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THE CORPORATION OF THE
CITY OF CHATHAM
REVISED BUDGET
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BUDGET REPORT - APRIL 1, 1986

Your Worship and Members of Council, as Chairman of the Council-In-Committee of the Whole it is my honor to submit the 1986 current and capital budgets.

The budget process was changed in 1986 to evening meetings which were open to the public. The budget sessions commenced on Tuesday, March 4, 1986 and ran every evening from 6:00 P.M. to 10:00 P.M. including Saturday, from 9:00 A.M. to 4:30 P.M. through to Thursday, March 13th.

In preparing the 1986 budget a review of the historical and current population growth, revenue, assessment, building activity and a comparison of all of the municipal functions with other municipalities was undertaken. The department heads were again requested by the City Manager to prepare budgets based on the total needs of each department, as determined by the department head, with a series of reductions to achieve a 4% and a 0% increase over the 1985 allocation.

The 1986 Council had a very difficult task to keep the tax rate down and at the same time, provide the necessary funds in order that the municipality can progress. The Council was faced with uncontrollable expenditures such as an increase in insurance premiums, the effect of the 1985 and 1986 Federal budgets and negotiated wage settlements.

In fact, when the dollars required for the above noted items are deducted from the 1986 final budget, there are less dollars available to be spent on municipal projects than was available in 1985.

The City was again very fortunate to have received funding through Provincial and Federal Make Work Programs. The grants have provided for a number of maintenance items to be completed in 1985 and it is anticipated that further programs will be available in 1986 to undertake additional work at no direct cost to the municipal tax payer through municipal taxes.

A further review of the manpower requirements and staffing levels of all the municipal departments was undertaken by the Council. Council is pleased to report that there has been an additional reduction in municipal employees from the seventeen reported in 1985 to twenty-seven (27). This has amounted to an accrued savings to the City of Chatham tax payers of \$582,000 in calendar year 1985.

DRAFT BUDGET

The draft budget which the Council as a Whole reviewed, would have resulted in an increased mill rate of 23.2% over 1985. This would have resulted in an increase of \$111.83 per household, based on a \$4,000.00 assessment.

The final budget has reduced the draft request by \$1,824,363.00 resulting in a net levy for municipal purposes of \$14,105,438.00. This translates to a residential mill rate of 136.314 which is 6.9% higher than the mill rate in 1985. This will result in an increase of \$35.32 on an average residential assessment of \$4,000.00.

The gross expenditures for 1986 will be \$29,150,379.00 as compared to an amount of \$28,942,545.00 in 1985. The total revenue to be raised in 1986 is \$15,044,941.00 which is marginally higher than the 1985 revenue of \$15,006,870.00.

The result of the final budget is the following residential and commercial mill rates:

<u>YEAR</u>	<u>COMMERCIAL</u>	<u>RESIDENTIAL</u>
1985	149.982	127.485
1986	160.369	136.314
<u>INCREASE</u>	10.387	8.829

During the course of the budget meeting the Council passed the following motions and recommends the following to Council for approval:

1. TREASURY TAX CERTIFICATE Ref. Budget Page 21/22

That the charge for issuance of a tax certificate be increased from \$6.00 to \$8.00.

2. POLICE BUDGET

Ref. Budget Page 76

That a reduction of \$35,000.00 be made in the police budget as mutually agreed with the Police Chief and Police Commission on the understanding that if funds are required in 1986, that the Council will cover any shortfall.

3. HUMANE SOCIETY

Ref. Budget Page 87/88

That the rate to be paid to the Ontario Humane Society remain the same as that paid in 1985 at \$1.90 per capita.

4. PEST CONTROL

Ref. Budget Page 94

That an amount of \$2,000.00 be included in 1986 budget for skunk control and that the policy of Council be amended to include racoons.

5. BUS SHELTERS

Ref. Budget Page 122/123

That service clubs be approached to determine if they would be interested in taking on a project of supplying bus shelters in the City of Chatham. The intention of this motion is to reduce the cost of providing bus shelters and it would be understood that the service club would be permitted to be suitably recognized on the bus shelter.

6. HANDIBUS TRANSIT Ref. Budget Page 124/125

That an increase of \$.10 per trip for handi-transit fares be approved and that the handi-transit be made available on Wednesday evening, Saturday evening and on Sunday, if the City is able to find someone or group willing to pick up the additional charges.

7. SEWER CONNECTIONS Ref. Budget Page 171/172

Than an increase of \$100.00 be approved for private storm and sanitary sewer connections.

8. CEMETERY MAUSOLEUM Ref. Budget Page 195/196

- a) That an amount of \$2500.00 be deleted for repairs to the windows of the mausoleum, and that LACAC be requested to have the building designated as a heritage facility.
- b) That the cemetery fees for opening and closing of a grave be as follows:

Resident Adult \$175.00

Non Resident Adult \$225.00

9. POLICY RE: GRANTS Ref. Budget Page 201/202

That requests for grants from any organization will be considered by Council only if a financial statement is provided.

10. GRANTS AND AVAILABILITY OF SUBSIDY Ref. Budget Page 201/202

That where the Council makes a grant to an organization, individual or institution, which is subsidizeable by the Province, that the grant from the City of Chatham is approved subject to the subsidization of the grant by the Province.

11. VICTORIAN ORDER OF NURSES Ref. Budget Page 201/202

That the City enter into agreements with the Victoria Order of Nurses and Paramed on the basis of a rate established by Paramed at \$19.25 per visit, effective April 1, 1986, subject to the approval by the Ministry of Community and Social Services. (It is to be noted that Alderman Crew did not vote nor discuss this item.)

12. KENT COUNTY CHILDREN'S Ref. Budget Page 203/204
TREATMENT CENTRE

It was moved and carried,
"That the grant request for 1985 in the amount of \$2,000.00 be approved." After reviewing the financial statement, the Council recommends that no funds be provided in the 1986 budget.

13. DOMICILIARY HOMES

Ref. Budget Page 218/219

That a 5% increase be approved for 1986 for the Canadiana Retirement home, Maple City Residence and Village Haven Rest Home, raising the total per diem cost to \$21.26.

14. CHATHAM WOMEN'S CENTRE

Ref. Budget Page 220/221

a) That in order to have uniformity between the domiciliary homes and the Women's Centre, the budget committee recommends a per diem rate for the Chatham Women's Centre in the amount of \$21.26.

Ref. Budget Page 260/261

b) That the Council Counselling Grant for the Chatham Women's Centre be approved in the amount of \$5,000.00.

Ref. Budget Page 220/221

c) That the Purchase of Service with the Chatham Women's Centre be set at a maximum amount of \$40,700.00 on the understanding that if this amount is to be exceeded in 1986, that the Women's Centre may make a further request to the Council.

15. HOMEMAKERS SERVICES

Ref. Budget Page 222/223

That an amount of \$17,200.00 be approved for homemakers services for 1986, and that the rate for the Red Cross homemakers be set at \$7.16/hour and that the City enter into an agreement with Paramed to provide homemaker service at a rate of \$6.80/hour.

16. INDIGENT FUNERALS

Ref. Budget Page 220/221

That the following schedule be approved for 1986 including announcements and honorarium to the clergy.

<u>ITEM</u>	<u>RATE</u>
Still born	\$ 150.00
Children to age 1 yr.	\$ 452.00
Children 1-10 yr.	\$ 584.00
Adults	\$1050.00
Cemetery Equipment	\$ 63.00
Mileage Outside Kent County	\$ 1.00/km

17. CHATHAM KENT FAMILY SERVICES

Ref. Budget Page 260/261

That the counselling charges be approved in the amount of \$40.00 per hour for professional counselling and \$20.00 per hour for social workers to a maximum of \$15,000.00 for 1986.

18. CHAP

Ref. Budget Page 260/261

That an increase of 4% be provided over the 1985 allocation.

19. JUNIOR ACHIEVEMENT

Ref. Budget Page 257/258

That the request from Junior Achievement in the amount of \$1200.00 be deleted on the understanding that if they require funds in the future that they may again approach Council. This decision was made after a review of their financial statement.

20. C.N.I.B.

Ref. Budget Page 257/258

That an amount of \$1500.00 be approved for the Canadian National Institute for the Blind.

21. RIGHT TO LIFE KENT

Ref. Budget Page 257/258

That an amount of \$150.00 be approved for the specific purpose of a SIDS Monitor.

22. CANADIAN INSTITUTE FOR THE
PREVENTION OF ADDICTION

Ref. Budget Page 257/258

That the request in the amount of \$5,000.00 be deleted from the 1986 budget.

23. ST. LEONARD'S SOCIETY

Ref. Budget Page 257/258

That the request from St. Leonard's Society in the amount of \$3500.00 be deleted until such time as accommodation has been found at which time they may again approach the Council for consideration.

24. CHATHAM KENT & DISTRICT

Ref. Budget Page 262/263

ASSOC. FOR THE MENTALLY RETARDED

That the request from the Chatham/Kent & District Association for the Mentally Retarded in the amount of \$25,000.00 be deleted. This deletion is made based on their review of the financial statement and on the understanding that if, in the future, there is a need for funds that they can again approach Council for consideration.

25. OPERATION OUR KIDS

Ref. Budget Page 262/263

That the request in the amount of \$3,000.00 be deleted.

26. CHATHAM KENT BIG BROTHERS

Ref. Budget Page 262/263

That the request from the Chatham-Kent Big Brothers in the amount of \$120.00 be deleted.

27. CHATHAM FIREFIGHTERS ASSOCIATION Ref. Budget Page 262/263

That the request from the Chatham Firefighters Association for a grant in connection with the 1988 conference to be held in Chatham in the amount of \$2400.00 be approved as a 1988 budget item.

28. ONTARIO SPECIAL OLYMPICS COMMITTEE Ref. Budget Page 262/263

That the request from the Ontario Special Olympics Committee in the amount of \$2400.00 be deleted, and that the Committee be advised to approach the Chatham-Kent & District Association for the Mentally Retarded for funding.

29. DAY NURSERY FEES Ref. Budget Page 272/273

That the following fee schedule be approved to be implemented on September 1, 1986 for both the north side and south side day care centres.

Ref. Budget Page 272

	<u>Present Fee</u>	<u>September 1, 1986</u>
Full day, one child	\$16.00	\$17.50
Full Day two children	30.40	35.00
Half Day with noon meal	9.75	10.00
Half Day without noon meal	7.75	8.00
Hourly rate	1.70	2.00
Noon meal	1.55	1.55

30. GROWING TOGETHER RESOURCE CENTRE Ref. Budget Page 282/283

That the request from the Growing Together Resource Centre in Cedar Springs for financial assistance for a day care centre be deleted.

31. CHILDREN'S VILLAGE DAY CARE Ref. Budget Page 282/283
CENTRE/KENT KIDDY KOLLEGE

That funding be approved for day care services at each of the above day care centres to a maximum of \$25,000.00 per year per day care centre.

32. RECREATION Ref. Budget Page 326-352

a) REVENUE: That the revenue fee schedule as attached be approved and that a non-resident user fee be implemented effective April 1, 1986. A resident is defined as anyone who is eligible to vote and includes the immediate family living in the same residence.

Ref. Budget Page 357/358

b) CHATHAM TENNIS CLUB: That the Chatham Tennis Club be granted the use of the Joe Carpenter Tennis Courts for the 1986 tennis season and that the annual rental fee of \$3,690.00 be waived.

33. Y.M.C.A. Ref. Budget Page 353/352

That the Council approve a 4% increase in the amount of \$29,120.00 for the operating grant to be applied towards taxes and that the capital grant be increased by 4% for a total of \$7,280.00 to be applied toward City taxes.

34. PLANNING FEE INCREASES Ref. Budget Page 369/370

That the following charges be increased by 5%.

<u>ITEM</u>	<u>EXISTING FEE</u>	<u>RECOMMENDED FEE</u>
Site Plan & Agreement	\$100.00	\$105.00
Official Plan Charge	\$200.00	\$210.00
Zoning Change	\$200.00	\$210.00

35. CANADA DAY/MULTICULTURAL FESTIVAL Ref. Budget Page 347/348

That the accounting function be provided by the City of Chatham at no charge and that the City Treasurer be authorized to write cheques which result in a negative cash flow to a maximum of \$10,000.00 and that all funds remaining in the account at the end of 1986 be used for a similar function in 1987.

36. DOWNTOWN CHATHAM ON THE THAMES Ref. Budget Page 393/394

That the budget in the amount of \$60,000.00 be approved for the Downtown Chatham on the Thames.

37. REQUEST FOR ELECTRICAL OUTLETS Ref. Budget Page 337/338
AT NEW DOCKING THAMES RIVER/WEST OF PARRY BRIDGE

That the Council cooperate with the installation of floating docks, west of Parry Bridge, immediately behind the Union Gas to a maximum of \$500.00 and that a request for the installation of hydro be deferred to 1987 pending a review of the usage during 1986.

38. PARKING Ref. Budget Page 414-417

That the budget for parking facilities in the amount of \$95.585 credit, be adopted.

39. FIVE YEAR CAPITAL BUDGET Ref. Budget Page 422/423

a) That the five year capital works budget for the period 1986 to 1990 inclusive, in the amount of \$32,365,000.00 with a net cost of \$12,272,000.00 to be debentured, be adopted.

b) That the projects in the amount of \$1,940,000.00 be approved for 1986.

40. MILEAGE RATES

That the rate paid to drive vehicles outside of the City of Chatham be increased from .18¢ to .24¢ per kilometer.

41. TRAFFIC - MCNAUGHTON AVENUE/BALDOON ROAD

That the Traffic By-law be amended to provide for a four way stop at the intersection of McNaughton Avenue and Baldoon Road.

