENANCE			

EXPENDITURE	SPENT		1984		1985	
	1982	1983	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
Salaries, Overtime and Service Pay	62,789.	60,513.	63,738.	67,127.	67,127.	67,127.
Pensions, CPP & OMERS	5,230	4,689.	4,462.	5,603.	4,732.	4,732.
Medicals	4,263.	5,263.	5,661.	5,715.	5,886.	5,886.
Unemployment Insurance	1,013.	1,660.	1,827.	1,750.	1,896.	1,896.
Workmen's Compensation	771.	1,190.	1,649.	1,370.	1,629.	1,629.
Insurance (Fire & Boiler)	4,465.	3,911	3,292.	3,261.	3,065.	3,065.
Heat, Light & Water	70,521.	87,287.	88,880.	94,540.	97,872.	97,872.
Janitorial Service	15,982.	16,386.	17,165.	17,200.	18,380.	18,380.
Janitorial Supplies	1,603.	2,419.	1,265.	2,600.	2,750.	2,000.
Debenture Principal	149,000.	152,000.	155,000.	155,000.	159,000.	159,000.
Debenture Interest	306,138.	291,621.	276,785.	276,785.	261,625.	261,625.
Building Maintenance	43,870.	28,387.	57,253.	45,000.	65,596.	44,596.
New Furniture & Eqpt.	--	580.	--	120.	2,000.	0.
Miscellaneous	468.	2,533.	2,858.	2,675.	500.	500.
<b>TOTAL</b>	666,113.	658,439.	679,835.	675,919.	692,058.	668,308.
<b>REVENUE</b>						
Rental - Civic Centre	(38,870.)	(38,934.)	(40,687.)	(38,934.)	(39,920.)	(39,920.)
<b>TOTAL</b>	(38,870.)	(38,934.)	(40,687.)	(38,934.)	(39,920.)	(39,920.)
<b>NET REQUIREMENT</b>	607,433.	619,505.	639,148.	636,985.	652,138.	628,388.



FUNCTION	GENERAL GOVERNMENT	DEPARTMENT	CLERK'S	CITY OF CHATHAM
PROGRAM	CIVIC CENTRE	ACCOUNT NO.	1214-10-0102 TO 1214-10-2203	CURRENT BUDGET
ACTIVITY	BUILDING MAINTENANCE			1985

STATEMENT OF PURPOSE

To continue an ongoing program of maintenance of the Civic Centre. A realistic maintenance program protects the Municipality's investment in this major asset.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSMaintenance Staff's Salaries and Benefits a/c 1214-10-0102

Provides for the salaries of 3 staff members, who maintain the building and grounds. The estimated 1985 expenditures, include a projected increase of 5% over 1984 salaries.

<u>Salaries</u>	<u>a/c 1214-10-0102</u>	\$66,528.
<u>Overtime</u>	<u>a/c 1214-10-0300</u>	500.
<u>Retirement Pension and Service Pay</u>	<u>a/c 1214-10-0400</u>	99.
<u>Pensions, C.P.P.</u>	<u>a/c 1214-10-0501</u>	1,005.
<u>Pensions, O.M.E.R.S.</u>	<u>a/c 1214-10-0502</u>	3,727.
<u>Medicals</u>	<u>a/c 1214-10-0600</u>	5,886.
<u>Unemployment Insurance</u>	<u>a/c 1214-10-0700</u>	1,896.
<u>Workmen's Compensation</u>	<u>a/c 1214-10-0800</u>	1,629.
 <u>Insurance - Building</u>	 <u>a/c 1214-10-1310</u>	 1,402.
<u>Insurance - Contents</u>	<u>a/c 1214-10-1311</u>	275.
<u>Insurance - Boiler &amp; Machinery</u>	<u>a/c 1214-10-1316</u>	1,388.
 <u>Heat</u>	 <u>a/c 1214-10-2201</u>	 32,990.
<u>Light</u>	<u>a/c 1214-10-2202</u>	62,357.
<u>Water</u>	<u>a/c 1214-10-2203</u>	2,525.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: GENERAL GOVERNMENT

17  
CITY OF CHATHAM

BUD. RESP: CITY CLERK

CURRENT BUDGET

ACTIVITY: CIVIC CENTRE BUILDING MAINTENANCE

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTED

APPROVED  
BY COUNCIL

1214100102	WAGES AND SALARIES - NON UNION	63,674	63,435	66,528	66,528
1214100300	OVERTIME		865	500	500
1214100400	RETIREMENT, PENSION AND SERVICE PAY	64		99	99
1214100501	PENSIONS - CPP	957	975	1,005	1,005
1214100502	PENSIONS - OMERS	3,505	4,628	3,727	3,727
1214100600	MEDICALS	5,661	5,715	5,886	5,886
1214100700	UNEMPLOYMENT INSURANCE	1,827	1,750	1,896	1,896
1214100800	WORKMEN'S COMPENSATION	1,649	1,370	1,629	1,629
1214101310	PROPERTY BUILDING INSURANCE	1,392	1,392	1,402	1,402
1214101311	PROPERTY CONTENTS INSURANCE	297	266	275	275
1214101316	BOILER AND MACHINERY INSURANCE	1,603	1,603	1,388	1,388
1214102201	HEAT	30,622	34,368	32,990	32,990
1214102202	LIGHT	55,901	57,262	62,357	62,357
1214102203	WATER	2,357	2,910	2,525	2,525

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

169,509	176,539	182,207	182,207
169,509	176,539	182,207	182,207

NET REQUIREMENT  
NET FORWARD

169,509	176,539	182,207	182,207
169,509	176,539	182,207	182,207

14-0001-R



FUNCTION	GENERAL GOVERNMENT	DEPARTMENT	CLERK'S	CITY OF CHATHAM
PROGRAM	CIVIC CENTRE	ACCOUNT NO.	1214-10-2300 TO 1214-10-3810	CURRENT BUDGET
ACTIVITY	BUILDING MAINTENANCE (2)			1985

Janitorial Services	a/c 1214-10-2300		18,380.
Contract		\$17,580.	
Cleaning Carpets		800.	
Janitorial Supplies	a/c 1214-10-2400		2,000.
Disinfectant		\$ 500.	
Paper Towels & Tissues		1,000.	
Soaps & Miscellaneous		500.	
Debenture - Principal	a/c 1214-10-2601		159,000.
Debenture - Interest	a/c 1214-10-2701		261,625.
Elevator Maintenance and Pager Rental	a/c 1214-10-3801		3,320.
Elevator		\$ 2,720.	
Pager		600.	
Heating & Air Conditioning Maintenance	a/c 1214-10-3802		7,000.
Electrical Repairs and Supplies	a/c 1214-10-3803		2,000.
Plumbing Repairs	a/c 1214-10-3804		1,000.
Muzak	a/c 1214-10-3805		526.
Building Maintenance and Repairs	a/c 1214-10-3807		10,000.
Consultant Fee Re: Contract 115-84		\$ 1,500. (1)	\$1,500.
General Expenditures		1,500. (2)	1,500.
2 Water Cut-off Switches		1,000. (3)	1,000.
2 Butterfly Flow Valves		1,500. (4)	1,500.
Tile 2nd Floor Corridor		4,500. (5)	0

Note: The above estimates are listed in order of priority.

Equipment Replacement	a/c 1214-10-3810		2,700.	700.
Tools		\$ 700.		
Compressor - Civic Centre Roof		2,000.		

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: GENERAL GOVERNMENT

CITY OF CHATHAM

BUD. RESP: CITY CLERK

CURRENT BUDGET

ACTIVITY: CIVIC CENTRE BUILDING MAINTENANCE

## EXPENDITURE

1984

1985

	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1214102300 JANITORIAL SERVICES	17,165	17,200	18,380	18,380
1214102400 JANITORIAL SUPPLIES	1,265	2,600	2,750	2,000
1214102601 DEBENTURE DEBT GENERAL GOVERNMENT PRINCIPLE	155,000	155,000	159,000	159,000
1214102701 DEBENTURE DEBT GENERAL GOVERNMENT INTEREST	276,785	276,785	261,625	261,625
1214103801 BLDG. MTCE. ELEVATOR AND PAGER RENTAL	3,387	2,888	3,320	3,320
1214103802 BLDG. MTCE. HEATING AND AIR CONDITIONING	6,923	6,000	7,000	7,000
1214103803 BLDG. MTCE. ELECTRICAL REPAIRS AND SUPPLIES	1,868	3,000	2,000	2,000
1214103804 BLDG. MTCE. PLUMBING REPAIRS	282	2,000	1,000	1,000
1214103805 BLDG. MTCE. MUZAK & POSTAGE MACHINE	131		526	526
1214103807 BUILDING MAINTENANCE REPAIRS	44,402	24,000	10,000	5,500
1214103810 BLDG. MTCE. EQUIPMENT REPLACEMENT	127		2,700	700

In 1984, the amount of \$39,995 was encumbered against account number 121410-3807

EXPENDITURE TOTALS	507,335	489,473	468,301	461,051
EXPENDITURE FORWARD	676,844	666,012	650,508	643,258

NET REQUIREMENT  
NET FORWARD

507,335	489,473	468,301	461,051
676,844	666,012	650,508	643,258

14-0002-R



<b>FUNCTION</b>	GENERAL GOVERNMENT	<b>DEPARTMENT</b>	CLERK'S	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	CIVIC CENTRE	<b>ACCOUNT NO.</b>	1214-10-3850 TO 1214-10-8000 AND 1414-00-0517	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	BUILDING MAINTENANCE (3)			1985

Major Repairs a/c 1214-10-3850 39,050. 24,550

Auto Stop Start Switches 5 @ \$150.	\$ 750. (1)	\$ 750.
Timers for Main A/C Fan 3 @ \$500.	1,500. (1)	1,500.
Relocate Air-cooled Condensers on roof	6,000. (2)	6,000.
Install gauges to filter banks	300. (2)	300.
Stairs to Penthouse Roof (installation)	1,000. (2)	1,000.
Energy Saving Retrofit	15,000. (3)	15,000.
Repair Windows	7,500. (4)	0.
Repair Leaks in Roof & Patio Doors	7,000. (5)	0.

Note: The above estimates are listed in order of priority.

New Furniture and Equipment a/c 1214-10-4500 \$ 2,000. 0

Miscellaneous a/c 1214-10-8000 500.

Rental of City Property a/c 1414-00-0517 - 39,920.

Water Commission	\$35,230.
Delmar Food Service	3,640.
Farm Lands	850.
Other	200.

#### DETAILED WORK PROGRAMS:

The three members of the Maintenance Staff are responsible for the following:

1. Responsible for the maintenance of the cooling and heating system.
2. Clean patio, walks and sidewalks.
3. Look after the security of the building, especially on week-ends and holidays.
4. Make minor repairs to building fixtures and equipment.
5. Move partitions at Civic Centre, when offices are being rearranged.
6. Raise flags for special occasions.
7. Clean glass and steel partitions.
8. Maintain ladies' and men's washrooms.
9. Pick up and take mail to the Post Office.
10. Minor electrical and plumbing repairs.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)	3.0	3.0	3.0	3.0
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS	3.0	3.0	3.0	3.0



FUNCTION: GENERAL GOVERNMENT

CITY OF CHATHAM

BUD. RESP: CITY CLERK

CURRENT BUDGET

ACTIVITY: CIVIC CENTRE BUILDING MAINTENANCE

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N  
REQUESTEDAPPROVED  
BY COUNCIL

1214103850	BLDG. MTCE. MAJOR REPAIRS	133	7,112	39,050	24,550
1214104500	NEW FURNITURE & EQUIPMENT		120	2,000	
1214108000	MISCELLANEOUS EXPENDITURES	2,858	2,675	500	500

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

2,991	9,907	41,550	25,050
679,835	675,919	692,058	668,308

## REVENUE

1414100517 RENTAL OF CITY PROPERTY

40,687-	38,934-	39,920-	39,920-
---------	---------	---------	---------

REVENUE TOTALS  
REVENUE FORWARD

40,687-	38,934-	39,920-	39,920-
40,687-	38,934-	39,920-	39,920-

NET REQUIREMENT  
NET FORWARD

37,696-	29,027-	1,630	14,870-
639,148	636,985	652,138	628,388

14-0003-R







<b>FUNCTION</b>	GENERAL GOVERNMENT	<b>DEPARTMENT</b>	TREASURY	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	GENERAL ADMINISTRATION	<b>ACCOUNT NO.</b>	121-510-0000	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	PURCHASING			

STATEMENT OF PURPOSE

To provide a centralized purchasing function for the Corporation.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSSalaries and Benefits

121-510-0102  
to 121-510-0800

These amounts provide for the salaries and benefits of the Purchasing Agent, and the Purchasing-Treasury Stenographer.

Travel and Training

121-510-1100

Ontario Public Buyers Annual Conference and Workshops (Kitchener)	\$500	\$500
Miscellaneous travel	200	200
N.I.G.P. Intermediate Purchasing Course	500	0
	<u>\$1200</u>	<u>\$700</u>

Associations, Memberships and Subscriptions Fees

121-510-3000

Ontario Public Buyers Association  
Subscription for Consumer Reports

\$ 75  
30  
\$ 105

New Furniture and Equipment

121-510-4500

Data File filing system to convert all Purchasing  
and Employee Benefit Files to colour coded  
Data File System

1,560 \$ 300

STAFF COMPLEMENT	TREASURY DEPT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)		15.8	17.7	17.0	17
UNSCHEDULED SALARIED POSITIONS		3.8	2.5	2.7	2.5
WAGE MAN YEARS					
TOTAL FULL TIME EQUIVALENT POSITIONS		19.6	20.2	19.7	19.5



FUNCTION: GENERAL GOVERNMENT

CITY OF CHATHAM

BUD. RESP: CITY TREASURER

CURRENT BUDGET

ACTIVITY: PURCHASING EXPENDITURES

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N  
REQUESTED BY COUNCILAPPROVED  
BY COUNCIL

1215100102	WAGES AND SALARIES - NON UNION	56,343	54,283	54,416	56,546
1215100300	OVERTIME	19	77	500	500
1215100400	RETIREMENT, PENSION AND SERVICE PAY	264		264	264
1215100501	PENSIONS - CPP	512	649	703	703
1215100502	PENSIONS - OMERS	2,813	4,890	3,190	3,190
1215100600	MEDICALS	3,634	3,985	3,691	3,691
1215100700	UNEMPLOYMENT INSURANCE	1,299	1,300	1,260	1,260
1215100800	WORKMEN'S COMPENSATION	934	990	1,085	1,085
1215101100	TRAVEL AND TRAINING	514	500	1,200	700
1215103000	MEMBERSHIPS AND SUBSCRIPTIONS	155	75	105	105
1215104500	NEW FURNITURE			1,560	300

In 1984, the amount of \$9,000 was encumbered against account number 121510-0102

EXPENDITURE TOTALS	66,487	66,749	67,974	68,344
EXPENDITURE FORWARD	66,487	66,749	67,974	68,344

1984	1985	1986	1987	STAFF COMPLIMENT
				ESTABLISHED PERSONNEL (BALANCE)
				UNRECORDED VACANT POSITIONS
				WAGE MAX YEARS
				TOTAL FULL TIME EMPLOYMENT
NET REQUIREMENT	66,487	66,749	67,974	68,344
NET FORWARD	66,487	66,749	67,974	68,344

15-0001-R



FUNCTION GENERAL GOVERNMENT

PROGRAM GENERAL ADMINISTRATION

ACTIVITY PAYROLL SERVICES

DEPARTMENT TREASURY

ACCOUNT NO. 121-520-0000

CITY OF CHATHAM

CURRENT BUDGET

STATEMENT OF PURPOSE

To provide centralized payroll services for the Corporation.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSSalary and Benefits121-520-0102  
to 121-520-0800

This provides for the salary and benefits of the payroll clerk.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: GENERAL GOVERNMENT

CITY OF CHATHAM

BUD. RESP: CITY TREASURER

CURRENT BUDGET

ACTIVITY: PAYROLL EXPENDITURES

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N  
REQUESTEDAPPROVED  
BY COUNCIL

1215200102	WAGES AND SALARIES - NON UNION	22,840	23,650	18,123	19,213
1215200202	PART-TIME NON-UNION	814			
1215200300	OVERTIME	2,949	961	2,000	2,000
1215200400	RETIREMENT ALLOWANCE	1,565	1,589		
1215200501	PENSIONS - CPP	452	275	326	326
1215200502	PENSIONS - OMERS	1,189	2,172	997	997
1215200600	MEDICALS	964	1,675	1,291	1,291
1215200700	UNEMPLOYMENT INSURANCE	792	820	546	546
1215200800	WORKMEN'S COMPENSATION	465	565	417	417
EXPENDITURE TOTALS		32,030	31,707	23,700	24,790
EXPENDITURE FORWARD		98,517	98,456	91,674	93,134

NET REQUIREMENT  
NET FORWARD32,030  
98,51731,707  
98,45623,700  
91,67424,790  
93,134

15-0002-R



<b>FUNCTION</b>	GENERAL GOVERNMENT	<b>DEPARTMENT</b>	TREASURY	<b>CITY OF CHATHAM</b> <b>CURRENT BUDGET</b>
<b>PROGRAM</b>	GENERAL ADMINISTRATION	<b>ACCOUNT NO.</b>	121-530-0000	
<b>ACTIVITY</b>	TAXATION			

Statement of Purpose

To provide for the collection of all revenues of the Corporation. To maintain tax accounting files, to produce and distribute tax bills and tax arrears notices, and to reconcile and deposit all receipts of the Corporation.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSWages, Salaries and Benefits

121-530-0102  
to 121-530-0800

These amounts provide for the salaries and benefits of the head cashier and the tax clerk, as well as a provision for part time help necessary during tax runs and other peak work load periods.

Legal and Special Fees

121-530-1200

This provides for the legal fees incurred relative to the City's tax registration procedures which includes a full search on all properties liable for tax sale.

Tax Sale Costs

121-530-1201

This provides for advertising costs and other miscellaneous costs related to the annual tax registration procedures.

Printing Costs

121-530-1601

This amount allows for the cost of printing the tax forms used for billing purposes.

Tax Registration Costs Revenue

141-530-0582

In order to recover administrative costs involved in the tax registration procedures, a charge of \$250. per registerable property is necessary. This fee is expected to cover legal costs, advertising costs, and administrative costs necessary to complete the tax registration procedures.

Tax Certificate Revenue

141-530-0554

The City is presently charging \$5.00 as a fee for the preparation of a tax certificate. In order to recover the administrative costs necessary to produce the certificate, a \$6.00 fee is recommended.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: GENERAL GOVERNMENT  
 BUD. RESP: CITY TREASURER  
 ACTIVITY: TAXATION EXPENDITURES

28  
 CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N  
 REQUESTED

APPROVED  
 BY COUNCIL

1215300102	WAGES AND SALARIES - NON UNION	37,968	37,614	37,422	37,422
1215300202	PART-TIME - NON UNION	6,521	14,545	3,000	3,000
1215300300	OVERTIME	733	151	1,000	1,000
1215300400	RETIREMENT, PENSION AND SERVICE PAY	2,720		132	132
1215300501	PENSIONS - CPP	678	848	663	663
1215300502	PENSIONS - OMERS	2,026	3,240	2,058	2,058
1215300600	MEDICALS	3,350	3,420	4,205	4,205
1215300700	UNEMPLOYMENT INSURANCE	1,280	1,730	1,126	1,126
1215300800	WORKMEN'S COMPENSATION	910	1,185	861	861
1215301200	LEGAL AND SPECIAL FEES	887	1,500	13,125	13,125
1215301201	TAX SALE COSTS			1,875	1,875
1215301601	PRINTING COSTS			4,500	4,500
1215303000	MEMBERSHIPS AND SUBSCRIPTIONS	40			

In 1984, the amount of \$3,500 was encumbered against account number 121530-0202

EXPENDITURE TOTALS	57,113	64,233	69,967	69,967
EXPENDITURE FORWARD	155,630	162,689	161,641	163,101

REVENUE

1415300554	TAX CERTIFICATES REVENUE	9,385-	8,922-	10,000-	10,000-
1415300582	TAX REGISTRATION FEES	7,255-		18,750-	18,750-

REVENUE TOTALS	16,640-	8,922-	28,750-	28,750-
REVENUE FORWARD	16,640-	8,922-	28,750-	28,750-

NET REQUIREMENT	40,473	55,311	41,217	41,217
NET FORWARD	138,990	153,767	132,891	134,351

15-0003-R



<b>FUNCTION</b>	GENERAL GOVERNMENT	<b>DEPARTMENT</b>	TREASURY	<b>CITY OF CHATHAM</b> <b>CURRENT BUDGET</b>
<b>PROGRAM</b>	GENERAL ADMINISTRATION	<b>ACCOUNT NO.</b>	121-540-0000	
<b>ACTIVITY</b>	COMPUTER SERVICES			

STATEMENT OF PURPOSE

To support machine operation and data processing input for the Treasury Department

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Wages, Salaries and Benefits 121-540-0102 to 121-540-0800  
These amounts provide for the salaries and benefits of the three machine operators in the Treasury department. A provision has also been made for part time assistance which is necessary during vacation periods of full time staff.

Travel and Training 121-540-1100  
1985 Municipal Information Systems Association  
Annual Conference (Hamilton) \$ 675  
General Travel \$ 250  
General training as deemed necessary on updates to software packages including I.B.M. training courses and/or seminars \$1000 Total \$1925

Computer Insurance 121-540-1318  
The 1985 insurance premium covering the computer is \$823.

Computer Supplies 121-540-1600  
This provision allows for the purchase of computer related supplies such as printer ribbons, stock tab paper, diskettes and other miscellaneous supplies.

Memberships and Subscriptions 121-540-3000  
This budget amount includes the cost of the City's membership in the Municipal Information Systems Association and the Association for Systems Management. Also included is a monthly data processing subscription.

Computer Lease 121-540-3501  
This amount provides for the lease costs related to the computer system in 1985. Included is a necessary upgrade in disk capacity to our existing hardware configuration to support a growing number of users and an increase in the amount of software running on the system.

Computer Maintenance Contract 121-540-3701  
This amount provides for the maintenance cost related to our computer system estimated for 1985.

New Furniture and Equipment 121-540-4500  
This amount provides for the purchase of two computer terminals to be added to our existing hardware configuration.

Computer Software 121-540-4501  
The amount budgeted provides for the purchase of an I.B.M. PC emulation package which will allow our I.B.M. PC and printer to be completely functional as a terminal on our mini computer system. In addition an amount to purchase IBM "Displaywrite 36" word processing software is also included.

Miscellaneous 121-540-8000  
This amount allows for the purchase of miscellaneous items such as anti glare filters for computer terminals and freight charges on new equipment.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: GENERAL GOVERNMENT  
 BUD. RESP: CITY TREASURER  
 ACTIVITY: COMPUTER SERVICES EXPENDITURES

30  
 CITY OF CHATHAM  
 CURRENT BUDGET

EXPENDITURE

1984

1985

		SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1215400102	WAGES AND SALARIES - NON UNION	60,036	59,947	62,612	62,612
1215400202	PART TIME WAGES	20,459		9,000	9,000
1215400300	OVERTIME	655	1,723	1,000	1,000
1215400400	RETIREMENT PENSION AND SERVICE PAY	335		132	132
1215400501	PENSIONS - CPP	1,117	966	1,106	1,106
1215400502	PENSIONS - OMERS	3,226	5,472	3,444	3,444
1215400600	MEDICALS	4,778	4,800	4,960	4,960
1215400700	UNEMPLOYMENT INSURANCE	2,126	1,950	1,885	1,885
1215400800	WORKMEN'S COMPENSATION	1,340	1,365	1,440	1,440
1215401100	TRAVEL AND TRAINING	1,904	2,050	1,925	1,925
1215401318	COMPUTER INSURANCE	823	823	823	823
1215401600	COMPUTER SUPPLIES	7,720	8,000	8,000	8,000
1215403000	MEMBERSHIPS AND SUBSCRIPTIONS	215	250	310	310
1215403501	COMPUTER LEASE	36,813	40,000	47,300	47,300
1215403502	COMPUTER RENTAL		2,000		
1215403701	COMPUTER MAINTENANCE CONTRACT	11,664	12,500	15,050	15,050
1215404500	NEW FURNITURE & EQUIPMENT	1,754	4,000	5,000	5,000
1215404501	COMPUTER SOFTWARE	27,713		2,000	2,000
1215408000	MISCELLANEOUS	391		400	400

In 1984, the amount of \$1,050 was encumbered against account number 121540-1100

In 1984, the amount of \$13,427 was encumbered against account number 121540-4501

EXPENDITURE TOTALS	183,069	145,846	166,387	166,387
EXPENDITURE FORWARD	338,699	308,535	328,028	329,488

REVENUE

1415400312	M.A. 85 GRANT-COMPUTER SOFTWARE	25,395-
1415400330	MTC GRANT-MMS IMPLEMENTATION	2,480-

REVENUE TOTALS	27,875-			
REVENUE FORWARD	44,515-	8,922-	28,750-	28,750-

NET REQUIREMENT	155,194	145,846	166,387	166,387
NET FORWARD	294,184	299,613	299,278	300,738

15-0004-R



FUNCTION	GENERAL GOVERNMENT	DEPARTMENT	TREASURY	CITY OF CHATHAM
PROGRAM	ADMINISTRATION	ACCOUNT NO.	121-550-0000	CURRENT BUDGET
ACTIVITY	GENERAL TREASURY			

STATEMENT OF PURPOSE

To account for all revenues and expenditures incurred by the Corporation, and to provide financial information to all City departments and Council.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSWages, Salaries, and Benefits

121-550-0102 to 121-550-0800

This provision is for the salaries and benefits of the present complement of full time general Treasury staff. A provision is also made for part time help deemed necessary throughout the year.

Travel and Training

121-550-1100

Municipal Clerks and Treasurer's Convention	\$	650	
Municipal Finance Officer's Association Annual Conference		700	
General travel assigned to Treasury staff at the request of City Council or the City Manager	500	Total	\$1,850

Legal and Special Fees-City Auditor

121-550-1201

This amount provides for the annual audit of the City.

Legal and Special Fees - Credit Bureau

121-550-1202

This account provides for fees related to Credit Bureau collection of outstanding receivables.

Legal and Special Fees - Brinks Service

121-550-1203

This amount provides for Brinks banking services including daily pick up and deposit and charges related to coin pick up, sorting, rolling and deposit. The budget is based on a contracted 5% increase in 1984 rates.

Membership Fees

121-550-3001

Association of Municipal Tax Collectors of Ontario	\$	45	
Association of Municipal Clerks and Treasurers - City Treasurer		120	
C.G.A. Annual dues - City Treasurer		280	
C.A. Annual dues - Deputy Treasurer	400	Total	\$ 845

Equipment Rental

121-550-3500

Photo copier rental charge	\$1,300	
Copy charges (based on volumes)	1,200	Total \$2,500

Office Furniture Maintenance

121-550-3701

This amount will allow us to clean the upholstered chairs which were not cleaned in 1984.

Office Equipment Maintenance

121-550-3702

Burster Maintenance Contract	\$	370	
Calculators, dictaphones, typewriters, and cash register repairs	1,700	Total	\$2,070

New Furniture and Equipment

121-550-4500

This amount provides for the conversion of all existing accounts payable vendor files and payroll employee files to colour coded Data Files.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: GENERAL GOVERNMENT

CITY OF CHATHAM

BUD. RESP: CITY TREASURER

CURRENT BUDGET

ACTIVITY: GENERAL TREASURY EXPENDITURES

EXPENDITURE	1984		1985	
	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1215500102 WAGES AND SALARIES - NON UNION	243,146	242,700	255,827	263,011
1215500202 PART-TIME - NON UNION	22,810	26,890	18,000	18,000
1215500300 OVERTIME	3,049	1,000	3,000	3,000
1215500400 RETIREMENT PENSION AND SERVICE PAY	439		512	512
1215500501 PENSIONS - CPP	3,495	3,033	3,274	3,274
1215500502 PENSIONS - OTHERS	13,769	22,275	15,007	15,007
1215500600 MEDICALS	18,380	18,000	20,415	20,415
1215500700 UNEMPLOYMENT INSURANCE	6,050	6,560	5,900	5,900
1215500800 WORKMEN'S COMPENSATION	4,966	5,035	5,039	5,039
1215501100 TRAVEL AND TRAINING	1,785	2,150	1,850	1,850
1215501201 LEGAL AND SPECIAL FEES- AUDITORS	32,675	41,150	35,000	35,000
1215501202 LEGAL AND SPECIAL FEES- CREDIT BUREAU	6,483	5,000	5,000	5,000
1215501203 LEGAL AND SPECIAL FEES - BRINKS SERVICE	11,628	11,700	12,000	12,000
1215501204 LEGAL FEES-CITY SOLICITOR	353		1,000	1,000
1215501305 MONEY & SECURITIES INSURANCE	2,451	3,135		
1215501600 GENERAL OFFICE SUPPLIES	31			
1215503001 MEMBERSHIP FEES	743	815	845	845
1215503500 EQUIPMENT RENTAL	2,585	4,150	2,500	2,500
1215503701 OFFICE FURNITURE MAINTENANCE	180		200	200
1215503702 OFFICE EQUIPMENT MAINTENANCE	1,331	3,000	2,070	2,070
1215504500 NEW FURNITURE & EQUIPMENT	2,540	2,670	1,600	1,600
1215509999 STAFF UPGRADING			5,884	
EXPENDITURE TOTALS	378,889	399,263	394,923	396,223
EXPENDITURE FORWARD	717,588	707,798	722,951	725,711

NET REQUIREMENT  
NET FORWARD

378,889 399,263 394,923 396,223  
673,073 698,876 694,201 696,961

15-0005-R



FUNCTION	GENERAL GOVERNMENT	DEPARTMENT	CLERK'S	CITY OF CHATHAM
PROGRAM	GENERAL ADMINISTRATION	ACCOUNTS	1216-10-0102 TO 1216-10-8000	CURRENT BUDGET
ACTIVITY	CITY GOVERNMENT			

EXPENDITURE	SPENT		1984		1985	
	1982	1983	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
Salaries, Overtime and Service Pay	\$169,208.	\$171,271.	\$187,472.	\$185,794	\$190,289.	\$193,039.
Pensions, CPP & OMERS	13,696.	17,290.	12,750.	21,331.	13,437.	13,437.
Medicals	14,178.	11,521.	12,562.	12,531.	13,788.	13,788.
Unemployment Insurance	2,442.	3,752.	4,311.	4,191.	4,430.	4,430.
Workmen's Compensation	2,185.	3,058.	3,868.	3,353.	4,608.	4,608.
Travel & Training	1,938.	943.	690.	1,420.	1,000.	1,000.
Legal & Special Fees	400.	2,577.	846.	3,000.	5,000.	5,000.
Office Supplies	New Account		1,618.	--	2,000.	2,000.
Licensing Supplies	New Account		7,294.	--	7,507.	7,507.
Memberships & Subscriptions	1,531.	1,686.	2,205.	1,700.	2,378.	2,378.
Equipment Rental	18,118.	13,350.	13,291.	15,500.	15,338.	15,338.
Furniture & Eqpt. Maint.	549.	1,612.	3,395.	1,620.	1,920.	1,920.
New Furn. & Eqpt.	140.	2,744.	908.	800.	6,370.	400.
Miscellaneous	New Account		--	--	5,142.	5,142.
<b>TOTAL</b>	<b>\$224,385.</b>	<b>\$229,804.</b>	<b>\$251,210.</b>	<b>\$251,240.</b>	<b>\$273,207.</b>	<b>\$269,987.</b>

REVENUE						
Dog Tags	(13,668.)	(8,889.)	(5,859.)	(9,300.)	(6,000.)	(6,000.)
General Licences	(33,201.)	(43,849.)	(73,362.)	(48,700.)	(77,020.)	(77,020.)
Taxi and Bus Licences	(416.)	(704.)	(770.)	(690.)	(770.)	(770.)
Clerk's Fees	(3,091.)	(3,220.)	(8,987.)	(3,078.)	(9,000.)	(9,000.)
<b>TOTAL</b>	<b>(54,343.)</b>	<b>(74,757.)</b>	<b>(84,748.)</b>	<b>(61,968.)</b>	<b>(92,790.)</b>	<b>(92,790.)</b>

<b>NET REQUIREMENT</b>	<b>170,042.</b>	<b>(155,047.)</b>	<b>161,462.</b>	<b>189,272.</b>	<b>180,417.</b>	<b>(177,197.)</b>
------------------------	-----------------	-------------------	-----------------	-----------------	-----------------	-------------------



FUNCTION	GENERAL GOVERNMENT	DEPARTMENT	CLERK'S	CITY OF CHATHAM
PROGRAM	GENERAL ADMINISTRATION	ACCOUNT NO.	1216-10-0102 TO 1216-10-1600	CURRENT BUDGET
ACTIVITY	CITY GOVERNMENT (1)			1985

#### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Salaries a/c 1216-10-0102 \$188,601.

These estimates include a provision for a 5% increase over the 1984 actual salaries of the seven (7) staff members in this department.

Overtime a/c 1216-10-0300 500.

Employees have the option to take time off in lieu of overtime worked or being paid for overtime worked at the rate of one and one-half times their regular hourly rate. Most employees take "time-off" in lieu, however we must make allowance in these estimates for payment of overtime worked.

Retirement Pension and Service Pay a/c 1216-10-0400 1,188.

These estimates provide for the payment of service pay for five (5) staff members.

Pensions - C.P.P. a/c 1216-10-0501 2,350.

Pensions - O.M.E.R.S. a/c 1216-10-0502 11,087.

The estimates for both pension accounts include provisions to allow for a 5% increase in Salaries plus the increase in the Canada Pension Plan payments.

Medicals a/c 1216-10-0600 13,788

Included in this amount are the premiums paid for OHIP, Long Term Disability Insurance, Semi-Private Hospital Care, Extended Care, Vision Care, Dental Insurance and Group Life Insurance. The 1985 Budget has been prepared on the basis of the 5% general wage and salary increase and also on the basis of projected percentage increases in the applicable areas.

Unemployment Insurance a/c 1216-10-0700 4,430.

Provision has been made in this account for 1985 increases in U.I.C. rates.

Workers' Compensation a/c 1216-10-0800 4,608.

These estimates reflect the increase of both the rate per \$100. of payroll costs as set by The Workers' Compensation Board and the 5% estimated increase in salaries for 1985.

Travel Costs a/c 1216-10-1101 700.

A.M.C.T.O. Conference \$600.

A.M.C.T.O. Zone Meetings 100.

Training Expenditures a/c 1216-10-1102 300.

To provide for refund of tuition fees paid by staff members who successfully complete approved training courses.

Legal and Special Fees a/c 1216-10-1200 5,000.

To provide for payment of the City Solicitor's fees for professional services provided to this department.

Office Supplies a/c 1216-10-1600 2,000.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: GENERAL GOVERNMENT

CITY OF CHATHAM

BUD. RESP: CITY CLERK

CURRENT BUDGET

ACTIVITY: GENERAL CLERKS OFFICE EXPENDITURES

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTEDAPPROVED  
BY COUNCIL

1216100102	WAGES AND SALARIES - NON UNION	184,506	184,314	188,601	191,351
1216100202	CLERK'S OFFICE-PART TIME WAGES	148			
1216100300	OVERTIME		1,480	500	500
1216100400	RETIREMENT, PENSION AND SERVICE PAY	2,818		1,188	1,188
1216100501	PENSIONS - CPP	2,282	2,382	2,350	2,350
1216100502	PENSIONS - OMERS	10,468	18,949	11,087	11,087
1216100600	MEDICALS	12,562	12,531	13,788	13,788
1216100700	UNEMPLOYMENT INSURANCE	4,311	4,191	4,430	4,430
1216100800	WORKMEN'S COMPENSATION	3,868	3,353	4,608	4,608
1216101101	TRAVEL COSTS	610	820	700	700
1216101102	TRAINING EXPENDITURES	80	600	300	300
1216101200	LEGAL AND SPECIAL FEES	846	3,000	5,000	5,000
EXPENDITURE TOTALS		222,499	231,620	232,552	235,302
EXPENDITURE FORWARD		222,499	231,620	232,552	235,302

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

222,499 231,620 232,552 235,302  
222,499 231,620 232,552 235,302

NET REQUIREMENT  
NET FORWARD

222,499 231,620 232,552 235,302  
222,499 231,620 232,552 235,302

16-0001-R



<b>FUNCTION</b>	GENERAL GOVERNMENT	<b>DEPARTMENT</b>	CLERK'S	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	GENERAL ADMINISTRATION	<b>ACCOUNT NO.</b>	1216-10-2000 TO 1216-10-8000	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	CITY GOVERNMENT (2)			1985

<u>Licensing Supplies</u>	<u>a/c 1216-10-2000</u>			7,507.
Dog Tags		\$ 400.		
Licence Forms		500.		
Taxi Licence Plates		107.		
Marriage Licences		<u>6,500.</u>		
<u>Membership Fees</u>	<u>a/c 1216-10-3001</u>			260.
2 A.M.C.T.O. @ \$130				
<u>Subscriptions</u>	<u>a/c 1216-10-3002</u>			2,118.
Canadian Law of Planning and Zoning		\$ 80.		
Law of Canadian Municipal Corporations		200.		
Ontario Regulation Service		250.		
Canadian Almanac and Directory		83.		
Ontario Statute Citator		160.		
Ontario Municipal Board Reports		150.		
Canada Law List		63.		
Canadian Weekly Law Sheets		140.		
Ontario Gazette		50.		
Bill Service (Prints of all Bills)		50.		
Vernon Directory		210.		
London Free Press		89.		
Chatham Daily News		93.		
Other (Ontario Bookstore, etc.)		<u>500.</u>		
<u>Equipment Rental</u>	<u>a/c 1216-10-3500</u>			15,338.
Xerox Photocopier		\$14,886.		
Postage Meter		<u>452.</u>		
<u>Furniture and Equipment Maintenance</u>	<u>a/c 1216-10-3700</u>			1,920.
Typewriter Maintenance (6)		\$ 200.		
Adding Machine Maintenance (4)		100.		
Displaywriter Maintenance		1,000.		
Tape Recorder Tapes 24 @ \$5.		120.		
Tape Recorder Repairs		200.		
Computer Maintenance		<u>300.</u>		
<u>New Furniture and Equipment</u>	<u>a/c 1216-10-4500</u>			6,370. 400.
2 Olympia Calculators		600. (1)	400.	
1 Computer Terminal		\$ 2,500. (2)	0.	
1 Dual Tape Tape Recorder		770. (3)	0.	
1 Document Plasticizer		<u>2,500. (4)</u>	<u>0.</u>	
Note: The above estimates are listed in order of priority.				
<u>Miscellaneous</u>	<u>a/c 1216-10-8000</u>			5,142.
Certificates and Frames		\$ 1,000.		
Flags - 6' x 12' Canada Flag	3 @ \$75	225.		
3' x 6' Canada Flag	25 @ \$27	675.		
3' x 6' Ontario Flag	25 @ \$28	700.		
3' x 6' City of Chatham Flag	38 @ \$59.	2,242.		
First Aid Supplies and Other		<u>300.</u>		

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)	7.0	6.7	7.0	7.0
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS	7.0	6.7	7.0	7.0



FUNCTION: GENERAL GOVERNMENT

37

CITY OF CHATHAM

BUD. RESP: CITY CLERK

CURRENT BUDGET

ACTIVITY: GENERAL CLERKS OFFICE EXPENDITURES

EXPENDITURE		1984		1985	
		SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1216101600	OFFICE SUPPLIES	1,618		2,000	2,000
1216102000	MISCELLANEOUS LICENSING EXPENSE	7,294		7,507	7,507
1216103001	MEMBERSHIP FEES	220	290	260	260
1216103002	SUBSCRIPTIONS	1,985	1,410	2,118	2,118
1216103500	EQUIPMENT RENTALS	13,291	15,500	15,338	15,338
1216103700	FURNITURE AND EQUIPMENT MAINTENANCE	3,395	1,620	1,920	1,920
1216104500	NEW FURNITURE & EQUIPMENT	908	800	6,370	400
1216108000	MISCELLANEOUS			5,142	5,142
EXPENDITURE TOTALS		28,711	19,620	40,655	34,685
EXPENDITURE FORWARD		251,210	251,240	273,207	269,987
REVENUE					
1416100548	BICYCLE LICENSES	770-	200-		
1416100550	DOG TAGS	5,859-	9,300-	6,000-	6,000-
1416100551	GENERAL LICENCES	21,279-	17,840-	24,920-	24,920-
1416100552	TAXI AND BUS LICENCES	770-	690-	770-	770-
1416100557	LOTTERY LICENSES	52,083-	30,860-	52,100-	52,100-
1416100599	CLERKS FEES	8,987-	3,078-	9,000-	9,000-
REVENUE TOTALS		89,748-	61,968-	92,790-	92,790-
REVENUE FORWARD		89,748-	61,968-	92,790-	92,790-
NET REQUIREMENT		61,037-	42,348-	52,135-	58,105-
NET FORWARD		161,462	189,272	180,417	177,197
16-0002-R					



FUNCTION	GENERAL GOVERNMENT	DEPARTMENT	MANAGER'S	CITY OF CHATHAM
PROGRAM	GENERAL ADMINISTRATION		1217-10-0102	CURRENT BUDGET
ACTIVITY	CITY GOVERNMENT		1217-10-4500	

EXPENDITURE	SPENT		1984		1985	
	1982	1983	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
SALARIES	96,980	102,368	107,080	107,700	112,434	116,554
PENSIONS	10,386	9,301	8,011	9,700	8,388	8,388
MEDICALS	5,773	5,620	5,833	6,900	6,125	6,125
UNEMPLOYMENT INSURANCE	1,155	1,997	1,966	1,900	2,064	2,064
WORKMEN'S COMPENSATION	1,286	1,285	1,516	1,900	1,592	1,592
MANAGER'S CAR ALLOWANCE	0	1,200	1,260	1,260	1,323	1,323
TRAVEL AND TRAINING	3,900	5,074	6,085	5,300	6,500	6,500
WORD PROCESSING SUPPLIES	0	0	1,423	0	1,500	1,500
ASSOCIATION, MEMBERSHIPS, SUBSCRIPTION FEES	0	962	528	1,110	600	600
EQUIPMENT RENTAL	1,991	3,928	3,250	0	3,500	3,500
EQUIPMENT MAINTENANCE	0	0	2,977	3,520	3,000	3,000
NEW FURNITURE AND EQUIPMENT	1,604	1,772	1,647	1,250	1,000	1,000
<b>TOTAL</b>	<b>123,075</b>	<b>133,507</b>	<b>141,576</b>	<b>140,540</b>	<b>148,026</b>	<b>152,146</b>

REVENUE						
<b>TOTAL</b>						

NET REQUIREMENT						152,146
-----------------	--	--	--	--	--	---------



FUNCTION	GENERAL GOVERNMENT	DEPARTMENT	MANAGER'S	CITY OF CHATHAM
PROGRAM	GENERAL ADMINISTRATION	ACCOUNT NO.	1217100102- 1217101000	CURRENT BUDGET
ACTIVITY	CITY GOVERNMENT			

#### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

##### Salaries

1217100102

This amount includes a provision of 5% as a 1985 general increase. The amount expected to be incurred in 1985 given the present staff complement is \$112,434.00

##### Pensions

1217100400-0501-0502

This amount includes a provision which will allow for a 5% general increase in salaries plus the annual lump sum payment to be paid to OMERS in the fall of each year. The amount in 1985 is \$ 10,185.00.

##### Medicals

1217100600

Included in this amount are the premiums paid for OHIP, Long Term Disability Insurance, Semi-Private Hospital Care, Extended Care, Vision Care, Dental Insurance and Group Life Insurance. The 1985 Budget has been prepared on the basis of the 5% general wage and salary increase and also on the basis of projected percentage increases in the applicable areas. The expenditure expected to be incurred for medicals in 1985 is \$ 7,245.00.

##### Unemployment Insurance

1217100700

Provision has been made in this area for a 5% general increase. The 1985 expenditure expected to be incurred for Unemployment Insurance is \$ 1,995.00.

##### Workmens Compensation

1217100800

The amount included in this account for 1985 is based on the Workmens Compensation rate as given by the Workmens Compensation Board. Also taken into consideration is the 5% general increase in wages and salaries. The expenditure expected to be incurred in 1985 is \$ 1,995.00.

##### Manager's Car Allowance

1217101000

This amount provides for a car allowance to be paid to the City Manager, plus a 5% increase for 1985, \$ 1,323.00.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)	4.0	3.0	3.0	3.0
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS	4.0	3.0	3.0	3.0



FUNCTION: GENERAL GOVERNMENT

BUD. RESP: CITY MANAGER

ACTIVITY: GENERAL MANAGERS OFFICE EXPENDITURES

40

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE		1984	1985		
		SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1217100102	WAGES AND SALARIES - NON UNION	107,612	107,700	112,434	116,554
1217100202	PART-TIME - NON-UNION				
1217100300	OVERTIME				
1217100400	RETIREMENT, PENSION AND SERVICE PAY	594		600	600
1217100501	PENSIONS - CPP	1,021	9,700	1,072	1,072
1217100502	PENSIONS - OMERS	6,396		6,716	6,716
1217100600	MEDICALS	6,191	6,900	6,125	6,125
1217100700	UNEMPLOYMENT INSURANCE	1,966	1,900	2,064	2,064
1217100800	WORKMEN'S COMPENSATION	1,846	1,900	1,592	1,592
1217101000	CAR ALLOWANCE	1,260	1,260	1,323	1,323
EXPENDITURE TOTALS		126,886	129,360	131,926	136,046
EXPENDITURE FORWARD		126,886	129,360	131,926	136,046

1984	1985	1986	1987	STAFF COMMENT
				ESTABLISHED PERSONNEL (SALARIED)
				UNESTABLISHED SALARIED POSITIONS
				WAGE MAN YEARS
				TOTAL FULL TIME EQUIVALENT POSITIONS

NET REQUIREMENT	126,886	129,360	131,926	136,046
NET FORWARD	126,886	129,360	131,926	136,046



FUNCTION	GENERAL GOVERNMENT	DEPARTMENT	MANAGER'S	CITY OF CHATHAM
PROGRAM		ACCOUNT NO.	(2)	CURRENT BUDGET
ACTIVITY	GENERAL ADMINISTRATION		1217101101	
			1217104500	

## CITY GOVERNMENT

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSTravel and Training

1217101101-1102

City Manager and City Council general travelling expenses. This amount provides a 5% increase for 1985  
\$ 6,500.00

Word Processing Supplies

1217101900

This amount provides for the purchase of printer ribbons and diskettes for the word processors in the Manager's area,  
\$ 1,500.00.

Associations, Memberships and Subscription Fees

1127103001-1217103002

The amount budgeted for 1985 is the amount spent in 1984 plus a 5% increase. \$ 1,165.00.

Equipment Rentals

1217103500

This amount provides for the rental of the copier machine in the Manager's area.  
\$ 3,500.00

Equipment Maintenance

1217103700

Displaywriter maintenance contract and Wang maintenance, typewriters, dictaphone equipment.  
\$ 3,000.00

New Furniture and Equipment

1217104500

This amount provides for the adaption of the displaywriter to the four secretarial desks in the Manager's area, and a portable stand for the displaywriter.  
\$ 1,000.00

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: GENERAL GOVERNMENT

BUD. RESP: CITY MANAGER

CURRENT BUDGET

ACTIVITY: GENERAL MANAGERS OFFICE EXPENDITURES

EXPENDITURE	1984		1985	
	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1217101101 TRAVELLING COSTS	2,994	1,000	3,000	3,000
1217101102 TRAINING EXPENDITURES	2,990	4,300	3,500	3,500
1217101900 WORD PROCESSING SUPPLIES	1,306		1,500	1,500
1217103001 MEMBERSHIP FEES	239	900	300	300
1217103002 SUBSCRIPTIONS	289	210	300	300
1217103500 EQUIPMENT RENTALS	3,250		3,500	3,500
1217103700 EQUIPMENT MAINTENANCE	2,649	3,520	3,000	3,000
1217104500 NEW FURNITURE & EQUIPMENT	1,647	1,250	1,000	1,000
EXPENDITURE TOTALS	15,364	11,180	16,100	16,100
EXPENDITURE FORWARD	142,250	140,540	148,026	152,146

1982	1983	1984	1985	STAFF COMMENT
1.0	1.0	1.0	1.0	(TABLED PERSONNEL SALARIES)
0.1	0.1	0.1	0.1	UNREHEARSED SALARIED POSITIONS
NET REQUIREMENT		15,364	11,180	16,100
NET FORWARD		142,250	140,540	148,026
				152,146



FUNCTION	GENERAL GOVERNMENT	DEPARTMENT	PERSONNEL	CITY OF CHATHAM
PROGRAM	GENERAL ADMINISTRATION	ACCOUNT NO.	121-898-0782	CURRENT BUDGET
ACTIVITY	CITY GOVERNMENT			

### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

#### Salaries:

#121-810-0102

This amount includes a provision of 5% as a 1985 general increase. The amount expected to be incurred in 1985 given the present staff complement is \$60,886.00.

\$60,886.00

\$64,636.00

#### Overtime:

#121-810-0300

Six (6) agreements are due effective Jan. 01/85, with an estimated overtime cost based on 1984 of \$1000.00.  
11.20 per hr. (straight time)  
16.80 per hr. (time & One-Half)

1,000.00

#### Pensions - CPP:

#121-810-0501

The amount included in this account for 1985 based on the CPP calculation is \$700.00.

700.00

#### Pensions - OMERS:

#121-810-0502

This amount includes a provision which will allow for a 5% general increase in salaries plus the annual lump payment to be paid to OMERS in the fall of each year. The amount in 1985 is \$3,605.00.

3,605.00

#### Medicals:

#121-810-0600

Included in this amount are the premiums paid for OHIP, Long Term Disability Insurance, Semi-Private Hospital Care, Extended Care, Vision Care, Dental Insurance and Group Life Insurance. The 1985 Budget has been prepared on the basis of the 5% general wage and salary increase and also on the basis of projected percentage increases in the applicable areas. The expenditure expected to be incurred for medicals in 1985 is \$4,240.00.

4,240.00

#### Unemployment Insurance:

#121-810-0700

Provision has been made in this account for a 5% general increase. In addition, projected increases in U.I.C. rates have been built in. The 1985 expenditure expected to be incurred for Unemployment Insurance is \$1,333.00.

1,333.00

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS	2.0	2.0	2.0	2.0
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS	2.0	2.0	2.0	2.0



FUNCTION: GENERAL GOVERNMENT

44  
CITY OF CHATHAM

BUD. RESP: PERSONNEL MANAGER

CURRENT BUDGET

ACTIVITY: GENERAL PERSONNEL DEPARTMENT EXPENDITURES

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTED

APPROVED  
BY COUNCIL

1218100102	WAGES AND SALARIES - NON UNION	62,230	57,990	60,886	64,636
1218100300	OVERTIME	533	510	1,000	1,000
1218100501	PENSIONS - CPP	873	677	700	700
1218100502	PENSIONS - OMERS	3,344	5,023	3,605	3,605
1218100600	MEDICALS	4,043	4,140	4,240	4,240
1218100700	UNEMPLOYMENT INSURANCE	1,646	1,230	1,333	1,333

1077-070-7579

1077-070-7579

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

72,669	69,570	71,764	75,514
72,669	69,570	71,764	75,514

1983	1984	1985	1986	STAFF COMMENT
				ESTABLISHED PERSONNEL (SALARIED)
				UNRECORDED SALARIED POSITIONS
NET REQUIREMENT	72,669	69,570	71,764	75,514
NET FORWARD	72,669	69,570	71,764	75,514

18-0001-R



FUNCTION	GENERAL GOVERNMENT	DEPARTMENT	PERSONNEL (2)	CITY OF CHATHAM
PROGRAM	GENERAL ADMINISTRATION	ACCOUNT NO.	121-810-0800	CURRENT BUDGET
ACTIVITY	CITY GOVERNMENT			

### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

#### Workmens Compensation:

#121-810-0800

The amount included in this account for 1985, is based on the Workmens Compensation rate as given by the Workmens Compensation Board. Also taken into consideration is the 5% general increase in wages and salaries. The expenditure expected to be incurred in 1985 is \$1,386.00.

\$ 1,386.00

#### Travelling Costs:

#121-810-1101

REVISED				General Travel & Conference Expense		
				* P.A.O. Toronto (Feb. 27, 28, Mar. 1)	\$ 700.00	0
				** A.N.P.A. Windsor (Fall - '84)	500.00	500.00
				** A.N.P.O. Barrie (Fall)	500.00	500.00
					1,700.00	1,000.00

\*Personnel Association of Ontario

\*\*Association of Municipal Personnel Administration:

REVISED				(iii) Interviews	\$ 400.00	0	
				(iii) General Miscellaneous Travel	300.00	300.00	
				(iv) Personnel Monthly Dinner Meetings	120.00	120.00	
					2,520.00	420.00	\$1,420.00

#### Training: Administration/Technical/Clerical:

#121-810-1102

(iii) General Supervisory In House Training  
Seminar: Interpersonal Management Skills

16 Individual Training kits @ \$395.00	\$ 2,370.00	
- Miscellaneous Cost @ \$40.00	40.00	
		2,410.00

Note: During 1983, the Administrative & Trainer Kit was purchased at a cost of \$2,240.00 which represents a one (1) time expense. Therefore, good business would dictate that the Corporation continue this program which has been so well received. In total over 1983 & 1984 - twelve (12) administrative employees will have participated in the three (3) day, in house, seminar.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: GENERAL GOVERNMENT

CITY OF CHATHAM

BUD. RESP: PERSONNEL MANAGER

CURRENT BUDGET

ACTIVITY: GENERAL PERSONNEL DEPARTMENT EXPENDITURES

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTEDAPPROVED  
BY COUNCIL

1218100800 WORKMEN'S COMPENSATION

1,464

980

1,386

1,386

1218101101 TRAVELLING COSTS

644

2,000

2,520

1,420

EXPENDITURE TOTALS  
EXPENDITURE FORWARD2,108  
74,7772,980  
72,5503,906  
75,6702,806  
78,320

1983	1984	1985	1986	STAFF COMPLIMENT
				ESTABLISHED PERSONNEL (SALARIED)
				UNESTABLISHED SALARIED POSITIONS
				WAGE MAN YEARS
				TOTAL FULL TIME EQUIVALENT POSITIONS

NET REQUIREMENT  
NET FORWARD2,108  
74,7772,980  
72,5503,906  
75,6702,806  
78,320



FUNCTION	GENERAL GOVERNMENT	DEPARTMENT	PERSONNEL (3)	CITY OF CHATHAM CURRENT BUDGET
PROGRAM	GENERAL ADMINISTRATION	ACCOUNT NO.	121-810-1103	
ACTIVITY	CITY GOVERNMENT			

#### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

##### (ii) Films:

#121-810-1102

Films shown at bi-weekly Manager's Meeting, are obtained at no cost through the Chatham Public Library although from time to time a cost is incurred.

Average Cost: \$115.00 per film when necessary  
Estimated Time a cost is incurred - 6  
6 @ \$115.00 = \$690.00

\$ 690.00

##### (iii) Secretarial Course:

In 1984 six (6) secretaries participated in a secretarial program sponsored by St. Clair College. The program was well received and focussed on the changing role of secretaries in and Administrative environment.

Cost: \$135.00 @ 6 participants - \$810.00

\$ 810.00

##### (iv) City/County Seminars:

In 1983 & 1984 the City and County participated in a joint training and seminar program aimed at both the Department Head and 1st line supervisory level.

- Managers & Department Heads - \$500.00  
- 1st Line Supervisors - 500.00

\$ 1,000.00

TOTAL TRAINING COST

\$ 4,910.00

##### Tuition Refund:

#121-810-1103

Debbie Peltier - 3 University Courses @ 50% reimbursement

Cost: \$189.00

Texts: 90.00

279.00

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: GENERAL GOVERNMENT

CITY OF CHATHAM

BUD. RESP: PERSONNEL MANAGER

CURRENT BUDGET

ACTIVITY: GENERAL PERSONNEL DEPARTMENT EXPENDITURES

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTEDAPPROVED  
BY COUNCIL

1218101102 TRAINING EXPENDITURES

460

2,160

4,910

4,910

1218101103 TUITION REFUNDS

118

279

279

EXPENDITURE TOTALS

578

2,160

5,189

5,189

EXPENDITURE FORWARD

75,355

74,710

80,859

83,509

In 1984, the amount of \$550 was encumbered against account number 121810-1102

1983	1984	1985	1986	STAFF COMPLIMENT
				ESTABLISHED PERSONNEL (SALARIED)
				UNSCHEDULED SALARIED POSITIONS
				WAGE MAN YEARS
				TOTAL FULL TIME EQUIVALENT POSITIONS
NET REQUIREMENT		578	2,160	5,189
NET FORWARD		75,355	74,710	80,859
				83,509

18-0003-R



FUNCTION	GENERAL GOVERNMENT	DEPARTMENT	PERSONNEL (4)	CITY OF CHATHAM
PROGRAM	GENERAL ADMINISTRATION	ACCOUNT NO.	121-810-3786	CURRENT BUDGET
ACTIVITY	CITY GOVERNMENT			

### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

#### Labour Lawyers:

#121-810-1206

Estimated fees are applied towards legal deliberations involving contract negotiations, arbitration and grievance proceedings.

Estimated Cost \$ 6,000.00

#### General Office Supplies:

#121-810-1600

- (i) Policy Manual Binders with City Crest Imprinting and divider tabs.

50 Binders @ \$6.70	\$ 335.00	
Imprinting	48.00	
Tabs	232.00	
Tax	<u>16.00</u>	\$ 631.24

- (ii) Miscellaneous Supplies:

Transparencies	\$ 40.00	
VCR Recording Tapes	25.00	
New Application Forms	<u>200.00</u>	\$ 265.00

TOTAL COST \$ 896.24

#### Associations, Memberships:

#121-810-3001

##### Membership Fees:

- |  |              |           |
|--|--------------|-----------|
| (i) Ontario Municipal Personnel Association (O.M.P.A.) | \$ 60.00     |           |
| (ii) Kent County Personnel Association                 | <u>55.00</u> | \$ 115.00 |

##### Subscriptions:

#121-810-3002

0

##### Service Awards (25 years):

#121-810-3100

Five (5) employees @ \$150.00 per watch	\$ 750.00	
Men Plate Engraving (one time cost)	100.00	
Ladies Plate Engraving (one time cost)	100.00	
Frames For Certificates	125.00	
Tax	<u>75.25</u>	\$ 1,150.25

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: GENERAL GOVERNMENT

BUD. RESP: PERSONNEL MANAGER

CURRENT BUDGET

ACTIVITY: GENERAL PERSONNEL DEPARTMENT EXPENDITURES

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTEDAPPROVED  
BY COUNCIL

1218101206	LABOUR LAWYERS	25,220	1,000	6,000	6,000
1218101600	GENERAL OFFICE SUPPLIES			896	896
1218103001	MEMBERSHIP FEES	115	100	115	115
1218103002	SUBSCRIPTIONS		157		
1218103100	ANNUAL AWARDS PRESENTATION	3,151	3,000	1,150	1,150

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

28,486 4,257 8,161 8,161  
103,841 78,967 89,020 91,670

1984	1985	1986	1987	STAFF COMMENT
				ESTABLISHED PERSONNEL (SALARIES)
				UNSCHEDULED SALARIED POSITIONS
				WAGE MAN YEARS
NET REQUIREMENT	28,486	4,257	8,161	8,161
NET FORWARD	103,841	78,967	89,020	91,670

18-0004-R



FUNCTION	GENERAL GOVERNMENT	DEPARTMENT	PERSONNEL (5)	CITY OF CHATHAM
PROGRAM	GENERAL ADMINISTRATION	ACCOUNT NO.	121-810-3500	CURRENT BUDGET
ACTIVITY	CITY GOVERNMENT			

### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Equipment Rentals: #121-810-3500

0

General Maintenance: #121-810-3700

0

New Furniture & Equipment: #121-810-4500

(i) Tape Recorder \$100.00

(ii) Dictaphone Transcriber (including tax) 743.65 \$ 843.65

Purchased Services: #121-810-8001

(i) Miscellaneous Recruitment Services \$1,000.00

(ii) Computer Programmer - To complete  
Personnel Data Base Programme initiated  
through Ontario Youth Corps Program.

September 3 through December 31, 1985

17 weeks @ \$240.00 per week plus statutory  
benefits (10%)

\$4,488.00 \$ 5,488.00

Incremental Increases: \$68,840.00

As per the AMO recommendations to provide for  
incremental increases for eligible employees.  
(45 employees)

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: GENERAL GOVERNMENT

CITY OF CHATHAM<sup>52</sup>

BUD. RESP: PERSONNEL MANAGER

CURRENT BUDGET

ACTIVITY: GENERAL PERSONNEL DEPARTMENT EXPENDITURES

EXPENDITURE	1984		1985	
	SPENT	APPROP"D	APPROP"N REQUESTED	APPROVED BY COUNCIL
1218103500 EQUIPMENT RENTALS	117			
1218103700 GENERAL MAINTENANCE				
1218104500 NEW FURNITURE & EQUIPMENT	326		843	843
1218108001 PURCHASED SERVICES	7,040		5,488	5,488
1218109900 INCREMENTAL INCREASES			68,840	9,220
EXPENDITURE TOTALS	7,483		75,171	15,551
EXPENDITURE FORWARD	111,324	78,967	164,191	107,221

NET REQUIREMENT  
NET FORWARD

7,483  
111,324

75,171  
164,191

15,551  
107,221  
18-0005-R



FUNCTION: PROTECTION TO PERSONS AND PROPERTY

CITY OF CHATHAM

CURRENT BUDGET

			1982 SPENT	1983 SPENT	1984 SPENT	1984 APPROP'D	1985 APPROP'D REQUESTED	1985 APPROVED BY COUNCIL
1221	FIRE DEPARTMENT	EX	1,962,461	2,310,752	2,382,526	2,421,806	2,663,428	2,366,362
1421		RV	232-	3,150-	6,593-	37,555-	5,205-	5,205-
		NR	1,962,229	2,307,602	2,375,933	2,384,251	2,658,223	2,361,157
1222	POLICE DEPARTMENT	EX	3,130,078	3,195,660	3,442,873	3,466,154	3,664,540	3,629,540
1422		RV	524,759-	515,275-	763,049-	756,093-	765,018-	765,018-
		NR	2,605,319	2,680,385	2,679,824	2,710,061	2,899,522	2,864,522
1227	MUNICIPAL GRANT DOG CONTR	EX			77,936	77,936	82,038	77,936
1427		RV						
		NR			77,936	77,936	82,038	77,936
1228	L.T.V.C.A.	EX	119,267	95,280	165,249	165,264	132,304	129,746
1428		RV						
		NR	119,267	95,280	165,249	165,264	132,304	129,746
1229	PROTECTIVE INSPECTIONS	EX	145,909	179,570	239,795	239,805	273,378	262,818
1429		RV	46,356-	94,345-	195,556-	160,500-	182,870-	186,470-
		NR	99,553	85,225	44,239	79,305	90,508	76,348
		**EX	5,357,715	5,781,262	6,308,379	6,370,965	6,815,688	6,466,402
		**RV	571,347-	612,770-	965,198-	954,148-	953,093-	956,693-
		**NR	4,786,368	5,168,492	5,343,181	5,416,817	5,862,595	5,509,709



FUNCTION	PROTECTION TO PERSONS AND PROPERTY	DEPARTMENT	FIRE	CITY OF CHATHAM
PROGRAM	FIRE DEPARTMENT	ACCOUNT NO.	122-110-0100 122-111-4500	CURRENT BUDGET
ACTIVITY				

STATEMENT OF PURPOSE

The objectives of a Fire Department are:

- 1) To prevent the loss of life and property due to the ravages of fire.
- 2) Confine to its origin and extinguish those fires that do occur.
- 3) To perform rescue work.
- 4) To protect persons and property from hazards involving the handling, storage and transportation of dangerous goods.
- 5) To prepare for and deal with any natural disasters.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)	54	53	53	53
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION	PROTECTION TO PERSONS & PROPERTY	DEPARTMENT	CITY OF CHATHAM
PROGRAM	FIRE DEPARTMENT	FIRE	CURRENT BUDGET
ACTIVITY	OVERVIEW		

EXPENDITURE	SPENT		1984		1985	
	1982	1983	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
22101 SALARIES	1,490,302	1,668,965	1,715,270	1,716,910	1,803,244	1,775,244
22103 RET. & SEP.	272	6,102	9,321	265	10,246	10,246
22105 PENSIONS	153,985	160,066	161,306	160,127	167,207	167,207
22106 MEDICALS	110,048	117,560	117,606	128,335	128,082	128,082
22107 U.I.C.	18,195	30,209	35,706	33,173	37,492	37,492
22108 WORKMENS COMP.	17,403	23,109	34,884	28,195	30,341	30,341
22109 PERSONAL EQUIP.	14,036	16,683	28,291	22,195	27,760	22,103
22111 TRAVEL, TRAINING & FIRE PREVENTION	6,469	6,201	8,302	8,500	12,381	8,760
22114 TELEPHONE	3,976	4,737	5,645	4,785	5,600	5,600
22116 OFFICE SUPPLIES	407	861	2,392	2,366	2,500	2,000
22122 LIGHT, HEAT & WATER	16,317	20,221	22,085	26,394	28,029	22,075
22125 INSURANCE (Halls Fleet, Boilers)	7,407	6,177	7,099	8,383	8,900	8,900
22136 HYDRANT RENTALS	85,980	86,280	86,680	86,280	87,080	87,080
22138 BUILDING MAINT.	1,219	2,029	4,397	3,700	50,480	5,690
22139 EQUIPMENT MAINT.	33,096	35,033	46,451	27,425	61,647	51,334
22146 EQUIPMENT NEW	3,097	127,247	85,289	138,458	201,369	3,438
22180 MISCELLANEOUS	252	272	5,964	315	770	770
22191 CAPITAL EXPEND.			5,768	26,000	0	0
New Account - LEGAL & SPECIAL FEES			70	0	300	0
TOTAL	1,962,461	2,311,752	2,382,526	2,421,806	2,663,428	2,366,362

REVENUE							
22199 RECOVERABLES	(232)	(3,150)	(6,593)	(5,350)	(5,205)	(5,205)	
JEPP GRANT			(0)	(32,205)			
TOTAL	(232)	(3,150)	(6,593)	(37,555)	(5,205)	(5,205)	

NET REQUIREMENT	1,962,229	2,308,602	2,375,933	2,384,251	2,658,223	2,361,157
-----------------	-----------	-----------	-----------	-----------	-----------	-----------



<b>FUNCTION</b> PROTECTION TO PERSONS AND PROPERTY <b>PROGRAM</b> FIRE DEPT <b>ACTIVITY</b> GENERAL FIRE EXPENDITURES	<b>DEPARTMENT</b> FIRE <b>ACCOUNT NO.</b> 122-110-0101	CITY OF CHATHAM CURRENT BUDGET
--	---	-----------------------------------

STATEMENT OF PURPOSE

To maintain an effective level of firefighting and fire prevention potential.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS
Wages & Salaries - Union
122-110-0101.

This account includes the labour costs of staffing the Fire Department as per Union contract.

The 1985 request is \$1,654,863

- 1 Chief Fire Prevention Officer
- 1 Inspector
- 8 Captains
- 36 Firefighters
- 4 Dispatchers

Wages & Salaries - Non-Union
122-110-0102

This account includes the labour costs of Non-Union Department personnel.

The 1985 Request is \$100,381

- Fire Chief
- Deputy Chief
- Secretary

Overtime
122-110-0300

This account covers the cost of maintaining minimum staffing levels of the Department caused by various reasons of absence.

The 1985 request is \$ 48,000      \$ 20,000

Wages (Pensioners)
122-110-0400

This account includes the cost of retiree and Service Pay benefits as prescribed by Union Contract.

The 1985 request is \$ 10,246

Pensions - C.P.P.
122-110-0501

This account covers the payments to the Canada Pension Plan.

The 1985 request is \$19,318

Pensions - OMERS
122-110-0502

This account covers the commitments to the OMERS Pension Plan.

The 1985 request is \$104,595

Pensions - OMERS Lump Sum
122-110-0503

This account covers the annual Lump Sum payment for Plan upgrading

The 1985 request is \$ 43,294

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: PROTECTION TO PERSONS AND PROPERTY

CITY OF CHATHAM

BUD. RESP: FIRE CHIEF

CURRENT BUDGET

ACTIVITY: GENERAL FIRE DEPARTMENT EXPENDITURES

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTEDAPPROVED  
BY COUNCIL

1221100101	WAGES AND SALARIES - UNION	1,582,537	1,623,620	1,654,863	1,654,863
1221100102	WAGES AND SALARIES - NON UNION	85,826	93,290	100,381	100,381
1221100202	FIRE-PART TIME NON UNION	874			
1221100300	OVERTIME	46,033		48,000	20,000
1221100400	WAGES (PENSIONERS)	9,321	265	10,246	10,246
1221100501	PENSIONS - CPP	18,398	20,127	19,318	19,318
1221100502	PENSIONS - OMERS	99,614	100,000	104,595	104,595
1221100503	OMERS-LUMP SUM	43,294	40,000	43,294	43,294

EXPENDITURE TOTALS

1,885,897

1,877,302

1,980,697

1,952,697

EXPENDITURE FORWARD

1,885,897

1,877,302

1,980,697

1,952,697

1984	1985	1986	1987	STAFF COMPLIMENT
				ESTABLISHED PERSONNEL (SALARIED)
				UNSCHEDULED SALARIED POSITIONS
				WAGE MAN YEARS
				TOTAL FULL TIME EQUIVALENT POSITIONS

NET REQUIREMENT

1,885,897

1,877,302

1,980,697

1,952,697

NET FORWARD

1,885,897

1,877,302

1,980,697

1,952,697

21-0001-R



<b>FUNCTION</b> PROTECTION TO PERSONS AND PROPERTY	<b>DEPARTMENT</b> FIRE	<b>CITY OF CHATHAM</b> <b>CURRENT BUDGET</b>
<b>PROGRAM</b> FIRE DEPT	<b>ACCOUNT NO.</b> 122-110-0600	
<b>ACTIVITY</b> GENERAL FIRE EXPENDITURES		

## HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Medicals 122-110-0600

This account covers payment commitments for employee benefit packages including Health Care, Dental, Life Insurance and Long Term Disability.

The 1985 request is \$128,082

Unemployment Insurance 122-110-0700

This account covers the employers share of contributions to this Plan.

The 1985 request is \$ 37,492

Workmens Compensation 122-110-0800

This account covers payments to this plan.

The 1985 request is \$ 30,341

## STAFF COMPLEMENT

1982

1983

1984

1985

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS



FUNCTION: PROTECTION TO PERSONS AND PROPERTY  
BUD. RESP: FIRE CHIEF  
ACTIVITY: GENERAL FIRE DEPARTMENT EXPENDITURE

CITY OF CHATHAM  
CURRENT BUDGET

EXPENDITURE		1984	1985		
		SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1221100600	MEDICALS	117,606	128,335	128,082	128,082
1221100700	UNEMPLOYMENT INSURANCE	35,706	33,173	37,492	37,492
1221100800	WORKMEN'S COMPENSATION	34,884	28,195	30,341	30,341
	<b>EXPENDITURE TOTALS</b>	<b>188,196</b>	<b>189,703</b>	<b>195,915</b>	<b>195,915</b>
	<b>EXPENDITURE FORWARD</b>	<b>2,074,093</b>	<b>2,067,005</b>	<b>2,176,612</b>	<b>2,148,612</b>

	1982	1983	1984	1985	STAFF COMPLIMENT
NET REQUIREMENT	188,196	189,703	195,915	195,915	
NET FORWARD	2,074,093	2,067,005	2,176,612	2,148,612	

21-0002-R



FUNCTION PROTECTION TO PERSONS  
AND PROPERTY  
PROGRAM FIRE DEPARTMENT  
ACTIVITY GENERAL FIRE  
EXPENDITURES

DEPARTMENT FIRE  
ACCOUNT NO. 122-110-0901

CITY OF CHATHAM  
CURRENT BUDGET

# HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

## Clothing Budget 1985

ITEM	QUANTITY	TYPE	UNIT PRICE	QUANTITY PRICE
Officers White Shirts	26	Long sleeve	\$ 11.05	\$ 287.30
	18	Short sleeve	10.00	180.00
Caps	6	Officers	27.65	165.90
	17	Firefighter	14.65	249.05
Ties	25	Regular	2.45	61.25
	25	Clip-on	2.35	58.75
Vests	18		21.55	387.90
Sweaters	30		36.25	1,087.50
Shoes	47		41.90	1,969.30
Tunics	9	Officers	122.85	1,105.65
	25	Firefighters	117.60	2,940.00
Dress Trousers	74		43.05	3,185.70
Blue Shirts	109	Long Sleeve	10.25	1,117.25
	49	Short Sleeve	9.20	450.80
Fatigue Trousers	84		17.75	1,491.00
Raincoats	20		141.75	2,835.00
Tunic Badges	900		1.02	918.00
Coveralls (Wool)	4	F.R. Wool	167.00	668.00
Badges	6		15.75	94.50
Collar Dogs	16		17.35	277.60
Epaulettes	16		8.40	134.40

TOTAL CLOTHING BUDGET \$19,664.85

- \$ 2,000.00

\$17,665.00

REVISED

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: PROTECTION TO PERSONS AND PROPERTY

CITY OF CHATHAM

BUD. RESP: FIRE CHIEF

CURRENT BUDGET

ACTIVITY: GENERAL FIRE DEPARTMENT EXPENDITURES

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N

APPROVED

REQUESTED BY COUNCIL

1221100901	CLOTHING COSTS	19,400	17,340	19,665	17,665
EXPENDITURE TOTALS		19,400	17,340	19,665	17,665
EXPENDITURE FORWARD		2,093,493	2,084,345	2,196,277	2,166,277

1988	1987	1986	1985	STAFF COMPLIMENT
				ESTABLISHED PERSONNEL (SALARIED)
				UNESTABLISHED SALARIED POSITIONS
				WAGE MAN YEARS
				TOTAL FULL TIME EQUIVALENT POSITIONS

NET REQUIREMENT  
NET FORWARD

19,400	17,340	19,665	17,665
2,093,493	2,084,345	2,196,277	2,166,277

21-0003-R



FUNCTION	PROTECTION TO PERSONS AND PROPERTY
PROGRAM	FIRE DEPT
ACTIVITY	GENERAL FIRE EXPENDITURES

DEPARTMENT	FIRE
ACCOUNT NO.	122-110-0902

CITY OF CHATHAM
CURRENT BUDGET

# HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

## Laundry

122-110-0902

This account covers the cost of laundering done by the Victoria Residence for this Department.

The 1985 request is

\$ 600

## Personal Equipment

122-110-0903

This account provides for the acquisition of personal protective equipment required for firefighting functions.

The 1985 request is

\$ 6,895 \$3,838

## Dry Cleaning

122-110-0904

This account covers an estimated cost factor for a contractual obligation with the Union Contract.

The 1985 request is

\$ 600 \$0

## Car Allowance

122-110-1000

This account covers the reimbursement to Department members using their private vehicle for Departmental purposes.

The 1985 request is

\$ 8,000 \$7,500

## Travel Costs

122-110-1101

This account covers the attendance of Conferences and Conventions of related Associations, as well as the International Extrication Competition.

The 1985 request is

\$ 2,530

Canadian Association of Fire Chiefs

Ottawa Convention

\$ 1,081

Ontario Association of Fire Chiefs

Thunder Bay Convention

\$ 943

Four Regional Conferences

\$ 220

Extrication Competition

\$ 285

## Training

122-110-1102

This account covers the cost of attendance at the Ontario Fire College, Ontario Police College and other related courses. It further includes the cost of obtaining equipment and supplies for conducting training exercises.

The 1985 request is

\$ 4,840 \$2,219

Ontario Fire College

\$ 1,735

Ontario Police College

\$ 80

High Level Rescue Course

\$ 400

Training Material - C.P.R.

\$ 1,601 \$0

Video Tape Cassettes

\$ 120 \$0

VCR Monitor

\$ 900 \$0

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: PROTECTION TO PERSONS AND PROPERTY

BUD. RESP: FIRE CHIEF

	CURRENT	BUDGET
1. Total revenue	100	100
2. Total cost	100	100
3. Profit	0	0

ACTIVITY: GENERAL FIRE DEPARTMENT EXPENDITURES

EXPENDITURE

1984

1985

SPENT

APPROPRIATE

APPROPRIATE

APPROVED

REQUESTED BY COUNCIL

1221100902	LAUNDRY	497	1,200	600	600
1221100903	PERSONAL EQUIPMENT	8,394	3,655	6,895	3,838
1221100904	DRY CLEANING			600	
1221101000	CAR ALLOWANCE	6,553	7,980	8,000	7,500
1221101101	TRAVEL COSTS	2,659	2,208	2,530	2,530
1221101102	TRAINING COSTS	2,370	2,627	4,840	2,219

EXPENDITURE TOTALS	20,473	17,670	23,465	16,687
EXPENDITURE FORWARD	2,113,966	2,102,015	2,219,742	2,182,964

NET REQUIREMENT	20,473	17,670	23,465	16,687
NET FORWARD	2,113,966	2,102,015	2,219,742	2,182,964

21-0004-R

21-0004-R



**FUNCTION** PROTECTION TO PERSONS  
AND PROPERTY

**PROGRAM** FIRE DEPT

**ACTIVITY** GENERAL FIRE  
EXPENDITURES

**DEPARTMENT** FIRE

**ACCOUNT NO.** 122-110-1200

**CITY OF CHATHAM**

**CURRENT BUDGET**

# HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

**Legal & Special Fees**

122-110-1200

This account is to cover any possible legal cost that could arise, as well as any fee incurred in the general operation of this Department.

The 1985 request is \$ 300 \$0

**Fleet Insurance** 122-110-1303

The 1985 request is \$ 5,616

**Fidelity Bond Primary Insurance** 122-110-1305

The 1985 request is \$ 90

**Fidelity Bond Excess Insurance** 122-110-1306

The 1985 request is \$ 41

**Municipal Liability** 122-110-1307

The 1985 request is \$ 1,440

**Engineering Insurance** 122-110-1309

The 1985 request is \$ 120

**Property Building Insurance** 122-110-1310

The 1985 request is \$ 600

**Property Contents Insurance** 122-110-1311

The 1985 request is \$ 510

**Boilers Insurance** 122-110-1316

The 1985 request is \$ 483

**Telephone** 122-110-1400

This account covers the costs of telephone procedures and rental of equipment.

The 1985 request is \$ 5,600

**Office Supplies**

122-110-1600

This account provides for the material required in the administrative function of the Department. It includes the printing of reports and stationery.

The 1985 request is \$ 2,500 \$2,000

## STAFF COMPLEMENT

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

1982

1983

1984

1985



FUNCTION: PROTECTION TO PERSONS AND PROPERTY

CITY OF CHATHAM

BUD. RESP: FIRE CHIEF

CURRENT BUDGET

ACTIVITY: GENERAL FIRE DEPARTMENT EXPENDITURES

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTEDAPPROVED  
BY COUNCIL

1221101200	LEGAL AND SPECIAL FEES	70		300	
1221101303	AUTOMOTIVE FLEET INSURANCE	5,579	5,597	5,616	5,616
1221101305	FIDELITY BOND INS.-PRIMARY			90	90
1221101306	FIDELITY BOND INS.-EXCESS			41	41
1221101307	MUNICIPAL LIABILITY INSURANCE		1,154	1,440	1,440
1221101309	ENGINEERING INSURANCE		112	120	120
1221101310	PROPERTY BUILDING INSURANCE	481	481	600	600
1221101311	PROPERTY CONTENTS INSURANCE	485	485	510	510
1221101316	BOILERS #1 HALL, #2 HALL INSURANCE	554	554	483	483
1221101400	TELEPHONE	5,645	4,785	5,600	5,600
1221101600	OFFICE SUPPLIES	2,392	2,366	2,500	2,000

EXPENDITURE TOTALS	15,206	15,534	17,300	16,500
EXPENDITURE FORWARD	2,129,172	2,117,549	2,237,042	2,199,464

1985	1984	1983	1982	STAFF COMMENT
				ESTABLISHED PERSONNEL (SALARIED)
				UNDESIGNED SALARIED POSITIONS
				WAGE MAN YEARS
				TOTAL FULL TIME EQUIVALENT POSITIONS

NET REQUIREMENT	15,206	15,534	17,300	16,500
NET FORWARD	2,129,172	2,117,549	2,237,042	2,199,464

21-0005-R



<b>FUNCTION</b> PROTECTION TO PERSONS AND PROPERTY <b>PROGRAM</b> FIRE DEPT <b>ACTIVITY</b> GENERAL FIRE EXPENDITURES	<b>DEPARTMENT</b> FIRE <b>ACCOUNT NO.</b> 122-110-2201	<b>CITY OF CHATHAM</b> <b>CURRENT BUDGET</b>
--	---	---

# HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Heat  
 The 1985 request is  
 Light  
 The 1985 request is  
 Water

122-110-2201  
 \$ 9,914 \$6,834

122-110-2202  
 \$ 17,415 \$14,541

122-110-2203  
 The 1985 request is \$ 700

Hydrant Rentals 122-110-2900

This account covers the cost of renting the use of Fire Hydrants from and at a rate set by the Water Commission. The increase over 1984 is due to the installation of eight additional Fire Hydrants.  
 The 1985 request is

\$ 87,080

Association Fees 122-110-3001

This account covers the annual dues of membership in related Associations.  
 The 1985 request is

\$ 260

Canadian Association of Fire Chiefs \$ 75  
 Ontario Association of Fire Chiefs \$ 75  
 National Fire Protection Association \$ 80  
 Kent County Firefighters' Association \$ 30

Subscription Fees 122-110-3002

This covers the Annual Subscriptions to related publications.  
 The 1985 request is

\$ 60

Fire Engineering \$ 19  
 Fire Chief \$ 41

Printing Material 122-110-3300

This account covers the cost of printing information pamphlets for public distribution.  
 The 1985 request is

\$ 504

Office Furniture & Equipment Maintenance 122-110-3700

This account covers the cost of maintenance of existing office equipment and furniture.  
 The 1985 request is

\$ 540 \$240

Service Contract \$ 300  
 Miscellaneous \$ 200  
 Daisy wheels \$ 40

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: PROTECTION TO PERSONS AND PROPERTY  
BUD. RESP: FIRE CHIEF  
ACTIVITY: GENERAL FIRE DEPARTMENT EXPENDITURES

CITY OF CHATHAM  
CURRENT BUDGET

EXPENDITURE 1984 1985

SPENT APPROP'D APPROP'D APPROVED  
REQUESTED BY COUNCIL

1221102201	HEAT	7,525	9,441	9,914	6,834
1221102202	LIGHT	13,871	16,353	17,415	14,541
1221102203	WATER	689	600	700	700
1221102900	HYDRANT RENTALS	86,680	86,280	87,080	87,080
1221103001	ASSOCIATION FEES	191	258	260	260
1221103002	SUBSCRIPTION FEES	50	53	60	60
1221103300	PRINTING MATERIAL	9		504	504
1221103700	OFFICE FURNITURE AND EQUIPMENT MAINTENANCE		200	540	240
1221103701	OFFICE FURNITURE MAINTENANCE				

EXPENDITURE TOTALS	109,015	113,185	116,473	110,219
EXPENDITURE FORWARD	2,238,187	2,230,734	2,353,515	2,309,683

1984	1985	1986	1987	STAFF COMPLIMENT
				ESTABLISHED PERSONNEL (SALARIED)
				UNREWARDED SALARIED POSITIONS
				WAGE MAX YEARS
				TOTAL FULL TIME EQUIVALENT POSITIONS

NET REQUIREMENT	109,015	113,185	116,473	110,219
NET FORWARD	2,238,187	2,230,734	2,353,515	2,309,683



<b>FUNCTION</b>	<b>DEPARTMENT</b>	<b>CITY OF CHATHAM</b>
PROTECTION TO PERSONS AND PROPERTY	FIRE	<b>CURRENT BUDGET</b>
<b>PROGRAM</b>	<b>ACCOUNT NO.</b>	
FIRE DEPT	122-110-3702	
<b>ACTIVITY</b>		
GENERAL FIRE EXPENDITURES		

### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

#### Equipment Maintenance-Workshop

122-110-3702

This account is to cover the expenditure of maintaining a Workshop with spare parts and solvents with which the Department maintains an In-House Maintenance and Servicing Programme for all related equipment.

The 1985 request is

\$ 10,784 \$7,769

Parts and supplies  
Replacement Equipment  
New Equipment

\$ 5,123  
\$ 3,672  
\$ 1,989

#### Building Maintenance - # 1 Hall

122-110-3801

This account covers the costs of maintaining the physical properties of # 1 Fire Station, as well as the required or anticipated repairs and improvements.

The 1985 request is

\$ 48,860 \$4,070

Maintenance  
Repairs and improvements

\$ 4,070  
\$44,790

#### Building Maintenance - # 2 Hall

122-110-3802

This account covers the costs of maintaining the physical properties of # 2 Fire Station, as well as the required or anticipated repairs and improvements.

The 1985 request is

\$ 1,620

Maintenance  
Repairs and improvements

\$ 510  
\$ 1,110

#### Equipment Maintenance

122-110-3900

This account covers the necessary and anticipated maintenance required for Fire Department equipment other than that which is directly related to the vehicles.

The 1985 request is

\$ 6,425

#### Opticom System

121-110-3901

This account formerly with Engineering, covers the cost of installation and maintenance of the traffic control "Opticom" System.

The 1985 request is

\$ 11,500

New Equipment  
Maintenance

\$9,500  
\$2,000

#### Radio Maintenance

122-110-3902

This account distinguishes between Equipment Maintenance and the special requirements of Radio Equipment.

The 1985 request is

\$ 2,900

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: PROTECTION TO PERSONS AND PROPERTY  
 BUD. RESP: FIRE CHIEF  
 ACTIVITY: GENERAL FIRE DEPARTMENT EXPENDITURES

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N  
REQUESTEDAPPROVED  
BY COUNCIL

1221103702	EQUIPMENT MAINTENANCE	185		10,784	7,769
1221103801	BUILDING MAINTENANCE #1 HALL	3,904	3,458	48,860	4,070
1221103802	BUILDING MAINTENANCE #2 HALL	493	242	1,620	1,620
1221103900	EQUIPMENT MAINTENANCE	14,000	7,510	6,425	6,425
1221103901	OPTICOM MAINTENANCE			11,500	11,500
1221103902	RADIO MAINTENANCE			2,900	2,900

EXPENDITURE TOTALS  
 EXPENDITURE FORWARD

18,582	11,210	82,089	34,284
2,256,769	2,241,944	2,435,604	2,343,967

NET REQUIREMENT  
 NET FORWARD

18,582	11,210	82,089	34,284
2,256,769	2,241,944	2,435,604	2,343,967
21-0007-R			



<b>FUNCTION</b> PROTECTION TO PERSONS AND PROPERTY <b>PROGRAM</b> FIRE DEPT <b>ACTIVITY</b> GENERAL FIRE EXPENDITURES	<b>DEPARTMENT</b> FIRE <b>ACCOUNT NO.</b> 122-110-4000	<b>CITY OF CHATHAM</b> <b>CURRENT BUDGET</b>
---	---	---

### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

#### Vehicle Maintenance

122-110-4000

This account covers the costs of a continuing maintenance programme for the fleet of 8 vehicles in the Department, as well as it's fuel consumption.  
The 1985 request is \$ 21,498 \$ 15,000

Fuel - 12,800 litres  
Maintenance

\$ 5,687  
\$ 15,808

#### New Furniture

122-110-4501

This account is for the costs incurred for the purchase of new furniture.  
The 1985 request is \$ 1,585 \$ 200

Computer desk  
2 high back chairs  
6 stacking chairs @ 69  
Credenza

\$ 375  
\$ 730  
\$ 414  
\$ 480

#### New Equipment

122-110-4502

This account provides for the acquisition of new equipment. Mostly the replacement of worn or outdated equipment. The remainder is new equipment required for this Department to be prepared for any and all emergencies in a constantly changing and hostile environment.  
The 1985 request is \$ 199,784 \$ 3,238

#### Miscellaneous Expenditures

122-110-8000

This account covers those items not addressed in other accounts, such as Courier Services, Advertising, Medical Examinations and Catering.  
The 1985 request is \$ 770

#### Capital Expenditures

122-110-9100

This account covers major projects necessary for the continued maintenance of Fire Department property and upgrading of equipment.  
The 1985 are covered in accounts 3801 & 4502 \$ 0

Repair and alteration of 4 apparatus doors \$ 41,000  
Replacement of 1959 T/C Pumper \$ 170,000

### REVENUE

#### General Revenue

142-110-0599

This revenue is derived from monitoring of alarms and for calls received on the Kings Highway.

ADT Alarms \$ 2,325  
Proposed Monitoring \$ 1,180  
M.T.C. \$ 1,000

Total

\$ 4,505

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: PROTECTION TO PERSONS AND PROPERTY

CITY OF CHATHAM

BUD. RESP: FIRE CHIEF

CURRENT BUDGET

ACTIVITY: GENERAL FIRE DEPARTMENT EXPENDITURES

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTED BY COUNCILAPPROVED  
BY COUNCIL

1221104000	VEHICLE MAINTENANCE	25,713	11,735	21,498	15,000
1221104501	NEW FURNITURE	216	280	1,585	200
1221104502	NEW EQUIPMENT	85,073	138,178	199,784	3,238
1221108000	MISCELLANEOUS EXPENDITURES	5,964	315	770	770
1221109100	CAPITAL EXPENDITURES	5,768	26,000		

In 1984, the amount of \$9,700 was encumbered against account number 122110-4502

In 1984, the amount of \$5,000 was encumbered against account number 122110-8000

EXPENDITURE TOTALS	122,734	176,508	223,637	19,208
EXPENDITURE FORWARD	2,379,503	2,418,452	2,659,241	2,363,175

## REVENUE

1421100405	JEPP GRANT-FIRE		32,205-		
1421100519	ALARM AND REPORT CHARGES	2,695-	350-	700-	700-
1421100599	GENERAL REVENUE FIRE DEPARTMENT	3,898-	5,000-	4,505-	4,505-

REVENUE TOTALS	6,593-	37,555-	5,205-	5,205-
REVENUE FORWARD	6,593-	37,555-	5,205-	5,205-

NET REQUIREMENT	116,141	138,953	218,432	14,003
NET FORWARD	2,372,910	2,380,897	2,654,036	2,357,970

21-0008-R



<b>FUNCTION</b>	PROTECTION TO PERSONS AND PROPERTY	<b>DEPARTMENT</b>	FIRE	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	FIRE DEPT	<b>ACCOUNT NO.</b>	122-111-1100	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	FIRE PREVENTION DIVISION			

### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

#### Fire Prevention Training Cost 122-111-1100

This account covers the cost of attendance at Ontario Fire College and related equipment for training purposes in the Fire Prevention Division.

The 1985 request is \$ 470

Ontario Fire College \$ 302

O.F.M. Film Library \$ 168  
rental and shipping

#### Fire Prevention Travel Costs 122-111-1101

This account covers the cost of attending related Seminars for Fire Prevention staff.

The 1985 request is \$ 990

Fire Prevention Seminar - Elliot Lake \$ 789

Regional Seminars \$ 200

#### Fire Prevention Legal & Special Fees 122-111-1200

This account is to cover any possible legal cost or fee for the obtaining of reports concerning incident investigation or possible court action.

The 1985 request is \$ 100

#### Fire Prevention Advertising 122-111-1700

This account covers the cost of advertising in local media such events as Fire Prevention Week and Home Inspection Programme, as well as "Chief for a Day" and "Learn not to Burn" programme.

The 1985 request is \$ 700

#### Fire Prevention Memberships and Subscriptions 122-111-3000

This account covers the memberships and subscription costs related to this Division.

The 1985 request is \$ 55

Municipal Fire Prevention Officers Assoc. \$30

Fire Prevention Canada (FIPRE CAN) \$25

#### Fire Prevention Materials 122-111-3300

This account covers the cost of 35-mm film and Reference Library material for the Fire Prevention Division.

The 1985 request is \$ 472

N.F.A. Codes \$ 422

16 mm Projector Bulb replacement \$ 50

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: PROTECTION TO PERSONS AND PROPERTY

73  
CITY OF CHATHAM

BUD. RESP: FIRE CHIEF

CURRENT BUDGET

ACTIVITY: FIRE PREVENTION DIVISION

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTED

APPROVED  
BY COUNCIL

1221111100	TRAINING	370	1,710	470	470
1221111101	TRAVELLING COSTS	775		990	990
1221111102	TRAINING EXPENDITURES	288			
1221111200	LEGAL AND SPECIAL FEES	7	100	100	100
1221111700	ADVERTISING	134	198	700	700
1221113000	MEMBERSHIPS AND SUBSCRIPTIONS	30	30	55	55
1221113300	MATERIALS	469	316	472	472

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

2,073	2,354	2,787	2,787
2,381,576	2,420,806	2,662,028	2,365,962

NET REQUIREMENT  
NET FORWARD

2,073	2,354	2,787	2,787
2,374,983	2,383,251	2,656,823	2,360,757

21-0009-R



<b>FUNCTION</b>	<b>DEPARTMENT</b>	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b> PROTECTION TO PERSONS AND PROPERTY	<b>ACCOUNT NO.</b> FIRE	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b> FIRE DEPT	122-111-3400	
FIRE PREVENTION DIVISION		

## HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Fire Prevention Photo Processing

122-111-3400

This account covers the projected cost of developing photographs depicting fire scenes for investigative and record keeping purposes.  
The 1985 request is \$ 400

20 rolls at \$20

Fire Prevention New Furniture & Equipment

122-111-4500

This account to cover the cost of new furniture, equipment and maintenance thereof.  
The 1985 request is \$ 1,000 \$0

Slide projector  
Filing Cabinet

\$ 400 \$0  
\$ 600 \$0

## STAFF COMPLEMENT

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				















FUNCTION	POLICE DEPT	DEPARTMENT	CITY OF CHATHAM
PROGRAM			CURRENT BUDGET
ACTIVITY	OVERVIEW		

EXPENDITURE	SPENT		1984		1985	
	1982	1983	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
Miscellaneous Repairs			2,570		4,900	4,900
Petty Cash			1,782		2,000	2,000
Miscellaneous General			5,965		6,000	6,000
Photographic Supplies			2,150		2,100	2,100
Finger Print Supplies			339		600	600
Dictaphone Contract			1,715		1,853	1,853
Consultant			1,698	2,000		
General Reduction						35,000
TOTAL	3130,078	3314,083	3450,583	3466,154	3664,540	3629,540

REVENUE						
Accident Monies	33,527	29,827	8,632	39,625	12,000	12,000
Escort Fees			2,965	4,000	4,000	4,000
Security Court			5,966	7,000	7,000	7,000
Tilbury Radio Service			5,000	5,000	5,000	5,000
Police Alarms			2,625		2,625	2,625
License & Permits			6,500		3,000	3,000
General Revenue			1,710	2,000	2,000	2,000
Provincial Grant	491,232	485,448	729,393	716,468	729,393	729,393
TOTAL	524,759	515,275	762,791	756,093	765,018	765,018

NET REQUIREMENT	2605,319	2680,385	2687,792	2710,061	2899,522	2864,522
-----------------	----------	----------	----------	----------	----------	----------



FUNCTION	PROTECTION TO PERSONS AND PROPERTY	DEPARTMENT	POLICE	CITY OF CHATHAM
PROGRAM	CHATHAM BOARD OF COMMISSIONERS OF POLICE	ACCOUNT NO.	122-211-0100	CURRENT BUDGET
ACTIVITY				

STATEMENT OF PURPOSE

To maintain an effective level of law enforcement and Crime Prevention by Pro-active policing as well as re-active policing.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

<u>Salaries- Association</u>	122-211-0101
This account includes labour costs as negotiated and covered by contract for 64 Police Personnel and 14 civilians.	
<u>Wages and Salaries - Non Association</u>	122-211-0102
This account includes labour costs as negotiated for the Chief of Police, Deputy Chief of Police and Executive Assistant.	
<u>Police Force Honourariums</u>	122-211-0103
This account covers the honourariums paid to Board members.	
<u>Wages and Salaries -Non Association</u>	122-211-0202
Covers a part time clerk typist wages.	
<u>Overtime and Court Time</u>	122-211-0300
Covers paid overtime, court time, shift premium and service pay.	
<u>Separation and Retirement Allowances</u>	122-211-0400
Includes yearly allowance for two members retired many years ago. Also includes current retirees allowances.	
<u>Canada Pension</u>	122-211-0501
Covers pension payments	
<u>O.M.E.R.S. Pension</u>	122-211-0502
1984 O.M.E.R.S. estimate of payments	
<u>O.M.E.R.S. Lump Sums</u>	122-211-0503
Annual lump sum payments to O.M.E.R.S.	
<u>Medicals</u>	122-211-0600
Covers contract commitments for Medical Plan, OHIP, American Home Plan and Mutual Life.	
<u>Unemployment Insurance</u>	122-211-0700
Employers share.	
<u>Worker's Compensation</u>	122-211-0800
Self explanatory.	

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)	68 Pl.Off. 9 Civ.	68 Pl.Off. 9 Civ. (4 COED)	67 Pl.Off. 13 Civ.	67 Pl.Off. 14 Civ.
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS	68 Pl.Off. 9 Civ.	68 Pl.Off. 9 Civ. (4 COED)	67 Pl.Off. 13 Civ.	67 Pl.Off. 14 Civ.
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: PROTECTION TO PERSONS AND PROPERTY  
 BUD. RESP: CHIEF OF POLICE  
 ACTIVITY: GENERAL POLICE DEPARTMENT EXPENDITURES

80  
 CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE

1984

1985

		SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1222110101	WAGES AND SALARIES - UNION	2,309,901	2,314,328	2,410,483	2,410,483
1222110102	WAGES AND SALARIES - NON UNION	112,568	77,600	136,228	136,228
1222110103	POLICE DEPT. HONOURARIUMS	6,331	6,030	6,775	6,775
1222110201	PART-TIME UNION	9,832			
1222110202	PART TIME NON UNION	1,990		16,279	16,279
1222110300	OVER-TIME	70,237	82,739	85,271	85,271
1222110400	SEPERATION AND RETIREMENT ALLOWANCES	49,616	51,388	19,884	19,884
1222110501	PENSIONS - CPP	27,467	24,048	32,320	32,320
1222110502	PENSIONS - OMERS	231,332	285,239	210,000	210,000
1222110503	OMERS-LUMP SUM			75,060	75,060
1222110600	MEDICALS	181,814	185,496	213,479	213,479
1222110700	UNEMPLOYMENT INSURANCE	50,849	48,000	57,600	57,600
1222110800	WORKMENS COMPENSATION	48,796	36,000	44,472	44,472
EXPENDITURE TOTALS		3,100,733	3,110,868	3,307,851	3,307,851
EXPENDITURE FORWARD		3,100,733	3,110,868	3,307,851	3,307,851

NET REQUIREMENT  
 NET FORWARD

3,100,733 3,110,868 3,307,851 3,307,851  
 2,339,610 2,364,775 2,542,833 2,542,833

22-0002-R



<b>FUNCTION</b>	PROTECTION TO PERSONS AND PROPERTY	<b>DEPARTMENT</b>	POLICE	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	CHATHAM BOARD OF COMMISSIONERS OF	<b>ACCOUNT NO.</b>	122-211-0901	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	POLICE			

#### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

<u>Uniforms and Personal Equipment</u>	122-211-0901
Uniforms, boots, overshoes, rubbers, leather goods, all as required.	
<u>Plain Clothes Allowances and Miscellaneous Equipment</u>	122-211-0902
Clothing allowances for detectives, batteries, ammunition, guns.	
<u>Cleaning and Repairs</u>	122-211-0903
Cleaning and repairs to uniforms.	
<u>Travelling Costs</u>	122-211-1101
Covers travelling costs to various conferences such as the Ontario and Canada Police Chiefs, the Municipal Police Authorities etc.	
<u>Training Costs</u>	122-211-1102
To cover costs of training at the Ontario Police College, Canadian Police College, Centre of Forensic Science.	
<u>Tuition Fees</u>	122-211-1104
Cover tuition fees for University Courses and College courses approved for our members.	
<u>Educational Allowances</u>	122-211-1105
Covers allowance paid to members when they reach certain levels under a Police Educational Program.	
<u>Legal and Special Fees</u>	122-211-1200
To enable us to consult legal people as required.	
<u>Automobile Fleet Insurance</u>	122-211-1303
Self explanatory	
<u>Fidelity Bond</u>	122-211-1305
Self explanatory	
<u>Fidelity Bond -Access</u>	122-211-1306
Self explanatory	
<u>Municipal Liability</u>	122-211-1307
Self explanatory	
<u>Property Insurance</u>	122-211-1310
Self explanatory	
<u>Boiler and Machinery Insurance</u>	122-211-1316
Self explanatory	
<u>Telephone</u>	122-211-1401
Communications to enable us to receive complaints etc.	

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS.				



FUNCTION:

PROTECTION TO PERSONS AND PROPERTY

BUD. RESP:

CHIEF OF POLICE

ACTIVITY:

GENERAL POLICE DEPARTMENT EXPENDITURES

82

CITY OF CHATHAM

CURRENT

BUDGET

EXPENDITURE		1984		1985	
		SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1222110901	UNIFORMS	13,699		17,975	17,975
1222110902	PERSONAL EQUIPMENT	11,075	28,986	14,659	14,659
1222110903	CLEANING AND REPAIRS	3,460	4,000	4,000	4,000
1222111101	TRAVELLING COSTS	3,990	3,650	6,100	6,100
1222111102	TRAINING COSTS	5,539	6,275	6,175	6,175
1222111104	TUITION FEES	1,274	2,500	2,000	2,000
1222111105	EDUCATION ALLOWANCE	951	750	900	900
1222111200	LEGAL AND SPECIAL FEES	525	2,000	2,000	2,000
1222111303	AUTOMOBILE FLEET INSURANCE	14,935	19,189	15,820	15,820
1222111305	FIDELITY BOND INS.-PRIMARY			179	179
1222111306	FIDELITY BOND INS.-EXCESS			82	82
1222111307	MUNICIPAL LIABILITY INSURANCE			3,730	3,730
1222111310	PROPERTY-BUILDINGS INSURANCE	187		1,079	1,079
1222111311	PROPERTY-CONTENTS INSURANCE	860			
1222111316	BOILER & MACHINERY INSURANCE	217		225	225
1222111401	TELEPHONE	15,769	17,000	18,000	18,000
EXPENDITURE TOTALS		72,481	84,350	92,924	92,924
EXPENDITURE FORWARD		3,173,214	3,195,218	3,400,775	3,400,775

1984	1985	1986	1987	STAFF COMMENTS
				ESTABLISHED PERSONNEL SALARIES UNCHANGED SALARIES POSITIONS MADE NEW YEARS TOTAL ALL THE EQUIVALENT POSITIONS

NET REQUIREMENT	72,481	84,350	92,924	92,924
NET FORWARD	2,412,091	2,449,125	2,635,757	2,635,757



<b>FUNCTION</b>	PROTECTION TO PERSONS AND PROPERTY	<b>DEPARTMENT</b>	POLICE	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	CHATHAM BOARD OF COMMISSIONERS OF	<b>ACCOUNT NO.</b>	122-211-1402	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	POLICE			

## HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

<u>Telephone Pager</u>	122-211-1402
For availability of senior staff	
<u>Postage</u>	122-211-1500
Necessary postage	
<u>Printing</u>	122-211-1601
Necessary printing of forms	
<u>C.P.I.C. Paper</u>	122-211-1602
Paper for computer terminal	
<u>Gestetner Paper</u>	122-211-1603
Paper for copy machines	
<u>Miscellaneous Office Supplies</u>	122-211-1605
Pens, pencils, pads, etc.	
<u>Heat</u>	122-211-2201
Heating for building	
<u>Light</u>	122-211-2202
Lighting for building.	
<u>Water</u>	122-211-2203
Water supply	
<u>Membership Fees</u>	122-211-3001
Fees to various organizations that the Force belongs to.	
<u>Subscription Fees</u>	122-211-3002
To various periodicals needed to operate.	
<u>Janitorial Services</u>	122-211-3801
Janitorial duties.	
<u>Heating Service Contract</u>	122-211-3802
Maintenance of heating and air conditioning units.	
<u>Heating Repairs</u>	122-211-3803
Repairs to heating and air conditioning units.	
<u>Plumbing repairs</u>	122-211-3804
Self explanatory	
<u>Paper Supplies</u>	122-211-3805
Hand towels etc.	
<u>General Upkeep</u>	122-211-3806
Building general upkeep.	

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: PROTECTION TO PERSONS AND PROPERTY

CITY OF CHATHAM

BUD. RESP: CHIEF OF POLICE

CURRENT BUDGET

ACTIVITY: GENERAL POLICE DEPARTMENT EXPENDITURES

## EXPENDITURE

1984

1985

	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1222111402 TELEPHONE ANSWERING SERVICE	300	300	300	300
1222111500 POSTAGE	1,555	2,275	2,000	2,000
1222111601 PRINTING	2,744	9,100	3,000	3,000
1222111602 C.P.I.C. PAPER	1,372		2,000	2,000
1222111603 GESTETNER PAPER	1,489		2,000	2,000
1222111605 MISCELLANEOUS OFFICE SUPPLIES	2,175		2,500	2,500
1222112201 HEAT	6,062	5,500	5,775	5,775
1222112202 LIGHT	8,527	8,000	8,900	8,900
1222112203 WATER	1,419	1,450	1,500	1,500
1222113001 MEMBERSHIP FEES	1,458	1,295	1,665	1,665
1222113002 SUBSCRIPTION FEES	124		778	778
1222113801 JANITORIAL SERVICE AND MAT RENTAL	12,630	11,280	12,000	12,000
1222113802 HEATING SERVICE CONTRACT	1,269	1,300	1,300	1,300
1222113803 HEATING AND AIR CONDITIONING REPAIRS	2,000	3,000	2,500	2,500
1222113804 PLUMBING REPAIRS	931	1,000	1,000	1,000
1222113805 PAPER SUPPLIES	759	1,500	1,200	1,200
1222113806 GENERAL UPKEEP	2,707	2,350	2,350	2,350
EXPENDITURE TOTALS	47,521	48,350	50,768	50,768
EXPENDITURE FORWARD	3,220,735	3,243,568	3,451,543	3,451,543

1981	1982	1983	1984	STAFF COMMENT

NET REQUIREMENT  
NET FORWARD

47,521	48,350	50,768	50,768
2,459,612	2,497,475	2,686,525	2,686,525

22-0004-R



<b>FUNCTION</b>	PROTECTION TO PERSONS AND PROPERTY	<b>DEPARTMENT</b>	POLICE	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	CHATHAM BOARD OF COMMISSIONERS OF	<b>ACCOUNT NO.</b>	122-211-4001	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	POLICE			

#### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

<u>Gasoline</u>	122-211-4001
Self explanatory	
<u>Propane</u>	122-211-4002
Self explanatory	
<u>Repairs</u>	122-211-4003
Repairs to vehicles	
<u>Car Washes</u>	122-211-4004
Self explanatory	
<u>Tires</u>	122-211-4005
Tires for vehicles	
<u>Licenses For Vehicles</u>	122-211-4006
Self explanatory	
<u>Radio Service Contract</u>	122-211-4401
Self explanatory	
<u>Radio Licenses</u>	122-211-4402
Self explanatory	
<u>Transfers and Antennas</u>	122-211-4403
Transferring radios etc. in vehicles	
<u>Radio Repairs</u>	122-211-4404
Self explanatory	
<u>Radio Batteries</u>	122-211-4405
<u>Miscellaneous Radio Equipment</u>	122-211-4406
<u>New Furniture and Equipment</u>	122-211-4500
Radar unit, roof lights for vehicles, 4 new replacement radios and microphones, tapes for logger, vehicle trunk organizers, miscellaneous video equipment, free standing display equipment, 1 35 mm camera and lens, 1 gestetner, 1 chair.	
<u>Patrol Cars</u>	122-211-4601
3 patrol cars and 1 unmarked vehicle.	
<u>Xerox Rental</u>	122-211-8001
Self explanatory	
<u>Victim Assistance Program</u>	122-211-8002
2 students and materials to continue program as no grant available this year.	

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: PROTECTION TO PERSONS AND PROPERTY  
 BUD. RESP: CHIEF OF POLICE  
 ACTIVITY: GENERAL POLICE DEPARTMENT EXPENDITURES

86  
 CITY OF CHATHAM  
 CURRENT BUDGET

EXPENDITURE

1984

1985

		SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1222114001	GASOLINE	8,766	7,840	9,000	9,000
1222114002	PROPANE	35,783	34,650	36,382	36,382
1222114003	REPAIR	19,548	24,000	21,000	21,000
1222114004	WASHES	1,702	1,000	1,800	1,800
1222114005	TIRES	2,430	4,000	3,000	3,000
1222114006	LICENSES	648	700	700	700
1222114401	SERVICE CONTRACT	4,449	5,000	5,800	5,800
1222114402	LICENSES	115	100	236	236
1222114403	TRANSFERS AND ANTENNAS	741	1,000	1,000	1,000
1222114404	REPAIRS	1,668	2,000	2,000	2,000
1222114405	BATTERIES	1,406	1,500	1,800	1,800
1222114406	MISCELLANEOUS RADIO EQUIPMENT	169	1,000	1,000	1,000
1222114500	NEW FURNITURE & EQUIPMENT	53,489	49,420	39,191	39,191
1222114601	NEW PATROL CARS	63,759	64,000	53,980	53,980
1222114602	MISCELLANEOUS	4,554	5,000		
1222118001	XEROX	4,862	4,500	5,500	5,500
1222118002	NEIGHBOURHOOD WATCH	1,177	2,050	10,000	10,000

In 1984, the amount of \$18,890 was encumbered against account number 122211-4500

EXPENDITURE TOTALS	205,266	207,760	192,389	192,389
EXPENDITURE FORWARD	3,426,001	3,451,328	3,643,932	3,643,932

NET REQUIREMENT  
 NET FORWARD

205,266	207,760	192,389	192,389
2,664,878	2,705,235	2,878,914	2,878,914

22-0005-R



FUNCTION	PROTECTION TO PERSONS AND PROPERTY	DEPARTMENT	POLICE	CITY OF CHATHAM
PROGRAM	CHATHAM BOARD OF COMMISSIONERS OF	ACCOUNT NO.	122-211-8003	CURRENT BUDGET
ACTIVITY	POLICE			

#### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Community Relations Officer	122-211-8003
Materials for continuance of these duties.	
Safety Patrol	122-211-8004
Support materials for this program.	
Courier Service	122-211-8005
Self explanatory	
Miscellaneous - Repairs	122-211-8006
Typewriter repairs, furniture repairs etc.	
Petty Cash	122-211-8007
Prisoners meals, staff meals, etc.	
Miscellaneous General	122-211-8008
Awards dinner, flowers, physical examinations, advertising, alert supplies.	
Photographic Supplies	122-211-8009
Self explanatory	
Fingerprint Supplies	122-211-8010
Self explanatory	
Dictaphone Contract	122-211-8011
Service contract for pager and taping machines.	

#### DETAILED WORK PROGRAMS

1. Administration Personnel
2. Uniform Patrol Division
3. Criminal Investigation Division
4. Intelligence Division
5. Identification Division
6. Community Relations Services
7. Civilian Staff
8. Drug Enforcement

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: PROTECTION TO PERSONS AND PROPERTY

CITY OF CHATHAM

BUD. RESP: CHIEF OF POLICE

CURRENT BUDGET

ACTIVITY: GENERAL POLICE DEPARTMENT EXPENDITURES

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTEDAPPROVED  
BY COUNCIL

1222118003	COMMUNITY RELATIONS OFFICER	1,392	2,108	1,800	1,800
1222118004	SAFETY PATROL	623	990	955	955
1222118005	COURIER SERVICE	324	400	400	400
1222118006	MISCELLANEOUS REPAIRS	2,582	2,525	4,900	4,900
1222118007	PETTY CASH	1,782	1,100	2,000	2,000
1222118008	MISCELLANEOUS GENERAL	5,965	1,550	6,000	6,000
1222118009	PHOTOGRAPHIC SUPPLIES	2,150	2,100	2,100	2,100
1222118010	FINGER PRINT SUPPLIES	339	353	600	600
1222118011	DICTAPHONE CONTRACT	1,715	1,700	1,853	1,853
1222118012	CONSULTANT		2,000		
1222119999	GENERAL REDUCTION				35,000-

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

16,872	14,826	20,608	14,392-
3,442,873	3,466,154	3,664,540	3,629,540

## REVENUE

1422110405 JEPP GRANT-POLICE

1,926- 10,000-

REVENUE TOTALS  
REVENUE FORWARD

1,926-	10,000-		
763,049-	756,093-	765,018-	765,018-

NET REQUIREMENT  
NET FORWARD

14,946	4,826	20,608	14,392-
2,679,824	2,710,061	2,899,522	2,864,522

22-0006-R



FUNCTION: PROTECTION TO PERSONS AND PROPERTY

CITY OF CHATHAM

BUD. RESP: CHIEF OF POLICE

CURRENT BUDGET

ACTIVITY: POLICE DEPARTMENT

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTEDAPPROVED  
BY COUNCIL

## REVENUE

1422000313	PROVINCIAL POLICING GRANT	729,393-	716,468-	729,393-	729,393-
1422000519	ACCIDENT MONIES	8,632-	8,000-	12,000-	12,000-
1422000520	ESCORT FEES	2,693-	4,000-	4,000-	4,000-
1422000521	COURT SECURITY	4,683-	7,000-	7,000-	7,000-
1422000522	TILBURY RADIO SERVICE	5,000-	5,000-	5,000-	5,000-
1422000523	AUCTION MONIES				
1422000524	POLICE ALARMS	2,625-	2,625-	2,625-	2,625-
1422000551	LICENSES AND PERMITS	6,500-	3,000-	3,000-	3,000-
1422000599	GENERAL REVENUE	1,597-		2,000-	2,000-
	REVENUE TOTALS	761,123-	746,093-	765,018-	765,018-
	REVENUE FORWARD	761,123-	746,093-	765,018-	765,018-

NET REQUIREMENT  
NET FORWARD

761,123-      746,093-      765,018-      765,018-  
761,123-      746,093-      765,018-      765,018-

22-0001-R



<b>FUNCTION</b>	PROTECTION TO PERSONS AND PROPERTY	<b>DEPARTMENT</b>		<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	UNCLASSIFIED	<b>ACCOUNT NO.</b>	122-700-9700	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>				

#### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Dog Control

122-700-9700

**REVISED**

The Ontario Humane Society has asked for a 5% increase in 1985. The previous amount paid was 1.90 per capita. The amount requested in 1985 is \$2.00 per capita. The current population of the City of Chatham is 34,019. Therefore the amount requested in 1985 is \$82,038. \$77,936

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: PROTECTION TO PERSONS AND PROPERTY

CITY OF CHATHAM

BUD. RESP: CITY TREASURER

CURRENT BUDGET

ACTIVITY: MUNICIPAL GRANT DOG CONTROL

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTEDAPPROVED  
BY COUNCIL

	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1227009700 MUNICIPAL GRANT-DOG CONTROL	77,936	77,936	82,038	77,936
1227009701	77,936	77,936	82,038	77,936
1227009702	77,936	77,936	82,038	77,936
1227009703	77,936	77,936	82,038	77,936
1227009704	77,936	77,936	82,038	77,936
1227009705	77,936	77,936	82,038	77,936
1227009706	77,936	77,936	82,038	77,936
1227009707	77,936	77,936	82,038	77,936
1227009708	77,936	77,936	82,038	77,936
EXPENDITURE TOTALS	77,936	77,936	82,038	77,936
EXPENDITURE FORWARD	77,936	77,936	82,038	77,936

1984	1985	1986	1987	STAFF COMPLEMENT
				ESTABLISHED PERSONNEL (SALARIED)
				UNASSIGNED SALARIED POSITIONS
				WAGE MAX YEARS
				TOTAL FULL TIME EQUIVALENT POSITIONS

NET REQUIREMENT  
NET FORWARD77,936  
77,93677,936  
77,93682,038  
82,03877,936  
77,936

27-0001-R



<b>FUNCTION</b>	PROTECTION TO PERSONS AND PROPERTY	<b>DEPARTMENT</b>		<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>		<b>ACCOUNT NO.</b>	122-800-0000	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	UNCLASSIFIED			

Lower Thames Valley Conservation Authority

122-800-0000

**REVISER**  
The Lower Thames Valley Conservation Authority has advised the City that the following amounts will be levied in 1985. The City's share of the environmental assessment will be \$8,359. The City's share of the ice breaking costs will amount to \$257. The City's share of the general levy for 1985 is \$122,069. \$119,511  
In addition to these the cost of the King Street lease will amount to \$1,619.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: PROTECTION TO PERSONS AND PROPERTY

CITY OF CHATHAM

BUD. RESP: CITY TREASURER

CURRENT BUDGET

ACTIVITY: L.T.V.C.A.

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N  
REQUESTEDAPPROVED  
BY COUNCIL

1228009701	ADMINISTRATION GRANT - L.T.V.C.A.	51,986	58,041	122,069	119,511
1228009702	CAPITAL GRANT -L.T.V.C.A.	59,424	53,300		
1228009703	KING STREET LEASE	1,542	1,500	1,619	1,619
1228009704	ICE BREAKING	248	375	257	257
1228009705	ENVIROMENTAL ASSESSMENT	5,471	5,471	8,359	8,359
1228009706	PHASE 7	34,730	34,730		
1228009707	GENERAL	8,232	8,232		
1228009708	FLOOD PLAIN MAPPING	3,616	3,615		

In 1984, the amount of \$2,231 was encumbered against account number 122800-9702

EXPENDITURE TOTALS	165,249	165,264	132,304	129,746
EXPENDITURE FORWARD	165,249	165,264	132,304	129,746

NET REQUIREMENT  
NET FORWARD

165,249  
165,249

165,264  
165,264

132,304  
132,304

129,746  
129,746

28-0001-R



## ENGINEERING DEPARTMENT

## OVERVIEW

## ENGINEERING DEPARTMENT

## OVERVIEW

## NET FIGURES

	SPENT 1982	SPENT 1983	SPENT 1984	APPROVED BY COUNCIL 1984	APPROP'D REQUESTED 1985
INSPEC. PROTECTION	99,553	85,893	44,239	79,305	90,508
WINTER CONTROL	87,730	32,684	57,792	72,770	100,134
ROAD-MAINTENANCE	116,827	193,053	278,488	260,364	342,286
BRIDGES	6,494	13,034	(3,136)	4,150	7,887
STREET WIDENING	12,034	11,939	0	0	12,555
TRANSIT	273,411	331,474	305,374	315,582	340,222
ROAD-NON-SUBSIDIZABLE	1,286,098	1,379,831	1,234,369	1,200,164	1,508,794
SIDEWALKS	48,213	103,875	38,422	39,825	103,650
STREET CLEANING	24,389	33,500	59,259	35,869	84,305
TRAFFIC CONTROL	195,317	191,084	106,039	113,790	158,829
DRAINAGE ACT DRAINS	61,454	9,645	5,650	5,558	27,334
AIRPORT	6,106	43,700	(10,210)	(10,500)	(5,774)
VEHICLE MAINTENANCE	0	0	25,136	23,520	29,385
SEWERS & CATCH BASINS	1,655,356	1,788,508	169,321	132,651	193,492
REFUSE	379,455	449,371	461,583	447,298	620,391
W.P.C.P.	989,080	1,261,487	850,304	881,930	616,346
CEMETERIES	167,614	57,658	145,474	135,978	61,049
WEEDS	47,588	85,033	19,595	53,410	21,854
TREES	0	0	62,664	(35,920)	70,030
DEBT CHARGES	0	0	2,718,435	2,718,435	2,736,349
TOTALS	5,456,719	6,071,769	6,568,798	6,474,179	7,099,626

## SUMMARY 1984 NET EXPENDITURES

6,568,798

LESS: 1983 ENCUMBERED FOR AIRPORT  
AND TRANSIT VEHICLE  
REFUSE DISPOSAL INCREASE  
BENEFIT COST INCREASE

12,000  
32,500  
15,000  
32,215

NET EXPENDITURES UNDER OUR CONTROL  
1984 APPROVED BY COUNCIL

6,477,083  
6,474,179

1984 BUDGET STATUS

\$ 2,904.00 OVER EXPENDED (0.04%)



<b>FUNCTION</b>	Protection to persons and Property	<b>DEPARTMENT</b>	Engineering	<b>CITY OF CHATHAM</b> <b>CURRENT BUDGET</b>  1985
<b>PROGRAM</b>	Protective Inspection	<b>ACCOUNT NO.</b>	122900	
<b>ACTIVITY</b>	Mosquito Control, Inspections & Plans Examination		122953	

122900

Mosquito Control:

The amount will provide for a program similar in nature to 1984 (i.e. Larvaciding). However, it is proposed that it commence earlier in the Spring and last longer.

122950

Inspections and Plans Examination:

The accounts provide for the payment of the salaries and benefits for the Plans Examiner and Plumbing and Building Inspectors. Projected revenue from permit applications is \$110,000. Premised on the same level of construction activity as that of 1984.

Detailed Work Program:

- a) Building, Plumbing and Demolition permits issuance and inspections.
- b) Building Plans review for compliance to Codes, Regulations and Zoning.
- c) Administration of R.R.A.P.

122953

Zoning Reports:

The accounts provide for the wages and benefits of a Zoning Review Officer. Projected revenue from zoning compliance reviews is \$17,000 - 20,600

Detailed Work Program:

- a) Zoning, work orders and compliance reviews as requested by solicitors, involved in real estate transactions.
- b) Zoning reviews for building permit applications.
- c) Review of Planning Board and Committee of Adjustment Applications.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: PROTECTION TO PERSONS AND PROPERTY

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE		1984		1985	
		SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
ACTIVITY:	PROTECTIVE INSPECTIONS				
1229009700	MOSQUITO CONTROL	6,005	10,000	8,000	8,000
ACTIVITY:	INSPECTIONS AND PLANS EXAMINATION				
1229500102	WAGES AND SALARIES - NON UNION	88,587	88,160	92,565	94,305
1229500400	RETIREMENT PENSION AND SERVICE PAY	396		400	400
1229500501	PENSIONS CPP	908	940	1,123	1,123
1229500502	PENSIONS - OMERS	5,159	5,560	5,420	5,420
1229500600	MEDICALS	7,343	7,000	7,588	7,588
1229500700	UNEMPLOYMENT INSURANCE	1,844	1,900	2,160	2,160
1229500800	WORKMENS COMPENSATION	1,603	1,650	1,800	1,800
ACTIVITY:	ZONING REPORTS				
1229530102	WAGES AND SALARIES - NON UNION	20,180	20,000	20,664	20,664
1229530501	PENSIONS CPP	318	252	330	330
1229530502	PENSIONS OMERS	1,082	1,298	1,140	1,140
1229530600	MEDICALS	1,934	2,000	2,170	2,170
1229530700	UNEMPLYMENT INSURANCE	582	590	620	620
1229530800	WORKMENS COMPENSATION	379	550	500	500
	EXPENDITURE TOTALS	136,320	139,900	144,480	146,220
	EXPENDITURE FORWARD	136,320	139,900	144,480	146,220
REVENUE					
1429500571	BUILDING PERMITS REVENUE	114,579-	75,500-	110,000-	110,000-
1429500572	PLUMBING PERMIT REVENUE	3,840-	2,500-	3,500-	3,500-
1429500573	PRIVATE SEWER PERMIT REVENUE	1,782-	1,500-	1,750-	1,750-
1429500574	MOVING PERMIT REVENUE	500-	500-	500-	500-
1429530599	ZONING REPORTS	18,210-	22,500-	17,000-	20,600-
	REVENUE TOTALS	138,911-	102,500-	132,750-	136,350-
	REVENUE FORWARD	138,911-	102,500-	132,750-	136,350-
	NET REQUIREMENT	2,591-	37,400	11,730	9,870
	NET FORWARD	2,591-	37,400	11,730	9,870



<b>FUNCTION</b>	Protection to persons and Property	<b>DEPARTMENT</b>	Engineering	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	Protective Inspection	<b>ACCOUNT NO.</b>		<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	R.R.A.P., and Energy Audit Building Department Gen. & Admin.		122955 122981	1985

122955

R.R.A.P.

The accounts provide for the salary and benefits of two part time R.R.A.P. administrative and inspection staff. The City is paid on the basis of work completed by Canada Mortgage and Housing. Estimated revenue based on projected C.M.H.C. funding is \$35,000 - 24,800. For the first six months of 1984 R.R.A.P. was administered by a staff complement of two employees under the C.O.E.D. program at no cost to the City. The 1985 accounts therefore show a significant increase in expenditure.

Detailed Work Program:

- Clerical duties connected with R.R.A.P. application.
- Pre-inspections, preparation of specifications and construction inspections.

122956

Energy Audit:

The accounts provide for the salaries and benefits of one part time energy auditor. The Energy Audit program is subsidized by a \$15,000 grant from the Ministry of Municipal Affairs and Housing. The grant in 1984 was \$18,000

Detailed Work Program:

- Ongoing audit of Municipal Buildings.
- Implementation, action and monitoring of recommended retrofit measures.

122981

Building Department General and Administration:

The salary accounts provide for the salary and benefits of the Zoning and Property Standards Officer and Building Clerk. The salary and benefit accounts indicate a higher requested appropriation, since the Building Clerk was employed under the C.O.E.D. program for some five months in 1984. Account #1000 provides for the payment of inspection staff using their personal vehicles. Account #1100 provides for:

- One person attending a building inspection course in February - \$400.00
- One person attending a zoning course - \$850.00

Account 1200 provides for legal fees charged by the City Solicitor for legal assistance.

Account 3300 provides for application and permit forms, film purchase and developing, membership in the Ontario Building Officers Association, Plumbing and Property Standards Associations.

Account 3400 provides for pigeon control in the downtown B.I.A. One half of this amount is paid for by the B.I.A.

Projected O.H.R.P. revenue and miscellaneous revenue is \$1,120 based on the O.H.R.P. account balance.

Detailed Work Program:

- Building Division clerical.
- Property Standards and Zoning Enforcement.
- O.H.R.P. administration.

**STAFF COMPLEMENT**

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)	5	5	5.6	6
UNSCHEDULED SALARIED POSITIONS	-	-	3	3
WAGE MAN YEARS	-	-	-	-
TOTAL FULL TIME EQUIVALENT POSITIONS	5	5	8.6	9



FUNCTION: PROTECTION TO PERSONS AND PROPERTY

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE		1984		1985	
		SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
ACTIVITY:	R R A P				
1229550202	PART-TIME - NON UNION	13,331	16,010	36,580	24,280
1229550501	PENSIONS CPP	112	300	586	586
1229550700	UNEMPLOYMENT INSURANCE	197	600	1,204	1,204
1229550800	WORKMENS COMPENSATION	525	400	838	838
1229553300	MATERIALS	233		400	400
ACTIVITY:	ENERGY AUDIT				
1229560202	PART-TIME NON-UNION	29,583	18,000	15,300	15,300
1229560501	PENSIONS -CPP	360	288	245	245
1229560700	UNEMPLOYMENT INSURANCE	789	600	504	504
1229560800	WORKMENS COMPENSATION	799	400	350	350
1229563300	MATERIALS	31		400	400
ACTIVITY:	BUILDING DEPARTMENT GENERAL AND ADMIN.				
1229810102	WAGES AND SALARIES - NON-UNION	34,312	35,960	41,520	41,520
1229810400	RETIREMENT PENSION AND SERVICE PAY	66			
1229810501	PENSIONS CPP	459	407	626	626
1229810502	PENSIONS OMERS	1,722	2,205	2,320	2,320
1229810600	MEDICALS	2,336	2,850	4,342	4,342
1229810700	UNEMPLOYMENT INSURANCE	900	910	1,195	1,195
1229810800	WORKMENS COMPENSATION	1,044	800	988	988
1229811000	CAR ALLOWANCE	6,055	9,600	9,000	9,000
1229811100	TRAVEL AND TRAINING	276	1,475	1,500	1,500
1229811200	LEGAL FEES	6,422	4,000	6,000	6,000
1229813300	MATERIALS	1,389	2,600	2,500	2,500
1229813400	PIGEON CONTROL	2,534	2,500	2,500	2,500
EXPENDITURE TOTALS		103,475	99,905	128,898	116,598
EXPENDITURE FORWARD		239,795	239,805	273,378	262,818
REVENUE					
1429550530	RRAP REVENUE	38,525-	40,000-	35,000-	35,000-
1429560320	ENERGY AUDIT GRANT	18,000-	18,000-	15,000-	15,000-
1429810599	MISCELLANEOUS REVENUE	120-		120-	120-
REVENUE TOTALS		56,645-	58,000-	50,120-	50,120-
REVENUE FORWARD		195,556-	160,500-	182,870-	186,470-
NET REQUIREMENT		46,830	41,905	78,778	66,478
NET FORWARD		44,239	79,305	90,508	76,348



99  
CITY OF CHATHAM

1982	1983	1984	1985
SPENT	SPENT	SPENT	APPROVED
		APPROP'D	APPROP'D REQUESTED BY COUNCIL

1231	ROADWAYS	EX	654,192	635,398	762,600	946,100
1431		RV	375,704-	357,034-	420,314-	517,714-
		NR	278,488	278,364	342,286	428,386
1232	BRIDGES	EX	19,509	19,050	20,550	20,550
1432		RV	22,645-	14,900-	12,663-	12,663-
		NR	3,136-	4,150	7,887	7,887
1233	WINTER CONTROL	EX	305,032	296,517	402,750	367,750
1433		RV	187,981-	187,878-	238,311-	220,636-
		NR	117,051	108,639	164,439	147,114
1235	TRAFFIC AND TRANSIT	EX	1,354,540	1,261,023	1,389,575	1,138,175
1435		RV	943,127-	831,651-	890,524-	772,999-
		NR	411,413	429,372	499,051	365,176
1239	AIRPORT AND GENERAL / ADM	EX	50,838	38,000	69,757	694,757
1439		RV	61,048-	48,500-	62,976-	530,476-
		NR	10,210-	10,500-	6,781	164,281
		**EX	2,384,111	2,249,988	2,645,232	3,167,332
		**RV	1,590,505-	1,439,963-	1,624,788-	2,054,488-
		**NR	793,606	810,025	1,020,444	1,112,844



<b>FUNCTION</b>	Transportation Services	<b>DEPARTMENT</b>	Engineering	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	Roadways	<b>ACCOUNT NO.</b>	123101 123105	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	General Maintenance			

123101 Hot Mix Patching:

Concrete and Bituminous Surfaces.

The repair of discontinuous sections using pre-mixed hot asphaltic materials. Includes patching of potholes, depressions, bumps and pavement edge defects.

123102 Cold Mix Patching:

The repair of City streets using pre-mixed asphaltic materials (cold). Includes patching of potholes, depressions, bumps and pavement edge defects. Because of the severe freezing and thawing during the winter and spring, more material was necessary.

123103 Loading Roadway Materials:

Loading and unloading pickups and trucks of various types of material at City yards such as sand, gravel, cold mix and asphalt chips.

123105 Pavement Heaves:

To provide for the repair of isolated sections of streets which have to be repaired because of substantial break-up due to frost action but which are generally structurally sound. Work was done by Public Works Department in an emergency situation in 1984 but all work is to be completed by contract in 1985.

STAFF COMPLEMENT	1981	1982	1983	1984
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS			4.22	3.9
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: TRANSPORTATION SERVICES SUBSIDIZABLE

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE		1984	1985		
		SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
ACTIVITY:	HOT MIX PATCHING				
1231010101	WAGES AND SALARIES - UNION	25,711	25,350	27,000	27,000
1231010300	OVERTIME	210			
1231013300	MATERIALS	12,140	19,225	12,500	12,500
1231013500	EQUIPMENT RENTAL	92		100	100
1231013600	CITY EQUIPMENT RENTAL	11,979	12,000	12,000	12,000
ACTIVITY:	COLD MIX PATCHING				
1231020101	WAGES AND SALARIES - UNION	51,520	49,100	52,000	52,000
1231020300	OVERTIME	932			
1231023300	MATERIALS	22,618	16,133	23,500	23,500
1231023600	CITY EQUIPMENT RENTAL	15,430	16,000	16,000	16,000
ACTIVITY:	LOADING UNITS ROADWAYS MATERIALS				
1231030101	WAGES AND SALARIES - UNION	2,713	3,100	3,000	3,000
1231033600	CITY EQUIPMENT RENTAL	3,419	3,500	3,500	3,500
ACTIVITY:	UTILITY ROAD CUTS				
1231040101	UNION LABOUR	731		750	750
1231043300	MATERIALS	417		500	500
1231043600	CITY EQUIPMENT	181		250	250
ACTIVITY:	PAVEMENT HEAVES				
1231050101	WAGES AND SALARIES - UNION	3,648	4,000		
1231050300	OVERTIME	30			
1231053300	MATERIALS	3,572	3,500		
1231053400	CONTRACTS	39,962	30,000	40,000	40,000
1231053500	EQUIPMENT RENTAL	227			
1231053600	CITY EQUIPMENT RENTAL	2,219	2,200		
	EXPENDITURE TOTALS	197,751	184,108	191,100	191,100
	EXPENDITURE FORWARD	197,751	184,108	191,100	191,100
REVENUE					
1431010330	MTC SUBSIDY - HOT MIX PATCHING	32,090-	39,180-	32,000-	32,000-
1431010599	HOT MIX PATCHING RECOVERABLE	1,981-			2,000-
1431020330	MTC SUBSIDY - COLD MIX PATCHING	58,405-	51,797-	57,300-	57,300-
1431020599	COLD MIX PATCHING RECOVERABLE	590-			
1431030330	MTC SUBSIDY - LOADING UNITS ROADWAYS MATERIAL	4,563-	4,400-	4,000-	4,000-
1431040599	REVENUE - UTILITY ROAD CUTS	1,909-		1,785-	1,785-
1431050330	MTC SUBSIDY - PAVEMENT HEAVES	27,315-	15,000-	21,400-	21,400-
	REVENUE TOTALS	126,853-	110,377-	116,485-	118,485-
	REVENUE FORWARD	126,853-	110,377-	116,485-	118,485-
	NET REQUIREMENT	70,898	73,731	74,615	72,615
	NET FORWARD	70,898	73,731	74,615	72,615
					31-0001-R



**FUNCTION** Transportation Services

**PROGRAM** Roadways

**ACTIVITY** General Maintenance

**DEPARTMENT** Engineering

**ACCOUNT NO.**

123110-  
123131

**CITY OF CHATHAM**

**CURRENT BUDGET**

1985

123110 - Asphalt Resurfacing:

**REVISED**

To provide for the resurfacing of streets which have not yet deteriorated to the point that they need total reconstruction but are badly worn, cracked, etc. and/or are very rough riding. A review and evaluation of City streets has been completed which utilizes a pavement rating system devised by The Asphalt Institute and the streets will be prioritized in accordance with their respective ratings. Some of this work was done by the Public Works Department in 1984 but in future it will be included in Account #123101 - Hot Mix Patching.

123113 - Connecting Link:

There is \$15,000 encumbered in this activity from 1984 for property acquisition at the corner of Park Avenue and Queen Street which was purchased in 1978 but for which the land compensation settlement has not been finalized.

123115 Surface Treatment:

**REVISED**

To provide for the tar and chip surfacing of various gravel streets and alleys that have broken up during the winter. To provide an economical means of dust, ride smoothness control.

123120 Routing and Sealing:

**REVISED**

To provide for the sealing of pavement cracks to prevent water from entering the roadbase and causing frost heaves during the winter and spring months.

123130 Alley Maintenance:

Asphalt and gravel patching with asphaltic materials (hot, cold or recycled mix), crushed or pit run gravel. Also the application of calcium chloride to gravel surfaces for dust laying.

123131 Town-Line Roads:

General maintenance to Indian Creek Road East.

**STAFF COMPLEMENT**

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

1981

1982

1983

1984

.2

.1



FUNCTION: TRANSPORTATION SERVICES SUBSIDIZABLE

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTEDAPPROVED  
BY COUNCIL

## ACTIVITY: ASPHALT RESURFACING

1231100101	WAGES AND SALARIES - UNION	960			
1231100300	OVERTIME	46			
1231103300	MATERIALS	1,001			
1231103400	CONTRACTS	282,317	281,000	400,000	600,000
1231103600	CITY EQUIPMENT RENTAL	1,303	1,250		

## ACTIVITY: CONNECTING LINK

1231139200	CONNECTING LINK - PROPERTY ACQUISITION	15,000	15,000		
------------	--	--------	--------	--	--

## ACTIVITY: SURFACE TREATMENT

1231150101	WAGES AND SALARIES - UNION	216			
1231153300	MATERIALS	231			
1231153400	CONTRACTS	32,287	32,500	40,000	32,000
1231153600	CITY EQUIPMENT RENTAL	77			

## ACTIVITY: ROUTING AND SEALING

1231203400	CONTRACTS	23,223	26,000	30,000	24,000
------------	-----------	--------	--------	--------	--------

## ACTIVITY: ALLEY MAINTENANCE

1231300101	WAGES AND SALARIES - UNION	2,382	2,600	2,500	2,500
1231303300	MATERIALS	3,465	2,000	3,000	3,000
1231303600	CITY EQUIPMENT RENTAL	1,274	1,300	2,000	2,000

## ACTIVITY: TOWN-LINE ROADS

1231310101	WAGES AND SALARIES - UNION	329	800	400	400
1231313300	MATERIALS	2,232	2,000	2,000	2,000
1231313400	CONTRACTS	9,471	7,000	10,400	10,400
1231313600	CITY EQUIPMENT RENTAL	393	400	400	400

EXPENDITURE TOTALS

376,207 371,850 490,700 676,700

EXPENDITURE FORWARD

573,958 555,958 681,800 867,800

## REVENUE

1431100330	MTC SUBSIDY - ASPHALT RESURFACING	153,005-	140,500-	214,000-	314,000-
1431100599	ASPHALT RESURFACING REVENUE - RECOVERABLE	4,500-			
1431130330	MTC SUBSIDY - CONNECTING LINK	7,500-	7,500-		
1431150330	MTC SUBSIDY - SURFACE TREATMENT	17,598-	20,000-	21,400-	17,400-
1431200330	MTC SUBSIDY - ROUTING AND SEALING	12,424-	20,000-	16,050-	13,050-
1431310330	MTC SUBSIDY - TOWN-LINE ROADS	6,714-	7,391-	7,100-	7,100-
1431310599	TOWN LINE ROADS REVENUE RECOVERABLE	2,368-			2,400-

REVENUE TOTALS

204,109- 195,391- 258,550- 353,950-

REVENUE FORWARD

330,962- 305,768- 375,035- 472,435-

NET REQUIREMENT

172,098 176,459 232,150 322,750

NET FORWARD

242,996 250,190 306,765 395,365

31-0002-R



<b>FUNCTION</b>	Transportation Services	<b>DEPARTMENT</b>	Engineering	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	Roadways	<b>ACCOUNT NO.</b>		<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	General Maintenance		123140- 123178	1985

**123140      Shoulder Maintenance:**

The machining and shaping of gravel shoulders, includes the application of granular material and calcium chloride if required. Since the stockpile of reclaimed asphalt chips was depleted, more granular material was used than expected in 1984. The stockpile has been replenished with the grinding work carried out late in 1984.

**123150      Gravel Patching:**

The repair of localized areas with crushed or pit run gravel. Includes potholes, depressions, bumps, washouts, etc. Again, because of the lack of asphalt chips, more granular material was needed.

**123155      Grading/Scarifying:**

The machining of gravel surfaces includes dragging or blading, and the removal of rocks or debris brought to the surface during the activity.

**123160      Dust Control Roads and Shoulders:**

The application of calcium chloride to gravel surfaces, including shoulders. Includes contract and City Forces. For alleys see Activity Number 130.

**123178      Curb and Gutter Repairs:**

To provide for miscellaneous curb repairs to replace broken, damaged and/or settled sections that cause ponding and drainage problems and to provide for the installation of wheelchair ramps at intersections where barrier curb exists.

STAFF COMPLEMENT	1981	1982	1983	1984
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS			.57	.5
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: TRANSPORTATION SERVICES SUBSIDIZABLE

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE		1984		1985	
		SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
<b>ACTIVITY: SHOULDER MAINTENANCE</b>					
1231400101	WAGES AND SALARIES - UNION	6,593	6,300	7,000	7,000
1231400300	OVERTIME	79			
1231403300	MATERIALS	6,962	6,800	5,000	5,000
1231403500	EQUIPMENT RENTAL	340	500	400	400
1231403600	CITY EQUIPMENT RENTAL	5,012	4,500	5,000	5,000
<b>ACTIVITY: GRAVEL PATCHING</b>					
1231500101	WAGES AND SALARIES - UNION	3,249	2,800	3,000	3,000
1231503300	MATERIALS	15,038	14,300	12,000	12,000
1231503600	CITY EQUIPMENT RENTAL	2,977	2,300	3,000	3,000
<b>ACTIVITY: GRADING/SCARIFYING</b>					
1231550101	WAGES AND SALARIES - UNION	77		100	100
1231553400	CONTRACTS	514	520		
1231553500	EQUIPMENT RENTAL	18,960	19,880	21,000	21,000
1231553600	CITY EQUIPMENT RENTAL	90	100	100	100
<b>ACTIVITY: DUST CONTROL ROADS AND SHOULDERS</b>					
1231600101	WAGES AND SALARIES - UNION	1,261	1,300	1,500	1,500
1231600300	OVERTIME	7			
1231603300	MATERIALS	11,096	10,850	12,000	12,000
1231603600	CITY EQUIPMENT RENTAL	2,000	2,000	2,000	2,000
<b>ACTIVITY: CURB AND GUTTER REPAIR</b>					
1231780101	WAGES AND SALARIES - UNION	191			
1231780300	OVERTIME	9			
1231783300	MATERIALS	151			
1231783401	REPAIRS CONTRACT	2,771	5,000	5,000	2,500
1231783600	CITY EQUIPMENT RENTAL	130			
	EXPENDITURE TOTALS	77,507	77,150	77,100	74,600
	EXPENDITURE FORWARD	651,465	633,108	758,900	942,400
<b>REVENUE</b>					
1431400330	MTC SUBSIDY - SHOULDER MAINTENANCE	11,425-	12,773-	10,400-	10,400-
1431500330	MTC SUBSIDY - GRAVEL PATCHING	11,754-	19,540-	10,100-	10,100-
1431550330	MTC SUBSIDY - GRADING/SCARIFYING	10,508-	3,053-	11,358-	11,358-
1431600330	MTC SUBSIDY	7,941-	13,400-	8,533-	8,533-
1431780330	MTC SUBSIDY	1,725-	2,500-	2,675-	2,675-
1431780599	CURB AND GUTTER REPAIR REVENUE RECOVERABLE				
<b>REVENUE TOTALS</b>					
REVENUE FORWARD		43,353-	51,266-	43,066-	43,066-
		374,315-	357,034-	418,101-	515,501-
<b>NET REQUIREMENT</b>					
NET FORWARD		34,154	25,884	34,034	31,534
		277,150	276,074	340,799	426,899



FUNCTION	Transportation Services
PROGRAM	Roadways
ACTIVITY	General Maintenance

DEPARTMENT	Engineering
ACCOUNT NO.	123180- 123190

CITY OF CHATHAM
CURRENT BUDGET
1985

123180 Roadside Ditching:

Cutting, cleaning or shaping ditches, improving cut slopes. Waste material loaded and hauled away, includes engineering. Using boom type equipment such as backhoe, dragline, etc.

123185 Hand Cleaning - Ditches and Culverts:

All hand ditching, cleaning or improving cut slopes. Includes removing sediment and debris from culvert inlets and outlets.

123190 Culvert Repair Entrances:

Replacement, realignment, installation or repair of all culverts within the right-of-way. Includes excavation, backfill and repair of the travelled surface.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS			.06	.1
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: TRANSPORTATION SERVICES SUBSIDIZABLE

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER CITY ENGINEER CURRENT BUDGET

EXPENDITURE	1984		1985	
	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL

ACTIVITY:	ROADSIDE DITCHING			
1231800101	WAGES AND SALARIES - UNION	908	600	1,000
1231803300	MATERIALS	31		
1231803600	CITY EQUIPMENT RENTAL	979	700	1,600

ACTIVITY:	HAND CLEANING - DITCHES AND CULVERTS			
1231850101	WAGES AND SALARIES - UNION	49	300	100
1231853600	CITY EQUIPMENT RENTAL	52	50	100

ACTIVITY:	CULVERT REPAIR ENTRANCES			
1231900101	WAGES AND SALARIES - UNION	266	500	350
1231903300	MATERIALS	300		400
1231903600	CITY EQUIPMENT RENTAL	142	140	150

ACTIVITY:	WATER PUMP AND PUMP MAINTENANCE			
1231900101	WAGES AND SALARIES - UNION	274	500	500
1231903300	MATERIALS	27	200	200
1231903600	CITY EQUIPMENT RENTAL	100	200	200

EXPENDITURE TOTALS	2,727	2,290	3,700	3,700
EXPENDITURE FORWARD	654,192	635,398	762,600	946,100

## REVENUE

1431800330	MTC SUBSIDY - ROADSIDE DITCHING	1,117-	1,552-	1,552-
1431850330	MTC SUBSIDY-HAND CLEANING-DITCHES & CULVERTS	54-	123-	123-
1431900330	MTC SUBSIDY - CULVERT REPAIR ENTRANCES	218-	538-	538-

REVENUE TOTALS	1,389-	2,213-	2,213-
REVENUE FORWARD	375,704-	357,034-	420,314-

NET REQUIREMENT	1,338	2,290	1,487
NET FORWARD	278,488	278,364	342,286

31-0004-R



<b>FUNCTION</b>	Transportation Services	<b>DEPARTMENT</b>	Engineering	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	Bridges	<b>ACCOUNT NO.</b>	123202- 123210	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	Maintenance and Openings			1985

123202 Bridge Maintenance and Painting:

Cleaning, minor sand blasting and painting, replacing handrails and fencing, removing obstructable items during high waters, and all other associated activities. City and contract work.

123205 Bridge Openings:

To raise of the Keil Drive Bridge for large sailboat access easterly.

123210 Guide Post and Rail Maintenance:

Scheduled cleaning, painting, and maintenance of posts and guide rails.

STAFF COMPLEMENT	1981	1982	1983	1984
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS			.3	.3
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: TRANSPORTATION SERVICES SUBSIDIZABLE

CURRENT BUDGET

BUD. RESP: CITY ENGINEER

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D

APPROVED

REQUESTED BY COUNCIL

## ACTIVITY: BRIDGE MAINTENANCE AND PAINTING

1232020101	WAGES AND SALARIES - UNION	4,915	5,000	5,500	5,500
1232020300	OVERTIME	183	50	100	100
1232023300	MATERIALS	738	605	800	800
1232023400	CONTRACTS	909	1,000	1,000	1,000
1232023500	EQUIPMENT RENTAL	1,822	2,000	1,500	1,500
1232023600	CITY EQUIPMENT RENTAL	2,485	2,500	2,500	2,500

## ACTIVITY: BRIDGE OPENINGS

1232050101	WAGES AND SALARIES - UNION	433	800	800	800
1232050300	OVERTIME	3,146	2,100	3,500	3,500
1232051400	TELEPHONE	225	195	220	220
1232052202	HYDRO	3,657	3,500	3,500	3,500
1232053600	CITY EQUIPMENT RENTAL	327	300	330	330

## ACTIVITY: GUIDE POST AND RAIL MAINTENANCE

1232100101	WAGES AND SALARIES - UNION	396	500	500	500
1232103300	MATERIALS	87	300	100	100
1232103600	CITY EQUIPMENT RENTAL	186	200	200	200

## EXPENDITURE TOTALS

19,509

19,050

20,550

20,550

## EXPENDITURE FORWARD

19,509

19,050

20,550

20,550

## REVENUE

1432020330	MTC SUBSIDY - BRIDGE MAINTENANCE & PAINTING	6,949-	5,264-	6,998-	6,998-
1432020599	BRIDGE MAINT. ACCIDENT RECOVERY	10,482-			
1432050330	MTC SUBSIDY - BRIDGE OPENINGS	4,776-	9,046-	5,157-	5,157-
1432100330	MTC SUBSIDY - GUIDE POST & RAIL MAINTENANCE	438-	590-	508-	508-

## REVENUE TOTALS

22,645-

14,900-

12,663-

12,663-

## REVENUE FORWARD

22,645-

14,900-

12,663-

12,663-

## NET REQUIREMENT

3,136-

4,150

7,887

7,887

## NET FORWARD

3,136-

4,150

7,887

7,887

32-0001-R



<b>FUNCTION</b> Transportation Services	<b>DEPARTMENT</b> Engineering	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b> Roadways	<b>ACCOUNT NO.</b>	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b> Winter Control	123301 123321	1985

# REMOVED 123301 Snow Plowing Removal - Hired Equipment:

Equipment used to remove snow from City streets. Contract only and the Municipal Airport. A large amount is budgeted for in 1985 to cover all costs experienced during the excessive snowfall in early winter of 1985

# DELETED 123302 Snow Removal - Hired Equipment Stand-By:

Stand-by costs were Nil in early 1985 but it may be necessary to pay stand-by when new quotes are sent out for late 1985 and early 1986.

# 123310 Snow Removal - City Equipment:

City equipment used to remove snow from City streets. To include underslung plow. To cut down on rented equipment, it is suggested that another underslung be purchased for \$5,000. These plows are very beneficial for small snowfalls of 1" to 2". Again it has been necessary to budget for a higher amount, not only to cover cost already experienced but in anticipation of future storms.

# 123320 Salting Roads/Streets:

Salting roadways using mechanical spreaders.

# 123321 Hand Salting Intersections and Catch Basins:

The application of salt by manual methods at all intersections and on blocked catch basins. To include breaking ice off catch basins.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS			1.61	2.1
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: TRANSPORTATION SERVICES SUBSIDIZABLE

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTEDAPPROVED  
BY COUNCIL

## ACTIVITY: SNOW PLOWING REMOVAL - HIRED EQUIPMENT

1233010101	SNOW REMOVAL UNION LABOUR	56			
1233013300	MATERIAL	82			
1233013400	CONTRACTS	416			
1233013500	EQUIPMENT RENTAL	39,733	44,000	80,000	65,000
1233013600	CITY EQUIPMENT RENTAL	8			

## ACTIVITY: SNOW REMOVAL - HIRED EQUIPMENT - STAND-BY

1233023500	EQUIPMENT RENTAL	9,430	11,000	5,000	
------------	------------------	-------	--------	-------	--

## ACTIVITY: SNOW REMOVAL - CITY EQUIPMENT

1233100101	WAGES AND SALARIES - UNION	2,006	3,000	10,000	10,000
1233100300	OVERTIME	883		8,000	8,000
1233103600	CITY EQUIPMENT RENTAL	3,502	4,000	5,000	5,000
1233104600	NEW EQUIPMENT			5,000	5,000

## ACTIVITY: SALTING ROADS/STREETS

1233200101	WAGES AND SALARIES - UNION	656	3,500	3,500	3,500
1233200300	OVERTIME	7,598	7,000	7,000	7,000
1233203300	MATERIALS	22,414	18,327	25,000	25,000
1233203600	CITY EQUIPMENT RENTAL	6,474	6,000	5,500	5,500

## ACTIVITY: HAND SALTING INTERSECTIONS &amp; CATCH BASINS

1233210101	WAGES AND SALARIES - UNION	29,606	30,650	33,000	33,000
1233210300	OVERTIME	525		1,000	1,000
1233213300	MATERIALS	4,742	2,797	5,000	5,000
1233213600	CITY EQUIPMENT RENTAL	9,668	10,000	10,000	10,000

EXPENDITURE TOTALS

137,799

140,274

203,000

183,000

EXPENDITURE FORWARD

137,799

140,274

203,000

183,000

## REVENUE

1433010330	MTC SUBSIDY-SNOW PLOWING REMOVAL-HIRED EQUIP.	20,923-	29,600-	42,800-	35,300-
1433020330	MTC SUBSIDY SNOW REMOV.-HIRED EQUIP.STAND-BY	5,045-	7,600-	2,675-	
1433100330	MTC SUBSIDY SNOW REMOVAL - CITY EQUIPMENT	4,315-	4,500-	15,194-	15,194-
1433200330	MTC SUBSIDY SALTING ROADS/STREETS	22,464-	18,900-	23,620-	23,620-
1433210330	MTC SUBSIDY HAND SALTING INTERSEC.&CATCH BAS.	31,310-	11,300-	31,672-	31,672-

REVENUE TOTALS

84,057-

71,900-

115,961-

105,786-

REVENUE FORWARD

84,057-

71,900-

115,961-

105,786-

NET REQUIREMENT

53,742

68,374

87,039

77,214

NET FORWARD

53,742

68,374

87,039

77,214

33-0001-R



FUNCTION	Transportation Services
PROGRAM	Roadways
ACTIVITY	Winter Control

DEPARTMENT	Engineering
ACCOUNT NO.	123323- 123330

CITY OF CHATHAM
CURRENT BUDGET
1985

# 123323 Other Winter Control Activities:

To include other winter activities not otherwise mentioned. Supervision of snow clearing operation. Approximately \$15,000 for driveway entrance openings is included, as requested by Council. Last year the supervisors of winter control were paid under (overtime) this year a larger amount (because of excessive snow) is budgeted for under Wages and Salaries - Non-Union.

## 123330 Loading and Stockpiling Salt:

At City salt storage facilities.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS			.15	.7
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: TRANSPORTATION SERVICES SUBSIDIZABLE

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N  
REQUESTEDAPPROVED  
BY COUNCIL

## ACTIVITY: OTHER WINTER CONTROL ACTIVITIES

1233230101	WAGES AND SALARIES - UNION	2,230	1,566	14,000	4,000
1233230102	WAGES & SALARIES - NON-UNION			10,000	5,000
1233230300	OVERTIME	4,173	1,000	2,000	2,000
1233233300	MATERIALS	41	30		
1233233400	CONTRACTS	1,185	1,184	1,200	1,200
1233233600	CITY EQUIPMENT RENTAL	1,048	1,100	6,100	6,100

## ACTIVITY: LOADING UNITS &amp; STOCKPILING SALT

1233300101	WAGES AND SALARIES - UNION	828	1,500	1,500	1,500
1233300300	OVERTIME	422		1,000	1,000
1233303300	MATERIALS	330	36	400	400
1233303600	CITY EQUIPMENT RENTAL	2,055	1,900	1,800	1,800

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

12,312	8,316	38,000	23,000
150,111	148,590	241,000	206,000

## REVENUE

1433230330	MTC SUBSIDY OTHER WINTER CONTROL ACTIVITIES	5,954-	1,620-	21,989-	14,489-
1433300330	MTC SUBSIDY LOADING UNITS&STOCKPILING SALT	2,308-	2,300-	2,916-	2,916-

REVENUE TOTALS  
REVENUE FORWARD

8,262-	3,920-	24,905-	17,405-
92,319-	75,820-	140,866-	123,191-

NET REQUIREMENT  
NET FORWARD

4,050	4,396	13,095	5,595
57,792	72,770	100,134	82,809



<b>FUNCTION</b> Transportation Services	<b>DEPARTMENT</b> Engineering	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b> Roadways	<b>ACCOUNT NO.</b>	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b> Street Cleaning	123350- 123370	1985

123350 Machine Sweeping:

Sweeping of street surfaces, gutters and medians using two mechanical sweepers.

123355 Street Flushing:

Flushing of roads and streets, including shoulders and gutters, in conjunction with the sweeping operation.

123360 Sweeper Dumps:

The loading, hauling away and disposal of the debris collected by the machine sweepers.

123365 Litter Pick-up (White Wing):

The manual removal of trash and debris on sidewalks and along the roadside in the downtown and other commercial areas.

123367 Other Street Cleaning Activities:

Includes all other related work not otherwise listed. Debris left from car accidents or large spills.

123370 Roadway Debris:

Includes all work associated with the manual collection of road and roadside debris.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS			3.08	3.1
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: TRANSPORTATION SERVICES SUBSIDIZABLE

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE		1984	1985	1985	1985
		SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
ACTIVITY:	MACHINE SWEEPING				
1233500101	WAGES AND SALARIES - UNION	17,893	17,500	20,000	20,000
1233503300	MATERIALS	543	600	600	600
1233503600	CITY EQUIPMENT RENTAL	50,772	52,000	52,000	52,000
ACTIVITY:	STREET FLUSHING				
1233550101	WAGES AND SALARIES - UNION	9,271	9,500	10,000	10,000
1233553300	MATERIALS	4,408	2,400	5,000	5,000
1233553600	CITY EQUIPMENT RENTAL	25,659	25,000	26,500	26,500
ACTIVITY:	SWEeper DUMPS				
1233600101	WAGES AND SALARIES - UNION	3,221	3,200	3,500	3,500
1233603600	CITY EQUIPMENT RENTAL	4,394	4,400	4,500	4,500
ACTIVITY:	LITTER PICK-UP (WHITE WINGS)				
1233650101	WAGES AND SALARIES - UNION	17,663	17,500	18,300	18,300
1233653300	MATERIALS	23	100	100	100
ACTIVITY:	OTHER STREET CLEANING ACTIVITIES				
1233670101	WAGES AND SALARIES - UNION	5,953	1,100	6,500	6,500
1233670300	OVERTIME	63			
1233673600	CITY EQUIPMENT RENTAL	3,050	2,400	2,400	2,400
ACTIVITY:	ROADWAY DEBRIS				
1233700101	WAGES AND SALARIES - UNION	7,638	7,880	8,000	8,000
1233700300	OVERTIME	397	300	300	300
1233703300	MATERIALS	38	47	50	50
1233703600	CITY EQUIPMENT RENTAL	3,935	4,000	4,000	4,000
EXPENDITURE TOTALS		154,921	147,927	161,750	161,750
EXPENDITURE FORWARD		305,032	296,517	402,750	367,750
REVENUE					
1433500330	MTC SUBSIDY - MACHINE SWEEPING	41,035-	37,352-	42,051-	42,051-
1433500599	MACHINE SWEEPING RECOVERABLE	57-			
1433550330	MTC SUBSIDY - STREET FLUSHING	22,930-	22,664-	23,808-	23,808-
1433600330	MTC SUBSIDY - SWEeper DUMPS	4,736-	10,382-	4,842-	4,842-
1433650330	MTC SUBSIDY - LITTER PICKUP (WHITE WINGS)	12,782-	26,083-	13,000-	13,000-
1433670330	MTC SUBSIDY-OTHER STREET CLEANING ACTIVITIES	6,060-	5,191-	5,805-	5,805-
1433700330	MTC SUBSIDY - ROADWAY DEBRIS	8,027-	10,386-	7,939-	7,939-
1433700599	ROADWAY DEBRIS RECOVERABLE	35-			
REVENUE TOTALS		95,662-	112,058-	97,445-	97,445-
REVENUE FORWARD		187,981-	187,878-	238,311-	220,636-
NET REQUIREMENT		59,259	35,869	64,305	64,305
NET FORWARD		117,051	108,639	164,439	147,114



FUNCTION	Transportation Services	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Traffic Control	ACCOUNT NO.		CURRENT BUDGET
ACTIVITY	Traffic Signal Maintenance		123501	1985

123501

To provide traffic control devices and facilities according to law and/or acceptable standards and/or reasonable level of service.

Light:

The 1985 budget reflects an 8% increase in Hydro.

Electrical Contract:

The traffic signal maintenance contract is for the three years, 1983, 1984 and 1985. The Contractor provides twenty-four hour signal maintenance, as well as any requested electrically associated works.

The amount spent in 1984 includes \$17,700 of repairs to traffic signals resulting from traffic accidents. This money was not budgeted for in 1984. However, money is received in the traffic signal recoverable account to offset this cost.

Traffic Signal Modernization:

The proposed modernization of the Grand Avenue and Victoria Avenue intersection to provide pedestrian heads, semi-actuation and to replace deteriorating equipment. The signals which are no longer warranted at the intersection of Grand Avenue and Thames Street will be removed and used to replace the old equipment at Victoria Avenue and Grand Avenue.

The latest amendment to the Highway Traffic Act states that by September 1, 1985 all municipalities in Ontario that utilize a simultaneous protected left turn phase, followed by a permissive left, must revise their signal operation to include an amber arrow phase. The City has 20 signals heads that will require revision at a cost of \$700/head.

Remove Traffic signals at Grand and Thames	\$ 1,500	- 1,500
Modernize traffic signals at Grand Avenue and Victoria Avenue	6,500	- 0
Install Amber Arrows	14,000	- 14,000
	\$22,000	- 15,500

New Traffic Signals:

The installation of pedestrian actuated traffic signals at St. Clair Street and Wilson Avenue and at Queen Street and Queensway Drive to replace the existing pedestrian crossovers. This work will save the cost of two Adult Crossing Guards (approximately \$2,800/guard/year).

The signalization of the Oxley Drive/St. Clair Street intersection is proposed. Equipment for this installation would be obtained from the Jackson Street/St. Clair Street intersection. Neither of these signals meet the M.T.C. warrants.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION	Transportation Services	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Traffic Control	ACCOUNT NO.		CURRENT BUDGET
ACTIVITY	Signals, Line Painting and Signs		123501-	1985

New Traffic Signals:(Cont.)

Requests have been received by Administration for increased school crossing protection at two locations including Victoria Avenue and Forest Street and at Sandys Street and Cornhill Street. Traffic and pedestrian counts at both locations indicate that neither a mid-block traffic signal nor a pedestrian crossover is warranted. The Ministry of Transportation and Communications is reviewing pedestrian crossovers and have stated that in the best interest of both the Municipality and the Ministry that a "hold" be considered on new installations or major revisions planned for 1985. The amount budgeted is for the installation of a pedestrian crossover in each location, at a cost of \$4,000 each.

The Police Department have monitored the Victoria Avenue/Forest Street intersection and feel it is working satisfactorily at the time of observation. However, if a pedestrian crossover is installed, they suggest an adult crossing guard be used as well.

Pedestrian Actuated Signals	\$ 18,000	0
Oxley Dr./St.Clair St.	18,000	0
Pedestrian Crossovers	8,000	0
	\$ 44,000	0

M.T.C. Traffic Signal Subsidy:

The M.T.C. subsidize signal maintenance at a rate of 50% of the actual cost plus 5% for administration fees and 7% for overhead. New traffic signals that meet M.T.C. warrants are subsidizable at a rate of 50%.

Traffic Signal Maintenance	\$ 51,700	48,450
New Traffic Signals	0	0
	\$ 51,700	48,450

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: TRANSPORTATION SERVICES SUBSIDIZABLE CITY OF CHATHAM  
 BUD. RESP: CITY ENGINEER CURRENT BUDGET

EXPENDITURE	1984		1985	
	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL

ACTIVITY:	TRAFFIC SIGNAL MAINTENANCE				
1235012202	LIGHT	23,470	21,000	25,000	25,000
1235013400	CONTRACTS	65,768	40,000	50,000	50,000
1235014100	TRAFFIC SIGNAL MODERNIZATION	27,639	22,000	22,000	15,500
1235014800	NEW TRAFFIC SIGNALS		20,000	44,000	

In 1984, the amount of \$14,000 was encumbered against account number 123501-4100

EXPENDITURE TOTALS	116,877	103,000	141,000	90,500
EXPENDITURE FORWARD	116,877	103,000	141,000	90,500

# REVENUE

1435010330	M.T.C. SUBSIDY TRAFFIC SIGNAL MAINTENANCE	45,000-	59,900-	51,700-	48,450-
------------	---	---------	---------	---------	---------

REVENUE TOTALS	45,000-	59,900-	51,700-	48,450-
REVENUE FORWARD	45,000-	59,900-	51,700-	48,450-

NET REQUIREMENT	71,877	43,100	89,300	42,050
NET FORWARD	71,877	43,100	89,300	42,050

35-0001-R



<b>FUNCTION</b> Transportation Services	<b>DEPARTMENT</b> Engineering	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b> Traffic Control	<b>ACCOUNT NO.</b>	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b> Signals, Line Painting and Signs	123510- 123530 and 143501	1985

- 123510 Intersection Painting:  
Painting intersections to include crosswalks, stop blocks, arrows, etc. Also pre-marking to prepare for Activity #515.
- 123515 Line and Edge Line Marking:  
The painting of line and edge lines - all combinations of broken and solid lines. Contract only. This shows up as material because Contractor is paid by gallons only used. This contract is done in the Spring and Fall.
- 123520 Subsidizable Sign Manufacturing:  
This includes the installation of reflective tape and letters and numbers on metal blanks.
- 123530 Subsidizable Signs Installation and Maintenance:  
The installation, replacement, relocation, removing, straightening, repairing and painting, replacement of bulbs of illuminated signs, and all appurtenances of all signs which are subsidizable by the M.T.C.
- When proportioning amounts from the old 1984 budget format to the new 1984 format not enough money was allocated for materials and equipment rental.
- 143501 Traffic Signal Recoverable - Accidents  
Revenue obtained from people invoiced for accidents causing damage to traffic signal equipment are included in this account. The 1984 amount received is higher than expected during a typical year as a result of two expensive accidents.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS			2.37	2.4
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: TRANSPORTATION SERVICES SUBSIDIZABLE

BUD. RESP: CITY ENGINEER

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N  
REQUESTEDAPPROVED  
BY COUNCIL

ACTIVITY: INTERSECTION PAINTING

1235100101	WAGES AND SALARIES - UNION	8,291	7,600	9,500	9,500
1235100300	OVERTIME	14			
1235103500	EQUIPMENT RENTAL	107		200	200
1235103600	CITY EQUIPMENT RENTAL	1,621	1,600	1,650	1,650

ACTIVITY: LANE AND EDGE LINE MARKING

1235150101	WAGES AND SALARIES - UNION	252		300	300
1235150300	OVERTIME	289		400	400
1235153300	MATERIALS	26,868	24,350	28,000	28,000
1235153600	CITY EQUIPMENT RENTAL	146	140	150	150

ACTIVITY: SUBSIDIZABLE SIGN MANUFACTURE

1235200101	WAGES AND SALARIES - UNION	48	150	100	100
------------	----------------------------	----	-----	-----	-----

ACTIVITY: SUBSIDIZABLE SIGNS INSTALLATION & MAINTENANCE

1235300101	WAGES AND SALARIES - UNION	38,835	38,400	40,000	40,000
1235300300	OVERTIME	911	200	900	900
1235303300	MATERIALS	12,365	5,100	13,000	13,000
1235303500	EQUIPMENT RENTAL	2,475	800	800	800
1235303600	CITY EQUIPMENT RENTAL	8,144	8,000	7,800	7,800

EXPENDITURE TOTALS	100,366	86,340	102,800	102,800
EXPENDITURE FORWARD	217,243	189,340	243,800	193,300

## REVENUE

1435010599	TRAFFIC SIGNAL RECOVERABLE ACCIDENTS	17,779-		5,000-	5,000-
1435100330	MTC SUBSIDY-INTERSECTION PAINTING	7,053-	3,799-	7,597-	7,597-
1435150330	MTC SUBSIDY - LANE AND EDGE LINE MARKING	14,852-	8,413-	15,547-	15,547-
1435200330	MTC SUBSIDY-SUBSIDIZABLE SIGN MANUFACTURE		10,389-		
1435200599	SIGN MANUFACTURE RECOVERABLE	194-			
1435300330	MTC SUBSIDY-SUBSIDIZABLE SIGNS INST.&MAINT.	41,138-	11,950-	40,002-	40,002-
1435300599	SIGN INSTAL. AND MAINT. RECOVERABLE	969-			

REVENUE TOTALS	81,985-	34,551-	68,146-	68,146-
REVENUE FORWARD	126,985-	94,451-	119,846-	116,596-

NET REQUIREMENT	18,381	51,789	34,654	34,654
NET FORWARD	90,258	94,889	123,954	76,704



<b>FUNCTION</b>	Transportation Services	<b>DEPARTMENT</b>	Engineering	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	Traffic Control	<b>ACCOUNT NO.</b>	123540- 123545	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	Railway Crossings and Planning Study			1985

#### 123540 Railway Crossings:

**REVISED**

To provide funds for the upgrading of railway crossings with material similar to that used on Lacroix Street at the C.P.R. crossing. One such crossing proposed at this time is William Street at the C.P.R. crossing. This is in conjunction with the \$46,000 from the Federal Government for the upgrading of William Street from Wellington Street to King Street, as a part of the new Income Security Building.

Also to provide for the City of Chatham's portion of Wig Wag maintenance as invoiced by the three railway authorities.

#### 123545 Transportation Planning Study:

The last Comprehensive Transportation Planning Study undertaken for the City of Chatham was completed in 1968. Since that time there have been substantial changes in the development and transportation patterns within the City, due to the construction of the Lacroix Street and Sherman Brown bridges, the Downtown Chatham Centre, the Judy LaMarsh Building and the Civic Centre. The City has also annexed land that was not included in the initial study.

A more up-to-date study is required in order for Administration to determine an accurate plan for future improvements to the transportation network, including grade separations, road widenings and new roads.

The study would provide the City with a good data base for projecting future traffic volumes and an in-house computer model with which staff would be able to assess future development and changes in the transportation network.

#### STAFF COMPLEMENT

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: TRANSPORTATION SERVICES SUBSIDIZABLE

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE	1984	1985		
	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL

ACTIVITY:	RAILWAY CROSSING MAINTENANCE			
1235400101	WAGES AND SALARIES - UNION	600		
1235403400	CONTRACTS	14,397	40,000	
1235404201	MAINTENANCE OF WIG WAGS - C. & O.		10,000	4,000
1235404202	MAINTENANCE OF WIG WAGS - C.N.R.	4,157-	15,000	15,000
1235404203	MAINTENANCE OF WIG WAGS - C.P.R.	17,662	16,000	16,000
1235404900	NEW WIG WAGS	3,748		

ACTIVITY:	CHATHAM TRANSPORTATION IMPACT STUDY			
1235450102	WAGES AND SALARIES - NON-UNION	2,768		
1235450300	OVERTIME	169		
1235453400	CONSULTANT STUDY	6,000		

EXPENDITURE TOTALS	40,587	41,600	75,000	35,000
EXPENDITURE FORWARD	257,830	230,940	318,800	228,300

## REVENUE

1435400330	MTC SUBSIDY RAILWAY CROSSING MAINTENANCE	20,306-	22,699-	40,125-	20,125-
1435450330	MTC SUBSIDY - TRANSPORTATION STUDY	4,500-			

REVENUE TOTALS	24,806-	22,699-	40,125-	20,125-
REVENUE FORWARD	151,791-	117,150-	159,971-	136,721-

NET REQUIREMENT	15,781	18,901	34,875	14,875
NET FORWARD	106,039	113,790	158,829	91,579



FUNCTION	Transportation Services	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Transit	ACCOUNT NO.		CURRENT BUDGET
ACTIVITY	Operating Costs		123560	1985

# 123560 Chatham Transit System:

## Audit:

An audit of the Contractor's accounts are undertaken twice a year in accordance with the Agreement, to determine adjustments in the mileage rate charged.

## Advertising:

Printing and mailing of Route Guide according to the Agreement with DESA 0  
Promotions. Advertising of fare and route changes.

## Contracts:

Operating costs consist of payments to the contractor according to the Agreement for providing regular Transit Service.

## Basic Service:

The Chatham Transit Service will consist of eight transit routes operating during the hours of 6:00 a.m. to 6:30 p.m., Monday to Thursday and Friday the hours of operation will be 6:00 a.m. to 9:30 p.m.; Saturday service will operate between 8:00 a.m. and 6:30 p.m.

Monday	12.5 hrs x 47 days x 101.2 miles x \$2.257/mi	\$ 134,190
Tuesday	12.5 x 52 x 101.2 x \$2.257	148,465
Wednesday	12.5 x 51 x 101.2 x \$2.257	145,610
Thursday	12.5 x 51 x 101.2 x \$2.257	145,610
Friday	15.5 x 51 x 101.2 x \$2.257	180,557
Saturday	10.5 x 52 x 101.2 x \$2.257	124,711
		\$ 879,143

Chatham Coach Lines have indicated that there will be an increase of approximately 7% over what was spent last year, due to increased fuel costs and wages and benefit increases.

## Supplementary Service:

Two additional buses will operate between the hours of 7:30 a.m. to 9:00 a.m. and 3:00 p.m. to 5:00 p.m., Monday through Friday, to accommodate the student demand. The supplementary service is not operated during the school's summer and Christmas holidays (1% increase).

\$362.20 x 196 days 0 - \$ 70,991

## Extended Evening Hour Service:

Evening bus service for the two weeks preceding Christmas are extended from 6:30 p.m. to 9:30 p.m., Monday to Thursday, inclusive.

8 days x 3 hours x \$2.257 x 101.2 mi 0 - \$ 5,482

Ridership statistics compiled by Chatham Coach Lines for the 1984 extended service are as follows:

Average Paying Passenger per night (7 nights)	- 145
Average per Trip (42 trips)	- 24
Average per Bus Trip (8 buses/trip)	- 3

## Maintenance of buildings and grounds:

Hydro service for Transit Terminal including an 8% increase and cleaning and maintenance of Bus Shelters are included in this account.

The turning radius at the Transit Terminal entrance needs to be revised to provide proper access for the buses to the terminal.

Hydro	\$ 400 )	
Bus Shelters	5,500 )	5,900
Turning Radius	1,500 )	\$ 7,400

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS			.13	.03



FUNCTION: TRANSPORTATION SERVICES SUBSIDIZABLE CITY OF CHATHAM  
 BUD. RESP: CITY ENGINEER CURRENT BUDGET

EXPENDITURE	1984	1985	1986	1987
	SPENT	APPROP'D	APPROP'D	APPROVED
			REQUESTED	BY COUNCIL

ACTIVITY:	TRANSIT SERVICE				
1235601200	AUDIT	200	600	650	650
1235601700	ADVERTISING	7,187		7,600	
1235603000	ASSOCIATION, MEMBERSHIPS AND SUBSCRIPTIONS	492			
1235603300	MATERIALS	453			
1235603400	CONTRACTS	895,027	935,333	955,600	858,100
1235603600	EQUIPMENT	429			
1235603800	MAINTENANCE OF BUILDINGS AND GROUNDS	3,582	6,950	7,400	5,900

EXPENDITURE TOTALS	907,370	942,883	971,250	864,650
EXPENDITURE FORWARD	1,165,200	1,173,823	1,290,050	1,092,950

## REVENUE

1435600330	M.T.C. SUBSIDY - TRANSIT SERVICE	373,915-	280,901-	277,500-	209,725-
1435600599	TRANSIT FARES	394,292-	405,000-	405,000-	396,000-

REVENUE TOTALS	768,207-	685,901-	682,500-	605,725-
REVENUE FORWARD	919,998-	803,051-	842,471-	742,446-

NET REQUIREMENT	139,163	256,982	288,750	258,925
NET FORWARD	245,202	370,772	447,579	350,504



FUNCTION	Transportation Services	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Transit	ACCOUNT NO.		CURRENT BUDGET
ACTIVITY	Operating Costs		123560	1985

New Equipment:

The cost of one engine replacement is required to complete the upgrading of the transit fleet and extend the vehicle's life. \$ 11,300 - 0

One registering fare box is requested to assist in collecting accurate ridership data so that individual routes may be closely monitored, to provide a basis for recommending changes. \$ 8,000 - 0

M.T.C. Subsidy Revenue.

M.T.C. operating subsidy is calculated based on 50% of the theoretical net operating cost plus 25% of the difference between the actual net cost and the theoretical cost. Capital expenditures are subsidized at 75% of the cost

Operating	\$263,000
Capital	<u>14,500</u>
	\$277,500

Transit Service Recoverable.

An amount of \$3,650 to be paid by DESA Promotions, in accordance with the Advertising Agreement is included, in addition to the transit fares collected from the regular system. An increase of \$.05 to Adult transit fares only, is proposed to offset increased costs. Adults - 70¢ to 75¢, Students and Seniors - 50¢.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: TRANSPORTATION SERVICES SUBSIDIZABLE

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTEDAPPROVED  
BY COUNCIL

ACTIVITY: TRANSIT SERVICE

1235604600

NEW EQUIPMENT

182,898

42,000

19,300

1235609100

CAPITAL

32,750-

EXPENDITURE TOTALS  
EXPENDITURE FORWARD150,148  
1,315,34842,000  
1,215,82319,300  
1,309,350

1,092,950

NET REQUIREMENT  
NET FORWARD150,148  
395,35042,000  
412,77219,300  
466,879

350,504

35-0005-R



FUNCTION Transportation Services

PROGRAM Transit

ACTIVITY Handi-Transit

DEPARTMENT Engineering

ACCOUNT NO.

123562-  
123570

CITY OF CHATHAM

CURRENT BUDGET

1985

123562 Contracts:

The costs consist of payment to the Contractor according to the Agreement for providing bus service for the physically handicapped. The service is provided Monday to Saturday from 8:00 a.m. to 6:00 p.m. for approved eligible persons by pre-arranged scheduling. The rates were increased as of December 1, 1984 from \$36.50/week to \$38.00/week and from \$9.25/trip to \$9.75/trip. There were 4,664 passenger rides in 1984, as compared to 5,614 passenger rides in 1983.

New Equipment:

The purchase of a new Handi Transit Transit vehicle is proposed to replace the existing vehicle, which is reaching the stage where a major overhaul is needed and maintenance costs are high.

M.T.C. Subsidy:

The M.T.C. subsidy consists of approximately 50% of the operating costs and 50% of the purchase of the new vehicle.

Operating	\$22,200	
Capital	<u>17,500</u>	\$ 39,700

Handi Transit Recoverable:

The fare revenue consists of \$1.25 for a one way trip/passenger, including a \$1,000 lump sum cash donation from the Royal Canadian Legion, Branch #28. A 5¢ fare increase to \$1.30 per trip is proposed in 1985, to offset cost increases by Chatham Coach Lines.

123570 Other Roadway Maintenance:

Miscellaneous roadway maintenance not otherwise covered.

## STAFF COMPLEMENT

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS			.04	.05
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: TRANSPORTATION SERVICES SUBSIDIZABLE CITY OF CHATHAM  
 BUD. RESP: CITY ENGINEER CURRENT BUDGET

EXPENDITURE	1984	1985	APPROVED BY COUNCIL
	SPENT	APPROP'D REQUESTED	APPROP'D REQUESTED

ACTIVITY: HANDI BUS SERVICE				
1235623400 CONTRACTS	37,725	43,500	43,500	43,500
1235624600 NEW EQUIPMENT			35,000	

ACTIVITY: OTHER ROADWAY MAINTENANCE				
1235700101 WAGES AND SALARIES - UNION	805	1,100	1,000	1,000
1235700300 OVERTIME	73		100	100
1235703300 MATERIALS	56		75	75
1235703600 CITY EQUIPMENT RENTAL	533	600	550	550

EXPENDITURE TOTALS	39,192	45,200	80,225	45,225
EXPENDITURE FORWARD	1,354,540	1,261,023	1,389,575	1,138,175

## REVENUE

1435620330 MTC SUBSIDY-HANDIBUS SERVICE	16,057-	21,000-	39,700-	22,200-
1435620599 HANDI BUS FARES	7,072-	7,600-	7,200-	7,200-
1435700330 MTC SUBSIDY OTHER ROADWAY MAINTENANCE			1,153-	1,153-

REVENUE TOTALS	23,129-	28,600-	48,053-	30,553-
REVENUE FORWARD	943,127-	831,651-	890,524-	772,999-

NET REQUIREMENT	16,063	16,600	32,172	14,672
NET FORWARD	411,413	429,372	499,051	365,176



FUNCTION Transportation Services

PROGRAM Airport

ACTIVITY Hangar &amp; Office

DEPARTMENT Engineering

ACCOUNT NO.

123934-  
123935

CITY OF CHATHAM

CURRENT BUDGET

1985

123934 Airport Hangars:

This account includes primarily expenditures for utilities and taxes on the Airport hangar.

123935 Airport Office:

This account provides for the management; maintenance of the Airport Office.

The Airport property is managed under contract with Sontair, who are responsible for manning the office, maintaining grounds, arranging for minor repairs, scheduling landings/take-offs, providing training for pilots, aircraft rental, charter service. Also included is an allowance for utilities and maintenance and repair of the Airport Office.

I would note for Council's information that an amount of \$51,248 was encumbered in 1983 to offset the legal fees and property acquisition costs associated with the Airport.

## STAFF COMPLEMENT

1982

1983

1984

1985

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS



FUNCTION: TRANSPORTATION SERVICES SUBSIDIZABLE CITY OF CHATHAM  
 BUD. RESP: CITY ENGINEER CURRENT BUDGET

EXPENDITURE		1984	1985		
		SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
ACTIVITY:	AIRPORT HANGARS				
1239340101	FULL TIME UNION LABOUR	60			
1239341200	LEGAL FEES	10			
1239342200	UTILITIES (AIRPORT HANGARS)	1,418	1,500	1,500	1,500
1239343600	EQUIPMENT	40			
1239348000	PROPERTY TAX HANGER	1,675	750	1,700	1,700
ACTIVITY:	AIRPORT OFFICE				
1239350101	WAGES AND SALARIES - UNION	40			
1239351200	AIRPORT LEGAL FEES	15,927			
1239351310	PROPERTY BUILDING INSURANCE	811	1,000	817	817
1239351400	TELEPHONE SERVICE	153	200	200	200
1239352200	UTILITIES	3,511	3,500	3,500	3,500
1239353300	MATERIALS	67	100	100	100
1239353400	CONTRACTS - MANAGEMENT FEE	17,958	18,000	18,000	18,000
1239353500	EQUIPMENT RENTAL	1,478	1,000	1,500	1,500
1239353600	CITY EQUIPMENT RENTAL	27			
1239353800	MAINTENANCE - BUILDING & GROUNDS	4,956	1,500	4,000	4,000
1239356200	GARBAGE DISPOSAL	78			
1239358000	PROPERTY TAX & LICENSE	4,557	5,000	4,600	4,600
EXPENDITURE TOTALS		52,766	32,550	35,917	35,917
EXPENDITURE FORWARD		52,766	32,550	35,917	35,917

## REVENUE

1439340570	HANGAR RENTAL	7,410-	6,000-	6,500-	6,500-
1439340599	AIRPORT HANGAR RECOVERABLE			631-	631-
1439350599	AIRPORT OFFICE RECOVERABLE	1,300-	1,000-	1,200-	1,200-

REVENUE TOTALS	8,710-	7,000-	8,331-	8,331-
REVENUE FORWARD	8,710-	7,000-	8,331-	8,331-

NET REQUIREMENT	44,056	25,550	27,586	27,586
NET FORWARD	44,056	25,550	27,586	27,586



<b>FUNCTION</b>	Transportation Services
<b>PROGRAM</b>	Airport
<b>ACTIVITY</b>	Runway and Field

<b>DEPARTMENT</b>	Engineering
<b>ACCOUNT NO.</b>	123937

<b>CITY OF CHATHAM</b>
<b>CURRENT BUDGET</b>
1985

123937 Airport Runway and Fields:

This includes allowance for utility, maintenance and repairs required to the Airport runway and navigational aids.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: TRANSPORTATION SERVICES SUBSIDIZABLE

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE		1984	1985		
		SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
ACTIVITY:	AIRPORT RUNWAY & FIELD				
1239370101	WAGES AND SALARIES - UNION	650		700	700
1239370300	OVERTIME	7			
1239371300	AIRPORT LIABILITY INSURANCE	2,040	2,000	2,040	2,040
1239372200	UTILITIES - NAVIGATIONAL AIDS	27	100	50	50
1239373301	MATERIALS - RUNWAY & FIELD	1,044	1,000	1,000	1,000
1239373302	MATERIALS - NAVIGATIONAL AIDS	94	100	100	100
1239373401	CONTRACTS - RUNWAY & FIELD	483	550	500	500
1239373402	CONTRACTS - NAVIGATIONAL AIDS	751	500	750	750
1239373600	CITY EQUIPMENT RENTAL	175		200	200
1239373801	MAINTENANCE - RUNWAY & FIELD		50		
1239373802	MAINTENANCE - SNOW REMOVAL	583	1,000	700	700
1239373901	MAINTENANCE - EQUIPMENT	444			
1239373902	MAINTENANCE - NAVIGATIONAL AIDS	736	100	750	750
1239374400	MAINTENANCE - RADIO EQUIPMENT	32	50	50	50
1239379200	PROPERTY AQUISITIONS	8,994-			625,000

In 1984, the amount of \$39,248 was encumbered against account number 123937-9200

EXPENDITURE TOTALS	1,928-	5,450	6,840	631,840
EXPENDITURE FORWARD	50,838	38,000	42,757	667,757

## REVENUE

1439370330	MTC SUBSIDY AIRPORT RUNWAY & FIELD	24,640-	12,500-	12,500-	480,000-
1439370571	FARM LAND RENTAL	20,075-	24,000-	21,000-	21,000-
1439370572	TIE DOWN RENTAL	2,785-	2,000-	2,400-	2,400-
1439370573	FUEL RECOVERABLE	4,838-	3,000-	4,300-	4,300-

REVENUE TOTALS	52,338-	41,500-	40,200-	507,700-
REVENUE FORWARD	61,048-	48,500-	48,531-	516,031-

NET REQUIREMENT	54,266-	36,050-	33,360-	124,140
NET FORWARD	10,210-	10,500-	5,774-	151,726

39-0002-R



FUNCTION	Transportation Services
PROGRAM	Street Widening
ACTIVITY	Roads Needs, Intersection Improvements

DEPARTMENT	Engineering
ACCOUNT NO.	123982

CITY OF CHATHAM
CURRENT BUDGET
1985

123982 Road Needs Study:

To provide funds for a major update of the road needs study. A major update of the study is required by the M.T.C. every 5 years and 50% M.T.C. subsidy is allowed on the total cost. If the study is done with City staff there is no subsidy.

McNaughton & Sandys Intersection:

To provide funds for the construction of left turn lanes for westbound and eastbound traffic on McNaughton Avenue at Sandys Street. This construction will be of a temporary type to last until funds are approved for the reconstruction of McNaughton Avenue West from Sandys Street to St. Clair Street, under the connecting link portion of the M.T.C. subsidy allocation at which time the intersection will be upgraded to proper design and construction standards.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: TRANSPORTATION SERVICES SUBSIDIZABLE

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROPRIATION  
REQUESTEDAPPROVED  
BY COUNCIL

## ACTIVITY: ROADS

1239823401 ROADS NEEDS STUDY  
1239823402 MCNAUGHTON & SANDY'S INTERSECTION

12,000 12,000  
15,000 15,000

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

50,838 38,000 27,000 27,000  
69,757 694,757

## REVENUE

1439820330 MTC SUBSIDY-ROADS

14,445- 14,445-

REVENUE TOTALS  
REVENUE FORWARD

61,048- 48,500- 14,445- 14,445-  
62,976- 530,476-

NET REQUIREMENT  
NET FORWARD

10,210- 10,500- 12,555 12,555  
6,781 164,281  
39-0003-R



FUNCTION: TRANSPORTATION SERVICES NON-SUBSIDIZABLE

CITY OF CHATHAM

CURRENT BUDGET

			1982 SPENT	1983 SPENT	1984 SPENT	1984 APPROPRIATED	1985 APPROPRIATION REQUESTED	1985 APPROVED BY COUNCIL
1241	SIDEWALKS AND SUBURBAN RO	EX			90,772	94,892	148,250	136,250
1441		RV						
		NR			90,772	94,892	148,250	136,250
1242	BARRICADES	EX			3,087	2,000	3,200	2,200
1442		RV			1,048-			
		NR			2,039	2,000	3,200	2,200
1243	SNOW REMOVAL (NON-SUB)	EX			21,611	18,933	29,450	19,350
1443		RV						
		NR			21,611	18,933	29,450	19,350
1244	VEHICLE MAINTENANCE	EX			25,136	12,480-	29,385	20,615-
1444		RV						
		NR			25,136	12,480-	29,385	20,615-
1245	TRAFFIC (NON-SUB)	EX			25,621	28,150	27,625	27,625
1445		RV			2,774-	-		2,500-
		NR			22,847	28,150	27,625	25,125
1249	GENERAL AND ADMINISTRATIVE	EX			2,575,327	2,432,443	2,741,007	2,716,372
1449		RV			210,673-	141,960-	65,000-	115,000-
		NR			2,364,654	2,290,483	2,676,007	2,601,372
		**EX			2,741,554	2,563,938	2,978,917	2,881,182
		**RV			214,495-	141,960-	65,000-	117,500-
		**NR			2,527,059	2,421,978	2,913,917	2,763,682



## FUNCTION

Transportation Services  
Non-Subsidizable

## PROGRAM

City Engineer

## ACTIVITY

Suburban Roads  
and Sidewalk Repair

## DEPARTMENT

Engineering

## ACCOUNT NO.

124132

## CITY OF CHATHAM

## CURRENT BUDGET

1985

124132 - Suburban Roads:

To provide the Suburban Roads Commission with the City of Chatham's share of maintenance and reconstruction money on suburban roads adjoining the City limits based on Part 8 of the Public Transportation and Highway Improvement Act.

124135 - Sidewalk Repair and Replacement:

To provide for the replacement, repair and temporary repair of badly cracked, heaved and/or deteriorated sidewalks.

In 1984 only small sections were repaired under this activity and larger sections were replaced under the provisions of the Local Improvement Act. However, in 1985 badly damaged sidewalk, regardless of length, will be replaced or repaired out of current funds per Council's revised policy.

\$ 50,000

This account will also provide funds for the construction of a new sidewalk on Phillip Street, from the westerly limit to Robertson Avenue. This walk abuts the City park and will alleviate pedestrians walking on the street. A number of complaints about concern for pedestrian safety have been received.

\$ 12,000 - 0

DELETE

## STAFF COMPLEMENT

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

1982

1983

1984

1985

.22

.2



FUNCTION: TRANSPORTATION SERVICES NON-SUBSIDIZABLE

CITY OF CHATHAM 137

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N  
REQUESTED

APPROVED  
BY COUNCIL

ACTIVITY: SUBURBAN ROADS  
1241325400 SUBURBAN ROAD COMMISSION 76,000 76,000 77,250 77,250

ACTIVITY: SIDEWALK REPAIR  
1241350101 WAGES AND SALARIES - UNION 4,345 3,700 4,500 4,500  
1241350300 OVERTIME 45 3,700 4,500 4,500  
1241353300 MATERIALS 1,543 1,492 1,500 1,500  
1241353401 CONTRACTS 6,354 10,330 50,000 50,000  
1241353402 CONTRACTS 12,000  
1241353500 EQUIPMENT RENTAL 369 370  
1241353600 CITY EQUIPMENT RENTAL 2,116 3,000 3,000 3,000

EXPENDITURE TOTALS 90,772 94,892 148,250 136,250  
EXPENDITURE FORWARD 90,772 94,892 148,250 136,250

NET REQUIREMENT  
NET FORWARD

90,772 94,892 148,250 136,250  
90,772 94,892 148,250 136,250

41-0001-R



**FUNCTION** Transportation Services  
Non-Subsidizable

**PROGRAM** Roadways

**ACTIVITY** Barricades

**DEPARTMENT** Engineering

**ACCOUNT NO.**

124215

**CITY OF CHATHAM**

**CURRENT BUDGET**

1985

**REVISED**

124215 Barricade Maintenance/Construction:

Cleaning, painting, construction and maintenance of flashers and barricades. To include the setting up and removal of.

**STAFF COMPLEMENT**

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS			.03	.04
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: TRANSPORTATION SERVICES NON-SUBSIDIZABLE

139  
CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTED

APPROVED  
BY COUNCIL

ACTIVITY: BARRICADE MAINTENANCE/CONSTRUCTION

1242150101	WAGES AND SALARIES - UNION	594	400	800	800
1242150300	OVERTIME	1,718	1,100	1,500	500
1242153300	MATERIALS	576	300	700	700
1242153600	CITY EQUIPMENT RENTAL	199	200	200	200

EXPENDITURE TOTALS	3,087	2,000	3,200	2,200
EXPENDITURE FORWARD	3,087	2,000	3,200	2,200

REVENUE

1442150599	BARRICADE MAINT. AND CONSTR. RECOVERABLE	102-
1442470599	ENGINEERING REVENUE	946-

REVENUE TOTALS	1,048-
REVENUE FORWARD	1,048-

NET REQUIREMENT	2,039	2,000	3,200	2,200
NET FORWARD	2,039	2,000	3,200	2,200

42-0001-R



FUNCTION Transportation Services  
Non-Subsidizable

PROGRAM Sidewalks

ACTIVITY Winter Control

DEPARTMENT Engineering

ACCOUNT NO. 124315-  
124324

CITY OF CHATHAM

CURRENT BUDGET

1985

124315 Sidewalk Clearing - Non-Subsidizable:

The removal of snow by hand or by mechanical means from sidewalks and walkways in the City. To help in the clearing of snow from Downtown sidewalks, it is recommended that a blade be purchased for the new John Deere tractor - \$1,200.