CITY OF CHATHAM

1986 - 1985 MILL RATES

	Mill Rates 1986	Mill Rates 1985	Increase in Mills	Increase As A%	Effect On \$4,000.00 Assessment
Elementary - Residential	56.122	52.766	3.356	6.4	13.42
- Commercial	66.026	62.078	3.948	6.4	
Secondary - Residential	40.335	39.313	1.022	2.6	4.09
- Commercial	47.453	46.251	1.202	2.6	
Separate - Residential	56.471	53.235	3.236	6.1	12.94
- Commercial	66.437	62.629	3.808	6.1	
General - Residential	136.314	127.485	8.829	6.9	35.32
- Commercial	160.369	149.982	10.387	6.9	
Residential Public Total					
- Elementary	56.122	52.766	3.356	6.4	13.42
- Secondary	40.335	39.313	1.022	2.6	4.09
- Education	96.457	92.079	4.378	4.8	17.51
- General	136.314	127.485	8.829	6.9	35.32
- TOTAL	<u>232.771</u>	<u>219.564</u>	<u>13.207</u>	<u>6.0</u>	<u>52.83</u>
Residential Separate Total					
- Elementary	56.471	53.235	3.236	6.1	12.94
- Secondary	40.335	39.313	1.022	2.6	4.09
- Education	96.806	92.548	4.258	4.6	17.03
- General	136.314	127.485	8.829	6.9	35.32
- TOTAL	<u>233.120</u>	<u>220.033</u>	<u>13.087</u>	<u>5.9</u>	<u>52.35</u>
Commercial Public Total					
- Elementary	66.026	62.078	3.948		
- Secondary	47.453	46.251	1.202		
- Education	113.479	108.329	5.150		
- General	160.369	149.982	10.387		
- TOTAL	<u>273.848</u>	<u>258.311</u>	<u>15.537</u>		
Commercial Separate Total					
- Elementary	66.437	62.629	3.808		
- Secondary	47.453	46.251	1.202		
- Education	113.890	108.880	5.010		
- General	160.369	149.982	10.387		
- TOTAL	<u>274.259</u>	<u>258.862</u>	<u>15.397</u>		

COMPARISON OF TAX RATES 1971 - 1986

		EDUCATION				GENERAL RATE		TOTAL			
		COMMERCIAL		RESIDENTIAL		PUBLIC OR SEPARATE		COMMERCIAL		RESIDENTIAL	
		Public	Separate	Public	Separate	Com.	Res.	Public	Separate	Public	Separate
1971	Draft	37.058	39.248	33.353	35.324	65.364	59.598	102.423	104.612	92.951	94.921
	Revised	37.058	39.248	33.353	35.324	68.101	62.335	105.159	107.349	95.688	97.659
1972	Draft	31.688	35.868	28.520	32.281	69.771	62.490	101.459	105.639	91.010	94.771
	Revised	31.688	35.868	28.520	32.281	69.228	61.946	100.916	105.096	90.466	94.227
1973	Draft	34.840	34.760	31.356	31.284	79.096	70.998	113.936	113.856	102.354	102.282
	Revised	34.840	34.760	31.356	31.284	61.525	52.228	96.365	96.285	83.584	83.512
1974	Draft	35.562	34.460	32.006	31.014	78.064	67.333	113.626	112.524	99.339	98.347
	Revised	35.562	34.460	32.006	31.014	67.229	56.498	102.791	101.689	88.504	87.512
1975	Draft	42.115	38.681	37.904	34.812	91.019	80.845	133.134	129.700	118.749	115.657
	Revised	42.115	38.681	37.904	34.812	78.299	66.555	120.414	116.980	104.459	101.367
1976	Draft	52.862	50.975	47.576	45.877	87.370	74.265	140.232	138.345	121.841	120.142
	Revised	52.862	50.975	47.576	45.877	81.929	69.640	134.791	132.904	117.216	115.517
1977	Draft	57.593	57.538	51.834	51.784	100.912	85.775	158.505	158.450	137.609	137.559
	Revised	57.593	57.538	51.834	51.784	93.184	79.207	150.777	150.722	131.041	130.991
1978	Draft	63.274	63.412	56.946	57.070	85.980	73.084	149.254	149.392	130.030	130.154
	Revised	63.274	63.412	56.946	57.070	93.184	79.207	156.458	156.596	136.153	136.277
1979	Draft	67.163	68.778	60.446	61.900	98.981	84.134	166.143	167.759	144.581	146.034
	Revised	67.163	68.778	60.446	61.900	96.702	82.197	163.865	165.480	142.643	144.097
1980	Draft	78.631	78.799	66.837	66.979	107.942	91.750	186.574	186.741	158.588	158.730
	Revised	78.631	78.799	66.837	66.979	96.702	82.197	175.333	175.501	149.034	149.176
1981	Draft	84.815	84.945	72.093	72.203	133.635	113.589	218.450	218.579	185.682	185.792
	Revised	84.815	84.945	72.093	72.203	111.389	94.681	196.204	196.334	166.774	166.884
1982	Draft	93.069	91.800	79.110	78.030	152.272	129.431	245.341	244.072	208.541	207.461
	Revised	93.069	91.800	79.110	78.030	119.067	101.207	212.136	210.867	180.317	179.237
1983	Draft	93.379	94.787	79.373	80.569	147.977	119.067	241.356	242.764	198.440	199.636
	Revised	93.379	94.787	79.373	80.569	131.605	111.864	224.984	226.392	191.237	192.433
1984	Draft	100.263	100.526	85.224	85.447	167.238	142.152	267.499	267.764	227.376	227.599
	Revised	100.263	100.526	85.224	85.447	143.249	121.762	243.512	243.775	206.986	207.209
1985	Draft	108.329	108.880	92.079	92.548	170.212	144.680	278.541	279.092	236.759	237.228
	Revised	108.329	108.880	92.079	92.548	149.982	127.485	258.311	258.862	219.564	220.033
1986	Draft	113.479	113.890	96.457	96.806	182.874	155.443	296.353	296.764	251.900	252.249
	Revised	113.479	113.890	96.457	96.806	160.369	136.314	273.848	274.259	232.771	233.120

COMPARISON OF ASSESSMENTS USED FOR CALCULATIONS

OF TAX RATES 1954 TO 1986

YEAR	PUBLIC SCHOOL	ROMAN CATHOLIC SEPARATE SCHOOL	TOTAL EDUCATION	LESS EXEMPT FOR GENERAL PURPOSES	ASSESSMENTS FOR GENERAL PURPOSES	RESIDENTIAL	RESIDENTIAL PERCENT OF TOTAL	COMMERCIAL
1954	31,985,769	3,144,788	35,130,557	2,319,850	32,810,707			
1955	32,384,639	3,221,225	35,605,864	2,319,850	33,286,014			
1956	34,052,096	3,469,503	37,521,599	2,411,500	35,110,999			
1957	34,884,655	3,513,095	38,397,750	2,411,500	35,986,250	17,518,825	45.6%	18,467,425
1958	35,868,266	3,395,591	39,263,857	1,353,180	37,910,677	18,055,150	45.6%	19,855,527
1959	40,710,095	4,412,682	45,123,677	1,024,800	44,098,877	21,865,120	48.5%	22,233,757
1960	42,647,559	5,192,321	47,839,880	1,024,800	46,815,080	23,683,560	49.5%	23,131,520
1961	43,338,200	5,583,200	48,921,820	1,024,800	47,897,020	24,109,840	49.3%	23,787,180
1962	43,861,560	5,882,280	49,743,840		49,743,840	24,731,220	49.7%	25,012,620
1963	44,595,200	6,023,710	50,618,910		50,618,910	25,091,450	49.6%	25,527,460
1964	45,039,865	6,247,690	51,287,555		51,287,555	25,744,600	50.2%	25,542,955
1965	45,905,755	6,853,630	52,759,385		52,759,385	26,569,240	50.4%	26,190,145
1966	47,573,990	7,145,800	54,719,790		54,719,790	27,307,650	49.9%	27,412,140
1967	51,356,270	7,620,760	58,977,030		58,977,030	28,365,370	48.1%	30,611,660
1968	52,245,905	7,770,125	60,016,030		60,016,030	29,324,610	48.6%	30,991,420
1969	52,296,455	8,170,885	60,467,340		61,467,340	30,566,810	49.7%	30,900,530
1970	55,174,715	8,647,000	63,821,715		63,821,715	32,164,075	50.4%	31,657,640
1971	57,745,920	8,671,465	66,417,385		66,417,385	33,462,500	50.4%	32,954,885
1972	58,352,590	9,031,505	67,384,095		67,384,095	34,543,485	51.3%	32,840,610
1973	58,569,216	9,199,869	67,769,085		67,769,085	36,179,260	53.4%	31,589,825
1974	60,970,511	9,779,169	70,749,680		70,749,680	38,726,180	54.7%	32,023,500
1975	63,790,133	10,669,032	74,459,165		74,459,165	40,843,390	54.9%	33,615,775
1976	65,556,905	11,390,895	76,947,800		76,947,800	43,484,850	56.5%	33,462,950
1977	66,569,915	12,219,570	78,789,485		78,789,485	45,019,820	57.1%	33,769,665
1978	68,678,005	13,309,630	81,987,635		81,987,635	47,338,405	57.7%	34,649,230
1979	71,928,315	14,115,770	86,044,085		86,044,085	49,990,845	58.1%	36,053,240
1980	73,923,045	14,726,160	88,649,205		88,649,205	50,832,690	57.3%	37,816,515
1981	73,537,961	15,153,744	88,691,705		88,691,705	51,791,023	58.4%	36,900,682
1982	75,295,639	15,516,389	90,812,028		90,812,028	52,527,469	57.8%	38,284,559
1983	77,482,795	15,934,430	93,417,225		93,417,225	53,095,703	56.8%	40,321,522
1984	77,495,730	16,421,356	93,917,086		93,917,086	53,264,515	56.7%	40,652,571
1985	77,897,272	16,861,037	94,758,309		94,758,309	53,361,223	56.3%	41,397,086
1986	78,744,826	17,345,196	96,090,022		96,090,022	54,225,521	56.4%	41,864,501

1986 BUDGET STATISTICAL INFORMATION

	1985 Expenditures	1985 Revenues	1985 Net Requirement	1986 Draft Expenditures	1986 Draft Revenues	1986 Draft Net Requirement	1986 Approved Expenditures	1986 Approved Revenues	1986 Approved Net Requirement
General Gov't	2,284,183	164,310	2,119,873	2,264,627	163,080	2,101,547	2,340,832	163,080	2,177,752
Protection	6,465,772	956,693	5,509,079	7,456,246	1,007,390	6,448,856	6,963,006	1,042,890	5,920,116
Trans. Services	6,024,374	2,171,988	3,852,386	6,208,071	2,010,946	4,197,125	5,817,895	1,911,546	3,906,349
Env. Services	3,876,673	977,739	2,898,934	4,024,624	859,311	3,165,313	3,935,885	914,311	3,021,574
Cons. of Health	358,049	129,120	228,929	473,159	148,840	324,319	369,364	143,440	225,924
Soc. & Family Serv.	3,865,509	2,931,555	933,954	4,243,793	3,148,118	1,095,675	4,016,332	3,042,247	974,085
Rec. & Comm. Serv.	2,931,605	784,670	2,146,935	3,797,395	785,269	3,012,126	3,230,036	788,138	2,441,898
Comm. Planning & Dev.	1,721,206	530,236	1,190,970	1,869,338	536,569	1,332,769	1,839,540	547,219	1,292,321
Fin. Expenses	560,848	-	560,848	637,489	-	637,489	637,489	-	637,489
Education	9,420,151		9,420,151	9,987,375		9,987,375	9,987,375		9,987,375
TOTAL NET EXP.	37,508,370	8,646,311	28,862,059	40,962,117	8,659,523	32,302,594	39,137,754	8,552,871	30,584,883
Revenues	-	6,461,059	(6,461,059)	-	6,230,286	(6,230,286)	-	6,492,070	(6,492,070)
TOTAL NET REQUIREMENT	37,508,370	15,107,370	22,401,000	40,962,117	14,889,809	26,072,308	39,137,754	15,044,941	24,092,813

FUNCTION	GENERAL GOVERNMENT	DEPARTMENT	CITY OF CHATHAM
PROGRAM	MAYOR AND COUNCIL	ACCOUNT NO.	CURRENT BUDGET
ACTIVITY	CITY GOVERNMENT		

STATEMENT OF PURPOSE

The legislative function of Chatham's municipal government is represented by City Council. This body has the ultimate responsibility for determining under provincial legislation how much money shall be gathered yearly from the citizens and businesses in Chatham and how this money shall be spent in accordance with what the Mayor and Aldermen believe to be the wishes of their constituents and in the best interests of the City as a whole.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Mayor and Council Honourarium 121-100-0102
The amount budgeted here allows for a 5% increase over 1985.

Mayor and Council Pensions 121-100-0501-
This amount represents the Canada Pension Plan contributions made on behalf of the Mayor and Council.

Mayor's Car Allowance 121-100-1000
This amount provides for a monthly car allowance paid to the Mayor.

Mayor and Council Travel 121-100-1100
This account is intended to pay for all of the travelling expenses of the Mayor and Council in 1986.

Mayor and Council Accident Insurance 121-110-1301
This policy covers the Mayor and Council while they are on City related business. The premium for this coverage in 1986 is \$276.

Membership Fees 121-100-3001
The amount budgeted here covers the City's membership in the Association of Municipalities in Ontario (AMO), as well as the membership in the Federation of Canadian Municipalities (FCM).

REVISED

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)	8	8	8	8
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS	8	8	8	8

FUNCTION: GENERAL GOVERNMENT

CITY OF CHATHAM

BUD. RESP: CITY MANAGER

CURRENT BUDGET

ACTIVITY: MEMBERS OF COUNCIL EXPENDITURE

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D REQUESTED	APPROP'D REQUESTED	APPROVED BY COUNCIL
1211000102 MAYOR AND COUNCIL HONOURARIUMS	74,020	77,912	75,676	79,460	79,460
1211000501 PENSIONS - CPP	928	1,001	983	1,050	1,050
1211001000 MAYOR'S CAR ALLOWANCE	2,000	2,100	2,100	2,205	2,205
1211001100 MAYOR AND COUNCIL TRAVEL	6,598	12,457	8,750	8,750	8,750
1211001301 COUNCILLORS ACCIDENT INSURANCE	276	276	276	276	276
1211003001 MEMBERSHIP FEES	2,736	5,598	5,450	5,600	2,733
1211003100 PUBLIC RECEPTIONS, GIFTS, FLOWERS					
1211003701 OFFICE FURNITURE MAINTENANCE	75				
1211004500 NEW FURNITURE & EQUIPMENT	91	563			
EXPENDITURE TOTALS	86,724	99,907	93,235	97,341	94,474
EXPENDITURE FORWARD	86,724	99,907	93,235	97,341	94,474

1985	1986	1987	1988	STAFF COMPLIMENT		
				ESTABLISHED POSITIONS	UNFILLED POSITIONS	WAGE YEAR
NET REQUIREMENT	86,724	99,907	93,235	97,341	94,474	
NET FORWARD	86,724	99,907	93,235	97,341	94,474	

FUNCTION	GENERAL GOVERNMENT	DEPARTMENT	UNCLASSIFIABLE	CITY OF CHATHAM CURRENT BUDGET
PROGRAM	GENERAL ADMINISTRATION	ACCOUNT NO.	121-200-0000	
ACTIVITY	CITY GOVERNMENT			

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

O.M.E.R.S. - Lump Sum Payment

121-200-0503

This amount covers the general administrative share of the annual Lump Sum O.M.E.R.S. payment. This is the tenth instalment of fourteen required to purchase past service or supplementary pensions for employees with service prior to 1964.