124322 Snow Removal Parking Lots - Non-Subsidizable:

City equipment and labour used to remove snow and ice from municipal parking lots.

124324 Salt Boxes - Non-Subsidizable:

To include construction, painting, maintaining and filling salt boxes. Also to include placement at appropriate locations.

STAFF COMPLEMENT

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS			.59	.7
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: TRANSPORTATION SERVICES NON-SUBSIDIZABLE

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTEDAPPROVED  
BY COUNCIL

## ACTIVITY: SIDEWALK CLEARING - NON SUBSIDIZABLE

1243150101	WAGES AND SALARIES - UNION	8,033	7,000	10,000	10,000
1243150300	OVERTIME	192		200	200
1243153300	MATERIALS	816	648	800	800
1243153600	CITY EQUIPMENT RENTAL	4,694	4,500	5,000	5,000
1243154600	NEW EQUIPMENT			1,200	1,200

## ACTIVITY: SNOW REMOVAL PARKING LOTS - NON SUBSIDIZABLE

1243220101	WAGES AND SALARIES - UNION	2,556	2,000	4,000	
1243220300	OVERTIME	10		1,000	
1243223500	EQUIPMENT RENTAL	1,577	1,750	100	
1243223600	CITY EQUIPMENT RENTAL	1,906	2,000	5,000	

## ACTIVITY: SALT BOXES - NON SUBSIDIZABLE

1243240101	WAGES AND SALARIES - UNION	1,251	750	1,500	1,500
1243243300	MATERIALS	409	135	500	500
1243243600	CITY EQUIPMENT RENTAL	167	150	150	150

EXPENDITURE TOTALS

21,611 18,933 29,450 19,350

EXPENDITURE FORWARD

21,611 18,933 29,450 19,350

NET REQUIREMENT

21,611 18,933 29,450 19,350

NET FORWARD

21,611 18,933 29,450 19,350

43-0001-R



FUNCTION Transportation Services

PROGRAM Vehicles

ACTIVITY Maintenance Repairs

DEPARTMENT Engineering

ACCOUNT NO.

124450

CITY OF CHATHAM

CURRENT BUDGET

1985

124450 Vehicle Maintenance:

Provides for all labour, parts, oil, gas, insurance, license and equipment reserve for all Engineering Department vehicles. An increase of 5% has been allowed for the equipment reserve.

## STAFF COMPLEMENT

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

1982

1983

1984

1985

3.58

3.5



FUNCTION: TRANSPORTATION SERVICES NON-SUBSIDIZABLE

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE		1984		1985	
		SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
ACTIVITY:	P.W.D. VEHICLE MAINTENANCE				
1244500101	WAGES AND SALARIES - UNION	71,563	68,760	73,000	73,000
1244500202	PART-TIME NON-UNION	12			
1244500300	OVERTIME	655			
1244501303	VEHICLES INSURANCE	758	800		
1244503300	MATERIAL	3,253		800	800
1244503600	EQUIPMENT	2,601		1,000	1,000
1244503900	EQUIPMENT	185	186	200	200
1244503939	HAND TOOL MAINTENANCE	2	3	50	50
1244504001	INTERNATIONAL FLUSHER	4,429	3,500	5,500	5,500
1244504002	DODGE CHARGER 4 WHEEL DRIVE	2,306	1,390	2,000	2,000
1244504003	INTERNATIONAL DUMP TRUCK	1,566	800	700	700
1244504004	GMC VAN	1,870	1,390	2,000	2,000
1244504005	INTERNATIONAL DUMP TRUCK	2,755	3,000	4,400	4,400
1244504006	DODGE DUMP TRUCK	2,484	3,000	3,400	3,400
1244504008	INTERNATIONAL DUMP TRUCK	5,776	4,000	5,500	5,500
1244504009	FORD LOADER	1,500	1,800	1,500	1,500
1244504010	DODGE DUMP	2,913	2,575	3,500	3,500
1244504011	INTERNATIONAL STAKE AERIAL BUCKET	4,168	4,000	5,100	5,100
1244504012	FORD CAR	2,931	1,200	3,700	3,700
1244504014	GMC CREW CAB PICKUP	1,856	332	2,600	2,600
1244504015	DODGE 3/4 TON PICKUP	3,619	2,500	4,000	4,000
1244504016	INTERNATIONAL DUMP TRUCK	3,518	2,500	4,800	4,800
1244504017	DODGE DUMP TRUCK (HIAB LOADER)	2,997	2,500	3,500	3,500
1244504018	INTERNATIONAL DUMP TRUCK	3,831	3,000	5,400	5,400
1244504019	FORD CAR	2,724	1,200	3,700	3,700
1244504020	GMC PICKUP	1,685	332	2,600	2,600
1244504024	INTERNATIONAL DUMP TRUCK	4,246	3,500	5,500	5,500
1244504025	GMC PICKUP	1,702	1,465	1,400	1,400
1244504026	INTERNATIONAL VACALL	9,791	13,500	6,000	6,000
	EXPENDITURE TOTALS	147,696	127,233	151,850	151,850
	EXPENDITURE FORWARD	147,696	127,233	151,850	151,850

NET REQUIREMENT

147,696

127,233

151,850

151,850

NET FORWARD

147,696

127,233

151,850

151,850

44-0001-R



FUNCTION: TRANSPORTATION SERVICES NON-SUBSIDIZABLE

BUD. RESP: CITY ENGINEER

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTEDAPPROVED  
BY COUNCIL

## ACTIVITY: P.W.D. VEHICLE MAINTENANCE

1244504027	DODGE SURVEY VAN	1,566	1,390	2,000	2,000
1244504028	FORD CAR	1,968	1,200	3,100	3,100
1244504029	DODGE 3/4 TON PICKUP	4,732	2,500	2,500	2,500
1244504030	INTERNATIONAL VAC U SWEEP	15,026	9,000	11,000	11,000
1244504031	INTERNATIONAL VAC U SWEEP	9,250	9,000	8,000	8,000
1244504032	CASE BACK HOE	5,685	4,465	1,500	1,500
1244504033	FORD LOADER	4,883	6,000	1,500	1,500
1244504034	COMPRESSOR (INGERSOLL RAND)	555	66	3,400	3,400
1244504035	FORD BACKHOE	3,664	4,795	5,000	5,000
1244504036	KUBOTA MOWER	2,176	3,834	1,900	1,900
1244504037	ZETOR TRACTOR	1,077	691	1,500	1,500
1244504038	INTERNATIONAL DUMP	11,257	8,000	8,000	8,000
1244504039	HAND EQUIPMENT	13,638	12,185	10,500	10,500
1244504040	CHEVROLET VAN	2,338	1,390	2,000	2,000
1244504041	INTERNATIONAL DUMP	4,350	833	5,000	5,000
1244504042	GMC UTILITY TRUCK	2,075	393	2,900	2,900
1244504043	DODGE SEWER FLUSHER	6,426	1,227	4,400	4,400
1244504045	PLYMOUTH CAR	2,195	1,390	2,000	2,000
1244504046	CITY TRUCK	3,508	1,200	3,400	3,400
1244504047	KUBOTA MOWER	1,529	1,480	2,200	2,200
1244504049	DODGE 3/4 TON PICKUP	2,150	2,200	2,000	2,000
1244504050	GMC AERIAL BUCKET	1,860	2,000	2,400	2,400
1244504051	DODGE 1/2 TON PICKUP	2,554	1,200	3,400	3,400
1244504052	GMC 1/2 TON PICKUP	1,901	2,200	2,000	2,000
1244504053	DODGE DUMP TRUCK	2,178	2,200	2,000	2,000
1244504054	GMC DUMP TRUCK	2,488	2,200	2,000	2,000
1244504060	STUMPER (VERMEER)	3,945	1,200	3,250	3,250
1244504061	ASPLUNDH CHIPPER	504	750	1,000	1,000

EXPENDITURE TOTALS

115,478

84,989

99,850

99,850

EXPENDITURE FORWARD

263,174

212,222

251,700

251,700

NET REQUIREMENT

115,478

84,989

99,850

99,850

NET FORWARD

263,174

212,222

251,700

251,700



FUNCTION: TRANSPORTATION SERVICES NON-SUBSIDIZABLE

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N  
REQUESTEDAPPROVED  
BY COUNCIL

## ACTIVITY: P.W.D. VEHICLE MAINTENANCE

1244504062	ASPLUNDH CHIPPER	862	750	1,000	1,000
1244504063	JOHN BEAN TREE SPRAYER	226	500	900	900
1244504064	PUMP (6" RUPP)	170	65	700	700
1244504065	FLEXIBLE SEWER BUCKETS	789	65	300	300
1244504066	RODDER	6	2	500	500
1244504067	VIBRO PAC ASPHALT ROLLER	1,026	900	700	700
1244504068	PB LOADER	239	300	1,000	1,000
1244504069	FORD LAWN TRACTOR	329	441	600	600
1244504070	KUBOTA TRACTOR	1,130	1,465	1,500	1,500
1244504071	JOHN DEERE LAWN TRACTOR	521	300	200	200
1244504072	JOHN DEERE DIESEL LAWN TRACTOR	616	800	600	600
1244504077	VEHICLE MTCE.-1985 DODGE	19		2,000	2,000
1244504080	#5 SALTER			1,400	1,400
1244504081	#6 SALTER			1,400	1,400
1244504082	#18 SALTER			1,500	1,500
1244504083	#24 FLOW			600	600
1244504085	#36 V-FLOW			200	200
1244504600	NEW EQUIPMENT	4,050	5,780		
1244508000	EQUIPMENT RESERVE-ROADS	202,570	202,570	212,700	162,700
1244509999	EQUIPMENT	450,591-	438,640-	450,115-	450,115-

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

238,038-	224,702-	222,315-	272,315-
25,136	12,480-	29,385	20,615-

NET REQUIREMENT  
NET FORWARD

238,038-	224,702-	222,315-	272,315-
25,136	12,480-	29,385	20,615-

44-0003-R



FUNCTION Transportation Services  
Non-Subsidizable

PROGRAM Traffic

ACTIVITY Signs

DEPARTMENT Engineering

ACCOUNT NO.

124525-  
124557

CITY OF CHATHAM

CURRENT BUDGET

1985

124525 Non-Subsidizable Sign Manufacture:

To include Street Name Signs.

124535 Non-Subsidizable Sign Installation and Maintenance:

Street name signs which are not subsidizable by the M.T.C.

124557 Other Traffic Maintenance:

Traffic maintenance not otherwise listed.

STAFF COMPLEMENT

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

1982

1983

1984

1985

.97

1.0



FUNCTION: TRANSPORTATION SERVICES NON-SUBSIDIZABLE

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N  
REQUESTEDAPPROVED  
BY COUNCIL

## ACTIVITY: NON-SUBSIDIZABLE SIGN MANUFACTURE

1245250101	WAGES AND SALARIES - UNION	287	400	300	300
1245253300	MATERIALS	698		700	700
1245253600	CITY EQUIPMENT RENTAL	19		25	25

## ACTIVITY: NON-SUBSIDIZABLE SIGNS INSTALLATION &amp; MAINT.

1245350101	WAGES AND SALARIES - UNION	8,489	9,750	9,000	9,000
1245350300	OVERTIME	36			
1245353300	MATERIALS	1,770	1,700	2,000	2,000
1245353500	EQUIPMENT RENTAL	234	150	250	250
1245353600	CITY EQUIPMENT RENTAL	2,167	2,200	2,100	2,100

## ACTIVITY: OTHER TRAFFIC MAINTENANCE

1245570101	WAGES AND SALARIES - UNION	10,657	12,650	12,000	12,000
1245570202	PART-TIME - NON UNION	56-			
1245570300	OVERTIME	104		100	100
1245573300	MATERIALS	325	500	400	400
1245573600	CITY EQUIPMENT RENTAL	769	800	750	750
1245579500	UNALLOCATED WAGES	122			

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

25,621	28,150	27,625	27,625
25,621	28,150	27,625	27,625

## REVENUE

1445250599	SIGN MANUFACTURE RECOVERABLE	2,231-		2,500-
1445570599	OTHER TRAFFIC MAINT. RECOVERABLE	543-		

REVENUE TOTALS  
REVENUE FORWARD

2,774-		2,500-
2,774-		2,500-

NET REQUIREMENT  
NET FORWARD

22,847	28,150	27,625	25,125
22,847	28,150	27,625	25,125

45-0001-R



<b>FUNCTION</b> Transportation Services	<b>DEPARTMENT</b> Engineering	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b> Non-Subsidizable	<b>ACCOUNT NO.</b>	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b> Lost Time	124910- 124919	1985

These activities are regular benefits that cover the 47 Union Employees of the Public Works Department.

124910 Stand-By:

Includes payment for 18 hours each week of the year for a call-out employee on duty (according to Union Contract).

124912 Statutory Holiday Pay:

124913 Sick Pay:

124914 Authorized Union Business:

124915 Compassionate Leave:

124916 Long Service Pay:

124917 Vacation:

124918 Workmen's Compensation:

In 1984 no money is shown spent or requested but, after further review in detail, we will show actual costs in 1985 and therefore will require a requested amount.

124919 Unclassified Lost Time:

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS			10.48	10.5



FUNCTION:	TRANSPORTATION SERVICES NON-SUBSIDIZABLE	149	CITY OF CHATHAM
BUD. RESP:	CITY ENGINEER		CURRENT BUDGET

EXPENDITURE		1984	1985		
		SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
ACTIVITY:	STAND-BY				
1249100101	WAGES AND SALARIES - UNION	9,335	9,500	10,000	10,000
ACTIVITY:	STATUTORY HOLIDAY PAY				
1249120101	WAGES AND SALARIES - UNION	45,266	46,000	49,000	49,000
1249120202	PART-TIME - NON UNION	162			
ACTIVITY:	SICK PAY				
1249130101	WAGES AND SALARIES - UNION	60,917	58,000	64,000	64,000
ACTIVITY:	AUTHORIZED UNION BUSINESS				
1249140101	WAGES AND SALARIES - UNION	2,699	3,800	3,000	3,000
1249140300	OVERTIME	7			
ACTIVITY:	COMPASSIONATE LEAVE				
1249150101	WAGES AND SALARIES - UNION	1,686	1,749	2,000	2,000
ACTIVITY:	LONG SERVICE PAY				
1249160101	WAGES AND SALARIES - UNION	735-			
1249160400	RETIREMENT SEP. & SERVICE PAY EXPENSE	12,650	11,000	12,500	12,500
ACTIVITY:	VACATION PAY				
1249170101	WAGES AND SALARIES - UNION	77,066	75,550	80,000	80,000
ACTIVITY:	WORKMEN'S COMPENSATION				
1249180101	WAGES AND SALARIES - UNION			2,000	2,000
ACTIVITY:	UNCLASSIFIED LOST TIME				
1249190101	WAGES AND SALARIES - UNION	120			
EXPENDITURE TOTALS		209,173	205,599	222,500	222,500
EXPENDITURE FORWARD		209,173	205,599	222,500	222,500

	1981	1982	1983	1984	1985
NET REQUIREMENT	209,173	205,599	222,500	222,500	
NET FORWARD	209,173	205,599	222,500	222,500	

49-0001-R



<b>FUNCTION</b>	Transportation Services	<b>DEPARTMENT</b>	Engineering	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	Non-Subsidizable	<b>ACCOUNT NO.</b>		<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	Building and Ground Maintenance		124930 124931	1985

124930 Building and Ground Maintenance:

Public Works building and property.

The Works Department large back doors were obtained from the old firehall and are in need of replacement. Consideration should be made for one replacement a year at \$3,000 per door.

- \$ 3,000 - 3,000

The vehicle steam washer needs replacing.

- \$ 6,000 - 0

A computer terminal would require less wasted time running back and forth to the Civic Centre and provide instant access to accounts.

- \$ 9,000 - 0

New electrical panel boxes are required to handle the current power load.

- \$ 800 - 800

Safety pins are needed to continue our safety program which was started between the Union and Management in 1984.

- \$ 400 - 400

A portable generator is required at the Sign Shop to cut down on travel time for outside repairs.

- \$ 2,500 - 0

The airless paint machine engine seized up and the remainder of the unit has been replaced with homemade parts. This unit has to be replaced.

- \$ 5,500 - 0

The Timekeeper's office, when constructed, was kept to a minimum size because of the large front door but, now that the door has been removed, we should extend the office to make room for the Computer terminal.

- \$ 2,000 - 0

124931 Shop Mechanics and Stockman:

To include general labour of mechanics and stockman.

A new floor stand grinder is needed since the old one cannot be repaired.

- \$ 1,100

**STAFF COMPLEMENT**

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS			1.87	1.9
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: TRANSPORTATION SERVICES NON-SUBSIDIZABLE

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE	1984		1985	
	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL

## ACTIVITY: BUILDING &amp; GROUND MAINTENANCE

1249300101	WAGES AND SALARIES - UNION	6,057	7,045	6,500	6,500
1249300300	OVERTIME	241			
1249301302	INSURANCE-NON OWNED AUTO			133	133
1249301305	FIDELITY BOND-PRIMARY			90	90
1249301306	FIDELITY BOND INS.-EXCESS			41	41
1249301307	MUNICIPAL LIABILITY INSURANCE			27,811	27,811
1249301310	PROPERTY INSURANCE	3,862	4,322	3,844	3,844
1249301316	FIRE AND BOILER	78	78	83	83
1249302201	HEAT	8,167	10,220	7,200	7,200
1249302202	LIGHT	3,088	2,940	2,680	2,680
1249302203	WATER	829	840	650	650
1249302400	JANITORIAL SUPPLIES	1,376	1,500	1,500	1,500
1249303300	MATERIALS	15,091	10,100	32,200	4,200
1249303400	CONTRACTS	10,733	55		
1249303500	EQUIPMENT RENTAL	1,750	1,700	1,000	1,000
1249303600	EQUIPMENT	1,878		1,000	1,000
1249303822	PWD. BLDG. INSULATION	6,864			

## ACTIVITY: SHOP MECHANICS &amp; STOCKMAN

1249310101	SALARIES AND WAGES	29,510	29,000	31,500	31,500
1249310300	OVERTIME	1,171	2,000	1,000	1,000
1249313300	MATERIALS	4,068	1,600	4,000	4,000
1249313600	CITY EQUIPMENT RENTAL	524	600	600	600
1249314700	SHOP TOOLS	3,874	3,000	4,000	4,000

In 1984, the amount of \$2,019 was encumbered against account number 124930-3400 -

EXPENDITURE TOTALS	99,161	75,000	125,832	97,832
EXPENDITURE FORWARD	308,334	280,599	348,332	320,332

## REVENUE

1449300300	ENERGY GRANT	4,260-
------------	--------------	--------

REVENUE TOTALS	4,260-
REVENUE FORWARD	4,260-

NET REQUIREMENT	99,161	70,740	125,832	97,832
NET FORWARD	308,334	276,339	348,332	320,332



<b>FUNCTION</b>	Transportation Services	<b>DEPARTMENT</b>	Engineering	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	Non-Subsidizable	<b>ACCOUNT NO.</b>		<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	Building and Ground Maintenance		124939	1985

124939 Disposal of Debris:

To Municipal Dump, Tree limbs at VanAllen, sweeper debris to City Yard and fill to Colborne Street Yard.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: TRANSPORTATION SERVICES NON-SUBSIDIZABLE

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

ACTIVITY: SHOP MECHANICS &amp; STOCKMAN

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTEDAPPROVED  
BY COUNCIL

1249390101	WAGES AND SALARIES - UNION	1,849	1,589	1,500	1,500
1249390300	OVERTIME	11	11		
1249393600	CITY EQUIPMENT RENTAL	975	1,000	1,000	1,000

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

2,835	2,600	2,500	2,500
311,169	283,199	350,832	331,832

NET REQUIREMENT  
NET FORWARD

2,835	2,600	2,500	2,500
311,169	278,939	350,832	331,832

49-0012-R



FUNCTION Transportation Services  
 PROGRAM Non-Subsidizable  
 ACTIVITY General Administration

DEPARTMENT Engineering  
 ACCOUNT NO.  
 124981

CITY OF CHATHAM  
 CURRENT BUDGET  
 1985

124981 - General Administration - Salaries and Wages:

A 5% increase in salaries has been taken into consideration for budget preparation. In addition, realizing that several long overdue reclassifications are needed to equate job classification with work performance by the employees considered, an allowance of \$9,200 has been included. Until 1985 the Community Development Coordinator has been reimbursed out of O.N.I.P. Management fees. Since the City's 1985 O.N.I.P. program has been turned down by the Province, his salary of \$29,000 has been included. He is on a three year contract to the City of Chatham.

The Roads Foreman has been performing the duties of an Assistant Superintendent who retired in 1982 and has not been replaced. We are recommending that the position of Roads Foreman be eliminated, and the position of Assistant Superintendent be filled, at a net cost of \$3,500, which is included in this budget.

The decrease in projected revenue is caused by the deletion of the O.N.I.P. engineering fees revenue, as well as Local Improvement Sidewalk Engineer's fees.

**STAFF COMPLEMENT**

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)	17.0	16.0	17.0	18.0
UNSCHEDULED SALARIED POSITIONS	1.54	2.0	2.2	2.2
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS	18.54	18.0	19.2	20.2



FUNCTION: TRANSPORTATION SERVICES NON-SUBSIDIZABLE

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE	1984		1985	
	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL

ACTIVITY: GENERAL AND ADMIN. - SALARIES AND WAGES

1249810101	WAGES AND SALARIES - UNION	11,305		28,200	28,200
1249810102	FULLTIME NON-UNION	536,589	530,000	594,300	607,490
1249810202	PART-TIME NON-UNION	73,565	55,000	39,400	39,400
1249810300	OVERTIME	29,206	15,000	31,500	31,500
1249810400	RETIREMENT PENSION AND SERVICE PAY	1,191	935	1,300	1,300
1249810501	PENSIONS CPP	22,782	20,930	8,400	8,400
1249810502	PENSIONS OMERS	79,886	69,930	35,800	35,800
1249810503	OMERS-LUMP SUM	24,140	24,140	24,140	24,140
1249810600	MEDICALS	123,763	120,860	50,200	50,200
1249810700	UNEMPLOYMENT INSURANCE	42,981	37,160	16,110	16,110
1249810800	WORKMENS COMPENSATION	38,327	26,900	13,500	13,500

EXPENDITURE TOTALS	983,735	900,855	842,850	856,040
EXPENDITURE FORWARD	1,294,904	1,184,054	1,193,682	1,178,872

## REVENUE

1449810330	MTC SUBSIDY-GEN.&ADMIN.-SALARIES&WAGES	9,419-	30,000-	10,000-	10,000-
1449810585	LOCAL IMPROVEMENT ENGINEERING FEES	143,672-		50,000-	100,000-
1449810599	REVENUE - FEES (ADMINISTRATIVE&INSPECTION)	57,582-	100,000-	5,000-	5,000-

REVENUE TOTALS	210,673-	130,000-	65,000-	115,000-
REVENUE FORWARD	210,673-	134,260-	65,000-	115,000-

NET REQUIREMENT	773,062	770,855	777,850	741,040
NET FORWARD	1,084,231	1,049,794	1,128,682	1,063,872



<b>FUNCTION</b>	Transportation Services	<b>DEPARTMENT</b>	Engineering	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	Non-Subsidizable	<b>ACCOUNT NO.</b>		<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	General Admin.- Other		124982	1985

124982 General Administration:

Clothing - It is part of the agreement with C.U.P.E. that certain articles of work wear clothing are to be provided. This account covers this expenditure for Works, Traffic employees. Also included is an amount for parka purchase for supervisory employees involved in winter control.

Car Allowance payments for the use of private vehicles on City business.

M.T.C. Training - hotel accommodation and meal expenses for City Inspectors attending advanced technical training courses in asphalt, concrete and soils sponsored by the M.T.C. The courses are free and the expenses are 50% subsidizable by the M.T.C.

Travel and Training - the City Engineer or Assistant City Engineer will attend the following:

Municipal Engineers Association Annual Meeting (2 days)	\$ 500 - 0
Municipal Engineers Association Workshop (3 days)	600
Pavement Management Workshop (3 days)	500
Roads and Transportation Association of Canada (4 days)	800

The Public Works Superintendent or Assistant Works Superintendent will attend the following:

Ontario Good Roads Association Seminar	\$ 500
OGRA Street Maintenance Seminar	500

The Traffic Co-ordinator to attend the following:

Ontario Traffic Training Course (3 weeks)	\$ 1,200
Ontario Traffic Conference Parking Workshop	300

Legal Fees - miscellaneous engineering and legal fees incurred by the Engineering Department.

Telephone - telephone charges for the Public Works garage on Park Avenue.

Speciality Supplies - the purchase of blueprint paper used for construction tender drawings, Council presentations, sewer system records and various records and prints required by utility companies, consultants, developers, etc.

Memberships and Subscriptions - various membership fees and subscriptions to municipal engineering, maintenance and traffic associations and manuals necessary to keep the City abreast of current engineering techniques and development. Includes an allowance for membership in the O.G.R.A. (\$150)

Health Supplies - for the purchase of health and hygiene supplies for the Public Works Garage.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: TRANSPORTATION SERVICES NON-SUBSIDIZABLE

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE	1984		1985	
	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL

## ACTIVITY: GENERAL AND ADMIN - OTHER

1249820900	CLOTHING LAUNDRY AND PERSONAL EQUIPMENT	9,200	7,225	9,500	9,500
1249821000	CAR ALLOWANCE	965	250	2,500	2,500
1249821100	TRAVEL AND TRAINING - MTC	2,754	2,400	2,000	2,000
1249821101	TRAVEL AND TRAINING - GENERAL	3,358	3,800	5,000	3,000
1249821200	LEGAL FEES	2,640	4,000	4,000	4,000
1249821400	TELEPHONE SERVICE	2,807	3,300	3,000	3,000
1249821600	ENGINEERING SPECIALTY SUPPLIES	1,530	1,800	1,800	1,800
1249823000	MEMBERSHIPS AND SUBSCRIPTIONS	1,591	625	1,700	1,700
1249823200	HEALTH SUPPLIES	123		130	130

EXPENDITURE TOTALS	24,968	23,400	29,630	27,630
EXPENDITURE FORWARD	1,319,872	1,207,454	1,223,312	1,206,502

## REVENUE

1449820330 MTC SUBSIDY-TRAVEL AND TRAINING 2,200-

REVENUE TOTALS	2,200-
REVENUE FORWARD	210,673-

NET REQUIREMENT	24,968	21,200	29,630	27,630
NET FORWARD	1,109,199	1,070,994	1,158,312	1,091,502



<b>FUNCTION</b>	Transportation Services	<b>DEPARTMENT</b>	Engineering	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	Non-Subsidizable	<b>ACCOUNT NO.</b>		<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	General Admin.- Other		124982 cont.	1985

124982 General Administration: (cont.)

Materials - for the purchase of survey, inspection and drafting materials necessary to the performance of the everyday duties of the Engineering Department staff (e.g. survey stakes, measuring tapes, hard hats and safety boots, concrete test moulds, asphalt testing chemicals, drawing ink, drafting pen points, film purchase and processing, etc.).

Equipment Maintenance - the annual maintenance requirements of survey instruments, testing equipment, blueprint machine, etc.

Office Equipment Maintenance - maintenance contract requirements for the office copier, computer and display writer, typewriters, etc.

Radio Equipment Maintenance - the repair and maintenance of the two-way radio system (including mobile units) for the Engineering, Public Works and Traffic Departments.

New Equipment - to provide funds for the purchase of the following items:

Line Locator - The City is responsible for locating traffic signal ducts prior to and during construction and an instrument similar to that used by gas and telephone companies is required to accurately determine locations.

\$ 2,500 - 0

Traffic Counter - The City is required, by the M.T.C., to undertake a major road needs study update in 1985 and as a result all major road sections require traffic counts. The present counters are old and inconsistent and their data is not reliable. The replacements will be computer based, eliminating the need for manual analysis and are also able to identify speed and vehicle class.

\$13,000 - 0

Mobile Radios - Four old units that are obsolete and which frequently require repair should be replaced. In 1984 it was necessary to replace 2 units which were not budgeted for but completely failed during the year.

\$ 5,600

Weigh Scale - A metric scale is required to accurately complete testing procedures related to asphalt, concrete and gravel samples taken on various construction projects.

\$ 1,700 - 0

Aggregate Sieves - The wire mesh screens used to separate different sizes of stones during the testing of granular materials for City projects are quite worn, resulting in inaccurate test results and a new set of screens is required.

\$ 1,100

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: TRANSPORTATION SERVICES NON-SUBSIDIZABLE

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE	1984		1985	
	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL

ACTIVITY:	GENERAL AND ADMIN - OTHER				
1249823300	MATERIALS ENGINEERING	3,757	4,500	4,000	4,000
1249823600	CITY EQUIPMENT RENTAL	25			
1249823701	EQUIPMENT MAINTENANCE- ENG. SERVICES	1,090	600	700	700
1249823702	OFFICE EQUIPMENT MAINT. AND SUPPLIES	6,636	3,720	7,000	7,000
1249824400	MAINTENANCE OF RADIO EQUIPMENT	5,320	1,100	2,000	2,000
1249824600	NEW EQUIPMENT			23,900	6,700
<hr/>					
1249823100	WATER AND SEWERAGE DEPARTMENT	75			1,000
1249823200	PORT FINE-AND-COARSE	7,418			
1249823301	WATER SUPPLY-PORTLAND-CT	84			
1249823400	SEWERAGE	536			
1249823500	WATER SUPPLY-CT	100			
1249823600	WORMS & CATERPILLARS	25			
1249823700	VEHICLE MAINTENANCE	30			
<hr/>					
EXPENDITURE TOTALS		16,828	9,920	37,600	20,400
EXPENDITURE FORWARD		1,336,700	1,217,374	1,260,912	1,226,902

STAFF COMPLIMENT				ESTABLISHED PERSONNEL (SALARIED)		UNDESIGNED SALARIED POSITIONS		WAGE MAN YEARS		TOTAL FULL TIME EQUIVALENT POSITIONS	
1983	1984	1985	1986								
NET REQUIREMENT				16,828	9,920	37,600	20,400				
NET FORWARD				1,126,027	1,080,914	1,195,912	1,111,902				



FUNCTION Transportation Services

PROGRAM Non-Subsidizable

ACTIVITY Benefits

DEPARTMENT Engineering

ACCOUNT NO.

124983-  
124984

CITY OF CHATHAM

CURRENT BUDGET

1985

124983 Works Department (Benefits):

In 1984 and past years these benefits were budgeted for in Account #124981 (General Admin.) but the Public Works Department employees will now be budgeted for separately in this Account.

124993 Works Department (Pensioners):

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: TRANSPORTATION SERVICES NON-SUBSIDIZABLE

161  
CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE		1984		1985	
		SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
ACTIVITY:	WORKS DEPT.-BENEFITS				
1249830501	CPP			14,866	14,866
1249830502	OMERS			50,165	50,165
1249830600	MEDICAL			88,893	88,893
1249830700	UIC			27,963	27,963
1249830800	WORKMAN'S COMP.			25,120	25,120
ACTIVITY:	WORKS DEPARTMENT (PENSIONERS)				
1249930102	WAGES AND SALARIES (PENSIONER)	959		1,000	1,000
1249930202	PART TIME-NON UNION	7,418			
1249930501	WORKS DEPT.-PENSION-CPP	84			
1249930600	MEDICALS	558			
1249930700	WORKS DEPT.-UIC	157			
1249930800	WORKER'S COMPENSATION	22			
1249931303	VEHICLE INSURANCE	339			
EXPENDITURE TOTALS		9,493		208,007	208,007
EXPENDITURE FORWARD		1,346,193	1,217,374	1,468,919	1,434,909

NET REQUIREMENT  
NET FORWARD

9,493  
1,135,520

1,080,914

208,007  
1,403,919

208,007  
1,319,909

49-0007-R



FUNCTION: TRANSPORTATION SERVICES NON-SUBSIDIZABLE  
BUD. RESP: CITY ENGINEER  
ACTIVITY: TRANSPORTATION SERVICES

CITY OF CHATHAM  
CURRENT BUDGET

EXPENDITURE

1984

1985

SPENT      APPROP'D      APPROP'D      APPROVED  
REQUESTED BY COUNCIL

1249979100      TRANSPORTATION SERVICES CAPITAL EXPENDITURES      24,739

EXPENDITURE TOTALS	24,739			
EXPENDITURE FORWARD	1,370,932	1,217,374	1,468,919	1,443,909

1984	1985	1986	1987	STAFF COMMENT
				ESTABLISHED PERSONNEL (SALARIED)
				UNASSIGNED SALARIED POSITIONS
				BASE PAY RATES
				TOTAL FULL TIME EQUIVALENT POSITIONS

NET REQUIREMENT	24,739			
NET FORWARD	1,160,259	1,080,914	1,403,919	1,328,909

49-0017-R



FUNCTION TRANSPORTATION SERVICES  
PROGRAM STREET LIGHTING  
ACTIVITY PROVIDE STREET LIGHTS  
AND POWER

DEPARTMENT  
ACCOUNT NO. 124-998-3400

CITY OF CHATHAM  
CURRENT BUDGET

#### STATEMENT OF PURPOSE

To provide maintenance, power, and new street lights in order to adequately illuminate municipal streets.

#### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

##### Street Lighting

124-998-3400

The 1985 Street Lighting budget as submitted by the Chatham Hydro Electric System is as follows:

- (1) The Cost of Power  
The cost of power for street lighting for 1985 has increased by 6.2% and is estimated to be a \$ 206,500.
- (2) Operation and Maintenance  
The budgeted cost for 1984 was \$66,000. A budget of \$67,000. is recommended for 1985.
- (3) Replacement of Lights

##### (1) Incandescent Lights

In previous years approximately 125 street lights have been replaced and upgraded. There are 260 incandescent lights still in service and it is recommended that half be replaced in 1985. (Replace 50 of the 200 watt incandescent, and 80 of the 300 watt incandescent with 122, 100 watt high pressure sodium and 8, 150 watt high pressure sodium. The estimated cost would be  $130 \times \$375$ . per light = \$48,750.

The savings in power for 1985 by changing the incandescent to high pressure sodium lights, giving improved illumination, would be \$3,493. and this savings would increase each year with the increase in the cost of power.

##### (2) Riverview Drive

On September 5th, 1984, a recommendation was made concerning improved street lighting on Riverview Drive between Keil and Bloomfield. The removal of 1, 250 watt mercury vapour and the installation of 5, 250 watt high pressure sodium lights at a cost of \$375. per light is recommended. Total cost \$1,875.

##### (3) Improved Street Lighting on Wellington and Adelaide Streets Adjacent to the Judy LaMarsh Health and Welfare Canada - Regional Office

- (a) The Chatham Hydro will be removing their overhead pole line this year on Wellington Street between William and Adelaide Streets as this area will be served underground.

This will remove the 3, 400 watt mercury vapour lights on the wood poles and if street lighting compatible to the lighting on Wellington Street in the area of The Downtown Chatham Centre is to be installed with poles on both sides of the street, then it is recommended that 8, 150 watt high pressure sodium lights on aluminum poles with underground wiring be installed at an estimated cost of \$21,000.

#### STAFF COMPLEMENT

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION	TRANSPORTATION SERVICES	DEPARTMENT	CITY OF CHATHAM
PROGRAM	STREET LIGHTING	ACCOUNT NO. 124-998-3400	CURRENT BUDGET
ACTIVITY	PROVIDE STREET LIGHTS AND POWER		

# HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

## Street Lighting Cont'd

- (3) (b) On the wood poles on Adelaide Street between King Street and Wellington Street, the removal of 6 fluorescent lights and installation of 5,150 watt high pressure sodium lights on the existing poles is recommended. The cost of this would be \$375. per light, totalling \$1,875.

### (4) New Street Light Installations

In new subdivisions where contributed capital for street lighting has previously been received, it is recommended that provisions for the installation of 15, 100 watt high pressure sodium lights on aluminum poles with underground wiring be made.

The total cost of this at \$985. per light is \$ 14,025.

**REVISED**

Total 1985 Street Lighting Budget

\$361,025. + \$375 = \$361,400.

The Chatham Hydro Electric System cautions that this budget does not take in to consideration any street lighting changes or additions that might result from any street widening, intersection improvements, or other work that might be included in the City of Chatham's 1985 Budget, unless the work would be very minor in nature and could be covered under the operation and maintenance provision.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: TRANSPORTATION SERVICES NON-SUBSIDIZABLE CITY OF CHATHAM  
BUD. RESP: CITY ENGINEER CURRENT BUDGET

EXPENDITURE	1984	1985		
	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL

ACTIVITY: STREET LIGHTING				
1249983400 STREET LIGHTING - CHATHAM HYDRO	323,545	327,919	361,025	361,400
1249983500 EQUIPMENT RENTAL		6,300		

EXPENDITURE TOTALS	323,545	334,219	361,025	361,400
EXPENDITURE FORWARD	1,669,738	1,551,593	1,829,944	1,796,309

REVENUE

1449980300 ENERGY GRANT ON SERIES LIGHTS	5,500-
--	--------

REVENUE TOTALS	5,500-			
REVENUE FORWARD	210,673-	141,960-	65,000-	115,000-

NET REQUIREMENT	323,545	328,719	361,025	361,400
NET FORWARD	1,459,065	1,409,633	1,764,944	1,681,309



FUNCTION	Transportation Services	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Non-Subsidizable	ACCOUNT NO.		CURRENT BUDGET
ACTIVITY	Roadways and Sidewalks		124999	1985

124999 - Longterm Debenture Debt - Roadways and Sidewalks.

Includes principle and interest costs for all previously completed Capital and Local Improvement road and sidewalk projects.

REMOVED

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: TRANSPORTATION SERVICES NON-SUBSIDIZABLE

BUD. RESP: CITY ENGINEER

	CURRENT	BUDGET
1. Total	100	100
2. Total	100	100
3. Total	100	100
4. Total	100	100
5. Total	100	100
6. Total	100	100
7. Total	100	100
8. Total	100	100
9. Total	100	100
10. Total	100	100
11. Total	100	100
12. Total	100	100
13. Total	100	100
14. Total	100	100
15. Total	100	100
16. Total	100	100
17. Total	100	100
18. Total	100	100
19. Total	100	100
20. Total	100	100
21. Total	100	100
22. Total	100	100
23. Total	100	100
24. Total	100	100
25. Total	100	100
26. Total	100	100
27. Total	100	100
28. Total	100	100
29. Total	100	100
30. Total	100	100
31. Total	100	100
32. Total	100	100
33. Total	100	100
34. Total	100	100
35. Total	100	100
36. Total	100	100
37. Total	100	100
38. Total	100	100
39. Total	100	100
40. Total	100	100
41. Total	100	100
42. Total	100	100
43. Total	100	100
44. Total	100	100
45. Total	100	100
46. Total	100	100
47. Total	100	100
48. Total	100	100
49. Total	100	100
50. Total	100	100
51. Total	100	100
52. Total	100	100
53. Total	100	100
54. Total	100	100
55. Total	100	100
56. Total	100	100
57. Total	100	100
58. Total	100	100
59. Total	100	100
60. Total	100	100
61. Total	100	100
62. Total	100	100
63. Total	100	100
64. Total	100	100
65. Total	100	100
66. Total	100	100
67. Total	100	100
68. Total	100	100
69. Total	100	100
70. Total	100	100
71. Total	100	100
72. Total	100	100
73. Total	100	100
74. Total	100	100
75. Total	100	100
76. Total	100	100
77. Total	100	100
78. Total	100	100
79. Total	100	100
80. Total	100	100
81. Total	100	100
82. Total	100	100
83. Total	100	100
84. Total	100	100
85. Total	100	100
86. Total	100	100
87. Total	100	100
88. Total	100	100
89. Total	100	100
90. Total	100	100
91. Total	100	100
92. Total	100	100
93. Total	100	100
94. Total	100	100
95. Total	100	100
96. Total	100	100
97. Total	100	100
98. Total	100	100
99. Total	100	100
100. Total	100	100

[illegible]

NET REQUIREMENT	880,850	880,850	911,063	911,063
NET FORWARD	2,339,915	2,290,483	2,676,007	2,592,372

49-0009-R



FUNCTION: ENVIRONMENTAL SERVICES

CITY OF CHATHAM

CURRENT BUDGET

			1982 SPENT	1983 SPENT	1984 SPENT	1984 APPROP'D	1985 APPROP'D REQUESTED	1985 APPROVED BY COUNCIL
1251	SEWERS	EX			10,414	9,100	32,000	10,000
1451		RV			4,764-	3,542-	4,666-	4,666-
		NR			5,650	5,558	27,334	5,334
1252	SEWERS CONTINUED	EX			275,312	264,021	276,100	316,100
1452		RV			110,211-	133,599-	84,015-	104,015-
		NR			165,101	130,422	192,085	212,085
1253	WATER POLLUTION CONTROL P	EX			899,657	923,860	1,079,096	949,096
1453		RV			498,766-	441,930-	487,750-	487,750-
		NR			400,891	481,930	591,346	461,346
1257	ENVIROMENTAL SERVICES - U	EX			461,583	447,298	620,391	620,391
1457		RV						
		NR			461,583	447,298	620,391	620,391
1259	GENERAL AND ADMINISTRATIV	EX			1,996,607	1,839,814	1,827,286	1,987,286
1459		RV			265,227-	264,446-	261,308-	381,308-
		NR			1,731,380	1,575,368	1,565,978	1,605,978
		**EX			3,643,573	3,484,093	3,834,873	3,882,873
		**RV			878,968-	843,517-	837,739-	977,739-
		**NR			2,764,605	2,640,576	2,997,134	2,905,134



<b>FUNCTION</b> Environmental Services	<b>DEPARTMENT</b> Engineering	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b> Drainage	<b>ACCOUNT NO.</b>	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b> Municipal Drains and Culverts	125170 125195	1985

**REVISED**

125170 Municipal Drains:

Includes all general cleaning and maintenance to City drains - McFarlane, Sylvester, Mud Creek, etc.

125195 Culvert Repairs - Drains:

Replacement, realignment, installation or repair of all culverts within the drain.

The culvert at the Bearline and River Road needs extending so placement of concrete and fill can be placed to stop erosion of bank. - \$ 3,000

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS			.13	.1
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION:	ENVIRONMENTAL SERVICES	CITY OF CHATHAM			
BUD. RESP:	CITY ENGINEER	CURRENT BUDGET			
<hr/>					
EXPENDITURE		1984	1985		
		SPENT	APPROP'D	APPROP'D	APPROVED
				REQUESTED	BY COUNCIL

ACTIVITY:	MUNICIPAL DRAINS				
1251700101	WAGES AND SALARIES - UNION	1,681	1,500	2,000	2,000
1251700300	OVERTIME	43			
1251701200	LEGAL FEES	1,858	2,000	1,500	1,500
1251703300	MATERIALS	22			
1251703400	CONTRACTS	3,618	2,250	22,000	
1251703600	CITY EQUIPMENT RENTAL	1,633	1,700	1,700	1,700
ACTIVITY:	MUNICIPAL DRAINS				
1251950101	WAGES AND SALARIES - UNION	880	1,000	1,000	1,000
1251953300	MATERIALS	252	150	3,300	3,300
1251953600	CITY EQUIPMENT RENTAL	427	500	500	500

In 1984, the amount of \$24,000 was encumbered against account number 125170-3400

EXPENDITURE TOTALS	10,414	9,100	32,000	10,000
EXPENDITURE FORWARD	10,414	9,100	32,000	10,000

## REVENUE

1451700330	MTC SUBSIDY - MUNICIPAL DRAINS	3,752-	2,200-	3,500-	3,500-
1451950330	MTC SUBSIDY CULVERT REPAIRS-DRAINS	1,012-	1,342-	1,166-	1,166-

REVENUE TOTALS	4,764-	3,542-	4,666-	4,666-
REVENUE FORWARD	4,764-	3,542-	4,666-	4,666-
NET REQUIREMENT	5,650	5,558	27,334	5,334
NET FORWARD	5,650	5,558	27,334	5,334



FUNCTION Environmental Services

PROGRAM Drainage

ACTIVITY Catch Basins

DEPARTMENT Engineering

ACCOUNT NO.

125220-  
125224

CITY OF CHATHAM

CURRENT BUDGET

1985

125220 Catch Basin Repair:

The repair, raising or lowering, replacing bricks, grates, reinstatement, etc. of all catch basins.

125221 Catch Basin Cleaning - Vac-All:

Using Vac-All to clean and maintain catch basins. This also includes cleaning catch basins by contract (5% increase for 1985)

125222 Catch Basin Cleaning - Manual:

Manual removal of debris from catch basins to alleviate flooding.

125223 Catch Basin Connections:

Repair or replacement of catch basin connections, including required excavations, hauling and placing of cover material and backfill.

125224 Flushing Catch Basins:

Any work required to clear debris from blocked catch basin connections with hydraulic flusher.

## STAFF COMPLEMENT

1982

1983

1984

1985

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

1.7

1.7



FUNCTION: ENVIRONMENTAL SERVICES

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE		1984	1985		
		SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
ACTIVITY: CATCH BASIN REPAIR					
1252200101	WAGES AND SALARIES - UNION	22,454	19,900	23,500	23,500
1252200300	OVERTIME	1,019	100	1,000	1,000
1252203300	MATERIALS	1,826	3,260	2,000	2,000
1252203400	CONTRACTS	2,796	1,650	1,500	1,500
1252203600	CITY EQUIPMENT RENTAL	6,410	7,000	6,300	6,300
ACTIVITY: CATCH BASIN CLEANING - VAC ALL					
1252210101	WAGES AND SALARIES - UNION	1,632	2,000	1,500	1,500
1252213300	MATERIALS	20	260		
1252213400	CONTRACTS	19,377	19,280	20,000	20,000
1252213600	CITY EQUIPMENT RENTAL	3,012	3,000	3,000	3,000
ACTIVITY: CATCH BASIN CLEANING - MANUAL					
1252220101	WAGES AND SALARIES - UNION	8,585	6,480	9,000	9,000
1252220300	OVERTIME	275	20	300	300
1252223600	CITY EQUIPMENT RENTAL	2,632	2,400	2,400	2,400
ACTIVITY: CATCH BASIN CONNECTIONS					
1252230101	WAGES AND SALARIES - UNION	1,473	1,950	2,000	2,000
1252233300	MATERIALS	104		150	150
1252233600	CITY EQUIPMENT RENTAL	791	800	800	800
ACTIVITY: FLUSHING CATCH BASINS					
1252240101	WAGES AND SALARIES - UNION	115	190	200	200
1252240300	OVERTIME	7			
1252243300	MATERIALS	4	260		
1252243600	CITY EQUIPMENT RENTAL	173	150	200	200
EXPENDITURE TOTALS		72,705	68,700	73,850	73,850
EXPENDITURE FORWARD		72,705	68,700	73,850	73,850

## REVENUE

1452200330	MTC SUBSIDY CATCH BASIN REPAIR	23,010-	12,976-	22,283-	22,283-
1452210330	MTC SUBSIDY CATCH BASIN CLEANING-VAC ALL	13,194-	25,080-	13,348-	13,348-
1452220330	MTC SUBSIDY CATCH BASIN CLEANING - MANUAL	7,849-	9,820-	7,752-	7,752-
1452230330	MTC SUBSIDY CATCH BASIN CONNECTIONS	1,566-	4,860-	1,899-	1,899-
1452240330	MTC SUBSIDY FLUSHING CATCH BASINS	185-	4,860-	250-	250-

REVENUE TOTALS  
REVENUE FORWARD45,804- 57,596- 41,734- 41,734-  
45,804- 57,596- 41,734- 41,734-NET REQUIREMENT  
NET FORWARD26,901 11,104 32,116 32,116  
26,901 11,104 32,116 32,116

52-0001-R



FUNCTION Environmental Services

PROGRAM Drainage

ACTIVITY Catch Basins, Manholes  
and Sewer Repairs

DEPARTMENT Engineering

ACCOUNT NO.

125225  
125240

CITY OF CHATHAM

CURRENT BUDGET

1985

125225 Catch Basin Construction:

The construction of new catch basins including excavation and the supplying and placing of all materials.

125230 Manhole Repair:

Repair raising or lowering, replacing bricks, lids, ladders.

125235 Manhole Construction:

The construction of manholes including excavation and the supplying and placing of all materials.

125239 Flood Control:

Includes monitoring and any labour or materials required to be provided by the Public Works Department during flooding conditions.

The supply of sandbags is low and should be increased, cost is \$250/1,000. We need approximately 2,000 bags = \$500, approximately 65% will be eligible for a M.N.R. grant.

125240 Sewer Repair and/or Replacement:

Repair of sewer mains, including required excavation hauling and placing of cover materials and backfill. Includes engineering.

## STAFF COMPLEMENT

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS			.69	.8
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: ENVIRONMENTAL SERVICES

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTEDAPPROVED  
BY COUNCIL

## ACTIVITY: CATCH BASIN CONSTRUCTION

1252250101	WAGES AND SALARIES - UNION	538	690	700	700
1252253300	MATERIALS	185	260	200	200
1252253600	CITY EQUIPMENT RENTAL	345	350	400	400

## ACTIVITY: MANHOLE REPAIR

1252300101	WAGES AND SALARIES - UNION	4,477	4,879	4,800	4,800
1252300300	OVERTIME	88	50	100	100
1252303300	MATERIALS	1,129	1,500	1,200	1,200
1252303600	CITY EQUIPMENT RENTAL	1,277	1,300	1,300	1,300

## ACTIVITY: MANHOLE CONSTRUCTION

1252350101	WAGES AND SALARIES - UNION		75	100	100
1252353300	MATERIALS	190	200	100	100
1252353400	CONTRACTS	1,096	525	1,000	1,000

## ACTIVITY: FLOOD CONTROL

1252390101	WAGES AND SALARIES - UNION	2,012	2,014	2,500	2,500
1252390300	OVERTIME	628	15	1,000	21,000
1252393300	MATERIALS	80	100	600	600
1252393600	CITY EQUIPMENT RENTAL	820	900	900	900

## ACTIVITY: SEWER REPAIR AND/OR REPLACEMENT

1252400101	WAGES AND SALARIES - UNION	6,740	7,744	8,000	8,000
1252400300	OVERTIME	51			
1252403300	MATERIALS		1,207	1,200	1,200
1252403400	CONTRACTS	23,507	15,749	15,000	15,000
1252403500	EQUIPMENT RENTAL	5	2,000		
1252403600	CITY EQUIPMENT RENTAL	5,592	6,000	6,000	6,000

In 1984, the amount of \$7,500 was encumbered against account number 125240-3400

EXPENDITURE TOTALS	48,760	45,558	45,100	65,100
EXPENDITURE FORWARD	121,465	114,258	118,950	138,950

## REVENUE

1452250330	MTC SUBSIDY CATCH BASIN CONSTRUCTION	681-	4,860-	808-	808-
1452300330	MTC SUBSIDY MANHOLE REPAIR	2,189-	6,422-	2,230-	2,230-
1452350330	MTC SUBSIDY MANHOLE CONSTRUCTION	323-	2,025-	309-	309-
1452390330	MTC SUBSIDY FLOOD CONTROL	2,431-	5,288-	3,237-	3,237-
1452400330	MTC SUBSIDY SEWER REPAIR AND/OR REPLACEMENT	8,046-	2,835-	8,197-	8,197-

REVENUE TOTALS	13,670-	21,430-	14,781-	14,781-
REVENUE FORWARD	59,474-	79,026-	56,515-	56,515-

NET REQUIREMENT	35,090	24,128	30,319	50,319
NET FORWARD	61,991	35,232	62,435	82,435

52-0002-R



FUNCTION Environmental Services

PROGRAM Drainage

ACTIVITY Sewer Connections

DEPARTMENT Engineering

ACCOUNT NO.

125245  
125248

CITY OF CHATHAM

CURRENT BUDGET

1985

125245 Replacement of Private Sewer Connections - Recoverable:

Work on private connections which is chargeable back to the property owner, up to the maximum of \$950 for sanitary and \$750 for storm.

125246 Replacement of Private Sewer Connections - Non-Recoverable:

Work on private connections related to repairs that are not the owner's responsibility, i.e. connection break at point it enters City sewer.

125247 New Sanitary Connections:125248 New Storm Connections:

## STAFF COMPLEMENT

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

1982

1983

1984

1985

1.07

1.1



FUNCTION: ENVIRONMENTAL SERVICES

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE	1984		1985	
	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL

## ACTIVITY: REPL. &amp; REP. PRIVATE SEWER LATERAL RECOVERABLE

1252450101	WAGES AND SALARIES - UNION	4,475	4,507	5,000	5,000
1252450300	OVERTIME	108		100	100
1252453300	MATERIALS	2,370	2,500	2,500	2,500
1252453400	CONTRACTS	161	150		
1252453500	EQUIPMENT RENTAL	1,118	1,200	1,200	1,200
1252453600	CITY EQUIPMENT RENTAL	3,361	3,400	3,400	3,400

## ACTIVITY: REPL. &amp; REP. PRIVATE SEWER LATERALS NON-RECOVER

1252460101	WAGES AND SALARIES - UNION	11,598	11,092	12,500	12,500
1252460300	OVERTIME	187	80		
1252463300	MATERIALS	321	4,000		
1252463400	CONTRACTS	1,332	650	1,000	1,000
1252463500	EQUIPMENT RENTAL	32	35		
1252463600	CITY EQUIPMENT RENTAL	8,149	8,000	7,800	7,800

## ACTIVITY: NEW SANITARY CONNECTIONS

1252470101	WAGES AND SALARIES - UNION	1,643	1,607	2,000	2,000
1252470300	OVERTIME			100	100
1252473300	MATERIALS	781	500	1,000	1,000
1252473500	EQUIPMENT RENTAL	7,200	7,250	8,000	8,000
1252473600	CITY EQUIPMENT RENTAL	1,099	700	1,000	1,000

## ACTIVITY: NEW STORM CONNECTIONS

1252480101	WAGES AND SALARIES - UNION	3,739	3,657	3,500	3,500
1252480300	OVERTIME	208		100	100
1252483300	MATERIALS	3,331	3,300	3,500	3,500
1252483500	EQUIPMENT RENTAL	5,400		5,000	5,000
1252483600	CITY EQUIPMENT RENTAL	2,840	3,000	3,000	3,000

## EXPENDITURE TOTALS

59,453 55,628 60,700 60,700

## EXPENDITURE FORWARD

180,918 169,886 179,650 199,650

## REVENUE

1452450599	REPL. AND REPR OF PRIVATE SEWER LAT. RECOVER.	2,311-			1,000-
1452470599	REVENUE SANITARY LATERALS	11,410-			10,000-
1452480599	NEW STORM LATERALS RECOVERABLE	9,048-	500-		9,000-

## REVENUE TOTALS

22,769- 500- 20,000-

## REVENUE FORWARD

82,243- 79,526- 56,515- 76,515-

## NET REQUIREMENT

36,684 55,128 60,700 40,700

## NET FORWARD

98,675 90,360 123,135 123,135

52-0003-R



<b>FUNCTION</b>	Environmental Services	<b>DEPARTMENT</b>	Engineering	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	Drainage	<b>ACCOUNT NO.</b>		<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	Sewer Cleaning		125250 125280	1985

125250 Sewer Flushing:

The cleaning of sewer mains with a hydraulic sewer flusher.

125255 Sewer Rodding:

The roping of sewer mains in preparation for bucket cleaning.

125260 Bucket Cleaning:

The cleaning of sewer mains with sewer bucket machines.

125275 Manhole Cleaning and Inspection:

Includes cleaning with Vac-All and manual removal of debris and periodic inspection of manhole conditions.

125280 Sewer Blockages and Complaint Calls:

Investigation to determine reason and responsibility for plugged sewers, sewer odours settlements, cavities, etc. To include Dye and Smoke Testing.

<b>STAFF COMPLEMENT</b>	<b>1982</b>	<b>1983</b>	<b>1984</b>	<b>1985</b>
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS			1.63	1.6
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: ENVIRONMENTAL SERVICES

BUD. RESP: CITY ENGINEER

EXPENDITURE		1984	1985	1985	1985
		SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
ACTIVITY:	SEWER FLUSHING				
1252500101	WAGES AND SALARIES - UNION	17,520	16,592	18,000	18,000
1252500300	OVERTIME	36		100	100
1252503300	MATERIALS	1,496	400	1,500	1,500
1252503400	CONTRACTS	44	45		
1252503500	EQUIPMENT RENTAL	5,718	5,720	6,000	6,000
1252503600	CITY EQUIPMENT RENTAL	14,694	14,000	14,500	14,500
ACTIVITY:	SEWER RODDING				
1252550101	WAGES AND SALARIES - UNION	743	1,000	1,000	1,000
1252553300	MATERIALS	22			
1252553600	CITY EQUIPMENT RENTAL	590	600	600	600
ACTIVITY:	BUCKET CLEANING				
1252600101	WAGES AND SALARIES - UNION	6,124	5,500	6,500	6,500
1252603300	MATERIALS	111			
1252603600	CITY EQUIPMENT RENTAL	3,458	3,000	3,500	3,500
ACTIVITY:	MANHOLE CLEANING AND INSPECTION				
1252750101	WAGES AND SALARIES - UNION	500	500	300	300
1252753300	MATERIALS	7	100		
1252753600	CITY EQUIPMENT RENTAL	509	300	300	300
ACTIVITY:	SEWER BLOCKAGES AND COMPLAINT CALLS				
1252800101	WAGES AND SALARIES - UNION	7,791	11,497	8,500	8,500
1252800300	OVERTIME	686	160	1,000	1,000
1252803300	MATERIALS	91	100	100	100
1252803600	CITY EQUIPMENT RENTAL	3,908	4,000	4,000	4,000
EXPENDITURE TOTALS		64,048	63,514	65,900	65,900
EXPENDITURE FORWARD		244,966	233,400	245,550	265,550
REVENUE					
1452500330	MTC SUBSIDY SEWER FLUSHING	11,522-	11,954-	11,449-	11,449-
1452500599	SEWER FLUSHING REVENUE	436-			
1452550330	MTC SUBSIDY SEWER RODDING	411-	1,215-	478-	478-
1452600330	MTC SUBSIDY BUCKET CLEANING	3,023-	1,215-	3,005-	3,005-
1452750330	MTC SUBSIDY-MANHOLE CLEANING & INSPECTION	249-	1,620-	174-	174-
1452800330	MTC SUBSIDY-SEWER BLOCKAGES & COMPLAINT CALLS	3,955-	10,495-	4,136-	4,136-
REVENUE TOTALS		19,596-	26,499-	19,242-	19,242-
REVENUE FORWARD		101,839-	106,025-	75,757-	95,757-
NET REQUIREMENT		44,452	37,015	46,658	46,658
NET FORWARD		143,127	127,375	169,793	169,793
52-0004-R					



FUNCTION Environmental Services

PROGRAM Drainage

ACTIVITY Sewer Inspections

DEPARTMENT Engineering

ACCOUNT NO.

125282

125289

CITY OF CHATHAM

CURRENT BUDGET

1985

125282 Utility Locates:

To include all time spent providing and obtaining line locates.

125284 Checking Sewer Cuts:

To include checking and repairing sewer cuts around town to provide adequate road conditions.

125285 Sewer Inspection:

To determine structural soundness or infiltration leaks by visual means and T.V. cameras (contract). Includes rodding of sewers in preparation of camera work.

125287 Floodgate and Valve Maintenance:

Periodic servicing of mechanical devices. To include opening and closing with certain river levels.

125289 Other Sewer Maintenance:

Sewer maintenance activities not otherwise covered.

## STAFF COMPLEMENT

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS			.98	1.0
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: ENVIRONMENTAL SERVICES		CITY OF CHATHAM			
BUD. RESP: CITY ENGINEER		CURRENT BUDGET			
EXPENDITURE		1984	1985		
		SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
ACTIVITY:	UTILITY LOCATES				
1252820101	WAGES AND SALARIES - UNION	1,894	2,621	2,000	2,000
1252820300	OVERTIME	275	8	200	200
1252823300	MATERIALS	260	350	300	300
1252823600	CITY EQUIPMENT RENTAL	1,028	1,000	1,000	1,000
ACTIVITY:	CHECKING SEWER CUTS				
1252840101	WAGES AND SALARIES - UNION	4,965	4,911	5,500	5,500
1252840300	OVERTIME	30	16	50	50
1252843300	MATERIALS	265	400	300	300
1252843600	CITY EQUIPMENT RENTAL	1,430	1,400	1,400	1,400
ACTIVITY:	SEWER INSPECTION				
1252850101	WAGES AND SALARIES - UNION	2,184	2,063	2,500	2,500
1252850300	OVERTIME	80		50	50
1252853300	MATERIALS	123	68	100	100
1252853400	CONTRACTS	1,316	366	1,000	1,000
1252853600	CITY EQUIPMENT RENTAL	896	500	500	500
ACTIVITY:	FLOOD GATE & VALVE MAINTENANCE				
1252870101	WAGES AND SALARIES - UNION	1,844	1,629	2,000	2,000
1252873300	MATERIALS	171	250	200	200
1252873600	CITY EQUIPMENT RENTAL	406	400	400	400
ACTIVITY:	OTHER SEWER MAINTENANCE				
1252890101	WAGES AND SALARIES - UNION	8,774	10,817	9,000	9,000
1252890300	OVERTIME	272	40	200	200
1252893300	MATERIALS	677	282	350	350
1252893600	CITY EQUIPMENT RENTAL	3,456	3,500	3,500	3,500
	EXPENDITURE TOTALS	30,346	30,621	30,550	30,550
	EXPENDITURE FORWARD	275,312	264,021	276,100	296,100
REVENUE					
1452840330	MTC SUBSIDY CHECKING SEWER CUTS	2,160-	5,530-	2,242-	2,242-
1452850330	MTC SUBSIDY SEWER INSPECTION	1,306-	5,262-	1,236-	1,236-
1452870330	MTC SUBSIDY FLOOD GATE AND VALVE MAINTENANCE	785-	6,139-	805-	805-
1452890330	MTC SUBSIDY OTHER SEWER MAINTENANCE	4,121-	10,643-	3,975-	3,975-
	REVENUE TOTALS	8,372-	27,574-	8,258-	8,258-
	REVENUE FORWARD	110,211-	133,599-	84,015-	104,015-
	NET REQUIREMENT	21,974	3,047	22,292	22,292
	NET FORWARD	165,101	130,422	192,085	192,085



**FUNCTION** Environmental Services

**PROGRAM** Water Pollution Control

**ACTIVITY** Operation and Maintenance,

**DEPARTMENT** Engineering

**ACCOUNT NO.** 125310.

**CITY OF CHATHAM**

**CURRENT BUDGET** 1985

To maintain M.O.E. requirements for Water Pollution Control  
Highlights and Justification:

Detailed Work Programs:

The operation and maintenance of the sewage treatment plant, including 36 acres of lagoons and 17 pump stations around the City is included. A preventative maintenance program is in effect. The work involves:

1. Operation of facilities, including major pumps, aeration equipment, settling tanks, chemical additive, treatment apparatus, anaerobic digesters, related equipment, sludge dewatering equipment, sludge turning and moving and piling.
2. Maintenance of the above facilities, including the complete rebuilding of large size pumps, valves, motors and ancillary electronic equipment.
3. Emergency staffing during storms, power outages, floods.
4. Laboratory testing to maintain standards of treatment and the control and the enforcement of industrial waste by-laws, including sampling at industrial outlets.

Wages and salaries - union to provide wages for 5 operators, 4 maintenance men.

Wages and salaries - non-union to provide wages for 2 supervisory staff.

Part-time, non-union - to provide wages for summer help.

Pensions and benefits for 9 union staff and 2 supervisory staff.

Clothing allowance - provides for safety shoes for staff, parkas, rain wear and safety goggles, etc.

Laundry service - to provide for rental and laundry of uniforms, cleaning of parkas for 10 men.

Car allowance - for manager of water pollution control plant.

Travel costs - travel for employees training courses, safety meetings, one PCAO annual conference, one Superintendent's conference.

Training expenditures - these courses provide the proper training for the complicated technical facilities.

Special fees, sewer surcharge - this is payment to the Water Commission for collection of the sewer surcharge and fees to consultants.

Insurance - Property building insurance, inclusive to 1253101316 covers vehicles, buildings, liability, contents, fire and boiler insurance.

**STAFF COMPLEMENT**

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)	2	2	2	2
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS	9	9	9	9
TOTAL FULL TIME EQUIVALENT POSITIONS	11	11	11	11



FUNCTION: ENVIRONMENTAL SERVICES

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTEDAPPROVED  
BY COUNCIL

## ACTIVITY: WATER POLLUTION CONTROL PLANT EXPENDITURES

1253100101	WAGES AND SALARIES - UNION	211,719	285,000	225,000	225,000
1253100102	WAGES AND SALARIES - NON UNION	69,516		73,000	73,000
1253100202	PART TIME NON UNION	608		5,000	
1253100300	OVERTIME	6,889	10,000	7,500	7,500
1253100501	PENSIONS - CPP	3,672	3,532	3,850	3,850
1253100502	PENSIONS - OMERS	15,633	16,768	17,775	17,775
1253100600	MEDICALS	19,565	22,000	20,000	20,000
1253100700	UNEMPLOYMENT INSURANCE	7,247	6,615	7,800	7,800
1253100800	WORKMENS COMPENSATION	7,784	5,544	6,850	6,850
1253100900	CLOTHING ALLOWANCE	1,133	1,800	1,200	1,200
1253100901	LAUNDRY SERVICE	4,329	4,000	5,000	5,000
1253101000	CAR ALLOWANCE	1,758	1,995	2,000	2,000
1253101101	TRAVELLING COSTS	1,090	3,500	1,500	1,500
1253101102	TRAINING EXPENDITURES	2,627	1,000	3,000	3,000
1253101200	SPECIAL FEES SEWER SURCHARGE	16,068	15,225	17,270	17,270
1253101303	VEHICLES INSURANCE	2,325	2,500	2,557	2,557
1253101307	MUNICIPAL LIABILITY INSURANCE			6,083	6,083
1253101310	PROPERTY BUILDING INSURANCE	4,892	5,000	5,021	5,021
1253101311	PROPERTY CONTENTS INSURANCE	95	500	150	150
1253101315	FIRE INSURANCE				
1253101316	BOILER INSURANCE	3,922	4,000	4,380	4,380

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

380,872 388,979 414,936 409,936  
380,872 388,979 414,936 409,936

## REVENUE

1453100103	SEWER RATE, WATER COMMISSION	449,413-	400,000-	450,000-	450,000-
1453100104	INDUSTRIAL SURCHARGE	46,853-	32,000-	34,750-	34,750-
1453100300	ENERGY GRANT (ROOF)		9,930-	3,000-	3,000-
1453103300	CHLORINE CONTAINER DEPOSIT	2,500-			

REVENUE TOTALS  
REVENUE FORWARD

498,766- 441,930- 487,750- 487,750-  
498,766- 441,930- 487,750- 487,750-

NET REQUIREMENT  
NET FORWARD

117,894- 52,951- 72,814- 77,814-  
117,894- 52,951- 72,814- 77,814-  
53-0001-R



FUNCTION	Environmental Services	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Water Pollution Control	ACCOUNT NO.	125310 Cont.	CURRENT BUDGET
ACTIVITY	Operation and Maintenance,			1985

Telephone expenditures - in addition to the projected increase allowance has been made to update the telephone system to streamline it and to avoid missed calls, also to improve the alarm system by having it direct coupled to the line

Heat - allowance has been made for increased use of natural gas during unexpected digester clean-outs. These are caused by by-passing of preliminary treatment during storms and Spring run-off.

Light - an allowance of 6% plus an addition for storm pumpage has been included. This includes all power usage at the Plant and Pump Station.

Water - no increase in the use of water is expected. There may be a saving through the use of solenoid valves and mechanical seals.

Janitorial supplies - this covers floor cleaning, toilet supplies, hand soap, hand towels, etc.

Chemicals - to provide payment for 100 tons of Ferrous chloride @\$170/ton = \$17,000. 10 tons of chlorine @70¢/Kg = \$6,350. 6,000 Kg polymer @\$5.25/Kg = \$31,500. Laboratory supplies sample analysis - \$7,500 copper sulphate, 2 tons, \$2,650, for algae control in the lagoons. Chlorine deposit, \$5,000.

Sludge Disposal - while we were successful in moving a quantity of soil conditioner to the industrial site during 1984, some 2000 meters could not be moved because the metal content was too high. In addition there are approximately 5000 meters in the south storage area. At the rear of Eaton Springs-Motor Wheel, the sludge dried during 1983 and piled during 1984, some 5000 meters is ready to be moved to the storage area. The sludge cake produced in 1984 is rapidly filling the rest of the site and will have to be piled during 1985. An allowance of 35,000 has been made for this work, which is essential to the continued operation of the plant.

If no alternative to landfilling is found, this amount will not be enough.

Equipment rental - an allowance of \$700 is made for the use of tools on a short term basis, such as impact hammers, heavy equipment for specialized work.

Building repairs includes:

Paint	\$ 1,000 - 1,000
Doors	850 - 850
Lock Repairs	500 - 500
Replacement lights and bulbs	750 - 750
Replacement eavestrough	500 - 500
Repairs to administration roof	15,000 - 15,000
Blower roof	10,000 - 0
	<u>18,600</u>

These roofs should be adequately insulated in view of the fact that the heating system piping is past it's expected life. Replacement costs are very expensive and may mean a change to a different source of heat.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: ENVIRONMENTAL SERVICES

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE	1984	1985
SPENT	APPROP'D	APPROP'D
		REQUESTED
		APPROVED BY COUNCIL

## ACTIVITY: WATER POLLUTION CONTROL PLANT EXPENDITURES

1253101400	TELEPHONE EXPENDITURES	5,149	6,000	7,500	7,500
1253102201	HEAT	895	2,000	2,000	2,000
1253102202	LIGHT	256,738	254,303	270,290	270,290
1253102203	WATER	9,633	14,000	10,000	10,000
1253102300	JANITORIAL SUPPLIES	2,068	2,730	2,200	2,200
1253103001	MEMBERSHIP FEES		105		
1253103300	MATERIALS	67,628	76,300	70,000	70,000
1253103400	SLUDGE DISPOSAL	31,450	23,000	35,000	35,000
1253103500	EQUIPMENT RENTALS	608	700	700	700
1253103600	CITY EQUIPMENT RENTAL	51,097	51,000	53,500	33,500
1253103701	FURNITURE MAINTENANCE		50	50	50
1253103702	EQUIPMENT MAINTENANCE	3,587	3,500	3,800	3,800
1253103801	BUILDING MAINTENANCE	12,528	15,900	28,600	18,600

EXPENDITURE TOTALS	441,381	449,588	483,640	453,640
EXPENDITURE FORWARD	822,253	838,567	898,576	863,576

NET REQUIREMENT	441,381	449,588	483,640	453,640
NET FORWARD	323,487	396,637	410,826	375,826



FUNCTION Environmental Services  
 PROGRAM Water Pollution Control  
 ACTIVITY Operation and Maintenance

DEPARTMENT Engineering  
 ACCOUNT NO. 125310  
 Cont.

CITY OF CHATHAM  
 CURRENT BUDGET

1985

## Grounds Maintenance:

"A" gravel	\$ 4,000
Weed spray	1,000
#10 pump station fence	2,500
Lagoon farm fence	1,000
Miscellaneous repairs	1,500

## Non Office equipment Maintenance:

1. Misc. nuts and bolts	\$ 500	
2. 1½ inch hose and fittings	750	
3. Valve operator, #4 blower	1,500	
4. Check valves, #3 and #5 blower	4,500	
5. Valves, #4 pump station	1,500	
6. Impellor, #3 main lift pump	3,000	
7. Paint sub station frame	3,500	
8. 750 rods, nuts, washers, 30 diffusers.	5,000	
9. 2 impellers, #4 pump station	2,500	
10. Collector chain and sprockets, #1 final	23,050	
11. Mechanical seal repair	500	
12. Pipe repair, #1 digester not done in 1984	1,000	
13. Welding supplies	1,000	
14. Oil and grease	3,000	
15. Mechanical seals, #2 main lift pump, #1 pump at #6 pump station	1,500	
16. Rebuild waste gas burner	1,000	
17. Repair parts, sludge dewatering pumps	2,000	
18. Misc. pipe to install #4 blower	1,000	
19. Replacement drip traps	2,000	
20. Replacement Flygt floats	1,000	
21. Misc. repairs, unexpected	15,000	General
22. Valve and tee for #1 digester cleaning	1,500	Reduction
23. Summer service, boiler	700	- 27,000
	\$77,000	- 50,000

# REVISED

## STAFF COMPLEMENT

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

1982

1983

1984

1985



FUNCTION:	ENVIRONMENTAL SERVICES	DEPARTMENT	CITY OF CHATHAM
BUD. RESP:	CITY ENGINEER	ACCOUNT NO.	CURRENT BUDGET
EXPENDITURE	1984	1985	ACTIVITY
	SPENT	APPROP'D	APPROP'D REQUESTED
			APPROVED BY COUNCIL

ACTIVITY:	WATER POLLUTION CONTROL PLANT EXPENDITURES				
1253103802	GROUNDS MAINTENANCE	5,402	6,000	10,500	10,500
1253103900	NON-OFFICE EQUIPMENT MAINTENANCE	50,490	60,100	77,000	50,000
1253104401	RADIO MAINTENANCE	55	500	500	500
1253104402	ALARM SYSTEM MAINTENANCE	222	500	500	500

In 1984, the amount of \$2,500 was encumbered against account number 125310-3900

EXPENDITURE TOTALS	56,169	67,100	88,500	61,500
EXPENDITURE FORWARD	878,422	905,667	987,076	925,076

NET REQUIREMENT	56,169	67,100	88,500	61,500
NET FORWARD	379,656	463,737	499,326	437,326



FUNCTION Environmental Services  
 PROGRAM Water Pollution Control  
 ACTIVITY Operation, Maintenance

DEPARTMENT Engineering  
 ACCOUNT NO. 125310  
 Cont.

CITY OF CHATHAM  
 CURRENT BUDGET  
 1985

#### New Equipment and Furniture:

1. 1 sump pump - \$ 750
2. 1 Dehumidifier - 350
3. 1 computer, c/w printer and dual disc - 16,000 - 0  
 A computer with a printout will improve, not only process control, but also spare parts inventory and the preventative maintenance program. The present system works well but it is time consuming checking historical data and suppliers. Programs are already available for this purpose and we have one staff member with 3½ years of University training in all phases of computer operation.
4. 1 dissolved oxygen monitor - 7,500  
 A dissolved oxygen monitor to control the blower operation i.e. shutting down and starting blowers as required, will pay for itself in energy savings, as per the Energy Report by Wybe Cnossen dated October 22, 1984.
5. 2 low voltage starters, main blowers - 15,000  
 In addition, a low voltage start will be required for #4 blower to complete flexibility of operation of the large size blower.  
 The present shift system has the plant operation covered for 14 hours per day, Monday to Friday and 8 hours per day, Saturday, Sunday and statutory holidays. There are no staff on duty during the low flow periods.  
 During normal summer operation, two small blowers and one large blower is required to maintain the dissolved oxygen level and in winter, when the lagoon aerators are out of the lagoons, three small blowers and one large blower are required to maintain the oxygen levels in all areas.
6. 1 portable high pressure washer - 2,500  
 A portable high pressure washer is required to replace the existing worn out unit, presently in use. Daily maintenance of the belts on the belt press require a high pressure wash to assist the dewatering. Grease in the sludge is the reason for extensive washing.
7. 1 temperature control, heat exchanger - 1,200  
 A temperature control on the heat exchanger would greatly assist in keeping the temperature at a constant level, it would also cut down the heat exchanger operation during low methane gas production periods such as, digester cleanouts and when the operator is not on duty. There are no facilities to store and maintain pressure of the methane gas.
8. 1 barminutor 45,000 - 0  
 Bypassing of raw sewage at the barminutor building screens in times of high flow, allows rags and grit to enter the digester. This causes plugging of sludge withdrawal lines, increasing digester clean-outs.
9. 1 40 foot fibreglass ladder, digester clean-out - 1,200

#### 125310 New Tools:

This allowance is for replacement of tools of all description, from mechanical to garden tools.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: ENVIRONMENTAL SERVICES

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTEDAPPROVED  
BY COUNCIL

## ACTIVITY: WATER POLLUTION CONTROL PLANT EXPENDITURES

1253104500	NEW FURNITURE & EQUIPMENT	19,922	17,093	89,500	21,500
1253104701	NEW TOOLS	1,313	1,100	2,500	2,500
1253108000	MISCELLANEOUS			20	20

In 1984, the amount of \$ 22,500 was encumbered against account number 125310-4500

In 1984, the amount of \$ 24,597 was encumbered against account number 125310-4500

EXPENDITURE TOTALS	21,235	18,193	92,020	24,020
EXPENDITURE FORWARD	899,657	923,860	1,079,096	949,096

NET REQUIREMENT  
NET FORWARD

21,235	18,193	92,020	24,020
400,891	481,930	591,346	461,346

53-0004-R



<b>FUNCTION</b>	Environmental Services	<b>DEPARTMENT</b>	Engineering	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	Refuse	<b>ACCOUNT NO.</b>		<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	Collection and Disposal		125710	1985

125710

Garbage Collection and Disposal Expenditure:

To notify residents of pertinent Refuse By-law items, we are proposing to print and distribute an information card.

\$ 1,600

To provide payment for collection contractor for the total garbage collection service for 1985. Reduction is the result of consumer price index decrease, on which contract price is based.

To provide payment to B.F.I. for disposal of garbage at Ridge Landfill for 1985. Cost in 1985 is 80% higher than in 1984, due to new contract settlement.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: ENVIRONMENTAL SERVICES

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D

APPROVED

REQUESTED BY COUNCIL

## ACTIVITY: GARBAGE COLLECTION AND DISPOSAL EXPENDITURE

ACTIVITY	DESCRIPTION	1984 SPENT	1984 APPROP'D	1985 APPROP'D	1985 APPROVED
1257101700	ADVERTISING EXPENDITURES			1,600	1,600
1257103500	GARBAGE COLLECTION CONTRACT	238,514	238,928	233,965	233,965
1257106200	GARBAGE DISPOSAL (LAND FILL CONTRACT)	223,069	208,370	384,826	384,826

EXPENDITURE TOTALS

461,583

447,298

620,391

620,391

EXPENDITURE FORWARD

461,583

447,298

620,391

620,391

NET REQUIREMENT

461,583

447,298

620,391

620,391

NET FORWARD

461,583

447,298

620,391

620,391

57-0001-R



FUNCTION Environmental Services

PROGRAM Sewers

ACTIVITY Dispersal of Debris  
and Debt Charges

DEPARTMENT Engineering

ACCOUNT NO.

125939-  
125999

CITY OF CHATHAM

CURRENT BUDGET

1985

125939 Disposal of Sewer Debris:

Handling sewer debris such as roots, gravel, etc. to sites on Industrial Street and Colborne Street

125999 Longterm Debenture Debt - Sewers and Watermains:

## STAFF COMPLEMENT

1982

1983

1984

1985

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

.05

.05

TOTAL FULL TIME EQUIVALENT POSITIONS



FUNCTION: ENVIRONMENTAL SERVICES

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE		1984		1985	
		SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
ACTIVITY:	DISPOSAL SEWER DEBRIS				
1259390101	SEWER PILES LABOUR	1,065	1,429	1,200	1,200
1259393600	CITY EQUIPMENT RENTAL	3,748	800	800	800
ACTIVITY:	ENVIRONMENTAL SERVICES				
1259989100	ENVIRONMENTAL SERVICES CAPITAL EXPENDITURES	154,209			
ACTIVITY:	LONGTERM DEBENTURE DEBT				
1259992601	DEBENTURE DEBT SANITARY SEWERS PRINCIPLE	530,277	530,277	562,002	562,002
1259992602	DEBENTURE DEBT WATERWORKS(WATERMAINS)PRINCIPL	142,827	142,827	152,076	152,076
1259992603	DEBENTURE DEBT STORM SEWERS PRINCIPLE	273,540	273,540	289,319	289,319
1259992604	DEBENTURE DEBT WPCP - PRINCIPLE	19,996	19,996		
1259992701	DEBENTURE DEBT SANITARY SEWERS INTEREST	373,203	373,203	448,473	448,473
1259992702	DEBENTURE DEBT WATERWORKS(WATERMAINS)INTEREST	124,075	124,075	111,158	111,158
1259992703	DEBENTURE DEBT STORM SEWERS INTEREST	279,686	279,686	262,258	262,258
1259992704	DEBENTURE DEBT WPCP - INTEREST	93,981	93,981		
EXPENDITURE TOTALS		1,996,607	1,839,814	1,827,286	1,827,286
EXPENDITURE FORWARD		1,996,607	1,839,814	1,827,286	1,827,286
REVENUE					
1459390330	MTC SUBSIDY DISPOSAL SEWER DEBRIS	593-		593-	593-
REVENUE TOTALS		593-		593-	593-
REVENUE FORWARD		593-		593-	593-
NET REQUIREMENT		1,996,014	1,839,814	1,826,693	1,826,693
NET FORWARD		1,996,014	1,839,814	1,826,693	1,826,693



FUNCTION: HEALTH SERVICES

CITY OF CHATHAM

CURRENT BUDGET

			1982 SPENT	1983 SPENT	1984 SPENT	1984 APPROP'D	1985 APPROP'D REQUESTED	1985 APPROVED BY COUNCIL
1261	CONSERVATION OF HEALTH	EX	116,675	146,465	163,830	148,000	165,000	165,000
1461		RV						
		NR	116,675	146,465	163,830	148,000	165,000	165,000
1264	CEMETARY	EX	274,218	168,724	262,857	258,627	179,049	179,049
1464		RV	130,248-	111,066-	119,872-	125,000-	120,000-	120,720-
		NR	143,970	57,658	142,985	133,627	59,049	58,329
1265	PUBLIC HEALTH SERVICES	EX		5,976	9,397	13,000	15,015	10,000
1465		RV		4,114-	7,518-	10,400-	12,012-	8,400-
		NR		1,862	1,879	2,600	3,003	1,600
1267	PUBLIC HEALTH SERVICES	EX	1,900	2,100	2,000	2,000	2,100	2,000
1467		RV						
		NR	1,900	2,100	2,000	2,000	2,100	2,000
1269	PUBLIC HEALTH SERVICES	EX	25,000	25,000	2,489	2,351	2,000	2,000
1469		RV						
		NR	25,000	25,000	2,489	2,351	2,000	2,000
		**EX	417,793	348,265	440,573	423,978	363,164	358,049
		**RV	130,248-	115,180-	127,390-	135,400-	132,012-	129,120-
		**NR	287,545	233,085	313,183	288,578	231,152	228,929



FUNCTION	CONSERVATION OF HEALTH	DEPARTMENT	SOCIAL SERVICES	CITY OF CHATHAM CURRENT BUDGET
PROGRAM		ACCOUNT NO.	126-100-9701	
ACTIVITY	GRANTS			

STATEMENT OF PURPOSEHIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSChatham Kent Health Unit

126-100-9701

The Health Unit Budget had not been finalized when this budget was printed. We were advised that \$165,000 would serve as an upset limit for 1985.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: HEALTH SERVICES

CITY OF CHATHAM

BUD. RESP: WELFARE ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: CONSERVATION OF HEALTH

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTEDAPPROVED  
BY COUNCIL

1261009701 CHATHAM KENT HEALTH UNIT

163,830

148,000

165,000

165,000

1261009702

1261009703

1261009704

1261009705

1261009706

1261009707

1261009708

1261009709

1261009710

1261009711

1261009712

1261009713

1261009714

1261009715

1261009716

1261009717

1261009718

1261009719

1261009720

1261009721

1261009722

1261009723

1261009724

1261009725

1261009726

1261009727

1261009728

1261009729

1261009730

1261009731

1261009732

1261009733

1261009734

1261009735

1261009736

1261009737

1261009738

1261009739

1261009740

1261009741

1261009742

1261009743

1261009744

1261009745

1261009746

1261009747

1261009748

1261009749

1261009750

EXPENDITURE TOTALS  
EXPENDITURE FORWARD163,830  
163,830148,000  
148,000165,000  
165,000165,000  
165,000

## REVENUE

1261009701 REVENUE - CHATHAM KENT HEALTH UNIT

163,830

148,000

165,000

165,000

1261009702 REVENUE - CHATHAM KENT HEALTH UNIT

163,830

148,000

165,000

165,000

1261009703 REVENUE - CHATHAM KENT HEALTH UNIT

163,830

148,000

165,000

165,000

1261009704 REVENUE - CHATHAM KENT HEALTH UNIT

163,830

148,000

165,000

165,000

1261009705 REVENUE - CHATHAM KENT HEALTH UNIT

163,830

148,000

165,000

165,000

1261009706 REVENUE - CHATHAM KENT HEALTH UNIT

163,830

148,000

165,000

165,000

1261009707 REVENUE - CHATHAM KENT HEALTH UNIT

163,830

148,000

165,000

165,000

1261009708 REVENUE - CHATHAM KENT HEALTH UNIT

163,830

148,000

165,000

165,000

1261009709 REVENUE - CHATHAM KENT HEALTH UNIT

163,830

148,000

165,000

165,000

1261009710 REVENUE - CHATHAM KENT HEALTH UNIT

163,830

148,000

165,000

165,000

1261009711 REVENUE - CHATHAM KENT HEALTH UNIT

163,830

148,000

165,000

165,000

1261009712 REVENUE - CHATHAM KENT HEALTH UNIT

163,830

148,000

165,000

165,000

1261009713 REVENUE - CHATHAM KENT HEALTH UNIT

163,830

148,000

165,000

165,000

1261009714 REVENUE - CHATHAM KENT HEALTH UNIT

163,830

148,000

165,000

165,000

1261009715 REVENUE - CHATHAM KENT HEALTH UNIT

163,830

148,000

165,000

165,000

1261009716 REVENUE - CHATHAM KENT HEALTH UNIT

163,830

148,000

165,000

165,000

NET REQUIREMENT  
NET FORWARD163,830  
163,830148,000  
148,000165,000  
165,000165,000  
165,000

61-0001-R



<b>FUNCTION</b> Health Services	<b>DEPARTMENT</b> Engineering	<b>CITY OF CHATHAM</b> <b>CURRENT BUDGET</b>  1985
<b>PROGRAM</b> Cemeteries	<b>ACCOUNT NO.</b>	
<b>ACTIVITY</b> Graves	126460- 126470	

126460 Opening and Closing Graves:

Excavation and backfill of graves.

126462 Grave Maintenance - City Force:

To include seeding, sodding and general maintenance of graves.

126465 Grave Maintenance - Recoverable:

To include raising flat markers, removing unwanted shrubs, etc.

126470 Cemetery Grounds Maintenance:

General repairs to include grass cutting, tree trimming, fences, signs and posts, raking and mulching leaves, etc.

A reduction in budget amount will be experienced because of the proposed use of Youth Corp workers. A small amount is required to cover the costs of two past students, experienced in operating this special equipment.

**STAFF COMPLEMENT**

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS			3.5	2.8
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: HEALTH SERVICES

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE	1984		1985	
	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL

## ACTIVITY: OPENING &amp; CLOSING GRAVES

1264600101	WAGES AND SALARIES - UNION	21,090	22,149	23,000	23,000
1264600202	PART-TIME - NON-UNION	123	120	200	200
1264600300	OVERTIME	2,716	2,800	3,000	3,000
1264603300	MATERIALS	176	200	200	200
1264603500	EQUIPMENT RENTAL	57	60	60	60
1264603600	CITY EQUIPMENT RENTAL	21,049	21,000	20,000	20,000

## ACTIVITY: GRAVE MAINTENANCE - CITY FORCE

1264620101	WAGES AND SALARIES - UNION	5,690	7,279	7,000	7,000
1264623300	MATERIALS	119	250	150	150
1264623500	EQUIPMENT RENTAL	245			
1264623600	CITY EQUIPMENT RENTAL	3,961	4,000	4,000	4,000

## ACTIVITY: GRAVE MAINTENANCE - RECOVERABLE

1264650101	WAGES AND SALARIES - UNION	428	500	500	500
1264653600	CITY EQUIPMENT RENTAL	314	350	350	350

## ACTIVITY: CEMETERY GROUNDS MAINTENANCE

1264700101	WAGES AND SALARIES - UNION	21,196	21,129	23,000	23,000
1264700202	PART-TIME - NON-UNION	24,841	21,200	5,000	5,000
1264701700	ADVERTISING	28	30	30	30
1264703300	MATERIALS	932	750	1,000	1,000
1264703500	EQUIPMENT RENTAL	120	120	150	150
1264703600	CITY EQUIPMENT RENTAL	10,530	11,000	10,500	10,500

EXPENDITURE TOTALS	113,615	112,937	98,140	98,140
EXPENDITURE FORWARD	113,615	112,937	98,140	98,140

## REVENUE

1464600599	REVENUE - OPENING AND CLOSING GRAVES	51,810-	75,000-	50,000-	50,000-
1464650599	GRAVE MAINTENANCE REVENUE	236-		1,000-	1,000-
1464700531	INTEREST ON INVESTED FUNDS	30,514-		31,000-	31,000-
1464700599	REVENUE - SALE OF LOTS	36,592-	50,000-	38,000-	38,000-

REVENUE TOTALS	119,152-	125,000-	120,000-	120,000-
REVENUE FORWARD	119,152-	125,000-	120,000-	120,000-

NET REQUIREMENT	5,537-	12,063-	21,860-	21,860-
NET FORWARD	5,537-	12,063-	21,860-	21,860-



FUNCTION Health Services

DEPARTMENT

Engineering

CITY OF CHATHAM

PROGRAM Cemeteries

ACCOUNT NO.

CURRENT BUDGET

ACTIVITY Maintenance

126475-  
126480

1985

126475 Building Maintenance:

General repairs to all buildings including the Superintendent's house.

126477 Road Maintenance:

General maintenance to roadways in the cemetery.

126480 Snow Removal:

The removal of snow from cemetery to include equipment work and hand work.

## STAFF COMPLEMENT

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS			.18	.3
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: HEALTH SERVICES

BUD. RESP: CITY ENGINEER

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N  
REQUESTEDAPPROVED  
BY COUNCIL

ACTIVITY:	BUILDING MAINTENANCE				
1264750101	WAGES AND SALARIES - UNION	3,500	3,990	4,000	4,000
1264750202	PART-TIME - NON-UNION	528	10		
1264751305	FIDELITY BOND INS.-PRIMARY			90	90
1264751306	FIDELITY BOND INS.-EXCESS			41	41
1264751307	MUNICIPAL LIABILITY INSURANCE			36	36
1264751310	INSURANCE PROPERTY-BUILDING	879	900	867	867
1264752201	HEAT	1,374	1,500	1,394	1,394
1264752202	LIGHT	1,570	1,500	1,300	1,300
1264752203	WATER	422	350	450	450
1264753300	MATERIALS	882	950	900	900
1264753400	CONTRACTS	71	100		
1264753600	CITY EQUIPMENT RENTAL	475	500	500	500

ACTIVITY:	ROAD MAINTENANCE				
1264770101	WAGES AND SALARIES - UNION	723	700	1,000	1,000
1264773300	MATERIALS	1,099	500	1,100	1,100
1264773400	CONTRACTS	4,758		5,000	5,000
1264773600	CITY EQUIPMENT RENTAL	760	800	800	800

ACTIVITY:	SNOW REMOVAL				
1264800101	WAGES AND SALARIES - UNION	1,335	1,500	2,000	2,000
1264800300	OVERTIME	43		200	200
1264803300	MATERIALS	17	300	50	50
1264803600	CITY EQUIPMENT RENTAL	1,438	1,600	1,500	1,500

EXPENDITURE TOTALS	19,874	15,200	21,228	21,228
EXPENDITURE FORWARD	133,489	128,137	119,368	119,368

## REVENUE

1464750599	CEMETERY BUILDING RENTAL	720-		720-
------------	--------------------------	------	--	------

REVENUE TOTALS	720-			720-
REVENUE FORWARD	119,872-	125,000-	120,000-	120,720-

NET REQUIREMENT	19,154	15,200	21,228	20,508
NET FORWARD	13,617	3,137	632-	1,352-



FUNCTION Health Services

PROGRAM Cemeteries

ACTIVITY General Maintenance

DEPARTMENT Engineering

ACCOUNT NO.

126483-  
126490

CITY OF CHATHAM

CURRENT BUDGET

1985

126483 Grave Number Blocks:

Manufacturing and installation of number blocks to appropriate locations. New blocks are required to mark out new cemetery lands.

126485 \* Maintenance Trust Account - Legacy:

Planting and caring of flowers.

126490 Other Cemetery Activities:

Work not otherwise covered.

## STAFF COMPLEMENT

1982

1983

1984

1985

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

.28

.3







**FUNCTION** Health Services

**PROGRAM** Cemeteries

**ACTIVITY** General Maintenance

**DEPARTMENT** Engineering

**ACCOUNT NO.**

126491-

**CITY OF CHATHAM**

**CURRENT BUDGET**

1985

126491 General and Administration - Cemetery:

Includes salary and benefits for the Cemetery Superintendent.

**STAFF COMPLEMENT**

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: HEALTH SERVICES

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D

APPROVED

REQUESTED BY COUNCIL

## ACTIVITY: GENERAL AND ADMINISTRATION - CEMETERY

1264910101	WAGES AND SALARIES - UNION	115			
1264910102	WAGES AND SALARIES - NON UNION	26,649	30,651	28,000	28,000
1264910202	PART TIME - NON UNION	1,310	1,283	1,000	1,000
1264910400	RETIREMENT PENSION AND SERVICE PAY	66	66	66	66
1264910501	PENSIONS - CPP	1,497	2,294	1,405	1,405
1264910502	PENSIONS - OTHERS	4,590	4,000	5,007	5,007
1264910600	MEDICALS	8,427	7,588	8,700	8,700
1264910700	UNEMPLOYMENT INSURANCE	2,866	3,571	2,651	2,651
1264910800	WORKMENS COMPENSATION BOARD	1,610	2,053	2,277	2,277
1264911100	TRAVEL AND TRAINING	947	1,000	1,000	1,000
1264911201	PROFESSIONAL SERVICES	12,873			
1264911400	TELEPHONE	657	450	600	600
1264913000	MEMBERSHIPS AND SUBSCRIPTIONS	155	155	175	175
1264913300	MATERIALS	40	250	250	250
1264913400	CONTRACTS	61,609	73,000		
1264913600	CITY EQUIPMENT RENTAL	699		700	700

In 1984, the amount of \$ 1,700 was encumbered against account number 126491-1201

EXPENDITURE TOTALS	124,110	126,361	51,831	51,831
EXPENDITURE FORWARD	262,857	258,627	179,049	179,049

1982	1983	1984	1985	STAFF COMPLIMENT
				ESTABLISHED PERSONNEL (SALARIED)
				UNASSIGNED PERSONNEL (SALARIED)
				WAGE MAN YEARS
				TOTAL FULL TIME EQUIVALENT POSITIONS
NET REQUIREMENT	124,110	126,361	51,831	51,831
NET FORWARD	142,985	133,627	59,049	58,329



<b>FUNCTION</b>	CONSERVATION OF HEALTH	<b>DEPARTMENT</b>	SOCIAL SERVICES	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>		<b>ACCOUNT NO.</b>	126-510-6901	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	GRANTS			

STATEMENT OF PURPOSE

To provide Public Health service to indigent residents of the City of Chatham.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSVictorian Order of Nurses

126-510-6901

Effective January 1, 1984, the Chatham City Council renewed a purchase-of-service agreement with the V.O.N. for indigent residents living in their private home at \$18.78 per visit per day.

The Victorian Order of Nurses provides services for bathing, dressing, hypodermic injections, etc., for clients approved by the Chatham Social Services Department, and the 1985 anticipated rate is \$21.45 with an estimated 700 visits and a total cost of \$15,015.00.