Legal and Special Fees

121-200-1202

In the 1986 Budget all specific legal and special fees are functionalized. Only those legal and special fees that cannot be directly allocated to any one particular account are included in this provision.

Insurance

121-200-1300

The insurance charges budgeted here are those that cannot be specifically functionalized to a particular activity. The budgeted amounts reflect the actual 1986 premium.

Telephone

121-200-1400

This account provides for the telephone services and equipment charges including regular service, long distance charges, and the rental of watts lines which provide long distance service in the 519, 416, and 705 areas. It also provides for changes and modifications to equipment when required.

Postage

121-200-1500

This account provides for the purchase of postage, the cost for the supply of a courier service, and the postage meter rental charges.

Printing Costs

121-200-1601

This account provides for the purchase of all outside printing forms, envelopes, cheques and letterhead stationery.

Stationery Supplies

121-200-1602

This account provides for the purchase of all office and stationery supplies for all departments.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: GENERAL GOVERNMENT

CITY OF CHATHAM⁵

BUD. RESP: CITY TREASURER

CURRENT BUDGET

ACTIVITY: GENERAL ADMINISTRATION

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1212000503 OMERS-ANNUAL LUMP SUM PAYMENT	23,379	23,379	23,379	23,379	23,379
1212001100 TRAVEL AND TRAINING		3,240			
1212001201 CITY SOLICITOR	26,387	10,394	9,300		5,000
1212001204 LAND APPRAISAL FEES	250	2,800			2,000
1212001209 MISCELLANEOUS LEGAL FEES	8,742	8,676	2,000	2,000	2,000
1212001302 NON-OWNED AUTO INSURANCE	527	447	447	468	468
1212001305 MONEY AND SECURITIES INSURANCE		1,435	1,435	1,794	1,794
1212001306 FIDELITY BOND EXCESS INSURANCE	697	328	328	492	492
1212001307 MUNICIPAL LIABILITY INSURANCE	31,847	4,193	4,193	22,712	22,712
1212001308 ERRORS AND OMISSIONS INSURANCE	2,119	2,815	2,815	4,223	4,223
1212001400 TELEPHONE	66,684	74,033	68,200	75,000	75,000
1212001500 POSTAGE	38,074	38,292	39,000	40,000	40,000
1212001601 PRINTING COSTS	5,257	8,073	10,800	11,000	10,000
1212001602 STATIONERY SUPPLIES	32,783	31,627	34,700	32,000	32,000
EXPENDITURE TOTALS	236,746	209,732	196,597	213,068	219,068
EXPENDITURE FORWARD	236,746	209,732	196,597	213,068	219,068

1984	1985	1986	1987		
NET REQUIREMENT	236,746	209,732	196,597	213,068	219,068
NET FORWARD	236,746	209,732	196,597	213,068	219,068

FUNCTION GENERAL GOVERNMENT
PROGRAM GENERAL ADMINISTRATION
ACTIVITY CITY GOVERNMENT

DEPARTMENT UNCLASSIFIABLE
ACCOUNT NO. 121-200-000

CITY OF CHATHAM
CURRENT BUDGET

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

General Advertising

121-200-1700

This account provides for the purchase of all media advertising, both local and out of town for such purposes as tender calls, personnel requirements, public notices and proclamations.

Receptions, Gifts, and Flowers

121-200-3100

This amount provides for those receptions or gifts sponsored or given by the City.

Promotional Material

121-200-3101

This account provides for the purchase of promotional, gift and souvenir items, including pens, pins, key chains, pocket planners, coaster sets, etc. that are used by the Mayor, Council and Administration for public relations purposes. These expenditures were previously budgeted for and charged to account number 121-200-1700. The amount requested for these requirements in 1986 is \$6,000.

Rental of City Property

141-200-0517

Bell Canada - Telephone Booth
Industrial Land Rental-Sass and Colborne

\$ 900

2000

\$2,900

STAFF COMPLEMENT

	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION:	GENERAL GOVERNMENT	CITY OF CHATHAM
BUD. RESP:	CITY TREASURER	CURRENT BUDGET
ACTIVITY:	GENERAL ADMINISTRATION	

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1212001700 GENERAL ADVERTISING	16,902	18,473	18,500	13,500	13,500
1212003100 RECEPTIONS,GIFTS AND FLOWERS	3,120	4,035	3,000	3,500	3,500
1212003101 PROMOTIONAL MATERIAL				6,000	6,000
1212003800 RENTAL PROPERTY BLDG. MAINT.	292		500		
EXPENDITURE TOTALS	20,314	22,508	22,000	23,000	23,000
EXPENDITURE FORWARD	257,060	232,240	218,597	236,068	242,068

REVENUE					
1412000380 PROVINCIAL GRANT - T.I.B.I.		3,240-			
1412000517 RENTAL OF CITY PROPERTY		2,714-	2,850-	2,900-	2,900-

REVENUE TOTALS		5,954-	2,850-	2,900-	2,900-
REVENUE FORWARD		5,954-	2,850-	2,900-	2,900-
NET REQUIREMENT	20,314	16,554	19,150	20,100	20,100
NET FORWARD	257,060	226,286	215,747	233,168	239,168

FUNCTION	GENERAL GOVERNMENT
PROGRAM	CLERK'S DEPARTMENT
ACTIVITY	ELECTIONS

DEPARTMENT	CLERK'S
ACCOUNT NO.	121300-0202 to 121300-3203

CITY OF CHATHAM
CURRENT BUDGET
1986

STATEMENT OF PURPOSE

To provide for the administration of the election process under the provisions of The Municipal Elections Act, R.S.O. 1980.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

We have not provided for Election Expenditures in this year's Budget Estimates because the next regular Municipal Election will be held in November of 1988.

STAFF COMPLEMENT

	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: GENERAL GOVERNMENT

BUD. RESP: CITY CLERK

ACTIVITY: ELECTION

CITY OF CHATHAM

CURRENT BUDGET

9

EXPENDITURE

1984

1985

1986

SPENT

SPENT

APPROP'D

APPROP'D
REQUESTED

APPROVED
BY COUNCIL

1213000202 PART - TIME NON UNION

16,570

16,800

1213000300 OVERTIME

62

600

1213001700 ELECTION ADVERTISING

624

2,000

1213003201 POLLING BOOTHS

4,023

5,175

1213003202 VOTERS LIST AND SUPPLIES

22,545

19,700

1213003203 BALLOTS

5,257

4,703

EXPENDITURE TOTALS

49,081

48,978

EXPENDITURE FORWARD

49,081

48,978

1986	1985	1984	1983	STAFF COMPLEMENT
				REPLACEMENT PERSONNEL (REPLACEMENT)
				UNREPLACED VACANT POSITIONS
				WAGE MAN YEARS
				TOTAL FULL TIME EQUIVALENT POSITIONS
NET REQUIREMENT				49,081
NET FORWARD				48,978

FUNCTION

General Government

PROGRAM

Civic Centre

ACTIVITY

Building Maintenance

DEPARTMENT

Engineering

ACCOUNT NO.

1214100102 -
1214102203

CITY OF CHATHAM

CURRENT BUDGET

1986

STATEMENT OF PURPOSE

To continue an ongoing program of maintenance of the Civic Centre. A realistic maintenance program protects the Municipality's investment in this major asset.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSAL1214100102 - Maintenance Staff's Salaries and Benefits

Provides for the salaries of 3 (three) staff members who maintain the building and grounds. The estimated 1986 expenditures include a projected increase of 5% over 1985 salaries. Previously, the three employees took compensating time off. In 1985, they chose to be paid for most of it, and will do so in 1986, increasing the Overtime Act.

1214100102 - Salaries1214100300 - Overtime1214100400 - Retirement Pension and Service Pay1214100501 - Pensions , CPP1214100502 - Pensions, OMERS1214100600 - Medicals1214100700 - Unemployment Insurance1214100800 - Workmen's Compensation1214101310 - Insurance - Building1214101311 - Insurance - Contents1214101316 - Insurance - Boiler & Machinery1214102201 - Heat1214102202 - Light

Electrical charges will be considerably lower in 1986 due to time control of the main circulation units in the Civic Centre as a result of energy audit.

1214102203 - Water

STAFF COMPLEMENT

1983

1984

1985

1986

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

FUNCTION: GENERAL GOVERNMENT

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

ACTIVITY: CIVIC CENTRE BUILDING MAINTENANCE

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
			REQUESTED	BY COUNCIL	
1214100102 WAGES AND SALARIES - NON UNION	63,674	66,772	66,528	69,900	69,900
1214100300 OVERTIME		3,574	500	3,820	6,820
1214100400 RETIREMENT, PENSION AND SERVICE PAY	64	104	99	99	99
1214100501 PENSIONS - CPP	957	1,038	1,005	1,075	1,075
1214100502 PENSIONS - OMERS	3,505	3,860	3,727	3,887	3,887
1214100600 MEDICALS	5,661	5,812	5,886	7,073	7,073
1214100700 UNEMPLOYMENT INSURANCE	1,827	1,953	1,896	1,995	1,995
1214100800 WORKMEN'S COMPENSATION	1,649	1,964	1,629	2,065	2,065
1214101310 PROPERTY BUILDING INSURANCE	1,392	2,249	1,402	3,110	3,110
1214101311 PROPERTY CONTENTS INSURANCE	297		275		
1214101316 BOILER AND MACHINERY INSURANCE	1,603		1,388		
1214102201 HEAT	30,622	26,626	32,990	26,500	26,500
1214102202 LIGHT	55,901	56,172	62,357	56,200	56,200
1214102203 WATER	2,357	1,865	2,525	2,200	2,200
EXPENDITURE TOTALS	169,509	171,989	182,207	177,924	180,924
EXPENDITURE FORWARD	169,509	171,989	182,207	177,924	180,924

1986	1985	1984	1983	STAFF COMPLIMENT			
				ESTABLISHED PERSONNEL (SALARIED)			
				UNDESIGNATED SALARIED POSITIONS			
				WAGE MAN YEARS			
				TOTAL FULL TIME EQUIVALENT POSITIONS			
NET REQUIREMENT			169,509	171,989	182,207	177,924	180,924
NET FORWARD			169,509	171,989	182,207	177,924	180,924

FUNCTION General Government
 PROGRAM Civic Centre
 ACTIVITY Building Maintenance

DEPARTMENT Engineering
 ACCOUNT NO.
 1214102300-
 1214103810

CITY OF CHATHAM
 CURRENT BUDGET
 1986

1214102300 - Janitorial Services \$21,000 19,500
 Contract \$18,500
 Cleaning Carpets \$2,500

Other than for spot cleaning, the Civic Centre carpeting has not been steam cleaned. It is now 7 years old, looking dirty, stained, and shabby. A cleaning is necessary to maintain a respectable, well-maintained appearance for visitors. Consideration should be given to scheduled replacement.

1214102400 - Janitorial Supplies \$ 2,500
 Disinfectant \$ 500
 Paper Towels & Tissues \$1,250
 Soaps & Miscellaneous \$ 750

1214102601 - Principal

1214102701 - Interest

1214103801 - Elevator Maintenance and Pager Rental \$ 3,500
 Elevator \$2,900
 Pager \$ 600

1214103802 - Heating & Air Conditioning Maintenance
 When one bearing failed at the end of the air conditioning season, it shut down ½ of our units. We have since reviewed the remaining for wear and have ordered replacements for several shafts as preventative maintenance. Extra budget is for materials and labour to install. The units are 7 years old, and have had no major repairs. Also stopping/starting of units to save energy is showing up in more wear on belts/pulleys. Energy savings still appears to outweigh extra wear.

1214103803 - Electrical Repairs and Supplies
 An increase of \$1,700 is to replace vandalized globes on outdoor lighting. Overexpenditure in 1985 was the result of a re-lamping program which was completed in conjunction with ceiling cleaning under a grant program.

1214103804 - Plumbing Repairs

1214103805 - Muzak

1214103807 - Building Maintenance and Repairs
 Vandalized windows \$1,000 Fire safety check \$600 0
 General window repairs \$1,000 Misc. \$400
 Fire second floor corridor \$4,500 0

Note: The above estimates are listed in order of priority.

1214103810 - Equipment Replacement
 Tools \$400

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: GENERAL GOVERNMENT

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

ACTIVITY: CIVIC CENTRE BUILDING MAINTENANCE

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1214102300 JANITORIAL SERVICES	17,165	18,005	18,380	21,000	19,500
1214102400 JANITORIAL SUPPLIES	1,265	2,358	2,000	2,500	2,500
1214102601 DEBENTURE DEBT GENERAL GOVERNMENT PRINCIP	155,000	159,000	159,000	173,000	173,000
1214102701 DEBENTURE DEBT GENERAL GOVERNMENT INTERES	276,785	261,625	261,625	246,095	246,095
1214103801 BLDG. MTCE. ELEVATOR AND PAGER RENTAL	3,387	3,525	3,320	3,500	3,500
1214103802 BLDG. MTCE. HEATING AND AIR CONDITIONING	6,923	6,787	7,000	9,700	9,700
1214103803 BLDG. MTCE. ELECTRICAL REPAIRS AND SUPPLI	1,868	3,634	2,000	3,700	3,700
1214103804 BLDG. MTCE. PLUMBING REPAIRS	282	51	1,000	300	300
1214103805 BLDG. MTCE. MUZAK & POSTAGE MACHINE	131	394	526	550	550
1214103807 BUILDING MAINTENANCE REPAIRS	44,402	15,440	5,500	6,500	2,000
1214103810 BLDG. MTCE. EQUIPMENT REPLACEMENT	127	181	700	400	400

In 1985, the amount of \$ 16,220 was encumbered against account number 121410-3807

EXPENDITURE TOTALS	507,335	471,000	461,051	467,245	461,245
EXPENDITURE FORWARD	676,844	642,989	643,258	645,169	642,169

NET REQUIREMENT	507,335	471,000	461,051	467,245	461,245
NET FORWARD	676,844	642,989	643,258	645,169	642,169

FUNCTION	General Government	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Civic Centre	ACCOUNT NO.		CURRENT BUDGET
ACTIVITY	Building Maintenance		1214103850- 1214108000 1414100517	1986

1214103850 - Major Repairs

Roof (4th Floor Balcony) leaks and water enters drafting area. Isolated repairs have been made, but with no improvement. Drafting equipment has been soaked and draftsmen must store drawings they work on elsewhere.