This program is cost-shared 80% by the Ministry of Community and Social Services.

DETAILED WORK PROGRAMS

Completing and assessing applications for Nursing Services for indigents with necessary documentation of Medical Certificate, Consent to Inspect Assets and determination of income and expenditures, and to re-assess on-going clients every six (6) months.

**STAFF COMPLEMENT**

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: HEALTH SERVICES  
 BUD. RESP: WELFARE ADMINISTRATOR  
 ACTIVITY: NURSING SERVICES- VICTORIAN ORDER OF NURSES

205  
 CITY OF CHATHAM  
 CURRENT BUDGET

EXPENDITURE

1984

1985

SPENT      APPROP'D      APPROP'D      APPROVED  
                                  REQUESTED      BY COUNCIL

1265106901	NURSING SERVICES COSTS	9,913	12,500	15,515	10,500
1265106902	NURSING SERVICES-RECIPIENTS CONTRIBUTION	516-	500	500-	500-

EXPENDITURE TOTALS	9,397	13,000	15,015	10,000
EXPENDITURE FORWARD	9,397	13,000	15,015	10,000

REVENUE

1465100322	MINISTRY SUBSIDY - NURSING SERVICES	7,518-	10,400-	12,012-	8,400-
------------	-------------------------------------	--------	---------	---------	--------

REVENUE TOTALS	7,518-	10,400-	12,012-	8,400-
REVENUE FORWARD	7,518-	10,400-	12,012-	8,400-

NET REQUIREMENT	1,879	2,600	3,003	1,600
NET FORWARD	1,879	2,600	3,003	1,600



<b>FUNCTION</b>	CONSERVATION OF HEALTH	<b>DEPARTMENT</b>	SOCIAL SERVICES	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>		<b>ACCOUNT NO.</b>	126-710-9701	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	GRANTS			

### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

#### Kent County Children's Treatment Centre

126-710-9701

The Kent County Children's Treatment Centre exists to provide treatment and educational services for physically handicapped children. The amount requested by this organization in 1984 is 2,100.00.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: HEALTH SERVICES  
 BUD. RESP: CITY TREASURER  
 ACTIVITY: ASSISTANCE TO CHILDREN

207  
 CITY OF CHATHAM  
 CURRENT BUDGET

EXPENDITURE

1984

1985

SPENT      APPROP"D      APPROP"N      APPROVED  
                          REQUESTED      BY COUNCIL

1267109701	KENT COUNTY CHILDRENS TREATMENT CENTRE	2,000	2,000	2,100	2,000
------------	--	-------	-------	-------	-------

EXPENDITURE TOTALS	2,000	2,000	2,100	2,000
EXPENDITURE FORWARD	2,000	2,000	2,100	2,000

1984	1985	1986	1987	STAFF COMPLIMENT
				ESTABLISHED PERSONNEL (SALARIED)
				UNESTABLISHED SALARIED PERSONNEL
				WAGE MAN YEARS
				TOTAL FULL TIME EQUIVALENT POSITIONS

NET REQUIREMENT	2,000	2,000	2,100	2,000
NET FORWARD	2,000	2,000	2,100	2,000



**FUNCTION** Health Services  
**PROGRAM** Cemeteries  
**ACTIVITY** General Maintenance

**DEPARTMENT** Engineering  
**ACCOUNT NO.** 126910-

**CITY OF CHATHAM**  
**CURRENT BUDGET**  
 1985

126910 Cemetery Standby:

One employee is paid 4 hours a weekend and holidays for standby time.

**STAFF COMPLEMENT**

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: HEALTH SERVICES

209  
CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

ACTIVITY: CEMETERY STANDBY

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N  
REQUESTED

APPROVED  
BY COUNCIL

1269100101 CEMETERY STANDBY

2,489

2,351

2,000

2,000

EXPENDITURE TOTALS

2,489

2,351

2,000

2,000

EXPENDITURE FORWARD

2,489

2,351

2,000

2,000

NET REQUIREMENT

2,489

2,351

2,000

2,000

NET FORWARD

2,489

2,351

2,000

2,000

69-0001-R



FUNCTION: SOCIAL AND FAMILY SERVICES

CITY OF CHATHAM

CURRENT BUDGET

		1982 SPENT	1983 SPENT	1984 SPENT	1984 APPROP'D	1985 APPROP'N REQUESTED	1985 APPROVED BY COUNCIL
1271	GENERAL WELFARE ASSISTANC EX	1,827,259	2,011,986	1,811,371	2,213,990	1,977,019	1,923,864
1471	RV	1,361,544-	1,527,770-	1,378,864-	1,719,622-	1,493,555-	1,453,935-
	NR	465,715	484,216	432,507	494,368	483,464	469,929
1272	ASSISTANCE TO AGED PERSON EX	1,119,912	1,151,603	1,270,539	1,319,799	1,418,720	1,312,552
1472	RV	989,547-	1,043,894-	1,097,628-	1,169,868-	1,221,505-	1,156,175-
	NR	130,365	107,709	172,911	149,931	197,215	156,377
1273	SOCIAL AND FAMILY SER. GR EX	19,450	24,680	26,257	24,600	57,850	44,480
1473	RV	9,186-	9,922-	12,000-	12,000-	30,800-	26,000-
	NR	10,264	14,758	14,257	12,600	27,050	18,480
1274	ASSISTANCE TO CHILDREN EX	185,828	196,923	216,468	220,700	235,846	220,646
1474	RV						
	NR	185,828	196,923	216,468	220,700	235,846	220,646
1275	DAY NURSERY SOUTH-SIDE EX	101,458	105,129	112,481	113,673	153,776	121,946
1475	RV	90,970-	92,694-	39,236-	100,131-	94,228-	94,228-
	NR	10,488	12,435	73,245	13,542	59,548	27,718
1276	DAY NURSERY NORTH-SIDE EX	166,256	181,930	196,188	200,005	271,771	242,021
1476	RV	158,909-	177,197-	240,764-	207,424-	220,913-	201,217-
	NR	7,347	4,733	44,576-	7,419-	50,858	40,804
	**EX	3,420,163	3,672,251	3,633,304	4,092,767	4,114,982	3,865,509
	**RV	2,610,156-	2,851,477-	2,768,492-	3,209,045-	3,061,001-	2,931,555-
	**NR	810,007	820,774	864,812	883,722	1,053,981	933,954



<b>FUNCTION</b>	HEALTH AND SOCIAL SERVICES	<b>DEPARTMENT</b>	SOCIAL SERVICES	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	GENERAL WELFARE ASSISTANCE	<b>ACCOUNT NO.</b>	127-111-0000 127-120-0000 127-130-0000	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	OVERVIEW			

STATEMENT OF PURPOSE

To provide financial assistance and services to residences of the City of Chatham who are in need as determined by the General Welfare Act.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

The programs of the Social Services Department are either mandatory or permissive under the General Welfare Assistance Act and Regulations. The mandatory programs provide the necessities of food, shelter, clothing, utilities and personal needs to a maximum limit as established by the General Welfare Assistance Regulations. The amount of allowance per welfare case is based on the number of persons in the family, ages of the children, amount of rent or mortgage paid by the recipient, cost of fuel, and employability of the recipient. All income (except Family Allowance) of a recipient is taken into consideration, and their General Welfare allowance reduced accordingly. The municipality's policy for liquid assets is a maximum of one (1) month's General Welfare budgetary allowance to qualify for assistance. The permissive programs provide for assistance due to health reasons (i.e. - eyeglasses, dental services, transportation to hospitals, funerals and prosthetic appliances). The policy of the Social Services Department requires the recipient to have some equity in the service whenever possible. Maintenance costs are provided for recipients in Licensed Nursing Homes and Hostels (Rest Homes). Homemakers services are provided to the frail or elderly in their own private home when needs testing indicates an inadequate amount of income or liquid assets. Due to the Ontario Youth Corps (O.Y.C.) programs terminating in the mid year, the following positions have been included in the budget for the remainder of 1985 - Employment Officer and Receptionist/Clerk. The two part-time Intake Workers and the Eligibility Review Officer positions are recommended for permanent full-time positions effective January 1, 1985. The majority of the Social Services programs are mandatory as legislated by the General Welfare Assistance Act. The Social Services Department completes applications for admission to Victoria Residence and "needs testing" applications for Maycourt Day Nursery services. The Report of Economic Planning and Analysis Directorate indicate the Ontario Unemployment Rate will increase from 8.3% to 8.8% in 1985/86. The City of Chatham, Director of Economic Development indicates the economic climate in the immediate area will not vary during 1985 from the previous year.

DETAILED WORK PROGRAMS

Administration and delivery of the following programs:

Mandatory

- 1) General Welfare Assistance to eligible applicants and their dependents.
- 2) Dependent Foster Children Allowance.
- 3) Licensed Nursing Home Care for indigents.

Permissive

- 1) Hostels (rest Homes) - Canadianna Retirement Home, Maple City Residence, Village Haven Rest Home, and charge-backs from other municipalities.
- 2) Supplementary Aid.
- 3) Special Assistance.
- 4) Homemakers Services (Chatham Red Cross Society).

<b>STAFF COMPLEMENT</b>	<b>1982</b>	<b>1983</b>	<b>1984</b>	<b>1985</b>
<b>ESTABLISHED PERSONNEL (SALARIED)</b>	6.0	7.0	11.0	6.0
<b>UNSCHEDULED SALARIED POSITIONS</b>	2.5	2.5	.7	4.0
<b>WAGE MAN YEARS</b>				
<b>TOTAL FULL TIME EQUIVALENT POSITIONS</b>	8.5	9.5	11.7	10.0



FUNCTION Health and Social  
Services  
PROGRAM General Welfare  
Assistance  
ACTIVITY Overview

DEPARTMENT  
ACCOUNT NO. 127111  
127120  
127130

CITY OF CHATHAM  
CURRENT BUDGET

EXPENDITURE	SPENT		1984		1985	
	1982	1983	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
Salaries	176,420	179,596	201,097		224,168	215,309
Pensions	9,815	11,429	12,423		13,838	13,838
Medicals	9,951	10,353	10,703		12,123	12,123
Unemployment Ins.	2,787	4,605	5,577		7,261	7,261
Workmen's Comp.	2,038	3,142	4,613		5,465	5,465
Car Allowance	6,596	6,655	6,396		7,050	7,050
Travel Expenses	1,299	1,452	447		950	950
Legal & Spec. Fees	0	266	614		500	500
Comp. Operating Costs	19,340	6,568	18,511		0	0
Membership Fees/Welf	150	191	177		250	250
New Equipment	3,413	4,193	2,865		5,009	2,459
Payment To/For Welfare Recip.	1,595,450	1,783,536	1,599,911		1,689,155	1,650,709
Staff Training	0	0	990		2,850	1,950
Postage	0	0	17		2,800	2,800
Printing & Stationery	0	0	9,957		500	500
Printing & Stationery (MAIN)	0	0	0		2,000	2,000
Advertising	0	0	0		200	200
Furniture Repairs			107		200	200
Office Equip. Repairs			245		300	300
Caseload Charges			0		2,400	0
<b>TOTAL</b>	<b>1,827,259</b>	<b>2,111,986</b>	<b>1,837,628</b>		<b>1,977,019</b>	<b>1,923,864</b>

REVENUE					
Min. Comm. & Soc. Serv.	(98,748)	(112,411)	(113,254)	(139,377)	(130,263)
Min. Comm. & Soc. Serv.	0	0	(8,112)	(9,200)	(9,200)
Min. Comm. & Soc. Serv.	(1262,796)	(1415,359)	(1,197,910)	(1283,338)	(1252,832)
Min. Comm. & Soc. Serv.	0	0	(46,577)	(48,000)	(48,000)
Court Fees			(111)	(100)	(100)
Charge-backs			(161)	(100)	(100)
Min. Comm. & Soc. Serv.			(12,739)	(13,440)	(13,440)
<b>TOTAL</b>	<b>(1361,544)</b>	<b>(1,527,701)</b>	<b>(1,378,864)</b>	<b>(1,493,555)</b>	<b>(1,453,935)</b>

<b>NET REQUIREMENT</b>	<b>465,715</b>	<b>484,215</b>	<b>458,764</b>	<b>(483,464)</b>	<b>(469,929)</b>
------------------------	----------------	----------------	----------------	------------------	------------------



<b>FUNCTION</b> <b>PROGRAM</b> <b>ACTIVITY</b>	<b>DEPARTMENT</b> <b>ACCOUNT NO.</b>	<b>CITY OF CHATHAM</b> <b>CURRENT BUDGET</b>
HEALTH AND SOCIAL SERVICES GENERAL WELFARE ASSISTANCE ADMINISTRATION	SOCIAL SERVICES 127-111-0000	

**STATEMENT OF PURPOSE**

To provide for the supervision and delivery of both mandatory and permissive Social Services Assistance Programs to eligible persons under the General Welfare Assistance Act and Regulations, Homemakers and Nurses Services Act, and the Day Nurseries Act.

**HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS**Wages and Salaries (Non Union)

127-111-0102

5% increase

Part Time (Non-Union)

127-111-0202

- (1) Recommended the two (2) Intake Workers positions be made full time positions or as an alternative, to be given the higher of the part time staff rate of pay. (\$17,310. x 2 ) \$ 34,620.00 \$34,620.00
- (2) Recommended the Eligibility Review Officer (E.R.O.) position be made full time with the Salary Grade D, or as an alternative to be paid the higher of the part time staff rate. The E.R.O. 1984 wages to be annualized due to position commenced April 16, 1984. \$ 17,310.00 \$17,310.00
- (3) Recommend the Employment Officer's position be made part time effective July 1 to December 31, 1985 at a rate of pay at \$8.81 per hour. \$ 8,017.00 0
- (4) Recommend Receptionist/Typist part time position be approved August 9 to December 31, 1985 at a rate of pay of \$8.81 per hour. \$ 5,812.00 0
- (5) 4% Vacation Pay (Temporary Staff) \$ 2,630.00 \$ 2,070.00
- Total \$ 68,389.00 \$54,000.00

Overtime

127-111-0300

Required for the terminal operator, the Parental Support Worker who periodically spends noon hour in the courts and for the Eligibility Review Officer who is doing some investigations after regular working hours.

Retirement Pension and Service Pay  
Administrator and Supervisor

127-111-0400

Pensions - C.P.P.

127-111-0501

1.6% of salaries and wages to a maximum earnings of \$23,400.00

Pensions - OMERS

127-111-0502

5.5% of salaries and wages to a maximum earnings of \$23,400.00 and 7% of earnings in excess of \$23,400.00.

**STAFF COMPLEMENT**

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: SOCIAL AND FAMILY SERVICES  
 BUD. RESP: WELFARE ADMINISTRATOR  
 ACTIVITY: GENERAL ADMINISTRATION

DEPARTMENT SOCIAL  
 WELFARE  
 127-11-0000

CITY OF CHATHAM  
 CURRENT BUDGET  
 214

EXPENDITURE

1984

1985

		SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1271110102	WAGES AND SALARIES - NON UNION	156,195	156,865	154,183	159,713
1271110202	PART-TIME - NON UNION	43,231	43,061	68,389	54,000
1271110300	OVERTIME	1,156	300	1,200	1,200
1271110400	RETIREMENT PENSION AND SERVICE PAY	515	594	396	396
1271110501	PENSIONS - CPP	2,886	3,213	3,788	3,788
1271110502	PENSIONS - OMERS	9,537	10,534	10,050	10,050
EXPENDITURE TOTALS					
		213,520	214,567	238,006	229,147
EXPENDITURE FORWARD		213,520	214,567	238,006	229,147

1982	1983	1984	1985	STAFF COMMENT
				ESTABLISHED PERSONNEL (SALARIED)
				UNREPLACED SALARIED POSITIONS
				WEEK GAIN YEARS
				TOTAL FULL TIME EQUIVALENT POSITIONS

NET REQUIREMENT 213,520 214,567 238,006 229,147  
 NET FORWARD 213,520 214,567 238,006 229,147

71-0001-R



FUNCTION	HEALTH AND SOCIAL SERVICES	DEPARTMENT	SOCIAL SERVICES	CITY OF CHATHAM
PROGRAM	GENERAL WELFARE ASSISTANCE	ACCOUNT NO.	127-111-0000	CURRENT BUDGET
ACTIVITY	ADMINISTRATION			

## HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Medicals (Hospital, Major Medical Care, Vision Care, Dental, O.H.I.P., and Drugs)

127-111-0600

Based on the following rates:

Single person - \$639.24, Family - \$1,429.68

with four (4) staff receiving the family coverage and one (1) staff receiving the single person coverage.

Life Insurance premiums are based on salary x 2.5 x  $\frac{.523}{1,000}$  x 12 months.

Accidental Death premiums are based on salary x 2.5 x  $\frac{.085}{1,000}$  x 12 months.

Long Term Disability premiums are based on salary x 70% x  $\frac{2.49}{100}$

Unemployment Insurance

127-111-0700

Full time employees rate of .0301¢ to a maximum of \$720.20 annually.

Part time employees rate of .0329¢ to a maximum of \$786.97.

Workmen's Compensation

127-111-0800

Estimated 5% increase in rates.

Car Allowance

127-111-1000

3 Caseworkers, 1 Eligibility Review Officer, 1 Parental Support Worker, 1 Administrator. Rate is based on current recommendation of \$8.22 per day plus 12¢ per km.

Travelling Costs

127-111-1101

OMSSA Convention (Kingston, Ontario)

\$ 500.00

OMSSA (Zone) Bi-Monthly Meetings

\$ 450.00

Training Costs

127-111-1102

OMSSA Training Seminars

\$ 400.00

Provincial Training Seminar in Toronto

\$ 300.00

Computer Terminal Operators Training

\$ 500.00

Staff Training Seminars

\$ 400.00

Staff Tuition Fees as per Personnel Manual

\$ 500.00

Joint County/City Seminars

\$ 750.00

Legal and Special Fees

127-111-1201

City Solicitor fees and special fees for the servicing of documents for the Parental Support Worker and for property searches.

Postage Expenditure

127-111-1500

General Welfare cheques and Social Service correspondence based on 8,750 letters.

Printing and Stationery

127-111-1600

Printing of Social Services forms

Stationery Supplies (M.A.I.N. Computer)

127-111-1601

Printing blank CWA cheques, Data paper, envelopes, and binders.

## STAFF COMPLEMENT

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: SOCIAL AND FAMILY SERVICES

216  
CITY OF CHATHAM

BUD. RESP: WELFARE ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: GENERAL ADMINISTRATION

EXPENDITURE

1984

1985

	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1271110600 MEDICALS	10,703	13,120	12,123	12,123
1271110700 UNEMPLOYMENT INSURANCE	5,577	5,308	7,261	7,261
1271110800 WORKMEN'S COMPENSATION	4,613	4,021	5,465	5,465
1271111000 CAR ALLOWANCE	6,396	7,900	7,050	7,050
1271111101 TRAVELLING COSTS	447	1,020	950	950
1271111102 TRAINING COSTS	990	800	2,850	1,950
1271111201 LEGAL AND SPECIAL FEES	614	300	500	500
1271111500 POSTAGE EXP.	17		2,800	2,800
1271111600 PRINTING AND STATIONARY	9,957		500	500
1271111601 STATIONARY SUPPLIES-MAIN COMPUTER			2,000	2,000
EXPENDITURE TOTALS	39,314	32,469	41,499	40,599
EXPENDITURE FORWARD	252,834	247,036	279,505	269,746

NET REQUIREMENT

39,314

32,469

41,499

40,599

NET FORWARD

252,834

247,036

279,505

269,746

71-0002-R



FUNCTION	HEALTH AND SOCIAL SERVICES	DEPARTMENT	SOCIAL SERVICES	CITY OF CHATHAM
PROGRAM	GENERAL WELFARE ASSISTANCE	ACCOUNT NO.	127-111-0000	CURRENT BUDGET
ACTIVITY	ADMINISTRATION			

#### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Advertising 127-111-1700  
For staff replacement

Operators Time and Telephone Charges 127-111-1801  
Zero expenditure due to failure of Ministry of Community and Social Services invoicing their Chatham Social Services Department for services rendered.

Case Load Charges 127-111-1802  
Cost of Ministry of Community and Social Services staff time to input data from the Chatham Social Services Department.

Membership Costs 127-111-3001  
Ontario Municipal Social Services Association (Provincial) Annual Fee \$ 175.00  
Ontario Municipal Social Services (Zone) Annual Fee \$ 50.00  
Local Social Services Agencies \$ 25.00

Subscription Costs 127-111-3002  
Nil

Office Furniture Maintenance 127-111-3701  
Cleaning upholstered chairs in Chatham Social Services offices and minor repairs to furniture.

Office Equipment Maintenance 127-111-3702  
Typewriter, calculators and other office equipment repairs or replacement.

New Furniture and Equipment 127-111-4500

- (1) Three (3) data filing cabinets (and installment)  
at \$591.00 each plus P.S.T. plus shipping charges \$ 2,000.00 \$ 2,000.00
- (2) 54 File supports for data filing cabinets at \$2.20  
each plus P.S.T. plus shipping charges \$ 200.00 \$ 200.00
- (3) Two (2) Paper punches at \$12.00 each \$ 24.00 \$ 24.00
- (4) One (1) copier with stand  
(a) to own outright \$ 2,500.00 \$ 0  
or  
(b) rental for three (3) years at \$105.00/month  
\$ 1,260.00
- (5) One (1) calculator \$ 250.00 \$ 200.00
- (6) One (1) bulletin board 2' x 3' \$ 35.00 \$ 35.00

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: SOCIAL AND FAMILY SERVICES

CITY OF CHATHAM

BUD. RESP: WELFARE ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: GENERAL ADMINISTRATION

## EXPENDITURE

1984

1985

	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1271111700 ADVERTISING			200	200
1271111801 OPERATOR TIME AND TELEPHONE CHARGES	18,511-	10,250		
1271111802 CASE LOAD CHARGES		2,700	2,400	
1271113001 MEMBERSHIP COSTS	177	234	250	250
1271113701 OFFICE FURNITURE MAINTENANCE	107		200	200
1271113702 OFFICE EQUIPMENT MAINTENANCE	245		300	300
1271114500 NEW FURNITURE & EQUIPMENT	2,865	2,820	5,009	2,459
EXPENDITURE TOTALS	15,117-	16,004	8,359	3,409
EXPENDITURE FORWARD	237,717	263,040	287,864	273,155

## REVENUE

1471110319 MIN. OF COMM. & SOC. SERV. SUBSIDY-ADMIN	113,254-	147,442-	139,377-	130,263-
1471110521 COURT WITNESS FEES	111-		100-	100-
REVENUE TOTALS	113,365-	147,442-	139,477-	130,363-
REVENUE FORWARD	113,365-	147,442-	139,477-	130,363-

REVENUE TOTALS  
REVENUE FORWARD

113,365- 147,442- 139,477- 130,363-  
113,365- 147,442- 139,477- 130,363-

NET REQUIREMENT  
NET FORWARD

128,482- 131,438- 131,118- 126,954-  
124,352 115,598 148,387 142,792

71-0003-R



<b>FUNCTION</b>	HEALTH AND SOCIAL SERVICES	<b>DEPARTMENT</b>	SOCIAL SERVICES	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	GENERAL WELFARE ASSISTANCE	<b>ACCOUNT NO.</b>	127-111-0000	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	ADMINISTRATION			

DETAILED WORK PROGRAMS

1. Completion of application for G.W.A., Supplementary Aid, Special Assistance, Hostels (Rest Homes), Licensed Nursing Homes, Homemakers Services, Day Nursery, Victoria Residence..
2. Interviewing, investigating and monitoring of ongoing recipients.
3. Maintaining Current records and reports of applicants and recipients.
4. Scheduling and preparing daily and semi-monthly financial assistance cheques, including cheques for various agencies and vendors for services rendered.
5. Accounting for expenditures and revenues on a daily basis.
6. Completion of subsidy claim forms to the Province for expenditures.
7. Preparation of budgets and monthly reports to City Council.
8. Develop and maintain policy and procedural instructions for department staff members.
9. Attend meetings within the community.
10. Report to the City Manager.
11. Ensure the intent of the Provincial legislation and City Council is maintained.
12. Assist in reviewing and negotiating rates for services with Rest Homes, Red Cross Society Homemakers Services, Centre for Abused Women, Community and Family Services.
13. Preparation of reports and attending Social Assistance Review Boards.
14. Attending Family Court and assisting clients in seeking support, as well as, negotiating Minutes of Settlement for financial support.

<b>STAFF COMPLEMENT</b>	<b>1982</b>	<b>1983</b>	<b>1984</b>	<b>1985</b>
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



<b>FUNCTION</b> HEALTH AND SOCIAL SERVICES <b>PROGRAM</b> GENERAL WELFARE ASSISTANCE <b>ACTIVITY</b> PAYMENTS TO/FOR WELFARE RECIPIENTS	<b>DEPARTMENT</b> SOCIAL SERVICES <b>ACCOUNT NO.</b> 127-120-0000	<b>CITY OF CHATHAM</b> <b>CURRENT BUDGET</b>
---	--	---

STATEMENT OF PURPOSE

To provide financial and supportive services to needy persons with the objective of having them independent of social services by obtaining employment, family reconciliation or qualifying for provincial long-term financial assistance.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

The majority of the social services programs are mandatory as legislated by the General Welfare Assistance Act and Regulations and most programs are subsidized 80% by the Ministry of Community and Social Services with the exception of Special Assistance which is subsidized 50% by the Ministry.

PROGRAMBasic Needs

Food, clothing, utilities, shelter and personal needs - 4.5% increase for singles and heads of families and a 7.5% increase for dependent children as legislated effective January 1, 1985.

Discharge Allowance

General Welfare Assistance recipients discharged from an approved institution may receive up to \$350.00 to assist clients to re-establish themselves in the community. (i.e. furniture, appliances, first and last months' rents, etc.)

Transient

Emergency assistance for applicants who are transients or homeless persons who do not intend to remain in the municipality.

Approved Domiciliary Hostels

1985 expenditures are listed under Account # 6450, 6451, 6452, and 6453.

Fuel

Actual or anticipated cost of fuel while in receipt of General Welfare. A zero (0) increase is anticipated for 1985.

Dependant Foster Children

To maintain child (children) who are in the care of a guardian. Mandatory 4.5% increase legislated by the Ministry effective January 1, 1985.

Advanced Age Item

Recipients who are over the age of 65 years may qualify for this assistance. Zero (0) increase for 1985.

Shelter Subsidy

Due to excess cost of rent or mortgage payable when fuel costs are less than the shelter subsidy formula. Legislated increase by the Ministry of Community and Social Services equals:  
 \$10.00 - Single person \$15.00 - Family

Recipient's Income

This account includes the income of an applicant or recipient who qualifies for General Welfare Assistance. Estimated 5% increase for 1985.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: SOCIAL AND FAMILY SERVICES  
 BUD. RESP: WELFARE ADMINISTRATOR  
 ACTIVITY: WELFARE ASSISTANCE

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE

1984

1985

	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1271206401 BASIC NEEDS(FOOD,SHELTER)	1,184,762	1,370,350	1,252,900	1,236,400
1271206402 DISCHARGE ALLOWANCE (TEMP. ACCOUNT NO.)	4,725	5,000	5,000	5,000
1271206404 TRANSIENTS		100	100	100
1271206405 APPROVED DOMICILIARY HOMES	71,411	77,100		
1271206406 FUEL	50,203	75,000	50,000	50,000
1271206407 DEPENDANT FOSTER CHILDREN	1,721	4,700	2,500	2,500
1271206408 ADVANCED AGE	191	100	200	200
1271206409 SHELTER SUBSIDY	110,920	146,400	122,700	122,700
1271206410 RECIPIENTS INCOME	148,128-		156,500-	156,500-

In 1984, the amount of \$62 was encumbered against account number 127120-6405

EXPENDITURE TOTALS	1,275,805	1,678,750	1,276,900	1,260,400
EXPENDITURE FORWARD	1,513,522	1,941,790	1,564,764	1,533,555

1983	1984	1985	1986	STAFF COMPLIMENT
				ESTABLISHED PERSONNEL (SALARIED)
				UNESCOLED SALARIED POSITIONS
				WAGE MAN YEARS
				TOTAL FULL TIME EQUIVALENT POSITIONS

NET REQUIREMENT	1,275,805	1,678,750	1,276,900	1,260,400
NET FORWARD	1,400,157	1,794,348	1,425,287	1,403,192

71-0004-R



<b>FUNCTION</b>	HEALTH AND SOCIAL SERVICES	<b>DEPARTMENT</b>	SOCIAL SERVICES (2)	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	GENERAL WELFARE ASSISTANCE	<b>ACCOUNT NO.</b>	127-120-0000	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	PAYMENTS TO/FOR WELFARE RECIPIENTS			

#### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

##### Pregnancy Items

127-120-6412

A mandatory 4.5% increase is legislated by the Ministry of Community and Social Services for recipients for a maximum of six (6) months or until child is six (6) months of age.

##### Special Diets

127-120-6413

For recipients who require a diabetic diet, dialysis type, gluten free, high protein, restricted sodium, or hyperlipoproteinemia diets.

##### Board and Lodgings

127-120-6414

Recipients living in a board and lodgings situation - zero (0) increase for 1985.

##### Nursing Homes (Non-Extended)

127-120-6421

Residents living in a residential care of a Licensed Nursing Home - estimated 5% increase.

##### Nursing Homes (Extended Care)

127-120-6441

Residents classified as extended care and requiring extensive nursing care while in a Licensed Nursing Home - estimated 5% increase.

##### Charge-Backs (Expenditures)

127-120-6442

20% maintenance cost of indigent residents of the City of Chatham who are accommodated in Approved Rest Homes not located in the Municipality of the City of Chatham - estimated increase 10%

##### Canadiana Retirement Home

127-120-6450

Maintenance costs for indigent residents while a resident of the Approved Rest Home. The 1984 per diem rate of \$19.29 with an anticipated increase of 11.7% in 1985.

##### Maple City Residence

127-120-6451

Maintenance costs for indigent residents while a resident of the Approved Rest Home. The 1984 per diem rate of \$19.29 with an anticipated increase of 11.7% in 1985.

##### Village Haven Rest Home

127-120-6452

Maintenance costs for indigent residents in the Approved Rest Home.

1984 per diem rate - \$19.29

1985 per diem rate requested - \$21.55 (11.7%) increase

##### Chatham Women's Centre Inc.

127-120-6453

The Centre provides temporary shelter accommodations for female residents and their dependants who are suffering physical and/or emotional abuse, or emergency shelter (up to 4 days) for those residents who require emergency shelter for any other reason.

1984 per diem rate - \$20.25 effective July 1, 1984

1985 per diem rate requested - \$22.60 (11.6%) increase

The Centre is increasing its bed capacity from 9 beds to 15 beds, thereby, indicating a need for additional funding in 1985.

The Centre is requesting an additional amount of \$21,000 for counselling services based on provincial maximum of \$3,000 per bed.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				







**FUNCTION** HEALTH AND SOCIAL SERVICES

**PROGRAM** GENERAL WELFARE ASSISTANCE

**ACTIVITY** PAYMENTS TO/FOR WELFARE RECIPIENTS

**DEPARTMENT** SOCIAL SERVICES

**ACCOUNT NO.** 127-120-0000

**CITY OF CHATHAM**  
**CURRENT BUDGET**

#### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

##### Supplementary Aid

127-120-6552  
to 127-120-6555

Includes all of special assistance items for Family Benefit Allowance and Old Age Security Recipients. 80% subsidy. Estimated 5% increase due to inflationary costs.

##### Special Assistance

127-120-6661  
to 127-120-6686

Includes General Welfare Assistance Recipients and other low income citizens who may require financial assistance for prescribed drugs, surgical dressings, travel, transportation, moving, funerals or burials, dental, shelter supplement, prosthetic appliances, and comfort allowance. 50% subsidy. Estimated 5% increase due to inflationary costs.

#### DETAILED WORK PROGRAMS

- 1) Completing applications for G.W.A., Dependent Foster Children, Hostels (Rest Homes), Licensed Nursing Homes, Homemakers Services, Day Nursery and Supplementary and Spec. Assist.
- 2) Interviewing and assessing applications.
- 3) Referrals to other community agencies.
- 4) Completing a financial budgetary allowance for recipients.
- 5) Investigation of income, assets and living circumstances of applicants and recipients.
- 6) Complete home visits on a continuing basis and documenting any change in circumstances.
- 7) Prepare evidence and attend Social Assistance Review Board appeals.
- 8) Review and assess on a continuing basis all documents submitted by a recipient.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: SOCIAL AND FAMILY SERVICES

225  
CITY OF CHATHAM

BUD. RESP: WELFARE ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: WELFARE ASSISTANCE

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N  
REQUESTEDAPPROVED  
BY COUNCIL

1271206552	OPTICAL SERVICES-SUPP. AID	171	100	180	180
1271206553	DENTAL SERVICES-SUPP. AID	5,348	4,800	5,600	5,600
1271206554	SHELTER-SUPP. AID		500	500	500
1271206555	OTHER SERVICES-SUPP. AID	11,084	6,000	11,600	11,600
1271206661	OTHERS-PRESCRIBED DRUGS-SP,ASS'T	2,215	400	2,300	2,300
1271206662	OTHERS-SURGICAL SUPPLIES AND DRESSINGS-SP,AS.	73	200	100	100
1271206663	OTHERS-TRAVEL AND TRANSPORTATION-SP,ASS'T	1,855	1,500	2,000	2,000
1271206664	OTHERS-MOVING-SP,ASS'T	303		320	320
1271206665	OTHERS-FUNERALS AND BURIALS-SP,ASS'T	5,598	1,000	5,900	5,064
1271206666	OTHERS-DENTAL SERVICES	3,804	2,500	4,000	4,000
1271206668	OTHERS-PROSTHETIC APPLIANCES-SP,ASS'T	3,164	500	3,300	3,300
1271206670	OTHERS-COMFORT ALLOWANCES-SPEC,ASS'T	464	300	500	500
1271206671	OTHERS-OTHER SERVICES-SP,ASS'T	5,904	1,000	6,200	6,200
1271206676	R.E.M.-PRESCRIBED DRUGS-SPEC,ASS'T	196	300	200	200
1271206677	R.E.M.-SURGICAL SUPPLIES AND DRESSINGS-SP,AS.	70	100	100	100
1271206678	R.E.M.-TRAVEL AND TRANSPORTATION-SP,ASS'T	26	1,000	100	100
1271206680	R.E.M.-FUNERALS AND BURIALS-SPEC,ASS'T	1,243	1,000	1,300	1,300
1271206681	R.E.M. - DENTAL SERVICES-SP,ASS'T	673	2,000	700	700
1271206683	R.E.M.-PROSTHETIC APPLIANCESSP,ASS'T	520		500	500
1271206686	R.E.M.-OTHER SERVICES-SPEC,ASS'T	1,437	1,000	1,500	1,500

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

44,148	24,200	46,900	46,064
1,795,492	2,197,890	1,960,219	1,907,064

## REVENUE

1471200314	MIN. OF COMM.&SOC. SERV. SUBSIDY-WELFARE	1,197,910-	1,516,180-	1,283,338-	1,252,832-
1471200528	GENERAL ASSISTANCE RECOVERIES	8,112-	11,000-	9,200-	9,200-
1471200529	GENERAL ASISTANCE REIMBURSEMENTS	46,577-	45,000-	48,000-	48,000-
1471200533	REIMBURSEMENTS SUPPLEMENTARY-AID				
1471200534	REIMBURSEMENTS SPECIAL ASSISTANCE				
1471200535	CHARGE BACK REVENUE	161-		100-	100-

REVENUE TOTALS  
REVENUE FORWARD

1,252,760-	1,572,180-	1,340,638-	1,310,132-
1,366,125-	1,719,622-	1,480,115-	1,440,495-

NET REQUIREMENT  
NET FORWARD

1,208,612-	1,547,990-	1,293,738-	1,264,068-
429,367	478,268	480,104	466,569

71-0006-R



FUNCTION HEALTH AND SOCIAL SERVICES  
 PROGRAM GENERAL WELFARE ASSISTANCE  
 ACTIVITY HOMEMAKERS SERVICES

DEPARTMENT SOCIAL SERVICES  
 ACCOUNT NO. 127-130-0000

CITY OF CHATHAM  
 CURRENT BUDGET

#### STATEMENT OF PURPOSE

To provide supportive services to Senior Citizens and the disabled with the objective of client remaining in their own home.

#### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

127-130-6801

Services provided by the Canadian Red Cross Society to indigent Senior Citizens and the disabled. This Society provides housekeeping, meal preparation, shopping, laundry, bathing and personal care services.

	Approved 1984	Requested 1985	
Hourly Rate	\$6.62	\$6.95	(Increase 5%)

The Ministry of Community and Social Services subsidizes the program at 80%.

#### DETAILED WORK PROGRAMS

Completing and assessing applications for Homemakers Services, for residence of the City of Chatham, with documentation of Medical Certificate, Consent to Inspect Assets, and expenditures and to re-assess on-going clients every six (6) months.

#### STAFF COMPLEMENT

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: SOCIAL AND FAMILY SERVICES

CITY OF CHATHAM

BUD. RESP: WELFARE ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: HOMEMAKERS SERVICES

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N  
REQUESTEDAPPROVED  
BY COUNCIL

1271306801 HOMEMAKERS SERVICE COSTS

16,046

16,100

17,000

17,000

1271306802 RECIPIENTS MONTHLY INCOME

167-

200-

200-

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

15,879

16,100

16,800

16,800

1,811,371

2,213,990

1,977,019

1,923,864

## REVENUE

1471300321 MINISTRY SUBSIDY - HOMEMAKERS

12,739-

13,440-

13,440-

REVENUE TOTALS  
REVENUE FORWARD

12,739-

13,440-

13,440-

1,378,864-

1,719,622-

1,493,555-

1,453,935-

NET REQUIREMENT  
NET FORWARD

3,140

16,100

3,360

3,360

432,507

494,368

483,464

469,929

71-0007-R







<b>FUNCTION</b>	SOCIAL & FAMILY SERVICES	<b>DEPARTMENT</b>	VICTORIA RESIDENCE	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	VICTORIA RESIDENCE	<b>ACCOUNT NO.</b>	127-281-0000	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	OVERVIEW			

STATEMENT OF PURPOSE

To provide comments on the 1985 budget for the Victoria Residence.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

To provide funds and revenue for the operation of the Victoria Residence, the only municipal operated Home for Seniors in the City of Chatham.

The home has a bed capacity of 90 and a total part and full time staff of 53 which consists of Administrator, Secretary, Director of Nursing, Medical Director, Registered Nurses, Activities and Craft Director and a unionized (CUPE) non-professional staff which includes nursing aides, orderlies, kitchen, housekeeping, laundry and maintenance workers.

This function summarizes the total expenditures and revenue and the net requirement required in order for the Victoria Residence to meet its philosophy and goals in 1985.

Provincial Subsidy on Victoria Residence Expenditures:

There is a different subsidy rate for residential care and for extended care residents at the Home. There are presently 45 residents under the residential care. The residential care subsidy rate is 70% of the municipal net expenditure. There are both full pay and part pay residents. The full pay residents of course pay for all their own expenses. The partial pay residents average about \$5,900.00 per year. This is usually the amount of their pensions. There are 36 part pay residential care residents. From these people we receive \$211,860.00 per year. The difference is subsidized by the Province at the rate of 70%.

The other type of care is called extended care. We are only allowed to charge these people a basic amount of \$18.95 per day. This is covered by their pensions. The difference between \$18.95 and \$43.98 per day is subsidized by the Province at the rate of 100%. Any costs in excess of \$43.98 per day is subsidized by the Province at the rate of 70%. The expected per diem cost of caring for these people is estimated to be \$65.00 in 1985. There are 38 extended care residents.

<b>STAFF COMPLEMENT</b>	<b>1982</b>	<b>1983</b>	<b>1984</b>	<b>1985</b>
<b>ESTABLISHED PERSONNEL (SALARIED)</b>				
<b>UNSCHEDULED SALARIED POSITIONS</b>				
<b>WAGE MAN YEARS</b>				
<b>TOTAL FULL TIME EQUIVALENT POSITIONS</b>				



FUNCTION SOCIAL & FAMILY SERVICES  
 PROGRAM VICTORIA RESIDENCE  
 ACTIVITY OVERVIEW

DEPARTMENT VICTORIA RESIDENCE  
 ACCOUNT NO. 127-281-0000

CITY OF CHATHAM  
 CURRENT BUDGET

#### HIGHLIGHTS AND PROPOSALS OF BUDGET PROPOSALS

The Home offers both supervised Residential and Extended Nursing care 24 hours per day. At the present time there are 39 Residential Care Residents and 40 Extended Care Residents. The funds requested in this budget proposal will provide for complete nursing care and medical supplies required, as well as a complete dietary, housekeeping, and laundry service for all residents. This includes salaries, benefits and supplies, etc. to operate each department as set out in the Homes for the Aged Act and Regulations. The Revenue is to help defray the costs of the total operating and capital expenditures. We receive revenue from the following sources:

- (a) Residents maintenance
- (b) Provincial subsidy
- (c) Subsidy for Capital expenditures
- (d) The Corporation City of Chatham
- (e) Donations

The Province and the Municipality subsidize the Homes operating deficit on an approximate 70%/30% split. On all Capital expenditures the Province and the Municipality subsidize the expense on a 50%/50% basis.

In order to calculate the amount of Revenue we will receive from the residents, there are several factors involved.

- (a) Total Residential Care days
- (b) Total full pay resident days
- (c) Total partial pay resident days
- (d) Total extended care days
- (e) Total operating expenditures for Residential Care only
- (f) A per diem rate for residential care
- (g) The amount paid per day by Extended Care Residents

The following is an estimated calculation of revenue for both Residential Care and Extended Care Residents in 1985.

Full pay resident days (residential)	3,285
Partial pay resident days (residential)	13,140

16,425 days

Estimated residential care operating expenses 1983

\$469,353.00

Therefore, the Residential Care per diem rate for 1984 is estimated as:

\$469,353.00 divided by 16,425 = \$28.58 per diem

#### STAFF COMPLEMENT

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

1982

1983

1984

1985



<b>FUNCTION</b> <b>PROGRAM</b> <b>ACTIVITY</b>	SOCIAL & FAMILY SERVICES VICTORIA RESIDENCE  OVERVIEW	<b>DEPARTMENT</b> <b>ACCOUNT NO.</b>	VICTORIA RESIDENCE 127-281-0000 127-281-9100	<b>CITY OF CHATHAM</b> <b>CURRENT BUDGET</b>
--	---	---	---	---

#### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

The per diem rate is paid by all residents who have the means to pay the full per diem cost. Partial pay residents pay on an average of \$5,900.00 per year. This amount comes from all sources of income such as O.A.S., Gains, D.V.A., etc. after they have received their \$77.00 per month comfort allowance.

Revenue full pay residents -	3,285 days x \$29.00	\$ 95,265.00
Revenue partial pay residents -	\$5,900 x 36 res.	<u>212,400.00</u>
<b>Total residential Care Revenue</b>		<b>\$ 307,665.00</b>

Revenue Extended Care Residents  
38 residents x 365 days = 13,870 days  
13,870 x the per diem \$18.95 as set by the Provincial Government = \$262,837.00.

Capital Expenditures 127-281-9100

<b>Total</b>	<b>\$ 50,214.00</b>
<b>Provincial Sub. 50%</b>	<b>\$ 25,107.00</b>

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)	36.5	37.5	39.3	38.3
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS	9.1	9.1	8.2	9.2
TOTAL FULL TIME EQUIVALENT POSITIONS	45.6	46.6	47.5	47.5



FUNCTION	SOCIAL & FAMILY SERVICES	DEPARTMENT	VICTORIA RESIDENCE	CITY OF CHATHAM
PROGRAM	VICTORIA RESIDENCE	ACCOUNT NO.	127-211-0000	CURRENT BUDGET
ACTIVITY	ACTIVITIES EXPENDITURES			

STATEMENT OF PURPOSE

To organize programs designed to provide a variety of activities, recreation and entertainment and crafts, which will meet the social, physical, and spiritual needs of all residents. The Homes for the Aged and Rest Homes Act and Reg. (Reg.2(3) recognize the need for this function and establishes that Homes for the Aged provide for organized staff functions.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSSalaries

This account provides salary for 2 full time Activities and Craft persons to see that the residents of the Home are provided with a program that will stimulate their social, physical and spiritual needs as required by the Ministry.

Benefits

This amount will cover the cost paid by the City for these employees.

Clothing

This account is for clothing purchased for residents who do not have funds to purchase their own, nor have families who can help them.

Recreation and Entertainment

This account includes special social functions both inside and outside the Home for the residents.

Hobby Crafts

Purchase of material for craft work.

Other

Bathroom and toilet supplies for residents, items used by residents for personal comfort, barbers, hairdressers, beauty salon supplies, T.V. expenses, newspapers and magazines.

Equipment and Furniture Maintenance and Repairs

\$500.00

DETAILED WORK PROGRAMS

1. Church services and programs
2. Group outings, mini-shopping, picnics, bus tours, band concerts, etc.
3. Crafts, sewing, knitting, etc.
4. Exercise programs, fun and fitness, games, etc.
5. Grooming, hairdressing, barbers
6. Party activities, seasonal parties, birthdays, bazaars, etc.
7. Sing songs, outdoor games, gardening, horticultural activities, Ladies' Tea Club
8. Social hours
9. Library and talking book services
10. Decorating activities seasonal
11. Preparation of Victoria Residence News
12. Residents Council
13. Volunteer programs, Auxiliary, Service Clubs
14. Home Bingos
15. Program announcements, films, bulletins
16. Provide remotivation and reality orientation programs as an integral part of the total service to residents.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)	1	1	1	2
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS	0	0	0	0
TOTAL FULL TIME EQUIVALENT POSITIONS	1	1	1	2



FUNCTION: SOCIAL AND FAMILY SERVICES  
 BUD. RESP: VICTORIA HOME ADMINISTRATOR  
 ACTIVITY: ACTIVITY EXPENDITURES

233  
 CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE

1984

1985

		SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1272110102	FULL TIME NON UNION			31,300	
1272110202	PART-TIME NON-UNION	13,410	10,750		19,300
1272110501	PENSIONS - CPP	212	1,600	500	500
1272110502	PENSIONS - OTHERS			1,666	
1272110503	OTHERS LUMP SUM PAYMENTS			1,037	1,037
1272110600	MEDICALS			3,268	
1272110700	UNEMPLOYMENT INSURANCE	450	741	950	950
1272110800	WORKMEN'S COMPENSATION	296	664	800	800
1272110900	CLOTHING		400	400	400
1272111000	CAR ALLOWANCE			720	720
1272113701	FURNITURE MAINTENANCE	1,461	1,500	500	500
1272113702	EQUIPMENT MAINTENANCE				
1272114500	NEW FURNITURE & EQUIPMENT	35			
1272118001	RECREATION AND ENTERTAINMENT	1,593	1,800	1,800	1,800
1272118002	HOBBIES AND CRAFTS	674	400	700	700
1272118003	OTHER MISCELLANEOUS	4,685	6,500	5,500	5,000
EXPENDITURE TOTALS		22,816	24,355	49,141	31,707
EXPENDITURE FORWARD		22,816	24,355	49,141	31,707

REVENUE

1472110317	MINISTRY SUBSIDY-ACTIVITIES & COMFORT SERV.	9,027-	9,224-	22,512-	17,156-
1472110525	RES. CARE FEES-ACTIVITIES & COMFORT SERVICES	4,825-	8,077-	11,243-	11,243-
1472110526	EXTENDED CARE FEES-ACT. AND COMFORT SERVICES	4,121-	7,456-	9,604-	9,604-
1472110599	SALES TAX REBATE - ACTIVITIES	100-	100-	100-	100-

REVENUE TOTALS	18,073-	24,857-	43,459-	38,103-
REVENUE FORWARD	18,073-	24,857-	43,459-	38,103-

NET REQUIREMENT	4,743	147 502-	5,682	6,396-
NET FORWARD	4,743	147 502-	5,682	6,396-

72-0001-R



<b>FUNCTION</b>	SOCIAL & FAMILY SERVICES	<b>DEPARTMENT</b>	VICTORIA RESIDENCE	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	VICTORIA RESIDENCE	<b>ACCOUNT NO.</b>	127-221-0000	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	DIETARY SERVICES			

STATEMENT OF PURPOSE

To provide an organized food service to meet the nutritional, social and comfort needs of the residents through good food preparation and service function. Also to operate the Dietary Service in accordance with Health Standards, and maintain a clean and tidy preparation and storage area.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

The value of the food service to the resident is chiefly nutritional, but has an important social aspect. The product or raw food must be of high quality and properly prepared in order to provide an appeal to the residents' likes and dislikes. We must also be able to provide attractive dishes for special social occasions.

Meals for the staff are provided and this is seen to have a positive effect through provision of proper nutrition and morale.

The service and the work are governed by Department of Health Regulations with respect to the storage and preparation of meals. The Homes for the Aged and Rest Homes Act require that special diets be a part of the service provided and the overall function is subject to demands for a high standard and product to the resident.

Salaries

This account includes labour costs as negotiated by contract for all Dietary Staff by CUPE Local 12. Included in the labour costs are cooks, assistant cooks, and Dietary Generals. Overtime, statutory holidays, vacations and sick leave are also included.

Also included is a part time dietary consultant.

Benefits

All benefits allowed as per the City and the negotiated contract with CUPE local 12.

Other Supplies and Chemicals for Dishwasher

This includes dish detergents, rinse agents, disinfectants, pot cleaners, garbage bags, and all other cleaning supplies.

STAFF COMPLEMENT

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: SOCIAL AND FAMILY SERVICES

CITY OF CHATHAM

BUD. RESP: VICTORIA HOME ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: DIETARY SERVICES EXPENDITURES

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N  
REQUESTEDAPPROVED  
BY COUNCIL

1272210101	WAGES AND SALARIES - UNION	95,818	99,400	105,000	101,000
1272210201	PART-TIME UNION	14,831	18,000	22,400	22,400
1272210202	PART-TIME NON-UNION	7,371			
1272210300	OVERTIME	6,770	6,000	6,500	6,500
1272210400	RETIREMENT PENSION AND SERVICE PAY	572	600	330	330
1272210501	PENSIONS - CPP	1,375	1,800	1,800	1,800
1272210502	PENSIONS - OMERS	3,844	4,385	4,000	4,000
1272210600	MEDICALS	5,551	9,850	6,000	6,000
1272210700	UNEMPLOYMENT INSURANCE	2,448	2,250	3,000	3,000
1272210800	WORKMEN'S COMPENSATION	3,109	1,815	3,000	3,000
1272213202	CHEMICALS	4,165	2,500	4,000	4,000
1272213203	OTHER SUPPLIES	4,252	1,000	4,000	3,000
EXPENDITURE TOTALS		150,106	147,600	160,030	155,030
EXPENDITURE FORWARD		172,922	171,955	209,171	186,737

NET REQUIREMENT

150,106

147,600

160,030

155,030

NET FORWARD

154,849

147,098

165,712

148,634

72-0002-R



FUNCTION SOCIAL AND FAMILY SERVICES  
 PROGRAM VICTORIA RESIDENCE  
 ACTIVITY DIETARY SERVICES

DEPARTMENT VICTORIA RESIDENCE  
 ACCOUNT NO. 127-221-0000

CITY OF CHATHAM  
 CURRENT BUDGET

#### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

##### Raw Food Costs

This includes all raw food in the preparation of meals, dairy and bakery products, vegetables, fruit and groceries.

##### Equipment Maintenance

This amount is generally based on previous years, for all maintenance of kitchen equipment.

##### Equipment Replacement

(1) Two replacement fans \$ 600.00 )  
 (2) Miscellaneous equipment \$ 500.00 ) - \$900.00  
 (3) Replacement cooking utensils \$ 800.00 )  
 \$1900.00 \$ 1,000.00

##### Dishes and Cutlery

This is a general amount for replacement of worn dishes etc and replacement for breakage.

#### DETAILED WORK PROGRAMS

1. Provision of meals to meet the residents nutritional needs.
2. Supply evening snacks for residents.
3. Supply meals to staff.
4. Supply and serve for parties, special social events for the enrichment of the residents.
5. Provision of meals for meetings, seminars and conferences if required.
6. Washing all pots, pans and utensils.
7. Washing all other dishes used in the serving of any food.
8. Help prepare weekly or monthly menu.
9. Cleaning on a daily, weekly or monthly basis all equipment used in the preparation of meals, etc.
10. Serving meals.
11. Baking.
12. Total cleaning of all floors daily or more often.
13. Cleaning of all windows, walls and ceiling twice yearly.
14. Other duties as assigned.

#### STAFF COMPLEMENT

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)	6.6	6.6	6.6	6.6
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS	1.3	1.3	1.3	1.3
TOTAL FULL TIME EQUIVALENT POSITIONS	7.3	7.3	7.3	7.9



FUNCTION: SOCIAL AND FAMILY SERVICES  
 BUD. RESP: VICTORIA HOME ADMINISTRATOR  
 ACTIVITY: DIETARY SERVICES EXPENDITURES

CITY OF CHATHAM

CURRENT BUDGET

## EXPENDITURE

1984

1985

	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1272213701 FURNITURE MAINTENANCE				
1272213702 EQUIPMENT MAINTENANCE	1,488	1,500	1,800	1,800
1272214500 NEW FURNITURE & EQUIPMENT	71		1,900	1,000
1272216701 MEAT	26,833	24,432	28,390	28,390
1272216702 DAIRY	19,147	22,168	19,500	19,500
1272216703 BREADS AND CEREALS	5,603	5,492	5,600	5,600
1272216704 OTHER FOOD COSTS	30,137	28,484	33,000	33,000
1272216705 FRESH FRUIT AND VEGETABLES	4,440	5,424	4,700	4,700
1272218000 DISHES AND CUTLERY	1,578	1,800	2,000	2,000
EXPENDITURE TOTALS	89,297	89,300	96,890	95,990
EXPENDITURE FORWARD	262,219	261,255	306,061	282,727

## REVENUE

1472210317 MIN. OF COMM.&SOC. SERV. SUBSIDY-DIETARY SERV	107,122-	116,737-	113,632-	110,328-
1472210525 RESIDENTIAL CARE FEES-DIETARY SERVICES	57,252-	50,763-	57,421-	57,421-
1472210526 EXTENDED CARE FEES-DIETARY SERVICES	48,893-	46,859-	49,049-	49,049-
1472210599 SALES TAX REBATE - DIETARY	500-	500-	500-	500-

REVENUE TOTALS  
 REVENUE FORWARD

213,767-	214,859-	220,602-	217,298-
231,840-	239,716-	264,061-	255,401-

NET REQUIREMENT  
 NET FORWARD

124,470-	125,559-	123,712-	121,308-
30,379	21,539	42,000	27,326

72-0003-R



<b>FUNCTION</b>	SOCIAL AND FAMILY SERVICES	<b>DEPARTMENT</b>	VICTORIA RESIDENCE	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	VICTORIA RESIDENCE	<b>ACCOUNT NO.</b>	127-231-0000	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	MEDICAL AND NURSING SERVICES			

STATEMENT OF PURPOSE

To provide twenty-four hour care sufficient to meet the physical and emotional needs of all the residents both Residential and Extended Care in the home, in accordance with standards established by Provincial Legislation and the Homes management.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

The Homes for the Aged Act and Regulations establish minimum requirements for nursing, and medical care and provision of pharmaceuticals and medications and the maintenance of records. The Home management and administration, the Provincial Ministries of Community and Social Services, define specifically the level of standards to be maintained within the Home.

Salaries

This account includes labour costs as negotiated by contract for all Nurse Aides and Orderlies by CUPE Local 12. The account also includes the salaries for all full and part-time Registered Nurses, as well as the salary of the Director of Nursing as set by the City as they are non union. Overtime, statutory holidays, vacation and sick leave are included as well. Also included is an amount for 1 extra full time R.N.

Benefits

All benefits allowed as per the City and negotiated contract with CUPE Local 12.

Physician

The Home Physician is paid on the basis of the number of residents in the home at the end of each month.

<b>STAFF COMPLEMENT</b>	<b>1982</b>	<b>1983</b>	<b>1984</b>	<b>1985</b>
<b>ESTABLISHED PERSONNEL (SALARIED)</b>				
<b>UNSCHEDULED SALARIED POSITIONS</b>				
<b>WAGE MAN YEARS</b>				
<b>TOTAL FULL TIME EQUIVALENT POSITIONS</b>				



FUNCTION: SOCIAL AND FAMILY SERVICES

CITY OF CHATHAM

BUD. RESP: VICTORIA HOME ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: MEDICAL AND NURSING SERVICES EXPENDITURES

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N

APPROVED

REQUESTED BY COUNCIL

1272310101	WAGES AND SALARIES - UNION	290,805	312,700	310,700	310,700
1272310102	WAGES AND SALARIES - NON UNION	71,542	67,000	96,000	78,150
1272310201	PART-TIME - UNION	79,725	61,100	85,000	85,000
1272310202	PART-TIME - NON UNION	63,117	68,000	66,000	66,000
1272310300	OVERTIME	20,698	20,900	19,400	19,400
1272310400	RETIREMENT PENSION AND SERVICE PAY	800	300	800	800
1272310501	PENSIONS - CPP	8,136	8,300	8,500	8,500
1272310502	PENSIONS - OMERS	18,751	22,342	22,400	22,400
1272310600	MEDICALS	31,175	40,018	34,000	34,000
1272310700	UNEMPLOYMENT INSURANCE	15,827	15,441	17,000	17,000
1272310800	WORKMEN'S COMPENSATION	13,728	11,780	14,000	14,000

EXPENDITURE TOTALS

614,304

627,881

673,800

655,950

EXPENDITURE FORWARD

876,523

889,136

979,861

938,677

1472310107 NON-SERVICES - MEDICAL &amp; NURSING SERVICES

1472310201 NURSING - ONE FEE - MEDICAL &amp; NURSING SERVICES

1472310202 NURSING - ONE FEE - MEDICAL &amp; NURSING SERVICES

1472310203 NURSING - ONE FEE - MEDICAL &amp; NURSING SERVICES

1472310204 NURSING - ONE FEE - MEDICAL &amp; NURSING SERVICES

1981	1982	1983	1984	1985
3.75	3.75	3.75	3.75	3.75
3.75	3.75	3.75	3.75	3.75
3.75	3.75	3.75	3.75	3.75
3.75	3.75	3.75	3.75	3.75

NET REQUIREMENT

614,304

627,881

673,800

655,950

NET FORWARD

644,683

649,420

715,800

683,276

72-0004-R



FUNCTION	SOCIAL AND FAMILY SERVICES	DEPARTMENT	VICTORIA RESIDENCE	CITY OF CHATHAM
PROGRAM	VICTORIA RESIDENCE	ACCOUNT NO.	127-231-0000	CURRENT BUDGET
ACTIVITY	MEDICAL AND NURSING SERVICES			

#### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

##### Nursing Supplies & Medications

Includes chemicals for lab, tests, bandaides, tape, gauze, bandages, ointments, mouthwashes, disinfectants and all medications which are non prescription drugs.

##### Equipment and Furniture Maintenance

This amount has been budgeted for the overhaul of all wheel chairs, commodes and geriatric chairs in the amount of \$1,800.00 \$1,200.00  
 This will include labour and parts and will restore this equipment to like new.  
 Beside tables and beds to finish and paint approximately 20 bedside tables and bed ends, the amount is \$1,800.00 \$1,500.00  
 This also will save replacing these stands and beds in the future.

##### Equipment Replacement

An amount of \$2750.00 has been budgeted for the purchase of items of Medical Equipment which breaks or wears out during the year.

Miscellaneous equipment	\$ 400.00)
One alternating pressure mattress and pump	\$ 500.00)
Two commode chairs	\$ 450.00)-\$1,000.00
Four sets safety rails	\$ 800.00)
Two upright fans	\$ 600.00)
	\$ 2750.00 1,750.00\$

#### DETAILED WORK PROGRAMS

1. Provide comprehensive nursing care in accord with individual nursing care plans including bathing, skin care, shaving, toileting, mouth care, foot care, dressing, grooming, meal serving and feeding, bed making and care of personal possessions. As well, provide emotional support, social assistance and family involvement.
2. Provide medical care through the Medical Director and consultant Physician.
3. Provide pharmaceuticals, treatments, prosthesis.
4. Prepare and maintain administrative medical and nursing records.
5. Provide escorting duties to meet social and medical needs inside and outside the home.
6. Provide educational experience for students officiating from various education.
7. Refer for diagnostic services and treatments from area hospitals, clinics and laboratories.
8. Provide educational opportunities for staff including in-service education orientation, seminars, work shops and courses.
9. Be well acquainted with all Fire Drill procedures as well as being involved with emergency evacuation planning in case of a disaster.
10. Provide remotivation and reality orientation programs as a integral part of the total service to residents.
11. Provide adjuvant programs and co-ordinate restorative and rehabilitative activities.
12. Participate in staff health programs such as TB skin testing, influenza immunization and rendering first aid treatment.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)	20.6	20.6	20.6	21.6
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS	6.9	6.9	6.9	6.9
TOTAL FULL TIME EQUIVALENT POSITIONS	27.5	27.5	27.5	28.5



FUNCTION: SOCIAL AND FAMILY SERVICES

241  
CITY OF CHATHAM

BUD. RESP: VICTORIA HOME ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: MEDICAL AND NURSING SERVICES EXPENDITURES

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTED

APPROVED  
BY COUNCIL

1272313201	NURSING SUPPLIES	3,242	3,000	4,300	4,300
1272313202	MEDICATIONS	372	1,500		
1272313701	FURNITURE MAINTENANCE	264	3,200	1,800	1,200
1272313702	EQUIPMENT MAINTENANCE	1,441	1,800	2,000	1,500
1272314500	NEW FURNITURE & EQUIPMENT	629	800	2,750	1,750
1272318000	VICTORIA RESIDENCE PHYSICIAN	4,050	4,800	5,100	4,700
1272318003	GENERAL MISCELLANEOUS	133	200	500	500

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

10,131  
886,654

15,300  
904,436

16,450  
996,311

13,950  
952,627

REVENUE

1472310317	MIN. SUBSIDY-MEDICAL & NURSING SERVICES	303,343-	317,500-	339,363-	319,740-
1472310525	RESIDENTIAL CARE FEES-MEDICAL & NURSING SERV.	148,385-	136,625-	153,990-	153,990-
1472310526	EXTENDED CARE FEES-MEDICAL & NURSING SERVICES	126,720-	126,116-	131,538-	131,538-
1472310599	SALES TAX REBATE - MEDICAL AND NURSING	200-	200-	200-	200-

REVENUE TOTALS  
REVENUE FORWARD

578,648-  
810,488-

580,441-  
820,157-

625,091-  
889,152-

605,468-  
860,869-

NET REQUIREMENT  
NET FORWARD

568,517-  
76,166

565,141-  
84,279

608,641-  
107,159

591,518-  
91,758  
72-0005-R



**FUNCTION** SOCIAL & FAMILY SERVICES  
**PROGRAM** VICTORIA RESIDENCE  
**ACTIVITY** APPROVED DRUGS

**DEPARTMENT** VICTORIA RESIDENCE  
**ACCOUNT NO.** 127-241-0000

**CITY OF CHATHAM**  
**CURRENT BUDGET**

#### STATEMENT OF PURPOSE

Drugs supplied and purchased for Extended Care Residents only and subsidized 100%.

#### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

##### Approved Drugs and Pharmaceuticals

Drugs requiring a prescription and mentioned in Schedules A, C, and D under the Pharmacy Act (Ontario):

Narcotics as defined in the Narcotics Control Act (Canada); and drugs and medications listed in the list prepared by The Homes for the Aged - Office on Aging Branch, of non-prescription items under the Pharmacy Act (Ontario) and the Proprietary and Patent Medicines Act (Canada) for Extended Care residents for which this Province will pay 100 per cent.

##### Recoveries

100% subsidizeable.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: SOCIAL AND FAMILY SERVICES  
 BUD. RESP: VICTORIA HOME ADMINISTRATOR  
 ACTIVITY: APPROVED DRUGS EXPENDITURES

243  
 CITY OF CHATHAM  
 CURRENT BUDGET

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTED

APPROVED  
BY COUNCIL

		1984	1985	1985	1985
1272418000	SUBSIDIZABLE DRUGS	333	1,400	1,800	1,800
EXPENDITURE TOTALS		333	1,400	1,800	1,800
EXPENDITURE FORWARD		886,987	905,836	998,111	954,427

EXPENDITURE TOTALS  
 EXPENDITURE FORWARD

333 1,400 1,800 1,800  
 886,987 905,836 998,111 954,427

REVENUE

1472410317 MIN. SUBSIDY - APPROVED DRUGS  
 1472410599 SALES TAX REBATE - APPROVED DRUGS

239 1,400- 1,800- 1,800-

REVENUE TOTALS  
 REVENUE FORWARD

239 1,400- 1,800- 1,800-  
 810,249- 821,557- 890,952- 862,669-

NET REQUIREMENT  
 NET FORWARD

572 84,279 107,159 91,758  
 76,738

72-0006-R



FUNCTION	SOCIAL & FAMILY SERVICES	DEPARTMENT	VICTORIA RESIDENCE	CITY OF CHATHAM
PROGRAM	VICTORIA RESIDENCE	ACCOUNT NO.	127-251-0000	CURRENT BUDGET
ACTIVITY	HOUSEKEEPING SERVICES		(2)	

#### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

##### Equipment Replacement

Each year we plan for replacement of work equipment. Also included in this account is the replacement of worn drapes periodically.

Misc. housekeeping equipment  
1 dry vacuum cleaner

\$ 900.00 )  
\$ 600.00 )-\$ 600.00  
\$1,500.00 1,200.00

##### Recoveries

We receive a portion of the Provincial and Federal Sales Tax paid on supplies and equipment purchased.

#### DETAILED WORK PROGRAMS

1. Regular daily cleaning of floors in residents rooms and all other public areas. Sweeping, scrubbing, damp mopping, vacuuming, stripping, washing, waxing, spray buffing, shampooing, etc.
2. A regular program of house cleaning all rooms twice a year.
3. Regular cleaning of walls and ceiling, washing and disinfecting.
4. Regular cleaning of all doors, windows, screens, window sills and spot cleaning.
5. Garbage and waste removal.
6. Reporting re: pest control.
7. Removal for cleaning re-banging drapes.
8. Periodic cleaning and treatment of furniture inside and outside, fixtures, appliances, air and heat vents. Reporting any damaged or worn equipment.
9. Cleaning residents night tables, stands and bed ends.
10. Upon discharge of a resident, clean vacated room.
11. Requisitioning cleaning supplies.
12. Cleaning and disinfect all public and private washrooms, washroom appliances, lockers, locker rooms, waste collection and waste disposal areas.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: SOCIAL AND FAMILY SERVICES

247  
CITY OF CHATHAM

BUD. RESP: VICTORIA HOME ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: HOUSEKEEPING SERVICES EXPENDITURES

EXPENDITURE	1984		1985	
	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1272514500 NEW FURNITURE & EQUIPMENT	344	600	1,800	1,200
EXPENDITURE TOTALS	344	600	1,800	1,200
EXPENDITURE FORWARD	959,479	982,291	1,087,399	1,034,615
REVENUE				
1472510317 MIN. SUBSIDY - HOUSEKEEPING SERVICES	32,727-	35,934-	39,849-	34,507-
1472510525 RESIDENTIAL CARE FEES-HOUSEKEEPING SERVICES	17,491-	18,094-	19,902-	19,902-
1472510526 EXTENDED CARE FEES-HOUSEKEEPING SERVICES	14,937-	16,703-	17,000-	17,000-
1472510599 SALES TAX REBATE - HOUSEKEEPING	300-	300-	300-	300-
REVENUE TOTALS	65,455-	71,031-	77,051-	71,709-
REVENUE FORWARD	875,704-	892,588-	968,003-	934,378-
NET REQUIREMENT	65,111-	70,431-	75,251-	70,509-
NET FORWARD	83,775	89,703	119,396	100,237

72-0008-R



FUNCTION	SOCIAL & FAMILY SERVICES	DEPARTMENT	VICTORIA RESIDENCE	CITY OF CHATHAM
PROGRAM	VICTORIA RESIDENCE	ACCOUNT NO.	127-261-0000	CURRENT BUDGET
ACTIVITY	LAUNDRY AND LINEN SERVICES			

STATEMENT OF PURPOSE

To provide an organized on premise laundry service for both linen and personal clothing, acceptable to management and the Ministry.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Laundry service standards are aimed at producing a high quality of linen, both sanitary, comfortable and attractive, which contributes to a health promoting environment. The service also provides a purchasing function to meet linen and the clothing needs of the Residents as well as an inventory record.

Sanitary conditions and standards are incorporated in washing and distribution process. An ongoing maintenance and replacement program in order to operate the laundry economically and efficiently.

To provide a service for the local Fire Department of their linen and bedding.

Salaries

This account provides salaries for two full time laundry generals as negotiated by C.U.P.E. Local 12.

Bed Linen Replacement

Each year we replace worn linen in order to be able to keep an inventory of approximately five complete changes per resident per day. This includes bed spreads, pillows, mattresses, towels, face cloths, sheets, pillow cases, pillow protectors, draw sheets, diapers, mattress covers, hospital gowns, etc.

Other Supplies

Includes laundry detergent, bleach, softener, sour and other chemicals used in an on premise laundry operation.

Equipment Maintenance

This amount has been budgeted for the maintenance of the laundry machinery, as it is now three years old and the warranty is no longer in effect. \$2,000.00

Equipment Replacement

Replacement cover for ironer \$ 300.00

Miscellaneous equipment \$ 400.00

\$ 700.00

Other: An amount of \$11,500.00 is for the use of dri-pride incontinent pads. This represents approximately 60% of the cost with the other 40% to be provided from residents trust. By using the Dri-pride we have reduced one part-time person from the laundry a saving of \$6,500.00 with further savings in supplies and replacement linen, etc.

Recoveries

For Federal and Provincial Sales Tax paid for supplies, as we are not sales tax exempt when we purchase these supplies. Also included is charge back to Fire Department for laundry services.

DETAILED WORK PROGRAMS

1. Laundering process, equipment maintenance, collecting soiled linen, sorting, presoaking for wash, stain removal, weighing, bundling, washing, drying, machine mangling, hanging, pressing, folding, marking, storing, delivering to linen rooms and residents' rooms.
2. Inspection, mending and altering.
3. Labelling with name tags.
4. Tracing lost items.
5. Periodic inventory of linens.
6. Cleaning all machines, laundry room floor, walls, etc.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)	2.1	2.1	2	2
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS	.4	.4	0	0
TOTAL FULL TIME EQUIVALENT POSITIONS	2.5	2.5	2	2



FUNCTION: SOCIAL AND FAMILY SERVICES

CITY OF CHATHAM

BUD. RESP: VICTORIA HOME ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: LAUNDRY SERVICES EXPENDITURES

EXPENDITURE	1984		1985	
	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1272610101 WAGES AND SALARIES - UNION	31,421	30,400	33,300	33,300
1272610201 PART-TIME UNION	1,986	1,824	2,800	2,800
1272610300 OVERTIME	1,616	1,500	1,400	1,400
1272610400 RETIREMENT PENSION AND SERVICE PAY	132	100	198	198
1272610501 PENSIONS - CPP	530	499	600	600
1272610502 PENSIONS - OMERS	1,665	1,930	1,800	1,800
1272610600 MEDICALS	3,326	3,033	3,200	3,200
1272610700 UNEMPLOYMENT INSURANCE	990	768	1,100	1,100
1272610800 WORKMENS COMPENSATION	954	980	1,000	1,000
1272613201 BED LINEN REPLACEMENT	4,255	5,000	5,000	5,000
1272613202 OTHER SUPPLIES	11,087	10,500	1,500	1,500
1272613701 FURNITURE MAINTENANCE				
1272613702 EQUIPMENT MAINTENANCE	2,650	1,600	2,000	2,000
1272614500 NEW FURNITURE & EQUIPMENT	967	1,800	700	700
1272617001 LAUNDRY CHEMICALS	3,279	3,000	4,000	4,000
1272618003 GENERAL MISCELLANEOUS	4		11,500	10,000
EXPENDITURE TOTALS	64,862	62,934	70,098	68,598
EXPENDITURE FORWARD	1,024,341	1,045,225	1,157,497	1,103,213
REVENUE				
1472610317 MIN. SUBSIDY-LAUNDRY SERVICES	28,952-	30,792-	31,686-	30,520-
1472610525 RES. CARE FEES-LAUNDRY SERVICES	15,473-	13,192-	15,825-	15,825-
1472610526 EXTENDED CARE FEES- LAUNDRY SERVICES	13,214-	12,177-	13,518-	13,518-
1472610599 SALES TAX REBATE + LAUNDRY CHARGES RECOVER.	850-	850-	850-	850-
REVENUE TOTALS	58,489-	57,011-	61,879-	60,713-
REVENUE FORWARD	934,193-	949,599-	1,029,882-	995,091-
NET REQUIREMENT	6,373	5,923	8,219	7,885
NET FORWARD	90,148	95,626	127,615	108,122



FUNCTION	SOCIAL & FAMILY SERVICES	DEPARTMENT	VICTORIA RESIDENCE	CITY OF CHATHAM
PROGRAM	VICTORIA RESIDENCE	ACCOUNT NO.	127-271-0000	CURRENT BUDGET
ACTIVITY	BUILDING & PROPERTY OPERATION & MAINTENANCE			

STATEMENT OF PURPOSE

This function is charged with the responsibility of heating and ventilation systems, for the maintenance and upkeep of the buildings and grounds, fire safety and drills. One other function in this department is the ordering of supplies and the inventory control and distribution of goods, food, paper products, etc.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

The function provides and ensures continuance of the basic needs of the residents. It is responsible for shelter, safety, security, heat and comfort and also assists the other services in performance of their functions through maintenance of equipment, buildings and work areas. Direct manpower assistance on special events. The appearance of the buildings and grounds, the flowers and grass are an important feature in providing an attractive enjoyable, and a home like atmosphere.

The economic efficiency of the operation of all systems is dependent upon service. Food storage, inventory, receiving and dispensing of supplies also becomes part of the service.

Fire safety and fire protection and prevention programs are covered under building codes, the local Fire Department, the Fire Marshall's Office and requirements under the Homes for the Aged Act and Regulations.

Salaries

During 1984 we have had the assistance of an extra employee through one of the Government Assistance Programs. Included in my 1985 budget request is an amount for the employment of a part time person or student. I feel that in our operation of the Home there is a need for the extra manpower, whether it be full or part time.

Building and Grounds Maintenance

General day to day maintenance of the building	\$ 3,000.00 )
General day to day maintenance of the grounds	\$ 2,500.00 )
Painting and decorating - continual program	\$ 3,300.00 )
General electrical maintenance	\$ 2,000.00 ) - \$1,000.00
	\$10,800.00 \$ 9,800.00

Equipment Maintenance

General maintenance of electrical motors, pumps, fans, and all electrical equipment	\$ 4,000.00
---	-------------

Equipment New Replacements

This is a general amount for the purchase of new equipment which may break down and have to be replaced at any time during the year.	\$ 4,000.00
--	-------------

Utilities

All utilities, gas, hydro and water were increased as per the percentage indicated by the above.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



<b>FUNCTION</b> <b>PROGRAM</b> <b>ACTIVITY</b>	SOCIAL & FAMILY SERVICES VICTORIA RESIDENCE BUILDINGS & PROPERTY OPERATION & MAINTENANCE	<b>DEPARTMENT</b> <b>ACCOUNT NO.</b>	VICTORIA RESIDENCE 127-271-0000	<b>CITY OF CHATHAM</b> <b>CURRENT BUDGET</b>
--	--	---	---------------------------------------	---

#### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

##### Other

This is an amount which is provided for items which do not have a specific tie in with other special accounts and is a general amount.

##### Recoveries

These are based on the Federal and Provincial Taxes paid when a purchase of supplies or equipment is made, and a claim is made also for reimbursement.

##### Purchased Services

These are services which we purchase from outside firms as per the Homes for the Aged and Regulations:

(1) Grass cutting and snow removal	\$ 3,900.00 )	
(2) Elevator inspection and maintenance	\$ 600.00 )	
(3) Fire alarm inspection	\$ 1,200.00 )	
(4) Fire extinguisher and equipment inspection	\$ 500.00 )	
(5) Honeywell services to our heating and control system	\$ 400.00 )	
(6) Pest Control	\$ 400.00 )	
(7) Boiler, chimney and all heating equipment annual inspections	\$ 1,000.00 )	\$1,500.00
	\$ 9,000.00	\$7,500.00

##### DETAILED WORK PROGRAMS

- Operating the heating and domestic heating boilers.
- Preventive maintenance programs on heating, ventilation, plumbing and electrical systems, servicing laundry, dietary, housekeeping and nursing equipment.
- Preventive maintenance and repairs to:
  - buildings
  - furniture
  - fixtures, appliances
  - garden and grounds, flowers, shrubs, etc.
  - maintenance of all other equipment used both inside and out.
- Fire drills, fire safety and prevention programs.
- Painting and decorating.
- Safety and security programs.
- Grounds maintenance, snow removal, beautification, landscaping, etc.
- Garbage removal and clean up.
- Special projects - construction, alterations and renovations.
- Assistance to other services at parties and special occasions, setting up and dismantling.
- Ordering of supplies, food, paper products, etc. Seeing all services are supplied in order that they may operate efficiently.

1

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)	1.1	1.1	1	1.0
UNSCHEDULED SALARIED POSITIONS				.5
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS	1.1	1.1	1	1.5



FUNCTION: SOCIAL AND FAMILY SERVICES

CITY OF CHATHAM

BUD. RESP: VICTORIA HOME ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: BUILDING AND PROPERTY OPERATION AND MAINT.

## EXPENDITURE

1984

1985

		SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1272710101	WAGES AND SALARIES - UNION	18,163	21,900	28,760	21,260
1272710300	OVERTIME	1,117		1,600	1,600
1272710400	RETIREMENT PENSION AND SERVICE PAY	132		132	132
1272710501	PENSIONS - CPP	346	320	500	500
1272710502	PENSIONS - OMERS	1,004	1,000	1,050	1,050
1272710600	MEDICALS	1,977	1,956	2,100	2,100
1272710700	UNEMPLOYMENT INSURANCE	621	1,060	1,000	1,000
1272710800	WORKMENS COMPENSATION	544	854	800	800
1272711305	FIDELITY BOND INS.-PRIMARY			194	194
1272711306	FIDELITY BOND INS.-EXCESS			41	41
1272711307	MUNICIPAL LIABILITY INSURANCE			549	549
1272711310	PROPERTY BUILDING INSURANCE	1,028	1,028	1,316	1,316
1272711311	PROPERTY-CONTENTS INSURANCE	274	274		
1272711316	BOILER & MACHINERY INSURANCE	434	434	377	377
1272712201	HEAT	33,929	37,100	36,300	35,300
1272712202	LIGHT	8,263	12,500	9,000	8,000
1272712203	WATER	5,477	6,000	5,500	5,500
1272713800	BUILDING MAINTENANCE	5,952	7,500	8,300	8,300
1272713802	GROUNDS MAINTENANCE	2,019	2,500	2,500	1,500
1272713900	EQUIPMENT MAINTENANCE	6,626	3,800	4,000	3,000
1272714600	NEW EQUIPMENT	1,526	4,500	4,000	2,500
1272718001	PURCHASED SERVICES	2,242	3,450	9,000	7,500

## EXPENDITURE TOTALS

91,674

106,176

117,019

102,519

## EXPENDITURE FORWARD

1,116,015

1,151,401

1,274,516

1,205,732

## REVENUE

1472710317	MIN. SUBSIDY BLDG.&PROPERTY OPER.& MAINT.	40,304-	48,568-	56,956-	44,109-
1472710525	RESIDENTIAL CARE FEES-BLDG.& PRO.OPER.& MAINT	21,542-	26,895-	28,446-	28,446-
1472710526	EXTENDED CARE FEES-BLDS & PRO. OPER.& MAINT	18,396-	24,827-	24,299-	24,299-
1472710599	SALES TAX REBATE - BUILDING AND PROPERTY	300-	300-	300-	300-

## REVENUE TOTALS

80,542-

100,590-

110,001-

97,154-

## REVENUE FORWARD

1,014,735-

1,050,189-

1,139,883-

1,092,245-

## NET REQUIREMENT

11,132

5,586

7,018

5,365

## NET FORWARD

101,280

101,212

134,633

113,487

72-0010-R



<b>FUNCTION</b>	SOCIAL & FAMILY SERVICES	<b>DEPARTMENT</b>	VICTORIA RESIDENCE	<b>CITY OF CHATHAM CURRENT BUDGET</b>
<b>PROGRAM</b>	VICTORIA RESIDENCE	<b>ACCOUNT NO.</b>	127-281-0000	
<b>ACTIVITY</b>	GENERAL AND ADMINISTRATIVE SERVICES			

STATEMENT OF PURPOSE

To provide overall direction, co-ordination and administrative support to all other services, residents and families.

To provide accounting and trust fund services for the Residents, along with payrolls, pay out of pension cheques and maintenance of records, files and statistical data.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

The responsibility of the Administrator is set out in the Homes for the Aged and Rest Homes Act and Regulations. The requirements for trust accounts and accounts receivable, capital funding and operating subsidies are set out in Provincial policy and the needs and rights of the residents are important considerations in the total delivery of this service. Records and statistical information accumulation is presently the minimum needed in accordance with imposed requirements.

Salaries

I have allowed for a 5% increase in salaries, and also benefits.

Car Allowance

This amount is for the purpose of staff using their own car while on business for the Home.

Conventions and Travel

O.A.H.A. Convention, Niagara Falls, Ontario: two delegates, Administrator and Director of Nursing. Travel, meals and registration. The convention provides a good learning experience for members of the Home. This is a working convention with excellent seminars and work shops, which is attended by all Homes in the Province once a year.

\$ 1,700.00

Training

This amount covers in-service training for staff as well as fees for regional seminars, workshops, and annual Region 1 Homes for the Aged meeting in London.

Regional meeting 4 delegates

\$ 60.00

Other training and seminars

\$540.00

\$600.00

Other Legal and Audit Fees

This amount is for administration and audit fees, staff car allowance. This amount is set aside to cover the cost of accounting and audit that is carried out by the treasury office for the Home.

Printing, Stationery, Postage

This amount is for stamps, time cards, time sheets, and misc. supplies, etc. in 1984.

Advertising

This is an amount for job advertisements in local newspapers. This also includes an amount for the publication of a new brochure for the Home advertising the services the Home provides.

Membership Fees

This amount covers our fees for memberships in the Homes for the Aged Association as well as membership in the Central Purchasing Group (CPP). The Home must have memberships in both in order to be eligible for special purchasing prices similar to Ontario Hospitals. Also fees for Medical Director in the O.A.H.A. Medical Directors Association.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: SOCIAL AND FAMILY SERVICES  
 BUD. RESP: VICTORIA HOME ADMINISTRATOR  
 ACTIVITY: GENERAL AND ADMINISTRATIVE

CITY OF CHATHAM

CURRENT BUDGET

## EXPENDITURE

1984

1985

	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL	
1272810102	WAGES AND SALARIES - NON UNION	58,746	57,644	60,526	60,526
1272810202	PART-TIME - NON UNION	2,684			
1272810400	RETIREMENT PENSION AND SERVICE PAY	193	200	200	200
1272810501	PENSIONS - CPP	1,494	4,339	1,500	1,500
1272810502	PENSIONS - OMERS	3,376		3,512	3,512
1272810600	MEDICALS	4,981	4,872	4,800	4,800
1272810700	UNEMPLOYMENT INSURANCE	3,105	1,240	1,352	1,352
1272810800	WORKMEN'S COMPENSATION	1,113	1,306	1,400	1,400
1272811000	CAR ALLOWANCE	1,774	1,700	1,700	1,700
1272811101	TRAVELLING COSTS	979	1,000	400	400
1272811102	TRAINING EXPENDITURES	122	600	600	600
1272811103	COVENTIONS AND SEMINAR FEES	340		1,200	1,200
1272811200	LEGAL AND SPECIAL FEES	7,500	7,500	8,000	8,000
1272811400	TELEPHONE	3,260	3,000	3,200	3,200
1272811500	POSTAGE	274	200	300	300
1272811600	OFFICE SUPPLIES	903	500	800	800
1272811700	ADVERTISING	3	1,000	500	
1272813001	MEMBERSHIP FEES	1,354	1,390	1,600	1,600
1272813002	SUBSCRIPTIONS	114	400	500	500
EXPENDITURE TOTALS		92,315	86,891	92,090	91,590
EXPENDITURE FORWARD		1,208,330	1,238,292	1,366,606	1,297,322

1983	1984	1985	1986	STAFF COMMENT
				ESTABLISHED PERSONNEL (SALARIED)
				UNASSIGNED SALARIED POSITIONS
				MADE MAN YEARS
				TOTAL FULL TIME EQUIVALENT POSITIONS

NET REQUIREMENT  
 NET FORWARD

92,315 86,891 92,090 91,590  
 193,595 188,103 226,723 205,077

72-0011-R



<b>FUNCTION</b> SOCIAL & FAMILY SERVICES <b>PROGRAM</b> VICTORIA RESIDENCE <b>ACTIVITY</b> GENERAL AND ADMINISTRATIVE SERVICES	<b>DEPARTMENT</b> VICTORIA RESIDENCE <b>ACCOUNT NO.</b> 127-281-0000  (2)	<b>CITY OF CHATHAM</b> <b>CURRENT BUDGET</b>
--	--	---

#### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Equipment Maintenance  
 General maintenance of office equipment.

Equipment Replacement  
 To replace misc. equipment which may wear out throughout the year.

#### DETAILED WORK PROGRAMS

1. General administration of management of the organization, direction, co-ordination and improvement in accordance with overall goals and objectives in maintaining a home for seniors to live in with dignity.
2. Food supervision, menu planning, purchasing, housekeeping and laundry and maintenance supervision.
3. Scheduling all shifts.
4. Maintenance of statistical information and records.
5. Maintenance of staff records and payroll.
6. Checking all invoices for accounts receivable and recording same.
7. Provision of trust fund function.
8. Preparation of both City and Provincial Budgets.
9. Receiving and registering all pension cheques and recording and paying monthly directly to the residents their comfort allowance.
10. Provision of receptionist, public relations and information service.
11. Provision of secretarial and clerical support to Administrator, Home Physician, Nursing and all other departments within the home.
12. Provision of messenger and driver service for the residents in the Home.
13. Residents benefits - pensions, medical insurance, extended care, etc.
14. Interviewing for job.
15. Completing all applications and interviewing prospective residents, setting up pre-admission medicals and admitting to the Home as per the Home policy.
16. Working with the Auxiliary of the Home.
17. Preparing a monthly news bulletin.
18. Reviewing the total operation of the Home and preparing recommendations for change from time to time.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)	2	2	2	2
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS	2	2	2	2



FUNCTION: SOCIAL AND FAMILY SERVICES  
 BUD. RESP: VICTORIA HOME ADMINISTRATOR  
 ACTIVITY: GENERAL AND ADMINISTRATIVE

256  
 CITY OF CHATHAM  
 CURRENT BUDGET

EXPENDITURE

1984

1985

SPENT      APPROP'D      APPROP'N REQUESTED      APPROVED BY COUNCIL

1272813701	FURNITURE MAINTENANCE	201	300	500	300
1272813702	EQUIPMENT MAINTENANCE				
1272814500	NEW FURNITURE & EQUIPMENT		200	1,300	

EXPENDITURE TOTALS	201	500	1,800	300
EXPENDITURE FORWARD	1,208,531	1,238,792	1,368,406	1,297,622

1984	1985	1986	1987	STAFF COMMENT
				ESTABLISHED PERSONNEL (SALARIES)
				UNEMPLOYED SALARIED PERSONNEL
				WAGE MAX LEVEL
				TOTAL FULL TIME EQUIVALENT PERSONNEL

NET REQUIREMENT	201	500	1,800	300
NET FORWARD	193,796	188,603	228,523	205,377

72-0012-R



FUNCTION	SOCIAL & FAMILY SERVICES	DEPARTMENT	VICTORIA RESIDENCE	CITY OF CHATHAM
PROGRAM	VICTORIA RESIDENCE	ACCOUNT NO.	127-281-9100	CURRENT BUDGET
ACTIVITY	NEW CAPITAL			

### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Capital Items are items or equipment or renovations that are new and not considered replacements. These items are purchased for various departments to increase the efficiency of the department or to make improvements to the Home which are beneficial for the care of the Residents.

#### Social Service Activities

One portable bar \$ 500.00 \$ 0

#### Dietary Services

(1) Stainless steel heavy duty shelving for food storage \$ 1,200.00 \$ 600.00  
 (2) One food blender for proper preparation of pureed diets 300.00 300.00  
 (3) One corner model low temp dishwasher and soiled and clean stainless steel tabling 6,800.00 6,800.00  
 (Note: this item was approved by the Province in 1984 for a 50% subsidy)  
 (4) One sink for hand washing as per the Dept. of Health 500.00 \$ 500.00  
 (5) One Scotsman ice making machine 2,584.00 0  
 (6) One counter top microwave oven 650.00 650.00  
 (7) Three portable storage bins for flour, sugar and cereal 400.00 \$ 0  
 All of the above items will help to provide a more efficient dietary operation. \$ 12,434.00 \$ 8,250.00

#### Medical and Nursing Services

(1) One Airway Rehabilitation Machine (see letter from Dr. Parry) \$ 400.00 \$ 400.00  
 (2) TV cameras and monitor for security and safety of residents in the residential care wing. 2,000.00 0  
 (3) Three sets of privacy curtains for three of our four bed rooms in Extended Care. \$ 2,850.00 \$ 0  
 \$ 5,250.00 \$ 400.00

#### Housekeeping Services

(1) Automatic floor scrubber and vacuum to reduce hours spent hand mopping. \$ 4,500.00 \$ 0  
 (2) New housekeeping carts with locked section for safe storage of cleaning liquids 500.00 500.00  
 \$ 5,000.00 \$ 500.00

#### Building and Grounds Maintenance

(1) Four ceiling fans for better air circulation in our lounge and kitchen area. \$ 680.00 \$ 680.00  
 (2) Two sections stock room shelving. 700.00 0  
 (3) Alterations to dish washing area. 2,300.00 0  
 (4) New window installed in Nursing station 1,000.00 0  
 (5) Wheel chair ramp front entrance for convenience of residents and fire safety evacuation. 8,500.00 0  
 (6) Shadow roof over our Extended Care Patio Area 8,000.00 0  
 (7) Insulation of all crawl space areas of the Home. 4,500.00 4,500.00  
 (This has been approved by the Province for 50% subsidy in 84) \$ 25,680.00 \$ 5,180.00

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION SOCIAL & FAMILY  
SERVICES

PROGRAM VICTORIA RESIDENCE

ACTIVITY NEW CAPITAL

DEPARTMENT VICTORIA  
RESIDENCE

ACCOUNT NO. 127-281-9100

CITY OF CHATHAM  
CURRENT BUDGET

# HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

## Administration

- (1) Five new lockers for residents
- (2) Two new three drawer legal size filing cabinets

\$ 750.00	\$ 0
600.00	\$ 0
<u>\$1,350.00</u>	<u>\$ 0</u>

<u>\$50,214.00</u>	<u>\$14,930.00</u>
--------------------	--------------------

## TOTAL CAPITAL EXPENDITURES

All the Capital items must receive Provincial approval for a 50% subsidy.

Total Capital Costs	\$ 50,214.00
50% Subsidy	<u>25,107.00</u>

Net Requirement from City	\$ 25,107.00
---------------------------	--------------

\$1,350.00

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: SOCIAL AND FAMILY SERVICES

BUD. RESP: VICTORIA HOME ADMINISTRATOR

ACTIVITY: GENERAL AND ADMINISTRATIVE

EXPENDITURE		1984	1985	1985	
		SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1272819100	CAPITAL EXPENDITURES	62,008	81,007	50,314	14,930
EXPENDITURE TOTALS		62,008	81,007	50,314	14,930
EXPENDITURE FORWARD		1,270,539	1,319,799	1,418,720	1,312,552
REVENUE					
1472810316	VICTORIA RESIDENCE- M.O.E. GRANT	1,296-			
1472810317	MINISTRY SUBSIDY - GENERAL AND ADMINISTRATION	9,931-	42,610-	17,468-	17,468-
1472810380	CAPITAL SUBSIDY-50%	31,004-	40,503-	25,157-	7,465-
1472810525	RES. CARE FEES - GENERAL AND ADMINISTRATION	21,878-	18,962-	20,838-	20,838-
1472810526	EXTENDED CARE FEES - GENERAL AND ADMIN.	18,684-	17,504-	18,059-	18,059-
1472810599	SALES TAX REBATE - GENERAL AND ADMINISTRATION	100-	100-	100-	100-
REVENUE TOTALS		82,893-	119,679-	81,622-	63,930-
REVENUE FORWARD		1,097,628-	1,169,868-	1,221,505-	1,156,175-
NET REQUIREMENT		20,885-	38,672-	31,308-	49,000-
NET FORWARD		172,911	149,931	197,215	156,377



## FUNCTION

SOCIAL AND FAMILY  
SERVICES

## DEPARTMENT

ACCOUNT NO. 127-300-9700

## CITY OF CHATHAM

## CURRENT BUDGET

## PROGRAM

## ACTIVITY

GRANTS

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSMaple City Senior Citizens Centre

127-300-9701

The purpose of this organization is to provide recreational programs for the Senior citizens of Chatham. The amount requested in 1985 is \$7,350. which is a 5% increase over the amount granted in 1984.

Junior Achievement of Chatham

127-300-9702

This organization has requested a grant of \$1,000. in 1985 from the City of Chatham to contribute towards the operating cost of the Junior Achievement Program. \$ 630.

Canadian National Institute for the Blind

127-300-9703

This organization has requested a grant of \$1,500. in 1985. This is the same amount that has been requested and approved in 1983 and 1984.

Right to Life - Kent

127-300-9705

The purpose of this organization is to promote and foster respect for life for all members of the human family, including the unborn. A second purpose of this organization is to assist those young women in the community who are facing an unwanted or otherwise stressful pregnancy. In 1985 this organization is requesting assistance in the amount of \$1,000. \$500.

St. Leonard's House, Chatham Kent

127-300-9707

The St. Leonard's Society is the name of an association that provides a house or a home known as a half-way house where male ex-offenders are provided a home environment. This organization has requested \$4,500.00 in 1985, partly to pay for their taxes, partly to pay for their rezoning costs and also for a contribution to the house. \$0.

STAFF COMPLEMENT

1982

1983

1984

1985

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS



	CURRENT	BUDGET
1. Total revenue	100	100
2. Total cost	100	100
3. Profit	0	0

1273009701	MAPLE CITY SENIOR CITIZENS CENTRE	7,000	7,000	7,350	7,350
1273009702	JUNIOR ACHIEVEMENT OF CHATHAM	600	600	1,000	630
1273009703	CAN.NAT.INSTITUTE FOR THE BLIND	1,500	1,500	1,500	1,500
1273009705	RIGHT TO LIFE-KENT	2,300	500	1,000	500
1273009707	ST. LEONARD'S HOUSE, CHATHAM KENT			4,500	

NET REQUIREMENT	11,400	9,600	15,350	9,980
NET FORWARD	11,400	9,600	15,350	9,980



FUNCTION HEALTH AND SOCIAL SERVICES  
 PROGRAM GENERAL WELFARE ASSISTANCE  
 ACTIVITY FAMILY AND YOUTH COUNSELLING AND SUPPORT SERVICES

DEPARTMENT SOCIAL SERVICES  
 ACCOUNT NO. 127-320-0000

CITY OF CHATHAM  
 CURRENT BUDGET

#### STATEMENT OF PURPOSE

To provide professional counselling to individuals and families on a fee-for-service basis from local agencies.

#### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

127-320-9701

The Chatham/Kent Community and Family Services provide Youth and Family Counselling to certain approved clients under an agreement with the City of Chatham.

This agency provides advice and assistance to enable persons to function more fully and effectively in personal relationships from day to day and includes counselling with respect to:

- Family and marital relationships
- Child Care and Training
- Parent-child relationships
- Nutritional needs
- Maintenance of adequate standards of health
- Personal hygiene
- Limited emergency counselling when there is personal contact due to family or environmental emergencies, but does not include credit counselling.

Counselling is approved for those recipients in receipt of Family Benefit Allowance (F.B.A.), General Welfare Assistance (G.W.A.) and low-income persons unable to finance the cost of counselling services.