1214104500 - New Furniture and Equipment

Snow blower is needed in order to save time, now Works personnel travel to the Civic Centre to shovel snow, which takes time from their other hand snow cleaning duties on Downtown Bridges and sidewalks.

1214108000 - Miscellaneous

Plants, Flowers, and Fertilizer

1414100517 - Rental of City Property

Water Commission	\$35,230
DelMar Food Service	3,850
Farm Lands	500
Other	150

DETAILED WORK PROGRAMS

The three members of the Maintenance Staff are responsible for the following:

1. maintenance of the cooling and heating system.
2. cleaning patio, walks and sidewalks.
3. looking after the security of the building, especially on weekends and holidays.
4. making minor repairs to building fixtures and equipment.
5. moving partitions at Civic Centre, when offices are being rearranged.
6. raising flags for special occasions.
7. cleaning glass and steel partitions.
8. maintaining ladies' and men's washrooms.
9. picking up and taking mail to the Post Office.
10. doing minor electrical and plumbing repairs.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)	3.0	3.0	3.0	3.0
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS	3.0	3.0	3.0	3.0
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: GENERAL GOVERNMENT

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

ACTIVITY: CIVIC CENTRE BUILDING MAINTENANCE

EXPENDITURE

1984

1985

1986

SPENT

SPENT

APPROP'D

APPROP'D
REQUESTEDAPPROVED
BY COUNCIL

1214103850 BLDG. MTCE. MAJOR REPAIRS	133	6,867	24,550	10,000	10,000
1214103870 BLDG. MTCE. SPECIAL REPAIRS					
1214104500 NEW FURNITURE & EQUIPMENT				2,000	2,000
1214108000 MISCELLANEOUS EXPENDITURES	2,858	264	500	500	500

EXPENDITURE TOTALS
EXPENDITURE FORWARD

2,991	7,131	25,050	12,500	12,500
679,835	650,120	668,308	657,669	654,669

REVENUE

1414100517 RENTAL OF CITY PROPERTY

40,687-	39,869-	39,920-	39,730-	39,730-
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REVENUE TOTALS
REVENUE FORWARD

40,687-	39,869-	39,920-	39,730-	39,730-
40,687-	39,869-	39,920-	39,730-	39,730-

NET REQUIREMENT
NET FORWARD

37,696-	32,738-	14,870-	27,230-	27,230-
639,148	610,251	628,388	617,939	614,939

FUNCTION GENERAL GOVERNMENT
 PROGRAM GENERAL ADMINISTRATION
 ACTIVITY PURCHASING

DEPARTMENT TREASURY
 ACCOUNT NO. 121-510-0000

CITY OF CHATHAM
 CURRENT BUDGET

STATEMENT OF PURPOSE

To provide a centralized purchasing function for the Corporation.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Salaries and Benefits

121-510-0102
 to 121-510-0800

These amounts provide for the salaries and benefits of the Purchasing Agent.

Travel and Training

121-510-1100

Ontario Public Buyers Annual Conference and Workshops (Sault Ste. Marie) \$600
 Miscellaneous travel 100
\$700

Associations, Memberships and Subscriptions Fees

121-510-3000

Ontario Public Buyers Association Annual Membership \$ 75
 Subscription for Consumer Reports 30
\$ 105

STAFF COMPLEMENT

	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)	17.7	17.0	17.0	17.0
UNSCHEDULED SALARIED POSITIONS	2.5	2.7	2.5	1.0
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS	20.2	19.7	19.5	18.0

FUNCTION: GENERAL GOVERNMENT

CITY OF CHATHAM

BUD. RESP: CITY TREASURER

CURRENT BUDGET

ACTIVITY: PURCHASING EXPENDITURES

EXPENDITURE

1984

1985

1986

SPENT

SPENT

APPROP'D

APPROP'N
REQUESTEDAPPROVED
BY COUNCIL

1215100102 WAGES AND SALARIES - NON UNION	56,343	55,906	56,546	38,300	38,300
1215100300 OVERTIME	19	63	500		
1215100400 RETIREMENT, PENSION AND SERVICE PAY	264	264	264	264	264
1215100501 PENSIONS - CPP	512	685	703	420	420
1215100502 PENSIONS - UMERS	2,813	3,351	3,190	2,294	2,294
1215100600 MEDICALS	3,634	3,572	3,691	2,884	2,884
1215100700 UNEMPLOYMENT INSURANCE	1,299	1,298	1,260	770	770
1215100800 WORKMEN'S COMPENSATION	934	1,331	1,085	850	850
1215101100 TRAVEL AND TRAINING	514	155	700	700	700
1215103000 MEMBERSHIPS AND SUBSCRIPTIONS	155	190	105	105	105
1215104500 NEW FURNITURE			300		

EXPENDITURE TOTALS
EXPENDITURE FORWARD

66,487	66,815	68,344	46,587	46,587
66,487	66,815	68,344	46,587	46,587

NET REQUIREMENT

66,487

66,815

68,344

46,587

46,587

NET FORWARD

66,487

66,815

68,344

46,587

46,587

FUNCTION	GENERAL GOVERNMENT	DEPARTMENT	TREASURY	CITY OF CHATHAM CURRENT BUDGET
PROGRAM	GENERAL ADMINISTRATION	ACCOUNT NO.	121-520-0000	
ACTIVITY	PAYROLL SERVICES			

STATEMENT OF PURPOSE

To provide centralized payroll services for the Corporation.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSSalary and Benefits

121-520-0102
to 121-520-0800

This provides for the salary and benefits of the payroll clerk.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: GENERAL GOVERNMENT
 BUD. RESP: CITY TREASURER
 ACTIVITY: PAYROLL EXPENDITURES

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE

1984

1985

1986

SPENT

SPENT

APPROP'D

APPROP'D
REQUESTEDAPPROVED
BY COUNCIL

1215200102 WAGES AND SALARIES - NON UNION	22,840	19,375	19,213	20,170	20,170
1215200202 PART-TIME NON-UNION	814	1,503		2,000	2,000
1215200300 OVERTIME	2,949	1,345	2,000	1,500	1,500
1215200400 RETIREMENT ALLOWANCE	1,565				
1215200501 PENSIONS - CPP	452	356	326	323	323
1215200502 PENSIONS - OMERS	1,189	1,080	997	1,109	1,109
1215200600 MEDICALS	964	1,072	1,291	1,370	1,370
1215200700 UNEMPLOYMENT INSURANCE	792	675	546	603	603
1215200800 WORKMEN'S COMPENSATION	465	623	417	550	550

EXPENDITURE TOTALS
 EXPENDITURE FORWARD

32,030
 98,517

26,029
 92,844

24,790
 93,134

27,625
 74,212

27,625
 74,212

NET REQUIREMENT
 NET FORWARD

32,030
 98,517

26,029
 92,844

24,790
 93,134

27,625
 74,212

27,625
 74,212

FUNCTION	GENERAL GOVERNMENT	DEPARTMENT	TREASURY	CITY OF CHATHAM
PROGRAM	GENERAL ADMINISTRATION	ACCOUNT NO.	121-530-0000	CURRENT BUDGET
ACTIVITY	TAXATION			

Statement of Purpose

To provide for the collection of all revenues of the Corporation. To maintain tax accounting files, to produce and distribute tax bills and tax arrears notices, and to reconcile and deposit all receipts of the Corporation.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSWages, Salaries and Benefits

121-530-0102
to 121-530-0800

These amounts provide for the salaries and benefits of the head cashier, the systems accountant and the tax clerk, as well as a provision for part time help necessary during tax runs and other peak work load periods.

Legal and Special Fees

121-530-1200

This provides for the legal fees incurred relative to the City's tax registration procedures which includes a full search on all properties liable for tax sale.

Tax Sale Costs

121-530-1201

This provides for advertising costs and other miscellaneous costs related to the annual tax registration procedures.

Printing Costs

121-530-1601

This amount allows for the cost of printing the tax forms used for billing purposes.

Tax Registration Costs Revenue

141-530-0582

In order to recover administrative costs involved in the tax registration procedures, a charge of \$300. per registerable property is necessary. This fee is expected to cover legal costs, advertising costs, and administrative costs necessary to complete the tax registration procedures.

Tax Certificate Revenues

141-530-0554

As approved by Council in 1985, a fee of \$6.00 was charged for the preparation of a tax certificate. A recent survey of similar sized municipalities and a further review of administrative costs necessary to produce the certificate dictates that the fee should be increased to \$8.00.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: GENERAL GOVERNMENT

CITY OF CHATHAM

BUD. RESP: CITY TREASURER

CURRENT BUDGET

ACTIVITY: TAXATION EXPENDITURES

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1215300102 WAGES AND SALARIES - NON UNION	37,968	37,550	37,422	59,870	59,870
1215300202 PART-TIME - NON UNION	6,521		3,000	3,000	3,000
1215300300 OVERTIME	733	654	1,000	1,000	1,000
1215300400 RETIREMENT, PENSION AND SERVICE PAY	2,720	132	132	132	132
1215300501 PENSIONS - CPP	678	633	663	958	958
1215300502 PENSIONS - OMERS	2,026	2,151	2,058	3,293	3,293
1215300600 MEDICALS	3,350	4,018	4,205	5,846	5,846
1215300700 UNEMPLOYMENT INSURANCE	1,280	1,188	1,126	1,790	1,790
1215300800 WORKMEN'S COMPENSATION	910	1,271	861	1,622	1,622
1215301100 TRAVEL AND TRAINING					
1215301200 LEGAL AND SPECIAL FEES	887	2,692	13,125	3,750	3,750
1215301201 TAX SALE COSTS			1,875	1,000	1,000
1215301601 PRINTING COSTS		4,782	4,500	4,500	4,500

EXPENDITURE TOTALS	57,073	55,071	69,967	86,761	86,761
EXPENDITURE FORWARD	155,590	147,915	163,101	160,973	160,973

REVENUE

1415300554 TAX CERTIFICATES REVENUE	9,385-	12,213-	10,000-	16,000-	16,000-
1415300582 TAX REGISTRATION FEES	7,255-	1,910-	18,750-	4,750-	4,750-

REVENUE TOTALS	16,640-	14,123-	28,750-	20,750-	20,750-
REVENUE FORWARD	16,640-	14,123-	28,750-	20,750-	20,750-

NET REQUIREMENT	40,433	40,948	41,217	66,011	66,011
NET FORWARD	138,950	133,792	134,351	140,223	140,223

FUNCTION GENERAL GOVERNMENT
 PROGRAM GENERAL ADMINISTRATION
 ACTIVITY COMPUTER SERVICES

DEPARTMENT TREASURY
 ACCOUNT NO. 121-540-0000

CITY OF CHATHAM
 CURRENT BUDGET

STATEMENT OF PURPOSE

To support machine operation and data processing input for the Treasury Department

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Wages, Salaries and Benefits 121-540-0102 to 121-540-0800
 These amounts provide for the salaries and benefits of two machine operators in the Treasury department. A provision has also been made for part time assistance which is necessary during vacation periods of full time staff and peak work load periods.

Travel and Training 121-540-1100
 1986 Municipal Information Systems Association
 Annual Conference (Sault Ste Marie) \$ 865
 General Travel \$ 250
 General training as deemed necessary on
 updates to software packages including I.B.M.
 training courses and/or seminars. \$ 1000 Total \$2115

Computer Insurance 121-540-1318
 The 1986 insurance premium covering the computer is \$823.

Computer Supplies 121-540-1600
 This provision allows for the purchase of computer related supplies such as printer ribbons, stock tab paper, diskettes and other miscellaneous supplies.

Memberships and Subscriptions 121-540-3000
 This budget amount includes the cost of the City's membership in the Municipal Information Systems Association and the Association for Systems Management. Also included is a monthly data processing subscription.

Computer Lease 121-540-3501
 This amount provides for the lease costs related to the computer system in 1986.

Computer Maintenance Contract 121-540-3701
 This amount provides for the maintenance costs related to our computer system.

New Furniture and Equipment 121-540-4500
 This amount provides for the purchase of one IBM P.C. to be added to our existing hardware configuration. Also included in this amount is sufficient money for the purchase of necessary software and a table for the P.C. This addition to the department will facilitate the automation of several manual tasks presently performed by Treasury personnel. (e.g. Victoria Residence accounting, grant control, cash forecasting, miscellaneous accounts receivable, preparation of annual financial statements using program developed by auditors.)

Computer Software 121-540-4501
 The amount budgeted provides for the purchase of an IBM software package that will allow data to be transferred from the minicomputer to an IBM P.C.