This program is cost shared 80% by the Ministry of Community and Social Services and 20% by the municipality.

The agency is waiving any increase in the hourly rates (\$38.59/\$19.30) for 1985, however, they are requesting the maximum liability be increased from \$15,000.00 to \$22,000.00 (47%) and the present agreement between the agency and the City of Chatham be amended to include in Schedule "A":

"\$15.00 per group session per individual with a maximum of 10 members being not less than 90 minutes in length with the provision that the maximum charge to the Corporation not to exceed \$120.00."

C.H.A.P. 127-320-9704  
 CLK Community and Family Services are requesting funds to maintain their Care Helpers Assistance Program (C.H.A.P.) voluntary services to senior citizens and the handicapped in the community. The Ministry of Community and Social Services is providing 50% of the funding for this program, therefore any community grants, gifts, donations, etc. are not subsidizable.

#### Youth Employment Counselling Centre

1270320-9705

The Youth Employment Counselling Centre (Y.E.C.C.) is requesting a fee-for-service agreement with the Corporation of the City of Chatham for counselling services for youths between the ages of 16 and 24 years who are employment disadvantaged and are in receipt of General Welfare Assistance. The estimated cost of this program should have an off-setting effect by a reduction in the GWA caseload.

#### STAFF COMPLEMENT

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION	HEALTH AND SOCIAL SERVICES	DEPARTMENT	SOCIAL SERVICES	CITY OF CHATHAM CURRENT BUDGET
PROGRAM	GENERAL WELFARE ASSISTANCE	ACCOUNT NO.	127-320-9700	
ACTIVITY	FAMILY AND YOUTH COUNSELLING AND SUPPORT SERVICES			

DETAILED WORK PROGRAMS

- 1) Approval of applications for counselling services.
- 2) Written referrals to the counselling agency.
- 3) Verify eligibility for subsidy purposes.
- 4) Monitor effectiveness of service.
- 5) Collate statistics.
- 6) Assessment of reports.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: SOCIAL AND FAMILY SERVICES

CITY OF CHATHAM

BUD. RESP: CITY TREASURER

CURRENT BUDGET

ACTIVITY: PUBLIC HEALTH SERVICES EXPENDITURES

## EXPENDITURE

1984

1985

		SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1273209701	COUNSELLING COSTS-GWA/FBA CLIENTS	14,440	12,000	20,000	16,000
1273209702	COUNSELLING COSTS - LOW INCOME	417	3,000	2,000	
1273209703	RECIPIENTS CONTRIBUTION				
1273209704	C.H.A.P.			4,000	2,000
1273209705	YOUTH EMPLOYMENT COUNSELLING CENTRE			16,500	16,500
EXPENDITURE TOTALS		14,857	15,000	42,500	34,500
EXPENDITURE FORWARD		26,257	24,600	57,850	44,480

## REVENUE

1473200320	MINISTRY SUBSIDY - COUNSELLING SERVICES	12,000-	12,000-	30,800-	26,000-
1473200532	REIMBURSEMENTS - COUNSELLING SERVICES				

REVENUE TOTALS  
REVENUE FORWARD

12,000-	12,000-	30,800-	26,000-
12,000-	12,000-	30,800-	26,000-

NET REQUIREMENT  
NET FORWARD

2,857	3,000	11,700	8,500
14,257	12,600	27,050	18,480

73-0002-R



FUNCTION SOCIAL AND FAMILY SERVICES  
 PROGRAM ASSISTANCE TO CHILDREN  
 ACTIVITY GRANTS

DEPARTMENT  
 ACCOUNT NO. 127-400-9700

CITY OF CHATHAM  
 CURRENT BUDGET

# HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

## Kent County Children's Aid Society

127-400-9701

The Society has advised us that the final figures are not yet available. They have recommended that we use the 1984 actual amount plus 7 1/2%. This would amount to \$219,696 in 1985.

## Chatham Kent and District Association for the Mentally Retarded

127-400-9702

This organization exists to provide services for the mentally handicapped citizens in the City of Chatham and Kent County. The amount requested in 1985 is \$12,100 which is the same as that requested and approved in 1982, 1983 and 1984. \$0.

## Operation Our Kids

127-400-9704

This organization deals with the emotional, physical and spiritual needs of the children of Chatham Kent. Their special purpose is to deal with children of low or fixed income families who usually are without transportation. They offer programs in sponsorship aimed at improving self esteem, socialization and educational interest. They also provide emotional support through self help groups and individual home visits. The amount requested is \$3,000. \$500.

## Chatham Professional Firefighters - "Ronald McDonald House"

127-400-9705

McDonald's of Canada has undertaken a project to construct a home in London, Ontario called "The Ronald McDonald House", which will be used to accommodate various families of children who are hospitalized. On March 22nd, 1985, The Chatham Professional Firefighters are sponsoring a dance to be held at the Kinsmen Auditorium to raise funds in support of this home. The Chatham Professional Firefighters Association has requested that the City donate the use of the Kinsmen Auditorium for this function. The value of this donation has been placed at \$450.

## Kent Birth Vision

127-400-9706

This organization is trying to promote change in post natal procedures at the Public General Hospital, such as rooming in, sibling visitation, etc. This organization is also trying to promote home births. The amount requested by this group is \$100. in 1985. \$0

## Chatham Kent Big Sisters Assn. Inc.

127-400-9707

This organization is a non profit volunteer organization which attempts to provide a one to one relationship to girls, age 6 to 16, who need personal guidance, helpful influence and above all friendship, of a mature, interested, caring, well adjusted woman. This organization has requested \$500. in 1985.

## STAFF COMPLEMENT

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: SOCIAL AND FAMILY SERVICES

CITY OF CHATHAM

BUD. RESP: CITY TREASURER

CURRENT BUDGET

ACTIVITY: ASSISTANCE TO CHILDREN

EXPENDITURE		1984		1985	
		SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1274009701	KENT COUNTY CHILDRENS AID SOCIETY	204,368	208,600	219,696	219,696
1274009702	C/K & DIS.ASSOC.FOR THE MENTALLY RETARTED	12,100	12,100	12,100	
1274009704	OPERATION OUR KIDS			3,000	500
1274009705	CHATHAM FIREFIGHTERS ASSOCIATION			450	450
1274009706	KENT BIRTH VISION			100	
1274009707	CHATHAM KENT BIG SISTERS ASSOC, INC.			500	

EXPENDITURE TOTALS	216,468	220,700	235,846	220,646
EXPENDITURE FORWARD	216,468	220,700	235,846	220,646

NET REQUIREMENT	216,468	220,700	235,846	220,646
NET FORWARD	216,468	220,700	235,846	220,646



FUNCTION	SOCIAL AND FAMILY SERVICES	DEPARTMENT		CITY OF CHATHAM
PROGRAM	DAY NURSERY	ACCOUNT NO.	127-511-0000 127-611-0000	CURRENT BUDGET
ACTIVITY	OVERVIEW			

The Ministry of Community and Social Service has requested that we allow a 3.8% increase only, over their 1984 allocation.

The 1984 net budget was \$25,123.

Allowing a full subsidy of 80% from the Ministry of Community and Social Services the net requirement for the optimal budget for 1985 is \$40,085, a 59% increase.

With expenditure cuts to 5% of the 1984 budget and allowing a full 80% subsidy, the net requirement is \$30,762 a 22% increase.

With maximum expenditure cuts (3%) and a full 80% subsidy, the 1985 net requirement is \$29,838. This is an 18% increase.

These figures do not include the Purchase of Service Amounts.

It is not possible to submit a "0%" budget because we cannot cut staff. Both day nurseries are now operating at the minimum staff/child ratio in accordance with the Day Nurseries Act.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION	DAY NURSERY	DEPARTMENT	CITY OF CHATHAM
PROGRAM	SOUTHSIDE	127-501-0000	CURRENT BUDGET
ACTIVITY	OVERVIEW		

EXPENDITURE	SPENT		1984		1985	
	1982	1983	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
Salaries	71,960	77,678	81,559	81,139	89,278	87,686
Pensions	4,640	5,790	5,589	6,280	5,928	6,390
Medicals	6,164	6,894	7,895	8,980	9,334	9,334
Unemployment Insurance	1,331	2,315	2,469	2,520	2,630	2,630
Workers Compensation	1,229	1,456	1,775	1,925	2,057	2,057
Car Allowance		82	65	100	100	100
Travel and Training	299	257	300	300	300	300
Insurance	388	255	273	273	237	237
Telephone and Office Supplies	621	590	614	655	750	750
Janitorial Supplies	540	442	500	550	700	700
Playroom Supplies	417	445	485	500	500	500
Equipment Maintenance	320	28	140	300	200	200
Building Maintenance	9,725	4,930	4,905	5,590	6,287	6,287
New Equipment	357	400	372	500	500	500
Food	3,391	3,552	4,024	4,000	4,175	4,175
Miscellaneous	76	15	96	100	100	100
Capital Expenditure					30,700	0
<b>TOTAL</b>	<b>101,458</b>	<b>105,129</b>	<b>110,061</b>	<b>113,712</b>	<b>153,776</b>	<b>121,946</b>

REVENUE						
Fees	(43,141)	(41,368)	(39,602)	(46,000)	(38,000)	(38,000)
Ministry of Community and Social Services	(41,954)	(51,326)	(56,418)	(54,170)	(56,228)	(56,228)
<b>TOTAL</b>	<b>(90,970)</b>	<b>(92,694)</b>	<b>(96,020)</b>	<b>(100,170)</b>	<b>(94,228)</b>	<b>(94,228)</b>

<b>NET REQUIREMENT</b>	<b>10,488</b>	<b>12,435</b>	<b>15,041</b>	<b>13,542</b>	<b>(59,548)</b>	<b>(27,718)</b>
------------------------	---------------	---------------	---------------	---------------	-----------------	-----------------



<b>FUNCTION</b>	SOCIAL AND FAMILY SERVICES	<b>DEPARTMENT</b>		<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	DAY NURSERY	<b>ACCOUNT NO.</b>	127-511-0000 127-611-0000	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	DAY NURSERY OVERVIEW			

STATEMENT OF PURPOSE

The Day Nursery Department serves working, lone and handicapped parents by providing daily care and educational stimulation for children eighteen months to nine years of age. This service includes children with special needs.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

The Day Nursery Department will provide 89 full day spaces for 249 days in 1985. The centres are closed weekends and statutory holidays. A total of 11,688 days were used by full fee paying clientele and 78,334 by fee assisted clientele in 1984. The number of days used by fee assisted clients has increased 64% over 1983. The per diem cost was \$16.00 which is only a 65¢ increase this year. In light of our low per diem it is recommended in this Budget that fees be raised \$1.00 per day only in 1985 - 50¢ in April and 50¢ in September.

Included in this budget proposal is a request for a \$30,000 capital amount for the addition of a washroom, staff and storage room and a new cloakroom at South Side plus a \$700 request for the installation of thermopane windows and door in the office at South Side.

Under the activity of Occupancy, the salary of a custodian to work at both North and South side has been added. A custodian is needed to perform such tasks as change the furnace filters and lights, shovel snow, trim the shrubs and trees, rake the leaves, fill sand boxes, repair equipment and playgrounds, and overall general maintenance.

Under the activity of Administrative Expenditures the salary of a Clerk Typist has been included to work four hours a day to answer the phone, type, file, keep attendance, collect payroll information and perform other necessary clerical duties.

Children's Village Day Care has requested an amount of \$35,620 to purchase service for 2 infants @ \$75/week, 3 toddlers @ \$70/week and 5 preschoolers @ \$65/week in 1985. \$1405.75 was spent during November and December, 1984 for four children. We are in February of 1985 purchasing services for six children.

Tiny Tots Nursery School has requested \$15,000 for a Purchase of Service Agreement for 15 to 20 children. Acceptance of this proposal would be subject to approval by the Ministry of Community and Social Services as would the increase in the allocation to Children's Village.

<b>STAFF COMPLEMENT</b>	<b>1982</b>	<b>1983</b>	<b>1984</b>	<b>1985</b>
<b>ESTABLISHED PERSONNEL (SALARIED)</b>	13.0	13.0	12.8	12.5
<b>UNSCHEDULED SALARIED POSITIONS</b>	1.2	1.2	.9	1.7
<b>WAGE MAN YEARS</b>				
<b>TOTAL FULL TIME EQUIVALENT POSITIONS</b>	14.2	14.2	13.7	14.2







FUNCTION	SOCIAL AND FAMILY SERVICES	DEPARTMENT	DAY NURSERY	CITY OF CHATHAM
PROGRAM	DAY NURSERY - SOUTH SIDE	ACCOUNT NO.	127-511-0102	CURRENT BUDGET
ACTIVITY	PROGRAM EXPENDITURES			

STATEMENT OF PURPOSE

To provide information to Council concerning expenditures necessary to carry out the program at South Side.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSWages and Salaries - Non Union

127-110-0102

This account provides salaries for four full time staff. Staff salaries have been calculated allowing a 5% increase for 1985. Amount \$73,263.

Part Time, Non Union

127-110-202

This account provides the salaries for one student assistant and substitute staff for vacation and illness. Amount \$1,900.

Retirement Pension and Service Pay

127-511-0400

This account provides service pay for two staff persons. Amount \$330.

Pensions - C.P.P.

127-511-0501

The amount is \$1,172.

Pensions - O.M.E.R.S.

127-511-0502

The amount is \$3,975.

Medicals

127-511-0600

The amount is \$7,541.

Unemployment Insurance

127-511-0700

The amount is \$2,205.

Worker's Compensation

127-511-0800

The amount is \$1,800.

The above benefits were all calculated for 1985 on the basis of information provided by the Treasury Department.

Program Staff Training

127-511-102

An amount of \$300 is requested to enable each staff person to attend at least one day of the annual Early Childhood Association Conference which is being held in Chatham at the Wheels Inn this May.

Playroom Supplies

127-511-3200

This account provides materials and equipment used in the program for example: paint, glue, scissors, pencils, crayons, markers, construction paper, punches, staples, tape, sand and water toys, paint aprons, plus health and first aid equipment. The amount requested is \$500.

New Equipment

127-511-4500

This account provides for the replacement of indoor and outdoor equipment such as trikes, wagons, puzzles and toys. The amount requested is \$500.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)	5.0	5.0	5.0	5.0
UNSCHEDULED SALARIED POSITIONS	5.0	.5	.2	.2
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS	5.5	5.5	5.2	5.2



FUNCTION: SOCIAL AND FAMILY SERVICES  
 BUD. RESP: DIRECTOR DAY NURSERIES  
 ACTIVITY: PROGRAM EXPENDITURES

CITY OF CHATHAM

CURRENT BUDGET

## EXPENDITURE

1984

1985

SPENT      APPROP'D      APPROP'N      APPROVED  
                                  REQUESTED      BY COUNCIL

1275110102	WAGES AND SALARIES - NON UNION	69,655	69,764	73,236	75,706
1275110202	PART-TIME - NON UNION	2,448	1,675	1,900	1,900
1275110400	RETIREMENT PENSION AND SERVICE PAY	264		330	330
1275110501	PENSIONS - CPP	1,170	1,426	1,172	1,172
1275110502	PENSIONS - OMERS	3,732	4,134	3,975	3,975
1275110600	MEDICALS	6,630	7,280	7,541	7,541
1275110700	UNEMPLOYMENT INSURANCE	2,162	2,230	2,205	2,205
1275110800	WORKMEN'S COMPENSATION	1,959	1,700	1,800	1,800
1275111101	PROGRAM STAFF TRAVEL	100	75		
1275111102	PROGRAM STAFF TRAINING	200	225	300	300
1275113200	PLAYROOM SUPPLIES	485	500	500	500
1275114500	NEW FURNITURE & EQUIPMENT	372	500	500	500
1275118000	MISCELLANEOUS PROGRAM EXPENDITURES				
1275119100	CAPITAL EXPENDITURES				

EXPENDITURE TOTALS	89,177	89,509	93,459	95,929
EXPENDITURE FORWARD	89,177	89,509	93,459	95,929

1984	1985	1986	1987	STAFF COMMENTS
				ESTABLISHED PERSONNEL (SALARIED)
				UNEMPLOYED SALARIED PERSONS
				WAGE HALL YEARS
				TOTAL FULL TIME EQUIVALENT POSITIONS

NET REQUIREMENT	89,177	89,509	93,459	95,929
NET FORWARD	89,177	89,509	93,459	95,929



FUNCTION	SOCIAL AND FAMILY SERVICES	DEPARTMENT	DAY NURSERY	CITY OF CHATHAM
PROGRAM	DAY NURSERY - SOUTH SIDE	ACCOUNT NO.	127-521-0202	CURRENT BUDGET
ACTIVITY	OCCUPANCY EXPENDITURES			

#### STATEMENT OF PURPOSE

To provide information to Council with respect to the expenditures required to maintain the building and contents at South Side.

#### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Salaries Non Union 127-521-0202  
 As the Day Nursery Department has no custodian to maintain the two buildings, this is a request to cover a custodian's salary for 40 weeks from April to December inclusive, for 15 hours a week at South Side the balance of a total of 35 hours per week to be spent at North Side. The amount requested is \$3,600. \$0

Canada Pension Plan 127-521-0501  
 This amount is calculated on a 15 hour week for 40 weeks. The amount requested is \$58.

Unemployment Insurance 127-521-0700  
 This amount is also calculated on a 15 hour week for 40 weeks. The cost is \$118.00.

Heat 127-521-2201  
 A 5% increase is allowed. The amount is \$1,520.

Light 127-521-2202  
 A 6.5% increase is allowed \$745.

Water 127-521-2203  
 No increase is anticipated. The amount is \$250.

Janitorial Services 127-521-2300  
 The 1985 contracted price is \$2,472.

Janitorial Supplies 127-521-2400  
 This includes kleenex, paper towels, cleaning supplies. The amount requested is \$700.

General Maintenance 127-521-3803  
 This amount includes insect control, painting inside and out and general repairs. The amount requested is \$1,000.

Capital Expenditures 127-521-9100  
 An amount of \$30,000 is requested to renovate the North end of the building to add a staff washroom, coat and staff room. There is only one washroom for six staff and twenty-nine children at the Adelaide Street Centre. There is a great need for safe storage space in the building, which is at present contained in the furnace room. A further amount of \$700 has been requested to install thermopane glass in the office windows and doors so that the room can be used in the winter months. The office is an extremely cold room and frost and ice forms on the windows and door during the cold weather. The total amount requested is \$30,700. \$0

1

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: SOCIAL AND FAMILY SERVICES

CITY OF CHATHAM

BUD. RESP: DIRECTOR DAY NURSERIES

CURRENT BUDGET

ACTIVITY: OCCUPANCY EXPENDITURES

## EXPENDITURE

1984

1985

SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
-------	----------	--------------------	---------------------

1275210202	SALARIES PARTTIME		3,600	
1275210501	CANADA PENSION PLAN		58	58
1275210700	UNEMPLOYMENT INSURANCE		118	118
1275211310	PROPERTY BUILDINGS INSURANCE	159	121	147
1275211311	PROPERTY CONTENTS INSURANCE	24	25	
1275211316	BOILER & MACHINERY INSURANCE	88	88	90
1275212201	HEAT	1,346	1,000	1,520
1275212202	LIGHT	755	700	745
1275212203	WATER	198	250	250
1275212300	JANITORIAL SERVICES	2,340	2,340	2,472
1275212400	JANITORIAL SUPPLIES	500	550	700
1275213702	EQUIPMENT MAINTENANCE	140	300	200
1275213801	HEATING AND COOLING MAINTENANCE	78	150	150
1275213802	PLUMBING MAINTENANCE	24	150	150
1275213803	GENERAL MAINTENANCE	263	1,000	1,000
1275214500	NEW FURNITURE & EQUIPMENT			
1275219100	CAPITAL EXPENDITURES		30,700	
EXPENDITURE TOTALS		5,917	6,674	41,900
EXPENDITURE FORWARD		95,094	96,183	135,359

EXPENDITURE TOTALS	5,917	6,674	41,900	7,600
EXPENDITURE FORWARD	95,094	96,183	135,359	103,529

1984	1985	1986	1987	STAFF COMMENT
				ESTABLISHED PERSONNEL (SALARIED)
				UNOCCUPIED SALARIED POSITIONS
				WAGE MAN TERS
				TOTAL FULL TIME EQUIVALENT POSITIONS

NET REQUIREMENT	5,917	6,674	41,900	7,600
NET FORWARD	95,094	96,183	135,359	103,529

75-0002-R



<b>FUNCTION</b>	SOCIAL AND FAMILY SERVICES	<b>DEPARTMENT</b>	DAY NURSERY	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	DAY NURSERY SOUTH SIDE	<b>ACCOUNT NO.</b>	127-521-9100 127-531-0102	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	OCCUPANCY DIETARY,			

Statement of Purpose

To provide information to Council concerning dietary expenses at South Side.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSWages and Salaries

127-531-0102

This amount covers the cook's salary which includes a 5% increase. The amount requested is \$10,080.

Retirement Pension and Service Pay

127-531-0400

The amount is \$132.

Pensions C.P.P.

127-531-0501

The amount requested is \$163.

Pensions O.M.E.R.S.

127-531-0502

The amount requested is \$560.

Medicals

127-531-0600

The amount requested is \$1,793.

Unemployment Insurance

127-531-0700

The amount requested is \$307.

Worker's Compensation

127-531-0800

The amount requested is \$257.

Dietary Supplies

127-531-3200

Dietary supplies are dish detergent, dish towels, kitchen utensils. An amount of \$500 is requested.

Food Costs

127-531-6700

A total of \$3,675 is requested.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: SOCIAL AND FAMILY SERVICES

CITY OF CHATHAM

BUD. RESP: DIRECTOR DAY NURSERIES

CURRENT BUDGET

ACTIVITY: DIETARY EXPENDITURES

EXPENDITURE

1984

1985

		SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1275310102	WAGES AND SALARIES - NON UNION	9,618	9,700	10,080	10,080
1275310400	RETIREMENT PENSION AND SERVICE PAY	132		132	132
1275310501	PENSIONS - CPP	150	184	163	163
1275310502	PENSIONS - OMERS	537	536	560	560
1275310600	MEDICALS	1,648	1,700	1,793	1,793
1275310700	UNEMPLOYMENT INSURANCE	307	290	307	307
1275310800	WORKMEN'S COMPENSATION	190	225	257	257
1275313200	SUPPLIES (DIETARY)	387	500	500	500
1275316700	FOOD COSTS	3,643	3,500	3,675	3,675
1275319100	CAPITAL EXPENDITURES				
EXPENDITURE TOTALS		16,612	16,635	17,467	17,467
EXPENDITURE FORWARD		111,706	112,818	152,826	120,996

NET REQUIREMENT

16,612

16,635

17,467

17,467

NET FORWARD

111,706

112,818

152,826

120,996

75-0003-R



<b>FUNCTION</b>	SOCIAL AND FAMILY SERVICES	<b>DEPARTMENT</b>	DAY NURSERY	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	DAY NURSERY - SOUTH SIDE	<b>ACCOUNT NO.</b>	127-541-1100 127-500-0513	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	GENERAL ADMINISTRATIVE REVENUE			

Statement of Purpose

To provide information to Council concerning Administrative costs at South Side.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSCar Allowance

127-541-1100

An amount of \$100 is requested to pay for various trips the Supervisor must make outside the building.

Telephone

127-541-1601

A 3.6% increase is provided plus the necessary long distance calls. The amount requested is \$500.

General Office

127-541-1602

This amount covers the cost of receipt books @ \$177 and \$70 for brochures. The total amount is \$250.

Miscellaneous

127-541-8000

The amount requested is \$100.

Revenue

147-500-0513

Because of our low per diem cost in 1984 which amounted to \$16.00, the Ministry has recommended that we keep our fee increase in 1985 to a minimum. The increases below are 50¢ a day in both April and September for full day care.

	PRESENT FEE	APRIL 1, 1985	SEPTEMBER 2, 1985
Full day, one child	\$15.00	\$15.50	\$16.00
Full Day two children	25.50	27.90	30.40
Half Day with noon meal	9.25	9.50	9.75
Half Day without noon meal	7.25	7.50	7.75
Hourly rate	1.50	1.60	1.70
Noon meal	1.55	1.55	1.55

The hourly rate has been increased by 20¢ for the year and the noon meal not at all. At present the second child receives a 30% discount, in April, 1985 a 20% discount, and in September 1985 a discount of 10%.

Revenue expected is \$37,500.00.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: SOCIAL AND FAMILY SERVICES  
 BUD. RESP: DIRECTOR DAY NURSERIES  
 ACTIVITY: SOUTH SIDE GEN. AND ADMIN. EXPENDITURES

CITY OF CHATHAM

CURRENT BUDGET

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTEDAPPROVED  
BY COUNCIL

1275410600	MEDICALS				
1275411000	CAR ALLOWANCE	65	100	100	100
1275411101	ADMINISTRATIVE TRAVEL				
1275411102	ADMINISTRATIVE TRAINING				
1275411601	TELEPHONE	414	460	500	500
1275411602	GENERAL OFFICE	200	195	250	250
1275418000	MISCELLANEOUS	96	100	100	100
1275419100	CAPITAL EXPENDITURES				
1275419101	PROGRAM STAFF TRAINING	500	500	500	500
1275419102	PLAYGROUNDS	500	500	500	500
1275419103	NEW FURNITURE & EQUIPMENT	500	1,000	1,000	1,000
1275419104	REPAIRS & MAINTENANCE	500	500	500	500
1275419105	CAPITAL EXPENDITURES	500	500	500	500
1275419106					
1275419107					
1275419108					
1275419109					
1275419110					
1275419111					
1275419112					
1275419113					
1275419114					
1275419115					
1275419116					
1275419117					
1275419118					
1275419119					
1275419120					
1275419121					
1275419122					
1275419123					
1275419124					
1275419125					
1275419126					
1275419127					
1275419128					
1275419129					
1275419130					
1275419131					
1275419132					
1275419133					
1275419134					
1275419135					
1275419136					
1275419137					
1275419138					
1275419139					
1275419140					
1275419141					
1275419142					
1275419143					
1275419144					
1275419145					
1275419146					
1275419147					
1275419148					
1275419149					
1275419150					
1275419151					
1275419152					
1275419153					
1275419154					
1275419155					
1275419156					
1275419157					
1275419158					
1275419159					
1275419160					
1275419161					
1275419162					
1275419163					
1275419164					
1275419165					
1275419166					
1275419167					
1275419168					
1275419169					
1275419170					
1275419171					
1275419172					
1275419173					
1275419174					
1275419175					
1275419176					
1275419177					
1275419178					
1275419179					
1275419180					
1275419181					
1275419182					
1275419183					
1275419184					
1275419185					
1275419186					
1275419187					
1275419188					
1275419189					
1275419190					
1275419191					
1275419192					
1275419193					
1275419194					
1275419195					
1275419196					
1275419197					
1275419198					
1275419199					
1275419200					
1275419201					
1275419202					
1275419203					
1275419204					
1275419205					
1275419206					
1275419207					
1275419208					
1275419209					
1275419210					
1275419211					
1275419212					
1275419213					
1275419214					
1275419215					
1275419216					
1275419217					
1275419218					
1275419219					
1275419220					
1275419221					
1275419222					
1275419223					
1275419224					
1275419225					
1275419226					
1275419227					
1275419228					
1275419229					
1275419230					
1275419231					
1275419232					
1275419233					
1275419234					
1275419235					
1275419236					
1275419237					
1275419238					
1275419239					
1275419240					
1275419241					
1275419242					
1275419243					
1275419244					
1275419245					
1275419246					
1275419247					
1275419248					
1275419249					
1275419250					
1275419251					
1275419252					
1275419253					
1275419254					
1275419255					
1275419256					
1275419257					
1275419258					
1275419259					
1275419260					
1275419261					
1275419262					
1275419263					
1275419264					
1275419265					
1275419266					
1275419267					
1275419268					
1275419269					
1275419270					
1275419271					
1275419272					
1275419273					
1275419274					
1275419275					
1275419276					
1275419277					
1275419278					
1275419279					
1275419280					
1275419281					
1275419282					
1275419283					
1275419284					
1275419285					
1275419286					
1275419287					
1275419288					
1275419289					
1275419290					
1275419291					
1275419292					
1275419293					
1275419294					
1275419295					
1275419296					
1275419297					
1275419298					
1275419299					
1275419300					
1275419301					
1275419302					
1275419303					
1275419304					
1275419305					
1275419306					
1275419307					
1275419308					
1275419309					
1275419310					
1275419311					
1275419312					
1275419313					
1275419314					
1275419315					
1275419316					
1275419317					
1275419318					
1275419319					
1275419320					
1275419321					
1275419322					
1275419323					
1275419324					
1275419325					
1275419326					
1275419327					
1275419328					
1275419329					
1275419330					
1275419331					
1275419332					
1275419333					
1275419334					
1275419335					
1275419336					



FUNCTION SOCIAL AND FAMILY SERVICES  
 PROGRAM DAY NURSERY - NORTH SIDE  
 ACTIVITY

DEPARTMENT DAY NURSERY  
 ACCOUNT NO. 127-611-0100

CITY OF CHATHAM  
 CURRENT BUDGET

#### STATEMENT OF PURPOSE

To provide information to Council concerning expenditures necessary to carry out the program at North Side.

#### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

##### Wages and Salaries

127-611-0102

This account provides for the salaries of six full time staff - five teachers and one assistant supervisor and has allowed for a 5% increase over 1984. Amount requested is \$94,632.

##### Part Time Non Union

127-611-0202

This account covers the salaries for one teacher at 35 hours a week and one at 20 hours a week. It also pays the salary for one student assistant who works 10 hours a week and it includes 166 hours for substitute teachers for vacations and illness. Amount requested is \$21,621. \$19,621

##### Pensions - C.P.P.

127-611-0501

The amount is \$1,970.

##### Pensions - O.M.E.R.S.

127-611-0502

The amount is \$5,190.

##### Unemployment Insurance

127-611-0700

The amount is \$3,464.

##### Worker's Compensation

127-611-0800

The above benefits were all calculated for 1985 on the basis of formula provided by Treasury. The amount requested is \$2,317.

##### Program Staff Training

127-611-1102

The annual Conference of the Association for Early Childhood Education of Ontario takes place in May 1985 at the Wheels Motor Inn, and it is hoped that each staff member can attend for one day. Amount requested is \$300.

##### Playroom Supplies

127-611-3200

An amount of \$650 is requested to purchase such supplies as construction paper, paint, crayons, chalk, scissors, glue and other art materials. The amount requested is \$650.

##### New Equipment

127-611-4500

This account provides for the replacement of trikes, wagons, toboggans and other outside equipment plus all indoor toys and equipment. The amount required is \$1,000. \$500.

#### STAFF COMPLEMENT

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)	8.0	7.8	7.5	7.5
UNSCHEDULED SALARIED POSITIONS	.7	.7	.7	1.5
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS	8.7	8.7	8.5	9.0



FUNCTION: SOCIAL AND FAMILY SERVICES

CITY OF CHATHAM

BUD. RESP: DIRECTOR DAY NURSERIES

CURRENT BUDGET

ACTIVITY: PROGRAM EXPENDITURES

## EXPENDITURE

1984

1985

	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1276110102 WAGES AND SALARIES - NON UNION	85,910	85,914	94,362	100,252
1276110202 PART-TIME - NON UNION	18,793	16,545	21,621	19,621
1276110300 OVERTIME				
1276110400 RETIREMENT SEP & SERVICE PAY EXPENSE				
1276110501 PENSIONS - CPP	1,566	1,969	1,970	1,970
1276110502 PENSIONS - OMERS	3,765	5,631	5,190	5,190
1276110600 MEDICALS	5,293	9,350	7,975	7,975
1276110700 UNEMPLOYMENT INSURANCE	3,015	3,020	3,464	3,464
1276110800 WORKMEN'S COMPENSATION	2,811	2,300	2,317	2,317
1276111101 PROGRAM STAFF TRAVEL		100		
1276111102 PROGRAM STAFF TRAINING	150	200	300	300
12761113200 PLAYROOM SUPPLIES	639	650	650	650
1276114500 NEW FURNITURE & EQUIPMENT	930	1,000	1,000	500
1276118000 MISCELLANEOUS PROGRAM EXPENDITURES				
1276119100 CAPITAL EXPENDITURES				
EXPENDITURE TOTALS	122,872	126,679	138,849	142,239
EXPENDITURE FORWARD	122,872	126,679	138,849	142,239

NET REQUIREMENT  
NET FORWARD

122,872  
122,872

126,679  
126,679

138,849  
138,849

142,239  
142,239

76-0001-R



<b>FUNCTION</b> SOCIAL AND FAMILY SERVICES <b>PROGRAM</b> DAY NURSERY - NORTH SIDE <b>ACTIVITY</b> OCCUPANCY EXPENDITURES	<b>DEPARTMENT</b> DAY NURSERY <b>ACCOUNT NO.</b> 127-621-0202	<b>CITY OF CHATHAM</b> <b>CURRENT BUDGET</b>
--	--	---

# STATEMENT OF PURPOSE

To provide information to Council with respect to the expenses necessary to maintain the building at North Side.

# HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

## Salaries - Part Time

This amount covers the salary of a custodian to perform maintenance duties at North Side for 40 weeks (April to December inclusive) 20 hours a week. This person will perform maintenance duties at both Day Nurseries as needed. The amount requested is \$4,800. \$0

## Canada Pension Plan

This amount of \$77 is for the custodian.

## Unemployment Insurance

The amount of \$157 is required for the Custodian.

## Fidelity Bond Insurance - Primary

The amount requested is \$194.

## Fidelity Bond Insurance - Excess

The amount requested is \$41.

## Municipal Liability Insurance

The amount requested is \$276.

## Property Building Insurance

The amount requested is \$187.

## Boiler and Machinery

The amount requested is \$128.

## Heat

The amount required is \$1,770.

## Light

The amount requested is \$2,775.

## Water

The amount requested is \$700.

## Janitorial Services

This provides for regular cleaning of North side building. The amount contracted for is \$4,812.

## Janitorial Supplies

This provides for purchase of paper towels, toilet tissue, kleenex, and cleaning utensils and supplies. The amount requested is \$785.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



**FUNCTION** SOCIAL AND FAMILY  
SERVICES  
**PROGRAM** DAY NURSERY  
NORTH SIDE  
**ACTIVITY** OCCUPANCY

**DEPARTMENT** DAY NURSERY  
**ACCOUNT NO.** 127-621-3702

CITY OF CHATHAM  
 CURRENT BUDGET

#### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Equipment Maintenance 127-621-3702  
 This is for repair to all equipment. The amount requested is \$300.

Heating and Cooling 127-621-3801  
 The amount requested is \$350.

Plumbing Maintenance 127-621-3802  
 The amount requested is \$300.

General Maintenance 127-621-3803  
 This includes Pest Control at \$144., Snow Removal at \$400. and Window replacement at \$360. The amount requested is \$1400.

Grease Trap Maintenance 127-621-3804  
 This provides for the cleaning out of the grease trap four times a year at \$85. The amount requested is \$350.

Miscellaneous 127-621-1800  
 \$1.00 is requested to pay rent to the Board of Education for McNaughton Avenue property.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: SOCIAL AND FAMILY SERVICES

CITY OF CHATHAM

BUD. RESP: DIRECTOR DAY NURSERIES

CURRENT BUDGET

ACTIVITY: OCCUPANCY EXPENDITURES

## EXPENDITURE

1984

1985

SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
-------	----------	--------------------	---------------------

1276210101	WAGES UNION			
1276210202	SALARIES PARTTIME		4,800	
1276210501	CANADA PENSION		77	77
1276210502	PENSIONS - OMERS			
1276210700	UNEMPLOYMENT INSURANCE		157	157
1276211305	FIDELITY BOND INS.-PRIMARY		194	194
1276211306	FIDELITY BOND INS.-EXCESS		41	41
1276211307	MUNICIPAL LIABILITY INSURANCE		276	276
1276211310	PROPERTY BUILDING INSURANCE	121	159	187
1276211311	PROPERTY CONTENTS INSURANCE	25	26	
1276211316	BOILER & MACHINERY INSURANCE	130	130	128
1276212201	HEAT	1,682	1,600	1,770
1276212202	LIGHT	2,491	2,280	2,775
1276212203	WATER	692	600	700
1276212300	JANITORIAL SERVICES	4,596	4,596	4,812
1276212400	JANITORIAL SUPPLIES	634	700	785
1276213701	FURNITURE MAINTENANCE			
1276213702	EQUIPMENT MAINTENANCE	265	300	300
1276213801	HEATING AND COOLING MAINTENANCE	247	350	350
1276213802	PLUMBING MAINTENANCE	296	300	300
1276213803	GENERAL MAINTENANCE	1,340	974	1,400
1276213804	GREASE TRAP MAINTENANCE	280	300	350
1276214500	NEW FURNITURE & EQUIPMENT			
1276218000	MISCELLANEOUS	1		1
1276219100	CAPITAL EXPENDITURES			
EXPENDITURE TOTALS		12,800	12,315	19,403
EXPENDITURE FORWARD		135,672	138,994	156,842

NET REQUIREMENT

12,800

12,315

19,403

14,603

NET FORWARD

135,672

138,994

158,252

156,842

76-0002-R



<b>FUNCTION</b>	SOCIAL AND FAMILY SERVICES	<b>DEPARTMENT</b>	DAY NURSERY	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	DAY NURSERY NORTH SIDE	<b>ACCOUNT NO.</b>	127-631-0102	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	DIETARY			

STATEMENT OF PURPOSE

To provide information concerning dietary expenditures at North Side.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

<u>Wages and Salaries</u>	127-631-0102
This amount covers the Cook's salary plus a 5% increase. Requested amount is \$10,080.	
<u>Part Time</u>	127-631-0202
This amount is allowed for replacement of the cook for illness and holidays. The amount requested is \$300.	
<u>Canada Pension Plan</u>	127-631-0501
The amount requested is \$163.	
<u>Pensions - O.M.E.R.S.</u>	127-631-0502
The amount requested is \$550.	
<u>Medicals</u>	127-631-0600
The amount requested is \$1,793.	
<u>Unemployment Insurance</u>	127-631-0700
The amount requested is \$307.	
<u>Worker's Compensation</u>	127-631-0800
The amount requested is \$257.	
<u>Dietary Supplies</u>	127-631-3200
The amount requested is \$525.	
<u>Food Costs</u>	127-631-6700
The amount requested is \$7,875.	

<b>STAFF COMPLEMENT</b>	<b>1982</b>	<b>1983</b>	<b>1984</b>	<b>1985</b>
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



BUD. RESP: DIRECTOR DAY NURSERIES

CURRENT BUDGET

ACTIVITY: DIETARY EXPENDITURES

		1984		1985	
EXPENDITURE		SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1276310102	WAGES AND SALARIES - NON UNION	9,755	9,600	10,080	10,080
1276310202	PART-TIME NON-UNION	549	300	300	300
1276310501	PENSIONS - CPP	155	184	163	163
1276310502	PENSIONS - OMERS	534	536	550	550
1276310600	MEDICALS	1,720	1,700	1,793	1,793
1276310700	UNEMPLOYMENT INSURANCE	318	290	307	307
1276310800	WORKMEN'S COMPENSATION	207	225	257	257
1276313200	SUPPLIES (DIETARY)	491	500	525	525
1276313500	EQUIPMENT RENTAL	1,011	1,236		
1276316700	FOOD COSTS	6,607	7,500	7,875	7,875
1276319100	CAPITAL EXPENDITURES	2,508	3,425		
<b>EXPENDITURE TOTALS</b>		<b>23,855</b>	<b>25,496</b>	<b>21,850</b>	<b>21,850</b>
<b>EXPENDITURE FORWARD</b>		<b>159,527</b>	<b>164,490</b>	<b>180,102</b>	<b>178,692</b>

	1981	1982	1983	1984	1985
NET REQUIREMENT	23,855	25,496	21,850	21,850	
NET FORWARD	159,527	164,490	180,102	178,692	

76-0003-R



FUNCTION	SOCIAL AND FAMILY SERVICES	DEPARTMENT	DAY NURSERY	CITY OF CHATHAM CURRENT BUDGET
PROGRAM	DAY NURSERY - NORTH SIDE	ACCOUNT NO.	127-641-0102	
ACTIVITY	GENERAL ADMINISTRATIVE			

STATEMENT OF PURPOSE

To provide information to Council concerning administrative costs at North Side.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSWages and Salaries

127-641-0102

This account pays the salary of the Director and a 5% increase has been included. The amount requested is \$27,615.

Part Time

127-641-0202

This account, if approved, would pay the salary of a clerk typist at North Side to perform necessary clerical duties. Salary has been calculated at 20 hours a week for 31 weeks from June to December inclusive @ \$6. per hour. Amount requested is \$3,720. \$0

Retirement Pension and Service Pay

127-641-0400

The amount requested is \$198.

Pension - C.P.P.

127-641-0501

The amount requested is \$434 which includes \$60 for the Clerk Typist.

Pensions - O.M.E.R.S.

127-641-0502

The amount requested is \$1,933.

Medicals

127-641-0600

The amount requested is \$2,419.

Unemployment Insurance

127-641-0700

The amount required is \$843 which includes \$123. for Clerk Typist.

Worker's Compensation

127-641-0800

The amount required is \$675.

Car Allowance

127-641-1000

This account provides for various trips necessary for the Director to make in performing her duties. Amount requested is \$1,700.

Administrative Training

127-641-1102

This account provides for the cost of seminars and workshops such as the Ontario Municipal Social Services Association and Early Childhood Education Association. The amount requested is \$400.

Telephone

127-641-1601

This covers the phone for 1985 plus long distance calls. The amount required is \$500.

General Office

127-641-1602

This account provides for the purchase of receipt books \$312., brochures \$150., and supplies \$50. The amount requested is \$512.

Miscellaneous

127-641-8000

The amount requested is \$100.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: SOCIAL AND FAMILY SERVICES  
 BUD. RESP: DIRECTOR DAY NURSERIES  
 ACTIVITY: NORTH SIDE GEN. AND ADMIN. EXPENDITURES

CITY OF CHATHAM

CURRENT BUDGET

## EXPENDITURE

1984

1985

	SPENT	APPROP'D	APPROXIM REQUESTED	APPROVED BY COUNCIL
1276410102 WAGES AND SALARIES - NON UNION	26,292	26,300	27,615	27,615
1276410202 PARTTIME NON-UNION			3,720	
1276410400 RETIREMENT PENSION AND SERVICE PAY	137		198	198
1276410501 PENSIONS - CPP	338	105	434	434
1276410502 PENSIONS - OMERS	1,505	1,845	1,933	1,933
1276410600 MEDICALS	2,336	2,350	2,419	2,419
1276410700 UNEMPLOYMENT INSURANCE	663	510	843	843
1276410800 WORKMEN'S COMPENSATION	534	555	675	675
1276411000 CAR ALLOWANCE	1,606	1,650	1,700	1,700
1276411101 ADMINISTRATIVE TRAVEL	100	100	100	100
1276411102 ADMINISTRATIVE TRAINING	278	200	300	300
1276411601 TELEPHONE	470	450	500	500
1276411602 GENERAL OFFICE	390	350	512	512
1276418000 MISCELLANEOUS	106	100	100	100
1276419100 CAPITAL EXPENDITURES				

## REVENUE

1476410310	MINISTRY OF COMMUNITY AND SOCIAL SERVICES 80%	99,670-	46,424-	80,913-	61,217-
------------	---	---------	---------	---------	---------

1982	1983	1984	1985	STAFF COMMENT
				TOTAL FULL TIME EQUIVALENT POSITIONS
				WAGE MAX YEARS
				UNRECORDED SALARIED POSITIONS
				ESTABLISHED PERSONNEL (SALARIED)



<b>FUNCTION</b>	SOCIAL AND FAMILY SERVICES	<b>DEPARTMENT</b>	DAY NURSERY	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	DAY NURSERY - NORTH SIDE	<b>ACCOUNT NO.</b>	127-642-3401 127-600-0613	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	PURCHASE OF SERVICE REVENUE			

## HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

**Children's Village Day Care Centre**

127-642-3401

Children's Village spent \$1,406 for four children during the months of November and December, 1984. \$20,000 was approved by the Ministry. In February 1985 we are purchasing services for six children. Amount requested is \$35,120. \$20,000.

**Administrative Charges**

127-642-8001

The amount requested is \$500.

**Tiny Tots Nursery School**

127-642-3402

Tiny Tots has requested an amount of \$15,000 for purchase of service for 15 children in 1985. The amount requested is \$11,700. \$5,000

**Administrative Charges**

127-642-8002

The amount requested is \$300.

**Revenue**

147-600-0613

Because of our low per diem cost in 1984 which amounted to \$16.00, the Ministry has recommended that we keep our fee increase in 1985 to a minimum. The increases below are 50¢ a day in both April and September for full day care.

	PRESENT FEE	APRIL 1, 1985	SEPTEMBER 2, 1985
Full day, one child	\$15.00	\$15.50	\$16.00
Full Day two children	25.50	27.90	30.40
Half Day with noon meal	9.25	9.50	9.75
Half Day without noon meal	7.25	7.50	7.75
Hourly rate	1.50	1.60	1.70
Noon meal	1.55	1.55	1.55

The hourly rate has been increased by 20¢ for the year and the noon meal not at all. At present the second child receives a 30% discount, in April, 1985 a 20% discount, and in September 1985 a discount of 10%.

Revenue expected is \$137,000.00.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: SOCIAL AND FAMILY SERVICES

CITY OF CHATHAM

BUD. RESP: DIRECTOR DAY NURSERIES

CURRENT BUDGET

ACTIVITY: PURCHASE OF SERVICE

## EXPENDITURE

1984

1985

SPENT

APPROP"D

APPROP"N  
REQUESTEDAPPROVED  
BY COUNCIL

1276423400 CHILDREN'S VILLAGE DAY CARE CENTRE  
 1276423401 CHILDREN'S VILLAGE DAY CARE CENTRE  
 1276423402 TINY TOTS NURSERY SCHOOL  
 1276428000 ADMINISTRATION CHARGES  
 1276428001 ADMINISTRATION CHARGES  
 1276428002 AD, OMOSTRATOPM CJARGES

1,106

35,120

20,000

14,500

5,000

800

1,000

500

500

500

500

EXPENDITURE TOTALS

1,906

1,000

50,620

26,000

EXPENDITURE FORWARD

196,188

200,005

271,771

242,021

NET REQUIREMENT

1,906

1,000

50,620

26,000

NET FORWARD

44,576-

7,419-

50,858

40,804

76-0005-R



## FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

CURRENT BUDGET

			1982	1983	1984		1985	
			SPENT	SPENT	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1282	HORTICULTURAL SOCIETY	EX	123,821	127,574	168,371	163,739	234,240	226,463
1482		RV	6,544-	6,171-	6,238-	6,150-	6,125-	11,125-
		NR	117,277	121,403	162,133	157,589	228,115	215,338
1283	CHATHAM PUBLIC LIBRARY	EX	777,606	809,597	668,912	667,912	994,197	735,106
1483		RV	182,606-	178,897-				
		NR	595,000	630,700	668,912	667,912	994,197	735,106
1284	CULTURAL CENTRE	EX	265,043	213,210	409,086	407,665	420,924	298,334
1484		RV	157,760-	178,972-	120,975-	172,463-	165,650-	143,700-
		NR	107,283	34,238	288,111	235,202	255,274	154,634
1285	CHATHAM-KENT MUSEUM	EX	33,983	37,942	39,519	39,940	49,711	41,611
1485		RV	9,734-	12,052-	12,525-	11,940-	12,200-	12,200-
		NR	24,249	25,890	26,994	28,000	37,511	29,411
1287	PARKS AND REC.	EX	1,227,247	1,282,021	941,356	943,025	1,242,180	1,116,809
1487		RV	553,744-	201,539-	557,296-	490,140-	611,208-	587,645-
		NR	673,503	1,080,482	384,060	452,885	630,972	529,164
1288	GENERAL AND ADMINISTRATIVE	EX			471,935	412,530	477,252	450,642
1488		RV			23,983-	43,125-	30,000-	30,000-
		NR			447,952	369,405	447,252	420,642
1289	RECREATIONAL GRANT	EX	36,225	51,291	48,567	48,600	76,419	62,390
1489		RV						
		NR	36,225	51,291	48,567	48,600	76,419	62,390
		**EX	2,463,925	2,521,635	2,747,746	2,683,411	3,494,923	2,931,355
		**RV	910,388-	577,631-	721,017-	723,818-	825,183-	784,670-
		**NR	1,553,537	1,944,004	2,026,729	1,959,593	2,669,740	2,146,685







FUNCTION CULTURE AND  
RECREATION

PROGRAM CHATHAM  
HORTICULTURAL SOCIETY

ACTIVITY CITY  
BEAUTIFICATION

DEPARTMENT HORTICULTURAL  
SOCIETY

ACCOUNT NO. 128-211-0100

OVERVIEW

CITY OF CHATHAM  
CURRENT BUDGET

STATEMENT OF PURPOSE

The purpose of the Horticultural Society is to produce plants and flowers of various kinds; to maintain all flower beds, traffic islands, King St., B'Nai Brith Park, McKenzie Ross Park, Civic Centre, Jaycee Gardens as in the past; to maintain the beauty of City properties; approximately 400,000 square feet of grass mowed each year. The five greenhouses produce approximately 55,000 plants.

DETAILED WORK PROGRAMS

Civic Centre

Flower Beds - Assorted Sizes 15  
Boxes - 4' x 4' x 40" 8  
Boxes - 3' x 3' x 30" 20  
Boxes - 30" x 30" x 20" 20  
Boxes - 2' x 2' x 10' 20  
Boxes - 2' x 2' x 6' 45  
Indoor Plants 40  
Maintain Irrigation System

Jaycee Gardens

Flower Beds on flat 12  
Flower Beds on Bank 15  
Maintain Water Fountain  
Maintain Irrigation System

Flower Beds Around the City 75

Riverview, Grand, Lark  
-Boxes 6' x 5' x 3' 23  
Tecumseh Park  
-Round concrete planter tubes 12  
Cenotaph - large 1  
- urns 2  
Thames Theatre - urns 4  
King St. - Large Boxes 18  
Picnic Tables in Park 7  
Garbage Cans in Park 12  
Fourth Street 3

Parks - Maintenance

- Grass cutting - 140,420 sq. ft.  
- Crab Grass Control - pruning and trimming  
- herbicides - trees, shrubs

Greenhouse

Maintenance 5  
Plants grown in 1982 55,000  
Plants grown in 1983 55,000  
Plants grown in 1984 57,000

STAFF COMPLEMENT

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



<b>FUNCTION</b> CULTURE AND RECREATION <b>PROGRAM</b> <b>ACTIVITY</b> CITY BEAUTIFICATION	<b>DEPARTMENT</b> HORTICULTURAL SOCIETY 128-211-0100	<b>CITY OF CHATHAM</b> <b>CURRENT BUDGET</b>
---	--	---

EXPENDITURE	SPENT		1984		1985	
	1982	1983	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
Continued						
Tools and Equipment	1,225	1,200	1,915	1,350	1,500	1,500
Garden Club Expenses	300	300	204	250	225	225
Civic Centre	104	300	123	370	500	500
King Street	70		(278)	300	500	500
Other Misc. Expenditures	570	200		100	100	100
Capital Expenditures	10,494		1,796	1,000	28,900	28,900
<b>TOTAL</b>	123,821	122,493	167,633	163,739	234,240	226,463

REVENUE						
Revenue	6,544	6,000				5,000
Ontario Grant			1,500	1,500	1,500	1,500
Memberships			204	250	225	225
Services			534	400	400	400
Downtown Chatham On the Thames			4,000	4,000	4,000	4,000
<b>TOTAL</b>	6,544	6,000	6,238	6,150	6,125	11,125

<b>NET REQUIREMENT</b>	117,277	116,493	161,395	157,589	228,115	215,338
------------------------	---------	---------	---------	---------	---------	---------



<b>FUNCTION</b>	CULTURE AND RECREATION	<b>DEPARTMENT</b>	HORTICULTURAL SOCIETY	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	CHATHAM HORTICULTURAL SOCIETY	<b>ACCOUNT NO.</b>	128-211-0100	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	CITY BEAUTIFICATION			

#### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Wages 128-211-0102  
and 128-211-0202

The 1984 Society Budget was reduced by \$18,677.00 by Council.

Man hours by years:  
 1979 - 12,644  
 1980 - 12,588  
 1981 - 10,902 Excessive rainfall; 12,670 normal  
 1982 - 8,400 plus 3,177 free hours - 12,177  
 1983 - 9,095 plus 9,456 from various projects.  
 1984 - 12,199

Our 1985 budget for wages has been calculated, using a total man-hour figure of 13,480 hrs. with a 5% increase in salaries and wages.

<u>Man Power</u>	<u>Man Hours</u>	<u>Rate</u>	<u>Wages</u>	
Horticulturalist			\$26,625.	2 man - King St.
Asst. Horticulturalist			\$21,840.	1 man - Maintenance
Secretary-Treasurer			\$ 1,932.	1 man - Civic Centre
Foreman	2080	7.25	\$15,080.	3 men - Jaycee Gardens,
Lead Hand (1)	1600	6.13	\$ 9,808.	Tecumseh Park,
				William St.
Labourers (10)	9800	5.46	\$54,413.	6 men - Islands,
Vacation Pay			\$ 2,419	Grass cutting
<b>TOTAL</b>	<b>13,480</b>		<b>\$132,117.</b>	<b>13</b>
<b>Pensions</b>	128-211-0501		\$ 2,059.	
	128-211-0502		\$ 4,376.	
<b>Medicals</b>	128-211-0600		\$ 4,183.	
<b>Unemployment Insurance</b>	128-211-0700		\$ 4,226.	
<b>Workmen's Compensation</b>	128-211-0800		\$ 3,057.	
<b>Life Acc. Death LTD</b>			\$ 2,497.	
			<b>\$ 20,398.</b>	

<b>STAFF COMPLEMENT</b>	<b>1982</b>	<b>1983</b>	<b>1984</b>	<b>1985</b>
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



CITY OF CHATHAM

BUD. RESP: DIRECTOR HORTICULTURAL SOCIETY

	CURRENT	BUDGET
1. Total revenue	100	100
2. Total cost	100	100
3. Profit	0	0

EXPENDITURE

1984

1985

SPENT

APPROPRIATE

APPROPRIATE  
REQUESTED

APPROVED  
BY COUNCIL

1282110101	WAGES UNION	40			
1282110102	WAGES AND SALARIES - NON UNION	34,652	61,239	71,641	71,641
1282110202	PART-TIME - NON UNION	78,749	55,744	60,476	55,476
1282110300	OVERTIME				
1282110501	PENSIONS - CPP	1,616	1,880	2,059	2,059
1282110502	PENSIONS - OMERS	2,973	3,665	4,376	4,376
1282110600	MEDICALS	2,835	2,525	6,680	6,680
1282110700	UNEMPLOYMENT INSURANCE	3,306	3,500	4,226	4,226
1282110800	WORKMEN'S COMPENSATION	2,190	1,710	3,057	3,057

EXPENDITURE TOTALS	126,361	130,263	152,515	147,515
EXPENDITURE FORWARD	126,361	130,263	152,515	147,515

NET REQUIREMENT	126,361	130,263	152,515	147,515
NET FORWARD	126,361	130,263	152,515	147,515

B2-0001-R



FUNCTION	CULTURE AND RECREATION	DEPARTMENT	HORTICULTURAL SOCIETY	CITY OF CHATHAM
PROGRAM	CHATHAM	ACCOUNT NO.	128-211-1000 to 128-211-3300	CURRENT BUDGET
ACTIVITY	HORTICULTURAL SOCIETY			
	CITY BEAUTIFICATION			

## HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

## Car Allowance - 128-211-1000

B. Pachkowski \$ 2,000.  
 W.J. Brown 400.  
 Total \$ 2,400.

## Travel Costs - 128-211-1101

Guelph Course \$ 203.  
 Guelph Seminar 250.  
 Total \$ 453.

## Legal &amp; Audit - 128-211-1200 \$ 1,000.

## Vehicle Insurance - 128-211-1303

# 1 72 \$ 399.  
 # 2 73 379.  
 # 3 74 379.  
 Bill Pachkowski Bus. 76.  
 Total \$ 1,233.

## Buildings - 128-211-1310 \$ 526.

## Contents - 128-211-1311 \$ 45.

## Boiler - 128-211-1316 \$ 29.

## Telephone &amp; Alarm - 128-211-1400

Telephone \$ 900.  
 Alarm 250.  
 Pager 325.  
 Total \$ 1,475.

## Office Expense - 128-211-1600

Printing 200.  
 Postage 96.  
 Paper Products 125.  
 Home Office 100.  
 Cleaning Supplies 125.  
 Miscellaneous 54.  
 Total \$ 700.

## Heating - 128-211-2201

Gas \$ 6,300.  
 Hot Water 40.  
 Service Calls 100.  
 Total \$ 6,440.

## Hydro - 128-211-2202

Greenhouse \$ 800.  
 Meter House 165.  
 Jaycee Gardens 600.  
 Total \$ 1,565.

## Water - 128-211-2203

Greenhouse \$ 250.  
 Jaycee Gardens 250.  
 Not on Meter 450.  
 Total \$ 950.

## Memberships - 128-211-3001

Int. Society Arboriculture \$ 65.  
 Ont. Parks Association 50.  
 Dist. II Horticultural Assoc. 25.  
 Ont. Hort. Assoc. Dues 110.  
 Total \$ 250.

## Subscriptions - 128-211-3002

Flower Talks \$ 12.  
 Harrowsmith 25.  
 Canadian Florist 18.  
 Total \$ 45.

## Greenhouse Supplies - 128-211-3300

Seeds \$ 700.  
 Pots - Flats etc. 1,300.  
 Fertilizers - chemicals 500.  
 Peat Moss - Pro mix 850.  
 Baskets 50.  
 Paper Products 200.  
 Earth 200.  
 Mums - bulbs etc. - 200.  
 Miscellaneous 200.  
 Total \$ 4,200.

## City Equipment Rental - 128-211-3600

City Equipment Rental \$ 100.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES  
 BUD. RESP: DIRECTOR HORTICULTURAL SOCIETY  
 ACTIVITY: GENERAL HORTICULTURAL SOCIETY EXPENDITURES

CITY OF CHATHAM

CURRENT BUDGET

## EXPENDITURE

1984

1985

		SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1282111000	CAR ALLOWANCE	2,100	2,100	2,400	2,400
1282111101	TRAVELLING COSTS	263	453	453	453
1282111102	TRAINING EXPENDITURES				
1282111200	LEGAL AND AUDIT	1,225	1,050	1,000	1,000
1282111303	VEHICLE INSURANCE	1,213	1,213	1,233	1,233
1282111310	PROPERTY BUILDINGS INSURANCE	523	523	526	526
1282111311	PROPERTY CONTENTS INSURANCE	87	87	45	45
1282111316	BOILER & MACHINERY INSURANCE	20	20	29	29
1282111400	TELEPHONE AND ALARM	1,541	1,155	1,475	1,475
1282111600	OFFICE EXPENSE	814	525	700	700
1282112201	HEAT	5,307	5,805	6,440	6,440
1282112202	LIGHT	1,561	1,270	1,565	1,565
1282112203	WATER	906	1,140	950	950
1282113001	MEMBERSHIP FEES	247	190	250	250
1282113002	SUBSCRIPTIONS	42	125	45	45
1282113300	GREENHOUSE SUPPLIES	4,507	3,525	4,200	4,200
1282113600	CITY EQUIPMENT RENTAL	64		100	100
EXPENDITURE TOTALS		20,420	19,181	21,411	21,411
EXPENDITURE FORWARD		146,781	149,444	173,926	168,926

NET REQUIREMENT  
 NET FORWARD

20,420  
 146,781

19,181  
 149,444

21,411  
 173,926

21,411  
 168,926

82-0002-R



FUNCTION CULTURE AND RECREATION  
 PROGRAM CHATHAM HORTICULTURAL SOCIETY  
 ACTIVITY CITY BEAUTIFICATION

DEPARTMENT HORTICULTURAL SOCIETY  
 ACCOUNT NO. 128-211-3700

CITY OF CHATHAM  
 CURRENT BUDGET

#### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

##### Greenhouse Maintenance - 128-211-3700

Heat \$ 400.  
 Lights 50.  
 Paint 50.  
 Piping 200.  
 Lumber 200.  
 Welding 100.  
 Plastic Cover 400.  
 Hydrant Rental 100.  
 Glass and Putty  
 Boiler Building Roof 500.  
 Replace Fibre Glass 2,000.  
 B & D Hardware 1,000.  
 Miscellaneous \$ 100.  
 Total \$ 5,100.

##### Flower Beds & Parks - 128-211-3800

Grass Cutting (30) \$ 5,250.  
 Garbage Pick Up 850.  
 Fertilizer, Round Up, Lawn Mix 1,200.  
 Top Soil 500.  
 Jaycee Gardens 4,500.  
 Zonta Park 500.  
 B'Nai Brith Park 400.  
 Tool Rentals 50.  
 Miscellaneous 250.  
 Total \$13,500.

##### Gasoline & Oil- 128-211-4000 \$ 3,000.

Truck # 1 - 128-211-4001 \$ 1,988. \$500.  
 Truck # 2 - 128-211-4002 \$ 1,789. \$500.  
 Truck # 3 - 128-211-4003 \$ 1,462.

##### Truck Rental - 128-211-4004 \$ 1,750.

#### MEMO ONLY

In 1984 we received the following donations and insurance claims which were credited to Account No. 128-211-3800, Flower Beds and Parks:

April 19 - Jaycees \$1,000.  
 May 30 - Zonta Club 2,000.  
 Oct. 31 - Insurance Claim 678.  
 Dec 7. - Lacroix Street Project 1,009.  
 Total \$4,687.

##### Tools & Equipment Maintenance - 128-211-4700

Hand Mowers \$ 300.  
 Power 300.  
 Hand Tools 525.  
 Boots 100.  
 Tool Rentals 50.  
 B & D Hardware 225.  
 Total \$ 1,500.

##### Garden Club - 128-211-8001

Garden Club \$ 225.

##### Civic Centre - 128-211-8002

Civic Centre \$ 500.

##### King Street - 128-211-8003

King Street \$ 500.

##### Miscellaneous Expense - 128-211-8050

Miscellaneous Expense \$ 100.

##### Capital Items - 128-211-9100

1 Lawn Mower \$ 450.  
 1 Replacement Weed Eater 450.  
 1 New 3/4 ton dual wheel cab & chassis 15,000.  
 1 New Van 13,000.  
 Total \$28,900.

#### REVENUE

Memberships \$ 225.  
 Ontario Government Grant 1,500.  
 Downtown Merchants 4,000.  
 Miscellaneous Receipts 400.  
 Total \$ 6,125.

#### STAFF COMPLEMENT

ESTABLISHED PERSONNEL (SALARIED)  
 UNSCHEDULED SALARIED POSITIONS  
 WAGE MAN YEARS  
 TOTAL FULL TIME EQUIVALENT POSITIONS

1982

1983

1984

1985



FUNCTION: RECREATION AND COMMUNITY SERVICES

299  
CITY OF CHATHAM

BUD. RESP: DIRECTOR HORTICULTURAL SOCIETY

CURRENT BUDGET

ACTIVITY: GENERAL HORTICULTURAL SOCIETY EXPENDITURES

EXPENDITURE		1984		1985	
		SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1282113700	GREENHOUSE MAINTENANCE	3,328	1,875	5,100	5,100
1282113800	FLOWER BEDS - PARKS	8,610	2,825	13,500	13,500
1282114000	FUEL & OIL	2,591	2,075	3,000	3,000
1282114001	VEHICLE MAINTENANCE #1	529	500	1,988	500
1282114002	VEHICLE MAINTENANCE #2	439	500	1,789	500
1282114003	VEHICLE MAINTENANCE #3	810	500	1,462	1,462
1282114004	VEHICLE MAINTENANCE #4	1,523	2,650	1,750	1,750
1282114700	TOOLS AND EQUIPMENT	1,915	1,350	1,500	1,500
1282118001	GARDEN CLUB EXPENSES	204	250	225	225
1282118002	CIVIC CENTRE	123	370	500	500
1282118003	KING STREET	278-	300	500	500
1282118050	OTHER MISCELLANEOUS EXPENDITURES		100	100	100
1282119100	CAPITAL EXPENDITURES	1,796	1,000	28,900	28,900
EXPENDITURE TOTALS		21,590	14,295	60,314	57,537
EXPENDITURE FORWARD		168,371	163,739	234,240	226,463
REVENUE					
1482110331	HORTICULTURAL SOCIETY - ONT. GRANTS	1,500-	1,500-	1,500-	1,500-
1482110535	HORTICULTURAL SOCIETY REVENUE				5,000-
1482110583	HORTICULTURAL SOCIETY - MEMBERSHIPS	204-	250-	225-	225-
1482110584	HORTICULTURAL SOCIETY - SERVICES	534-	400-	400-	400-
1482110585	HORTICULTURAL SOCIETY - DOWNTOWN ON THAMES	4,000-	4,000-	4,000-	4,000-
REVENUE TOTALS		6,238-	6,150-	6,125-	11,125-
REVENUE FORWARD		6,238-	6,150-	6,125-	11,125-
NET REQUIREMENT		15,352	8,145	54,189	46,412
NET FORWARD		162,133	157,589	228,115	215,338

82-0003-R



## FUNCTION

CULTURE AND  
RECREATION

## PROGRAM

CHATHAM  
PUBLIC LIBRARY

## ACTIVITY

## DEPARTMENT

LIBRARY

ACCOUNT NO. 128-310-0000

## CITY OF CHATHAM

## CURRENT BUDGET

STATEMENT OF PURPOSE

The accompanying budget figures are those which would allow a level of full service in 1985. However, recognizing current economic conditions and realizing that full service may not be possible in 1985, options outlining the impact of a 7.4% budget, a 5% budget and a 0% budget have been provided at the conclusion of the full service budget.

DETAILED WORK PROGRAM

1. Checking books in and out
2. Checking films in and out
3. Helping patrons find information
4. Recommending good reading
5. Cataloguing materials
6. Jacketing and mending books
7. Ordering books and A-V materials
8. Processing talking books
9. Providing home service to the house-bound
10. Providing nursing homes, etc. with rotating book deposits
11. Filing catalogue cards
12. Shelving returned materials
13. Selecting new materials
14. Indexing Chatham Daily News for local history biography file
15. Maintaining local history collection
16. Providing service at convenient neighbourhood stops via bookmobile
17. Providing various types of free programming for adults and children
18. Providing story hours for Parks and Recreation during the summer
19. Providing interloan service to supply patrons with materials not held in the Chatham Public Library collection.
20. Keeping a wide variety of statistics reflecting library use
21. Educating patrons of all ages in the use of a library
22. Providing community groups with meeting rooms
23. Providing local artists and craftspeople with place to exhibit work
24. Providing periodical backfiles to support student research
25. In co-operation with the University of Windsor, providing specialized collection and services for university extension students
26. Providing booklists
27. Providing a limited community information system
28. As a semi-depository library, supplying multiplicity of government documents at federal and provincial levels.
29. Maintaining reference collection to better answer questions, needs of community; includes directories, encyclopedias, etc.
30. Providing publishing information for books published in Canada, Great Britain and the United States.
31. Processing and retrieving overdue materials
32. Bookkeeping
33. Weeding collection and discarding outdated items
34. Maintaining pamphlet and picture files
35. Maintaining telephone book index
36. Providing specialized materials for the print handicapped.

STAFF COMPLEMENT

1982

1983

1984

1985

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS



<b>FUNCTION</b> CULTURE AND RECREATION <b>PROGRAM</b> CHATHAM PUBLIC LIBRARY <b>ACTIVITY</b>	<b>DEPARTMENT</b> LIBRARY <b>ACCOUNT NO.</b> 128-310-0000	<b>CITY OF CHATHAM</b> <b>CURRENT BUDGET</b>
--	---	---

#### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

In presenting the 1985 budget, the Chatham Public Library Board is providing Council with estimates which reflect the library's requirements to operate at full service levels and including all new furniture and equipment requested by the various departments.

#### LIBRARY SERVICE - Salaries and Benefits

\$654,458

This estimate reflects staff costs necessary to deliver full library service excluding the Bookmobile driver and maintenance man's salaries. Please note that Thursday evening service would be restored.

The salary estimate provides for an anticipated 5% across-the-board increase plus earned merit increments. The remaining 3.6% increase over 1984 expenditures is explained by the following factors: :

- (1) A full service budget requires more staff than a reduced service one.
- (2) The Thursday night closing which took effect January 1, 1983 saved 15½ staff hours per week.
- (3) A COED position combined with summer lay-offs saved eight (8) months salary in 1984. It is necessary to replace that position for twelve (12) months in 1985.
- (4) Delay in replacing vacant full and part-time positions during 1984 saved approximately \$8,715. This saving helped offset the deficit in Benefits which was caused by unanticipated rate increases.

The benefits calculation reflects estimated increases in Blue Cross, Green Shield, OHIP and UIC Payments in 1985.

#### Library Service - Retirement Benefit

\$ 12,397

The expenditure will be offset by a transfer from our Reserve Fund.

#### Library Service - Materials

\$130,000

(Books, Magazines, Talking Books, Records, Cassettes, etc)

This estimate reflects the amount requested in 1984 plus 5%

Materials costs increased approximately 8% in 1984 and a similar increase is anticipated for 1985. This past year has been the first time since 1981 that the materials budget has exceeded \$101,500. This latter was unexpected. One of the Library's major suppliers increased their productivity by 25% during November and December.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				







<b>FUNCTION</b> <b>PROGRAM</b> <b>ACTIVITY</b>	<b>DEPARTMENT</b> <b>ACCOUNT NO.</b>	<b>CITY OF CHATHAM</b> <b>CURRENT BUDGET</b>
CULTURE AND RECREATION CHATHAM PUBLIC LIBRARY	LIBRARY 128-310-0000	

#### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

##### Library Service - Materials - Continued

Library supporters contributed an additional \$2699 through In Memoriam and Adopt-a-Book donations, while a Wintario grant supplemented by a Zonta Club of Chatham donation provided an additional \$5938 for materials for the print-handicapped. It is mainly through the generosity of these groups that an adequate level of service to minority users can be maintained.

As has been stated in the past, funding at the 1982/83 level proved to be inadequate, especially in the area of reference materials. It should be noted that materials can only be reduced so far, beyond which the effectiveness of the library collection is seriously impaired. This end is not desirable, as a current, up-to-date collection is one of a library's major objectives and services. Materials are as essential to provision of library service as gravel and tar are to road construction.

##### General Operating Expenses in Support of Library Service

Utilities \$ 35,700

Reflects anticipated 1985 rate increases.

Repairs and Supplies and Casual Labour \$ 24,052

This section includes the maintenance man's salary at \$9600, \$7000 for general repairs and supplies, \$1700 for waterproofing the third floor exterior walls to prevent water leakage, \$3000 for painting and \$652 to repair office furniture. The remainder covers miscellaneous repairs and maintenance.

It should be noted that repairs to the air conditioning system in 1984 cost approximately \$13,000, ten thousand (\$10,000) of which had been requested as part of our 1984 Capital requests submission. When this funding was not approved, the entire \$13,000 had to be taken from the operating budget.

Black & McDonald recommend that a minimum of \$5000 be spent to update equipment which is now 17 years old. They also anticipate that maintenance of the heating/air conditioning system may be more expensive in future due to the age of the equipment. It is their opinion that adequate maintenance funds have not been budgeted in the past for a building of this size and age. It should also be noted that due to the cost of repairing the air conditioner, waterproofing of the third floor budgeted for 1984 was not carried out. This is an essential expenditure in 1985.

Janitorial Contract \$ 14,700

Reflects an anticipated rate increase of 5%. The rate remained unchanged during 1984.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				







FUNCTION	CULTURE AND RECREATION	DEPARTMENT	LIBRARY	CITY OF CHATHAM
PROGRAM	CHATHAM PUBLIC LIBRARY	ACCOUNT NO.	128-310-0000	CURRENT BUDGET
ACTIVITY				

### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

#### New Equipment and Contracts \$26,476

This item provides for a 5% inflationary increase in our current equipment contracts. Equipment requests submitted by various departments and ranging from first to third priority total \$19,896.

The following have been identified as high priority items totalling \$5251.

Cataloguing Division:	5 drawer catalogue unit
Audio-Visual Department:	Posture Chair
	Audio viewer projector
Circulation Department:	Paperback shelving
Administration:	Typewriter
	Calculator
	Upgrading memory on Xerox Memorywriter to next level
Reference:	Lens for 3M reader-printer

It should be noted that the audio projector, paperback shelving unit and the 5-drawer catalogue were identified as first priorities in the 1984 budget and it was necessary to delay purchase due to lack of funds.

#### Auditor's Fee and Insurance \$ 5,200

Reflects anticipated costs

#### Library and Office Supplies \$29,925

This category includes the usual office supplies and cataloguing accessories necessary to support library functions. Estimates are based on anticipated needs and price increases. The amount spent in 1984 was not adequate to our needs.

#### Bookmobile \$19,800

This budget incorporates a 5% plus increments increase in the driver's salary and benefits and vehicle operation and maintenance costs. The lower costs projected for 1985 result from a change in the driver's position to part-time.

#### Membership Fees, Conferences, Etc. \$15,283

It is the "Etc." of this category which is responsible for doubling this budget request over that of 1984. Membership and conference fees are anticipated to be approximately 5% higher than 1984. However, last year this budget proved completely inadequate in the area of funds for staff training, resulting in a \$1300 deficit. Chatham Public Library has neither the time nor the in-house expertise to provide for staff training other than the routine position-specific instruction. In recognition of that fact and learning that a number of organizations use a general rule of thumb of 1% of the total budget for training, we wish to adopt this standard.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				







## FUNCTION

CULTURE AND  
RECREATION

## PROGRAM

CHATHAM  
PUBLIC LIBRARY

## ACTIVITY

## DEPARTMENT

LIBRARY

## ACCOUNT NO.

128-310-0000

## CITY OF CHATHAM

## CURRENT BUDGET

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSP.R., Hospitality, Displays \$ 800

Approximately the same as 1982 through 1984 inclusive.

Postage \$ 4,400

Anticipated expenditure

Sundries \$ 5,232

The following unbudgeted items contributed to the \$2217 over-expenditure of this budget:

- (1) Paid 1250 towards a student internship (summer employment) program originally fully funded by the Federal Government
- (2) Higher than expected advertising costs for vacancies
- (3) Higher than anticipated snow removal costs

Anticipated expenditures for 1985 (which may be too closely calculated once again)

Capital Expenditures

The Capital Expenditures for 1985 have been estimated on a separate 5-year capital budget plan.

EXPENDITURE TO RECOVER 1984 DEFICIT

The cumulative operating deficit for Chatham Public Library in 1984 was \$7,777. Of this total, only \$1,238 stemmed from actual expenditure. The remaining \$6,539 resulted from a shortfall in anticipated revenue, the major culprit of which was substantially reduced desk receipts.

In an effort to contain the deficit, the Board cut selected priority No. 1 items from the new equipment budget, eliminated the third floor exterior waterproofing, reduced expenditures on office supplies (thus delaying some work) and cut selected audio-visual materials. In addition, no new orders were placed for books except for reserve/high demand items and mass market paperbacks effective September 1984.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



## FUNCTION

CULTURE AND  
RECREATION

## PROGRAM

CHATHAM  
PUBLIC LIBRARY

## ACTIVITY

## DEPARTMENT

LIBRARY

## ACCOUNT NO.

128-310-0000

## CITY OF CHATHAM

## CURRENT BUDGET

NOTES ON REVENUE FIGURESProvincial Grant

\$91,564

Remains the same as that received in 1984 as the Ministry of Citizenship and Culture is not consistent in granting increases in each fiscal year.

Regional Grant

\$34,650

Remains the same as that received in 1984 because the Ministry of Citizenship & Culture is restructuring regional library systems. It appears that the regional grants have been frozen in the process until it is completed. During the last two years, approximately \$3,900 in a continuing education support grant has been lost as the Ministry no longer recognizes this as an area of their responsibility.

Desk and Other Receipts

\$51,319

This line is based on our best estimates of receipts in 1985. It should be noted that desk receipts for 1984 were \$10,287 lower than estimated. This figure also takes into account the fact that once Bill 93 (new Public Libraries Act) is proclaimed, we will be unable to charge for reserves, resulting in an estimated loss of \$750.

Retirement Benefit

\$12,397

Transfer from Reserve Fund to offset retirement expenditure.

Feasibility Study

\$ 1,000

Council approved an expenditure of \$1,000 to enable this library to participate in a feasibility study concerning library automation. Six hundred (\$600) was spent in 1984 and the remaining \$400 was encumbered for use in 1985.

For Your Consideration

As stated earlier, the foregoing 1985 budget proposal sets out our requirements for offering full library service to the community. i.e. the level of service provided prior to 1981. However, recognizing the continuing need for fiscal restraint, we have succeeded in reducing the optimum requirement to 7.4% over 1984. Although we realize that this proposal exceeds Council's suggested guidelines, the Chatham Public Library Board recommends that a minimum 7.4% budget be approved as we do not feel that it is in the community's best interest to offer a lower level of service.

# REVISED

## STAFF COMPLEMENT

1982

1983

1984

1985

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS



FUNCTION	CULTURE AND RECREATION	DEPARTMENT	LIBRARY	CITY OF CHATHAM
PROGRAM	CHATHAM PUBLIC LIBRARY		128-310-0000	CURRENT BUDGET
ACTIVITY				

EXPENDITURE	SPENT		1984		1985	
	1982	1983	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
Bookmobile	22,000	37,142	22,364	26,000	19,800	19,800
Membership fees, etc.	4,000	4,079	7,900	6,550	15,283	15,283
P.R., Hospitality, Displays	800	401	571	850	800	800
Postage	4,000	4,087	3,101	4,400	4,400	4,400
Sundries	8,700	4,214	7,717	5,500	5,232	5,232
Capital	872					
Automation feasibility grant			1,000			
Adjustment of operations to reflect net expenditure	11,599	(875)	(6,902)	875		
Expenditure to recover 1984 deficit					7,777	7,777
General Reduction						(259,091 )
<b>TOTAL</b>	<b>777,606</b>	<b>809,597</b>	<b>844,852</b>	<b>850,391</b>	<b>986,200</b>	

REVENUE					
Provincial grant	(88,012)	(87,494)	(91,564)	(87,494)	(91,564)
Regional grant	(36,225)	(35,450)	(34,650)	(35,450)	(34,650)
Desk and other receipts	(58,369)	(55,953)	(49,726)	(59,535)	(51,319)
Retirement separation					(12,397)
<b>TOTAL</b>	<b>(182,606)</b>	<b>(178,897)</b>	<b>(175,940)</b>	<b>(182,479)</b>	<b>(189,930)</b>

<b>NET REQUIREMENT</b>	<b>595,000</b>	<b>630,700</b>	<b>668,912</b>	<b>667,912</b>	<b>796,270</b>	<b>735,106</b>
------------------------	----------------	----------------	----------------	----------------	----------------	----------------



FUNCTION CULTURE AND RECREATION

PROGRAM CHATHAM PUBLIC LIBRARY

ACTIVITY

DEPARTMENT LIBRARY

ACCOUNT NO.

CITY OF CHATHAM

CURRENT BUDGET

CHATHAM PUBLIC LIBRARYPROJECTED FIVE-YEAR CAPITAL PLAN

The projected capital requests for the period 1985 to 1989 have been developed from the recommendations of the Feasibility Study completed by Beckman Associates in November, 1979. Council may recall that this study suggested that an addition to the present library building could not be justified on the basis of the population of the City of Chatham alone until approximately 1990 (or 50,000 population)

However, the study did provide a number of recommendations involving better use of existing space. The following five-year capital plan is, therefore, a direct outgrowth of this study.

1985 - \$197,927.00

- \$15,000: Automation: \$10,000 for IBM-PC to begin building a machine readable data base; \$5000 for staff to input records. This may be a cooperative effort with the Kent County Public Library System (Priority I)
- \$6000: Consultant's fees - benefit study (Priority I)
- \$4042: Upgrading of fire alarm system (Priority I)
- \$4348: Energy conservation project (Priority I)
- \$6500: Sign system (Priority I)
- \$1800: Installation, upgrade telephone system
- \$15,400: Used cab for Bookmobile
- \$144,837 (approximately): Renovations to second floor storage area and Audio-Visual and Cataloguing Departments. At the moment this figure is an estimate at best. A more accurate figure should be available once an architect has been retained to draw up working drawings

1986 - \$73,500

- \$21,000 (approximately): Consultant's fees to aid in the development of specifications for an on-line circulation system and aid in equipment selection.
- \$52,500: For retrospective conversion of shelf list to machine-readable format.

1987 - \$144,585.00

- \$10,500: Consultant's fees - automation project
- \$52,500: Continuing of retrospective conversion of shelf list
- \$65,835: Computer
- \$15,750: Bar-code labelling of collection

1988 - \$13,167.00: Clean-up, final details of introducing automated circulation system1989STAFF COMPLEMENT

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

1982

1983

1984

1985







FUNCTION: RECREATION AND COMMUNITY SERVICES

312  
CITY OF CHATHAM

BUD. RESP: CHIEF LIBRARIAN

CURRENT BUDGET

ACTIVITY: GRANT - CHATHAM PUBLIC LIBRARY

EXPENDITURE		1984		1985	
		SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1283109701	OPERATIONAL GRANT - CHATHAM PUBLIC LIBRARY	668,912	667,912	994,197	735,106
	PERSONNEL	1,187,112	1,187,112	1,187,112	1,187,112
	TRAVEL	1,187	1,187	1,187	1,187
	RENTS & UTILITIES	1,187	1,187	1,187	1,187
	MAINTENANCE	1,187	1,187	1,187	1,187
	TELEPHONE	1,187	1,187	1,187	1,187
	POSTAGE	1,187	1,187	1,187	1,187
	COMPUTER	1,187	1,187	1,187	1,187
	BOOKS	1,187	1,187	1,187	1,187
	PERMITS	1,187	1,187	1,187	1,187
	INSURANCE	1,187	1,187	1,187	1,187
	ADVERTISING	1,187	1,187	1,187	1,187
	CONTRACTS	1,187	1,187	1,187	1,187
	DEPRECIATION	1,187	1,187	1,187	1,187
	OTHER	1,187	1,187	1,187	1,187
	TOTAL	1,187,112	1,187,112	1,187,112	1,187,112
	EXPENDITURE TOTALS	668,912	667,912	994,197	735,106
	EXPENDITURE FORWARD	668,912	667,912	994,197	735,106
	NET REQUIREMENT	668,912	667,912	994,197	735,106
	NET FORWARD	668,912	667,912	994,197	735,106



<b>FUNCTION</b> <b>PROGRAM</b> CULTURAL & RECREATION CHATHAM CULTURAL CENTRE <b>ACTIVITY</b> OVERVIEW	<b>DEPARTMENT</b> CULTURE AND RECREATION 128411 - 128441	<b>CITY OF CHATHAM</b> <b>CURRENT BUDGET</b>
--	---	---

EXPENDITURE		SPENT		1984		1985	
		1982	1983	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
SALARIES		82,557	89,173	105,338	100,000	123,856	105,586
PENSIONS		4,722	5,519	52,725	6,678	6,752	6,752
MEDICALS		4,869	5,736	7,748	6,733	8,620	8,620
UIC		1,421	2,427	2,826	3,492	3,274	3,274
WORKMEN'S COMPENSATION		845	1,582	2,386	2,095	2,210	2,210
CAR ALLOWANCE		1,116	1,148	1,017	2,000	2,000	700
TRAVEL AND TRAINING		956	1,545	1,400	1,250	1,850	1,450
LEGAL & SPECIAL		0	0	634	500	500	500
OFFICE SUPPLIES		1,065	1,571	1,148	1,500	1,750	1,000
ADVERTISING & PRINTING		15,528	21,586	17,292	25,000	30,481	15,790
HEAT, LIGHT & WATER		16,542	22,435	26,686	24,980	28,640	28,640
JANITORIAL SUPPLIES		363	646	392	900	500	400
INSURANCE		9,336	4,405	4,014	5,014	4,387	4,387
ASSOC. & MEMBERSHIPS		1,034	521	409	910	875	675
EQUIPMENT RENTAL		2,667	1,418	1,032	1,750	1,250	1,650
BUILDING MAINTENANCE		3,835	6,199	7,543	7,000	45,000	14,350
EQUIPMENT MAINTENANCE		3,683	4,588	2,045	5,000	3,750	2,350
GROUPS MAINTENANCE		2,335	838	1,240	3,000	2,000	1,000
GALLERY PROGRAMS		10,530	0	15,355	16,000	28,700	9,100
THEATRE PROGRAMS		26,999	0	25,065	64,000	43,850	45,950
NEW EQUIPMENT		556	2,113	1,216	1,350	2,800	300
CONCESSION SUPPLIES		507	1,462	1,489	1,500	1,750	1,150
GENERAL ADMIN.		259	614	1,014	0	4,000	3,500
CAPITAL		73,318	0	128,770	127,000	73,000	39,000
TOTAL		265,043	175,527	408,784	407,652	421,795	298,334

REVENUE							
NEED/COED GRANT		0	(38,884)		0		
OAC GRANT		(2,501)	(17,949)		(23,050)		(1,500)
NATIONAL MUSEUMS		0	(16,800)		0		(24,000)
CULTURAL CENTRE REVENUES		(155,259)	(105,339)	(121,279)	(156,750)	(165,500)	(118,200)
TOTAL		(157,760)	(178,973)	(121,279)	(179,800)	(165,500)	(143,700)

NET REQUIREMENT	107,283	3,446	287,505	227,852	256,295	154,634
-----------------	---------	-------	---------	---------	---------	---------



FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	CULTURE	ACCOUNT NO.	1284110102 - 1284111703	CURRENT BUDGET
ACTIVITY	Theatre			

0102 - Wages and Salaries - TO BE DELETED~~0282 - Part-Time Salaries~~

\$3,500 \$3,300

~~0380 - Overtime~~

\$ 800 - 500

~~0501 - Pensions - CPP~~

\$ 60

0600 - Medicals - TO BE DELETED0700 - Unemployment Insurance

\$ 120

~~1101 - Travel~~

Cost includes trips to contact in Toronto and meetings in connections with CCI.

\$ 900 - 700

1701 - Publicity (Genes)

Publicity costs relating to show Genes - to be held March 15, 1985.

\$ 600

1702 - Publicity (Winnipeg)

Publicity costs relating to show Winnipeg Contemporary Dancers April 10, 1985.

\$ 500

1703 - Publicity - TO BE DELETED

## STAFF COMPLEMENT

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: CULTURAL CENTRE DIRECTOR

CURRENT BUDGET

ACTIVITY: KIWANIS THEATRE EXPENDITURES

## EXPENDITURE

1984

1985

	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1284110202 PART-TIME - NON UNION	3,449	2,700	3,500	3,300
1284110300 OVERTIME	346	2,500	800	500
1284110501 PENSIONS - CPP		83	60	60
1284110600 MEDICALS	158			
1284110700 UNEMPLOYMENT INSURANCE		174	120	120
1284111101 TRAVEL COSTS	786	650	900	700
1284111701 TANGLEFOOT - ADV.	1,004	1,015	600	600
1284111702 D'ARCY - ADV.	579	715	500	500
1284111703 BEYOND THE FRINGE - ADV.	132	1,015		
EXPENDITURE TOTALS	6,454	8,852	6,480	5,780
EXPENDITURE FORWARD	6,454	8,852	6,480	5,780

NET REQUIREMENT  
NET FORWARD

6,454 8,852 6,480 5,780  
6,454 8,852 6,480 5,780

84-0001-R



FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	CULTURE	ACCOUNT NO.	1284111705 - 1284111712	CURRENT BUDGET
ACTIVITY	Theatre			

**REVISED**  
1705 - 85/86 Series Publicity

General advertising for series in theatre; includes brochure production, posters, tickets, etc.

\$ 3,000 - 2,000

1706 - 85/86 Series - 1st Show Publicity

Promotion costs directly attributed to first show (ads - newspaper, radio and flyers).

\$ 500 - 300

**REVISED**  
1707 - 85/86 Series - 2nd Show Publicity

Promotion costs directly attributed to second show.

\$ 500 - 300

1708 - 85/86 Series - 3rd Show Publicity

Promotion costs directly attributed to third show.

\$ 500 - 250

1711 - Publicity - YPT Series (OBT)

Promotion costs directly attributed to Ontario Ballet Theatre performance January 1985.

\$ 150

**REVISED**  
1712 - Publicity - YPT Series (Carousel Players)

Promotion costs directly attributed to Carousel Players performance March 1985.

\$ 500 - 300

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

317  
CITY OF CHATHAM

BUD. RESP: CULTURAL CENTRE DIRECTOR

CURRENT BUDGET

ACTIVITY: KIWANIS THEATRE EXPENDITURES

EXPENDITURE

1984

1985

		SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1284111705	1984-85 MAIN THEATRE SERIES - GENERAL EXP. AD	2,777	3,260	3,000	2,000
1284111706	1984-85 MAIN THEATRE SERIES - 1ST SHOW ADV.		640	500	300
1284111707	1984-85 MAIN THEATRE SERIES - 2ND SHOW ADV.	202	1,040	500	300
1284111708	1984-85 MAIN THEATRE SERIES - 3RD SHOW - ADV.			500	250
1284111711	ALLIGATOR PIE - ADV.	290		150	150
1284111712	PUBLICITY YPT			500	300
EXPENDITURE TOTALS		3,269	4,940	5,150	3,300
EXPENDITURE FORWARD		9,723	13,792	11,630	9,080

1984	1985	1986	1987	STAFF COMMENT
				ESTABLISHED RESEARCH SALARIES
				UNRECORDED SALARIES POSITIONS
				WAGE MAX YEARS
				TOTAL FULL TIME EQUIVALENT POSITIONS
NET REQUIREMENT	3,269	4,940	5,150	3,300
NET FORWARD	9,723	13,792	11,630	9,080

84-0002-R



FUNCTION RECREATION & COMMUNITY SERVICES  
PROGRAM CULTURE  
ACTIVITY Theatre

DEPARTMENT CULTURE AND RECREATION  
ACCOUNT NO. 1284111720 -  
1284111762

CITY OF CHATHAM  
CURRENT BUDGET

1720 - 84/85 YPT General Publicity - TO BE DELETED

1721 - 84/85 YPT 1st Show Publicity - TO BE DELETED

1722 - 84/85 YPT 2nd Show Publicity - TO BE DELETED

1730 - School Show #1 Advertising

Publicity/printing costs for School Show #1

\$ 200 - 100

1731 - School Show #2 Advertising

Publicity/printing costs for School Show #2

\$ 200 - 100

1761 - Workshop #1 Publicity

Advertising Costs for Theatre Workshop

\$ 200 - 100

1762 - Workshop #2 Publicity

Advertising Costs for Theatre Workshop

\$ 200 - 100

1765 - Bus Trip Advertising

Advertising for bus trips to theatre performances.

\$ 400 - 150

1771 - Special Program #1 Advertising

Advertising for special performance in 1985.

\$ 1,000 - 100

1772 - Special Program #2 Advertising

Advertising for special performance in 1985.

\$ 800 - 400

1781 - Films Advertising

Advertising for film events in 1985.

\$ 500 - 300

2201 - Heat

Increased by 5%

\$3,300

2202 - Light

Increased by 6.5%

\$4,500

2203 - Water

Increased by 3%

\$ 270

# STAFF COMPLEMENT

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

1982

1983

1984

1985



CITY OF CHATHAM

BUD. RESP: CULTURAL CENTRE DIRECTOR

CURRENT BUDGET

ACTIVITY: KIWANIS THEATRE EXPENDITURES

EXPENDITURE		1984	1985		
		SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1284111720	1984-85 - YOUNG PEOPLES SERIES - GEN. EXP.ADV	641	800		
1284111721	1984-85 YOUNG PEOPLES SERIES - 1ST SHOW ADV.	640	775		
1284111722	1984-85 YOUNG PEOPLES SERIES - 2ND SHOW-ADV.	153			
1284111730	SCHOOL SHOW - #1 - ADV.			200	100
1284111731	SCHOOL SHOW #2 - ADV.			200	100
1284111761	WORKSHOP/DEMO #1 - ADV.			200	100
1284111762	WORKSHOP/DEMO #2 - ADV.			200	100
1284111766	BUS TRIP #1 AND #2 - ADV.			400	150
1284111771	SPECIAL PROGRAMMES & PROJECTS #1 - ADV.	184	1,295	1,000	100
1284111772	SPECIAL PROGRAMMES & PROJECTS #2 - ADV.			800	400
1284111781	FILMS - ADV.			500	300
1284112201	HEAT	3,140	4,189	3,300	3,300
1284112202	LIGHT	3,921	2,961	4,500	4,500
1284112203	WATER	686	254	270	270
EXPENDITURE TOTALS		9,365	10,274	11,570	9,420
EXPENDITURE FORWARD		19,088	24,066	23,200	18,500

NET REQUIREMENT	9,365	10,274	11,570	9,420
NET FORWARD	19,086	24,066	23,200	18,500

84-0003-R



FUNCTION RECREATION & COMMUNITY SERVICES  
PROGRAM CULTURE  
ACTIVITY Theatre

DEPARTMENT CULTURE AND RECREATION  
ACCOUNT NO. 1284113001 -  
1284113900

CITY OF CHATHAM  
CURRENT BUDGET

### 3001 - Memberships

Fees for membership in Theatre Association and Umbrella Groups. \$ 200 - 100

### 3002 - Subscriptions

Magazine subscriptions for Theatre-related publications. \$ 40

### 3200 - Equipment Rental

Miscellaneous equipment rented for use in Theatre. \$1,100 - 700

### 3800 - Building Maintenance

General building maintenance in Theatre. In 1985, additional funds required to upgrade theatre washrooms, floors, and plumbing. \$6,500 - 1,500

### 3900 - Equipment Maintenance

This account is utilized primarily for upkeep of rooftop and heating/cooling units. In 1984 there was little in the way of breakdowns. \$2,000 - 1,300

### STAFF COMPLEMENT

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

1982

1983

1984

1985



321  
CITY OF CHATHAM

CURRENT BUDGET

1984

1985

APPROPRIATE

APPROPRIATE APPROVED  
REQUESTED BY COUNCIL

	90	275	200	100
MEMBERSHIPS				
SUBSCRIPTION FEES		60	40	40
EQUIPMENT RENTAL	1,021	900	1,100	700
BUILDING MAINTENANCE	1,403	1,000	6,500	1,500
EQUIPMENT MAINTENANCE	1,330	2,500	2,000	1,300
EXPENDITURE TOTALS	3,844	4,735	9,840	3,640
EXPENDITURE FORWARD	22,932	28,801	33,040	22,140

NET REQUIREMENT	3,844	4,735	9,840	3,640
NET FORWARD	22,932	28,801	33,040	22,140

84-0004-R



FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	CULTURE	ACCOUNT NO.	1284117701 - 1284117756	CURRENT BUDGET
ACTIVITY	Theatre			

7701 - Series #1

Performance fees/Direct costs for general performances which are part of the 1984-85 series.

\$ 2,000 - 1,900

7702 - Series #2

Performance fees/Direct costs for WCD performances which are part of the 1984-85 series.

\$ 2,800 - 2,600

7703 - Series Carryover #3 - TO BE DELETED7705 - 85/86 Theatre Series General Expenditures

General expenditures for theatre series.

\$ 800 - 600

7706 - 85/86 Theatre Series 1st Show Expenditures

Performance fees and direct costs for first show.

\$ 4,500 - 4,400

7707 - 85/86 Theatre Series 2nd Show Expenditures

Performance fees and direct costs for second show.

\$ 4,000 - 3,900

7708 - 85/86 Theatre Series 3rd Show Expenditures

Performance fees and direct costs for third show.

\$ 3,500 - 3,400

7711 - 85/86 YPT Series (OBT)

Performance fees and direct costs for Ontario Ballet Theatre performance which is part of the 1984-85 series.

\$ 1,500 - 1,400

7712 - 85/86 YPT Series (Carousel Players)

Performance fees and direct costs for Carousel Players which is part of the 1984-85 series.

\$ 1,300 - 1,200

7720 - 84/85 YPT - General Expenditures - TO BE DELETED7721 - 84/85 YPT - 1st Show Expenditures - TO BE DELETED7730 - School Show #1 Performance fee and direct costs for program.