Miscellaneous 121-540-8000
 This amount allows for the purchase of miscellaneous items such as anti glare filters for computer terminals and freight charges on new equipment.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: GENERAL GOVERNMENT CITY OF CHATHAM
 BUD. RESP: CITY TREASURER CURRENT BUDGET
 ACTIVITY: COMPUTER SERVICES EXPENDITURES

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'N	APPROVED
				REQUESTED	BY COUNCIL
1215400102 WAGES AND SALARIES - NON UNION	60,036	65,224	62,612	42,940	42,940
1215400202 PART TIME WAGES	20,459	10,548	9,000	5,000	5,000
1215400300 OVERTIME	655	329	1,000	1,000	1,000
1215400400 RETIREMENT PENSION AND SERVICE PAY	335	424	132	320	320
1215400501 PENSIONS - CPP	1,117	1,380	1,106	687	687
1215400502 PENSIONS - OMERS	3,226	3,560	3,444	2,362	2,362
1215400600 MEDICALS	4,778	5,102	4,960	3,711	3,711
1215400700 UNEMPLOYMENT INSURANCE	2,126	2,642	1,885	1,284	1,284
1215400800 WORKMEN'S COMPENSATION	1,340	2,249	1,440	1,163	1,163
1215401100 TRAVEL AND TRAINING	1,904	2,331	1,925	2,115	2,115
1215401318 COMPUTER INSURANCE	823	823	823	823	823
1215401600 COMPUTER SUPPLIES	7,720	6,559	8,000	8,000	8,000
1215403000 MEMBERSHIPS AND SUBSCRIPTIONS	215	98	310	310	310
1215403501 COMPUTER LEASE	36,813	45,216	47,300	51,000	51,000
1215403701 COMPUTER MAINTENANCE CONTRACT	11,664	12,244	15,050	15,000	15,000
1215404500 NEW FURNITURE & EQUIPMENT	1,754	4,166	5,000	2,000	2,000
1215404501 COMPUTER SOFTWARE	27,713	2,164	2,000	900	900
1215408000 MISCELLANEOUS	391	505	400	400	400

In 1985, the amount of \$ 1,000 was encumbered against account number 121540-1100

In 1985, the amount of \$ 5,000 was encumbered against account number 121540-4500

In 1985, the amount of \$ 1,250 was encumbered against account number 121540-4501

EXPENDITURE TOTALS	183,069	165,564	166,387	139,015	139,015
EXPENDITURE FORWARD	338,659	313,479	329,488	299,988	299,988

REVENUE

1415400312 M.A. 85 GRANT-COMPUTER SOFTWARE	25,395-
1415400330 MTC GRANT-MMS IMPLEMENTATION	2,480-

REVENUE TOTALS	27,875-				
REVENUE FORWARD	44,515-	14,123-	28,750-	20,750-	20,750-

NET REQUIREMENT	155,194	165,564	166,387	139,015	139,015
NET FORWARD	294,144	299,356	300,738	279,238	279,238

FUNCTION	GENERAL GOVERNMENT	DEPARTMENT	TREASURY	CITY OF CHATHAM
PROGRAM	ADMINISTRATION	ACCOUNT NO.	121-550-0000	CURRENT BUDGET
ACTIVITY	GENERAL TREASURY			

STATEMENT OF PURPOSE

To account for all revenues and expenditures incurred by the Corporation, and to provide financial information to all City departments and Council.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS**Wages, Salaries, and Benefits**

121-550-0102 to 121-550-0800

This provision is for the salaries and benefits of the present complement of full time general Treasury staff. A provision is also made for part time help deemed necessary throughout the year.

Travel and Training

121-550-1100

Municipal Clerks and Treasurer's Convention	\$ 750		
Municipal Finance Officer's Association Annual Conference	700		
General travel assigned to Treasury staff at the request of City Council or the City Manager	900		
Staff Education - tuition refund program	500	Total	\$2,850

Legal and Special Fees-City Auditor

121-550-1201

This amount provides for the annual audit of the City.

Legal and Special Fees - Credit Bureau, Bailiff

121-550-1202

This account provides for fees related to Credit Bureau or bailiff collection of outstanding receivables.

Legal and Special Fees - Brinks Service

121-550-1203

This amount provides for Brinks banking services including daily pick up and deposit and charges related to coin pick up, sorting, rolling and deposit. The budget is based on a contracted 4% increase over 1985 rates.

Membership Fees

121-550-3001

Association of Municipal Tax Collectors of Ontario	\$ 45		
Association of Municipal Clerks and Treasurers	260		
Urban Finance Officers	50		
C.G.A. Annual dues - City Treasurer	300		
C.A. Annual dues - Deputy Treasurer	375	Total	\$ 1030

Equipment Rental

121-550-3500

Photo copier rental charge	\$1,200		
Copy charges (based on volumes)	1,200	Total	\$2,400

Office Equipment Maintenance

121-550-3702

Burster Maintenance Contract	\$ 450		
Calculators, dictaphones, typewriters, and cash register repairs	1,700	Total	\$2,150

New Furniture and Equipment

121-550-4500

1 - calculator (Olympia)	\$ 250		
1 - typewriter for switchboard	1,450	Total	\$1,700

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: GENERAL GOVERNMENT

CITY OF CHATHAM

BUD. RESP: CITY TREASURER

CURRENT BUDGET

ACTIVITY: GENERAL TREASURY EXPENDITURES

EXPENDITURE	1984	1985	1986	1987	1988
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
				REQUESTED	BY COUNCIL
1215500102 WAGES AND SALARIES - NON UNION	243,146	259,912	263,011	293,840	309,640
1215500202 PART-TIME - NON UNION	22,810	5,000	18,000	8,000	8,000
1215500300 OVERTIME	3,049	500	3,000	2,000	2,000
1215500400 RETIREMENT PENSION AND SERVICE PAY	437	2,513	512	528	528
1215500501 PENSIONS - CPP	3,495	3,623	3,274	3,765	3,765
1215500502 PENSIONS - OMERS	13,769	15,466	15,007	17,070	17,070
1215500600 MEDICALS	18,380	19,926	20,415	23,958	23,958
1215500700 UNEMPLOYMENT INSURANCE	6,050	6,519	5,900	6,965	6,965
1215500800 WORKMEN'S COMPENSATION	4,966	7,306	5,039	6,900	6,900
1215501100 TRAVEL AND TRAINING	1,785	2,236	1,850	2,850	2,850
1215501201 LEGAL AND SPECIAL FEES- AUDITORS	32,675	26,925	35,000	35,000	35,000
1215501202 LEGAL AND SPECIAL FEES- CREDIT BUREAU	6,483	6,510	5,000	6,500	6,500
1215501203 LEGAL AND SPECIAL FEES - BRINKS SERVICE	11,628	10,763	12,000	12,000	12,000
1215501204 LEGAL FEES-CITY SOLICITOR	353	230	1,000	1,000	400
1215503001 MEMBERSHIP FEES	743	771	845	1,030	1,030
1215503500 EQUIPMENT RENTAL	2,585	2,171	2,500	2,400	2,400
1215503701 OFFICE FURNITURE MAINTENANCE	180	64	200	100	100
1215503702 OFFICE EQUIPMENT MAINTENANCE	1,331	2,982	2,070	2,150	2,150
1215504500 NEW FURNITURE & EQUIPMENT	2,540	1,698	1,600	1,700	1,700
EXPENDITURE TOTALS	376,407	375,115	396,223	427,756	442,956
EXPENDITURE FORWARD	715,066	688,594	725,711	727,744	742,944

1984	1985	1986	1987	1988	1989
NET REQUIREMENT	376,407	375,115	396,223	427,756	442,956
NET FORWARD	670,551	674,471	696,961	706,994	722,194

FUNCTION	GENERAL GOVERNMENT	DEPARTMENT	CLERK'S	CITY OF CHATHAM
PROGRAM	GENERAL ADMINISTRATION	ACCOUNT NO.	1216-10-0102 TO 1216-10-1600	CURRENT BUDGET
ACTIVITY	CITY GOVERNMENT (1)			1986

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Salaries a/c 1216-10-0102 \$188,320. \$189,540.
 These estimates include a provision for a 5% increase over the 1985 actual salaries of the seven (7) staff members in this department.

Overtime a/c 1216-10-0300 1,500.
 These estimates are increased to \$1,500 to provide for overtime worked by the Clerk's staff: in order to provide enough staffing to provide the regular services of this Department, the option for an employee to take "time off" in lieu of overtime has been discontinued. All eligible staff members will now receive payment for overtime worked.

Retirement Pension and Service Pay a/c 1216-10-0400 792.
 These estimates provide for the payment of service pay for four (4) staff members.

Pensions - C.P.P. a/c 1216-10-0501 2,501.

Pensions - O.M.E.R.S. a/c 1216-10-0502 10,850.
 The estimates for both pension accounts include provisions to allow for a 5% increase in Salaries plus the increase in the Canada Pension Plan payments.

Medicals a/c 1216-10-0600 17,897.
 Included in this amount are the premiums paid for OHIP, Long Term Disability Insurance, Semi-Private Hospital Care, Extended Care, Vision Care, Dental Insurance and Group Life Insurance. The 1986 Budget has been prepared on the basis of the 5% general wage and salary increase and also on the basis of projected percentage increases in the applicable areas.

Unemployment Insurance a/c 1216-10-0700 4,645.
 Provision has been made in this account for 1986 increases in U.I.C. rates.

Workers' Compensation a/c 1216-10-0800 4,969.
 These estimates reflect the increase of both the rate per \$100. of payroll costs as set by The Workers' Compensation Board and the 5% estimated increase in salaries for 1986.

Travel Costs a/c 1216-10-1101 1,825.
 Bar Association Seminar \$375.
 A.M.C.T.O. Conference 750.
 A.M.C.T.O. Zone Meetings 100.
 Other 600.

Training Expenditures a/c 1216-10-1102 300.
 To provide for refund of tuition fees paid by staff members who successfully complete approved training courses.

Legal and Special Fees a/c 1216-10-1200 1,500.
 To provide for payment of the City Solicitor's fees for professional services provided to this department.

Office Supplies a/c 1216-10-1600 2,000.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: GENERAL GOVERNMENT

CITY OF CHATHAM

BUD. RESP: CITY CLERK

CURRENT BUDGET

ACTIVITY: GENERAL CLERKS OFFICE EXPENDITURES

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D REQUESTED	APPROP'D REQUESTED	APPROVED BY COUNCIL
1216100099 BRIC PAYMENT - RECOVERABLE		2,000			
1216100102 WAGES AND SALARIES - NON UNION	184,506	186,763	191,351	188,320	189,540
1216100202 CLERK'S OFFICE-PART TIME WAGES	148				
1216100300 OVERTIME		271	500	1,500	1,500
1216100400 RETIREMENT, PENSION AND SERVICE PAY	2,818	4,878	1,188	792	792
1216100501 PENSIONS - CFP	2,282	2,648	2,350	2,501	2,501
1216100502 PENSIONS - OMERS	10,468	9,783	11,087	10,850	10,850
1216100600 MEDICALS	12,562	12,641	13,788	17,897	17,897
1216100700 UNEMPLOYMENT INSURANCE	4,311	4,371	4,430	4,645	4,645
1216100800 WORKMEN'S COMPENSATION	3,868	4,732	4,608	4,969	4,969
1216101101 TRAVEL COSTS	610	83	700	1,825	1,825
1216101102 TRAINING EXPENDITURES	80	113	300	300	300
1216101200 LEGAL AND SPECIAL FEES	846	3,022	5,000	1,500	1,500
1216101600 OFFICE SUPPLIES	1,618	1,229	2,000	2,000	2,000
EXPENDITURE TOTALS	224,117	232,534	237,302	237,099	238,319
EXPENDITURE FORWARD	224,117	232,534	237,302	237,099	238,319

1984	1985	1986	1987	1988	STAFF COMPLIMENT
					ESTABLISHED PERSONNEL (SALARIED)
					UNDESIGNATED SALARIED POSITIONS
					WAGE RATE YEARS
					TOTAL FULL TIME EQUIVALENT POSITIONS

NET REQUIREMENT

224,117

232,534

237,302

237,099

238,319

NET FORWARD

224,117

232,534

237,302

237,099

238,319

FUNCTION	GENERAL GOVERNMENT	DEPARTMENT	CLERK'S	CITY OF CHATHAM
PROGRAM	GENERAL ADMINISTRATION	ACCOUNT NO.	1216-10-2000 TO 1216-10-4500	CURRENT BUDGET
ACTIVITY	CITY GOVERNMENT (2)			1986

<u>Licensing Supplies</u>	<u>a/c 1216-10-2000</u>		9,180.
Dog Tags	\$ 450.		
Licence Forms	600.		
Taxi Licence Plates	130.		
Marriage Licences	8,000.		
<u>Membership Fees</u>	<u>a/c 1216-10-3001</u>		1,385.
2 A.M.C.T.O. @ \$150	\$ 300.		
Law Society-Upper Canada	760.		
Canadian Bar Association	175.		
Kent Law Association	150.		
<u>Subscriptions</u>	<u>a/c 1216-10-3002</u>		2,872.
London Free Press	\$ 93.10		
Chatham Daily News	93.60		
Canadian Almanac and Directory	86.00		
Municipal World (3 years)	720.00		
Canadian Law of Planning and Zoning	100.00		
Law of Canadian Municipal Corporations	200.00		
Ontario Regulation Service	250.00		
Ontario Statute Citator	180.00		
Ontario Municipal Board Reports	160.00		
Canada Law List	73.00		
Ontario Gazette	51.30		
Bill Service (Prints of all Bills)	60.00		
Vernon Directory	225.00		
Canadian Bar News Letters	60.00		
Municipal and Planning Law Reports	100.00		
Ontario Reports - Bound	120.00		
Other (Ontario Bookstore, etc.)	300.00		
<u>Equipment Rental</u>	<u>a/c 1216-10-3500</u>		19,232.
Xerox Photocopier	\$18,780.		
Postage Meter	452.		
<u>Furniture and Equipment Maintenance</u>	<u>a/c 1216-10-3700</u>		1,455.
Typewriter Maintenance (6)	225.		
Adding Machine Maintenance (4)	100.		
Displaywriter Maintenance	810.		
Tape Recorder Tapes 24 @ 5.	120.		
Tape Recorder Repairs	200.		
<u>New Furniture and Equipment</u>	<u>a/c 1216-10-4500</u>		7,105. 6,105.
2 Dictaphone Transcribers	1,500. (1))		
2 Dictaphone Pocket Memos	500. (1))		
1 Electric Marking Scale	2,000. (2))		
1 Electric Typewriter	1,300. (3))		
1 Computer Table	500. (4))		
1 Dual Tape Recorder	850. (5))		
1 Postage Rate Indicator	455. (6))		
Note: The above estimates are listed in order of priority.			

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: GENERAL GOVERNMENT

CITY OF CHATHAM

BUD. RESP: CITY CLERK

CURRENT BUDGET

ACTIVITY: GENERAL CLERKS OFFICE EXPENDITURES

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1216102000 MISCELLANEOUS LICENSING EXPENSE	7,294	7,255	7,507	9,180	9,180
1216103001 MEMBERSHIP FEES	220	1,195	260	1,385	1,385
1216103002 SUBSCRIPTIONS	1,985	1,813	2,118	2,872	2,872
1216103500 EQUIPMENT RENTALS	13,291	19,300	15,338	19,232	19,232
1216103700 FURNITURE AND EQUIPMENT MAINTENANCE	3,395	2,280	1,920	1,455	1,455
1216104500 NEW FURNITURE & EQUIPMENT	908	640	400	7,105	6,105

EXPENDITURE TOTALS

27,093

32,483

27,543

41,229

40,229

EXPENDITURE FORWARD

251,210

265,017

264,845

278,328

278,548

NET REQUIREMENT

27,093

32,483

27,543

41,229

40,229

NET FORWARD

251,210

265,017

264,845

278,328

278,548

FUNCTION GENERAL GOVERNMENT

PROGRAM GENERAL ADMINISTRATION

ACTIVITY CITY GOVERNMENT (2)

DEPARTMENT CLERK'S

ACCOUNT NO. 1216-10-8000

CITY OF CHATHAM

CURRENT BUDGET

1986

Miscellaneous	a/c 1216-10-8000		2,160.
Certificates and Frames		\$ 1,000.	
Flags - 6' x 12' Canada Flag	3 @ \$80	240.	
3' x 6' Canada Flag	12 @ \$30	360.	
3' x 6' Ontario Flag	12 @ \$30	360.	
First Aid Supplies and Other		200.	