\$ 1,500 - 1,200

7731 - School Show #2 Performance fee and direct costs for program.

\$ 1,500 - 1,200

7756 - Bus Trips #1 and #2 Program expenses for running bus trips to Detroit and Stratford during the year.

\$ 3,000 - 1,250

REVISED

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: CULTURAL CENTRE DIRECTOR

CURRENT BUDGET

ACTIVITY: KIWANIS THEATRE EXPENDITURES

## EXPENDITURE

1984

1985

SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
-------	----------	-----------------------	------------------------

1284117701	PERF. FEE - TANGLE FOOT	1,500	1,500	2,000	1,900
1284117702	PERF. FEE - D'ARCY	500	500	2,800	2,600
1284117703	PERF. FEE - BEYOND THE FRINGE	3,503	3,500		
1284117705	84/85 MAIN THEATRE SER. GENERAL EXP.			800	600
1284117706	84/85 MAIN THEATRE SERIES - FIRST SHOW	5,224	5,000	4,500	4,400
1284117707	84/85 MAIN THEATRE SERIES SECOND SHOW	3,550	4,000	4,000	3,900
1284117708	84/85 MAIN THEATRE SERIES THIRD SHOW			3,500	3,400
1284117711	ALLIGATOR PIE	1,509	1,500	1,500	1,400
1284117712	85/86 YPT SERIES			1,300	1,200
1284117720	84/85 YOUNG PEOPLES SERIES - GENERAL EXP.		500		
1284117721	84/85 YOUNG PEOPLES SERIES FIRST SHOW	1,500	1,750		
1284117730	SCHOOL SHOW # 1		3,000	1,500	1,200
1284117731	SCHOOL SHOW # 2			1,500	1,200
1284117756	BUS TRIP #1, #2			3,000	1,250

EXPENDITURE TOTALS	17,286	21,250	26,400	23,050
EXPENDITURE FORWARD	40,218	50,051	59,440	45,190

NET REQUIREMENT	17,286	21,250	26,400	23,050
NET FORWARD	40,218	50,051	59,440	45,190



FUNCTION RECREATION & COMMUNITY SERVICES  
 PROGRAM CULTURE  
 ACTIVITY Theatre - REVENUE

DEPARTMENT CULTURE AND RECREATION  
 ACCOUNT NO. 1484110318 -  
 1484110517

CITY OF CHATHAM  
 CURRENT BUDGET

# REVENUE

## 0318 - Touring Arts Fund Revenue

Ontario Arts Council funding for Theatre Series.

\$ 1,500

## 0502 - Program Revenue #1

85/86 Main Series Revenue (Series and Single Sales)

\$24,000 - 20,000

## 0503 - Program Revenue #2

84/85 Series and YPT show ticket sales.

\$ 1,250

## 0504 - Program Revenue #3

School Show Sales

\$ 3,500 - 3,000

## 0505 - Program Revenue #4

Film Revenue

\$ 2,500 - 2,000

## 0508 - Special Project Revenue #1

\$10,000 - 8,500

## 0509 - Special Project Revenue #2

\$ 6,500 - 6,000

## 0511 - Support Program Revenue

Includes miscellaneous revenues, bus trips, workshops, demonstrations, etc.

\$ 6,000

## 0517 - Theatre Rental Revenue

Theatre rentals in 1985.

\$21,000

# STAFF COMPLEMENT

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

1982

1983

1984

1985



FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	CULTURE	ACCOUNT NO.	1284117761 - 1284119100	CURRENT BUDGET
ACTIVITY	Theatre			

7761 - Workshop Demonstration #1

Program costs for Theatre-related workshop.

\$ 500 - 0

7762 - Workshop Demonstration #2

Program costs for Theatre-related workshop.

\$ 500 - 350

7771 - Special Program #1 Costs

Performance fees/production costs for Canadian Open Company in 1985.

\$7,500 - 7,550

7772 - Special Program #2 CostsPerformance fees/production costs for special program in 1985.  
e.g. Children's Theatre.

\$5,000 - 4,500

7781 - Films

In 1985 looking to implement series of film showings and film festivals.

\$ 1,500 - 500

7791 - Book/Slide Library

General costs

\$ 100

7792 - Rental Expenses

Any costs relating directly to facility rental, i.e. sound systems piano tuning, which is charged back to the rentor.

\$ 600 - 400

7793 - Theatre Supplies

General Supplies - light gels, etc.

\$ 500 - 300

9100 - Capital

Further work required to complete the lighting system in the Theatre including a full grid and lighting instruments.

\$35,500

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: CULTURAL CENTRE DIRECTOR

CURRENT BUDGET

ACTIVITY: KIWANIS THEATRE EXPENDITURES

EXPENDITURE		1984	1985		
		SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1284117761	WORKSHOP DEMONSTRATION #1			500	
1284117762	WORKSHOP DEMONSTRATION #2			500	350
1284117771	SPECIAL PROGRAMMES AND PROJECTS #1	6,739	6,800	7,500	7,550
1284117772	SPECIAL PROGRAMMES AND PROJECTS #2		10,000	5,000	4,500
1284117781	FILMS			1,500	500
1284117791	BOOK AND SLIDE LIBRARY		100	100	100
1284117792	RENTAL EXPENSES	347	1,000	600	400
1284117793	THEATRE SUPPLIES		1,000	500	300
1284119100	CAPITAL EXPENDITURES	124,132	103,000	35,500	35,500
EXPENDITURE TOTALS		131,218	121,900	51,700	49,200
EXPENDITURE FORWARD		171,436	171,951	111,140	94,390
REVENUE					
1484110318	OAC GRANT-TOURING ARTS FUND GRANT	1,500-	1,500-	1,500-	1,500-
1484110502	MAIN ACTIVITY PROGRAM REVENUE #1-KIWANIS TH.			24,000-	20,000-
1484110503	MAIN ACTIVITY PROGRAM REVENUE #2-KIWANIS TH.			1,250-	1,250-
1484110504	MAIN ACTIVITY PROGRAM REVENUE #3-KIWANIS TH.			3,500-	3,000-
1484110505	MAIN ACTIVITY PROGRAM REVENUE #4-KIWANIS TH.			2,500-	2,000-
1484110508	SPECIAL PROJECTS #1 REVENUE - KIWANIS TH.			10,000-	8,500-
1484110509	SPECIAL PROJECTS #2 REVENUE - KIWANIS TH.			6,500-	6,000-
1484110511	SUPPORT PROGRAM REVENUE - KIWANIS TH.	35,337-	51,150-	6,000-	6,000-
1484110517	RENTAL REVENUE	18,686-	17,700-	21,000-	21,000-
REVENUE TOTALS		55,523-	70,350-	76,250-	69,250-
REVENUE FORWARD		55,523-	70,350-	76,250-	69,250-
NET REQUIREMENT		75,695	51,550	24,550-	20,050-
NET FORWARD		115,913	101,601	34,890	25,140



FUNCTION RECREATION & COMMUNITY SERVICES  
 PROGRAM CULTURE  
 ACTIVITY Gallery

DEPARTMENT CULTURE AND RECREATION  
 ACCOUNT NO. 1284210202-  
 1284211312

CITY OF CHATHAM  
 CURRENT BUDGET

**0202 - Part-Time Salaries**

**REVISSED**

Includes Gallery Guards, installation costs, 1984 was first time activity breakdowns were utilized. Figures for 1985 will be more accurate.

\$11,500. \$ 11,000

**0300 - Overtime**

Minimal amount of overtime in this area

\$ 100.

**0501 - Pensions - CPP**

Canada Pension

\$ 190.

**0700 - U.I.**

Unemployment Insurance

\$ 380.

**1101 - Travel**

Costs for meetings - OAAG, CMA, etc.

\$ 500. - 300

**1312 - Insurance - Fine Arts**

Insurance for exhibitions on display in the gallery area.

\$ 1,350.

**STAFF COMPLEMENT**

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

1982

1983

1984

1985



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: CULTURAL CENTRE DIRECTOR

CURRENT BUDGET

ACTIVITY: MAIN FLOOR GALLERY EXPENDITURES

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D

APPROVED

REQUESTED BY COUNCIL

1284210202	PART-TIME - NON UNION	9,003	7,600	11,500	11,000
1284210300	OVERTIME	68		100	100
1284210501	PENSIONS - CPP	103	122	190	190
1284210700	UNEMPLOYMENT INSURANCE	253	254	380	380
1284211101	TRAVEL COSTS	200	400	500	300
1284211102	TRAINING COSTS	50			
1284211312	FINE ARTS POLICY	2,700		1,350	1,350

EXPENDITURE TOTALS

12,377

8,376

14,020

13,320

EXPENDITURE FORWARD

183,813

180,327

125,160

107,710

NET REQUIREMENT

12,377

8,376

14,020

13,320

NET FORWARD

128,290

109,977

48,910

38,460



FUNCTION RECREATION & COMMUNITY  
SERVICES  
PROGRAM  
ACTIVITY CULTURE

DEPARTMENT CULTURE AND  
RECREATION  
ACCOUNT NO.  
1284211701-  
1284211713

CITY OF CHATHAM  
CURRENT BUDGET

Gallery

Programme Advertising - invitation costs/miscellaneous ads

1701 - Jan. Exhibit Advertising	\$120	\$ 100
1702 - Feb. Exhibit Advertising	\$ 50	\$ 50
1703 - Mar. Exhibit Advertising	\$150	\$ 100
1704 - April Exhibit Advertising	\$ 90	\$ 90
1705 - May Exhibit Advertising	\$150	\$ 100
1706 - June Exhibit Advertising	\$150	\$ 100
1707 - July Exhibit Advertising	\$100	\$ 100
1708 - Aug. Exhibit Advertising	\$100	\$ 100
1709 - Sept. Exhibit Advertising	\$150	\$ 100
1710 - Oct. Exhibit Advertising	\$100	\$ 100
1711 - Nov. Exhibit Advertising	\$100	\$ 100
1712 - Dec. Exhibit Advertising	\$100	\$ 100

1713 - Miscellaneous Publicity

Invitations and general advertising

\$150

STAFF COMPLEMENT

1982

1983

1984

1985

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS



FUNCTION: RECREATION AND COMMUNITY SERVICES

330  
CITY OF CHATHAM

BUD. RESP: CULTURAL CENTRE DIRECTOR

CURRENT BUDGET

ACTIVITY: MAIN FLOOR GALLERY EXPENDITURES

EXPENDITURE

1984

1985

SPENT

APPROP"D

APPROP"N  
REQUESTED

APPROVED  
BY COUNCIL

1284211701	MAX KLINGER - ADV.		70	120	100
1284211702	CZECH EXHIBITION - ADV.	86	70	50	50
1284211703	MARCH EX. - ADV.		70	150	100
1284211704	TOM BENNER - ADV.	117	70	90	90
1284211705	HIGH SCHOOL ART - ADV.	149	70	150	100
1284211706	ESCHER - ADV.	187	70	150	100
1284211707	MORRISSEAU - ADV.		70	100	100
1284211708	CLICHES VERRE - ADV.	16	70	100	100
1284211709	SKETCHES OF THE GREAT LAKES - ADV.	296	70	150	100
1284211710	ROSS & RACE - ADV.	19	70	100	100
1284211711	VOL. COMM. ART SALE - ADV.			100	100
1284211712	FABRIC ART - ADV.		70	100	100
1284211713	LEN JURENVILLE - ADV.	100	70	150	100

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

970	840	1,510	1,240
184,783	181,167	126,670	108,950

1983	1984	1985	1986	STAFF COMPLEMENT
				ESTABLISHED PERSONNEL (FTE)
				UNIONIZED SALARIED POSITIONS
				WAGE MAN YEARS
NET REQUIREMENT	970	840	1,510	1,240
NET FORWARD	129,260	110,817	50,420	39,700

84-0008-R



FUNCTION	RECREATION AND COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	CULTURE	ACCOUNT NO.	1284211721 - 1284211753	CURRENT BUDGET
ACTIVITY	Gallery			

<b>REVISED</b>	1721 - Lecture #1 Publicity	
	General Advertising Costs - Ads, flyers, etc.	\$ 150. - 100
	1722 - Lecture #2 Publicity	
	General Advertising Costs - Ads, flyers, etc.	\$ 150. - 0
<b>REVISED</b>	1726 - Bus Trip #1 Publicity	
	General Advertising Costs - Ads, flyers, etc.	\$ 150. - 100
	1727 - Bus Trip #2 Publicity	
	General Advertising Costs - Ads, flyers, etc.	\$ 150. - 0
<b>REVISED</b>	1731 - WKSP/Demo #1 Publicity	
	General Advertising Costs - Ads, flyers, etc.	\$ 200. - 150
	1732 - WKSP/Demo #2 Publicity	
	General Advertising Costs - Ads, flyers, etc.	\$ 200. - 0
	1751 - Sunday Music Series - Winter	
<b>REVISED</b>	Brochure production, News ads	\$ 250. - 150
	1752 - Sunday Music Series - Spring	
	Brochure production, News ads	\$ 250 - 150
	1753 - Sunday Music Series - Fall	
	Brochure production, News ads	\$ 250 - 150

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

332  
CITY OF CHATHAM

BUD. RESP: CULTURAL CENTRE DIRECTOR

CURRENT BUDGET

ACTIVITY: MAIN FLOOR GALLERY EXPENDITURES

EXPENDITURE		1984	1985	1986
		SPENT	APPROP'D	APPROP'D REQUESTED BY COUNCIL
1284211721	LECTURE #1 - ADV.			150 100
1284211722	LECTURE #2 - ADV.			150
1284211726	BUS TRIP #1 - ADV.			150 100
1284211727	BUS TRIP #2 - ADV.			150
1284211731	WORKSHOP/DEMO #1 - ADV.			200 150
1284211732	WORKSHOP/DEMO #2 - ADV.			200
1284211751	SUNDAY MUSIC SERIES - WINTER SESSION - ADV.	127	220	250 150
1284211752	SUNDAY MUSIC SERIES - SPRING SESSION - ADV.	121	220	250 150
1284211753	SUNDAY MUSIC SERIES - FALL SESSION - ADV.	334	220	250 150
EXPENDITURE TOTALS		582	660	1,750 800
EXPENDITURE FORWARD		185,365	181,827	128,420 109,750

1984	1985	1986	1987	1988
NET REQUIREMENT	582	660	1,750	800
NET FORWARD	129,842	111,477	52,170	40,500

84-0009-R



FUNCTION	RECREATION AND COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	CULTURE	ACCOUNT NO.	1284211781- 1284216702	CURRENT BUDGET
ACTIVITY	Gallery			

<del>1781</del> - Films Advertising Gallery Film program advertising	\$ 150.	-	0
<del>1792</del> - Docent Tour Advertising Tour Programming advertising	\$ 100.	-	0
2201 - Heat increased 5%	\$2,700.		
2202 - Light increased 6.5%	\$3,500.		
2203 - Water increased 3%	\$ 225.		
2500 - Insurance (see account 1284-21-1312) TO BE DELETED			
2512 - Insurance - Fine Arts (see account 1284-21-1312) TO BE DELETED			
<del>3001</del> - Membership Fees OAAG, CMA, DMA Membership fees.	\$ 300.	-	200
<del>3002</del> - Subscription Fees Fees for magazines, periodicals to be utilized in docent program.	\$ 60.		
3200 - Equipment Rentals Misc. equipment needs for gallery	\$ 50.		
<del>3800</del> - Building Maintenance General ongoing maintenance for facility; paint, wood, lightbulbs.	\$1,200.	-	1,000
<del>3900</del> - Equipment Maintenance Primarily utilized for maintenance of rooftop, furnace; no major repairs in 1984.	\$ 750		\$ 400
<del>4500</del> - New Furniture/Equipment - Humidigraph required for monitoring the relative humidity and temperature in gallery. - Desk required in front gallery office.	\$ 900	-	300
6701 - Concession Supplies General supplies for gallery openings and special activities.	\$ 50		
6702 - Bar Supplies Product expenses for bars run in gallery.	\$ 200		

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



BUD. RESP: CULTURAL CENTRE DIRECTOR

CURRENT BUDGET

ACTIVITY: MAIN FLOOR GALLERY EXPENDITURES

EXPENDITURE		1984	1985		
		SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1284211781	FILMS - ADV.			150	
1284211792	DOCENT & TOUR PROGRAMME - ADV.	39		100	
1284212201	HEAT	2,474	2,906	2,700	2,700
1284212202	LIGHT	2,914	2,333	3,500	3,500
1284212203	WATER	541	200	225	225
1284212500	INSURANCE		964		
1284212512	PROPERTY-FINE ARTS		1,350		
1284213001	MEMBERSHIP FEES	80	270	300	200
1284213002	SUBSCRIPTION FEES		60	60	60
1284213200	EQUIPMENT RENTAL		50	50	50
1284213800	BUILDING MAINTENANCE	1,061	1,000	1,200	1,000
1284213900	EQUIPMENT MAINTENANCE	365	1,200	750	400
1284214500	NEW FURNITURE & MAINTENANCE	256	250	900	300
1284216701	CONCESSION SUPPLIES	40		50	50
1284216702	BAR SUPPLIES	126	200	200	200
EXPENDITURE TOTALS		7,896	10,783	10,185	8,685
EXPENDITURE FORWARD		193,261	192,610	138,605	118,435

	1985	1984	1983	1982	1981
NET REQUIREMENT				7,896	10,783
NET FORWARD				137,738	122,260



FUNCTION RECREATION & COMMUNITY SERVICES  
 PROGRAM CULTURE  
 ACTIVITY Gallery

DEPARTMENT CULTURE AND RECREATION  
 ACCOUNT NO. 1284216703 -  
 1284217732

CITY OF CHATHAM  
 CURRENT BUDGET

# 6703 - Exhibit Reception Expenditures

Product costs for gallery exhibition openings.

\$ 600 - 500

Exhibit Expense - includes artists' fees, transportation, insurances and miscellaneous costs.

7701 - January Exhibit Expense

\$ 800 - 500

7702 - February Exhibit Expense

\$ 250

7703 - March Exhibit Expense

\$1,000 - 500

7704 - April Exhibit Expense

\$ 800 - 500

7705 - May Exhibit Expense

\$ 200

7706 - June Exhibit Expense

\$ 800 - 500

7707 - July Exhibit Expense

\$ 600 - 500

7708 - August Exhibit Expense

\$ 700 - 500

7709 - September Exhibit Expense

\$ 600 - 500

7710 - October Exhibit Expense

\$1,200 - 750

7711 - November Exhibit Expense

\$ 150

7712 - December Exhibit Expense

\$ 700 - 500

# 7713 - Miscellaneous Expenses

\$ 500

7721 - Lecture #1. Lecturer's fee, possible accommodations.

\$ 350 - 0

7722 - Lecture #2

"

\$ 350

7726 - Bus Trip #1 Bus costs, admission charges for trips to other Centres and galleries, i.e. ROM visit.

\$1,350 - 700

7727 - Bus Trip #2 Bus costs, admission charges for trips to other Centres.

\$ 600 - 0

# 7731 - Workshop Demonstration #1

Artist fee, accommodation costs for artist.

\$ 300

# 7732 - Workshop Demonstration #2

Artist fee, accommodation costs for artist.

\$ 500 - 0

## STAFF COMPLEMENT

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

1982

1983

1984

1985



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: CULTURAL CENTRE DIRECTOR

CURRENT BUDGET

ACTIVITY: MAIN FLOOR GALLERY EXPENDITURES

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N

APPROVED

REQUESTED BY COUNCIL

1284216703	EXHIBITION RECEPTION SUPPLIES	533	550	600	500
1284217701	CULTR-MAX KLINGER	700	700	800	500
1284217702	CZECHOSLOVAKIAN EXHIBITION	572	500	250	250
1284217703	MARCH EX.		250	1,000	500
1284217704	TOM BENNER	52	250	800	500
1284217705	HIGH SCHOOL ART	149	200	200	200
1284217706	ESCHER	837	500	800	500
1284217707	MORRISSEAU	866	800	600	500
1284217708	CLICHES VERRE	600	750	700	500
1284217709	SKETCHES OF THE GREAT LAKES		500	600	500
1284217710	ROSS AND RACE	1,509	900	1,200	750
1284217711	VOL. COMM. ART SALE	58	150	150	150
1284217712	FABRIC ART	48	500	700	500
1284217713	LEN JUBENVILLE	715	700	500	500
1284217721	LECTURE #1	258	350	350	
1284217722	LECTURE #2			350	350
1284217726	BUS TRIP #1			1,350	700
1284217727	BUS TRIP			600	
1284217731	WORKSHOP DEMONSTRATION	150	350	300	300
1284217732	WORKSHOP DEMONSTRATION #2			500	
EXPENDITURE TOTALS		7,047	7,950	12,350	7,700
EXPENDITURE FORWARD		200,308	200,560	150,955	126,135

NET REQUIREMENT

7,047

7,950

12,350

7,700

NET FORWARD

144,785

130,210

74,705

56,885



FUNCTION RECREATION & COMMUNITY SERVICES  
 PROGRAM CULTURE  
 ACTIVITY Gallery - REVENUE

DEPARTMENT CULTURE AND RECREATION  
 ACCOUNT NO. 1484210318 -  
 1484210599

CITY OF CHATHAM  
 CURRENT BUDGET

# REVENUE

0318 - Revenue - OAC Grant

0403 - Revenue - National Museums

Core funding for public programs.

\$24,000

0501 - Revenue - Memberships/Donations

Donations from gallery

\$ 500 - 250

0502 - Revenue - Artwork Sales

\$ 2,000 - 1,800

0503 - Revenue - Docent

\$ 600 - 500

0504 - Revenue - Workshop/Demonstration

\$ 1,800 - 1,600

0505 - Revenue - Bus Trip

\$ 2,800 - 2,500

0511 - Revenue - Support Program Revenue

0512 - Revenue - Bar

\$ 500

0599 - Revenue - Miscellaneous

\$ 150

## STAFF COMPLEMENT

1982

1983

1984

1985

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS



FUNCTION RECREATION & COMMUNITY SERVICES  
 PROGRAM CULTURE  
 ACTIVITY Gallery

DEPARTMENT CULTURE AND RECREATION  
 ACCOUNT NO. 1284217751 -  
 1284217793

CITY OF CHATHAM  
 CURRENT BUDGET

7751 - Sunday Music Series

Performers' fees - Winter session

\$ 500 - 400

7752 - Sunday Music Series

Performers' fees - Spring session

\$ 500 - 400

7753 - Sunday Music Series

Performers' fees - Fall session

\$ 500 - 400

7771 - Special Project #1

7781 - Films

Planned films in gallery during year - costs to cover film rentals.

\$ 500 - 0

7791 - Book/Slide Library

For reference books to be utilized with various education programs.

\$ 100

7792 - Docent/Tour Guide Program

To cover costs of developing tour program, research and remuneration of tour guides.

\$1,000 - 0

7793 - Gallery Supplies

For miscellaneous purchases of matboard, glass, display materials as required.

\$ 500 - 100

STAFF COMPLEMENT

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

1982

1983

1984

1985



FUNCTION: RECREATION AND COMMUNITY SERVICES

339

CITY OF CHATHAM

BUD. RESP: CULTURAL CENTRE DIRECTOR

CURRENT BUDGET

ACTIVITY: MAIN FLOOR GALLERY EXPENDITURES

EXPENDITURE		1984	1985	1985	1985
		SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1284217751	SUNDAY MUSIC SERIES	472	500	500	400
1284217752	SUNDAY MUSIC SERIES SPRING SESSION	761	500	500	400
1284217753	SUNDAY MUSIC SERIES FALL SESSION	853	500	500	400
1284217771	SPECIAL PROG. PROJECTS #1		500		
1284217781	FILMS			500	
1284217791	BOOK AND SLIDE LIBRARY		100	100	100
1284217792	DOCENT AND TOUR PROGRAMME	180	1,000	1,000	
1284217793	GALLERY SUPPLIES		500	500	100
EXPENDITURE TOTALS		2,266	3,600	3,600	1,400
EXPENDITURE FORWARD		202,574	204,160	154,555	127,535
REVENUE					
1484210318	OAC GRANT-GALLERY PROGRAMME		7,750-		
1484210403	NATIONAL MUSEUMS CORE FUNDING GRANT	29,425-	22,000-	24,000-	24,000-
1484210501	MEMBERSHIP AND DONATIONS	69-	1,000-	500-	250-
1484210502	MAIN ACTIVITY PROGRAM REVENUE #1-MAIN GALLERY			2,000-	1,800-
1484210503	MAIN ACTIVITY PROGRAM REVENUE #2-MAIN GALLERY			600-	500-
1484210504	MAIN ACTIVITY PROGRAM REVENUE #3-MAIN GALLERY			1,800-	1,600-
1484210505	MAIN ACTIVITY PROGRAM REVENUE #4-MAIN GALLERY			2,800-	2,500-
1484210511	SUPPORT PROGRAM REVENUE - MAIN GALLERY	1,608-	750-		
1484210512	MAIN GALLERY BAR REVENUES	156	750-	500-	500-
1484210599	MISCELLANEOUS REVENUES	30,958-	32,250-	32,350-	31,380-
REVENUE FORWARD		86,477-	102,600-	108,600-	100,550-
NET REQUIREMENT		28,688-	28,650-	28,750-	29,900-
NET FORWARD		116,097	101,560	45,955	26,985

84-0012-R



FUNCTION RECREATION & COMMUNITY SERVICES  
PROGRAM CULTURE  
ACTIVITY Mezzanine

DEPARTMENT CULTURE AND RECREATION  
ACCOUNT NO. 1284220202 -  
1284227710  
1484220599

CITY OF CHATHAM  
CURRENT BUDGET

NOTE: As the Mezzanine can only accommodate small exhibitions, it is not used on a regular basis.

0202 - Part-time Salaries - TO BE DELETED

1703 - March Exhibition Ads

General advertising, invitations, and ads.

\$ 50

1709 - September Exhibit - Advertising

General advertising, invitations, and ads.

\$ 50

1710 - October Exhibit - Advertising

General advertising, invitations, and ads.

\$ 50

3800 - Building Maintenance

Installation of heuga tile carpeting in mezzanine area completing changeover of entire building from vinyl tile to carpeting.

\$6,000 - 0

7703 - March Exhibit Expenses

Exhibit fee, transportation costs.

\$ 500 - 150

7709 - September Exhibit Expenses

Exhibit fee, transportation costs.

\$ 500 - 150

7710 - October Exhibit Expenses

Exhibit fee, transportation costs.

\$ 350 - 150

#### REVENUE

0511 - Support Program Revenue

Miscellaneous program sales.

\$ 250

0599 - Miscellaneous Revenue

Poster, catalogue sales.

\$ 100

#### STAFF COMPLEMENT

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: CULTURAL CENTRE DIRECTOR

CURRENT BUDGET

ACTIVITY: MAIN FLOOR GALLERY EXPENDITURES

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTEDAPPROVED  
BY COUNCIL

1284220202	PART-TIME NON-UNION	11		50	50
1284221709	SEPTEMBER EX. - ONTARIO AT WORK - ADV.		70	50	50
1284221710	OCTOBER EX. - ADV.			50	50
1284223800	BUILDING MAINTENANCE	6		6,000	
1284227703	MARCH EX.			500	150
1284227709	SEPTEMBER EX.-ONTARIO AT WORK	279	500	500	150
1284227710	OCTOBER EX.			350	150

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

296 570 7,500 600  
202,870 204,730 162,055 128,135

## REVENUE

1484220511 SUPPORT PROGRAM REVENUE - MEZZANINE GALLERY  
1484220599 MISCELLANEOUS REVENUE

250- 250- 250-  
100- 100- 100-

REVENUE TOTALS  
REVENUE FORWARD

250- 350- 350-  
86,477- 102,850- 108,950- 100,900-

NET REQUIREMENT  
NET FORWARD

296 320 7,150 250  
116,393 101,880 53,105 27,235

84-0013-R



FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	CULTURE	ACCOUNT NO.	1284310102 - 1284311752	CURRENT BUDGET
ACTIVITY	Studio I			

0102 - Salaries

Full-time salaries all under General Administration. TO BE DELETED.

0202 - Part-time Salaries

Includes maintenance costs, staff supervision for variety of activities such as private rentals and facility programs.

\$1,800

0300 - Overtime

Minimal overtime anticipated, would be only as result of additional cleanup.

\$ 100

0501 - CPP - Pension

\$ 29

0700 - Unemployment Insurance

\$ 60

1741 - Calico Kids - Spring

Advertising costs for this program.

1742 - Calico Kids - Fall

Advertising costs for this program.

\$ 100 - 50

1751 - Port Players - Spring Advertising

General advertising costs.

TO BE DELETED

1752 - Port Players - Fall Advertising

General advertising costs.

\$ 100 - 50

## STAFF COMPLEMENT

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM 343

BUD. RESP: CULTURAL CENTRE DIRECTOR

CURRENT BUDGET

ACTIVITY: STUDIO 1 EXPENDITURES

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTED

APPROVED  
BY COUNCIL

1284310102	WAGES AND SALARIES NON-UNION	150			
1284310202	PART-TIME NON-UNION	1,593	3,000	1,800	1,800
1284310300	OVERTIME	24		100	100
1284310501	PENSIONS - CPP		48	29	29
1284310700	UNEMPLOYMENT INSURANCE		100	60	60
1284311731	WORKSHOP/DEMO #1 - ADV.		65		
1284311732	WORKSHOP/DEMO #2 - ADV.		60		
1284311741	CALICO KIDS - SPRING SESSION - ADV.		65		
1284311742	CALICO KIDS - FALL SESSION - ADV.		60	100	50
1284311752	PORTRAIT PLAYERS - FALL SESSION - ADV.			100	50
1284311771	SPECIAL PROGRAMMES/PROJECT #1 - ADV.	18			

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

1,785	3,398	2,189	2,089
204,655	208,128	164,244	130,224

NET REQUIREMENT  
NET FORWARD

1,785	3,398	2,189	2,089
118,178	105,278	55,294	29,324

84-0014-R



FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	CULTURE	ACCOUNT NO.	1284312201 - 1284316703	CURRENT BUDGET
ACTIVITY	Studio 1			

2201 - Heat

Increased by 5%

\$1,275

2202 - Light

Increased by 6.5%

\$1,700

2203 - Water

Increased by 3.0%

\$ 105

3200 - Equipment Rental

Minor equipment rentals as required

\$ 100

3800 - Building Maintenance

Ongoing general maintenance plus installation of pot lights and electrical outlets.

\$1,500 - 500

3900 - Equipment Maintenance

General ongoing maintenance of equipment.

\$ 500 - 150

6701 - Concession Supplies

Paper products, supplies

\$ 200

6702 - Bar Supplies

Liquour supplies for bar operation.

\$ 500

6703 - Kitchen Supplies

Supplies for facility kitchen.

\$ 200

## STAFF COMPLEMENT

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM 345

BUD. RESP: CULTURAL CENTRE DIRECTOR

CURRENT BUDGET

ACTIVITY: STUDIO 1 EXPENDITURES

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTED

APPROVED  
BY COUNCIL

1284312201	HEAT	1,208	1,419	1,275	1,275
1284312202	LIGHT	1,423	1,139	1,700	1,700
1284312203	WATER	264	98	105	105
1284313200	EQUIPMENT RENTAL	11		100	100
1284313800	BUILDING MAINTENANCE	284	1,000	1,500	500
1284313900	EQUIPMENT MAINTENANCE		500	500	150
1284316701	CONCESSION SUPPLIES	158	150	200	200
1284316702	BAR SUPPLIES	477	500	500	500
1284316703	KITCHEN SUPPLIES	155	100	200	200

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

3,980	4,906	6,080	4,730
208,635	213,034	170,324	134,954

REVENUE

140431001	SUPPORT PROGRAMS - STUDIO 1	1,000	10,000	7,000	4,000
140431002	SUPPORT PROGRAMS - BAR	250	2,500	500	500
140431003	SUPPORT PROGRAMS - KITCHEN	450	1,500	1,000	500

1984	1985	1986	1987	1988
REVENUE TOTALS	14,000	14,000	14,000	14,000
NET REQUIREMENT	3,980	4,906	6,080	4,730
NET FORWARD	122,158	110,184	61,374	34,054

84-0015-R



FUNCTION RECREATION & COMMUNITY SERVICES  
 PROGRAM CULTURE  
 ACTIVITY Studio 1

DEPARTMENT CULTURE AND RECREATION  
 ACCOUNT NO. 1284317713 -  
 1284317781  
 1484310511 -  
 1484310517

CITY OF CHATHAM  
 CURRENT BUDGET

7713 - Adult Class - Summer TO BE DELETED

7714 - Adult Class - Fall TO BE DELETED

7731 - Workshop Demonstration TO BE DELETED

7741 - Calico Kids - Spring TO BE DELETED

7742 - Calico Kids - Fall

Instructor and program costs, production costs for program.

\$ 2,000 - 750

7751 - Portrait Players - Spring TO BE DELETED

7752 - Portrait Players - Fall

Instructor, production costs for the program.

\$ 2,000 - 750

7771 - Special Project #1

Instructor, project costs for summer 1985 project.

\$ 1,000 - 750

7772 - Special Project #2 TO BE DELETED

7781 - Films TO BE DELETED

#### REVENUE

1484310511 - Support Program Revenue

\$ 7,000 - 4,000

1484310512 - Bar Revenue

\$ 500

1484310517 - Rental Revenue

\$ 1,000 - 750

#### STAFF COMPLEMENT

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

347  
CITY OF CHATHAM

BUD. RESP: CULTURAL CENTRE DIRECTOR

CURRENT BUDGET

ACTIVITY: STUDIO 1 EXPENDITURES

EXPENDITURE

1984

1985

		SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1284317713	ADULT CLASSES-SUMMER SESSION		1,500		
1284317714	ADULT CLASSES-FALL SESSION		1,000		
1284317721	LECTURE #1				
1284317722	LECTURE #2				
1284317731	WORKSHOP/DEMO #1		1,000		
1284317741	CALICO KIDS-SPRING SESSION	26	2,000		
1284317742	CALICO KIDS-FALL SESSION		2,000	2,000	750
1284317751	PORTRAIT PLAYERS-SPRING SESSION	65	2,000		
1284317752	PORTRAIT PLAYERS-FALL SESSION		2,000	2,000	750
1284317771	SPECIAL PROGRAMMES/PROJECTS #1	861	1,000	1,000	750
1284317772	SPECIAL PROGRAMMES/PROJECTS #2	12	500		
1284317781	FILMS		350		

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

964 13,350 5,000 2,250  
209,599 226,384 175,324 137,204

REVENUE

1484310511	SUPPORT PROGRAM REVENUE - STUDIO 1	1,500-	10,500-	7,000-	4,000-
1484310512	SUPPORT PROGRAM-BAR REVENUES	293-	2,500-	500-	500-
1484310517	RENTAL REVENUE	615-	1,800-	1,000-	750-

REVENUE TOTALS  
REVENUE FORWARD

2,408- 14,800- 8,500- 5,250-  
88,885- 117,650- 117,450- 106,150-

NET REQUIREMENT  
NET FORWARD

1,444- 1,450- 3,500- 3,000-  
120,714 108,734 57,874 31,054

84-0016-R



FUNCTION RECREATION & COMMUNITY SERVICES  
PROGRAM CULTURE  
ACTIVITY Studio 11

DEPARTMENT CULTURE AND RECREATION  
ACCOUNT NO. 1284320102 -  
1284327771  
1484320502 -  
1484320517

CITY OF CHATHAM  
CURRENT BUDGET

NOTE: Studio 11 is used primarily by Maple City Seniors and Theatre Kent, and therefore little time is available for additional programming. As well, programs such as art classes that produce a considerable amount of mess are difficult to schedule due to cleanliness requirements of Seniors.

0102 - Wages and Salaries - Full-time salaries all under General Administration.  
TO BE DELETED

0202 - Wages and Salaries - Part time

Small amount of funds to cover maintenance of Studio for CCC programs.

\$ 400 - 200

0501 - Pensions - CPP

\$ 7

0700 - Unemployment Insurance

\$ 14

1721 - Special Project #1

Advertising for CCC chorale, concerts and recruitment.

\$ 250 - 150

7713 - Adult Class - Summer TO BE DELETED

7714 - Adult Class - Fall TO BE DELETED

7731 - Workshop Demonstration #1 TO BE DELETED

7771 - Special Project #1

Chatham Cultural Centre Chorale - purchase of supplies and music for ongoing operation of the program.

\$1,000 - 500

REVENUE

1484320502 - Revenue - Program #1

CCC Chorale - registration revenues

\$2,000 - 1,000

1484320503 - Revenue - Program #2

CCC Chorale - concert ticket revenues

\$ 600 - 500

14840320517 - Rental Revenue

Minimal rental of this space due to use of rooms by seniors.

\$ 200

STAFF COMPLEMENT

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM 349

BUD. RESP: CULTURAL CENTRE DIRECTOR

CURRENT BUDGET

ACTIVITY: STUDIO 2 EXPENDITURES

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTEDAPPROVED  
BY COUNCIL

1284320202	PART-TIME NON-UNION	62		400	200
1284320501	PENSIONS - CPP			7	7
1284320700	UNEMPLOYMENT INSURANCE			14	14
1284321771	SPECIAL PROGRAMMES/PROJECTS #1 - ADV.			250	150
1284327713	ADULT CLASSES-SUMMER SESSION		1,500		
1284327714	ADULT CLASSES-FALL SESSION		1,500		
1284327731	WORKSHOP/DEMO #1		1,000		
1284327771	SPECIAL PROGRAMMES/PROJECTS #1	693	1,000	1,000	500

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

755	5,000	1,671	871
210,354	231,384	176,995	138,075

## REVENUE

1484320502	MAIN ACTIVITY PROGRAM REVENUE #1-STUDIO II		2,000-	1,000-
1484320503	MAIN ACTIVITY PROGRAM REVENUE - STUDIO II		600-	500-
1484320511	SUPPORT PROGRAM REVENUE - STUDIO II	90-	5,000-	
1484320512	STUDIO 2 BAR REVENUES		250-	
1484320517	RENTAL REVENUE		500-	200-

REVENUE TOTALS  
REVENUE FORWARD

90-	5,750-	2,800-	1,700-
88,975-	123,400-	120,250-	107,850-

NET REQUIREMENT  
NET FORWARD

665	750-	1,129-	829-
121,379	107,984	56,745	30,225

84-0017-R



FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	CULTURE	ACCOUNT NO.	1284330102 - 1284331771	CURRENT BUDGET
ACTIVITY	Studio III			

0102 - Wages and Salaries - F/T salaries all under Gen. Admin. TO BE DELETED

0202 - Wages and Salaries Part time

To cover maintenance and supervisory costs.

\$ 650

0501 - Pensions - CPP

\$ 11

0700 - Unemployment Insurance

\$ 22

1700 - Studio III Program Advertising - TO BE DELETED

#### NEWSPAPER ADVERTISING FOR CLASSES

1700 - Child Class (Winter) Advertising TO BE DELETED  
 1702 - " " (Spring) "  
 1704 - " " (Fall) "  
 1711 - Adult Class (Winter) Advertising  
 1712 - " " (Spring) "  
 1714 - " " (Fall) "

\$ 50  
 \$ 50  
 \$ 200 - 100  
 \$ 300 - 200  
 \$ 300 - 200  
 \$ 300 - 100

1731 - Workshop Demonstration #1

Newspaper, flyer costs for program.

\$ 100 - 100

1732 - Workshop Demonstration #2

Newspaper, flyer costs for program.

\$ 100 - 0

1731 - Special Project #1 Advertising

Advertising costs for anticipated summer program.

\$ 350 - 200

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

BUD. RESP: CULTURAL CENTRE DIRECTOR

ACTIVITY: STUDIO 3 EXPENDITURES

CITY OF CHATHAM

	CURRENT	BUDGET
1. Total	100	100
2. Total	100	100
3. Total	100	100
4. Total	100	100
5. Total	100	100
6. Total	100	100
7. Total	100	100
8. Total	100	100
9. Total	100	100
10. Total	100	100
11. Total	100	100
12. Total	100	100
13. Total	100	100
14. Total	100	100
15. Total	100	100
16. Total	100	100
17. Total	100	100
18. Total	100	100
19. Total	100	100
20. Total	100	100
21. Total	100	100
22. Total	100	100
23. Total	100	100
24. Total	100	100
25. Total	100	100
26. Total	100	100
27. Total	100	100
28. Total	100	100
29. Total	100	100
30. Total	100	100
31. Total	100	100
32. Total	100	100
33. Total	100	100
34. Total	100	100
35. Total	100	100
36. Total	100	100
37. Total	100	100
38. Total	100	100
39. Total	100	100
40. Total	100	100
41. Total	100	100
42. Total	100	100
43. Total	100	100
44. Total	100	100
45. Total	100	100
46. Total	100	100
47. Total	100	100
48. Total	100	100
49. Total	100	100
50. Total	100	100
51. Total	100	100
52. Total	100	100
53. Total	100	100
54. Total	100	100
55. Total	100	100
56. Total	100	100
57. Total	100	100
58. Total	100	100
59. Total	100	100
60. Total	100	100
61. Total	100	100
62. Total	100	100
63. Total	100	100
64. Total	100	100
65. Total	100	100
66. Total	100	100
67. Total	100	100
68. Total	100	100
69. Total	100	100
70. Total	100	100
71. Total	100	100
72. Total	100	100
73. Total	100	100
74. Total	100	100
75. Total	100	100
76. Total	100	100
77. Total	100	100
78. Total	100	100
79. Total	100	100
80. Total	100	100
81. Total	100	100
82. Total	100	100
83. Total	100	100
84. Total	100	100
85. Total	100	100
86. Total	100	100
87. Total	100	100
88. Total	100	100
89. Total	100	100
90. Total	100	100
91. Total	100	100
92. Total	100	100
93. Total	100	100
94. Total	100	100
95. Total	100	100
96. Total	100	100
97. Total	100	100
98. Total	100	100
99. Total	100	100
100. Total	100	100

EXPENDITURE		1984	1985		
		SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1284330202	PART-TIME NON-UNION	658	1,000	650	650
1284330501	PENSIONS - CPP		16	11	11
1284330700	UNEMPLOYMENT INSURANCE		33	22	22
1284331700	STUDIO III PROGRAMMING - ADV.	188			
1284331701	CHILD CLASSES - WINTER SESSION - ADV.		35	50	50
1284331702	CHILD CLASSES - SPRING SESSION - ADV.		35	50	50
1284331704	CHILD CLASSES - FALL SESSION - ADV.		30	200	100
1284331711	ADULT CLASSES - WINTER SESSION - ADV.	264	200	300	200
1284331712	ADULT CLASSES - SPRING SESSION - ADV.	300	200	300	200
1284331714	ADULT CLASSES - FALL SESSION - ADV.	254	200	300	100
1284331731	WORKSHOP/DEMO #1 - ADV.			100	100
1284331732	WORKSHOP/DEMO #2 - ADV.			100	
1284331771	SPECIAL PROGRAMMES/PROJECTS #1 - ADV.	192		350	200
EXPENDITURE TOTALS		1,856	1,749	2,433	1,683
EXPENDITURE FORWARD		212,210	233,133	179,428	139,758

1985	1984	1983	1982	STAFF COMMENT	
				ESTABLISHED PERSONNEL (SALARIED)	
				UNOCCUPIED SALARIED POSITIONS	
				WAGE MAN YEARS	
				TOTAL FULL TIME EQUIVALENT POSITIONS	
NET REQUIREMENT		1,856	1,749	2,433	1,683
NET FORWARD		123,235	109,733	59,178	31,908



FUNCTION RECREATION & COMMUNITY SERVICES  
PROGRAM CULTURE  
ACTIVITY Studio III

DEPARTMENT CULTURE AND RECREATION  
ACCOUNT NO. 1284332201 -  
1284337781

CITY OF CHATHAM  
CURRENT BUDGET

2201 - Heat

Increased by 5% \$ 590

2202 - Light

Increased by 6.5% \$ 790

2203 - Water

Increased by 3% \$ 55

3800 - Building Maintenance

As Studio III has become the major studio in use for art classes, there needs to be some upgrading to make it more flexible to handle the variety of programs. Lighting, ventilation, plumbing, and storage areas are all deficient.

\$5,000 \$ 2,000

3900 - Equipment Maintenance - TO BE DELETED

7700 - Studio III Programs - TO BE DELETED

INSTRUCTOR/MATERIAL COSTS FOR CLASSES

7701 - Child Class (Winter) - TO BE DELETED

7702 - Child Class (Spring)

7704 - Child Class (Fall)

7711 - Adult Class (Winter)

7712 - Adult Class (Spring)

7714 - Adult Class (Fall)

\$ 500 - 400  
\$ 500 - 200  
\$2,500 - 1,200  
\$3,000 - 750  
\$4,500 - 3,500

7731 - Workshop Demonstration #1

\$ 500 - 400

7732 - Workshop Demonstration #2

\$ 500 - 0

7781 - Films TO BE DELETED

STAFF COMPLEMENT

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

1982

1983

1984

1985



FUNCTION	RECREATION & COMMUNITY SERVICES
PROGRAM	CULTURE
ACTIVITY	Studio III - REVENUE

DEPARTMENT	CULTURE AND RECREATION
ACCOUNT NO.	1484330502 - 1484330517

CITY OF CHATHAM
CURRENT BUDGET

<u>REVENUE</u>		
<u>0502 - Program #1 Revenue</u>		
For workshop #1	\$ 900	500
<u>0503 - Program #2 Revenue</u>		
For workshop #2	\$ 1,000	750
<u>0506 - Child Class Revenue</u>		
For two sessions in 1985.	\$ 1,400	1,000
<u>0507 - Adult Class Revenue</u>		
For three sessions in 1985.	\$13,000	7,000
<u>0508 - Special Program #1 Revenue</u>		
Summer Program Planned	\$ 2,500	1,000
<u>0517 - Rental Revenue</u>		
Room rentals throughout 1985.	\$ 1,600	

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES  
 BUD. RESP: CULTURAL CENTRE DIRECTOR  
 ACTIVITY: STUDIO 3 EXPENDITURES

354  
 CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE

1984

1985

		SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1284332201	HEAT	557	654	590	590
1284332202	LIGHT	656	525	790	790
1284332203	WATER	122	45	55	55
1284333800	BUILDING MAINTENANCE	6	1,000	5,000	250
1284337700	STUDIO 3 PROGRAMMES	20			
1284337701	CHILD CLASSES-WINTER SESSION	272	500		
1284337702	CHILD CLASSES-SPRING SESSION	393	500	500	400
1284337704	CHILD CLASSES-FALL SESSION		500	500	200
1284337711	ADULT CLASSES-WINTER SESSION	1,152	1,000	2,500	1,200
1284337712	ADULT CLASSES-SPRING SESSION	629	500	3,000	750
1284337714	ADULT CLASSES-FALL SESSION	3,534	2,500	4,500	3,500
1284337731	WORKSHOP/DEMO #1	141	1,000	500	400
1284337732	WORKSHOP/DEMO #2			500	
1284337771	SPECIAL PROGRAMMES/PROJECTS #1	155	3,000		
1284337781	FILMS		500		

EXPENDITURE TOTALS  
 EXPENDITURE FORWARD

7,637 12,224 18,435 8,135  
 219,847 245,357 197,863 147,893

REVENUE

1484330502	MAIN ACTIVITY PROGRAM REVENUE #1 - STUDIO III			900-	500-
1484330503	MAIN ACTIVITY PROGRAM REVENUE #2 - STUDIO III			1,000-	750-
1484330506	CHILD ART CLASS REVENUE - STUDIO III			1,400-	1,000-
1484330507	ADULT ART CLASS REVENUE - STUDIO III			13,000-	7,000-
1484330508	SPECIAL PROJECTS #1 REVENUE - STUDIO III			2,500-	1,000-
1484330511	SPECIAL PROGRAM REVENUE - STUDIO III	8,433-	9,400-		
1484330517	STUDIO THREE RENTAL	1,286-	1,000-	1,600-	1,600-

REVENUE TOTALS  
 REVENUE FORWARD

9,719- 10,400- 20,400- 11,850-  
 98,694- 133,800- 140,650- 119,700-

NET REQUIREMENT  
 NET FORWARD

2,082- 1,824 1,965- 3,715-  
 121,153 111,557 57,213 28,193

84-0019-R



FUNCTION RECREATION & COMMUNITY SERVICES  
 PROGRAM CULTURE  
 ACTIVITY Maple City Seniors

DEPARTMENT CULTURE AND RECREATION  
 ACCOUNT NO. 1284342201 -  
 1284343800  
 1484340517

CITY OF CHATHAM  
 CURRENT BUDGET

2201 - Heat

Increased by 5%

\$ 1,850

2202 - Light

Increased by 6.5%

\$ 2,450

2203 - Water

Increased by 3%

\$ 160

3800 - Building Maintenance

Minor repairs to facilities throughout the year.

\$ 300

REVENUE

1484340517 - Rental Revenue

Rental from Maple City Seniors \$500/mo x 12 mo

\$6,000

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: CULTURAL CENTRE DIRECTOR

CURRENT BUDGET

ACTIVITY: MAPLE CITY SENIORS EXPENDITURES

## EXPENDITURE

1984

1985

		SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1284342201	HEAT	1,732	2,034	1,850	1,850
1284342202	LIGHT	2,039	1,633	2,450	2,450
1284342203	WATER	378	140	160	160
1284343800	BUILDING MAINTENANCE	263	250	300	300

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

4,412	4,057	4,760	4,760
224,259	249,414	202,623	152,653

## REVENUE

1484340517	RENTAL REVENUE	6,000-	6,000-	6,000-	6,000-
------------	----------------	--------	--------	--------	--------

REVENUE TOTALS  
REVENUE FORWARD

6,000-	6,000-	6,000-	6,000-
104,694-	139,800-	146,650-	125,700-

NET REQUIREMENT  
NET FORWARD

1,588-	1,943-	1,240-	1,240-
119,565	109,614	55,973	26,953



FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	CULTURE	ACCOUNT NO.	1284410102 - 1284419300	CURRENT BUDGET
ACTIVITY	General Administration			

0102 - Wages and Salaries - (Includes one new position)

**REVISED**

Included in this section account are funds for four full-time employees: Custodian, Clerk Typist, Performing Arts and Publicity Officer, Visual Arts and Facility Officer, and Cultural Centre Superintendent.

\$ 94,456      \$77,886

The Culture and Recreation Department has been operating with one supervisor less than its 1983 complement as of April 30, 1984, when Lawrence Reaume was returned to the union. Since that time the Parks Section, under Ted Ward, has functioned smoothly and no additional supervisory staff are required at the present. The Cultural Centre operation, on the other hand, has felt the effects of being understaffed at a programming level. The Theatre program has developed well under the direct supervision of one programming staff. The gallery operation has suffered as the constraints of administering the general operation of the Cultural Centre have left little time for developing good quality shows and exhibitions in the gallery. Now that a F/T programmer has been assigned to the position of Gallery Officer, the operation will expand much as the theatre has done in the past. There still, however, remains a need for a Cultural Centre Superintendent to oversee the entire operation, liaise with theatre and arts group in the community, liaise with the Maple City Seniors, undertake and administer grant programs and provide day-to-day supervision of the facility and staff. Therefore it is requested that financial provisions be made in the 1985 budget to engage a Cultural Centre Superintendent. As the Department is short one supervisory staff presently and it is expected that a Superintendent would not be hired prior to July 1, 1985, actual cost to the Cultural Section will be minimal.

**REVISED**

0202 - Part-time Wages

Included in this section are funds to allow Centre to operate the extended hours that it does.

\$ 9,000

0300 - Overtime

Limited use is made of this account; part-time staff is used as often as possible to keep these costs down.

\$ 1,000

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: CULTURAL CENTRE DIRECTOR

CURRENT BUDGET

ACTIVITY: GENERAL EXPENDITURES

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N  
REQUESTEDAPPROVED  
BY COUNCIL

1284410101	FULL TIME-UNION				
1284410102	WAGES AND SALARIES - NON UNION	80,838	77,123	94,456	77,886
1284410202	PART-TIME - NON UNION	8,257	5,077	9,500	9,000
1284410300	OVERTIME	879	1,000	1,000	1,000

EXPENDITURE TOTALS	89,974	83,200	104,956	87,886
EXPENDITURE FORWARD	314,233	332,614	307,579	240,539

NET REQUIREMENT	89,974	83,200	104,956	87,886
NET FORWARD	209,539	192,814	160,929	114,839



FUNCTION	RECREATION & COMMUNITY SERVICES
PROGRAM	CULTURE
ACTIVITY	General Administration

DEPARTMENT	CULTURE AND RECREATION
ACCOUNT NO.	1284410501 - 1284411000

CITY OF CHATHAM
CURRENT BUDGET

0501 - Pension - CPP	\$ 2,070
0502 - Pension - OMERS	\$ 4,385
0600 - Medicals	\$ 8,620
0700 - Unemployment Insurance	\$ 2,678
0800 - Workmen's Compensation	\$ 2,210
1000 - Car Allowance	\$ 2,000 - 700

REVISED

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

360

CITY OF CHATHAM

BUD. RESP: CULTURAL CENTRE DIRECTOR

CURRENT BUDGET

ACTIVITY: GENERAL EXPENDITURES

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N  
REQUESTED

APPROVED  
BY COUNCIL

1284410501	PENSIONS - CPP	1,415	5,881	2,070	2,070
1284410502	PENSIONS - OMERS	51,173		4,385	4,385
1284410600	MEDICALS	7,590	7,556	8,620	8,620
1284410700	UNEMPLOYMENT INSURANCE	2,573	2,148	2,678	2,678
1284410800	WORKMEN'S COMPENSATION	2,386	2,245	2,210	2,210
1284411000	CAR ALLOWANCE	1,017	2,000	2,000	700

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

66,154	19,830	21,963	20,663
380,387	352,444	329,542	261,202

NET REQUIREMENT  
NET FORWARD

66,154	19,830	21,963	20,663
275,693	212,644	182,892	135,502

84-0022-R



FUNCTION RECREATION & COMMUNITY SERVICES  
 PROGRAM CULTURE  
 ACTIVITY General Administration

DEPARTMENT CULTURE AND RECREATION  
 ACCOUNT NO. 1284411101 -  
 1284411600

CITY OF CHATHAM  
 CURRENT BUDGET

1101 - Travel

Funds for out-of-town travel for facility. \$ 250

1102 - Training

General training costs for facility. \$ 200

1200 - Legal/Special

Amounts for legal services anticipated for review and preparation of contracts for theatre and gallery. \$ 500

1310 - Insurance - Property/Building

\$2,190

1311 - Insurance - Property Contents

\$ 293

1316 - Insurance - Boiler Machine

\$ 554

1600 - Office Supplies

Basic office needs and requirements are covered under this account. In 1985 an amount is included in this account to cover copy costs for utilizing the main copier unit in the Clerk's Office, Civic Centre (in 1984, 47,374 copies were made on this unit for Chatham Cultural Centre).

\$1,750 - 1,000

REVISED

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

BUD. RESP: CULTURAL CENTRE DIRECTOR

ACTIVITY: GENERAL EXPENDITURES

362

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE

1984

1985

	SPENT	APPROP"D	APPROP"N REQUESTED	APPROVED BY COUNCIL
1284411101 TRAVEL COSTS	243		250	250
1284411102 TRAINING EXPENDITURE	121	200	200	200
1284411200 LEGAL AND SPECIAL FEES	634	500	500	500
1284411310 PROPERTY BUILDING	3,784		2,190	2,190
1284411311 PROPERTY CONTENTS	585		293	293
1284411316 BOILER AND MACHINERY	995		554	554
1284411600 OFFICE SUPPLIES	1,148	1,500	1,750	1,000
EXPENDITURE TOTALS	7,510	2,200	5,737	4,987
EXPENDITURE FORWARD	387,897	354,644	335,279	266,189

1984	1985	1986	1987	STAFF COMMENT
NET REQUIREMENT	7,510	2,200	5,737	4,987
NET FORWARD	283,203	214,844	188,629	140,489

84-0023-R



FUNCTION RECREATION & COMMUNITY SERVICES  
 PROGRAM CULTURE  
 ACTIVITY General Administration

DEPARTMENT CULTURE AND RECREATION  
 ACCOUNT NO. 1284411701 -  
 1284412400

CITY OF CHATHAM  
 CURRENT BUDGET

**REVISSED**  
 1701 - Ads/Promotion

General advertising for facility where the advertisements do not specifically promote a single program or activity.

\$1,000 - 700

**REVISSED**  
 1702 - General Printing

General printing costs for facility including pages in Chatham-Kent Events brochure quarterly and newsletters for members.

\$7,500 - 5,500

2201 - Heat

Increased by 5%

\$2,150

2202 - Light

Increased by 6.5%

\$2,850

2203 - Water

Increased by 3%

\$ 170

**REVISSED**  
 2400 - Janitorial Supplies

General supplies required for cleaning the facility.

\$ 500 - 400

**STAFF COMPLEMENT**

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

BUD. RESP: CULTURAL CENTRE DIRECTOR

ACTIVITY: GENERAL EXPENDITURES

364

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE

1984

1985

		SPENT	APPROP"D	APPROP"N REQUESTED	APPROVED BY COUNCIL
1284411701	ADVERTISING AND PROMOTION	694	2,000	1,000	700
1284411702	PRINTING COSTS	5,602	9,925	7,500	5,500
1284412201	HEAT	2,024	2,378	2,150	2,150
1284412202	LIGHT	2,165	1,909	2,850	2,850
1284412203	WATER	442	164	170	170
1284412400	JANITORIAL SUPPLIES	392	900	500	400
EXPENDITURE TOTALS		11,319	17,276	14,170	11,770
EXPENDITURE FORWARD		399,216	371,920	349,449	277,959

1983	1984	1985	1986	STAFF COMPLIMENT
				ESTABLISHED PERSONNEL (EARNED)
				UNFILLED SALARIED POSITIONS
				WAGE MAN YEARS
				TOTAL FULL TIME EQUIVALENT POSITIONS

NET REQUIREMENT  
NET FORWARD

11,319 17,276 14,170 11,770  
294,522 232,120 202,799 152,259

84-0024-R



FUNCTION	RECREATION & COMMUNITY SERVICES
PROGRAM	CULTURE
ACTIVITY	General Administration

DEPARTMENT	CULTURE AND RECREATION
ACCOUNT NO.	1284412500 - 1284413600

CITY OF CHATHAM
CURRENT BUDGET

2500 - Insurance - TO BE DELETED

3001 - Membership Fees

General facility memberships, principally for Canadian Conference of the Arts.

\$ 75

3002 - Subscription Fees

\$ 200

3200 - Equipment Rental

Basic equipment rental needs, includes Xerox rental.

\$ 800

3300 - Chatham Cultural Centre Materials - TO BE DELETED

3600 - City Equipment - TO BE DELETED

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: CULTURAL CENTRE DIRECTOR

CURRENT BUDGET

ACTIVITY: GENERAL EXPENDITURES

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTEDAPPROVED  
BY COUNCIL

1284412500	INSURANCE	4,050-	2,700		
1284413001	MEMBERSHIP FEES	47	75	75	75
1284413002	SUBSCRIPTION FEES	192	170	200	200
1284413200	EQUIPMENT RENTAL	959	800	800	800
1284413300	CULTURAL CENTRE MATERIALS	4,230			
1284413600	CITY EQUIPMENT	10			

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

1,388	3,745	1,075	1,075
400,604	375,665	350,524	279,034

NET REQUIREMENT  
NET FORWARD

1,388	3,745	1,075	1,075
295,910	235,865	203,874	153,334



<b>FUNCTION</b>	RECREATION & COMMUNITY SERVICES	<b>DEPARTMENT</b>	CULTURE AND RECREATION	<b>CITY OF CHATHAM</b> <b>CURRENT BUDGET</b>
<b>PROGRAM</b>	CULTURE	<b>ACCOUNT NO.</b>	1484410501 - 1484410599	
<b>ACTIVITY</b>	General Administration REVENUE			

REVENUE

1484410501 - Memberships and Donations

\$12,500

1484410511 - Program Revenue

1484410517 - Rental Revenue

\$ 500

1484410599 - Miscellaneous Revenue

\$ 6,000 - 5,000

REVISED

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	CULTURE	ACCOUNT NO.	1284413800 - 1284419100	CURRENT BUDGET
ACTIVITY	General Administration			

3800 - Building Maintenance

Included in this account are funds for general ongoing maintenance and additional specific items.

- general maintenance	\$ 2,750)	
- materials to build additional storage space	\$ 1,250)	
- replacement of flooring tiles in Seniors and Theatre washrooms	\$ 5,000)	- 10,800
- upgrade to Ontario Fire Code requirements - alarm system and emergency lighting	\$ 9,000)	
- energy conservation program - installation of ceiling fans in gallery and theatre - pay back period of three years	\$ 6,500)	
	<u>\$24,500</u>	

3900 - Equipment Maintenance

General equipment maintenance costs, including three small rooftop heating units.

\$ 500 \$ 500

4000 - Ground Maintenance

General grounds upkeep in 1985, with some specific work done in conjunction with the Horticultural Society.

\$ 2,000 \$ 1,000

4500 - New Furniture/Equipment

Items included are additional upholstered chairs to accommodate Studio 1 theatre requirements. floor scrubber to replace present twenty-year old unit.

\$ 900 0  
\$ 1,000 0

8800 - General Administration

Covers bank charges for Credit Card sales and in 1985 now includes telephone costs, previously included in the City's General Administrative Accounts.

\$ 4,000 \$ 3,500

9100 - Capital

Preparation and paving of additional space north of the existing William Street lot for parking.

\$29,000 0

Final preparation and paving of Murray Street lot for parking. Lack of adequate parking space in the CC vicinity continues to be a problem and frustration to both staff and patrons.

8,500 \$ 3,500  
\$37,500 \$ 3,500

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: CULTURAL CENTRE DIRECTOR

CURRENT BUDGET

ACTIVITY: GENERAL EXPENDITURES

EXPENDITURE	1984		1985	
	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1284413800 BUILDING MAINTENANCE	4,520	2,750	24,500	10,800
1284413900 EQUIPMENT MAINTENANCE	350	800	500	500
1284414000 GROUND MAINTENANCE	3,000-	3,000	2,000	1,000
1284414500 NEW FURNITURE AND EQUIPMENT	960	1,100	1,900	
1284418800 GENERAL ADMINISTRATION	1,014	350	4,000	3,500
1284419100 CAPITAL EXPENDITURES	4,638	24,000	37,500	3,500
1284419999 GENERAL REDUCTION				

In 1984, the amount of \$103,000 was encumbered against account number 128441-9100

EXPENDITURE TOTALS	8,482	32,000	70,400	19,300
EXPENDITURE FORWARD	409,086	407,665	420,924	298,334

## REVENUE

1484410501 MEMBERSHIPS AND DONATIONS	11,326-	11,000-	12,500-	12,500-
1484410511 PROGRAMS REVENUE	135-			
1484410517 RENTAL REVENUE	125-	2,000-	500-	500-
1484410599 MISCELLANEOUS REVENUE	4,695-	19,663-	6,000-	5,000-

REVENUE TOTALS	16,281-	32,663-	19,000-	18,000-
REVENUE FORWARD	120,975-	172,463-	165,650-	143,700-

NET REQUIREMENT	7,799-	663-	51,400	1,300
NET FORWARD	288,111	235,202	255,274	154,634

84-0026-R



FUNCTION	MUSEUM	DEPARTMENT	CITY OF CHATHAM
PROGRAM			CURRENT BUDGET
ACTIVITY	OVERVIEW	128-510-0200	

EXPENDITURE	SPENT		1984		1985	
	1982	1983	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
Salaries	23,291	25,427	27,032	26,300	29,300	28,300
Pensions	101	128	146	200	200	200
Unemployment Insurance	122	262	382	275	400	400
Workmens Compensation	385	469	689	525	650	650
Car Allowance	500	525	525	525	575	575
Legal and Special	675	725	325	100	625	325
Telephone	510	527	558	550	550	550
Postage	118	114	96	175	200	200
Office Supplies	734	506	568	750	400	400
Accessions				220	500	200
Heat	2,464	4,000	1,725	1,692	2,000	2,000
Light			1,489	2,820	1,800	1,800
Water			69	188	100	100
Insurance	279	340	185	300	225	225
Building Maintenance	2,369	2,592	1,092	2,500	2,500	1,500
Equipment Maintenance	1,087	726	549	1,200	400	400
New Equipment	68	21	275	1,000	500	500
Miscellaneous	1,280	1,580	331	840	350	350
Boiler Insurance			110		111	111
Brochures			742		350	350
Post Cards			50		50	50
Research Books and Publications			438		300	300
Membership Fees			160		150	150
Subscriptions			222		250	250
Seminars					1,000	500
Burglar Alarm			690		500	500
Fire Alarm			283		375	375
Pest Control			568		350	350
Renovation Basement					5,000	0
<b>TOTAL</b>	<b>33,983</b>	<b>37,942</b>	<b>39,519</b>	<b>39,940</b>	<b>49,711</b>	<b>41,611</b>

REVENUE					
Recoverable Charges	(242)	(412)	(303)	(300)	
Grant	(9,492)	(11,640)	(12,222)	(11,640)	(12,200)
<b>TOTAL</b>	<b>(9,734)</b>	<b>(12,052)</b>	<b>(12,525)</b>	<b>(11,940)</b>	<b>(12,200)</b>

<b>NET REQUIREMENT</b>	<b>23,249</b>	<b>25,890</b>	<b>26,994</b>	<b>28,000</b>	<b>49,711</b>	<b>29,411</b>
------------------------	---------------	---------------	---------------	---------------	---------------	---------------



FUNCTION RECREATION AND COMMUNITY  
PROGRAM SERVICES  
ACTIVITY CHATHAM KENT MUSEUM

DEPARTMENT  
ACCOUNT NO. 128-510-0200

CITY OF CHATHAM  
CURRENT BUDGET

#### STATEMENT OF PURPOSE

The purpose of the Chatham Kent Museum is two fold. To preserve relics of the past which illustrate local history and to present to the public, whether local or tourist, interesting collections and exhibits which will broaden their horizons. It is particularly hoped that, in co-operation with educational institutions, the Museum will be useful in educating the younger generation, especially in relation to the important topic of local history.

#### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Salaries and Benefits 128-510-0202 to 128-510-0800  
This amount covers the curator, secretary, research person and part time employees. The annual increase of 5% is included in amount requested.

Car Allowance 128-510-1000  
This is paid to the curator. Her car is used for Museum purposes setting up displays in different areas, delivering museum pamphlets, appearing at speaking engagements and promoting the museum in the community.

Telephone 128-510-1400  
There are three phones in the museum, one on each floor. Very few long distance calls are made. The amount requested is \$550.

Brochures 128-510-1601  
Brochures are printed in Chatham to promote the museum. They are put in the restaurants and motels in the area and different museums in Ontario. The Chamber of Commerce is also supplied with convention kits.

Other Office Supplies 128-510-1603  
Other office supplies covers general office supplies. Service for three typewriters, service for the copier and printing of stationery. The amount requested is \$400.

Artifacts 128-510-2001  
This is an item on the budget if we are required to purchase an artifact. 95% of artifacts have been donated to the museum. The amount requested is \$500. \$200.

Research Books and Publications 128-510-2002  
We are updating our research library due to the great number of research work requested over past years. The Government grants are not based on the amount of research we do.

Membership Fees 128-510-3001  
The Ontario Historical Society, Ontario Museums Association, Canadian Museums Association, Heritage Canada, Kent Historical Society and Cultural Centre. The amount requested is \$150.

Subscriptions 128-510-3002  
Papers used for Historical news, museums, periodicals. These are also used in research. The amount requested is \$250.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: DIRECTOR CHATHAM-KENT MUSEUM

CURRENT BUDGET

ACTIVITY: CHATHAM KENT MUSEUM EXPENDITURES

## EXPENDITURE

1984

1985

	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1285100202 PART-TIME - NON UNION	21,150	26,300	29,300	28,300
1285100300 OVERTIME	5,882			
1285100501 PENSIONS - CPP	146	200	200	200
1285100700 UNEMPLOYMENT INSURANCE	382	275	400	400
1285100800 WORKMEN'S COMPENSATION	689	525	650	650
1285101000 CAR ALLOWANCE	525	525	575	575
1285101200 LEGAL AND SPECIAL	325	100	625	325
1285101307 MUNICIPAL LIABILITY INSURANCE			36	36
1285101310 PROPERTY-BUILDING INSURANCE	124	300	189	189
1285101311 PROPERTY-CONTENTS INSURANCE	61			
1285101316 BOILER & MACHINERY INSURANCE	110		111	111
1285101400 TELEPHONE	558	550	550	550
1285101500 POSTAGE	96	175	200	200
1285101601 BROCHURES	742		350	350
1285101602 POST CARDS	50		50	50
1285101603 OTHER OFFICE SUPPLIES	568	750	400	400
1285102001 ARTIFACTS	220		500	200
1285102002 RESEARCH BOOKS AND PUBLICATIONS	438		300	300
1285102201 HEAT	1,725	1,692	2,000	2,000
1285102202 LIGHT	1,489	2,820	1,800	1,800
1285102203 WATER	69	188	100	100
1285103001 MEMBERSHIP FEES	160		150	150
1285103002 SUBSCRIPTIONS	222		250	250
EXPENDITURE TOTALS	35,731	34,400	38,736	37,136
EXPENDITURE FORWARD	35,731	34,400	38,736	37,136

NET REQUIREMENT  
NET FORWARD

35,731 34,400 38,736 37,136  
35,731 34,400 38,736 37,136

85-0001-R



<b>FUNCTION</b>	<b>DEPARTMENT</b>	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	<b>ACCOUNT NO.</b>	<b>CURRENT BUDGET</b>
RECREATION AND COMMUNITY SERVICES	128-510-1601	
CHATHAM KENT MUSEUM		
<b>ACTIVITY</b>		

# HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

## Seminars and Workshops

128-510-3200

This is a request from the Ministry for our staff to attend training seminars and workshops which is now required by the Ministry. This includes travel expenses. The amount requested is \$1000.  
\$500.

## Equipment Maintenance

128-510-3702

This is for general maintenance in order to keep equipment in good repair. Boiler maintenance is to keep the boiler in operation. Plumbing maintenance is also required in order to keep equipment in order. The amount requested is \$400.

## Burglar Alarm System

128-510-3801

The amount requested is \$500.

## Fire Alarm

128-510-3802

The amount requested is \$375.

The above two items really pay for themselves as no break-ins were experienced in 1983 and 1984.

## Pest Control

128-510-3803

This procedure is carried out each month. Once a year in December we have a special fumigation. The amount requested is \$200.

## General Building Maintenance

128-510-3804 and 128-510-3805

This keeps the building in good shape. Included in the 1985 budget request for this year is \$5000 for kitchen area renovations. (this area is the same as it was when the house was built in 1894) The stove and refrigerator are in good order and they will not be replaced. The amount requested is \$7,500.

## New Furniture and Equipment

128-510-4500

The amount requested is \$500.

## Miscellaneous

128-510-8000

This covers carpet cleaning once a year, supplies, etc. The amount requested is \$350.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: DIRECTOR CHATHAM-KENT MUSEUM

CURRENT BUDGET

ACTIVITY: CHATHAM KENT MUSEUM EXPENDITURES

EXPENDITURE		1984		1985	
		SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1285103200	SEMINARS AND WORKSHOPS			1,000	500
1285103702	EQUIPMENT MAINTENANCE	549	1,200	400	400
1285103801	BURGLAR ALARM SYSTEM	690		500	500
1285103802	FIRE ALARM SYSTEM	283		375	375
1285103803	PEST CONTROL	568		350	350
1285103804	GENERAL BUILDING MAINTENANCE	1,092	2,500	2,500	1,500
1285103805	RENOVATION-BASEMENT			5,000	
1285104500	NEW FURNITURE & EQUIPMENT	275	1,000	500	500
1285108000	MISCELLANEOUS	331	840	350	350
1285109100	CAPITAL EXPENDITURES				
EXPENDITURE TOTALS		3,788	5,540	10,975	4,475
EXPENDITURE FORWARD		39,519	39,940	49,711	41,611
REVENUE					
1485100311	MIN. OF CITIZENSHIP & CLTR.-COMM. MUSEUM GRANT	12,222-	11,640-	12,200-	12,200-
1485100599	MISCELLANEOUS REVENUE	303-	300-		
REVENUE TOTALS		12,525-	11,940-	12,200-	12,200-
REVENUE FORWARD		12,525-	11,940-	12,200-	12,200-
NET REQUIREMENT		8,737-	6,400-	1,225-	7,725-
NET FORWARD		26,994	28,000	37,511	29,411



<b>FUNCTION</b> <b>PROGRAM</b> PARKS & RECREATION RECREATION <b>ACTIVITY</b> OVERVIEW	<b>DEPARTMENT</b> CULTURE AND RECREATION 128701 - 128890	<b>CITY OF CHATHAM</b> <b>CURRENT BUDGET</b>
--	---	---

EXPENDITURE	SPENT		1984		1985	
	1982	1983	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
SALARIES	696,036	721,103	812,395	753,245	817,485	805,097
SEPARATION ALLOWANCE	1,134	0	0	0	0	0
PENSIONS	34,237	38,807	38,443	42,000	40,600	40,600
MEDICALS	37,018	43,381	43,811	47,500	47,000	47,000
UNEMPLOYMENT INSURANCE	11,833	18,605	20,645	19,175	21,800	21,800
WORKMEN'S COMPENSATION	11,841	13,582	19,181	15,900	16,500	16,500
CLOTHING	3,335	4,403	4,719	5,877	2,974	5,174
CAR ALLOWANCE	4,617	5,110	6,747	7,764	4,711	4,027
TRAVEL & TRAINING	1,483	623	2,725	1,000	3,600	3,280
LEGAL & ENGINEERING FEES	0	0	1,670	2,000	2,000	1,500
ADVERTISING	12,342	9,032	7,862	11,000	12,385	12,110
BUILDING/UTILITIES	116,882	158,294	167,750	161,357	181,058	175,331
JANITORIAL SUPPLIES	7,819	9,946	11,413	10,500	15,590	14,590
INSURANCE	24,823	22,856	21,108	21,174	24,817	26,668
ASSOCIATIONS	1,059	1,331	1,996	1,680	1,980	1,600
EQUIPMENT RENTALS	2,111	3,154	3,634	4,208	4,680	4,670
MAINTENANCE - FURNITURE	500	1,127	0	1,050	0	0
MAINTENANCE - BUILDINGS	81,512	58,544	22,020	24,210	96,941	81,841
MAINTENANCE - EQUIPMENT	36,278	43,054	79,050	67,806	88,630	51,130
MAINTENANCE - GROUNDS	26,243	23,319	49,853	33,156	67,184	61,784
RECREATIONAL PROGRAMS	20,020	27,151	33,160	39,835	33,675	27,544
NEW EQUIPMENT	12,477	5,273	469	944	78,025	50,032
CANTEEN SUPPLIES	51,715	58,290	57,223	56,000	60,473	60,473
MISCELLANEOUS	191	273	5,450	500	1,000	11,100
GENERAL ADMINISTRATIVE	0	20	0	500	61,300	43,600
CAPITAL EXPENDITURES	31,741	14,743	0	29,124	0	0
<b>TOTAL</b>	<b>1,227,247</b>	<b>1,282,021</b>	<b>1,411,291</b>	<b>1,357,555</b>	<b>1,684,408</b>	<b>1,567,451</b>

REVENUE						
MIN. CULTURE GRANT	(9,000)	0	(21,691)	(9,000)	(30,000)	(30,000)
CAPITAL GRANTS	(16,097)	0	0	0	0	0
RECOVERABLES	(528,647)	(667,250)	(556,146)	(490,140)	(573,695)	(587,645)
CCDP/CANADA WORKS	0	0		(12,000)		
WINTARIO CAPITAL GRANT	0	0		(2,625)		
GRANT	0	0	0	(12,500)	0	
<b>TOTAL</b>	<b>(553,744)</b>	<b>(667,250)</b>	<b>(577,837)</b>	<b>(526,265)</b>	<b>(603,695)</b>	<b>(617,645)</b>

<b>NET REQUIREMENT</b>	<b>673,503</b>	<b>614,771</b>	<b>833,454</b>	<b>831,290</b>	<b>1,080,713</b>	<b>949,806</b>
------------------------	----------------	----------------	----------------	----------------	------------------	----------------



<b>FUNCTION</b>	RECREATION & COMMUNITY SERVICES	<b>DEPARTMENT</b>	CULTURE AND RECREATION	<b>CITY OF CHATHAM</b> <b>CURRENT BUDGET</b>
<b>PROGRAM</b>	PARKS	<b>ACCOUNT NO.</b>	1287010101 - 1287013000	
<b>ACTIVITY</b>	Grass Cutting			

0101 - Wages and Salaries - Union

Involves grass cutting, trimming and raking on all parks, ball fields and green spaces maintained by the Parks Section of the Culture and Recreation Department.

2 men at 2480 hrs =

\$24,899

1 man at 840 hrs =

8,433

1 man (L.H.) at 840 hrs =

8,853

\$42,185

0102 - Wages and Salaries - Nonunion - TO BE DELETED0202 - Part-time Nonunion TO BE DELETED0300 - Overtime

To cut grass during the high growth season additional hours are needed to maintain well groomed grass areas.

3 men at 300 hrs =

\$13,554

1 man (L.H.) at 100 hrs =

1,581

\$15,135

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM 377

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: GRASS CUTTING

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTED

APPROVED  
BY COUNCIL

1287010101	WAGES AND SALARIES - UNION	34,214	39,000	42,185	42,185
1287010202	PART TIME - NON UNION	1,627	5,000		
1287010300	OVERTIME	1,405	585	15,135	10,135
1287013300	MATERIALS	917			

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

38,163	44,585	57,320	52,320
35,878	44,585	57,320	52,320

1985	1984	1983	1982	1981	STAFF COMPLIMENT
					ESTABLISHED PERSONNEL (SALARIED)
					UNDESIGNATED SALARIED PERSONNEL
					WAGE MAN YEARS
					TOTAL
NET REQUIREMENT	38,163	44,585	57,320	52,320	
NET FORWARD	35,878	44,585	57,320	52,320	

87-0002-R



FUNCTION RECREATION & COMMUNITY SERVICES  
 PROGRAM PARKS  
 ACTIVITY Grounds Maintenance

DEPARTMENT CULTURE AND RECREATION  
 ACCOUNT NO. 1287020101 -  
 1287024600  
 1487020560

CITY OF CHATHAM  
 CURRENT BUDGET

0101 - Wages and Salaries

Involves garbage collection, pathway repairs, spraying, weeding, sodding, seeding, fertilizing, and repairs to lighting (other than ball field lights) in parks and green spaces and maintenance of tennis courts and McKeough outdoor rink.

2 men at 1152 hrs =

1 man (L.H.) at 1040 hrs =

\$11,566

10,961

\$22,527

0202 - Part-time Nonunion TO BE DELETED

0300 - Overtime - Overtime not anticipated.

3300 - Materials

Includes tennis nets, lights, weed killer, wood, gravel, lockstone, RR ties, Roundup (\$1,200)

\$ 7,432

3400 - Contracts

Includes contracts for the following work: electrical (\$1,200), plumbing (\$500), and sodding, etc.

\$ 3,400

3500 - Equipment Rental

3600 - City Equipment Rental

Includes metal sign making, tar and chip materials for McKeough Driveway, and work done by P.W.

\$ 3,900

4600 (New Account) - New Equipment

Electric paint sprayer for painting park equipment.

\$ 2,000

REVENUE

1487020560 - Ground Maintenance Revenue - TO BE DELETED

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: GRASS CUTTING

## EXPENDITURE

1984

1985

	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1287020101 WAGES AND SALARIES	20,385	29,000	22,527	22,527
1287020202 PART TIME - NON UNION	1,287	8,000		
1287020300 OVERTIME	143	435		
1287023300 MATERIALS	5,982	19,447	8,432	7,432
1287023400 CONTRACTS	9,156		3,400	3,400
1287023500 EQUIPMENT RENTAL	975	1,200		
1287023600 CITY EQUIPMENT RENTAL	727		3,900	3,900
1287024600 NEW EQUIPMENT			2,000	2,000
1287028000 MISCELLANEOUS	5			10,000

In 1984, the amount of \$8,243 was encumbered against account number 128702-3400

EXPENDITURE TOTALS	38,660	58,082	40,259	49,259
EXPENDITURE FORWARD	74,538	102,667	97,579	101,579

## REVENUE

1487020560 GROUNDS MAINTENANCE REVENUE	1,895-	2,000-
--	--------	--------

REVENUE TOTALS	1,895-	2,000-
REVENUE FORWARD	1,895-	2,000-

NET REQUIREMENT	36,765	56,082	40,259	49,259
NET FORWARD	72,643	100,667	97,579	101,579

87-0003-R



FUNCTION RECREATION & COMMUNITY SERVICES  
 PROGRAM PARKS  
 ACTIVITY Playground Maintenance

DEPARTMENT CULTURE AND RECREATION  
 ACCOUNT NO. 1287030101 -  
 1287033400

CITY OF CHATHAM  
 CURRENT BUDGET

0101 - Wages and Salaries - Union

Involves painting, repairing, and maintaining playground equipment, huts, playground washrooms, and drinking fountains.  
 2 men at 1680 hrs =  
 1 man (L.H.) at 1040 hrs =

\$16,867  
10,961

\$27,828

0202 - Part-time

P/T staff not required.

0300 - Overtime

O/T not anticipated.

3300 - Materials

Includes paint (\$2,500), replacement parts (\$4,000), stain, repairs to play huts.

\$ 7,100

3400 - Contracts

Includes the purchase and installation of playground equipment by contract (\$2,000) and the purchase of cement (\$1,200).

\$ 2,143

STAFF COMPLEMENT

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

1982

1983

1984

1985



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: GRASS CUTTING

## EXPENDITURE

1984

1985

	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1287030101 WAGES AND SALARIES - UNION	12,180	15,000	27,828	27,828
1287030202 PART TIME - NON UNION	777	1,000		
1287030300 OVERTIME	181	225		
1287033300 MATERIALS	4,060	2,170	8,100	7,100
1287033400 CONTRACTS			4,143	2,143

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

17,198 18,395 40,071 37,071  
91,736 121,062 137,650 138,650

RE-USE

1287030101 WAGES AND SALARIES - UNION

11,778

15,609

27,828

27,828

1984	1985	1986	1987	STAFF COMMENTS
				ESTABLISHED PERSONNEL (SALARIES)
				UNASSIGNED SALARIES (SALARIES)
				NEW YEAR
				TOTAL FULL TIME EMPLOYMENT

NET REQUIREMENT  
NET FORWARD

17,198 18,395 40,071 37,071  
89,841 119,062 137,650 138,650

87-0004-R



<b>FUNCTION</b>	RECREATION & COMMUNITY SERVICES	<b>DEPARTMENT</b>	CULTURE AND RECREATION	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	PARKS	<b>ACCOUNT NO.</b>	1287040101 - 1287044600 1487040560	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	Ball Diamonds			

0101 - Wages - Salaries - Union

Involves maintenance to baseball infields, bleachers, lighting, fences, etc.  
1 man at 1040 hrs =

\$10,441

0202 - Part-time Nonunion

Students hired to maintain infields during evening and weekends. Due to extensive use of all fields and the addition of three new fields at Thames Campus, three additional staff will be hired in 1985 to meet the increase demands generated by increased facilities and use. 5 men at 4000 hrs =

\$22,000

0300 - Overtime O/T not anticipated.3300 - Materials

Includes sandy loam for infields (\$6,000), weed killer, bases, rubbers, home plates, line (\$2,700), and miscellaneous tools.

\$13,019

3400 - Contracts

Includes electrical repairs

\$ 800

3600 - City Equipment Rental

Includes sign making

\$ 100

4600 - New Equipment

Includes power marking machine (\$500), two new bleachers (\$2,800), Rotary Park backstop - to be paid for by Rotary Club (\$7,000)

\$ 500

REVENUE

1487040560 - Ball Diamond Revenue

\$13,000

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: BALL DIAMOND MAINTENANCE

## EXPENDITURE

1984

1985

	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1287040101 WAGES AND SALARIES - UNION	20,821	9,200	10,441	10,441
1287040202 PART TIME - NON UNION	1,744	5,000	23,000	22,000
1287040300 OVERTIME	7	110		
1287043300 MATERIALS	7,397	12,430	14,419	13,019
1287043400 CONTRACTS	1,142		800	800
1287043600 CITY EQUIPMENT RENTAL	35		100	100
1287044600 NEW EQUIPMENT			3,300	500

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

31,146 26,740 52,060 46,860  
122,882 147,802 189,710 185,510

## REVENUE

1487040560 BALL DIAMOND MAINTENANCE RECOVERABLE

11,770- 16,600- 13,000- 13,000-

REVENUE TOTALS  
REVENUE FORWARD

11,770- 16,600- 13,000- 13,000-  
13,665- 18,600- 13,000- 13,000-

NET REQUIREMENT  
NET FORWARD

19,376 10,140 39,060 33,860  
109,217 129,202 176,710 172,510

87-0005-R



FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM CURRENT BUDGET
PROGRAM	PARKS	ACCOUNT NO.	1287050101 - 1287054600 1487050506	
ACTIVITY	Swimming Pool Maintenance			

0101 - Wages and Salaries - Union

Involves maintenance to pool basin, deck, fencing, diving boards, chairs, ladders, lighting, and small huts at Walter Hawkins' and Memorial Pools.  
1 man at 440 hrs =

\$ 4,417

0202 - Part-time Nonunion

Students hired to assist F/T staff particularly during start up in June.  
2 men at 320 hrs =

\$ 1,840

0300 - Overtime

Emergency call-outs and weekend service at Memorial and Orville Wright Pools. 1 man at 60 hrs =

\$ 903

3300 - Materials

Includes filter repairs, pool paint, repairs to Walter Hawkins' deck, and filtration (\$1,000), plumbing repairs (\$800), small tools and vacuum parts (\$1,000), pool chemicals (\$8,000).

\$10,000

3400 - Contracts

- Memorial Pool - includes engineering study (\$2,000), deck repair (\$2,000)  
- Jaycee Pool - includes deck repairs (\$1,000).  
- Orville Wright - includes electrical repairs (\$1,500)

\$ 4,100

4600 - New Equipment Lifeguard chairs at Memorial Pool.

\$ 2,400 0

REVENUE1487050506 - Recoverable

All swimming pool revenue is deposited in the Aquatics Program account. TO BE DELETED

STAFF COMPLEMENT

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: SWIMMING POOL MAINTENANCE

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTEDAPPROVED  
BY COUNCIL

1287050101	WAGES AND SALARIES - UNION	9,023	9,000	4,417	4,417
1287050202	PART TIME - NON UNION	232	750	1,840	1,840
1287050300	OVERTIME	915	135	903	903
1287053300	MATERIALS	10,958	11,413	12,000	10,000
1287053400	CONTRACTS	1,557	1,973	4,100	4,100
1287054600	NEW EQUIPMENT			2,400	

EXPENDITURE TOTALS

22,685

23,271

25,660

21,260

EXPENDITURE FORWARD

145,567

171,073

215,370

206,770

## REVENUE

1487050560 SWIMMING POOL MAINTENANCE RECOVERABLE

3,150

REVENUE TOTALS

3,150

REVENUE FORWARD

10,515-

18,600-

13,000-

13,000-

NET REQUIREMENT

25,835

23,271

25,660

21,260

NET FORWARD

135,052

152,473

202,370

193,770

87-0006-R



FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	PARKS	ACCOUNT NO.	1287060101 1287063500	CURRENT BUDGET
ACTIVITY	Building Maintenance			

0101 - Wages and Salaries - Union

Includes maintenance such as painting, repairs and minor construction at Memorial and Northside Arenas and Kinsmen Auditorium, the buildings located at McKeough, Jaycee and Taylor Parks, and the Workshop.

1155 hrs @ \$10.03

41 hrs @ \$10.23 (ice premium)

\$11,596

1,419

\$12,015

0202 - Part-time Nonunion P/T staff not required.0300 - Overtime O/T not anticipated.1310 - Property Building Insurance

Insurance on all Recreation and Parks Section facilities.

\$12,754

1311 - Property - Contents Insurance

Insurance on contents of all Recreation and Parks Section facilities.

\$ 1,754

1316 - Boiler and Machinery Insurance

Insurance on refrigeration and heating systems in all Recreation and Parks Section facilities.

\$ 3,797

3360 - Materials

includes paint (\$3,000), seats for Northside Arena foyer (\$1,000), hand tools (\$1,000), board and glass replacement (\$1,000), board repairs - Memorial (\$2,000), wood supplies (\$900), plumbing supplies, improvements to box office (\$350).

\$18,126

3400 - Contracts

Includes supply and installation of rubber in dressing rooms at N.S.A. and Mem. Arena (\$10,500), roof repairs - Memorial (\$35,580) and N.S. (\$5,000), improvements to M.A. dressing rooms (\$6,000), suspended ceiling (\$4,000), low emissivity ceiling (\$22,000).

\$43,500

3500 - Equipment Rental TO BE DELETED

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

387  
CITY OF CHATHAM

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: SWIMMING POOL MAINTENANCE

EXPENDITURE

1984

1985

SPENT

APPROP"D

APPROP"N  
REQUESTED

APPROVED  
BY COUNCIL

1287060101	WAGES AND SALARIES - UNION	19,126	22,000	12,015	12,015
1287060202	PART TIME - NON UNION	351	500		
1287060300	OVERTIME	195	330		
1287061310	PROPERTY - BUILDING INSURANCE	10,884	10,884	12,754	12,754
1287061311	PROPERTY - CONTENTS INSURANCE	1,705	1,705	1,754	1,754
1287061316	BOILER & MACHINERY INSURANCE	1,883	1,883	3,797	3,797
1287063300	MATERIALS	15,131	18,085	20,126	18,126
1287063400	CONTRACTS	4,279	7,667	66,740	43,500

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

53,554	63,054	117,186	91,946
199,121	234,127	332,556	298,716

NET REQUIREMENT  
NET FORWARD

53,554	63,054	117,186	91,946
188,606	215,527	319,556	285,716

87-0007-R



FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM CURRENT BUDGET
PROGRAM	PARKS	ACCOUNT NO.	1287063600 - 1287064600 1487060560	
ACTIVITY	Building Maintenance			

3600 - City Equipment Rental

Includes sign making and repairs to Orville Wright Pool building.

\$ 1,700

~~4500 - New Equipment~~

New doors for Arena entrance and on second floor for energy conservation.

0

REVENUE1487060560 - Building Maintenance Recoverable

\$15,000

Includes pay phone, vending machine and video game commission, revenue from table and chair rental.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

389  
CITY OF CHATHAM

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: SWIMMING POOL MAINTENANCE

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D REQUESTED BY COUNCIL

APPROVED BY COUNCIL

1287063500	EQUIPMENT RENTAL	423	225	1,700	1,700
1287064600	NEW EQUIPMENT	170		12,000	

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

593	225	13,700	1,700
199,714	234,352	346,256	300,416

REVENUE

1487060560	BUILDING MAINTENANCE RECOVERABLE	14,935-	15,000-	15,000-	15,000-
------------	----------------------------------	---------	---------	---------	---------

REVENUE TOTALS  
REVENUE FORWARD

14,935-	15,000-	15,000-	15,000-
25,450-	33,600-	28,000-	28,000-

NET REQUIREMENT  
NET FORWARD

14,342-	14,775-	1,300-	13,300-
174,264	200,752	318,256	272,416

87-0008-R



FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	PARKS	ACCOUNT NO.	1287070101 - 1287073300	CURRENT BUDGET
ACTIVITY	Janitorial Maintenance			

0101 - Wages and Salaries - Union

Involves cleaning, washing, waxing, and maintaining of halls, offices, grandstands, changing rooms, washrooms, etc. in Memorial and Northside Arenas, Kinsmen Auditorium, and the buildings located at McKeough, Jaycee, and Taylor Parks and the Workshop.

12,290 hrs @ \$10.03

338 hrs @ \$10.23 (ice premium)

\$123,391

3,458

\$126,849

0102 - Wages and Salaries - Nonunion - TO BE DELETED0202 - Part-time Nonunion

To replace and/or assist F/T during vacations, sick days, and special events.

1560 hrs =

\$ 8,970

0300 - Overtime

To replace F/T staff during vacations, sick days, and special events.

400 hrs =

\$ 6,104

3300 - Materials

Includes wax, soap, mops, paper supplies, stripper (\$14,000) soap dispensers, pails, janitorial cart (\$1,400).

\$15,590

\$ 12,590

**STAFF COMPLEMENT**

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

BUD. RESP: PARKS AND REC. ADMINISTRATOR

ACTIVITY: SWIMMING POOL MAINTENANCE

391

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N

APPROVED

REQUESTED BY COUNCIL

1287070101 WAGES AND SALARIES - UNION  
1287070202 PART TIME - NON UNION  
1287070300 OVERTIME  
1287073300 MATERIALS

91,587

93,000

126,849

126,849

7,179

3,000

8,970

8,970

5,011

1,400

6,104

6,104

11,413

8,500

15,590

12,590

EXPENDITURE TOTALS

115,190

105,900

157,513

154,513

EXPENDITURE FORWARD

314,904

340,252

503,769

454,929

NET REQUIREMENT

115,190

105,900

157,513

154,513

NET FORWARD

289,454

306,652

475,769

426,929

87-0009-R



FUNCTION RECREATION & COMMUNITY SERVICES  
 PROGRAM PARKS  
 ACTIVITY Ice Maintenance

DEPARTMENT CULTURE AND RECREATION  
 ACCOUNT NO. 1287080101 -  
 1287083300  
 1487080560

CITY OF CHATHAM  
 CURRENT BUDGET

0101 - Wages and Salaries - Union

Involves flooding, scraping, painting of ice and repairs to  
 nets at Memorial and Northside Arenas.  
 3,580 hrs @ \$10.23

\$36,656

0202 - Part-time Nonunion

Involves P/T staff hired to do peps and edging for Senior and  
 Junior Maroons Games.

930 hrs =

\$ 5,348

0300 - Overtime

To replace staff during holidays and sick days.  
 176 hrs =

\$ 2,685

3300 - Materials - Includes ice paint, net webbing

\$ 2,050

\$ 1,050

REVENUE

1487080560 Ice Maintenance Recoverable

\$220,000

\$235,000

STAFF COMPLEMENT

1982

1983

1984

1985

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS



FUNCTION: RECREATION AND COMMUNITY SERVICES

393

CITY OF CHATHAM

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: SWIMMING POOL MAINTENANCE

EXPENDITURE

1984

1985

	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1287080101 WAGES AND SALARIES - UNION	39,699	23,700	36,656	36,656
1287080202 PART TIME - NON UNION	3,296	500	5,348	5,348
1287080300 OVERTIME	3,748	360	2,685	2,685
1287083300 MATERIALS	1,139		2,050	1,050

EXPENDITURE TOTALS	47,882	24,560	46,739	45,739
EXPENDITURE FORWARD	362,786	364,812	550,508	500,668

REVENUE

1487080560 ICE MAINTENANCE RECOVERABLE	233,294-	162,800-	220,000-	235,000-
--	----------	----------	----------	----------

REVENUE TOTALS	233,294-	162,800-	220,000-	235,000-
REVENUE FORWARD	258,744-	196,400-	248,000-	263,000-

NET REQUIREMENT	185,412-	138,240-	173,261-	189,261-
NET FORWARD	104,042	168,412	302,508	237,668

87-0010-R



FUNCTION RECREATION & COMMUNITY SERVICES  
 PROGRAM PARKS  
 ACTIVITY Equipment Maintenance

DEPARTMENT CULTURE AND RECREATION  
 ACCOUNT NO. 1287090101 -  
 1287094600

CITY OF CHATHAM  
 CURRENT BUDGET

0101 - Wages and Salaries - Union

Involves repairs and maintenance to major equipment such as filtration, circulation, electrical and refrigeration systems in Memorial and Northside Arenas and McKeough Pool and Rink and all other pools. Also includes maintenance to ice edgers, floor scrubbers, and P.A. systems.  
 1155 hrs =

\$11,996.

0202 - Part-time Nonunion P/T staff not required.

0300 - Overtime O/T not anticipated.

3300 - Material

\$ 8,070 \$ 7,570

Includes machinery such as ice edger, skate sharpener, ammonia brine and belts (\$4,500), tools, floor scrubber parts, welding supplies and metal (\$4,300)

3400 - Contracts

\$15,700 \$13,000

Includes compressor service (\$7,100), time clock control panel repairs (\$1,500), fire extinguisher service (\$900), and boiler repair and service (\$450)

3900 - Maintenance of Equipment TO BE DELETED

4000 - Maintenance of Vehicles - Charges to be made to vehicle maintenance account and ACCOUNT TO BE DELETED.

4600 - New Equipment

\$27,250 \$22,250

Includes new condenser for N.S.A. - existing unit is the original and needs constant repairs (\$24,000), hot water heater for N.S. - original equipment (\$2,000), fire alarm system for Auditorium - to meet fire code (\$5,267).

STAFF COMPLEMENT

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

1982

1983

1984

1985



FUNCTION: RECREATION AND COMMUNITY SERVICES

BUD. RESP: PARKS AND REC. ADMINISTRATOR

ACTIVITY: SWIMMING POOL MAINTENANCE

395

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE

1984

1985

		SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1287090101	WAGES AND SALARIES - UNION	7,617	9,000	11,996	11,996
1287090202	PART TIME - NON UNION	641	750		
1287090300	OVERTIME	14	135		
1287093300	MATERIALS	13,940	15,805	8,070	7,570
1287093400	CONTRACTS	11,913	11,430	15,700	13,000
1287093900	MAINTENANCE OF EQUIPMENT	2,606	1,050		
1287094000	MAINTENANCE OF VEHICLES	166			
1287094600	NEW EQUIPMENT			27,250	22,250
EXPENDITURE TOTALS		36,897	38,170	63,016	54,816
EXPENDITURE FORWARD		399,683	402,982	613,524	555,484

1983	1984	1985	1986	STAFF COMMENT
				ESTABLISHED PERSONNEL (SALARIED)
				UNEMPLOYED SALARIED POSITIONS
				WAGE MAX YEARS
				TOTAL FULL TIME EQUIVALENT POSITIONS

NET REQUIREMENT  
NET FORWARD

36,897 38,170 63,016 54,816  
140,939 206,582 365,524 292,484

87-0011-R



<b>FUNCTION</b>	RECREATION & COMMUNITY SERVICES	<b>DEPARTMENT</b>	CULTURE AND RECREATION	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	PARKS	<b>ACCOUNT NO.</b>	1287100101 - 1287103600	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	Snow Removal			

0101 - Wages and Salaries - Union

Involves snow removal at all Culture and Recreation facilities.  
360 hrs =

\$3,614

0202 - Part-time Nonunion

P/T staff not required.

0300 - Overtime

Additional hours required due to call-outs and after-hour  
cleaning requirements.  
96 hrs =

\$ 1,447

3600 - City Equipment Rental

Includes use of work loader for snow removal

\$ 500

4600 - New Equipment

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: SWIMMING POOL MAINTENANCE

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTEDAPPROVED  
BY COUNCIL

1287100101	SNOW REMOVAL UNION WAGES	1,477	5,800	3,614	3,614
1287100202	PART TIME - NON UNION		1,000		
1287100300	OVERTIME	27	85	1,447	1,447
1287103600	CITY EQUIPMENT RENTAL			500	500

EXPENDITURE TOTALS	1,504	6,885	5,561	5,561
EXPENDITURE FORWARD	401,187	409,867	619,085	561,045

1984	1985	1986	1987	STAFF COMMENTS
				ESTABLISHED PERSONNEL (SALARIED)
				PROPOSED TO SALARIED POSITIONS
				WAGE RATE
				TOTAL FULL TIME EQUIVALENT POSITIONS

NET REQUIREMENT  
NET FORWARD

1,504	6,885	5,561	5,561
142,443	213,467	371,085	298,045

87-0012-R



FUNCTION RECREATION & COMMUNITY  
SERVICES  
PROGRAM PARKS  
ACTIVITY Program Setup

DEPARTMENT CULTURE AND  
RECREATION  
ACCOUNT NO. 1287110101 -  
1287114600

CITY OF CHATHAM  
CURRENT BUDGET

0101 - Wages and Salaries - Union

Involves set up in Kinsmen Auditorium for all programs  
organized by the Culture and Recreation Department.  
520 hrs =

\$5,220

0202 - Part-time Nonunion

P/T staff hired to assist F/T staff and do set ups during  
evenings and weekends.  
944 hrs =

\$4,012

0300 - Overtime

O/T not anticipated.

3300 - Materials

4600 - New Equipment

Includes new small vacuum for offices and 2nd floor rooms.

\$ 150

STAFF COMPLEMENT

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: SWIMMING POOL MAINTENANCE

## EXPENDITURE

1984

1985

		SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1287110101	WAGES AND SALARIES - UNION	5,487	5,200	5,220	5,220
1287110202	PART-TIME - NON UNION	4,065	4,500	4,012	4,012
1287110300	OVERTIME		75		
1287113300	MATERIALS	219			
1287114600	EW EQUIPMENT			150	150
EXPENDITURE TOTALS		9,771	9,775	9,382	9,382
EXPENDITURE FORWARD		410,958	419,642	628,467	570,427

NET REQUIREMENT  
NET FORWARD

9,771	9,775	9,382	9,382
152,214	223,242	380,467	307,427

87-0013-R



## FUNCTION

RECREATION & COMMUNITY  
SERVICES

## PROGRAM

PARKS

## ACTIVITY

Special Events

## DEPARTMENT

CULTURE AND  
RECREATION

## ACCOUNT NO.

1287120101 -  
1287124600  
1487120560

## CITY OF CHATHAM

## CURRENT BUDGET

0101 - Wages and Salaries - Union

Involves set up in Kinsmen Auditorium for all activities not  
organized by the Culture and Recreation Department, i.e. dances,  
dinners, banquets, parties, etc.  
260 hrs =

\$ 2,610

0202 - Part-time Nonunion

Part-time staff hired to assist F/T staff and do set ups during  
evenings and weekends.  
1920 hrs =

\$ 8,160

0300 - Overtime

O/T not anticipated.

3300 - Materials

Includes material to build and repair tables and chairs (\$575),  
bar supplies (\$500)

\$2,675 \$1,925

4600 - New Equipment

Includes new chairs for Kinsmen Auditorium (\$3,000)

\$7,100

REVENUE1487120560 - Special Events Recoverable

\$40,000

## STAFF COMPLEMENT

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: SWIMMING POOL MAINTENANCE

## EXPENDITURE

1984

1985

	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1287120101 WAGES AND SALARIES - UNION	12,994	8,800	2,610	2,610
1287120202 PART TIME - NON UNION	5,443	6,000	8,160	8,160
1287120300 OVERTIME	606	130		
1287123300 MATERIALS	829		2,675	1,925
1287124600 EW EQUIPMENT			3,000	3,000

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

19,872	14,930	16,445	15,695
430,830	434,572	644,912	586,122

## REVENUE

1487120560 SPECIAL EVENTS RECOVERABLE	39,347-	35,000-	40,000-	42,000-
---------------------------------------	---------	---------	---------	---------

REVENUE TOTALS  
REVENUE FORWARD

39,347-	35,000-	40,000-	42,000-
298,091-	231,400-	288,000-	305,000-

NET REQUIREMENT  
NET FORWARD

19,475-	20,070-	23,555-	26,305-
132,739	203,172	356,912	281,122

87-0014-R



<b>FUNCTION</b>	RECREATION & COMMUNITY SERVICES	<b>DEPARTMENT</b>	PARKS AND RECREATION	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	PARKS	<b>ACCOUNT NO.</b>	1287130202 - 1287133400 1487130560	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	Canteen			

0202 - Part-time Nonunion

P/T staff required to serve at canteens located in Memorial and Northside Areas as well as Kinsmen Auditorium and Thames Campus.

\$28,310

3300 - Materials

Includes supplies for concessions and materials to repair concession equipment.

\$60,473

3400 - Contracts

Includes cash register and french frier repairs.

\$ 650

REVENUE1487130560 - Canteen Revenue

\$150,000

**STAFF COMPLEMENT**

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: CANTEEN

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTEDAPPROVED  
BY COUNCIL

1287130101	WAGES AND SALARIES - UNION	12,862			
1287130202	PART TIME - NON UNION	27,352	15,010	28,310	28,310
1287133300	MATERIALS	57,223	56,000	60,473	60,473
1287133400	CONTRACTS			650	650

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

97,437	71,010	69,433	89,433
528,267	505,582	734,345	675,555

REVENUE

1487130560	CANTEEN REVENUE	124,849-	105,000-	150,000-	150,000-
------------	-----------------	----------	----------	----------	----------

REVENUE TOTALS  
REVENUE FORWARD

124,849-	105,000-	150,000-	150,000-
422,940-	336,400-	438,000-	455,000-

NET REQUIREMENT  
NET FORWARD

27,412-	33,990-	60,567-	60,567-
105,327	169,182	296,345	220,555

87-0015-R



FUNCTION RECREATION & COMMUNITY SERVICES  
 PROGRAM PARKS  
 ACTIVITY Boat Docks

DEPARTMENT CULTURE AND RECREATION  
 ACCOUNT NO. 1287140101 -  
 1287143600  
 1487140560

CITY OF CHATHAM  
 CURRENT BUDGET

0101 - Wages and Salaries - Union

Involves painting, repairing, cleaning of Boat Docks, hydro outlets, and pumpout station for all Boat Dock locations operated by the Culture and Recreation Department.  
 320 hrs =

\$ 3,212

0202 - Part-time Nonunion

Students hired to maintain and provide services for Boat Docks throughout season.  
 330 hrs =

\$ 1,932

0300 - Overtime

After-hour calls for service or repair.

\$ 600

3300 - Materials

Includes wood, screenings, RR ties, garbage bags, lockstone, tap handles, plumbing repairs, keys

\$2,840

3400 - Contracts

Includes electrical repairs (\$1,500), pump repairs (\$800), general welding (\$600), sign manufacturing for Prairie Siding sign (\$1,000)

\$3,900

3600 - City Equipment Rental

Includes removal of Tecumseh docks and sign making

\$ 550

REVENUE

1487140560 - Boat Dock Recoverable

\$4,600

STAFF COMPLEMENT

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: BOAT DOCK MAINTENANCE

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTEDAPPROVED  
BY COUNCIL

1287140101	WAGES AND SALARIES - UNION	6,413	3,000	3,212	3,212
1287140202	PART TIME - NON UNION	212	750	1,932	1,932
1287140300	OVERTIME	388	45	600	600
1287143300	MATERIALS	2,093	9,105	2,840	2,840
1287143400	CONTRACTS	4,577	3,000	3,900	3,900
1287143600	CITY EQUIPMENT RENTAL	269	285	550	550

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

13,952	12,900	13,034	13,034
542,219	518,482	747,379	688,589

REVENUE

1487140560	BOAT DOCK RECOVERABLE	4,014-	4,600-	4,600-	4,600-
------------	-----------------------	--------	--------	--------	--------

REVENUE TOTALS  
REVENUE FORWARD

4,014-	4,600-	4,600-	4,600-
426,954-	341,000-	442,600-	459,600-

NET REQUIREMENT  
NET FORWARD

9,938	8,300	8,434	8,434
115,265	177,482	304,779	228,989

87-0016-R



FUNCTION	RECREATION & COMMUNITY SERVICES
PROGRAM	PARKS
ACTIVITY	Workshop

DEPARTMENT	CULTURE AND RECREATION
ACCOUNT NO.	1287150101 - 1287154600

CITY OF CHATHAM  
CURRENT BUDGET

0101 - Wages and Salaries - Union

Salaries previously charged to this activity have been redistributed by function. Work done in the Workshop involves repairs to or construction of items used in other activities and therefore the time and material is to be charged to the respective account. 28 hrs @ 10.03

\$ 282

0202 - Part-time Nonunion

P/T staff not required.

0300 - Overtime

O/T not anticipated.

3300- Materials

Includes nails, nuts, bolts, and assorted hardware for repairs.

\$ 300

3500 - Equipment Rental TO BE DELETED

4600 - New Equipment

Includes new time clock - existing clock is 24 years old.

\$ 725

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: WORKSHOP - GENERAL MAINTENANCE

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N  
REQUESTEDAPPROVED  
BY COUNCIL

1287150101	WAGES AND SALARIES - UNION	4,476	7,000	282	282
1287150202	PART TIME - NON UNION	630	750		
1287150300	OVERTIME	21	100		
1287150900	CLOTHING	2,092	2,623		2,200
1287153300	MATERIALS	2,161	3,000	300	300
1287153500	EQUIPMENT RENTAL	22	503		
1287154600	NEW EQUIPMENT			725	725

EXPENDITURE TOTALS	9,402	13,976	1,307	3,507
EXPENDITURE FORWARD	551,621	532,458	748,686	692,096

1984	1985	1986	1987	STAFF COMPLIMENT
				ESTABLISHED PERSONNEL (SALARIED)
				UNASSIGNED SALARIED POSITIONS
				WAGE MAN YEARS
				TOTAL FULL TIME EQUIVALENT POSITIONS
NET REQUIREMENT	9,402	13,976	1,307	3,507
NET FORWARD	124,667	191,458	306,086	232,496
				87-0017-R



FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	PARKS AND RECREATION	CITY OF CHATHAM
PROGRAM	PARKS	ACCOUNT NO.	1287160101 - 1287168000	CURRENT BUDGET
ACTIVITY	Vehicle Maintenance			

0101 - Wages and Salaries - Union

Involves maintenance required on all Culture and Recreation vehicles including trailers, tractors, trucks, scarifiers, sprayers, ice resurfacers, push mowers and trimmers.  
850 hrs =

\$ 8,534

0202 - Part-time Nonunion P/T staff not required.0300 - Overtime O/T not anticipated.3300 - Materials

Includes gas, oil, grease, filters (\$17,000), propane for arenas (\$4,150), batteries, clutches, hydraulic repairs, material for mowers, ice machine blades, tune-up materials (\$1,700), tires (\$2,400)

\$30,210 \$20,210

3400 - Contracts

Includes tune-up for ice machine (\$1,200), shift kit for 4-wheel drive (\$400), tire repair (\$700), body work (\$700), engine rebuild (\$900).

\$7,300

3600 - City Equipment Rental Repairs to vehicles done by Public Works

\$1,050

5900 - Equipment Maintenance To be charged to equipment account. TO BE DELETED6000 - Vehicle Maintenance To be distributed through Vehicle Main. account. TO BE DELETED4600 - New Equipment

Includes Interstate Flailmower (\$18,000) push mowers (\$2,000)

\$20,000 \$18,500

8000 - Equipment Reserve Account

## STAFF COMPLEMENT

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

1982

1983

1984

1985



FUNCTION: RECREATION AND COMMUNITY SERVICES

409  
CITY OF CHATHAM

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: VEHICLE MAINTENANCE

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D

APPROVED

REQUESTED BY COUNCIL

1287160101	WAGES AND SALARIES - UNION	8,142	10,000	8,534	8,534
1287160202	PART TIME - NON UNION	25	100		
1287160300	OVERTIME	55	150		
1287161303	VEHICLE INSURANCE	1,709	1,775		1,851
1287163300	MATERIALS	13,707	15,446	30,210	20,210
1287163400	CONTRACTS	4,598	2,495	7,300	7,300
1287163600	CITY EQUIPMENT RENTAL	5		1,050	1,050
1287163900	EQUIPMENT MAINTENANCE	34			
1287164000	MAINTENANCE OF VEHICLES	5,298			
1287164600	NEW EQUIPMENT			20,000	18,500
1287168000	EQUIPMENT RESERVE ACCOUNT	24,600	24,600	26,000	26,000

0 000,000  
000,000 000,000  
000,000 000,000  
000,000 000,000

000,000 000,000

000,000 000,000

EXPENDITURE TOTALS	58,173	54,566	93,094	83,445
EXPENDITURE FORWARD	609,794	587,024	841,780	775,541

1983	1984	1985	1986	STAFF COMMENT
				ESTABLISHED PERSONNEL (SALARIED)
				UNDESIGNATED SALARIED POSITIONS
				WAGE MAX YEARS
				TOTAL FULL TIME EQUIVALENT POSITIONS
NET REQUIREMENT	58,173	54,566	93,094	83,445
NET FORWARD	182,840	246,024	399,180	315,941

87-0018-R



FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	PARKS AND RECREATION	CITY OF CHATHAM
PROGRAM	PARKS	ACCOUNT NO.	1287171400 - 1287172203	CURRENT BUDGET
ACTIVITY	Utilities			

## 1400 - Telephone

The installation of a new phone system for the Recreation Centre offices and both arenas is requested for 1985. 1984 fixed rate costs for equipment and line rental totalled \$6,150 (\$512.55/mo). The installation of a new system would first and foremost eliminate the dual phone system presently in use. (Additional phones for the local to City Hall are located throughout the offices with most staff having two phones per desk). A new system would incorporate the City Hall local and offer benefits such as conferencing, intercom, long distance denial, recall ability, and six line capacity to continue the practice of answering calls directed to the Arenas at the Recreation Centre office. Informal requests for tenders indicate that the annual fixed rate costs of a new system would be reduced to \$5,675 (\$480/mo). Over a ten-year period, cost savings of over \$20,000 could be realized under a rate stability payment plan that is available with the purchase of this new equipment. The existing system is cumbersome and inefficient. The \$475 reduction in fixed costs would pay back the \$2,300 installation costs in five years.

Cost of system installation  
Monthly charges (\$480 x 12)  
Long distance and other charges

\$ 2,300	0
5,760	\$ 5,760
4,363	4,363
\$12,423	\$10,123

## 2201 - Heat

Cost of heating Kinsmen Auditorium, Memorial and Northside Arenas, Tecumseh Gardens, Workshop, and McKeough Hut.

\$45,848	\$43,348
----------	----------

## 2202 - Light

Cost of lighting for all buildings, pools, and playing fields of the Parks and Recreation Sections. 1984 figure plus 6.5%

\$90,007	\$92,840
----------	----------

## 2203 - Water

Cost of water usage for all buildings and pools of the Parks and Recreation Section.

\$32,780	\$29,020
----------	----------

## STAFF COMPLEMENT

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: UTILITIES

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N  
REQUESTEDAPPROVED  
BY COUNCIL

1287171400	TELEPHONE	10,362		12,423	10,123
1287172201	HEAT	41,332	43,665	45,848	43,348
1287172202	LIGHT	88,418	84,912	90,007	92,840
1287172203	WATER	27,638	32,780	32,780	29,020

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

167,750	161,357	181,058	175,331
777,544	748,381	1,022,838	950,872

1982	1983	1984	1985	STAFF COMPLIMENT
				ESTABLISHED PERSONNEL (YEARLY)
				UNASSIGNED SALARIED POSITIONS
				WAGE MAN YEAR
				TOTAL MAN YEAR
NET REQUIREMENT	167,750	161,357	181,058	175,331
NET FORWARD	350,590	407,381	580,238	491,272
				87-0019-R



FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	PARKS AND RECREATION	ACCOUNT NO.	1487180511 - 1487108512	CURRENT BUDGET
ACTIVITY	Aquatics (continued)			

REVENUE		
1487180511	It is proposed that the fee charged for swimming lessons be increased to \$15.00 from \$12.00 in 1984. This increase is the first phase in attempting to recover a larger proportion of our costs through increased user fees.	\$23,625
1487180512	<u>Public Swimming Revenue</u>	\$ 3,500
	Collected during evening and weekend paid swims (17 years and under - 0.50¢; 18 years and over - \$1.00)	

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	RECREATION	ACCOUNT NO.	1287180202- 1287183300	CURRENT BUDGET
ACTIVITY	Aquatics			

0202 - Part-time Non union

1 Aquatic Director @ \$230/week	\$ 3,910
5 Pool Supervisors @ \$208/week	10,400
3 Assistant Supervisors @ \$180/week	5,400
16 Instructors @ \$165/week	26,400
5 Junior Lifeguards @ \$59/week (under 18)	3,285
3 Junior Lifeguards @ \$64/week	2,160
10 Changeroom Attendants @ \$39/week	4,680
(\$3,000 GENERAL REDUCTION)	
	\$56,235 \$53,235

Aquatic staff are paid a base hourly rate plus incentives for achieving advanced lifesaving awards. Because aquatic staff persons differ in the amount of advanced lifesaving awards earned, the above figures are an estimated average salary. A proposed 0.15¢ per hour increase has been included.

0900 - Clothing

Includes tank tops, t-shirts, sweatsuits, and bathing suits for aquatic staff. Staff must pay for their own bathing suit, but are provided with a t-shirt or tank top. A deposit is paid on the sweatsuit at the beginning of the summer and staff have the option to keep the sweatsuit or return it for a refund. Aquatic staff are required to wear a uniform by law.

\$ 1,771

1000 - Car Allowance

Paid to Aquatic Director when delivering supplies to pools, picking up time sheets, etc.

\$ 185

1100 - Travel and Training

Payment to the conductor of a National Lifeguard Service - pool operation course. Cost is recovered through user fees.

\$ 500

3200 - Program Supplies

Includes floating toys and water wings used in swimming lessons.

\$ 100

3300- Materials

Includes first aid supplies, Red Cross course material, badges and record cards, Royal Lifesaving course materials and materials for special events and swim meets.

\$ 1,470

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: AQUATICS

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N  
REQUESTEDAPPROVED  
BY COUNCIL

1287180202	PART TIME - NON UNION	48,153	59,047	56,235	53,235
1287180900	CLOTHING	1,469	1,861	1,771	1,771
1287181000	CAR ALLOWANCE	273	391	185	185
1287181100	TRAVEL AND TRAINING	1,095	600	500	500
1287183200	PROGRAM SUPPLIES		629	100	100
1287183300	MATERIALS	1,249	1,630	1,470	1,470
1287183500	EQUIPMENT RENTAL				
1287184600	NEW EQUIPMENT	1,806	1,135		

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

54,045	65,293	60,261	57,261
831,589	813,674	1,083,099	1,008,133

## REVENUE

1487180511	SWIMMING LESSONS REVENUE	24,506-	23,071-	23,625-	23,625-
1487180512	PUBLIC SWIMMING REVENUE			3,500-	3,500-

REVENUE TOTALS  
REVENUE FORWARD

24,506-	23,071-	27,125-	27,125-
451,460-	364,071-	469,725-	486,725-

NET REQUIREMENT  
NET FORWARD

29,539	42,222	33,136	30,136
380,129	449,603	613,374	521,408

87-0020-R



FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	RECREATION	ACCOUNT NO.	1287190202 1287194600	CURRENT BUDGET
ACTIVITY	Playgrounds			

0202 - Part-time Nonunion

19 Playground Leaders @ \$145/week	\$23,693
2 Integrated Playground Leaders @ \$145/week	2,610
1 Assistant Playground Co-ordinator @ \$170/week	1,870
1 Bus Driver @ \$177/week	1,416
	<b>\$29,589</b>

The proposed playground salaries include a 0.5¢ per hour increase over 1984.

0900 - Clothing

Includes staff t-shirts for playground leaders. (not recoverable) **\$313**

1000 - Car Allowance

Paid to Assistant Playground Co-ordinator when delivering supplies to playgrounds. **\$42**

3200 - Program Supplies

Includes sports equipment, bean bags, scoops and balls for use in the playground program. **\$520**

3300 - Materials

Includes first aid supplies, craft supplies, materials for special events, and admissions to Storybook Gardens, Detroit Zoo, and Boblo. Admission 100% recoverable. **\$3,250**

3500- Equipment Rental

Includes daily bus rental for in-town visits to parks, library, Chatham Fire Department, and special event trips to Boblo, Detroit Zoo, Storybook Gardens. Rental of a portable washroom at Blythe Park, and film rental. **\$4,710**

4600 - New Equipment

Megaphone to be used at large playground special events. **\$145**

REVENUE1487190511 - Playground Program Revenue

Includes admission charged to participants at special events, and fees charged to participants on out-of-town bus trips. **\$3,395**

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: PLAYGROUNDS

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N  
REQUESTEDAPPROVED  
BY COUNCIL

1287190202	PART TIME - NON UNION	23,996	26,136	29,589	29,589
1287190900	CLOTHING	364	436	313	313
1287191000	CAR ALLOWANCE	61	140	42	42
1287193200	PROGRAM SUPPLIES		200	520	520
1287193300	MATERIALS	2,419	2,250	3,250	3,250
1287193500	EQUIPMENT RENTAL	5,093	6,290	4,710	4,710
1287194600	NEW EQUIPMENT			145	145

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

31,933	35,452	38,569	38,569
863,522	849,126	1,121,668	1,046,702

## REVENUE

1487190511	PLAYGROUND PROGRAMS REVENUE	2,127-	3,395-	3,395-
------------	-----------------------------	--------	--------	--------

REVENUE TOTALS  
REVENUE FORWARD

2,127-	3,395-	3,395-
453,587-	364,071-	473,120-

NET REQUIREMENT  
NET FORWARD

29,806	35,452	35,174	35,174
409,935	485,055	648,548	556,582

87-0021-R



FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	RECREATION	ACCOUNT NO.	1287200202 - 12872003300 1487200511	CURRENT BUDGET
ACTIVITY	Playleaders' Workshop			

# DELETE

## 0202 - Part-time Nonunion

Guest speakers, experienced in specific topics related to play leadership, i.e. story telling, new games, etc., are paid honourariums to conduct sessions at Playleaders' training.

\$ 400 0

## 3300 - Materials

Includes the provision of a noon meal and mid-morning and mid-afternoon snacks for participants.

\$ 650

## REVENUE

### 1487200511 - Playleaders' Workshop Revenue

Non-departmental participants are charged \$30 for this three-day session. This revenue covers all operating costs.

\$1,320

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: PLAYLEADERS WORKSHOP

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N  
REQUESTEDAPPROVED  
BY COUNCIL

1287200202 PART TIME - NON UNION

400

1287203300 MATERIALS

797

800

650

650

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

797

800

1,050

650

864,319

849,926

1,122,718

1,047,352

## REVENUE

1487200511 PLAYLEADERS WORKSHOP REVENUE

1,317-

1,000-

1,320-

1,320-

REVENUE TOTALS  
REVENUE FORWARD

1,317-

1,000-

1,320-

1,320-

454,904-

365,071-

474,440-

491,440-

NET REQUIREMENT  
NET FORWARD

520-

200-

270-

670-

409,415

484,855

648,278

555,912

87-0022-R



FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	RECREATION	ACCOUNT NO.	1287210202 - 1287211300 1487210511	CURRENT BUDGET
ACTIVITY	Camp Playtime			

0202 - Part-time Nonunion

1 Co-ordinator @ \$170/week	\$1,768
2 Assistants @ \$120/week	<u>2,064</u>
	\$3,832

The proposed Camp Playtime salaries include a 0.15¢ per hour increase over 1984.

0900 - Clothing

Includes "Camp Playtime" t-shirt for each participant and two t-shirts for each staff person.	\$ 396
---	--------

1300 - Materials

Includes craft materials, materials for special events, and refreshments.	\$ 150
---	--------

REVENUE1487210511 - Camp Playtime Revenue

An increase to \$32.00/session (from \$28.00/session in 1984) is proposed. This increase is the first phase in attempting to recover a larger proportion of our costs through increased user fees.	\$ 2,688
--	----------

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

420

CITY OF CHATHAM

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: CAMP PLAYTIME

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N

APPROVED

REQUESTED BY COUNCIL

1287210202	PART TIME - NON UNION	2,929	3,780	3,832	3,832
1287210900	CLOTHING	315	348	396	396
1287213300	MATERIALS	72	150	150	150

EXPENDITURE TOTALS	3,316	4,278	4,378	4,378
EXPENDITURE FORWARD	867,635	854,204	1,127,096	1,051,730

REVENUE

1487210511	CAMP PLAYTIME REVENUE	2,400-	2,400-	2,688-	2,688-
------------	-----------------------	--------	--------	--------	--------

REVENUE TOTALS	2,400-	2,400-	2,688-	2,688-
REVENUE FORWARD	457,304-	367,471-	477,128-	494,128-

NET REQUIREMENT	916	1,878	1,690	1,690
NET FORWARD	410,331	486,733	649,968	557,602

87-0023-R



FUNCTION	RECREATION & COMMUNITY SERVICES RECREATION	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	RECREATION	ACCOUNT NO.	1287220202- 1287223300 1487220511	CURRENT BUDGET
ACTIVITY	Camp Discovery			

0202 - Part-time Nonunion

1 Co-ordinator @ \$180/week  
2 Assistants @ \$165/week

\$2,052  
2,970  
\$5,022

One Camp Discovery assistant position has been eliminated because of lower enrolments in 1983 and 1984. Wages remain at the 1984 level.

0900 - Clothing

Includes "Camp Discovery" t-shirts for each participant (recoverable) and two t-shirts for each staff person.

\$ 494

1000 - Car Allowance

Paid to the program co-ordinator for trips made to get groceries for camp-outs and to campgrounds during overnights.

\$ 50

3200 - Program Supplies

Includes purchase of a four-man tent for camp-outs.

\$ 91

3300 - Materials

Includes cookout and craft supplies and camping fees.

\$ 355

REVENUE1487220511 - Camp Discovery

An increase to \$32.00/session (from \$28.00/session in 1984) is proposed. This increase is the first phase in attempting to recover a large proportion of our costs through increased user fees.

100 participants @ \$32.00

\$3,200

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

422

CITY OF CHATHAM

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: CAMP DISCOVERY

EXPENDITURE

1984

1985

		SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1287220202	PART TIME - NON UNION	6,461	6,507	5,022	5,022
1287220900	CLOTHING	411	609	494	494
1287221000	CAR ALLOWANCE	475	83	50	50
1287223200	PROGRAM SUPPLIES	190	576	91	91
1287223300	MATERIALS	747	621	355	355
1287224600	NEW EQUIPMENT		420		

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

8,284 8,816 6,012 6,012  
875,919 863,020 1,133,108 1,057,742

REVENUE

1487220511 CAMP DISCOVERY REVENUE

2,602- 3,000- 3,200- 3,200-

REVENUE TOTALS  
REVENUE FORWARD

2,602- 3,000- 3,200- 3,200-  
459,906- 370,471- 480,328- 497,328-

NET REQUIREMENT  
NET FORWARD

5,682 5,816 2,812 - 2,812  
416,013 492,549 652,780 560,414

87-0024-R



## FUNCTION

RECREATION & COMMUNITY  
SERVICES

## PROGRAM

RECREATION

## ACTIVITY

Preschool - Fun With  
Friends Playschool

## DEPARTMENT

CULTURE AND  
RECREATION

## ACCOUNT NO.

1287230202 -  
1287234600  
1487230511

## CITY OF CHATHAM

## CURRENT BUDGET

0202 - Part-time Nonunion

Co-ordinators - 1071 hrs @ \$6.70

\$ 7,176

Teachers - 900 hrs @ \$6.70

6,030

Assistants - 1170 hrs @ \$4.45

5,206The proposed pre-school salaries include a 0.20¢ per hour  
increase for all positions. The last increase was received  
in September 1981.

\$18,412

3200 - Program Supplies

Includes scissors, puzzles, toys and records.

\$ 434

3300 - Materials

Includes craft supplies, and milk and cookies for snacks.

\$ 1,100

4600 - New EquipmentIncludes twenty kindergarten chairs, carpet, record and cassette  
player, and play parachute. Funds raised through the collection  
of Gordon's tapes by parents of the pre-school children, and  
deposited into revenue, have been designated towards the record  
and cassette player and play parachute, per their request.

\$ 922

REVENUE1487230511 - Preschool Program - Fun With Friends/PlayschoolAn increase of 0.50¢ per two hour class (from \$4.00 to \$4.50) is  
proposed to go into effect for the Fall 1985 session of "Fun with  
Friends".

\$22,017

## STAFF COMPLEMENT

1982

1983

1984

1985

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: PRE-SCHOOL PROGRAM - FUN WITH FRIENDS

EXPENDITURE

1984

1985

SPENT

APPROP"D

APPROP"N  
REQUESTEDAPPROVED  
BY COUNCIL

1287230202	PART TIME - NON UNION	16,202	19,291	18,412	18,412
1287233200	PROGRAM SUPPLIES	42	230	434	434
1287233300	MATERIALS	821	1,100	1,100	1,100
1287234600	NEW EQUIPMENT	299	320	922	922

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

17,364	20,941	20,868	20,868
893,283	883,961	1,153,976	1,078,610

REVENUE

1487230511	PRESCHOOL PROGRAM FUN WITH FRIENDS REVENUE	18,898-	21,000-	22,017-	22,017-
------------	--	---------	---------	---------	---------

REVENUE TOTALS  
REVENUE FORWARD

18,898-	21,000-	22,017-	22,017-
478,804-	391,471-	502,345-	519,345-

NET REQUIREMENT  
NET FORWARD

1,534-	59-	1,149-	1,149-
414,479	492,490	651,631	559,265

87-0025-R



<b>FUNCTION</b>	RECREATION & COMMUNITY SERVICES	<b>DEPARTMENT</b>	CULTURE AND RECREATION	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	RECREATION	<b>ACCOUNT NO.</b>	1287240202 - 1287243300 1487240511	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	Preschool Program - I Can Do Fitness			

0202 - Part-time Nonunion

Co-ordinator 180 hrs @ 10.00/hr	\$1800
Assistant 180 hrs @ 6.00/hr	1080
	<u>\$2880</u>

3200 - Program Supplies

Includes skipping ropes, balls, blocks, and pucks.	\$ 211
--	--------

3300 - Materials

Includes juice and cookies for snacks.	\$ 175
--	--------

REVENUE1487240511 - I Can Do Fitness Revenue

Generated from a user fee of \$3.00 per class.	\$4,050
--	---------

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES  
 BUD. RESP: PARKS AND REC. ADMINISTRATOR  
 ACTIVITY: PRE-SCHOOL PROGRAM - I CAN DO FITNESS

426  
 CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE

1984

1985

		SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1287240202	PART TIME - NON UNION	2,784	4,500	2,880	2,880
1287243200	PROGRAM SUPPLIES	79	299	211	211
1287243300	MATERIALS	258	200	175	175
1287244600	NEW EQUIPMENT	1,229	1,192		
EXPENDITURE TOTALS		4,350	6,191	3,266	3,266
EXPENDITURE FORWARD		897,633	890,152	1,157,242	1,081,876

REVENUE

1487240511	PRESCHOOL PROGRAM - I CAN DO FITNESS REVENUE	3,939-	7,000-	4,050-	4,050-
------------	--	--------	--------	--------	--------

REVENUE TOTALS  
 REVENUE FORWARD

3,939- 7,000- 4,050- 4,050-  
 482,743- 398,471- 506,395- 523,395-

NET REQUIREMENT  
 NET FORWARD

411 809- 784- 784-  
 414,890 491,681 650,847 558,481

87-0026-R



<b>FUNCTION</b> RECREATION & COMMUNITY <b>PROGRAM</b> SERVICES RECREATION <b>ACTIVITY</b> Youth Programs	<b>DEPARTMENT</b> CULTURE AND RECREATION <b>ACCOUNT NO.</b> 1287250202 - 1287254600 1487250551	<b>CITY OF CHATHAM</b> <b>CURRENT BUDGET</b>
--	--	---

0202 - Part-time Nonunion

Includes salaries for instructors of youth programs - crafts, gymnastics, tennis, babysitting, special events days. Rates vary to course type.

\$ 5,923

3200 - Program Supplies

Includes records and tapes, and other supplies for youth programs.

\$ 207

3300 - Materials

Includes materials for craft and cooking classes, materials for the babysitting course, and other youth programs.

\$ 2,261

3500 - Equipment Rental

Includes film rental and delivery.

\$ 215

4600 - New Equipment

Includes gymnastics mats used for various programs.

\$ 360

REVENUE1487250511 - Youth Program Revenue

Includes user fees charged to participants in youth programs. Rates vary according to program. Class minimums ensure that program is not offered unless adequate revenues are received.

\$10,600

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: YOUTH PROGRAMS

## EXPENDITURE

1984

1985

	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1287250202 PART TIME - NON UNION	4,113	12,420	5,923	5,923
1287253200 PROGRAM SUPPLIES	392	505	207	207
1287253300 MATERIALS	1,502	2,237	2,261	2,261
1287253500 EQUIPMENT RENTAL		645	215	215
1287254600 NEW EQUIPMENT	1,324	1,877	360	360

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

7,331	17,684	8,966	8,966
904,964	907,836	1,166,208	1,090,842

## REVENUE

1487250511 YOUTH PROGRAM REVENUE

12,145-	15,500-	10,600-	13,600-
---------	---------	---------	---------

REVENUE TOTALS  
REVENUE FORWARD

12,145-	15,500-	10,600-	13,600-
494,888-	413,971-	516,995-	536,995-

NET REQUIREMENT  
NET FORWARD

4,814-	2,184	1,634-	4,634-
410,076	493,865	649,213	553,847

87-0027-R



FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	RECREATION	ACCOUNT NO.	1287260202 - 1287263500 1487260511	CURRENT BUDGET
ACTIVITY	March Madness			

0202 - Part-time Nonunion

7 Leaders @ 30 hrs x \$4.00/hr \$ 840

3300 - Materials

Includes materials for craft and cooking sessions. \$ 500

3500 - Equipment Rental

Includes the rental and delivery of films. \$ 215

REVENUE1487260511 - March Madness Program Revenue

Generated through user fees charged to participants.  
\$3/child per three hour session. \$2,750

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: MARCH MADNESS

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N  
REQUESTEDAPPROVED  
BY COUNCIL

1287260202	PART TIME - NON UNION	429	724	840	840
1287263300	MATERIALS	400	615	500	500
1287263500	EQUIPMENT RENTAL	214		215	215

EXPENDITURE TOTALS	1,043	1,339	1,555	1,555
EXPENDITURE FORWARD	906,007	909,175	1,167,763	1,092,397

## REVENUE

1487260511	MARCH MADNESS PROGRAM REVENUE	2,506-	2,500-	2,750-	2,750-
------------	-------------------------------	--------	--------	--------	--------

REVENUE TOTALS	2,506-	2,500-	2,750-	2,750-
REVENUE FORWARD	497,394-	416,471-	519,745-	539,745-

NET REQUIREMENT	1,463-	1,161-	1,195-	1,195-
NET FORWARD	408,613	492,704	648,018	552,652



FUNCTION RECREATION & COMMUNITY SERVICES  
PROGRAM RECREATION  
ACTIVITY Adult Programs

DEPARTMENT CULTURE AND RECREATION  
ACCOUNT NO. 1287270202 -  
1287274600  
1487270511

CITY OF CHATHAM  
CURRENT BUDGET

0202 - Part-Time Nonunion  
**REVISED**

Salaries paid to instructors of sports, fitness, craft and cooking programs planned for adults. Rates vary according to course type.

\$11,503 \$10,503

3200 - Program Supplies

Includes badminton birds, kitchen supplies, and golf mats.

\$ 550

3300 - Materials

Includes groceries for cooking classes, first aid books and supplies, and coffee supplies.

\$ 2,605

3500 - Equipment Rental

Rental fee charged to us by the Kent County Board of Education for the use of their home economics room.

\$ 200

4600 - New Equipment

Purchase of fitness mats for aerobics classes.

\$ 480

REVENUE

1487270511 - Adult Program Revenue

**REVISED**

Generated through user fees charged to participants in adult programs. Rates vary according to program.

\$23,000 \$24,000

STAFF COMPLEMENT

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

1982

1983

1984

1985



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: ADULT PROGRAMS

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTEDAPPROVED  
BY COUNCIL

1287270202	PART TIME - NON UNION	9,486	15,362	11,503	10,503
1287273200	PROGRAM SUPPLIES	178	1,290	550	550
1287273300	MATERIALS	2,020	3,683	2,605	2,605
1287273500	EQUIPMENT RENTAL	495	240	200	200
1287274600	NEW EQUIPMENT	1,084	700	480	480

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

13,263	21,275	15,338	14,338
919,270	930,450	1,183,101	1,106,735

## REVENUE

1487270511	ADULT PROGRAM REVENUE	22,865-	28,601-	23,000-	24,000-
------------	-----------------------	---------	---------	---------	---------

REVENUE TOTALS  
REVENUE FORWARD

22,865-	28,601-	23,000-	24,000-
520,259-	445,072-	542,745-	563,745-

NET REQUIREMENT  
NET FORWARD

9,602-	7,326-	7,662-	9,662-
399,011	485,378	640,356	542,990

87-0029-R



## FUNCTION

## PROGRAM

## ACTIVITY

RECREATION & COMMUNITY  
SERVICES

RECREATION

Bus Trips

## DEPARTMENT

## ACCOUNT NO.

CULTURE AND  
RECREATION1287283500 -  
1487280511

## CITY OF CHATHAM

## CURRENT BUDGET

3500 - Equipment Rental

Rental of buses for bus trips to shopping malls, Frankenmuth, Elmira, and Kitchener Market trips. Both recreational and commercial trips to be organized in 1985.

\$ 6,510

REVENUE1487280511 - Bus Trips Revenue

Generated through user fees charged to participants on bus trips.

\$ 8,000

## STAFF COMPLEMENT

1982

1983

1984

1985

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM 434

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: BUS TRIPS

EXPENDITURE

1984

1985

SPENT

APPROP"D

APPROP"N  
REQUESTED

APPROVED  
BY COUNCIL

1287283500 EQUIPMENT RENTAL

6,723

8,000

6,510

6,510

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

6,723  
925,993

8,000  
938,450

6,510  
1,189,611

6,510  
1,113,245

REVENUE

1487280511 BUS TRIPS REVENUE

7,886-

9,568-

8,000-

8,000-

REVENUE TOTALS  
REVENUE FORWARD

7,886-  
528,145-

9,568-  
454,640-

8,000-  
550,745-

8,000-  
571,745-

NET REQUIREMENT  
NET FORWARD

1,163-  
397,848

1,568-  
483,810

1,490-  
638,866

1,490-  
541,500

87-0030-R



FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	RECREATION	ACCOUNT NO.	1287290202 - 1287293300 1487290551	CURRENT BUDGET
ACTIVITY	Arts & Craft Show			

0202 - Part-time Nonunion

Staff are hired to sell tickets and distribute brochures. An increase of 0.25¢ per hour (from \$4.00 to \$4.25) is proposed for staff working at the Craft Show.

\$ 294

1700 - Advertising

Ads in the Chatham Shopping News, Chatham Daily News, and on CFCO radio, promoted the Craft Show.

\$ 350

3300 - Materials

Various material such as tickets and prizes.

\$ 160

REVENUE1487290511 - Arts & Craft Show

Generated from rental of booths to exhibitors and admission charged the public.

\$6,500

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

436

CITY OF CHATHAM

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: ARTS AND CRAFT SHOW

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N  
REQUESTED

APPROVED  
BY COUNCIL

1287290202	PART TIME - NON UNION	269	360	294	294
1287291700	ADVERTISING	437	460	350	350
1287293300	MATERIALS	140	210	160	160

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

846	1,030	804	804
926,839	939,480	1,190,415	1,114,049

REVENUE

1487290511	ARTS AND CRAFT SHOW REVENUE	6,346-	6,600-	6,500-	6,500-
------------	-----------------------------	--------	--------	--------	--------

REVENUE TOTALS  
REVENUE FORWARD

6,346-	6,600-	6,500-	6,500-
534,491-	461,240-	557,245-	578,245-

NET REQUIREMENT  
NET FORWARD

5,500-	5,570-	5,696-	5,696-
392,348	478,240	633,170	535,804

87-0031-R



FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	RECREATION	ACCOUNT NO.	1287300202- 1287303300 1487300511	CURRENT BUDGET
ACTIVITY	Spring Craft Fair			

0202 - Part-time Nonunion

Staff are hired to sell tickets and distribute brochures. An increase of 0.20¢ per hour (from \$4.00 to \$4.25) is proposed for staff.

\$ 315

1700 - Advertising

Includes advertisements in the Chatham Shopping News, Chatham Daily News, and on CFCO radio, promoted the Craft Fair.

\$ 525

3300 - Materials

Includes cost of tickets and prizes.

\$ 110

REVENUE1487300551 - Spring Craft Fair

Generated from rental of booths to exhibitors and admission charged the public.

\$3,300

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION:	RECREATION AND COMMUNITY SERVICES	CITY OF CHATHAM
BUD. RESP:	PARKS AND REC. ADMINISTRATOR	CURRENT BUDGET
ACTIVITY:	SPRING CRAFT FAIR	
EXPENDITURE	1984	1985

		SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1287300202	PART TIME - NON UNION	252	240	315	315
1287301700	ADVERTISING	471	460	525	525
1287303300	MATERIALS	126	95	110	110
EXPENDITURE TOTALS		849	795	950	950
EXPENDITURE FORWARD		927,688	940,275	1,191,365	1,114,999

REVENUE					
1487300511	SPRING CRAFT FAIR REVENUE	3,013-	2,900-	3,300-	3,300-

REVENUE TOTALS	3,013-	2,900-	3,300-	3,300-
REVENUE FORWARD	537,504-	464,140-	560,545-	581,545-
NET REQUIREMENT	2,164-	2,105-	2,350-	2,350-
NET FORWARD	390,184	476,135	630,820	533,454



<b>FUNCTION</b>	RECREATION & COMMUNITY SERVICES	<b>DEPARTMENT</b>	CULTURE AND RECREATION	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	RECREATION	<b>ACCOUNT NO.</b>	1287311700 - 1287313500 1487310551	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	Garage Sales			

1700 - Advertising

Advertisements promoting the monthly garage sales are placed in the Chatham Shopping News and Chatham Daily News.

\$ 360

3500 - Equipment Rental

Rental of refuse containers for garage sale exhibitors to discard unwanted items at the end of the sale.

\$ 525

REVENUE1487310551 - Garage Sale Revenue

Generated from the table rentals at Garage Sales. An increase from \$7.00/table in 1984 to \$8.00/table in 1985 is proposed, beginning with the April Garage Sale.

\$6,100

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

440

CITY OF CHATHAM

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: GARAGE SALES

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N  
REQUESTED

APPROVED  
BY COUNCIL

1287311700	ADVERTISING	206	210	360	360
1287313500	EQUIPMENT RENTAL			525	525

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

206	210	885	885
927,894	940,485	1,192,250	1,115,884

REVENUE

1487310511	GARAGE SALE REVENUE	5,785-	6,000-	6,100-	6,100-
------------	---------------------	--------	--------	--------	--------

REVENUE TOTALS  
REVENUE FORWARD

5,785-	6,000-	6,100-	6,100-
543,289-	470,140-	566,645-	587,645-

NET REQUIREMENT  
NET FORWARD

5,579-	5,790-	5,215-	5,215-
384,605	470,345	625,605	528,239

87-0033-R



<b>FUNCTION</b>	RECREATION & COMMUNITY SERVICES	<b>DEPARTMENT</b>	CULTURE AND RECREATION	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	RECREATION	<b>ACCOUNT NO.</b>	1287321700 - 1287323500	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	Special Events			

1700 - Advertising

Radio and newspaper advertising for the Fitnic at Tecumseh Park on June 2, 1985, during National Physical Activity Week.

\$350

3300 - Materials

Includes promotional material re posters and t-shirts for volunteers.

\$425

3500 - Equipment Rental

Includes the rental of two portable washrooms.

\$150

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: SPECIAL EVENTS

## EXPENDITURE

1984

1985

		SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1287321700	ADVERTISING	309	300	350	350
1287323300	MATERIALS	348	600	425	425
1287323500	EQUIPMENT RENTAL			150	150
EXPENDITURE TOTALS		657	900	925	925
EXPENDITURE FORWARD		928,551	941,385	1,193,175	1,116,809

## REVENUE

1487320511 SPECIAL EVENTS PROGRAMS - REVENUE 108-

REVENUE TOTALS  
REVENUE FORWARD108-  
543,397- 470,140- 566,645- 587,645-NET REQUIREMENT  
NET FORWARD549 900 925 925  
385,154 471,245 626,530 529,164

87-0034-R



FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	RECREATION	ACCOUNT NO.	1287330202 - 1287333500 - 1487330511 - 1487330501	CURRENT BUDGET
ACTIVITY	Special Populations			

NOTE: For the 1985 budget, accounts 128733 "Special Populations" and 128734 "Special Populations Donation" have been combined to give an accurate picture of the revenues and expenditures involved in programming for the disabled.

#### ~~0202 - Part-time Nonunion~~

Special Services Coordinator 48 weeks @ \$156 (24 hrs/wk x 6.50/hr) \$400 was encumbered from 1984 to this account.

\$7,488 0

#### ~~1000 - Car Allowance~~

Covers trips made by the Special Services Co-ordinator on Department business, i.e. meetings.

\$ 84 0

#### ~~3300 - Materials~~

Includes admissions to community facilities, craft supplies, and refreshments for "After Hours" participants, and tickets and admissions for "Going Places" participants. "After Hours" is a social program for developmentally handicapped adults, and "Going Places" is a day trip program for physically disabled wheelchair-bound individuals.

\$2,845 0

#### ~~3500 - Equipment Rental~~

Includes busette rentals for the "Going Places" programs.

\$1,075 0

#### REVENUE

#### ~~1487330511 - Special Populations Revenue~~

Revenue generated from user fees charged to participants of "After Hours" and "Going Places" programs.

\$3,550 0

#### ~~1487330501 - Special Populations Donations~~

Donations received from service clubs, and from fund raising events organized by our Department, i.e. penny sales at craft shows, playground penny carnival, etc.

\$3,500 0

NOTE: The \$20,000 revenue figure was a forecasted grant that never became available.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: SPECIAL POPULATIONS

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N  
REQUESTEDAPPROVED  
BY COUNCIL

1287330202 PART TIME - NON UNION

630

500

7,488

1287331000 CAR ALLOWANCE

84

1287333300 MATERIALS

1,191

500

2,845

1287333500 EQUIPMENT RENTAL

273

640

1,075

EXPENDITURE TOTALS  
EXPENDITURE FORWARD2,094  
930,6451,640  
943,02511,492  
1,204,667

1,116,809

REVENUE

1487330501 SPECIAL POPULATIONS DONATIONS

2,594-

20,000-

3,500-  
3,550-

1487330511 SPECIAL POPULATIONS PROGRAM REVENUE

REVENUE TOTALS  
REVENUE FORWARD2,594-  
545,991-20,000-  
490,140-7,050-  
573,695-

587,645-

NET REQUIREMENT  
NET FORWARD500-  
384,65418,360-  
452,8854,442  
630,972529,164  
87-0035-R



<b>FUNCTION</b>	RECREATION & COMMUNITY SERVICES	<b>DEPARTMENT</b>	CULTURE AND RECREATION	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	RECREATION	<b>ACCOUNT NO.</b>	128734	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	Special Populations Donations			

This activity has been combined with "Special Populations - 129733 - for the 1985 budget. ACCOUNT TO BE DELETED.

Special Services Coordinator is responsible for the following:

Includes maintenance of community facilities, craft supplies, and materials for "After Hours" participants, and blankets and materials for "Going Places" participants. "After Hours" is a program for developmentally handicapped adults, and "Going Places" is a day trip program for physically disabled individuals.

Includes supplies for the "Going Places" program.

#### REVENUE

##### 128734 - Special Populations Revenue

Includes revenue from user fees charged to participants of "After Hours" and "Going Places" programs.

##### 128734 - Special Populations Donations

Includes revenue from service clubs, and from fund raising events organized by our Department, i.e. penny auction, etc.

Includes revenue from grants and other sources available to the Department.

#### STAFF COMPLEMENT

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: SPECIAL POPULATIONS DONATIONS

EXPENDITURE

1984

1985

SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
-------	----------	-----------------------	------------------------

1287340202 PART-TIME - NON UNION 1,320

1287343300 MATERIALS 618

1287343500 EQUIPMENT RENTAL 72

In 1984, the amount of \$ 400 was encumbered against account number 128734-0202

EXPENDITURE TOTALS	2,010			
EXPENDITURE FORWARD	932,655	943,025	1,204,667	1,116,809

REVENUE

1487340501	SPECIAL POPULATIONS DONATIONS	1,649-
1487340511	PROGRAM REVENUE	970-

REVENUE TOTALS	2,619-			
REVENUE FORWARD	548,610-	490,140-	573,695-	587,645-

NET REQUIREMENT	609-			
NET FORWARD	384,045	452,885	630,972	529,164

87-0036-R



<b>FUNCTION</b>	RECREATION & COMMUNITY SERVICES	<b>DEPARTMENT</b>	CULTURE AND RECREATION	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	RECREATION	<b>ACCOUNT NO.</b>	128735	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	Integrated Playground			

In 1984, the Culture and Recreation Department received a federal grant to run an Integrated Playground Program. In 1985, we have budgeted for the Integrated Playground under the regular "Playground 719" activity, eliminating the "Integrated Playground 735" accounts. ACCOUNT TO BE DELETED.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: INTEGRATED PLAYGROUND

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N

APPROVED

REQUESTED BY COUNCIL

1287350202 PART-TIME - NON UNION

7,321

1287350900 CLOTHING

68

1287351000 CAR ALLOWANCE

134

1287353300 MATERIALS

70

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

7,593  
940,248

943,025

1,204,667

1,116,809

REVENUE

1487350400 INTEGRATED PLAYGROUND REVENUE-FEDERAL

7,536-

REVENUE TOTALS  
REVENUE FORWARD

7,536-  
556,146-

490,140-

573,695-

587,645-

NET REQUIREMENT  
NET FORWARD

57  
384,102

452,885

630,972

529,164

87-0037-R



<b>FUNCTION</b>	RECREATION & COMMUNITY SERVICES	<b>DEPARTMENT</b>	CULTURE AND RECREATION	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	RECREATION	<b>ACCOUNT NO.</b>	128736	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	Bicentennial			

This account was set up as a receivables account for the "Bicentennial Youth Sports and Fitness Festival" which was totally funded by the Ministry of Tourism and Recreation. This program will not be offered in 1985. ACCOUNT TO BE DELETED.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION:	RECREATION AND COMMUNITY SERVICES	CITY OF CHATHAM
BUD. RESP:	PARKS AND REC. ADMINISTRATOR	CURRENT BUDGET
ACTIVITY:	BICENTENNIAL	
EXPENDITURE	1984	1985

	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1287363300 BICENTENNIAL MATERIALS	1,108			
EXPENDITURE TOTALS	1,108			
EXPENDITURE FORWARD	941,356	943,025	1,204,667	1,116,809

REVENUE	
1487360360 MINISTRY OF TOURISM & REC. GRANT	1,150-
1487360511 FESTIVAL USER FEES	

REVENUE TOTALS	1,150-			
REVENUE FORWARD	557,296-	490,140-	573,695-	587,645-
NET REQUIREMENT	42-			
NET FORWARD	384,060	452,885	630,972	529,164



<b>FUNCTION</b>	RECREATION & COMMUNITY SERVICES	<b>DEPARTMENT</b>	CULTURE AND RECREATION	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	PARKS AND RECREATION	<b>ACCOUNT NO.</b>	1288900101 - 1288900800	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	General and Administrative			

0101 - Wages and Salaries - Union

All wages functionalized by activity. Account to be deleted.

0102 - Wages and Salaries - Nonunion

F/T Programming, Secretarial, and Management Staff for Recreation/Parks and Administration of Culture and Recreation Department. This amount includes a provision of 5% as a 1985 general increase. This amount includes \$11,961.00 which is requested for a new F/T position for Director's secretary - Level F, Step 1 (66% of 18,123 - May 1 to December 31).

\$ 239,130

0202 - P/T - Nonunion and Vacation

All wages functionalized by activity with the exception of vacation pay - 4% of \$220,000 is

\$ 8,800

0300 - Overtime

All wages functionalized by activity. Account to be deleted.

<u>0400 - Retirement Pension and Service Pay</u>	includes 5% increase	\$ 1,600
<u>0501 - CPP</u>	includes 5% increase	\$ 11,000
<u>0502 - OMERS</u>	includes 5% increase	\$ 28,000
<u>0600 - Medicals</u>	includes 5% increase	\$ 47,000
<u>0700 - UIC</u>	includes 5% increase	\$ 21,800
<u>0800 - Workmen's Compensation</u>	includes 5% increase	\$ 16,500

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)	11	10	10	10
UNSCHEDULED SALARIED POSITIONS	15	14.43	14.43	15.8
WAGE MAN YEARS	22.5	21.9	21.9	26.55
TOTAL FULL TIME EQUIVALENT POSITIONS	48.5	46.3	46.3	52.35



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: GENERAL AND ADMINISTRATIVE

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTEDAPPROVED  
BY COUNCIL

1288900102	WAGES AND SALARIES - NON UNION	290,676	238,768	239,130	244,620
1288900202	PART TIME - NON UNION	19,185	20,000	8,800	8,800
1288900300	OVERTIME	5,429			
1288900400	RETIREMENT PENSION AND SERVICE PAY	1,453		1,600	1,600
1288900501	PENSIONS CPP	10,393	27,300	11,000	11,000
1288900502	PENSIONS OMERS	26,597	14,700	28,000	28,000
1288900600	MEDICALS	43,811	47,500	47,000	47,000
1288900700	UNEMPLOYMENT INSURANCE	20,645	19,175	21,800	21,800
1288900800	WORKMENS COMPENSATION	19,181	15,900	16,500	16,500

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

437,370	383,343	373,830	379,320
437,370	383,343	373,830	379,320

1982	1983	1984	1985	STAFF COMPLEMENT
				ESTABLISHED PERSONNEL (SALARIED)
				UNDESIGNATED SALARIED POSITIONS
				WAGE MAN YEARS
				TOTAL
NET REQUIREMENT	437,370	383,343	373,830	379,320
NET FORWARD	437,370	383,343	373,830	379,320

88-0001-R



FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	PARKS AND RECREATION	ACCOUNT NO.	1288900900 - 1288901600	CURRENT BUDGET
ACTIVITY	General and Administrative			

## 0900 - Volunteer Recognition (New Account)

- small gifts for volunteers who assist at playground training, babysitting courses, aquatic training, and judging at craft shows. Supply of pins or mugs or t-shirts for 2 years.
- Special city pins for YCCC, Culture and Recreation Advisory Committee and presidents of minor athletic associations.
- \$ 1,000    \$ 800

## 1001-1008 - Car Allowance

Remuneration on a mileage or per trip basis for F/T nonunion staff - trips within Chatham only. Reductions due to imposition of minimum mileage requirements to qualify for daily rates.

\$ 4,350    \$3,750

## 1101 - Travelling Costs

Mileage for use of private vehicles outside Chatham - includes \$500 for air fare to 1985 CPRA convention in Demonton.

\$ 1,500    \$1,400

## 1102 - Training Expenditures

Costs to register and accommodate staff at following conventions, seminars, and workshops: ORS (\$250), CPRA (\$400), OMRA (\$300), OAA (\$300), AAPD (\$150). Hosting of workshops in Chatham - \$200.

\$ 1,600    \$1,380

## 1200 - Legal Fees

Costs of retaining City Solicitor for Culture and Recreation.

\$ 2,000    \$1,500

## 1305 - Money &amp; Securities

\$ 684

## 1306 - Fidelity Bond Excess

\$ 123

## 1307 - Municipal Liability

\$ 5,705

## 1600 - Office Supplies

Includes:

- Gestetner paper and supplies
- Kroy lettering supplies
- receipt books, contract printing
- power stapler
- City Hall photocopy costs

\$ 6,300    \$4,300

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

BUD. RESP: PARKS AND REC. ADMINISTRATOR

ACTIVITY: GENERAL AND ADMINISTRATIVE

454

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE

1984

1985

	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1288900900 VOLUNTEER RECOGNITION			1,000	800
1288901001 CAR ALLOWANCE - D.E. BAYNTON	480	2,000	500	500
1288901002 CAR ALLOWANCE - D. WELLINGTON	499	1,000	300	300
1288901003 CAR ALLOWANCE - L. STANG	1,112	1,400	700	700
1288901004 CAR ALLOWANCE - J. MCINTYRE	852	750	750	750
1288901005 CAR ALLOWANCE - T. WARD	1,535	750	1,200	600
1288901006 CAR ALLOWANCE - B. HOLLING	1,040	750	600	600
1288901007 CAR ALLOWANCE - L. REAUME	105	250		
1288901008 CAR ALLOWANCE - G. POSTMA	247	250	300	300
1288901101 TRAVELLING COSTS	1,060	700	1,500	1,400
1288901102 TRAINING EXPENDITURES	570		1,600	1,380
1288901200 LEGAL AND SPECIAL FEES	1,620	2,000	2,000	1,500
1288901305 MONEY AND SECURITIES	684	415	684	684
1288901306 FIDELITY BOND EXCESS	123	392	123	123
1288901307 MUNICIPAL LIABILITY	4,120	4,120	5,705	5,705
1288901600 OFFICE SUPPLIES	4,419		6,300	4,300
EXPENDITURE TOTALS	18,466	14,777	23,262	19,642
EXPENDITURE FORWARD	455,836	398,120	397,092	398,962

NET REQUIREMENT  
NET FORWARD

18,466 14,777 23,262 19,642  
455,836 398,120 397,092 398,962

88-0002-R



FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	PARKS AND RECREATION	ACCOUNT NO.	1288901700 - 1288904600	CURRENT BUDGET
ACTIVITY	General and Administrative			

# REVISED

1700 - Advertising

Includes four issues of Chatham-Kent Events (\$9,600), radio and newspaper advertising, and cost of installing a permanent lighted sign at Tweedsmuir and Queen.

\$11,000 \$10,000

# REVISED

3001 - Membership Fees

Includes membership fees to CPRA (\$170), RLSS (\$30), AAPD (\$75), ORS (\$70), OMRA (\$150), DAA (\$50), CAPAC (\$850), PRO (\$300), NIPGM (\$61), Participation (\$10). CAPAC & PRO changed to Special Events set up.

\$ 1,780 \$ 1,400

# REVISED

3002 - Subscriptions

Athletic Business Magazine, required recreation texts, Public Hall Licence.

\$ 200 \$ 200

# REVISED

3500 - Equipment Rental and Maintenance

Includes photocopy machine rental (\$1,865), Gestetner service contract, typewriter maintenance, office divider rental, and punch clock service contract.

\$ 2,980 \$ 2,480

# REVISED

4000 - Computer Equipment and Service

To cover 50% of the cost of computer equipment, software, training, and programming that is being purchased under a Wintario Grant Program. Equipment to be purchased will facilitate daily Department operations such as registration, facility booking, ticket reservation, and contract preparation. Interconnecting of a terminal in the Recreation Department offices with the Civic Centre computer will reduce daily travel to the Centre by staff and make access to budget information easier.

\$30,000 \$13,300

# REVISED

4600 - Furniture and Office Equipment

Includes - major pieces of equipment for Recreation Centre and Arena Managers' Offices.

- filing cabinets	\$ 820	0
- swivel chairs	500	0
- Memorywriter typewriter	2,100	0
- Gestetner machine	3,250	0
- Paper folding machine	1,230	0
- materials for shelving	900	0
- panelling	400	0
	<u>\$ 9,200</u>	<u>0</u>

# DELETE

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

456  
CITY OF CHATHAM

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: GENERAL AND ADMINISTRATIVE

EXPENDITURE

1984

1985

		SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1288901700	ADVERTISING	6,439	9,570	11,000	10,000
1288903001	MEMBERSHIP FEES	1,906	1,425	1,780	1,400
1288903002	SUBSCRIPTIONS	90	255	200	200
1288903500	EQUIPMENT RENTAL	2,214	2,160	2,980	2,480
1288904000	COMPUTER EQUIPMENT AND MAINTENANCE			30,000	13,300
1288904600	FURNITURE AND OFFICE EQUIPMENT			9,200	

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

10,649 13,410 55,160 27,380  
466,485 411,530 452,252 426,342

NET REQUIREMENT  
NET FORWARD

10,649 13,410 55,160 27,380  
466,485 411,530 452,252 426,342

88-0003-R



FUNCTION RECREATION & COMMUNITY SERVICES  
 PROGRAM PARKS AND RECREATION  
 ACTIVITY General and Administrative

## DEPARTMENT

CULTURE AND RECREATION

CITY OF CHATHAM

## ACCOUNT NO.

 1288908000  
 1288909000  
 1488900399

CURRENT BUDGET

**REVISED**  
 8000 - Miscellaneous  
 Unforeseen expenditures

\$ 1,000

\$ 300

## 9000 - Feasibility Study

Thames Campus Athletic Complex Feasibility Study - 75% funded by MTR grants.

\$24,000

## REVENUE

## 1488900399 - MTR Grants

- Feasibility Study Grants - Wintario
- MTR
- Community Centre Grants (1984); 1985 grant availability unknown

\$ 6,000

12,000

12,000

\$30,000

## STAFF COMPLEMENT

1982

1983

1984

1985

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM 458

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: GENERAL AND ADMINISTRATIVE

EXPENDITURE

1984

1985

SPENT APPROP"D APPROP"N APPROVED  
REQUESTED BY COUNCIL

1288908000	MISCELLANEOUS	5,450	1,000	1,000	300
1288909000	FEASIBILITY STUDY			24,000	24,000

EXPENDITURE TOTALS	5,450	1,000	25,000	24,300
EXPENDITURE FORWARD	471,935	412,530	477,252	450,642

REVENUE

1488900399	RECREATION COMMUNITY CENTRE GRANT	20,541-	31,125-	30,000-	30,000-
------------	-----------------------------------	---------	---------	---------	---------

REVENUE TOTALS	20,541-	31,125-	30,000-	30,000-
REVENUE FORWARD	20,541-	31,125-	30,000-	30,000-

NET REQUIREMENT	15,091-	30,125-	5,000-	5,700-
NET FORWARD	451,394	381,405	447,252	420,642

88-0004-R



## FUNCTION

RECREATION AND  
COMMUNITY SERVICES

## PROGRAM

## ACTIVITY

RECREATIONAL GRANTS

## DEPARTMENT

## ACCOUNT NO.

128-910-0000

## CITY OF CHATHAM

## CURRENT BUDGET

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSY.M.C.A. - Operational

128-910-9701

The Y.M.C.A. has requested \$28,000.00 as a grant from the City of Chatham to support the overall operations of the Y.M.C.A. This request is approximately equal to the amount of property taxes the Y.M.C.A. will have to pay in 1985.

Y.M.C.A. - Capital

128-910-9702

In addition to the operational grant request in 1985, the organization has requested \$17,000. for capital purposes. \$7,000.

REVISED

## STAFF COMPLEMENT

1982

1983

1984

1985

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS



FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: CITY TREASURER

CURRENT BUDGET

ACTIVITY: Y.M.C.A. GRANTS

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTEDAPPROVED  
BY COUNCIL

1289109701 MUNICIPAL GRANT-YMCA OPERATIONAL GRANT 26,000 26,000 28,000 28,000

1289109702 MUNICIPAL GRANT- YMCA CAPITAL GRANT 4,000 4,000 17,000 7,000

EXPENDITURE TOTALS  
EXPENDITURE FORWARD30,000 30,000 45,000 35,000  
30,000 30,000 45,000 35,000

1983	1984	1985	1986	STAFF COMMENT
				TOTAL FULL TIME EQUIVALENT POSITIONS
				WAGE MAX YEARS
				UNDESIGNED SALARIED POSITIONS
				ESTABLISHED PERSONNEL (SALARIED)

NET REQUIREMENT  
NET FORWARD30,000 30,000 45,000 35,000  
30,000 30,000 45,000 35,000

89-0001-R



FUNCTION	RECREATION AND COMMUNITY SERVICES	DEPARTMENT		CITY OF CHATHAM
PROGRAM		ACCOUNT NO.	128-990-9700	CURRENT BUDGET
ACTIVITY	CULTURAL GRANTS			

### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

#### Chatham Concert Band

128-990-9701

The Chatham Concert Band has requested funds from the City of Chatham to cover its 1985 operating expenses to enable it to continue to provide free entertainment and musical instruction to City residents, to participate in parades, to perform in local schools and churches, and to participate in other civic functions. The amount requested in 1985 is \$23,000. This is made up of an amount of \$18,000 for 1985 operations and \$5,000 which was used to purchase 51 jackets for the Queen's visit to Canada. \$20,615.

#### L.A.C.A.C.

128-990-9703

Heritage Canada Memberships - 8 members \$ 125  
 Convention Fees - L.A.C.A.C. Convention 400  
 Heritage Canada 500  
 Technical Work Shops 600  
 Public Meeting \$ 100  
 Plaques for designated properties 400  
 Promotion of Heritage through publicity, etc. 200  
 Total \$ 2,325 \$1,000

#### Chatham String Orchestra

128-990-9704

The Chatham String Orchestra has requested a grant of \$1,000 for 1985. The grant will be used to bring young people and other musicians together to provide a string orchestra for upcoming festivals and concerts. The orchestra travels to various schools and provides musical educational programs. The 1984 grant was used to provide new music and to pay for major repairs made on cellos and string basses.

#### Theatre Kent

128-990-9705

Theatre Kent has requested a rent reduction in 1985 of \$1,000. Theatre Kent exists to provide the residents of Chatham and Kent County an opportunity to involve themselves in every aspect of community theatre. It also provides entertainment in the form of main stage, studio and cabaret style performances to Chatham and surrounding area residents. Theatre Kent also offers training programs in the form of professionally run workshops, and provides the opportunity for social/cultural interaction with members of other community theatre groups throughout Southwestern Ontario, through its membership with the Western Ontario Drama League and Theatre Ontario.

#### Kent Regional Science Fair

128-990-9706

This organization has requested a grant in 1985 of \$250. The Kent Regional Science Fair is a non-profit organization which provides students from over forty county schools the opportunity to display their talents in the field of science by competing for a variety of prizes. The fair is held yearly at the Thames Campus of St. Clair College. \$0

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				







FUNCTION	RECREATION AND COMMUNITY SERVICES	DEPARTMENT	CITY OF CHATHAM
PROGRAM		ACCOUNT NO. 128-990-9700	CURRENT BUDGET
ACTIVITY	CULTURAL GRANTS		

# HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

## Chatham Jaycees - 50th National Convention

128-990-9707

The Chatham Jaycees have requested assistance in the amount of \$2,000. in 1985 in order to defray the costs of hosting the Canada Jaycees 50th National Convention which is to be held in Chatham July 2nd to the 6th, 1985. The total budget for the convention is expected to be approximately \$18,500. About 75% has already been raised from private individuals, other community organizations, industry and the Ontario Government. The Jaycees have stated that they hope there is a way to prevent this request from being turned down if the amount is too high. The Jaycees have stated that they need whatever help they can get. Part of the grant could be in the form of the use of the facilities such as the Kinsmen Auditorium on a reduced or no cost basis. \$500.

## Young Author's Conference Committee

128-990-9708

This organization has requested a grant from the City of Chatham in 1985 of \$260. which is approximately \$2 per City of Chatham student in attendance. This committee organizes a conference for selected elementary students in the Kent County Public School System. Thirteen students from each school will attend a day long conference. In addition to sharing their work with other students, they will interact with a number of published authors. A celebrated children's author, Lyn Cook, will be the main speaker. She and many local published authors will work individually and in groups with the students. \$0

## Boy Scouts of Canada, Chatham District

128-990-9709

Boy Scouts of Canada, Chatham District are planning a Long Time Service Recognition Dinner Dance for the citizens of Chatham that have given twenty, thirty or more years of devoted service to scouting as leaders of our youth. This organization has requested a grant of \$450.00 in 1985.

## Kinsmen Club of Chatham Cabaret '85

128-990-9710

The Kinsmen Club of Chatham will be hosting a district Kinsmen Convention from May 17th to May 20th, 1985. Approximately 800 delegates will attend. This club has requested the use of the Kinsmen Auditorium at a fully subsidized or a discount rate. The cost for renting the facility for 3 days will amount to \$1,124. \$500.

## Essex and Kent Scottish Regiment

128-990-9711

The Essex and Kent Scottish have requested a grant of \$500.00 to assist in the financing of the celebration for the granting of the Freedom of the City to the Regiment.

## Chatham Tennis Club

128-990-9712

This amount has been placed here to properly record the cost of the tennis program run by the Chatham Tennis Club. There is a corresponding revenue item in the budget which reflects the amount of rent paid by this club.

## Chatham Kent Council on Adult Basic Education

128-990-9713

This organization has requested a one time donation of \$75.00 to offset their first year's expenses.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: RECREATION AND COMMUNITY SERVICES

464  
CITY OF CHATHAM

BUD. RESP: CITY TREASURER

CURRENT BUDGET

ACTIVITY: OTHER RECREATIONAL GRANTS

EXPENDITURE	1984		1985	
	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1289909707 CHATHAM JAYCEE'S			2,000	500
1289909708 YOUNG AUTHORS CONFERENCE COMMITTEE			260	
1289909709 BOY SCOUTS OF CANADA			450	450
1289909710 KINSMEN CLUB OF CHATHAM CABARET '85			1,134	500
1289909711 REGIMENTAL GRANT				500
1289909712 CHATHAM TENNIS CLUB				1,750
1289909713 CHATHAM KENT COUNCIL ON ADULT EDUCATION				75
EXPENDITURE TOTALS			3,844	3,775
EXPENDITURE FORWARD	48,567	48,600	76,419	62,390

NET REQUIREMENT  
NET FORWARD

48,567      48,600

3,844  
76,419

3,775  
62,390  
89-0003-R



FUNCTION: RECREATIONAL GRANT

CITY OF CHATHAM

CURRENT BUDGET

			1982	1983	1984	1985	1985	
			SPENT	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
							REQUESTED	BY COUNCIL
1291	PLANNING DEPARTMENT	EX	185,590	156,442	191,285	199,178	222,524	210,582
1491		RV	6,600-	7,300-	35,412-	53,265-	24,540-	24,540-
		NR	178,990	149,142	155,873	145,913	197,984	186,042
1292	ECONOMIC DEVELOPMENT	EX	154,680	100,750	147,935	167,000	181,000	177,530
1492		RV	60,000-					
		NR	94,680	100,750	147,935	167,000	181,000	177,530
1293	OTHER COMMUNITY DEVELOPME	EX	732,695	1,075,700	1,069,440	1,068,071	1,043,921	1,033,914
1493		RV	55,333-	298,400-	298,400-	298,400-	298,400-	298,400-
		NR	677,362	777,300	771,040	769,671	745,521	735,514
1294	WEEDS AND GRASS CUTTING	EX			57,673	58,410	61,910	61,910
1494		RV			38,078-	5,000-	40,056-	40,056-
		NR			19,595	53,410	21,854	21,854
1295	TREE TRIMMING, REMOVAL AN	EX			176,670	172,875	184,270	184,270
1495		RV			114,907-	209,836-	115,228-	115,228-
		NR			61,763	36,961-	69,042	69,042
1296	DOWNTOWN CHATHAM ON THE T	EX	35,194	41,334	47,471	50,000	50,000	50,000
1496		RV	47,344-	41,334-	43,165-	50,000-	50,000-	50,000-
		NR	12,150-		4,306			
1299	GEN. AND ADMIN. AGRI. AND	EX			2,655	3,200	3,000	3,000
1499		RV			1,754-	2,159-	2,012-	2,012-
		NR			901	1,041	988	988
			**EX	1,108,159	1,374,226	1,693,129	1,718,734	1,746,625
			**RV	169,277-	347,034-	531,716-	618,660-	530,236-
			**NR	938,882	1,027,192	1,161,413	1,100,074	1,216,389
								1,190,970



FUNCTION PLANNING &amp; DEVELOPMENT

PROGRAM PLANNING &amp; ZONING

ACTIVITY OVERVIEW

DEPARTMENT PLANNING

ACCOUNT NO.

CITY OF CHATHAM

CURRENT BUDGET

STATEMENT OF PURPOSE

Responsible for making recommendations to Council on matters pertaining to Municipal Land Use Planning and ensuring that Council policy as it relates to Planning issues remains current and is carried out.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

The attached 1985 Budget has been prepared on the basis of three different scenarios:

What would the Planning Department's 1985 Net Budget requirements be:

- i) If there is no restriction on funding (\$197,984)
- ii) If restricted to a 5% increase over the 1984 allocation (\$153,208)
- iii) If restricted to a 0% increase over the 1984 allocation (\$145,913)

Based on the above scenarios, the following General Analysis has been prepared. For ease of comparison, the figures set out below are best related to the figures set out on the chart entitled under Activity as 'Overview'.

The Planning Department's 1985 Budget net requirement (No Restriction On Priorities) reflects a 26% (\$52,071) increase over our 1984 net requirement. The factors contributing to this increase include the following:

1. There will be a decrease in Provincial Planning Study Grants from \$40,765 in 1984 to \$12,700 in 1985 to offset project costs. This is due to the receipt of grant money at the completion of the Energy Study and having received part of the grant for the Official Plan Review and Zoning Update. Prior to 1984, we did not qualify for any planning grants.
2. In our 1984 Budget, we had requested approval of \$14,300 to cover legal expenses whereas only \$4,000 was approved. Our actual expenses for 1984 came to \$15,559, resulting in a \$11,559 overexpenditure.
3. The total salaries for the Planning Department have been increased 5% from the appropriated level of \$136,301 in 1984 to \$148,451 in 1985. This amount provides for a 5% increase for the existing 4 full-time positions and for the establishment of our clerk-typist as a full-time position to replace the current full-time/part-time clerk-typist. Committee of Adjustment work requires the majority of our Department Secretary's time with which she has had 7 years experience. With our anticipated workload and vacation time for the existing Secretary and due to the nature of her work that requires approximately 70% of her time on word processing and IBM P.C., her availability for general staff duties is very limited. We therefore view the conversion of the full-time/part-time clerk typist to full-time as a high priority item. The incumbent for this position is competent on the word processor/IBM P.C. and now has one year of experience with the Department. The Budget does not provide for a replacement for the Planner position but does provide for hiring of one summer student for a 16 week period.
4. The effect of a 0% increase would be to lay off both the part-time Secretary and the Planning Technician who performs all our mapping and researching for mailing lists as outlined in detail under Graphics and Technical. The effect of a 5% increase would mean laying off the existing part-time secretary. As a Department, we cannot function without these positions. Both a 0% and 5% increase would mean major reductions in the projected cost for our legal fees which is unrealistic based on past experience. The overall effect of the 0% and 5% increase would be a serious reduction in planning services to the city.
5. We have not shown an increase in revenue from 1984 charges. If zoning changes were increased from \$200 to \$500 to meet administrative, legal and postage costs, we could expect an additional \$3,900 in revenue. Application fees charged for Official Plan amendments and Committee of Adjustment appear to meet the majority of processing costs.

STAFF COMPLEMENT

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)	6	5	4	5
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS	6	5	4	5



FUNCTION	PLANNING & DEVELOPMENT	DEPARTMENT	PLANNING	CITY OF CHATHAM
PROGRAM	PLANNING & ZONING			CURRENT BUDGET
ACTIVITY	OVERVIEW			

EXPENDITURE	SPENT		1984		1985	
	1982	1983	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
SALARIES - FULLTIME	132,414	126,819	122,559	136,301	143,126	131,953
SALARIES - PARTTIME	0	0	9,605	0	5,325	15,900
RETIREMENT PENSION & SERVICE PAY	0	0	269	0	330	330
PENSIONS	13,411	12,111	8,621	10,223	10,104	9,173
MEDICALS	9,442	8,012	8,271	9,413	9,905	8,701
U.I.C.	1,817	2,430	2,925	2,843	3,324	3,199
WORKMEN'S COMPENSATION	1,670	2,069	2,116	3,011	3,475	3,468
TRAVEL	1,900	1,015	1,472	1,500	1,600	1,600
TRAINING	0	0	65	500	500	400
LEGAL FEES	19,626	2,660	15,559	4,000	15,600	10,898
APPRAISAL FEES	0	0	0	0	2,000	1,500
REFERENCE MATERIAL	200	70	240	310	300	300
DEPARTMENT SUPPLIES	0	0	0	0	500	500
MEMBERSHIPS	60	60	220	290	260	260
SUBSCRIPTIONS	158	100	0	0	200	200
ZONING SIGNS	0	0	0	200	200	200
EQUIPMENT MAINTENANCE	0	0	0	0	200	200
OFFICE EQUIPMENT	0	296	18	0	275	0
PROJECTS	3,792	0	17,658	29,437	22,550	19,550
DRAFTING SUPPLIES	600	500	1,484	650	1,500	1,000
PHOTOGRAPHIC SUPPLIES	500	300	203	500	500	500
COMMITTEE OF ADJUSTMENT MATERIALS	0	0	0	0	250	250
INFORMATION BROCHURES					500	500
<b>TOTAL</b>	<b>185,590</b>	<b>156,442</b>	<b>191,285</b>	<b>229,013</b>	<b>222,524</b>	<b>210,582</b>

REVENUE						
PROVINCIAL PLANNING GRANTS			21,665	40,765	12,700	12,700
OFFICIAL PLAN/						
ZONE CHANGE FEES	1,400	2,500	2,600	4,000	2,800	2,800
PLAN. DOCUMENT/MAPS	450	219	1,937	500	1,000	1,000
COMMITTEE OF ADJUSTMENT						
APPLICATION FEES	6,600	7,300	8,800	8,000	7,800	7,800
MUNICIPAL ADDRESS CHANGES			60	0	40	40
AMENDING DEVELOPMENT						
AGREEMENTS			300	0	200	200
SIGN DEPOSIT REVENUE			50	0	0	0
<b>TOTAL</b>	<b>8,450</b>	<b>44,800</b>	<b>35,412</b>	<b>53,265</b>	<b>24,540</b>	<b>24,540</b>

<b>NET REQUIREMENT</b>	<b>113,751</b>	<b>198,305</b>	<b>155,873</b>	<b>145,913</b>	<b>197,984</b>	<b>186,042</b>
------------------------	----------------	----------------	----------------	----------------	----------------	----------------



FUNCTION PLANNING &amp; DEVELOPMENT

PROGRAM PLANNING &amp; ZONING

ACTIVITY POLICY &amp; DEVELOPMENT

DEPARTMENT PLANNING

ACCOUNT NO. 1291-10-0102  
to  
1291-10-0800

CITY OF CHATHAM

CURRENT BUDGET

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSSTATEMENT OF PURPOSE

Responsible for making recommendations to Council on matters pertaining to Planning and ensuring that Council policy as it relates to Planning issues remains current and is carried out.

SALARIES & BENEFITS

1. Salaries - 4 Full Time Positions	\$143,126	\$131,953	1291-10-0102
Salaries - 1 Part Time Position	\$ 5,325	\$ 15,900	1291-10-0202

This amount provides for a 5% increase for the existing 4 full-time positions and for the establishment of a clerk-typist as a full-time position to replace the current part-time clerk-typist. Applications to the Committee of Adjustment requires the majority of our Department Secretary's time, and with our anticipated workload, the filling of this position is a high priority. The Budget does not provide for a replacement for the Planner position. It does however provide for the hiring of one summer student for a 16 week period.

2. Retirement Pension and Service Pay	\$ 330		1291-10-0400
3. Pensions - C.P.P.	\$ 1,753)		1291-10-0501
4. Pensions - OMERS	\$ 8,351)	\$ 9,173	1291-10-0502
5. Medicals	\$ 9,905	\$ 8,701	1291-10-0600
6. U.P.C.	\$ 3,324	\$ 3,199	1291-10-0700
7. Workmen's Compensation	\$ 3,475	\$ 3,468	1291-10-0800

Amounts for accounts as listed above are based on a complement of 4 full-time positions and one part-time position.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)	6	5	4	4
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS	6	5	4	4



FUNCTION: OTHER RECREATIONAL GRANTS  
 BUD. RESP: PLANNING DIRECTOR  
 ACTIVITY: PLANNING AND ZONING EXPENDITURES

469

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE

1984

1985

		SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1291100102	WAGES AND SALARIES - NON UNION	122,559	136,301	143,126	131,953
1291100202	PART-TIME NON-UNION	9,605		5,325	15,900
1291100400	RETIREMENT PENSION AND SERVICE PAY	269		330	330
1291100501	PENSIONS - CPP	1,512	1,692	1,753	1,670
1291100502	PENSIONS - OMERS	7,109	8,531	8,351	7,503
1291100600	MEDICALS	8,271	9,413	9,905	8,701
1291100700	UNEMPLOYMENT INSURANCE	2,925	2,843	3,324	3,199
1291100800	WORKMEN'S COMPENSATION	2,116	3,011	3,475	3,468
EXPENDITURE TOTALS		154,366	161,791	175,589	172,724
EXPENDITURE FORWARD		154,366	161,791	175,589	172,724

1985	1984	1983	1982	STAFF COMPLIMENT
2	2	2	2	ESTABLISHED PERSONNEL (SALARIED)
				UNEMPLOYED SALARIED POSITIONS
				WAGE MAN YEARS
2	2	2	2	TOTAL FULL TIME EQUIVALENT POSITIONS

NET REQUIREMENT 154,366 161,791 175,589 172,724  
 NET FORWARD 154,366 161,791 175,589 172,724  
 91-0001-R



FUNCTION PLANNING &amp; DEVELOPMENT

PROGRAM PLANNING &amp; ZONING

ACTIVITY POLICY &amp; DEVELOPMENT

DEPARTMENT PLANNING

ACCOUNT NO.	
1291-10-1101	1291-10-1604
1291-10-1102	1291-10-1605
1291010-1201	1291-10-3001
1291-10-1202	1291-10-3002
	1291-10-3300

CITY OF CHATHAM

CURRENT BUDGET

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

**TRAVEL** \$ 1,600 1291-10-1101  
This provides for possible trips to Toronto to carry out discussions with various Provincial Authorities on the City's Flood Plain Management Policies as well as attendance at the following conferences and work shops by Department Staff:

Workshop - Committee of Adjustment  
Committee of Adjustment Conference  
Planning Directors Conference - M. of M.A. & H.  
Seminar for Ontario Urban Planners - M. of M. A. & H.  
Canadian Institute of Planners Conference

Toronto  
Cambridge  
Toronto  
Toronto

**TRAINING** \$ 500 \$ 400 1291-10-1102  
This cost relates to studies at Universities and Community Colleges by Planning Department Staff in accordance with the policy as set out in the Personnel Manual.

**LEGAL FEES** \$15,600 \$10,898 1291-10-1201  
The amount of \$15,100 is an estimate of fees based on our 1984 history in order to meet the daily legal needs of the Department and the special needs anticipated as per our 1985 list of projects. To provide for O.M.B. hearing costs, we have budgeted \$500.

**APPRAISAL AND OTHER FEES** \$ 2,000 \$ 1,500 1291-10-1202  
This amount is an estimate of appraisal costs arising from Committee of Adjustment and subdivision applications where the need arises to have an appraisal done for cash-in-lieu of land for park purposes.

**REFERENCE MATERIAL** \$ 300 1291-10-1604  
This reference material is utilized by our Department for researching Planning-related matters and is generally obtained from other Planning Departments, the Federal and Provincial Governments.

**DEPARTMENT SUPPLIES** \$ 500 1291-10-1605  
This provides for the purchase of such items as computer discs, printer paper, typewriter balls, spiral bindings, printing of by-law covers, etc. These items are generally not available with the stationary supplies and must be ordered on an individual Department basis.

**MEMBERSHIPS** \$ 260 1291-10-3001  
This provides for the Department's membership (\$40) in the Ontario Association of Committees of Adjustment and Consent Authorities and in the Canadian Institute of Planners for the Planning Director and the Assistant Planning Director (\$220).

**SUBSCRIPTIONS** \$ 200 1291-10-3002  
This provides for our subscription to the Inter-Governmental Committee on Urban and Regional Research (I.C.U.R.R.) information service from which all City Departments draw for research and for a Department subscription to Southwestern Ontario Business News.

**ZONING SIGNS** \$ 200 1291-10-3300  
This is to provide for costs covering construction and erection where necessary of Zoning Change notice signs. Work undertaken by the City works Sign Shop in 1984 and 1985 for our Department will be billed as one amount in the fall of 1985.

STAFF COMPLEMENT

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)	6	5	4	4
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS	6	5	4	4



FUNCTION: OTHER RECREATIONAL GRANTS  
 BUD. RESP: PLANNING DIRECTOR  
 ACTIVITY: PLANNING AND ZONING EXPENDITURES

471  
 CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE

1984

1985

		SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1291101101	TRAVELLING COSTS	1,472	1,500	1,600	1,600
1291101102	TRAINING EXPENDITURES	65	500	500	400
1291101201	LEGAL FEES	15,559	4,000	15,600	10,898
1291101202	APPRAISAL & OTHER FEES			2,000	1,500
1291101604	REFERENCE MATERIAL	240	310	300	300
1291101605	DEPARTMENT SUPPLIES			500	500
1291103001	MEMBERSHIPS	220	290	260	260
1291103002	SUBSCRIPTIONS			200	200
1291103300	MATERIALS-ZONING SIGNS		200	200	200
EXPENDITURE TOTALS		17,556	6,800	21,160	15,858
EXPENDITURE FORWARD		171,922	168,591	196,749	188,582

1985	1984	1983	1982	STAFF COMPLIMENT
				ESTABLISHED PERSONNEL (SALARIED)
				UNSCHEDULED SALARIED POSITIONS
				WAGE MAN YEARS
				TOTAL FULL TIME EQUIVALENT POSITIONS

NET REQUIREMENT 17,556 6,800 21,160 15,858  
 NET FORWARD 171,922 168,591 196,749 188,582  
 91-0002-R



FUNCTION PLANNING &amp; DEVELOPMENT

PROGRAM PLANNING &amp; ZONING

ACTIVITY POLICY &amp; DEVELOPMENT

DEPARTMENT PLANNING

ACCOUNT NO. 1291-10-3700  
1291-10-4500

CITY OF CHATHAM

CURRENT BUDGET

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS (Cont'd)EQUIPMENT MAINTENANCE

\$ 200

1291-10-3700

This provides for the maintenance of the Departments typewriters and dictaphones. Our 1984 cost for this service was \$197.00 which had to be charged to drafting supplies since we did not have a separate account.

POCKET DICTAPHONE

\$ 275 \$ 0

1291-10-4500

There is only one dictaphone that is shared between the Planning Director and the Assistant Planning Director. Since a large portion of our work is related to memos, reports and written documentation, another dictaphone would improve efficiency. The purchase of an AC/DC pocket type dictaphone would allow for compiling notes while on a field inspection as well as being able to use it in the office.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)	6	5	4	4
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS	6	5	4	4



FUNCTION: OTHER RECREATIONAL GRANTS  
 BUD. RESP: PLANNING DIRECTOR  
 ACTIVITY: PLANNING AND ZONING EXPENDITURES

473  
 CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE

1984

1985

SPENT      APPROP'D      APPROP'D      APPROVED  
                                  REQUESTED      BY COUNCIL

1291103700	EQUIPMENT MAINTENANCE			200	200
1291104500	NEW FURNITURE & EQUIPMENT	18		275	

EXPENDITURE TOTALS	18		475	200
EXPENDITURE FORWARD	171,940	168,591	197,224	188,782

1983	1984	1985	1986	STAFF COMPLIMENT
				ESTABLISHED PERSONNEL (SALARIES)
				PROPOSED SALARIED POSITIONS
				WAGE MAX YEARS
				TOTAL FULL TIME EQUIVALENT POSITIONS

NET REQUIREMENT	18		475	200
NET FORWARD	171,940	168,591	197,224	188,782

91-0003-R



FUNCTION PLANNING &amp; DEVELOPMENT

PROGRAM PLANNING &amp; ZONING

ACTIVITY POLICY &amp; DEVELOPMENT

DEPARTMENT PLANNING

ACCOUNT NO. 1291-10-9302  
1291-10-9303  
1291-10-9304  
1291-10-9307

CITY OF CHATHAM

CURRENT BUDGET

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSPROJECTS

1. Official Plan Review \$14,550 1291-10-9302  
The total project cost is \$56,500. Of that, \$9,000 was paid out in 1984, leaving \$47,500 payable in 1985. We encumbered \$22,250 and expect a \$10,700 provincial grant totalling \$32,950. This leaves \$14,550 which we were under contract to pay out in 1984 but which was not billed. Therefore, the \$14,550 must be budgeted for 1985 to complete the project.
2. Amendments to the Official Plan \$ 5,000 1291-10-9303  
There may be a number of parties seeking Amendments to the Official Plan separate from the review of the Official Plan in 1985. This amount provides for Consultant's fees, printing and O.M.B. costs related thereto.
3. Data Bank \$ 2,000 1291-10-9304  
This involves the assembly of different pieces of information such as building size, parking and zoning information for commercial and industrial developments. This is being carried out in conjunction with the Building Department and will minimize staff time in responding to enquiries from the public and in reviewing development proposals. Our cost towards the project as well as the Building Department's will be met by a matching grant from the Province.
4. City Design Awards \$ 1,000 1291-10-9307  
We are fortunate that a number of citizens and companies have constructed buildings or undertaken site landscaping and improvements, usually at substantial additional cost, that has made Chatham a more pleasant and appealing place in which to live or visit. These improvements, we feel, if recognized officially by the city, will encourage others to place more value on the aesthetics of their properties, whether residential, commercial or industrial. Fortunately, these improvements are at no cost to the city, but the benefit is immeasurable. We propose to recognize those individuals or companies by presentation at a regular Council meeting with a framed certificate at an approximate cost of \$40 each. Being framed, it is more likely they will display it in a prominent location where visitors can see it, thereby advertising the recognition. We propose that a Committee be established to recommend appropriate properties for the award.

STAFF COMPLEMENT

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

1982

1983

1984

1985



FUNCTION: OTHER RECREATIONAL GRANTS  
 BUD. RESP: PLANNING DIRECTOR  
 ACTIVITY: PLANNING AND ZONING EXPENDITURES

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTEDAPPROVED  
BY COUNCIL

1291109301	OFFICIAL PLAN/ZONING/ANNEXED AREAS	3,000			
1291109302	OFFICIAL PLAN REVIEW	11,658	15,000	14,550	14,550
1291109303	AMENDMENTS TO OFFICIAL PLAN/OMB HEARING		5,000	5,000	3,000
1291109304	DATA BANK			2,000	2,000
1291109305	ENERGY CONSERVATION	6,000	3,437		
1291109306	O. & G. INVESTMENTS - O.P. AMEND.		3,000		
1291109307	CITY DESIGN AWARDS			1,000	

In 1984, the amount of \$22,250 was encumbered against account number 129110-9302

EXPENDITURE TOTALS	17,658	29,437	22,550	19,550
EXPENDITURE FORWARD	189,598	198,028	219,774	208,332

NET REQUIREMENT  
 NET FORWARD

17,658	29,437	22,550	19,550
189,598	198,028	219,774	208,332

91-0004-R



FUNCTION PLANNING &amp; DEVELOPMENT

PROGRAM PLANNING &amp; ZONING

ACTIVITY POLICY &amp; DEVELOPMENT

DEPARTMENT PLANNING

ACCOUNT NO. 1291-10-9308

CITY OF CHATHAM

CURRENT BUDGET

PROJECTS (Cont'd)

5. Information Brochures \$ 500 1291-10-9308  
Produce a series of information brochures "How to" dealing with Committee of Adjustment procedures, official plan and zoning amendments and site plan control. These would be available to the public to increase their knowledge of Planning procedures under the Provincial Planning Act, thereby lessening their fear of dealing with City Hall.

DETAILED WORK PROGRAMS

- a) Appearing before the Ontario Municipal Board to give Planning evidence on behalf of the municipality.
- b) A major review of the City's Official Plan, as required by the Official Plan every five years.
- c) Prepare data base for commercial and industrial properties.
- d) Investigate establishment of bicycle paths adjacent to roadways.
- e) Process Secondary Plans as set out in the Official Plan.
- f) Process amendments to the City's Zoning By-law and Official Plan.
- g) Review the Planning documents of neighbouring rural municipalities as required to ascertain compatibility with those of the City.
- h) Review private development proposals and site plans for compatibility with City policy and incorporation into Development Agreements.
- i) Study on cash-in-lieu for providing parking in the Central Business District.
- j) Prepare miscellaneous reports for Council's information and as requested.
- k) Assist other levels of government in review of development proposals.
- l) Give guidance on road, lane closings, etc.
- m) Direct Special Policy Area Designation proceedings through Lower Thames Valley Conservation Authority, Ministry of Municipal Affairs and Housing and Ministry of Natural Resources.
- n) Comment on proposed new legislation and provincial studies i.e. Taylor report, as required.
- o) Report on applications to the Kent County Land Division Committee, and Committee of Adjustment of neighbouring townships.