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)	6.7	7.0	7.0	7.0
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS	6.7	7.0	7.0	7.0

FUNCTION: GENERAL GOVERNMENT

CITY OF CHATHAM

BUD. RESP: CITY CLERK

CURRENT BUDGET

ACTIVITY: GENERAL CLERKS OFFICE EXPENDITURES

EXPENDITURE	1984	1985		1986	
	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
121610000 MISCELLANEOUS		3,092	5,142	2,160	2,160
EXPENDITURE TOTALS		3,092	5,142	2,160	2,160
EXPENDITURE FORWARD	251,210	268,109	269,987	280,488	280,708
REVENUE					
1416100548 BICYCLE LICENSES	770-	5-			
1416100550 DOG TAGS	5,859-	5,724-	6,000-	6,000-	6,000-
1416100551 GENERAL LICENCES	21,279-	10,351-	24,920-	10,000-	10,000-
1416100552 TAXI AND BUS LICENCES	770-	695-	770-	700-	700-
1416100557 LOTTERY LICENSES	52,083-	73,622-	52,100-	73,000-	73,000-
1416100599 CLERKS FEES	8,987-	9,548-	9,000-	10,000-	10,000-
REVENUE TOTALS	89,748-	99,945-	92,790-	99,700-	99,700-
REVENUE FORWARD	89,748-	99,945-	92,790-	99,700-	99,700-
NET REQUIREMENT	89,748-	96,853-	87,648-	97,540-	97,540-
NET FORWARD	161,462	168,164	177,197	180,788	181,008

FUNCTION	GENERAL GOVERNMENT	DEPARTMENT	MANAGER'S	CITY OF CHATHAM
PROGRAM	GENERAL ADMINISTRATION	ACCOUNT NO.	1217100102- 1217104500	CURRENT BUDGET
ACTIVITY	CITY GOVERNMENT			

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

REVISED

Salaries

1217100102

This amount reflects the current salaries for the year 1986, given the present staff complement.
\$122,530.00 \$127,810.00

Workmens Compensation

1217100800

The amount included in this account for 1986 is based on the Workmens Compensation rate as given by the Workmens Compensation Board.
\$ 2,400.00

Manager's Car Allowance

1217101000

This amount provides for a car allowance to be paid to the City Manager, plus a 5% increase for 1986.
\$ 1,390.00.

Travel and Training

1217101101-1102

City Manager and City Council general travelling expenses. This amount reflects a decrease from 1985.
\$ 5,000.00

Word Processing Supplies

1217101900

This amount provides for the purchase of printer ribbons and diskettes for the word processors in the Manager's area,
\$ 500.00

Equipment Rentals

1217103500

This amount provides for the rental of the copier machine in the Manager's area.
\$ 3,500.00

Equipment Maintenance

1217103700

Displaywriter maintenance contract and Wang maintenance, typewriters, dictaphone equipment.
\$ 4,000.00

New Furniture and Equipment

1217104500

This amount provides for miscellaneous equipment for 1986.
\$ 1,000.00

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS	3.0	3.0	3.0	3.0
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS	3.0	3.0	3.0	3.0

FUNCTION: GENERAL GOVERNMENT
 BUD. RESP: CITY MANAGER
 ACTIVITY: GENERAL MANAGERS OFFICE EXPENDITURES

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
				REQUESTED	BY COUNCIL
1217100102 WAGES AND SALARIES - NON UNION	107,612	116,625	116,554	122,530	127,810
1217100202 PART-TIME - NON-UNION					
1217100300 OVERTIME		332		1,000	1,000
1217100400 RETIREMENT, PENSION AND SERVICE PAY	594	594	600	600	600
1217100501 PENSIONS - CPP	1,021	1,117	1,072	1,120	1,120
1217100502 PENSIONS - OMERS	6,396	7,264	6,716	7,080	7,080
1217100600 MEDICALS	6,191	6,553	6,125	6,560	6,560
1217100700 UNEMPLOYMENT INSURANCE	1,966	2,106	2,064	2,100	2,100
1217100800 WORKMEN'S COMPENSATION	1,846	2,382	1,592	2,400	2,400
1217101000 CAR ALLOWANCE	1,260	1,323	1,323	1,390	1,390
1217101101 TRAVELLING COSTS	2,994	3,376	3,000	3,000	3,000
1217101102 TRAINING EXPENDITURES	2,990	788	3,500	2,000	2,000
1217101900 WORD PROCESSING SUPPLIES	1,306	441	1,500	500	500
1217103001 MEMBERSHIP FEES	239	364	300	400	400
1217103002 SUBSCRIPTIONS	289	373	300	400	400
1217103500 EQUIPMENT RENTALS	3,250	3,488	3,500	3,500	3,500
1217103700 EQUIPMENT MAINTENANCE	2,649	3,830	3,000	4,000	4,000
1217104500 NEW FURNITURE & EQUIPMENT	1,647	110	1,000	1,000	1,000
EXPENDITURE TOTALS	142,250	151,066	152,146	159,580	164,860
EXPENDITURE FORWARD	142,250	151,066	152,146	159,580	164,860

1984	1985	1986	1987	1988	1989
0.1	0.1	0.1	0.1	0.1	0.1
0.1	0.1	0.1	0.1	0.1	0.1

NET REQUIREMENT 142,250 151,066 152,146 159,580 164,860
 NET FORWARD 142,250 151,066 152,146 159,580 164,860

FUNCTION	GENERAL GOVERNMENT	DEPARTMENT	PERSONNEL	CITY OF CHATHAM CURRENT BUDGET
PROGRAM	GENERAL ADMINISTRATION	ACCOUNT NO.	121-810-0102	
ACTIVITY	CITY GOVERNMENT			

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Salaries:

This amount includes a provision of 5% as a 1986 general increase. The amount expected to be incurred in 1986 given the present staff complement is \$70,580.00

\$70,580.00

#121-810-0102

\$73,290.00

Overtime:

With an Interest Arbitration due March 1986 an estimated overtime cost based on this and 1985 Actuals

\$784.00

#121-810-0300

\$392.00

Pensions - CPP:

The amount included in this account for 1986 based on the CPP calculation is \$784.00.

784.00

#121-810-0501

Pensions - OMERS:

This amount includes a provision which will allow for a 5% general increase in salaries plus the annual lump payment to be paid to OMERS in the fall of each year. The amount in 1986 is \$4,022.00.

4,022.00

#121-810-0502

Medicals:

Included in this amount are the premiums paid for OHIP, Long Term Disability Insurance, Semi-Private Hospital Care, Extended Care, Vision Care, Dental Insurance and Group Life Insurance. The 1986 Budget has been prepared on the basis of the 5% general wage and salary increase and also on the basis of projected percentage increases in the applicable areas. The expenditure expected to be incurred for medicals in 1986 is \$4,702.00.

4,702.00

#121-810-0600

Unemployment Insurance:

Provision has been made in this account for a 5% general increase. In addition, projected increases in U.I.C. rates have been built in. The 1986 expenditure expected to be incurred for Unemployment Insurance is \$1,450.00.

1,450.00

#121-810-0700

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)	2.0	2.0	2.0	2.0
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS	2.0	2.0	2.0	2.0

FUNCTION: GENERAL GOVERNMENT

CITY OF CHATHAM

BUD. RESP: PERSONNEL MANAGER

CURRENT BUDGET

ACTIVITY: GENERAL PERSONNEL DEPARTMENT EXPENDITURES

EXPENDITURE	1984	1985	1986	1987	1988
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
				REQUESTED	BY COUNCIL
1218100102 WAGES AND SALARIES - NON UNION	62,230	64,932	64,636	70,580	73,290
1218100300 OVERTIME	533	574	1,000	784	392
1218100501 PENSIONS - CPP	873	748	700	784	784
1218100502 PENSIONS - OMERS	3,344	3,948	3,605	4,022	4,022
1218100600 MEDICALS	4,043	4,290	4,240	4,702	4,702
1218100700 UNEMPLOYMENT INSURANCE	1,646	1,404	1,333	1,450	1,450
EXPENDITURE TOTALS	72,669	75,896	75,514	82,322	84,640
EXPENDITURE FORWARD	72,669	75,896	75,514	82,322	84,640

1988	1987	1986	1985	STAFF COMMENT		
				ESTABLISHED PERSONNEL (SALARIED)		
				UNDESIGNATED SALARIED POSITIONS		
				BASE PAY		
				TOTAL FULL TIME EQUIVALENT POSITIONS		
NET REQUIREMENT		72,669	75,896	75,514	82,322	84,640
NET FORWARD		72,669	75,896	75,514	82,322	84,640

FUNCTION	GENERAL GOVERNMENT	DEPARTMENT	PERSONNEL (2)	CITY OF CHATHAM CURRENT BUDGET
PROGRAM	GENERAL ADMINISTRATION	ACCOUNT NO.	121-810-0800	
ACTIVITY	CITY GOVERNMENT			

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Workmens Compensation:

#121-810-0800

REVISIED
The amount included in this account for 1986 is based on the Workmens Compensation rate as given by the Workmens Compensation Board. Also taken into consideration is the general increase in wages and salaries. The expenditure expected to be incurred in 1986 is \$3,592.00.

\$ 3,592.00

\$1,486.00

Travelling Costs:

#121-810-1101

- (i) General Travel & Conference Expense
 - ** A.M.P.A. Cambridge (Spring - '86)
 - ** A.M.P.O. Barrie (Fall - '86)

500.00

500.00

1,000.00

**Association of Municipal Personnel Administration.

- REVISIED
(ii) General Miscellaneous Travel

400.00

- (iii) Personnel Monthly Dinner Meetings

120.00

- (iv) Victoria Residence Interest Arbitration
 March 3, 1986 - Toronto (Accommodations
 for Negotiating Committee)

500.00

\$ 2,020.00

\$1,820.00

Training: Administration/Technical/Clerical:

#121-810-1102

- (i) General Supervisory In House Training
 Seminar: Interpersonal Management Skills

† 6 Individual Training kits @ \$395.00

\$ 2,370.00

- Miscellaneous Cost @ \$40.00

40.00

\$ 2,410.00

Note: During 1983, the Administrative & Trainer Kit was purchased at a cost of \$2,240.00 which represents a one (1) time expense. Therefore, good business would dictate that the Corporation continue this program which has been so well received. In total over 1983/1984/1985 - eighteen (18) administrative employees will have participated in the three (3) day, in house, seminar.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: GENERAL GOVERNMENT

CITY OF CHATHAM

BUD. RESP: PERSONNEL MANAGER

CURRENT BUDGET

ACTIVITY: GENERAL PERSONNEL DEPARTMENT EXPENDITURES

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
			REQUESTED	BY COUNCIL	
1218100800 WORKMEN'S COMPENSATION	1,464	1,879	1,386	3,592	1,486
1218101101 TRAVELLING COSTS	644	1,278	1,420	2,020	1,820
EXPENDITURE TOTALS	2,108	3,157	2,806	5,612	3,306
EXPENDITURE FORWARD	74,777	79,053	78,320	87,934	87,946

1984	1985	1986	1987		
				NET REQUIREMENT	
				NET FORWARD	
				2,108	3,157
				74,777	79,053
				2,806	5,612
				78,320	87,934
				3,306	87,946

FUNCTION	GENERAL GOVERNMENT	DEPARTMENT	PERSONNEL (3)	CITY OF CHATHAM CURRENT BUDGET
PROGRAM	GENERAL ADMINISTRATION	ACCOUNT NO.	121-810-1102	
ACTIVITY	CITY GOVERNMENT			

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

(ii) Films & Shipping:

#121-810-1102

Films shown at bi-weekly Manager's Meeting, most films are obtained at no cost through the Chatham Public Library although from time to time a cost is incurred.

Average Cost: \$115.00 per film when necessary
Estimated Time a cost is incurred - 6
6 @ \$115.00 = \$690.00

\$ 690.00

(iii) Secretarial Course:

In 1984 & 1985 twelve (12) secretaries participated in a secretarial program sponsored by St. Clair College. The program was well received and focussed on the changing role of secretaries in and Administrative environment. In 1986 a Part II of this program will be introduced.

Cost: \$135.00 @ 6 participants - \$810.00

\$ 810.00

(iv) City/County Seminars:

In 1983 & 1984 the City and County participated in a joint training and seminar program aimed at both the Department Head and 1st line supervisory level.

- Managers & Department Heads -
- 1st Line Supervisors -

\$500.00

500.00

\$1,000.00

TOTAL TRAINING COST

\$ 4,910.00 \$4,120.00

Tuition Refund:

#121-810-1103

Debbie Peltier - 3 University Courses
@ 75% reimbursement

Course Cost: 189.00

Texts: 90.00

493.00

STAFF COMPLEMENT

1983

1984

1985

1986

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

FUNCTION: GENERAL GOVERNMENT CITY OF CHATHAM
BUD. RESP: PERSONNEL MANAGER CURRENT BUDGET
ACTIVITY: GENERAL PERSONNEL DEPARTMENT EXPENDITURES

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP"D	APPROP"N REQUESTED	APPROVED BY COUNCIL
1218101102 TRAINING	460	2,682	4,910	4,910	4,120
1218101103 TUITION REFUNDS	118	76	279	493	493
EXPENDITURE TOTALS	578	2,758	5,189	5,403	4,613
EXPENDITURE FORWARD	75,355	81,811	83,509	93,337	92,559

1983	1984	1985	1986	1987	1988	1989	STAFF COMPLIMENT
							ESTABLISHED PERSONNEL (SALARIED)
							UNFILLED SALARIED POSITIONS
							UNFILLED NON SALARIED POSITIONS
							TOTAL FULL TIME EQUIVALENT POSITIONS
NET REQUIREMENT	578	2,758	5,189	5,403	4,613		
NET FORWARD	75,355	81,811	83,509	93,337	92,559		

18-0003-R

FUNCTION	GENERAL GOVERNMENT	DEPARTMENT	PERSONNEL (4)	CITY OF CHATHAM CURRENT BUDGET
PROGRAM	GENERAL ADMINISTRATION	ACCOUNT NO.	121-810-3408	
ACTIVITY	CITY GOVERNMENT			

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

REVISED

Labour Lawyers:

#121-810-1206

Estimated fees are applied towards legal deliberations involving contract negotiations, arbitration and grievance proceedings.

\$10,000.00

\$9,000.00

Note: Victoria Residence Interest Arbitration/1986

General Office Supplies:

#121-810-1600

(ii) Miscellaneous Supplies:

Transparencies	\$	40.00	
VCR Recording Tapes		30.00	
New Application Forms		200.00	\$ 270.00

Associations, Memberships & Subscriptions:

#121-810-3001

Membership Fees:

(i) Ontario Municipal Personnel Association (O.M.P.A.)	\$	70.00	
(ii) Kent County Personnel Association		60.00	\$ 130.00

Subscriptions:

0

#121-810-3002

Annual Awards Presentation:

#121-810-3100

(i) Two (2) Service Awards will be given although watches were purchased in 1985

0.00

(ii) Award Frames 2@ \$25.00

\$ 50.00

50.00

STAFF COMPLEMENT

1983

1984

1985

1986

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

FUNCTION: GENERAL GOVERNMENT

CITY OF CHATHAM

BUD. RESP: PERSONNEL MANAGER

CURRENT BUDGET

ACTIVITY: GENERAL PERSONNEL DEPARTMENT EXPENDITURES

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1218101206 LABOUR LAWYERS	25,220	12,576	6,000	10,000	9,000
1218101600 GENERAL OFFICE SUPPLIES		796	896	270	270
1218103001 MEMBERSHIP FEES	115	140	115	130	130
1218103100 ANNUAL AWARDS PRESENTATION	3,151	1,244	1,150	50	50
EXPENDITURE TOTALS	28,486	14,756	8,161	10,450	9,450
EXPENDITURE FORWARD	103,841	96,567	91,670	103,787	102,009

1984	1985	1986	1987	STAFF COMPLIMENT	
				ESTABLISHED PERSONNEL (SALARIED)	UNCHANGED SALARIED POSITIONS
				WAGE RISE YEARS	TOTAL FULL TIME EQUIVALENT POSITIONS
NET REQUIREMENT	28,486	14,756	8,161	10,450	9,450
NET FORWARD	103,841	96,567	91,670	103,787	102,009

18-0004-R

FUNCTION	GENERAL GOVERNMENT	DEPARTMENT	PERSONNEL (5)	CITY OF CHATHAM CURRENT BUDGET
PROGRAM	GENERAL ADMINISTRATION	ACCOUNT NO.	121-810-3500	
ACTIVITY	CITY GOVERNMENT			

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Equipment Rentals: #121-810-3500

0

General Maintenance: #121-810-3700

Based on 1985 Typewriter & Dictaphone Repairs 500.00

New Furniture & Equipment: #121-810-4500

(i) Computer Furniture for Word Processors

2 Key Tables	\$ 239.90
2 Work Tables	290.00
1 Printer Table	236.00
2 Corner Panels	169.00
Plus 7% Tax	65.45
	<u>\$1,000.35</u>

(ii) Binding Machine (1/2 Cost shared with Economic Development Department) 450.00 \$1,450.00

Purchased Services: #121-810-8001

Incremental Increases:

REVISED

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: GENERAL GOVERNMENT

CITY OF CHATHAM

BUD. RESP: PERSONNEL MANAGER

CURRENT BUDGET

ACTIVITY: GENERAL PERSONNEL DEPARTMENT EXPENDITURES

EXPENDITURE	1984	1985		1986	
	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1218103500 EQUIPMENT RENTALS	117				
1218103700 GENERAL MAINTENANCE		372		500	500
1218104500 NEW FURNITURE & EQUIPMENT	326	829	843	1,450	1,450
1218108001 PURCHASED SERVICES	7,040	3,538	5,480		
1218109900 INCREMENTAL INCREASES			9,220		530
EXPENDITURE TOTALS	7,483	4,739	15,551	1,950	2,480
EXPENDITURE FORWARD	111,324	101,306	107,221	105,737	104,489

NET REQUIREMENT

7,483

4,739

15,551

1,950

2,480

NET FORWARD

111,324

101,306

107,221

105,737

104,489

18-0005-R

FUNCTION: PROTECTION TO PERSONS AND PROPERTY

CITY OF CHATHAM

CURRENT BUDGET

			1983 SPENT	1984 SPENT	1985 SPENT	1985 APPROP'D	1986 APPROP'D REQUESTED	1986 APPROVED BY COUNCIL
1221	FIRE DEPARTMENT	EX	2,310,752	2,381,753	2,425,042	2,365,732	3,083,282	2,606,659
1421		RV	3,150-	6,593-	4,303-	5,205-	7,290-	7,290-
		NR	2,307,602	2,375,160	2,420,739	2,360,527	3,075,992	2,599,369
1222	POLICE DEPARTMENT	EX	3,195,660	3,442,873	3,635,134	3,629,540	3,887,814	3,871,167
1422		RV	515,275-	763,049-	813,332-	765,018-	802,400-	802,400-
		NR	2,680,385	2,679,824	2,821,802	2,864,522	3,085,414	3,068,769
1227	MUNICIPAL GRANT DOG CONTR	EX		77,936	77,936	77,936	83,172	79,013
1427		RV						
		NR		77,936	77,936	77,936	83,172	79,013
1228	L.T.V.C.A.	EX	95,280	165,249	138,021	129,746	130,420	136,067
1428		RV			7,845-			
		NR	95,280	165,249	130,176	129,746	130,420	136,067
1229	PROTECTIVE INSPECTIONS	EX	179,570	239,795	300,269	262,818	271,558	274,058
1429		RV	94,345-	195,556-	292,139-	186,470-	197,700-	233,200-
		NR	85,225	44,239	8,130	76,348	73,858	40,858
		**EX	5,781,262	6,307,606	6,576,402	6,465,772	7,456,246	6,966,966
		**RV	612,770-	965,198-	1,117,619-	956,693-	1,007,390-	1,042,890-
		**NR	5,168,492	5,342,408	5,458,783	5,509,079	6,448,856	5,924,076

FUNCTION PROTECTION TO PERSONS
AND PROPERTY
PROGRAM FIRE DEPARTMENT
ACTIVITY GENERAL FIRE
EXPENDITURES

DEPARTMENT FIRE
ACCOUNT NO. 122-110-0101

CITY OF CHATHAM
CURRENT BUDGET

STATEMENT OF PURPOSE

To maintain an effective level of firefighting and fire prevention potential.

Wages & Salaries - Union

122-110-0101

This account includes the labour costs of staffing the Fire Department as per Union contract.

The 1986 request is \$1,842,829 1,737,606

1 Chief Fire Prevention Officer

*1 Fire Safety Officer

1 Inspector

8 Captains

36 Firefighters

4 Dispatchers

*2 Probationary Firefighters

* MEANS ADDITIONAL FROM 1985 BUDGET (See Annexe)

Wages & Salaries - Non-Union

122-110-0102

This account includes the labour costs of Non-Union Department personnel.

The 1986 request is \$110,681 105,794

Fire Chief

Deputy Chief

Secretary

Overtime

122-110-0300

This account covers the cost of maintaining minimum staffing levels of the Department caused by various reasons of absence.

The 1986 request is \$30,000 25,000

Wages (Pensioners)

122-110-0400

This account includes the cost of retiree and Service Pay benefits as prescribed by Union Contract.

The 1986 request is \$10,758

Pensions - C.P.P.

122-110-0501

This account covers the payments to the Canada Pension Plan.

The 1986 request is \$20,720

STAFF COMPLEMENT

1983

1984

1985

1986

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

FUNCTION: PROTECTION TO PERSONS AND PROPERTY

CITY OF CHATHAM

BUD. RESP: FIRE CHIEF

CURRENT BUDGET

ACTIVITY: GENERAL FIRE DEPARTMENT EXPENDITURES

EXPENDITURE	1984	1985	1986	1987	1988
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
				REQUESTED	BY COUNCIL
1221100101 WAGES AND SALARIES - UNION	1,582,537	1,652,972	1,654,863	1,842,829	1,737,606
1221100102 WAGES AND SALARIES - NON UNION	85,826	100,756	100,381	110,681	109,754
1221100202 FIRE-PART TIME NON UNION	874				
1221100300 OVERTIME	46,033	26,304	20,000	30,000	25,000
1221100400 WAGES (PENSIONERS)	9,321	8,726	10,246	10,758	10,758
1221100501 PENSIONS - CPP	18,398	20,666	19,318	20,720	20,720
EXPENDITURE TOTALS	1,742,989	1,809,424	1,804,808	2,014,988	1,903,838
EXPENDITURE FORWARD	1,742,989	1,809,424	1,804,808	2,014,988	1,903,838

1988	1987	1986	1985	STAFF COMMENT
				ESTABLISHED PERSONNEL (SALARIED)
				UNCLASSIFIED SALARIED POSITIONS
				WAGE MAX YEARS
				TOTAL FULL TIME EQUIVALENT POSITIONS

NET REQUIREMENT	1,742,989	1,809,424	1,804,808	2,014,988	1,903,838
NET FORWARD	1,742,989	1,809,424	1,804,808	2,014,988	1,903,838

21-0001-R

FUNCTION PROTECTION TO PERSONS
AND PROPERTY
PROGRAM FIRE DEPARTMENT
ACTIVITY GENERAL FIRE
EXPENDITURES

DEPARTMENT FIRE

ACCOUNT NO. 122-110-0502

CITY OF CHATHAM
CURRENT BUDGET

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

REVISED

Pensions - OMERS

122-110-0502

This account covers the commitments to the OMERS Pension Plan.

The 1986 request is \$99,256 114,627

Pensions - OMERS Lump Sum

122-110-0503

This account covers the annual Lump Sum payment for Plan upgrading

The 1986 request is \$43,294

Medicals

122-110-0600

This account covers payment commitments for employee benefit packages including Health Care, Dental, Life Insurance and Long Term Disability.

The 1985 request is \$132,394

Unemployment Insurance

122-110-0700

This account covers the employer's share of contributions to this Plan.

The 1986 request is \$38,061

Workmens Compensation

122-110-0800

This account covers payments to this plan.

The 1986 request is \$43,382

STAFF COMPLEMENT

1983

1984

1985

1986

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

FUNCTION: PROTECTION TO PERSONS AND PROPERTY

CITY OF CHATHAM

BUD. RESP: FIRE CHIEF

CURRENT BUDGET

ACTIVITY: GENERAL FIRE DEPARTMENT EXPENDITURES

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
				REQUESTED	BY COUNCIL
1221100502 PENSIONS - OMERS	99,614	107,928	104,595	99,256	114,627
1221100503 OMERS-LUMP SUM	43,294	43,294	43,294	43,294	43,294
1221100600 MEDICALS	117,606	132,799	128,082	132,394	132,394
1221100700 UNEMPLOYMENT INSURANCE	35,706	38,670	37,492	38,061	38,061
1221100800 WORKMEN'S COMPENSATION	34,884	44,939	30,341	43,382	43,382
EXPENDITURE TOTALS	331,104	367,630	343,804	356,387	371,758
EXPENDITURE FORWARD	2,074,093	2,177,054	2,148,612	2,371,375	2,275,596

NET REQUIREMENT
NET FORWARD

331,104 367,630 343,804 356,387 371,758
2,074,093 2,177,054 2,148,612 2,371,375 2,275,596

21-0002-R

FUNCTION	PROTECTION TO PERSONS AND PROPERTY	DEPARTMENT	FIRE	CITY OF CHATHAM
PROGRAM	FIRE DEPARTMENT	ACCOUNT NO.	122-110-0901	CURRENT BUDGET
ACTIVITY	GENERAL FIRE EXPENDITURES			

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Clothing Costs

122-110-0901

Clothing requirements are budgeted for on the basis of need. The Collective Agreement with the Association spells out their entitlement.

<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT PRICE</u>	<u>QUANTITY PRICE</u>
Tunics	31	113	3,503
Trousers	66	48	3,168
Shirts	192	11	2,112
Fatigues	80	14	1,120
Caps	21	16	336
Parkas	11	49	539
Raincoats	4	125	500
Sweaters	32	32	1,024
Vests	17	17	289
Shoes	49	42	2,058
Ties	47	3	141
Coveralls	4	165	660
Insignia (Shoulder Flashes & Badges)			1,272
		1985 Price	16,722
		+ 5%	836
TOTAL CLOTHING BUDGET			\$17,558

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: PROTECTION TO PERSONS AND PROPERTY
 BUD. RESP: FIRE CHIEF
 ACTIVITY: GENERAL FIRE DEPARTMENT EXPENDITURES

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE

1984

1985

1986

SPENT

SPENT

APPROP'D

APPROP'N
REQUESTEDAPPROVED
BY COUNCIL

1221100901 CLOTHING COSTS

19,400

20,394

17,665

17,558

17,558

EXPENDITURE TOTALS
 EXPENDITURE FORWARD

19,400

20,394

17,665

17,558

17,558

2,093,493

2,197,448

2,166,277

2,388,933

2,293,154

1986	1985	1984	1983	STAFF COMPLIMENT
				ESTABLISHED PERSONNEL (SALARIED)
				UNESTABLISHED SALARIED POSITIONS
				WAGE MAN YEARS
				TOTAL FULL TIME EQUIVALENT POSITIONS

NET REQUIREMENT
 NET FORWARD

19,400

20,394

17,665

17,558

17,558

2,093,493

2,197,448

2,166,277

2,388,933

2,293,154

21-0003-R

FUNCTION PROTECTION TO PERSONS
AND PROPERTY

PROGRAM FIRE DEPARTMENT

ACTIVITY GENERAL FIRE
EXPENDITURES

DEPARTMENT FIRE

ACCOUNT NO. 122-110-0902

CITY OF CHATHAM

CURRENT BUDGET

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Laundry

122-110-0902

This account covers the cost of laundering done by the Victoria Residence for this Department.