STAFF COMPLEMENT

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)	6	5	4	5
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS	6	5	4	5



FUNCTION: OTHER RECREATIONAL GRANTS

CITY OF CHATHAM

BUD. RESP: PLANNING DIRECTOR

CURRENT BUDGET

ACTIVITY: PLANNING AND ZONING EXPENDITURES

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N  
REQUESTEDAPPROVED  
BY COUNCIL

1291109308

INFORMATION BROCHURES

500

500

EXPENDITURE TOTALS

500

500

EXPENDITURE FORWARD

189,598

198,028

220,274

208,832

REVENUE

1491100319

PROVINCIAL PLANNING GRANTS

21,665-

40,765-

12,700-

12,700-

1491100514

OFFICIAL PLAN/ZONE CHANGE APPLICATION FEES

2,600-

4,000-

2,800-

2,800-

1491100581

REVENUE-MUNICIPAL ADDRESS CHANGES

60-

40-

40-

1491100584

AMENDED DEVELOPMENT AGREEMENTS

300-

200-

200-

1491100599

SIGN DEPOSIT REVENUE

50-

REVENUE TOTALS

24,675-

44,765-

15,740-

15,740-

REVENUE FORWARD

24,675-

44,765-

15,740-

15,740-

NET REQUIREMENT

24,675-

44,765-

15,240-

15,240-

NET FORWARD

164,923

153,263

204,534

193,092

91-0005-R



FUNCTION PLANNING &amp; DEVELOPMENT

PROGRAM PLANNING &amp; ZONING

ACTIVITY GRAPHICS &amp; TECHNICAL

DEPARTMENT PLANNING

ACCOUNT NO. 1291-11-1601  
1291-11-1602

CITY OF CHATHAM

CURRENT BUDGET

STATEMENT OF PURPOSE

This section produces the drafting of technical drawings, the compilation of data for the production of maps and charts, the preparation of illustrations required by the Planning Department, Legislative Planning Committee and City Council for clarification and background support information for the various projects under consideration. About 50% of the Planning Technician's time is devoted to the production of mailing lists for notices of the Committee of Adjustment, zoning changes and Official Plan Amendments. This section also provides drafting and technical services to other City Departments, primarily Economic Development, Recreation Department and the Community Development Coordinator who do not have similar services within their own department. Approximately 15% of her time is devoted to servicing other departments.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSMATERIALS

The following materials are required during 1985 in order to carry out this function.

Drafting Supplies \$ 1,500 \$ 1,000 1291-11-1601  
The drafting supplies include Cronflex, photo reduction, Purolator, report binding materials, blueprint paper, markers, pencils, technical pens and other drafting material used throughout the year. The account was overcharged in 1984 as equipment repair i.e. typewriters, dictaphone was assessed against us for the first time. A new account has been set up to cover this in 1985. The account is being maintained at its 1984 level as we expect a higher level of work resulting from the increased interest in new subdivisions, which will result in more report and drafting services.

Photographic Supplies \$ 500 1291-11-1602  
This is required for the purchase of general photographic supplies such as films and processing. Photographs and slides are utilized to support the position of the Department on various matters which come before City Council and Legislative Planning Committee. In addition, we provide photographs for the Economic Development Department, the City Solicitor, the O.M.B., airport, C.A.I.P. and O.N.I.P. applications.

DETAILED WORK PROGRAMS

1. Update sectional base maps.
2. Draw maps and prepare property owner lists and land use data, etc. for zoning and Official Plan amendment circulations.
3. Prepare land use maps for Ontario Municipal Board Hearings.
4. Prepare maps for Official Plan Amendments, Secondary Plans and Committee of Adjustment applications.
5. Provide drafting services to other Departments on request, such as Parks and Recreation and the Economic Development Department and the Community Development Coordinator.
6. Prepare perspective drawings to illustrate finished projects for development concepts.
7. Prepare presentation drawings of subdivision plans.
8. Update City's street map used for economic development and tourism purposes.
9. Update the land use maps to establish changes that have occurred in the physical use of land.
10. Photograph properties and developments for use in making presentations to City Council, Legislative Planning Committee, the Committee of Adjustment and the Ontario Municipal Board and Ministry of Municipal Affairs and Housing for support of funding applications under O.N.I.P., C.A.I.P. Airport, etc.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: OTHER RECREATIONAL GRANTS

CITY OF CHATHAM

BUD. RESP: PLANNING DIRECTOR

CURRENT BUDGET

ACTIVITY: GRAPHICS AND TECHNICAL

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N  
REQUESTEDAPPROVED  
BY COUNCIL

1291111601	DRAFTING SUPPLIES	1,484	650	1,500	1,000
1291111602	PHOTOGRAPHIC SUPPLIES	203	500	500	500

EXPENDITURE TOTALS	1,687	1,150	2,000	1,500
EXPENDITURE FORWARD	191,285	199,178	222,274	210,332

REVENUE

1491110515	PLANNING DOCUMENTS AND MAPS	1,937-	500-	1,000-	1,000-
------------	-----------------------------	--------	------	--------	--------

REVENUE TOTALS	1,937-	500-	1,000-	1,000-
REVENUE FORWARD	26,612-	45,265-	16,740-	16,740-

NET REQUIREMENT	250-	650	1,000	500
NET FORWARD	164,673	153,913	205,534	193,592

91-0006-R



FUNCTION PLANNING &amp; DEVELOPMENT

PROGRAM PLANNING &amp; ZONING

ACTIVITY COMMITTEE OF ADJUSTMENT

DEPARTMENT PLANNING

ACCOUNT NO. 1291-12-1606

CITY OF CHATHAM

CURRENT BUDGET

STATEMENT OF PURPOSE

To receive, process and retain full records on land severances and minor variances to the Zoning By-law under the jurisdiction of the Committee of Adjustment.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

The 1985 Budget forecast provides for the maintenance of the existing activity to satisfy the needs of the public. There is no provision for any new or extended services. Our projected revenue is a \$1,000 decrease over our 1984 revenue to \$7,800 due to the reduction in the number of variance applications which is due to the "sunset clause", which eliminates all regulations applying to property that was developed prior to 1983. We expect some increase in consent applications due to the increasing demand for lots and the general slowness in developers proceeding with new subdivision plans.

Materials

\$ 250

1291-12-1606

This is to provide for the printing of letterhead and envelopes for the Committee for use in their notices and decisions.

DETAILED WORK PROGRAMS

1. To receive and process applications for land severances and minor variances to the Zoning By-law within the jurisdiction of the Committee of Adjustment.
2. Conduct hearings and render decisions on land severances and minor variances to the Zoning By-law.
3. Maintain complete records on applications filed and proceedings of all hearings.
4. Maintain such other records as are required under the Planning Act and Provincial regulations in effect.
5. To file objections with the Ontario Municipal Board which requires compilation of a Committee of Adjustment file and miscellaneous data for its use.

STAFF COMPLEMENT

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: OTHER RECREATIONAL GRANTS

CITY OF CHATHAM

BUD. RESP: PLANNING DIRECTOR

CURRENT BUDGET

ACTIVITY: COMMITTEE OF ADJUSTMENT

EXPENDITURE	1984		1985	
	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1291121606 COMMITTEE OF ADJUSTMENT SUPPLIES			250	250
EXPENDITURE TOTALS			250	250
EXPENDITURE FORWARD	191,285	199,178	222,524	210,582
REVENUE				
1491120516 C. OF A.-APPLICATION FEES	8,800-	8,000-	7,800-	7,800-
REVENUE TOTALS	8,800-	8,000-	7,800-	7,800-
REVENUE FORWARD	35,412-	53,265-	24,540-	24,540-
NET REQUIREMENT	8,800-	8,000-	7,550-	7,550-
NET FORWARD	155,873	145,913	197,984	186,042

91-0007-R







FUNCTION	PLANNING AND DEVELOPMENT
PROGRAM	ECONOMIC DEVELOPMENT
ACTIVITY	SALARIES & BENEFITS

DEPARTMENT	ECONOMIC DEVELOPMENT
ACCOUNT NO.	1292100102- 1292100800

CITY OF CHATHAM CURRENT BUDGET
-----------------------------------

STATEMENT OF PURPOSE

To promote and project the City of Chatham as a prime location to site seeking industries and commercial investors both nationally and internationally, and to assist and encourage existing business enterprises to grow and expand in the City of Chatham.

The primary objectives of the programme are to expand and diversify the City's economic base in terms of new investment and new employment opportunities.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSWages and Salaries, Non Union

1292-100-102

This account includes the labour costs for  
 one(1) Director of Economic Development  
 one(1) Part-time Development Officer  
 one(1) Secretary

Overtime

1292-100-300

This account includes projected overtime labour costs for secretarial services.

Retirement Pension and Service Pay

1292-100-400

This account includes the service pay commitment for long term employees.

Pension CPP

1292-100-501

This account covers payment commitments to the Canada Pension Plan.

Pension OMERS

1292-100-502

This account covers payment commitments to the OMERS Pension Plan.

Medicals

1292-100-600

This account covers payment commitments for the benefit package, including health care, dental care, life insurance and long term disability.

Unemployment Insurance

1292-100-700

This account includes the payment commitments to the Unemployment Insurance Commission

Workmens Compensation

1292-100-800

This account includes the payment commitments for Workmens Compensation

STAFF COMPLEMENT

1982

1983

1984

1985

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

2

2

2

3



FUNCTION: OTHER RECREATIONAL GRANTS

CITY OF CHATHAM

BUD. RESP: ECONOMIC DEVELOPMENT DIRECTOR

CURRENT BUDGET

ACTIVITY: ECONOMIC DEVELOPMENT DEPARTMENT EXPENDITURES

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N  
REQUESTEDAPPROVED  
BY COUNCIL

1292100102	WAGES AND SALARIES - NON UNION	66,078	68,000	77,169	79,349
1292100300	OVERTIME	153	200	300	300
1292100400	RETIREMENT PENSION AND SERVICE PAY	132		132	132
1292100501	PENSIONS - CPP	990	750	1,037	1,037
1292100502	PENSIONS - OMERS	3,018	4,072	4,461	4,461
1292100600	MEDICALS	4,410	5,786	7,043	7,043
1292100700	UNEMPLOYMENT INSURANCE	1,626	1,526	2,018	2,018
1292100800	WORKMENS COMPENSATION	1,212	1,366	1,545	1,545

EXPENDITURE TOTALS	77,619	81,700	93,705	95,885
EXPENDITURE FORWARD	77,619	81,700	93,705	95,885

NET REQUIREMENT	77,619	81,700	93,705	95,885
NET FORWARD	77,619	81,700	93,705	95,885

92-0001-R



<b>FUNCTION</b>	PLANNING AND DEVELOPMENT	<b>DEPARTMENT</b>	ECONOMIC DEVELOPMENT	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	ECONOMIC DEVELOPMENT	<b>ACCOUNT NO.</b>	1292101000- 1292104500	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	PROMOTION, RESEARCH & GENERAL ACTIVITIES			

STATEMENT OF PURPOSE

To promote and project the City of Chatham as a prime location to site seeking industries and commercial investors both nationally and internationally, and to assist and encourage existing business enterprises to grow and expand in the City of Chatham.

The primary objectives of the programme are to expand and diversify the City's economic base in terms of new investment and new employment opportunities.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSCar Allowance

1292-101-000

This account covers the allowable expenses of operating private vehicles for municipal functions.

Travel Expenses

1292-101-000

This account includes out of town travel to meet with prospects, association meetings, Federal and Provincial Government meetings and attendance at various Trade Shows away from Chatham for the purpose of selling the City as a prime location to selected types of industry.

Training Expenses

1292-101-102

This account reflects the costs incurred by staff training, seminar attendance and the fees incurred by the enrollment into the University of Waterloo Industrial Development Program.

Legal Fees and Special Fees

1292-101-200

This account represents the fees charged to this department for services rendered.

Office Supplies

1292-101-600

Advertising Expenditures

1292-101-701

This account represents the costs that will be incurred in order to increase the awareness of the City of Chatham to site seeking industries.

This account includes:

- 1) The costs for producing advertisements (media ads)
- 2) The direct mail programme
- 3) Advertising media space costs

Printing Costs

1292-101-702

This account represents the costs associated with the Community Profile update, production of maps, etc.

Promotional Expenditures

1292-101-703

This account represents the costs to be incurred in developing a video-tape presentation on Chatham for trade shows, out of town client meetings and prospective clients visiting Chatham.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS	2	2	2	3



FUNCTION: OTHER RECREATIONAL GRANTS

BUD. RESP: ECONOMIC DEVELOPMENT DIRECTOR

ACTIVITY: ECONOMIC DEVELOPMENT DEPARTMENT EXPENDITURES

CURRENT BUDGET

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTEDAPPROVED  
BY COUNCIL

1292101000	CAR ALLOWANCE	888	3,000	2,000	2,000
1292101101	TRAVELLING COSTS	3,402	12,000	13,000	13,000
1292101102	TRAINING EXPENDITURES	375	3,000	2,500	2,500
1292101200	LEGAL AND SPECIAL FEES	2,267		1,000	1,000
1292101600	OFFICE SUPPLIES		300	150	150
1292101701	ADVERTISING EXPENDITURES	31,695	28,000	41,545	35,895
1292101702	PRINTING COSTS	13,494	17,000	7,500	7,500
1292101703	PROMOTIONAL EXPENDITURES	15,044	15,000	15,000	15,000

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

67,165	78,300	82,695	77,045
144,784	160,000	176,400	172,930

1983	1984	1985	1986	STAFF COMMENT	
				ESTABLISHED PERSONNEL (SALARIED)	
				UNRECORDED SALARIED POSITIONS	
				WAGE MAX YEARS	
				THE L. THE UNPAID	
NET REQUIREMENT		67,165	78,300	82,695	77,045
NET FORWARD		144,784	160,000	176,400	172,930



FUNCTION	PLANNING AND DEVELOPMENT	DEPARTMENT	ECONOMIC DEVELOPMENT	CITY OF CHATHAM
PROGRAM	ECONOMIC DEVELOPMENT	ACCOUNT NO.	1292101000-1292104500	CURRENT BUDGET
ACTIVITY	PROMOTION, RESEARCH & GENERAL ACTIVITIES			

(Subscriptions) Directory Costs

1292-103-002

This account represents the purchase and updating of research directories, from which mailing lists and personal contacts are derived.

Projects/Meetings Unscheduled

1292-103-100

Meetings with Ministry of Industry and Trade and Industry Trade and Commerce. Meetings to disseminate information to existing industry on new Government programmes.

Detailed Work Programs

1. Active membership in the O.I.D.C. - 4 meetings per year.

2. Travel; meetings with

- i) Prospective Clients
- ii) Federal Government
- iii) Provincial Government
- iv) Trade Shows

- a) SITEV

- b) Mergers & Acquisitions

- c) Food Expo

- d) Ontario Automotive Parts Mfg. Opportunities Show, etc.

3. Training includes University of Waterloo Economic Development Course and Seminars such as DeBoo's Seminar on "Government Assistance For Canadian Business".

4. Project meetings include the hosting of seminars jointly sponsored by this Department and the Ministry of Industry and Trade for Chatham firms including,

- i) Exporting
- ii) How To Start A Small Business
- iii) Licensing and Joint Venture Opportunities, etc.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS	2	2	2	2



FUNCTION: OTHER RECREATIONAL GRANTS

CITY OF CHATHAM

BUD. RESP: ECONOMIC DEVELOPMENT DIRECTOR

CURRENT BUDGET

ACTIVITY: ECONOMIC DEVELOPMENT DEPARTMENT EXPENDITURES

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTEDAPPROVED  
BY COUNCIL

1292103001	MEMBERSHIP FEES	270	500	500	500
1292103002	(SUBSCRIPTIONS) DIRECTORY COSTS	1,446	1,500	1,500	1,500
1292103100	PROJECT MEETINGS	1,285	5,000	2,500	2,500
1292104500	NEW FURNITURE & EQUIPMENT	150		100	100

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

3,151	7,000	4,600	4,600
147,935	167,000	181,000	177,530

1984	1985	1986	1987	STATE COMMENTS
				ESTABLISHED NETWORKED (SALARIED)
				UNRECORDED SALARIO POSITION
				DATE MAY 2000
				TOTAL FULL TIME EQUIVALENT POSITION

NET REQUIREMENT  
NET FORWARD

3,151	7,000	4,600	4,600
147,935	167,000	181,000	177,530

92-0003-R



## FUNCTION

COMMUNITY PLANNING  
AND DEVELOPMENT

## PROGRAM

## ACTIVITY

GRANTS

## DEPARTMENT

ACCOUNT NO. 129-310-9700

## CITY OF CHATHAM

## CURRENT BUDGET

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSChatham and District Chamber of Commerce

129-310-9701

The purpose of this organization is to promote and improve the agricultural, civic, commercial, industrial and social well being of Chatham and the surrounding district. The amount requested by this organization in 1985 is equal to the amount granted in 1984.

Kent County Tourist Association

129-310-9702

This organization has requested the sum of \$4,500 in 1985. The Kent County Tourist Association plans to promote better communication with other organizations such as the Chatham and District Chamber of Commerce and to develop a working relationship with the private sector of the tourist industry. \$2,500.

St. Clair Parkway Commission

129-310-9703

As of the date of preparation of this budget, the St. Clair Parkway Commission had not set their 1985 budget. Following a telephone call to the General Manager, I have increased the 1984 operating budget by 1% to an amount of \$30,285 in 1985. The 1984 capital budget has been increased by 5% to an amount of \$6,092 in 1985. \$32,870.

Southwestern Ontario Travel Association

129-310-9704

The Southwestern Ontario Travel Association has requested a grant of \$4,500.00 in 1985. The funds will be used to promote tourism in the south western Ontario region in the current year.

## STAFF COMPLEMENT

1982

1983

1984

1985

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS



FUNCTION: OTHER RECREATIONAL GRANTS

CITY OF CHATHAM

BUD. RESP: CITY TREASURER

CURRENT BUDGET

ACTIVITY: GRANT EXP. COMMUNITY PLANNING AND DEVELOPMENT

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTEDAPPROVED  
BY COUNCIL

1293109701	MUNICIPAL GRANT- CHAMBER OF COMMERCE	36,175	36,175	36,175	36,175
1293109702	MUNICIPAL GRANT K/C TOURIST ASSOCIATION	2,500	2,500	4,500	2,500
1293109703	MUNICIPAL GRANT ST. CLAIR PARKWAY COMMISSION	31,304	31,275	36,377	32,870
1293109704	SOUTHWESTERN ONTARIO TRAVEL ASSOCIATION			4,500	

EXPENDITURE TOTALS	69,979	69,950	81,552	71,545
EXPENDITURE FORWARD	69,979	69,950	81,552	71,545

NET REQUIREMENT  
NET FORWARD

69,979	69,950	81,552	71,545
69,979	69,950	81,552	71,545

93-0001-R



FUNCTION	COMMUNITY PLANNING AND DEVELOPMENT	DEPARTMENT	CITY OF CHATHAM
PROGRAM	DOWNTOWN CHATHAM CENTRE	ACCOUNT NO. 129-390-0000	CURRENT BUDGET
ACTIVITY			

#### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

##### Debt Charges - Principal and Interest

129-390-2600

and 129-390-2700

The amounts budgeted for in these accounts represent actual principal and interest debenture repayments due in 1985 on the Downtown Chatham Centre.

##### Provincial Loan Repayment

129-390-2800

Under the Ontario Downtown Redevelopment Program, the Province of Ontario advanced \$7.7 million to the City in the form of a loan. Under the terms of the agreement between the Ministry of Municipal Affairs and Housing and the City of Chatham, the City will make quarterly payments to the Ministry to a maximum of 110% of the loan calculated as follows:

2/3 of the City's share of the lease income \$198,933

1/3 of the tax increment of the Redevelopment Area  
based on a projected 5% mill rate increase  
over 1984

52,438

Total 1985 Repayment

\$251,371

##### Lease of Downtown Chatham Centre

149-390-0527

Ground lease revenue derived from the Downtown Chatham Centre is projected to be \$298,400 in 1985.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: OTHER RECREATIONAL GRANTS

492  
CITY OF CHATHAM

BUD. RESP: CITY TREASURER

CURRENT BUDGET

ACTIVITY: DOWNTOWN CHATHAM CENTRE EXPENDITURES

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D  
REQUESTEDAPPROVED  
BY COUNCIL

1293902600 DEBT CHARGES - PRINCIPAL 261,500 261,500 261,500 261,500

1293902700 DEBT CHARGES - INTEREST 489,493 489,493 449,498 449,498

1293902800 PROVINCIAL LOAN REPAYMENT 248,468 247,128 251,371 251,371

EXPENDITURE TOTALS  
EXPENDITURE FORWARD999,461 998,121 962,369 962,369  
1,069,440 1,068,071 1,043,921 1,033,914

REVENUE

1493900527 RENT DOWNTOWN 298,400- 298,400- 298,400- 298,400-

REVENUE TOTALS  
REVENUE FORWARD298,400- 298,400- 298,400- 298,400-  
298,400- 298,400- 298,400- 298,400-NET REQUIREMENT  
NET FORWARD701,061 699,721 663,969 663,969  
771,040 769,671 745,521 735,514

93-0002-R



**FUNCTION** Community Planning**PROGRAM** Weeds**ACTIVITY** Mowing and Spraying**DEPARTMENT** Engineering**ACCOUNT NO.**129405  
129420**CITY OF CHATHAM****CURRENT BUDGET**

1985

129405      Roadside Mowing:

Mowing roadside or median areas with hand mowers or weed whips.

129410      Lot Mowing - City Force:

Includes mowing municipal boulevards, right-of-ways, etc. with tractor mower, hand mower or scythe using municipal forces.

129411      Weed Cutting (Recoverable):

Lot mowing, by tractor or hand, in complaint areas where the complete cost is assessed to the property owner.

129412      Vacant Lots - Debris Cleanup:

The clearing of debris from vacant lots.

129415      Other Weed Labour:

Weed work not otherwise defined.

129420      Roadwise Weed Spraying:

The preparation and application of chemicals to control weeds. Includes application of growth retardant, soil sterilising, brush spray, etc.

**STAFF COMPLEMENT**

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

1982

1983

1984

1985

2.05

2.1



FUNCTION: CEMETERY STANDBY CITY OF CHATHAM  
 BUD. RESP: CITY ENGINEER CURRENT BUDGET

EXPENDITURE		1984	1985		
		SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
ACTIVITY:	ROADSIDE MOWING				
1294050101	WAGES AND SALARIES - UNION	32,716	31,900	35,000	35,000
1294053300	MATERIALS	49	100	50	50
1294053600	CITY EQUIPMENT RENTAL	12,369	12,500	12,500	12,500
ACTIVITY:	LOT MOWING - CITY FORCE				
1294100101	WAGES AND SALARIES - UNION	55	300	100	100
1294103600	CITY EQUIPMENT RENTAL	9	10	10	10
ACTIVITY:	WEED CUTTING (RECOVERABLE)				
1294110101	WAGES AND SALARIES - UNION	5,092	5,220	6,000	6,000
1294111700	WEEDS-ADVERTISING	179	180	200	200
1294113600	CITY EQUIPMENT RENTAL	2,650	2,800	2,700	2,700
ACTIVITY:	VACANT LOTS - DEBRIS CLEANUP				
1294120101	WAGES AND SALARIES - UNION	1,521	1,700	1,700	1,700
1294123600	CITY EQUIPMENT RENTAL	731	800	800	800
ACTIVITY:	OTHER WEED LABOUR				
1294150101	WAGES AND SALARIES - UNION	81	550	100	100
1294150300	OVERTIME	8	50		
1294153300	MATERIALS	81	100	100	100
ACTIVITY:	ROADSIDE WEED SPRAYING				
1294200101	WAGES AND SALARIES - UNION	1,557	1,600	2,000	2,000
1294203300	MATERIALS	326	300	400	400
1294203600	CITY EQUIPMENT RENTAL	249	300	250	250
EXPENDITURE TOTALS		57,673	58,410	61,910	61,910
EXPENDITURE FORWARD		57,673	58,410	61,910	61,910

## REVENUE

1494050330	MTC SUBSIDY ROADSIDE MOWING	31,376-	5,000-	31,056-	31,056-
1494110599	SPECIAL PRIVATE LOT MOWING RECOVERABLE	6,702-		9,000-	9,000-

REVENUE TOTALS	38,078-	5,000-	40,056-	40,056-
REVENUE FORWARD	38,078-	5,000-	40,056-	40,056-

NET REQUIREMENT	19,595	53,410	21,854	21,854
NET FORWARD	19,595	53,410	21,854	21,854



FUNCTION Community Planning

DEPARTMENT Engineering

CITY OF CHATHAM

PROGRAM Trees

ACCOUNT NO.

CURRENT BUDGET

ACTIVITY Trimming and Removal

129580-  
129585

1985

129580 Tree Trimming:

The trimming of City trees, to include mechanical and manual labour with hand saws, pruners, etc.

129582 Tree Topping:

The topping of large City trees, mechanically and manually.

129583 Tree Repair:

Repair of trees and cleanup after storms.

129584 Stumping:

The total removal of stumps remaining from City trees removed. Includes filling and seeding of stump holes.

129585 Tree Removal:

The total removal of City trees, mechanically and manually. For stump removal, see Activity #584.

## STAFF COMPLEMENT

1982

1983

1984

1985

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

4.0

4.1



FUNCTION: SPECIAL PRIVATE LOT MOVING/RECOVERABLE REVENUE

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'D

APPROVED

REQUESTED BY COUNCIL

## ACTIVITY: TREE TRIMMING

1295800101	WAGES AND SALARIES - UNION	25,468	25,000	27,000	27,000
1295800300	OVERTIME	987		1,000	1,000
1295803300	MATERIALS	108	200	200	200
1295803600	CITY EQUIPMENT RENTAL	23,975	24,000	24,000	24,000

## ACTIVITY: TREE TOPPING

1295820101	WAGES AND SALARIES - UNION	14,263	10,400	15,500	15,500
1295823600	CITY EQUIPMENT RENTAL	13,245	13,000	12,000	12,000

## ACTIVITY: TREE REPAIR

1295830101	WAGES AND SALARIES - UNION	2,545	2,730	3,000	3,000
1295830300	OVERTIME	356			
1295833300	MATERIALS	86	300	100	100
1295833400	CONTRACTS	189	170		
1295833600	CITY EQUIPMENT RENTAL	2,063	2,100	2,100	2,100

## ACTIVITY: STUMPING

1295840101	WAGES AND SALARIES - UNION	13,273	13,600	15,000	15,000
1295843300	MATERIALS	169	300	170	170
1295843600	CITY EQUIPMENT RENTAL	9,109	9,000	9,200	9,200

## ACTIVITY: TREE REMOVAL

1295850101	WAGES AND SALARIES - UNION	24,504	25,350	26,000	26,000
1295850300	OVERTIME	47	50		
1295853600	CITY EQUIPMENT RENTAL	21,991	22,000	22,000	22,000

EXPENDITURE TOTALS  
EXPENDITURE FORWARD

152,378	148,200	157,270	157,270
152,378	148,200	157,270	157,270

## REVENUE

1495800330	MTC SUBSIDY TREE TRIMMING	32,344-	78,009-	32,421-	32,421-
1495800599	TREE TRIMMING RECOVERABLE	205-			
1495820330	MTC SUBSIDY TREE TOPPING	18,003-	26,109-	17,205-	17,205-
1495830330	MTC SUBSIDY TREE REPAIR	3,393-	13,054-	3,280-	3,280-
1495840330	MTC SUBSIDY STUMPING	14,763-	26,109-	15,445-	15,445-
1495850330	MTC SUBSIDY TREE REMOVAL	29,520-	26,109-	29,853-	29,853-

REVENUE TOTALS  
REVENUE FORWARD

98,228-	169,390-	98,204-	98,204-
98,228-	169,390-	98,204-	98,204-

NET REQUIREMENT  
NET FORWARD

54,150	21,190-	59,066	59,066
54,150	21,190-	59,066	59,066

95-0001-R



<b>FUNCTION</b>	Community Planning	<b>DEPARTMENT</b>	Engineering	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b>	Trees	<b>ACCOUNT NO.</b>		<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>	Spray, Trimming and Planting		129586- 129590	1985

<u>129586</u>	<u>Spraying:</u>	
	The spraying of City trees for insects when needed.	
<u>129587</u>	<u>Relocating:</u>	
	The relocation of the City trees.	
<u>129588</u>	<u>Alleys - Trimming:</u>	
	The trimming of trees and brush in alleys and laneways.	
<u>129589</u>	<u>Other Tree Maintenance:</u>	
	Tree maintenance not otherwise covered. Describe work completed on crew card.	
<u>129590</u>	<u>Tree Planting:</u>	
	The planting of young trees on City R.O.W. Includes watering and general maintenance afterwards (short term).	

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS			.08	0.09
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION:

SPECIAL PRIVATE LOT MOVING/RECOVERABLE REVENU

498

CITY OF CHATHAM

BUD. RESP:

CITY ENGINEER

CURRENT

BUDGET

EXPENDITURE		1984	1985		
		SPENT	APPROP"D	APPROP"N REQUESTED	APPROVED BY COUNCIL
ACTIVITY:	SPRAYING				
1295860101	WAGES AND SALARIES - UNION	1,421	1,400	1,500	1,500
1295863300	MATERIALS	24	300	200	200
1295863600	CITY EQUIPMENT RENTAL	921	1,000	1,000	1,000
ACTIVITY:	RELOCATING				
1295870101	WAGES AND SALARIES - UNION	1,113	1,000	1,500	1,500
1295870300	OVERTIME	744			
1295873600	CITY EQUIPMENT RENTAL	872	900	900	900
ACTIVITY:	ALLEYS - TRIMMING				
1295880101	WAGES AND SALARIES - UNION		200	1,000	1,000
1295883600	CITY EQUIPMENT RENTAL	118	200	400	400
ACTIVITY:	OTHER TREE MAINTENANCE				
1295890101	WAGES AND SALARIES - UNION	5,555	6,325	6,000	6,000
1295890300	OVERTIME	247			
1295893300	MATERIALS	73	50	100	100
1295893600	CITY EQUIPMENT RENTAL	1,372	1,400	1,400	1,400
ACTIVITY:	TREE PLANTING				
1295900101	WAGES AND SALARIES - UNION	4,993	5,200	5,500	5,500
1295903300	MATERIALS	4,340	4,200	5,000	5,000
1295903600	CITY EQUIPMENT RENTAL	2,499	2,500	2,500	2,500
EXPENDITURE TOTALS		24,292	24,675	27,000	27,000
EXPENDITURE FORWARD		176,670	172,875	184,270	184,270
REVENUE					
1495860330	MTC SUBSIDY SPRAYING	1,555-	13,054-	1,685-	1,685-
1495870330	MTC SUBSIDY RELOCATING	1,815-		1,525-	1,525-
1495890330	MTC SUBSIDY OTHER TREE MAINTENANCE	5,048-	26,392-	4,976-	4,976-
1495900330	MTC SUBSIDY TREE PLANTING	7,345-		7,838-	7,838-
1495900599	TREE PLANTING RECOVERABLE	916-	1,000-	1,000-	1,000-
REVENUE TOTALS		16,679-	40,446-	17,024-	17,024-
REVENUE FORWARD		114,907-	209,836-	115,228-	115,228-
NET REQUIREMENT		7,613	15,771-	9,976	9,976
NET FORWARD		61,763	36,961-	69,042	69,042



FUNCTION Community Planning

PROGRAM Trees

ACTIVITY Spray, Trimming and  
Planting

DEPARTMENT Engineering

ACCOUNT NO.

129939

CITY OF CHATHAM

CURRENT BUDGET

1985

129939

Trips to Dump:

Haul and dispose of tree material.

## STAFF COMPLEMENT

1982

1983

1984

1985

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS



FUNCTION: TREE PLANTING REVENUE CITY OF CHATHAM 500  
 BUD. RESP: CITY TREASURER CURRENT BUDGET

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N  
REQUESTED

APPROVED  
BY COUNCIL

ACTIVITY: TRIPS TO DUMP  
 1299390101 WAGES AND SALARIES - UNION 1,642 2,200 2,000 2,000  
 1299393600 CITY EQUIPMENT RENTAL 1,013 1,000 1,000 1,000

EXPENDITURE TOTALS  
 EXPENDITURE FORWARD

2,655  
2,655

3,200  
3,200

3,000  
3,000

3,000  
3,000

REVENUE

1499390330 MTC SUBSIDY TRIPS TO DUMP 1,754- 2,159- 2,012- 2,012-

REVENUE TOTALS  
 REVENUE FORWARD

1,754-  
1,754-

2,159-  
2,159-

2,012-  
2,012-

2,012-  
2,012-

NET REQUIREMENT  
 NET FORWARD

901  
901

1,041  
1,041

988  
988

988  
988

99-0001-R



<b>FUNCTION</b> TRANSPORTATION SERVICES	<b>DEPARTMENT</b> DOWNTOWN MANAGEMENT	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b> DOWNTOWN CHATHAM ON THE THAMES	<b>ACCOUNT NO.</b> 129-600-9700	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b>		

STATEMENT OF PURPOSE

129-600-9700

This is the amount submitted by the Board of Management of the Downtown Chatham on the Thames. The 1984 surplus was \$4,360. As such, an amount of \$45,640 is necessary to be levied in 1985.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: OTHER RECREATIONAL GRANTS

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

ACTIVITY: DOWNTOWN CHATHAM ON THE THAMES

EXPENDITURE		1984		1985	
		SPENT	APPROP"D	APPROP"N REQUESTED	APPROVED BY COUNCIL
1296009700	DOWNTOWN MANAGEMENT	47,471	50,000	50,000	50,000
EXPENDITURE TOTALS		47,471	50,000	50,000	50,000
EXPENDITURE FORWARD		47,471	50,000	50,000	50,000
REVENUE					
1496000599	DOWNTOWN MANAGEMENT REVENUES	43,165-	50,000-	50,000-	50,000-
REVENUE TOTALS		43,165-	50,000-	50,000-	50,000-
REVENUE FORWARD		43,165-	50,000-	50,000-	50,000-
NET REQUIREMENT		4,306			
NET FORWARD		4,306			



FUNCTION: FINANCIAL EXPENDITURES

CITY OF CHATHAM

CURRENT BUDGET

	1982 SPENT	1983 SPENT	1984 SPENT	1984 APPROP'D	1985 APPROP'D REQUESTED	1985 APPROVED BY COUNCIL
1300 FINANCIAL EXPENDITURES	716,490	515,686	9,202,592	9,325,244	560,848	9,980,999



FUNCTION	FINANCIAL EXPENDITURES	DEPARTMENT	CITY OF CHATHAM CURRENT BUDGET
PROGRAM		ACCOUNT NO. 130-000-0000	
ACTIVITY			

#### STATEMENT OF PURPOSE

To provide for the cost of the interest on temporary borrowings for current operations. To provide for costs of debt servicing, such as interest, principal, and amounts required for sinking funds on debentures and other long term debt incurred and assumed for others. To provide for the cost of other charges related to debt financing and banking operations.

#### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

##### Interest on Bank Loans

130-010-2700

As in 1984, a cash forecast has been prepared for 1985. The amount of bank loans expected to be incurred to finance the operations of the City has been derived from this forecast. An interest rate has been applied to the average monthly outstanding loan balances in order to project interest on bank loans for 1985. The amount of interest expense expected due to bank loans in 1985 is projected to be \$80,000.

##### Reserve for Working Funds

130-020-8000

The Province has always maintained that it is necessary for a municipality to have reserves and surpluses equal to 75% of its current accounts receivable. Rather than force a municipality to create a reserve which would equal this amount, the Province has found it satisfactory in the past to allow municipalities to slowly create adequate reserves for working funds. The City of Chatham has transferred \$20,000.00 a year for a number of years to a reserve for working funds. The balance at the end of 1984 was \$381,283. \$20,000. has been budgeted as a reserve addition in 1985.

##### Bank Charges for Coupons and Debentures

130-030-7301

This account records the banks service charges levied as a result of debentures and coupons cashed. The cost in 1985 is projected to be \$16,300.

##### Taxes Written Off

130-040-8101

This account is used to record the total amount of all taxes written off during the current year. Based on a five year average of actual taxes written off from 1980 through 1984, we have budgeted \$206,000. for gross taxes written off.

As such, we have also shown the Kent County Board of Education and the Kent County Separate School Board's share of these write-off's as an offset to their requisitions.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: FINANCIAL EXPENDITURES

CITY OF CHATHAM

BUD. RESP: CITY TREASURER

CURRENT BUDGET

EXPENDITURE		1984		1985	
		SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
ACTIVITY:	INTEREST EXPEDITURES				
1300102700	INTEREST ON BANK LOANS	32,037	94,600	80,000	80,000
ACTIVITY:	RESERVE FOR WORKING FUNDS				
1300208000	WORKING FUNDS RESERVES	20,000	20,000	20,000	20,000
ACTIVITY:	BANK CHARGES				
1300307301	BANK CHARGES FOR COUPONS AND DEBENTURES	14,602	16,600	16,300	16,300
ACTIVITY:	REVENUE WRITTEN OFF				
1300408101	TAXES WRITTEN OFF	107,316	238,000	107,000	107,000
EXPENDITURE TOTALS		173,955	369,200	223,300	223,300
EXPENDITURE FORWARD		173,955	369,200	223,300	223,300

NET REQUIREMENT  
NET FORWARD

173,955 369,200 223,300 223,300  
173,955 369,200 223,300 223,300

00-0001-R



FUNCTION: FINANCIAL EXPENDITURES

CITY OF CHATHAM

BUD. RESP: CITY TREASURER

CURRENT BUDGET

EXPENDITURE		1984		1985	
		SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
ACTIVITY:	KENT COUNTY BOARD OF EDUCATION				
1300617501	K.C. BOARD OF EDUCATION - REQUISITION	8,160,185	7,878,626		8,502,729
1300617502	K.C.B.E. TELEPHONE AND TELEGRAPH		238,680	257,522	257,522
1300617503	SUPPLEMENTARY	70,482	52,269	69,120	69,120
1300617504	K.C.B.E.- GRANTS IN LIEU		42,879	44,677	44,677
1300617505	K.C.S.S.B. - TAXES WRITTEN OFF	40,675-	93,534-	41,088-	41,088-
ACTIVITY:	KENT COUNTY SEPERATE SCHOOL BOARD				
1300627601	K.C. SEPERATE SCHOOL BOARD - REQUISITION	839,434	834,103		917,422
1300627602	K.C.S.S.B. - SUPPLEMENTARY TAXES	3,748	2,926	5,220	5,220
1300627603	K.C.S.S.B. - GRANTS IN LIEU		5,331	5,200	5,200
1300627604	KCSSB TAXES WRITTEN OFF	4,537-	5,236-	3,103-	3,103-
EXPENDITURE TOTALS		9,028,637	8,956,044	337,548	9,757,699
EXPENDITURE FORWARD		9,202,592	9,325,244	560,848	9,980,999
NET REQUIREMENT		9,028,637	8,956,044	337,548	9,757,699
NET FORWARD		9,202,592	9,325,244	560,848	9,980,999



## FOR INFORMATION ONLY

FUNCTION DEBENTURE PROGRAM PRINCIPAL AND INTEREST ACTIVITY	DEPARTMENT ACCOUNT NO.	CITY OF CHATHAM CURRENT BUDGET
---	---------------------------	-----------------------------------

EXPENDITURE		SPENT		1984		1985	
		1982	1983	RECEIVED	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
Sewage Disposal	21st of 30	91,488	91,488	91,488	91,488	91,488	91,488
CMHC	By-law 5421						
Sewage Disposal	20th of 30	25,743	25,743	25,743	25,743	25,743	25,743
CMHC	By-law 5577						
Sewage Disposal	19th of 30	34,178	34,178	34,178	34,178	34,178	34,178
CMHC	By-law 5709						
Sewage Disposal	19th of 30	3,165	3,165	3,165	3,165	3,165	3,165
CMHC	By-law 5710						
Sewage Disposal	18th of 30	19,284	19,184	19,283	19,283	19,283	19,283
CMHC	By-law 5848						
Water Treatment	15th of 20	87,445	83,560	79,665	79,665	75,770	75,770
Plant	By-law 6081						
Water Treatment	15th of 20	111,773	111,055	110,967	110,967	111,408	111,408
Plant	By-law 6123						
Water Treatment	13th of 20	60,190	59,233	59,062	59,062	59,737	59,737
Plant	By-law 6237						
Civic Centre #1	10th of 20	125,100	120,825	116,550	116,550	112,275	112,275
	By-law 6647						
Civic Centre #2	9th of 20	190,750	183,750	176,750	176,750	169,750	169,750
	By-law 6785						
Lacroix St.	9th of 10	54,115	54,732	54,940	54,940	54,738	54,738
Underpass	By-law 6823						
Civic Centre #3	8th of 20	139,287	139,046	138,485	138,485	138,600	138,600
	By-law 6946						
River Road	7th of 10	110,390	104,239	98,087	98,087	91,770	91,770
Pumping Station	By-law 7277						
Water Distribu-	7th of 10	16,600	15,675	14,750	14,750	13,800	13,800
tion Centre	By-law 7277						
Sewage Treatment	6th of 10	294,000	276,000	258,000	258,000	240,000	240,000
Plant	By-law 7503						
Sewage Treatment	5th of 10	87,340	82,500	77,660	77,660	72,820	72,820
Plant	By-law 7665						
Downtown	4th of 15	680,000	648,000	616,000	616,000	584,000	584,000
Revitalization	By-law 7906						
First Street	4th of 15	98,480	92,400	86,320	86,320	80,240	80,240
Reconstruction	By-law 7906						
Grand Avenue	3rd of 10		163,912	154,747	154,747	145,583	145,583
Pump Sta. #2	By-law 8202						
Downtown	3rd of 10		144,117	134,993	134,993	126,997	126,997
Revital. #2	By-law 8203						
Kent Estate	2nd of 10			11,438	11,438	10,150	10,150
Drains	By-law 8338						
Lacroix Street	2nd of 10			451,843	451,843	428,330	428,330
Bridge	By-law 8340						
Local Improvements		995,343	1,001,949	973,121	973,121	956,170	956,170
1985 Debenture Issue						108,000	108,000
(Estimate)							
Ministry of		113,977	113,941	113,977	113,977	113,977	113,977
Environment							
Sub Total			3,568,792	3,901,212	3,901,212	3,867,972	3,867,972
Downtown Loan Repayment			245,145	247,128	247,128	251,372	251,372
TOTAL		3,338,648	3,813,937	4,148,340	4,148,340	4,119,344	4,119,344



FUNCTION: FINANCIAL EXPENDITURES

CITY OF CHATHAM

CURRENT BUDGET

	1982 SPENT	1983 SPENT	1984 SPENT	1984 APPROP'D	1985 APPROP'D REQUESTED	1985 APPROVED BY COUNCIL
1400 GENERAL REVENUE FUND REVE	6,878,524-	8,231,290-	27,220,348-	26,889,538-	6,042,487-	28,892,779-



FUNCTION REVENUE  
PROGRAM  
ACTIVITY TAXATION

DEPARTMENT  
ACCOUNT NO. 140-000-0100

CITY OF CHATHAM  
CURRENT BUDGET

#### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Taxation Revenue 140-000-0101  
This amount will not be determined until the 1985 mill rates are set by Council.

Supplementary Taxes 140-000-0102  
This account records the supplementary taxes which are issued during the calendar year. The amount of supplementary tax revenue expected in 1985 is based on a 5 year average of actual supplementary revenues from 1980 through 1984. The amount expected to be received in 1985 is \$236,000.  
As we are recording gross supplementary taxes in this revenue account, we are showing the Kent County Board of Education and the Kent County Separate School Boards share of supplementary taxes in the same area of the budget as their 1985 requisitions.

Telephone Gross Receipts 140-000-0105  
The telephone and telegraph companies are taxed by municipalities in the following manner; 5% of the gross receipts received by the companies within the municipal boundaries are sent to the municipalities as their contribution towards the municipal tax burden. This amount is then prorated on the basis of the previous year's commercial public taxes between the general mill rate, the public elementary mill rate and the secondary school mill rate. The amount for general purposes is used to reduce the general mill rate and the two amounts raised for the Boards of Education are used to reduce their requisition; in that, only the difference between the requisition and the amount of the telephone and telegraph gross receipts taxation is levied. The amount budgeted for in this account for 1985 is \$636,800.

Local Improvements Owners Share 140-000-0106  
Local improvement debenture interest and principal payments become due at any point during the year. There are quite a few that are due on January and February of each year and again in June, July and August of each year. In order to make sure that the money is on hand to make these payments, the City of Chatham has always pre levied its local improvement payments. The amount shown here is the owners share. The amount to be raised to pay the City's share is shown in the expense portion of the budget under account 130-000-0000. The actual debenture payments, both principal and interest, are functionalized throughout the budget in the expenditure programs for which the debentures were incurred.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: GENERAL REVENUE FUND REVENUE

CITY OF CHATHAM

BUD. RESP: CITY TREASURER

CURRENT BUDGET

ACTIVITY: GENERAL REVENUE FUND REVENUE

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N  
REQUESTEDAPPROVED  
BY COUNCIL

## REVENUE

1400000101	TAXATION REVENUE	20,928,143-	21,021,758-		22,431,720-
1400000102	SUPPLEMENTARY TAXES CITY SHARE	180,262-	133,000-	180,000-	180,000-
1400000105	TELEPHONE GROSS RECEIPTS	636,834-	585,000-	636,800-	636,800-
1400000106	LOCAL IMPROVEMENTS OWNERS SHARE	333,018-	338,856-	336,021-	336,021-

REVENUE TOTALS  
REVENUE FORWARD

22,078,257-	22,078,614-	1,152,821-	23,584,541-
22,078,257-	22,078,614-	1,152,821-	23,584,541-

NET REQUIREMENT  
NET FORWARD

22,078,257-	22,078,614-	1,152,821-	23,584,541-
22,078,257-	22,078,614-	1,152,821-	23,584,541-



### CURRENT BUDGET

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: GENERAL REVENUE FUND REVENUE  
 BUD. RESP: CITY TREASURER  
 ACTIVITY: GENERAL REVENUE FUND REVENUE

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N  
REQUESTEDAPPROVED  
BY COUNCIL

1400000107	PENALTY CURRENT TAXES	123,415-	78,500-	135,000-	135,000-
1400000108	INTEREST ON TAX ARREARS	146,935-	275,000-	152,000-	152,000-

		1982	1983	1984	1985
REVENUE TOTALS		270,350-	353,500-	287,000-	287,000-
REVENUE FORWARD		22,348,607-	22,432,114-	1,439,821-	23,871,541-
NET REQUIREMENT		270,350-	353,500-	287,000-	287,000-
NET FORWARD		22,348,607-	22,432,114-	1,439,821-	23,871,541-

00-0002-R



FUNCTION	REVENUE	DEPARTMENT	CITY OF CHATHAM CURRENT BUDGET
PROGRAM		ACCOUNT NO. 140-000-0200	
ACTIVITY	GRANTS IN LIEU OF TAXES		

STATEMENT OF PURPOSE

The senior governments in Canada do not allow themselves to be taxed as such by the municipalities in any Province. However, they do pay what they feel to be an equitable grant in lieu of taxation to the municipalities, which is based on in most cases the value of the property which they own within the municipal boundaries. The Federal Government uses an average mill rate to arrive at its grant. The Provincial Government has two methods of payment. Under one they pay an amount equal to what the tax would have been on the property. Under the other method of payment, such as for jails, schools, hospitals, they pay a grant of \$50.00 per cell, per student or per bed.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSOntario Centre for Farm Machinery and FoodProcessing Technology

140-000-0201

The grant in lieu of taxes relative to this agency based on actual 1985 assessment and an estimated 5% increase in mill rates is \$9,785.

Ontario Tax Assistance Act

140-000-0202

This grant is paid in an amount equal to the taxation that would have been levied against the Government of Ontario properties located within the City of Chatham that are not subsidized by other forms of grants in lieu.

The amount expected to be received in 1985, based on the actual 1985 assessment and an estimated 5% increase in mill rates is \$55,490.

Ontario Grants in Lieu

These grants are based in some cases on the assessment of the properties involved, and in some cases on other factors, such as the number of beds in a hospital, or the number of students in a college. The itemized grant amounts expected to be collected in 1985 are as follows:

L.C.B.O.	140-000-0203	\$ 9,636
Poplar Street Senior Citizens	140-000-0204	18,310
Pine Street Senior Citizens	140-000-0205	44,300
McNaughton Avenue Senior Citizens	140-000-0206	59,666
St. Clair College	140-000-0207	30,700
H.E.P.C. Ontario	140-000-0208	59,260
Kent County Jail	140-000-0209	2,500
Hospitals	140-000-0210	25,400

Municipal Grants in Lieu

This grant in lieu is received from the municipal enterprises located within the City, and from our own parking facilities. The amount expected to be received in 1985 for each purpose is as follows:

Chatham Water Commission	140-000-0211	\$ 76,770
Parking Facilities	140-000-0213	42,230
Chatham Hydro Commission	140-000-0214	47,120

Canada Grants in Lieu

The Federal Government grant in lieu of taxation is based on an average mill rate used within the municipality. The amount budgeted for in 1985 is the actual revenue received in 1984 plus 5% for the projected increase in the municipal mill rate. The amount expected to be received in 1985 is \$120,450.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: GENERAL REVENUE FUND REVENUE  
 BUD. RESP: CITY TREASURER  
 ACTIVITY: GENERAL REVENUE FUND REVENUE

514  
 CITY OF CHATHAM  
 CURRENT BUDGET

EXPENDITURE

1984

1985

		SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1400000201	ONTARIO FOOD PROCESSING TECHNOLOGY			9,785-	9,785-
1400000202	ONTARIO TAX ASSISTANCE	66,904-	49,260-	55,490-	55,490-
1400000203	ONTARIO GRANTS IN LIEU-LCBO	9,177-	8,850-	9,636-	9,636-
1400000204	ONT. GRANTS IN LIEU-POPLAR STR.SENIOR CITIZEN	17,434-	16,940-	18,310-	18,310-
1400000205	ONT. GRANTS IN LIEU-PINE STR.SENIOR CITIZENS	42,190-	40,970-	44,300-	44,300-
1400000206	ONT.GRANTS IN LIEU-MCNAUGHTON AVE.SEN.CITIZEN	55,713-	54,095-	58,500-	58,500-
1400000207	ONT.GRANTS IN LIEU-ST.CLAIR COLLEGE	30,700-	29,850-	30,700-	30,700-
1400000208	ONT.GRANTS IN LIEU-H.E.P.C.ONTARIO	56,437-	56,190-	59,670-	59,670-
1400000209	ONT.GRANTS IN LIEU-KENT COUNTY JAIL	2,500-	2,500-	2,500-	2,500-
1400000210	ONT.GRANTS IN LIEU-HOSPITALS	25,400-	25,400-	25,400-	25,400-
1400000211	MUNICIPAL GRANTS IN LIEU-CHATHAM WATER COMM.	73,112-	70,925-	76,770-	76,770-
1400000212	GRANTS IN LIEU OF TAXES-CANADA	114,716-	114,450-	120,450-	120,450-
1400000213	MUNICIPAL GRANTS IN LIEU-PARKING FACILITIES	40,216-	39,000-	42,230-	42,230-
1400000214	MUNICIPAL GRANTS IN LIEU-HYDRO COMM.	42,779-	41,580-	47,120-	47,120-

REVENUE TOTALS  
 REVENUE FORWARD

577,278- 550,010- 600,861- 600,861-  
 22,925,885- 22,982,124- 2,040,682- 24,472,402-

NET REQUIREMENT  
 NET FORWARD

577,278- 550,010- 600,861- 600,861-  
 22,925,885- 22,982,124- 2,040,682- 24,472,402-

00-0003-R



FUNCTION	REVENUE	DEPARTMENT	CITY OF CHATHAM CURRENT BUDGET
PROGRAM		ACCOUNT NO. 140-000-0300	
ACTIVITY	PROVINCIAL GRANTS		

#### STATEMENT OF PURPOSE

Contained within this section are the conditional and unconditional grants received from the Province. Conditional Provincial Grants are those grants which are received for a specific purpose, that is to provide specific services to municipal residents. The Unconditional Provincial Grants are grants which are received by municipalities for merely existing. These grants allow each municipality the flexibility to increase or decrease levels of service in different areas as they see fit.

#### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

##### Unconditional Per Capita Grant

140-000-0305

The Ministry of Municipal Affairs and Housing has recommended that we base our 1985 budgeted revenues on the actual amount received in 1984. As such, we have budgeted \$465,570 in this revenue account.

##### Resource Equalization Grant

140-000-0306

On the advice of the Ministry of Municipal Affairs and Housing, we have budgeted for 1985 the actual amount received in 1984.

##### General Support Grant

140-000-0307

On the advice of the Ministry of Municipal Affairs and Housing, we have budgeted an amount in 1985 equal to the actual amount received in 1984.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: GENERAL REVENUE FUND REVENUE

BUD. RESP: CITY TREASURER

CURRENT BUDGET

ACTIVITY: GENERAL REVENUE FUND REVENUE

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N  
REQUESTEDAPPROVED  
BY COUNCIL

1400000305	UNCONDITIONAL PER CAPITA GRANT	465,570-	457,320-	465,570-	465,570-
1400000306	RESOURCE EQUALIZATION GRANT	2,174,315-	2,240,734-	2,174,315-	2,174,315-
1400000307	GENERAL SUPPORT GRANT	1,068,194-	1,025,000-	1,068,194-	1,068,194-
1400000399	NON RECURRING GRANTS - PROVINCIAL	110,632-			
1400000499	NON RECURRING GRANTS - FEDERAL	51,271-			
1400000517	RENTAL OF CITY PROPERTY	3,527-	8,100-		

REVENUE TOTALS  
REVENUE FORWARD

3,873,509-	3,731,154-	3,708,079-	3,708,079-
26,799,394-	26,713,278-	5,748,761-	28,180,481-

NET REQUIREMENT  
NET FORWARD

3,873,509-	3,731,154-	3,708,079-	3,708,079-
26,799,394-	26,713,278-	5,748,761-	28,180,481-

00-0004-R



FUNCTION	REVENUE	DEPARTMENT	CITY OF CHATHAM
PROGRAM		ACCOUNT NO. 140-000-0500	CURRENT BUDGET
ACTIVITY	MISCELLANEOUS REVENUES		

#### HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

##### Ontario Home Renewal Program Administration Fees

140-000-0518

At the present time there is enough money in this fund to finance one more project. As such, an administration fee for one loan is budgeted for. This amount is estimated to be \$600.

##### Interest on Invested Funds

140-000-0531

A cashed forecast was prepared in 1985 in order to project interest on bank loans and interest on investments. Surplus funds were projected to be available for investment at varying times throughout the year 1985. In conjunction with expected interest rates on investments, the amount expected to be earned in 1985 is \$280,000.

##### Other Revenue

140-000-0598

The amount budgeted represents the Local Improvement Commutations for 1985.

##### Debenture Charges Recoverable

140-000-0599

In the Province of Ontario, municipal boards and commissions such as the Chatham Water Commission are not allowed to sell to their own debentures. The municipalities must sell the debentures for them. The municipality is liable for the payments of both principal and interest. In this account is recorded the recovery of the principal and interest payments made to the debenture holders by the City of Chatham. The debenture expenditures are shown under expenditures elsewhere in this budget.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



FUNCTION: GENERAL REVENUE FUND REVENUE

CITY OF CHATHAM

BUD. RESP: CITY TREASURER

CURRENT BUDGET

ACTIVITY: GENERAL REVENUE FUND REVENUE

## EXPENDITURE

1984

1985

SPENT

APPROP'D

APPROP'N  
REQUESTEDAPPROVED  
BY COUNCIL

1400000518	O.H.R.P. ADMINISTRATION FEES	3,062-	1,000-	600-	600-
1400000531	INTEREST ON INVESTED FUNDS	291,906-	109,000-	280,000-	320,000-
1400000583	SALE OF MUNICIPAL LANDS	2,785-			
1400000585	FORMER YEAR SURPLUS		54,000-		378,572-
1400000598	MISCELLANEOUS REVENUE	123,201-	12,260-	13,126-	13,126-

REVENUE TOTALS  
REVENUE FORWARD

420,954-	176,260-	293,726-	712,298-
27,220,348-	26,889,538-	6,042,487-	28,892,779-

NET REQUIREMENT  
NET FORWARD

420,954-	176,260-	293,726-	712,298-
27,220,348-	26,889,538-	6,042,487-	28,892,779-

00-0005-R



FUNCTION Parking Revenue

PROGRAM Parking Facilities

ACTIVITY Collection,  
Maintenance, Construction  
of lots and metered areas,  
Enforcement.

DEPARTMENT Engineering

ACCOUNT NO.

CITY OF CHATHAM

CURRENT BUDGET

1985

To provide metered and gated areas throughout the City and to maintain equipment and enforce the regulating By-law.

Highlights and Justification of Budget Proposals

Municipal Parking Lots 1 through 11 - Civic Centre and Street Meters:

Expenditures:

Wages and Benefits:

The wages and benefits for the Meter Maintenance employee and the Parking By-law Enforcement Officer are included in this account.

STAFF COMPLEMENT

	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



Function: Parking Reserve		CITY OF CHATHAM
Budget: Parking Facilities.		CURRENT BUDGET
Activity: Collection, Maint., Const.		
of lots and metered areas.		
Enforcement		

Expenditure	1984		1985	
	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY
4246010101 Wages & Salaries - Union	\$ 22,175	\$ 23,760	\$ 24,933	
4246010102 Wages & Salaries - Non-Union	16,540	16,540	17,367	
4246010300 Overtime	2,615	0	2,600	
4246010400 Retirement Pension and Service Pay	384	0	400	
4246010501 Pensions C.P.P.	559	600	640	
4246010502 Pension O.M.E.R.S.	2,024	2,400	2,150	
4246010600 Medicals	4,310	3,000	4,700	
4246010700 Unemployment Insurance	1,319	1,100	1,200	
4246010800 Workmen's Compensation	362	800	960	

[illegible]



<b>FUNCTION</b> Parking Reserve	<b>DEPARTMENT</b> Engineering	<b>CITY OF CHATHAM</b>
<b>PROGRAM</b> Parking Facilities	<b>ACCOUNT NO.</b>	<b>CURRENT BUDGET</b>
<b>ACTIVITY</b> Collection, Maintenance, Construction of lots and metered areas, Enforcement.		1985

To provide metered and gated areas throughout the City and to maintain equipment and enforce the regulating By-law.

Highlights and Justification of Budget Proposals

Municipal Parking Lots 1 through 11 - Civic Centre and Street Meters:

Expenditures:

4246010900

Clothing:

This account covers the miscellaneous clothing purchases for the meter maintenance man and the Parking By-law Enforcement Officer.

4246011600

Office Supplies:

This account is used for the purchase of violation tickets for the Parking By-law Enforcement Officer and the Chatham Police Department.

The purchase of 20,000 "Welcome to Chatham" courtesy parking cards have also been budgeted for.

Violation Tickets	-	\$ 2,100
Courtesy Parking Cards	-	1,060
		<u>\$ 3,160</u>

4246012200

Utilities:

Hydro is provided for the parking lots and gate mechanisms.

4246013400

Contracts - Loblaws:

Money has been budgeted for the rental and maintenance of the Old Loblaws Store (SacWal) Parking on King Street and Forsyth Street. The City presently has an Agreement with Loblaws at a rental rate of \$400 per month. The revenue generated from the meters on this lot exceed the rental and maintenance costs and provide an additional 45 parking spaces in the Downtown.

4246013900

Equipment Maintenance:

Money is required for time spent by the City's electrical contractor and to purchase parts necessary to reasonably maintain the existing parking meters and gates.

4246014600

Equipment Purchase:

The purchase of a second "Park-Ur-Self" machine is being considered for Municipal Lot #3, or Lot #7, if the operation of the machine recently installed at Lot #2 realizes a savings in maintenance costs to the City.

4446010570

Parking Permits:

Permit revenue is from the sale of parking stickers to commercial vehicles for unloading at metered areas.

4446010599

Parking - General Revenue:

Meter revenue is received from municipally operated parking lots and on-street meters and the sale of monthly permits for various parking lots. Revenue in the amount of \$1,500 is expected to be generated in 1985 from the parking meter advertising agreement.

1445520555

Parking Tickets Revenue:

Payments received from parking tickets are recorded in this account and reflect the amount actually received in 1984.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				



Function: Parking Reserve	
Budget: Parking Facilities	
Collection, Maint., Const.	
Activity: of lots and metered areas.	
Enforcement.	

CITY OF CHATHAM  
CURRENT BUDGET

Expenditure	1984		1985	
	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY
4246010900 Clothing	\$ 49	\$ 700	\$ 700	
4246011600 Office supplies	1,744	2,000	3,160	
4246012200 Utilities	272	0	300	
4246013400 Contracts - Loblaws	4,800	4,800	4,800	
4246013900 Equipment Maintenance	1,481	4,000	4,500	
4246014600 Equipment Purchase	4,237	0	6,000	

REVENUE				
4446010555 Parking Tickets Revenue	\$ 31,740	\$ 35,000	(\$ 32,000)	
1445520556 Parking - By-law Fines				(21,000)
4446010570 Parking Permits	0	100	(100)	
4446010599 Parking - General Revenue	\$120,755	\$140,000	(\$126,500)	



FUNCTION	Parking Reserve
PROGRAM	Parking Facilities
ACTIVITY	Collection, Maintenance, Construction of lots and metered areas, Enforcement.

DEPARTMENT	Engineering
ACCOUNT NO.	

CITY OF CHATHAM
CURRENT BUDGET
1985

To provide metered and gated areas throughout the City and to maintain equipment and enforce the regulating By-law.

Highlights and Justification of Budget Proposals

Municipal Parking Lots 1 through 11 - Civic Centre and Street Meters:

Expenditures:

4246018000

Miscellaneous Property Tax:

Funds have been allocated for property tax payment for each of the Municipal Parking Lots:

Municipal Parking Lot #1	\$ 707
Municipal Parking Lot #2	3,298
Municipal Parking Lot #3	5,115
Municipal Parking Lot #4	4,061
Municipal Parking Lot #5	4,286
Municipal Parking Lot #6	3,829
Municipal Parking Lot #7	2,514
Municipal Parking Lot #8	1,486
Municipal Parking Lot #9	1,793
Municipal Parking Lot #10	4,744
Civic Centre	13,547

\$ 45,380

4246023800

Lot Maintenance:

Lot maintenance consists of cleaning, parking line striping and snow removal. Funds have also been budgeted in the amount of \$19,000 for renovations to the retaining wall at Parking Lot #2.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				







THE CORPORATION OF THE CITY OF

CHATHAM

CAPITAL BUDGET

1985



## CITY OF CHATHAM

## STATEMENT OF CAPITAL DEBT COMMITMENT

ALL AMOUNTS ARE IN THOUSANDS

	1985	1986	1987	1988	1989
Debenture Debt Outstanding	13777	11820	9849	7840	5949
O.M.E. Liability	429	292	149	-	-
Existing Commitments (1)	4434	4108	3763	3398	3009
	<u>18640</u>	<u>16220</u>	<u>13761</u>	<u>11238</u>	<u>8958</u>
Future Commitments Per Capital Budget					
1985	-	-	-	-	-
1986	-	423	381	339	296
1987	-	-	3430	3132	2827
1988	-	-	-	3715	3369
1989	-	-	-	-	1922
	<u>18640</u>	<u>16643</u>	<u>17572</u>	<u>18424</u>	<u>17372</u>

## DEBT CAPACITY

Projected Operating Expenditures	27564	28942	30389	31909	33504
	<u>27564</u>	<u>28942</u>	<u>30389</u>	<u>31909</u>	<u>33504</u>
20% of Expenditures	5513	5788	6078	6382	6701
Debt Charges on Projected Debt	3760	4494	4361	4872	5275
	<u>3760</u>	<u>4494</u>	<u>4361</u>	<u>4872</u>	<u>5275</u>
Unconsumed Debt Charge Capacity	1753	1294	1717	1510	1426
	<u>1753</u>	<u>1294</u>	<u>1717</u>	<u>1510</u>	<u>1426</u>
Capitalized at 13%	7622	5626	7465	6565	6200
	<u>7622</u>	<u>5626</u>	<u>7465</u>	<u>6565</u>	<u>6200</u>

(1) This includes all projects approved by the O.M.B. and not financed as of December 31, 1984.



- CITY OF CHATHAM -  
 1985 CAPITAL BUDGET SUMMARY  
 (ALL AMOUNTS IN THOUSANDS)  
 YEAR OF CONSTRUCTION IS SHOWN

PROJECT NAME	GROSS COSTS	ESTIMATED RECEIPTS	NET COSTS	1985	1986	1987	1988	1989	1990 AND THEREAFTER
<b>Transportation Services</b>									
<b>Roads</b>									
Byng	190	95	95	-	95	-	-	-	-
Canterbury St.	285	135	150	-	150	-	-	-	-
Fifth St. Improvements	70	10	60	-	-	60	-	-	-
Gregory Drive	130	65	65	-	-	-	-	-	65
Indian Creek Road E.	1,000	750	250	-	-	-	-	-	250
Indian Creek Road W.	403	175	228	-	228	-	-	-	-
Keil-Richmond to Grand	1,000	750	250	-	125	125	-	-	-
King W.-Lacroix to Crystal	770	385	385	-	-	-	385	-	-
King W.-Second to Lacroix	450	225	225	-	-	225	-	-	-
McNaughton-Sandys to St. Clair	900	675	225	125	100	-	-	-	-
Park Ave. E. Underpass	5,380	4,722	658	-	-	-	-	658	-
Park Avenue West	425	315	110	-	-	-	-	-	110
Park St.-William to Whitehall	800	400	400	-	-	-	-	-	400
Queen/Richmond/Centre Recons.	466	233	233	-	233	-	-	-	-
Queen Street Underpass	5,750	4,500	1,250	-	-	-	-	-	1,250
Sandys-Grand to McNaughton	1,550	990	560	-	-	560	-	-	-
Third Street Bridge	425	210	215	-	215	-	-	-	-
Victoria Avenue	1,170	585	585	-	-	-	-	-	585
Wellington-Lacroix to Second									
Raleigh-Wellington to CP	750	375	375	-	375	-	-	-	-
Sidewalks	334	16	318	19	144	25	25	25	80
Parking-Downtown Defined Area	575	-	575	-	-	-	-	-	575
O.N.I.P.	1,250	625	625	-	625	-	-	-	-
<b>Sanitary Sewers</b>									
Bloomfield Road	650	50	600	-	-	-	-	600	-
Colborne St.	221	21	200	-	200	-	-	-	-
Delaware Ave.	64	6	58	-	-	58	-	-	-
Faubert Drive	210	20	190	-	-	-	190	-	-
Irwin St. Trunk Phase I	450	-	450	-	-	-	-	-	450
Irwin St. Trunk Phase II	650	-	650	-	-	-	-	-	650
Sandys-St. Clair	740	182	558	279	279	-	-	-	-
Staal Subdivision (L.I.)	360	36	324	-	162	162	-	-	-
Woods Subdivision	400	40	360	-	-	-	100	100	160
W.P.C.P. Expansion	2,000	-	2,000	-	-	200	250	400	1,150
Post Five Year Projects	7,850	728	7,122	-	-	-	-	-	7,122
<b>Watermains</b>									
Colborne St.	45	-	45	-	45	-	-	-	-
Edgar St.	122	-	122	-	-	-	122	-	-
Indian Creek Rd. E.	47	-	47	-	-	-	-	47	-
Irwin Street	150	-	150	-	-	-	150	-	-
Park Ave W.	330	-	330	-	-	330	-	-	-
St. Clair St.	136	-	136	-	136	-	-	-	-
Water Purification Plant	150	-	150	-	-	-	-	150	-
<b>Storm Sewers</b>									
Bloomfield Road	650	180	470	-	-	-	-	-	470
Colborne Street Drain	70	-	70	-	-	-	-	-	70
Indian/McGregor Creek	4,030	3,510	520	-	50	270	200	-	-
McFarlane Drain	19	-	19	-	19	-	-	-	-
Payne Backus Drain	49	-	49	-	49	-	-	-	-
General Sewer Separation	14,435	3,000	11,435	-	-	200	500	-	10,735
<b>ENGINEERING TOTAL</b>	<b>57,901</b>	<b>24,009</b>	<b>33,892</b>	<b>423</b>	<b>3,230</b>	<b>2,215</b>	<b>1,922</b>	<b>1,980</b>	<b>24,122</b>



- CITY OF CHATHAM -  
1985 CAPITAL BUDGET SUMMARY  
(ALL AMOUNTS IN THOUSANDS)  
YEAR OF CONSTRUCTION IS SHOWN

PROJECT NAME	GROSS COSTS	ESTIMATED RECEIPTS	NET COSTS	1985	1986	1987	1988	1989	1990 AND THEREAFTER
Balance Forward	57,901	24,009	33,892	423	3,230	2,215	1,922	1,980	24,122
Recreation and Community Services									
Thames Campus Development	200	-	200	-	200	-	-	-	-
Walter Hawkins Pool	400	-	400	-	-	400	-	-	-
Brad-Lea Merritt Park	100	-	100	-	-	100	-	-	-
Chatham Hydro Electric System	2450	250	2200	2200	-	-	-	-	-
Chatham Board of Comm. of Police	1000	-	1000	-	-	1000	-	-	-
	62,051	24,259	37,792	2,623	3,430	3,715	1,922	1,980	24,122
Less: 1990 And Thereafter	34,481	10,359	24,122	0	0	0	0	0	24,122
	27,570	13,900	13,670	2,623	3,430	3,715	1,922	1,980	0



FUNCTION, Transportation Services

PROGRAM Hardsurfaced Roads

ACTIVITY Construction

DEPARTMENT Engineering

ACCOUNT NO. Highlights and  
Justification

CITY OF CHATHAM

CURRENT BUDGET

Capital Budget  
1985

1. Byng Avenue, Pavement, Curb & Gutter, Richmond Street to south end.  
This road is a "now" deficient road on the Road Needs Study, which requires reconstruction with curb and gutter. The south end has deteriorated to gravel. It is a local industrial road carrying heavy loads from Libby's and concrete plants. The Industries tried to have a petition signed to initiate this work as a local improvement. This street has never been constructed to proper industrial standard and lacks proper drainage.
2. Canterbury Street - Croydon to Sussex.  
This project was successfully petitioned for by the residents in 1984. The work includes roadway reconstruction, improved drainage, curb and gutter.
3. Fifth Street Improvements.  
Council has approved an application under the C.A.I.P. program to improve the streetscape. Work to include planters, decorative lighting, sidewalk repairs, etc.
4. Gregory Drive (Victoria Ave. to East City Limits)
5. Indian Creek Road East:  
At present this roadway is gravel and a constant maintenance problem. In 1982 the County took over this roadway as a suburban road, which enables a portion of the cost of reconstruction to be paid from suburban road funds. The City's share of the cost of the work would be approximately 25% of the total cost and is budgeted over a three year period.
6. Indian Creek Road West - 150 m east of St. Michael to 300 m easterly.  
This roadway is presently gravel and a constant maintenance problem. The work was petitioned for by the residents in 1984 and includes road reconstruction, drainage, curbs and gutters.
7. Keil Drive - Richmond to Riverview and the Keil Grand Avenue Intersection  
This project will involve reconstruction of the street including concrete curb and gutter and sidewalks as well as the modernization of traffic signal installations at the intersections. It is also proposed to reconstruct the railroad crossing with materials similar to those used for the new Lacroix Street crossing. The installation of curbs will control traffic and improve its flow on this busy arterial. The City's share of the cost would be approximately 25% of the total cost.
8. & King Street West, Phase I - Second Street to Lacroix Street,  
9 Phase II - Lacroix to Crystal:  
This road is "now" deficient according to the Road Needs Study in so far as structure, width and drainage are concerned. It is proposed to widen to a 9 metre width - two traffic lanes plus one emergency parking lane, reconstruct with excavation, granular, curb and gutter, sidewalks as required and storm sewers.



## TRANSPORTATION SERVICES

## ENGINEERING

## HARDSURFACED ROADS

## FINANCES

## CONSTRUCTION

(IN THOUSANDS OF DOLLARS)

PROJECT NAME	GROSS ESTIMATED COSTS	ESTIMATED REVENUE	NET DEBENTURE	1985	1986	1987	1988	1989	1990 AND THEREAFTER
Byng	190	95	95	-	95	-	-	-	-
Canterbury St.	285	135	150	-	150	-	-	-	-
Fifth St. Improvements	70	10	60	-	-	60	-	-	-
Gregory Drive	130	65	65	-	-	-	-	-	65
Indian Creek Road East	1,000	750	250	-	-	-	-	-	250
Indian Creek Road West	403	175	228	-	228	-	-	-	-
Keil Dr.-Richmond to Grand	1,000	750	250	-	125	125	-	-	-
King W.-Lacroix to Crystal	770	385	385	-	-	-	385	-	-
King W.-Second to Lacroix	450	225	225	-	-	225	-	-	-
	4,298	2,590	1,708	0	598	410	385	0	315



FUNCTION Transportation Services

PROGRAM Hardsurfaced Roads  
(continued)

ACTIVITY Construction

DEPARTMENT Engineering

ACCOUNT NO. Highlights and  
Justification

CITY OF CHATHAM

CURRENT BUDGET

Capital Budget  
1985

10. McNaughton Avenue, Sandys Street to St. Clair Street, Reconstruction.  
It is proposed that this street be widened and reconstructed to 4 lanes. The work is subsidizable at the rate of 75% under the Connecting Link Program. This project will include utility re-locations, curb, gutter and new street lighting and extensive intersection work at St. Clair Street to handle traffic as a result of this project and as defined in the Traffic Operations Study.

11. Park Avenue East Underpass.  
The proposed project allows for construction of a grade separation at the existing C & O railway crossing on Park Avenue East pursuant to the Conrail Purchasing Agreement.

12. Park Avenue West (Houston St. to Merritt Ave.)

13. Park Street - William to Whitehall:  
This road requires reconstruction to correct structural and pavement width inadequacies. Repeated resurfacing over the years has raised the road surface to a point which all but eliminates the adjacent curbs.

14. Queen Street/Richmond Street/Centre Street, Reconstruction:  
It is proposed to carry out extensive modifications to this intersection to improve its operation in light of changed traffic patterns in the Downtown following the Lacroix Street Bridge construction and Downtown Chatham Centre development. By realigning the intersection, it is possible to remove the one-way traffic system on Centre Street and Queen Street. Included is sufficient money for design, property purchase and reconstruction.

15. Queen Street Underpass:  
The Queen Street Crossing has warranted an underpass according to the Functional Planning Report, dated 1978 carried out by McCormick Rankin, Consulting Engineers. The study outlined design requirements, including alignment, property, utilities, structure type and outlined funding. The City is on a long waiting list of municipalities requesting grade separation funds from the Canadian Transport Commission.

16. Sandys Street, Grand Avenue to McNaughton Avenue, Reconstruction.  
It is proposed that this street be widened and reconstructed to 4 lanes. The work is subsidizable at the rate of 75% under the Connecting Link Program. This project will include utility re-locations, new storm sewer, (outlet relief for Sussex Drive storm system) pavement, curb, gutter, new sidewalks where required and new street lighting.

17. Third Street Bridge.  
The bridge deck investigation report, completed in 1983, recommends replacement of the existing deck. The deck has since continued to deteriorate.

18. Victoria Avenue (Grand Ave. to Gregory Dr.)

19. Wellington Street - Lacroix to Second and Raleigh Street - Wellington to C.P.  
The project proposes to reconstruct these roadways and can only be undertaken following the sewer construction work proposed as part of the O.N.I.P. grant application.



TRANSPORTATION SERVICES

ENGINEERING

HARDSURFACED ROADS

FINANCES

CONSTRUCTION

(IN THOUSANDS OF DOLLARS)

PROJECT NAME	GROSS ESTIMATED COSTS	ESTIMATED REVENUE	NET DEBENTURE	1985	1986	1987	1988	1989	1990 AND THEREAFTER
McNaughton-Sandys to St. Clair	900	675	225	125	100	-	-	-	-
Park Ave. E. Underpass	5,380	4,722	658	-	-	-	-	658	-
Park Avenue West	425	315	110	-	-	-	-	-	110
Park St.-William to Whitehall	800	400	400	-	-	-	-	-	400
Queen/Richmond/Centre Recons.	466	233	233	-	233	-	-	-	-
Queen Street Underpass	5,750	4,500	1,250	-	-	-	-	-	1,250
Sandys St.-Grand to McNaughton	1,550	990	560	-	-	560	-	-	-
Third Street Bridge	425	210	215	-	215	-	-	-	-
Victoria Avenue	1,170	585	585	-	-	-	-	-	585
Wellington-Lacroix to Second Raleigh-Wellington to CP	750	375	375	-	375	-	-	-	-
	17,616	13,005	4,611	125	923	560	0	658	2,345



FUNCTION Transportation Services

PROGRAM Sidewalks

ACTIVITY Construction New  
and Replacement

DEPARTMENT Engineering

ACCOUNT NO. Highlights and  
Justification

CITY OF CHATHAM

CURRENT BUDGET

Capital Budget  
1985

1. Sidewalk Construction.

This item provides for the construction of sidewalks in areas where none exist at present. The work would be initiated under the Local Improvement Act.

Local Improvements - Cost Estimate:

Grand Avenue East - Taylor to 258 m easterly	-	\$ 19,000
Riverview Drive - Keil to Bloomfield	-	<u>135,000</u>
		\$154,000



TRANSPORTATION SERVICES

ENGINEERING

SIDEWALKS

FINANCES

CONSTRUCTION NEW AND  
REPLACEMENT

(IN THOUSANDS OF DOLLARS)

PROJECT NAME	GROSS ESTIMATED COSTS	ESTIMATED REVENUE	NET DEBENTURE	1985	1986	1987	1988	1989	1990 AND THEREAFTER
Sidewalks	334	16	318	19	144	25	25	25	80



**FUNCTION** Transportation Services  
**PROGRAM** Parking Facility  
**ACTIVITY** Purchase and Construction

**DEPARTMENT** Engineering  
**ACCOUNT NO.** Highlights and  
Justification

**CITY OF CHATHAM**  
**CURRENT BUDGET**

Capital Budget  
1985

1. Downtown Defined Area, Additional Parking.

The proposal recommends providing additional parking facilities in the Downtown Defined Area. The City of Chatham Downtown Study dated August 1972 recommended that the existing parking lots in this area be expanded when the capacity was required. The Downtown Chatham Business Improvement Area Association has been involved in discussions of the proposal to date and agree in principal with the expansion proposed. It is anticipated to purchase three properties and expand the existing parking facilities together with new improved lot surface and money collection facilities. It is proposed to recoup the cost over a ten year period by assessing all benefitting Downtown merchants in the assessment Area (91 merchants) an equal annual charge; that is, although debentures are sold by the Municipality, there is no cost to the City for the project.



MAINTAIN TO YTD	DEPARTMENT	FUNCTION
CURRENT YEAR	PROJECT NO.	PROJECT NAME
	PROJECT TITLE	PROJECT TYPE

TRANSPORTATION SERVICES

ENGINEERING

PARKING FACILITIES

FINANCES

PURCHASE AND CONSTRUCTION

(IN THOUSANDS OF DOLLARS)

PROJECT NAME	GROSS ESTIMATED REVENUE COSTS	ESTIMATED	NET DEBENTURE	1985	1986	1987	1988	1989	1990 AND THEREAFTER
Parking-Downtown Defined Area	575	-	575	-	-	-	-	-	575



FUNCTION	Transportation Services
PROGRAM	Special Projects O.N.I.P.
ACTIVITY	Urban Renewal

DEPARTMENT	Engineering
ACCOUNT NO.	Highlights and Justification

CITY OF CHATHAM  
CURRENT BUDGET

Capital Budget  
1985

The O.N.I.P. Area #3 has been defined as an area bounded by Second Street, Wellington Street, William Street, Spencer Avenue, Inshes Avenue, Lacroix Street and the River.

Area #3, Phase I construction of storm and sanitary sewers on Wellington Street from Lacroix Street to Second Street and Raleigh Street from Wellington Street to the C.P.R., as well as improvements to parks, sidewalks, roadways and street lighting.



TRANSPORTATION SERVICES

ENGINEERING

SPECIAL PROJECTS O.N.I.P.

FINANCES

URBAN RENEWAL

(IN THOUSANDS OF DOLLARS)

PROJECT NAME	GROSS ESTIMATED COSTS	ESTIMATED REVENUE	NET DEBENTURE	1985	1986	1987	1988	1989	1990 AND THEREAFTER
--------------	-----------------------------	----------------------	------------------	------	------	------	------	------	------------------------

O.N.I.P.

1,250

625

625

-

625

-

-

-

-

-



FUNCTION      Transportation Services

PROGRAM      Sanitary Sewers

ACTIVITY      Construction

DEPARTMENT   Engineering

ACCOUNT NO.   Highlights and  
Justification

CITY OF CHATHAM

CURRENT BUDGET

Capital Budget  
1985

1. Bloomfield Sanitary Sewer from Richmond Street to Riverview Drive.  
The construction of this work will provide the outlet for the industrial development lands. This sewer would be constructed under Section 12 of the Local Improvement Act. Also it may be possible to obtain an interest free government loan, available for 75% of the City's share, forgiving interest on a reducing formula over 5 years. The estimated revenue assumes approximately 7.5% of assessment will be commuted.
2. Colborne Street - C & O to Sass Road.  
This project proposed to service adjacent lands with sanitary sewers and the works would be initiated under Section 12 of the Local Improvement Act. The estimated revenue assumes 10% of assessment will be commuted.
3. Delaware Avenue - McNaughton Avenue to North Limit.  
It is proposed to construct sanitary sewers in this area to eliminate the existing use of septic tanks. The works would be initiated under Section 12 of the Local Improvement Act and estimated revenue assumes approximately 10% of assessment will be commuted.
4. Faubert Drive  
This street is presently served by septic tanks, and in keeping with past City of Chatham policy, it is proposed to construct sanitary sewers to eliminate this. The works would be initiated under Section 12 of the Local Improvement Act and estimated revenue assumes 10% assessment will be commuted.
5. Irwin Street Trunk Sewer - Phase I - Water Pollution Control Plant to Richmond Street.  
This project is proposed as the initial leg towards servicing residential and industrial land in south Chatham. It is proposed to recover the costs, at the time of development of the lands, by equitable impost charges.
6. Irwin Street Trunk Sewer, Phase II - Richmond Street to Park Avenue West.  
Phase II of the Irwin Street Trunk will provide the outlet for sanitary sewage for the annexed undeveloped residential lands south of Park Avenue. It may be possible to obtain an interest free government loan, available for 75% of the City's share, forgiving interest on a reducing formula over 5 years. It is proposed to recover the cost of this installation at the time of development of lands by equitable impost charges.
7. Sandys - St. Clair.  
In order to provide service for residents north of Gregory Drive, i.e. Restorick Subdivision, to open up developable lands west of St. Clair Street between Oxley Drive and Gregory Drive, and to provide outlet for St. Clair Estates Trailer Park.
8. Jules Staal Subdivision.  
It is proposed to initiate the construction of sanitary sewers on these streets in the north-western part of the City which are now served by septic tanks. These works would be initiated under Section 12 of the Local Improvement Act and the estimated revenue assumes 10% assessment will be commuted.
9. Woods Subdivision - Vanderpark Drive, St. Michael Avenue, Heather Drive, Holland Avenue.  
It is proposed to initiate the construction of sanitary sewers on these streets in the south-western part of the City which are now served by septic tanks. These works would be initiated under Section 12 of the Local Improvements Act and the estimated revenue assumes 10% assessment will be commuted.
10. Water Pollution Control Plant.  
Expansion of the inlet facilities are required to solve overflow problems due to current storm surcharge loadings and to provide for increased industrial loadings.
11. Post 5 Year Projects

a) Industrial Street	- \$140,000	f) Northside Trunk	- \$3,100,000
b) National - Borrowman	- 150,000	g) Restorick Subdivision	- 1,070,000
c) Coverdale Extension	- 180,000	h) Southside Trunk	- 2,070,000
d) Given Road Area	- 140,000	i) Wilcox Subdivision	- 800,000
e) Colborne Street	- 200,000		



ENVIRONMENTAL SERVICES

ENGINEERING

SANITARY SEWERS

FINANCES

CONSTRUCTION

(IN THOUSANDS OF DOLLARS)

PROJECT NAME	GROSS ESTIMATED REVENUE COSTS	ESTIMATED REVENUE	NET DEBENTURE	1985	1986	1987	1988	1989	1990 AND THEREAFTER
Bloomfield Road	650	50	600	-	-	-	-	600	-
Colborne St.	221	21	200	-	200	-	-	-	-
Delaware Ave.	64	6	58	-	-	58	-	-	-
Faubert Drive	210	20	190	-	-	-	190	-	-
Irwin St. Trunk-Phase I	450	-	450	-	-	-	-	-	450
Irwin St. Trunk-Phase II	650	-	650	-	-	-	-	-	650
Sandys-St. Clair	740	182	558	279	279	-	-	-	-
Staal Subdivision (L.I.)	360	36	324	-	162	162	-	-	-
Woods Subdivision	400	40	360	-	-	-	100	100	160
W.P.C.P. Expansion	2,000	-	2,000	-	-	200	250	400	1,150
Post Five Year Projects	7,850	728	7,122	-	-	-	-	-	7,122
	13,595	1,083	12,512	279	641	420	540	1,100	9,532



**FUNCTION** Transportation Services

**PROGRAM** Water Mains

**ACTIVITY** Construction

**DEPARTMENT** Engineering

**ACCOUNT NO.** Highlights and  
Justification

**CITY OF CHATHAM**

**CURRENT BUDGET**

Capital Budget  
1985

Watermains:

1. This item provides for construction of a 12" watermain on Colborne Street from Sass Road easterly to the existing 12" watermain approximately 620'.
2. This item provides for construction of a 12" watermain on Colborne Street from existing 12" watermain easterly to the City limits, approximately 1,000'.
3. This item provides for construction of a 12" watermain on Edgar Street from Lacroix Street to Queen Street approximately 2,030'.
4. This item provides for construction of a 12" watermain on Indian Creek Road East from Queen Street easterly to the existing main approximately 1,040'.
5. The item provides for construction of a 16" watermain on Irwin Street from Richmond Street southerly to Park Avenue West approximately 2,500'.
6. This item provides for construction of a 12" watermain on Park Avenue West from Bloomfield Road easterly to the existing 12" watermain approximately 7,800'.
7. This item provides for construction of a 12" watermain on St. Clair Street from McNaughton Avenue southerly to Cornhill Street, approximately 1,360'.
8. This item provides for construction of a 36" watermain extending southerly from the Purification Plant to Grand Avenue East approximately 750'.



## ENVIRONMENTAL SERVICES

## ENGINEERING

## WATER MAINS

(IN THOUSANDS OF DOLLARS)

PROJECT NAME	GROSS ESTIMATED COSTS	ESTIMATED REVENUE	NET DEBENTURE	1985	1986	1987	1988	1989	1990 AND THEREAFTER
Colborne St.	45	-	45	-	45	-	-	-	-
Edgar St.	122	-	122	-	-	-	122	-	-
Indian Creek Rd. E.	47	-	47	-	-	-	-	47	-
Irwin Street	150	-	150	-	-	-	150	-	-
Park Avenue West	330	-	330	-	-	330	-	-	-
St. Clair St.	136	-	136	-	136	-	-	-	-
Water Purification Plant	150	-	150	-	-	-	-	150	-
	980	0	980	0	181	330	272	197	0



FUNCTION Transportation Services

PROGRAM Storm sewers

ACTIVITY Construction

DEPARTMENT Engineering

ACCOUNT NO. Highlights and Justification

CITY OF CHATHAM

CURRENT BUDGET

Capital Budget  
1985

1. Bloomfield Road from Thames River to the C.P.R. Tracks.

The construction of the Bloomfield Road Storm Sewer is proposed as part of the perimeter servicing of the industrial land at the intersection of Bloomfield and Riverview. It is proposed to construct the storm sewer from the Thames River southerly to the C.P.R. tracks of sufficient size to service approximately 117 acres, being the easterly portion of the industrial lands and to provide outlet for undeveloped lands on the east side of Bloomfield Road immediately south of Motor Wheel. This construction should be carried out in conjunction with the sanitary sewer and water main on Bloomfield Road. Future lands in the industrial area would have to be serviced by a separate outlet.

2. Colborne Street Drain West

Improvements and repairs to put the drain back into proper service capacity.

3. Indian/McGregor Creek Improvement

4. McFarlane Drain

Dover Township proposes to build the Rivard pumping works and budget is for City's share.

5. Payne-Backus Drain, Thames River to South of The City.

Raleigh Township has received a petition for the cleaning, repair and improvement to culverts on the Payne-Backus Drain and has initiated a report. The amount budgeted is the City of Chatham property owner's portion, which may be debentured.

6. General Sewer Separation and Relief Program.

The older areas of the City are serviced by combined sewers carrying both storm and sanitary water. These are inefficient since they are undersized to adequately carry storm water and the storm water they do carry must be treated at the sewage treatment plant, overloading it at times of heavy rain. The City has maintained a policy of constructing storm sewers in these areas on a long term basis. We have budgeted a block of funds for each year which will be spent on the following projects:

a) Ursuline Ave. Area - \$1,060,000  
(Brock, Sheldon, DeGreeve, Wilson, Fielder, Poplar, Lowe, Ursuline, McKeough, Emma, Grand W., Violet)

b) Van Allen Area - \$3,070,000  
(Joseph, Forest, Florence, Victoria, Amelia, Lydican, Owen, Wiltshire, Gladstone, Elizabeth, Arnold, Coverdale Bedford, Delaware, Selkirk, VanAllen, Grand Ave.)

c) Pitt St. Area - \$ 410,000  
(Pitt, Hillyard, Joseph, Barthe, Victoria, Dover, Thames)

d) Chatham St. Area - \$ 125,000  
(Chatham, Grant, Thames)

e) William St. - \$ 230,000  
(McGregor's Creek to Water St.)

f) Duke St. Area - \$ 700,000  
(Hyslop, Degge, Park St., Park Lane Harwich, St. Anthony, Chestnut)

g) Adelaide St. - \$ 130,000  
(Murray to Ellwood)

h) Taylor Ave. - \$ 275,000  
(North Half)

i) Merritt Ave. South - \$1,950,000

j) Princess Street - \$1,000,000  
(Payne, Ellwood, Prince, Princess, Murray, King Street)

k) Seventh Street - \$ 50,000  
(Seventh, Stanley)

l) Gregory Drive - \$ 180,000  
(Gregory Dr., Victoria)

m) Victoria Avenue - \$ 270,000  
(Victoria, Jackson, Ardleigh)

n) Inshes Avenue Area - \$1,425,000  
(Berry, O'Neil, Park Ave. W. Inshes Avenue)

o) Prince Street - \$ 780,000  
(Prince, Park, St. George, Foster)

p) Buckingham, Robertson - \$1,790,000  
(Byng, Richmond, Buckingham, Tecumseh, Robertson)

q) Ninth Street - \$ 330,000  
(Stanley, Lansdowne, Ninth)

r) McNaughton Avenue - \$ 170,000  
(Outlet to Bissell Drain)

s) St Clair St. - \$ 490,000  
(McNaughton to McKeough)



ENVIRONMENTAL SERVICES

ENGINEERING

STORM SEWERS

FINANCES

CONSTRUCTION

(IN THOUSANDS OF DOLLARS)

PROJECT NAME	GROSS ESTIMATED COSTS	ESTIMATED REVENUE	NET DEBENTURE	1985	1986	1987	1988	1989	1990 AND THEREAFTER
Bloomfield Road	650	180	470	-	-	-	-	-	470
Colborne Street Drain	70	-	70	-	-	-	-	-	70
Indian/McGregor Creek	4,030	3,510	520	-	50	270	200	-	-
McFarlane Drain	19	-	19	-	19	-	-	-	-
Payne-Backus Drain	49	-	49	-	49	-	-	-	-
General Sewer Separation	14,435	3,000	11,435	-	0	200	500	-	10,735
	19,253	6,690	12,563	0	118	470	700	0	11,275



FUNCTION	OTHER	DEPARTMENT	CITY OF CHATHAM
PROGRAM	CHATHAM HYDRO	ACCOUNT NO.FIVE YEAR	CURRENT BUDGET
ACTIVITY	ELECTRIC SYSTEM	CAPITAL BUDGET	

1986

- (1) The Chatham Hydro Electric System is constructing an Office, Engineering, Operations Centre and Vehicle Garage to be built adjacent to their R.S. Reynolds Service Centre, 336 Queen Street.

The estimated cost of this complex is \$2,450,000 and they anticipate requiring \$2,200,000 by way of debenture, with the remainder being obtained from their short term investments.



CITY OF CHATHAM  
CURRENT BUDGET

THIRTEENTH

ON THURSDAY

CITY OF CHATHAM  
CAPITAL BUDGET

SECTION 1

MAY 1985

SECTION 2

Function: Other

City of Chatham  
FinancesCapital Budget  
1985

(IN THOUSANDS OF DOLLARS)

Project Name	Gross Estimated Cost	Estimated Revenue	Net Debenture Requirement	1985	1986	1987	1988	1989	1990 and Thereafter
Chatham Hydro construction	2450	250	2,200		2,200				
	<u>2450</u>	<u>250</u>	<u>2,200</u>		<u>2,200</u>				



<b>FUNCTION</b> RECREATION AND COMMUNITY SERVICES <b>PROGRAM</b> RECREATION <b>ACTIVITY</b>	<b>DEPARTMENT</b>  <b>ACCOUNT NO.</b> FIVE YEAR CAPITAL BUDGET	CITY OF CHATHAM CURRENT BUDGET
--	---	-----------------------------------

- (1) Thames Campus Development (1985) 200,000.00

The first phase of the development of the Thames Campus is well underway and we should be looking toward further amenities in the second phase. This might include items such as a four hundred meter track, four tennis courts, outdoor basketball and squash courts, along with the required roads and drainage.

- (2) Upgrade Walter Hawkins Pool, construct dressing rooms adjacent to arena and enclose pool. (1987) 400,000.00

In the event that sufficient funds are not raised to build a new indoor swimming pool on Thames Campus, an alternative could be the enclosure of Walter Hawkins Pool located close by Northside Arena. When the arena was built it was designed to accommodate change rooms, shower rooms, etc., on the south side adjacent to the pool. There is a need in the City for additional indoor swimming facilities.

- (3) Development of park area and river bank property Brad-Lea area - Merritt Ave. (1987) 100,000.00

There is a possibility of a beautiful park being developed along the river in the former Brad-Lea area just off Merritt Avenue Extension. The park area is a good size and it extends westerly along the river. This could be an ideal family picnic area in the future with a picturesque walkway along the river.



CITY OF CHATHAM  
CURRENT BUDGET

DEPARTMENT

ACCOUNT NO.

DEPARTMENT OF RECREATION  
AND COMMUNITY SERVICES  
CHATHAM BOARD OF  
COUNCIL MEMBERS

SECTION

PROGRAM

Function: Recreation and Community  
ServicesCity of Chatham  
FinancesCapital Budget  
1985

(IN THOUSANDS OF DOLLARS)

Project Name	Gross Estimated Cost	Estimated Revenue	Net Debenture Requirement	1985	1986	1987	1988	1989	1990 and Thereafter
Recreation and Community Services									
Thames Campus Development	200		200		200				
Walter Hawkins Pool	400		400			400			
Brad-Lea Merritt Park	100		100			100			
	<u>700</u>	<u>      </u>	<u>700</u>	<u>      </u>	<u>200</u>	<u>500</u>	<u>      </u>	<u>      </u>	<u>      </u>



## FUNCTION

PROTECTION TO PERSONS  
AND PROPERTY

## PROGRAM

CHATHAM BOARD OF  
COMMISSIONERS OF POLICE

## ACTIVITY

## DEPARTMENT

## ACCOUNT NO.

FIVE YEAR  
CAPITAL BUDGET

## CITY OF CHATHAM

## CURRENT BUDGET

- (1) Addition to present facility of the Chatham Board of Police Commissioners  
(1987) \$1,000,000.00

Approval has been given for an addition to the present facility of the Chatham Board of Commissioners of Police in 1987 at a cost of \$1,000,000.00.



Function: Protection to Persons and  
Property

City of Chatham  
Finances

Capital Budget  
1985

(IN THOUSANDS OF DOLLARS)

Project Name	Gross Estimated Cost	Estimated Revenue	Net Debenture Requirement	1985	1986	1987	1988	1989	1990 and Thereafter
Protection to Persons and Property									
Addition to Present Facility	1000		1000			1000			
	1000		1000			1000			