The 1986 request is \$600

Personal Equipment

122-110-0903

This account provides for the acquisition of personal protective equipment required for Firefighting functions. (see Annexe).

The 1986 request is \$8,664

Dry Cleaning

122-110-0904

This account covers an estimated cost factor for a contractual obligation with the Union Contract.

The 1986 request is \$300

Car Allowance

122-110-1000

This account covers the reimbursement to Department members using their private vehicle for Departmental purposes.

The 1986 request is \$8,000 7,000

Travel Costs

122-110-1101

This account covers the attendance of Conferences and Conventions of related Associations. (See Annexe)

The 1986 request is \$2,574 1,370

Canadian Association of Fire Chiefs

St. John, New Brunswick Convention \$1,204 0

Ontario Association of Fire Chiefs

Toronto, Ontario Convention \$850

Four Regional Conferences \$220

Hazardous Material Course \$300

STAFF COMPLEMENT

1983

1984

1985

1986

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

FUNCTION: PROTECTION TO PERSONS AND PROPERTY

CITY OF CHATHAM

BUD. RESP: FIRE CHIEF

CURRENT BUDGET

ACTIVITY: GENERAL FIRE DEPARTMENT EXPENDITURES

EXPENDITURE	1984	1985	1986	1987	1988
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
			REQUESTED	BY COUNCIL	
1221100902 LAUNDRY	497		600	600	600
1221100903 PERSONAL EQUIPMENT	8,394	4,238	3,838	8,664	8,664
1221100904 DRY CLEANING		254		300	300
1221101000 CAR ALLOWANCE	6,553	7,058	7,500	8,000	7,000
1221101101 TRAVEL COSTS	2,659	2,368	2,530	2,574	1,370
EXPENDITURE TOTALS	18,103	13,918	14,468	20,138	17,934
EXPENDITURE FORWARD	2,111,596	2,211,366	2,180,745	2,409,071	2,311,088

1988	1987	1986	1985	STAFF COMMENT		
				ESTABLISHED PERSONNEL (SALARIED)		
				UNOCCUPIED SALARIED POSITIONS		
				WAGE MAN YEARS		
				TOTAL FULL TIME EQUIVALENT POSITIONS		
NET REQUIREMENT	18,103	13,918	14,468	20,138	17,934	
NET FORWARD	2,111,596	2,211,366	2,180,745	2,409,071	2,311,088	
						21-0004-R

FUNCTION PROTECTION TO PERSONS
AND PROPERTY
PROGRAM FIRE DEPARTMENT
ACTIVITY GENERAL FIRE EXPENDITURES

DEPARTMENT FIRE
ACCOUNT NO. 122-110-1102

CITY OF CHATHAM
CURRENT BUDGET

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Training

122-110-1102

This account covers the cost of attendance at the Ontario Fire College, Ontario Police College and other related courses. It further includes the cost of obtaining equipment and supplies for conducting training exercises. (see annexe).
The 1986 request is \$6,249 3,500

Ontario Fire College	\$3,558	
Ontario Police College	\$80	
Training Material - CPR	\$1,601	
Video Tape Cassettes	\$110	
VCR Unit	\$600	0
Towing charges	\$300	

Legal & Special Fees

122-110-1200

This account is to cover any possible legal costs we might incur, as well as Radio Licence fees.
The 1986 request is \$400 300

Fleet Insurance

122-110-1303

The 1986 request is \$8,167.00

Fidelity Bond Primary Insurance

122-110-1305

The 1986 request is \$135.00

Fidelity Bond Excess Insurance

122-110-1306

The 1986 request is \$62.00

Municipal Liability

122-110-1307

The 1986 request is \$4,940.00

Engineering Insurance

122-110-1309

The 1986 request is TO BE ELIMINATED

STAFF COMPLEMENT

ESTABLISHED PERSONNEL (SALARIED)
UNSCHEDULED SALARIED POSITIONS
WAGE MAN YEARS
TOTAL FULL TIME EQUIVALENT POSITIONS

1983

1984

1985

1986

FUNCTION: PROTECTION TO PERSONS AND PROPERTY
 BUD. RESP: FIRE CHIEF
 ACTIVITY: GENERAL FIRE DEPARTMENT EXPENDITURES

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1221101102 TRAINING COSTS	2,370	4,187	2,219	6,249	3,500
1221101200 LEGAL AND SPECIAL FEES	70	309		400	300
1221101303 AUTOMOTIVE FLEET INSURANCE	5,579	6,262	5,616	8,167	8,167
1221101305 FIDELITY BOND INS.-PRIMARY		90	90	135	135
1221101306 FIDELITY BOND INS.-EXCESS		41	41	62	62
1221101307 MUNICIPAL LIABILITY INSURANCE		1,584	1,440	4,940	4,940
EXPENDITURE TOTALS	8,019	12,473	9,406	19,953	17,104
EXPENDITURE FORWARD	2,119,615	2,223,839	2,190,151	2,429,024	2,328,192

1984	1985	1986	1987	STAFF COMPLIMENT
				ESTABLISHED PERSONNEL POSITIONS
				UNOCCUPIED SALARIED POSITIONS
				WAGE MAX YEARS
				WAGE FULL TIME EQUIVALENT POSITIONS

NET REQUIREMENT 8,019 12,473 9,406 19,953 17,104
 NET FORWARD 2,119,615 2,223,839 2,190,151 2,429,024 2,328,192

FUNCTION PROTECTION TO PERSONS
AND PROPERTY

PROGRAM FIRE DEPARTMENT

ACTIVITY GENERAL FIRE
EXPENDITURES

DEPARTMENT FIRE

ACCOUNT NO. 122-110-1310

CITY OF CHATHAM

CURRENT BUDGET

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Property Building Insurance

122-110-1310

The 1986 request is

\$832.00

Property Contents Insurance

122-110-1311

The 1986 request is

TO BE ELIMINATED

Boilers Insurance

122-110-1316

The 1986 request is

\$114.00

Telephone

122-110-1400

This account covers the costs of telephone procedures and rental of equipment.

This 1986 request is

\$5,880.00

Office Supplies

122-110-1600

This account provides for the material required in the administrative function of the Department.

The 1986 request is

\$2,100

Union Gas

122-110-2201

The 1986 request is

\$7,039

Hydro

122-110-2202

The 1986 request is

\$15,152 14,000

Water

122-110-2203

The 1986 request is

\$721

STAFF COMPLEMENT

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

1983

1984

1985

1986

CITY OF CHATHAM

CURRENT BUDGET

ACTIVITY: GENERAL FIRE DEPARTMENT EXPENDITURES

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1221101310 PROPERTY BUILDING INSURANCE	481	600	600	832	832
1221101316 BOILERS #1 HALL, #2 HALL INSURANCE	554	101	483	114	114
1221101400 TELEPHONE	5,645	6,706	5,600	5,880	5,880
1221101600 OFFICE SUPPLIES	2,392	1,943	2,000	2,100	2,100
1221102201 HEAT	7,525	6,878	6,834	7,039	7,039
1221102202 LIGHT	13,871	14,374	14,541	15,152	14,000
1221102203 WATER	689	568	700	721	721
EXPENDITURE TOTALS	31,157	31,170	30,758	31,838	30,686
EXPENDITURE FORWARD	2,150,772	2,255,009	2,220,909	2,460,862	2,358,878

NET REQUIREMENT
NET FORWARD

31,157	31,170	30,758	31,838	30,686
2,150,772	2,255,009	2,220,909	2,460,862	2,358,878

21-0006-R

FUNCTION PROTECTION TO PERSONS
AND PROPERTY

PROGRAM FIRE DEPARTMENT

ACTIVITY GENERAL FIRE
EXPENDITURES

DEPARTMENT FIRE

ACCOUNT NO. 122-110-2900

CITY OF CHATHAM

CURRENT BUDGET

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Hydrant Rentals

122-110-2900

This account covers the cost of renting the use of Fire Hydrants from and at a rate set by the Water Commission. The increase over 1985 is due to the installation of six additional Fire Hydrants.

The 1986 request is \$87,680

Association Fees

122-110-3001

This account covers the annual dues of membership in related Associations.

The 1986 request is \$275

Canadian Association of Fire Chiefs	\$80
Ontario Association of Fire Chiefs	\$80
National Fire Protection Association	\$85
Kent County Firefighters' Association	\$30

Subscription Fees

122-110-3002

This covers the Annual Subscriptions to related publications.

The 1986 request is \$60

Fire Engineering	\$30
Fire Chief	\$30

Printing Material

122-110-3300

This account covers the cost of printing information pamphlets for public distribution, as well as record-keeping forms.

The 1986 request is \$700

Office Furniture & Equipment Maintenance

122-110-3700

This account covers the cost of maintenance of existing office equipment and furniture.

The 1986 request is \$1,270 500

STAFF COMPLEMENT

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

1983

1984

1985

1986

FUNCTION PROTECTION TO PERSONS
AND PROPERTY

PROGRAM FIRE DEPARTMENT

ACTIVITY GENERAL FIRE
EXPENDITURES

DEPARTMENT FIRE

ACCOUNT NO. 122-110-3702

CITY OF CHATHAM

CURRENT BUDGET

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Equipment Maintenance - Workshop

122-110-3702

This account is to cover the expenditure of maintaining a Workshop with spare parts and solvents with which the Department maintains an In-House Maintenance and Servicing Programme for all related equipment. (See Annexe)

The 1986 request is

\$9,377 8,228

Parts and supplies \$5,103

Replacement Equipment \$2,278

New Equipment \$1,996

Building Maintenance - #1 Hall

122-110-3801

This account covers the costs of maintaining the physical properties of #1 Fire Station, as well as the required or anticipated repairs and improvements. (See Annexe)

The 1986 request is

\$48,916 47,916

Maintenance \$2,100

Repairs and improvements \$46,816

Building Maintenance - #2 Hall

122-110-3802

This account covers the costs of maintaining the physical properties of #2 Fire Station, as well as the required or anticipated repairs and improvements. (See Annexe)

The 1986 request is

\$3,300 1,600

Maintenance \$1,350

Repairs and improvements \$1,950

Equipment Maintenance

122-110-3900

This account covers the necessary and anticipated maintenance required for Fire Department equipment other than that which is directly related to the vehicles. (See Annexe)

The 1986 request is

\$9,905 4,720

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: PROTECTION TO PERSONS AND PROPERTY

CITY OF CHATHAM

BUD. RESP: FIRE CHIEF

CURRENT BUDGET

ACTIVITY: GENERAL FIRE DEPARTMENT EXPENDITURES

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1221103702 EQUIPMENT MAINTENANCE	185	8,899	7,769	9,377	8,228
1221103801 BUILDING MAINTENANCE #1 HALL	3,904	9,016	4,070	48,916	47,916
1221103802 BUILDING MAINTENANCE #2 HALL	493	2,767	1,620	3,300	1,600
1221103900 EQUIPMENT MAINTENANCE	14,000	7,534	6,425	9,905	4,720
EXPENDITURE TOTALS	18,582	28,216	19,884	71,498	62,464
EXPENDITURE FORWARD	2,256,284	2,372,006	2,328,937	2,622,245	2,510,457

1984	1985	1986	1987	1988	1989
NET REQUIREMENT	18,582	28,216	19,884	71,498	62,464
NET FORWARD	2,256,284	2,372,006	2,328,937	2,622,245	2,510,457

FUNCTION PROTECTION TO PERSONS
AND PROPERTY

PROGRAM FIRE DEPARTMENT

ACTIVITY GENERAL FIRE
EXPENDITURES

DEPARTMENT FIRE

ACCOUNT NO. 122-110-3901

CITY OF CHATHAM

CURRENT BUDGET

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Opticom System

122-110-3901

This account covers the cost of installation and maintenance of the travel control "Opticom" system. (See Annexe)
The 1986 request is

\$7,305 4,305

Replacement parts - 2,305
New Equipment - 3,000
Maintenance - 2,000

Radio Maintenance

122-110-3902

This account distinguishes between Equipment Maintenance and the special requirements of Radio Equipment. (See Annexe)
The 1986 request is

\$3,094

Vehicle Maintenance

122-110-4000

This account covers the costs of a continuing maintenance programme for the fleet of 8 vehicles in the Department, as well as it's fuel consumption. (See Annexe)
The 1986 request is

\$21,693 16,693

Fuel \$7,444
Maintenance \$14,249

New Furniture

122-110-4501

This account is for the costs incurred for the purchase of new furniture. (See Annexe)
The 1986 request is

\$2,590 0

New Equipment - Firefighting

122-110-4502

This account provides for the acquisition of new equipment. Mostly the replacement of worn or outdated equipment. The remainder is new equipment required for this Department to be prepared for any and all emergencies in a constantly changing and hostile environment. (See Annexe)

The 1986 request is \$56,951.00 10,000

STAFF COMPLEMENT

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

1983

1984

1985

1986

FUNCTION: PROTECTION TO PERSONS AND PROPERTY

CITY OF CHATHAM

BUD. RESP: FIRE CHIEF

CURRENT BUDGET

ACTIVITY: GENERAL FIRE DEPARTMENT EXPENDITURES

EXPENDITURE	1984	1985		1986	
	SPENT	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1221103901 OPTICOM MAINTENANCE		12,507	11,500	7,305	4,305
1221103902 RADIO MAINTENANCE		3,751	2,900	3,094	3,094
1221104000 VEHICLE MAINTENANCE	25,713	33,009	15,000	21,693	16,693
1221104501 NEW FURNITURE	216	182	200	2,690	
1221104502 NEW EQUIPMENT	85,073	297-	3,238	56,951	10,000

EXPENDITURE TOTALS	111,002	49,152	32,838	91,733	34,092
EXPENDITURE FORWARD	2,367,286	2,421,158	2,361,775	2,713,978	2,544,549

NET REQUIREMENT	111,002	49,152	32,838	91,733	34,092
NET FORWARD	2,367,286	2,421,158	2,361,775	2,713,978	2,544,549

21-0009-R

FUNCTION PROTECTION TO PERSONS
AND PROPERTY

PROGRAM FIRE DEPARTMENT

ACTIVITY GENERAL FIRE
EXPENDITURES

DEPARTMENT FIRE

ACCOUNT NO. 122-110-4503

CITY OF CHATHAM

CURRENT BUDGET

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Office Equipment (NEW ACCOUNT)

122-110-4503

This account covers the acquisition of new office equipment. (See Annexe)

REVENUE
Filing Cabinet 700
Photo Copier 3,445 0
Computer - 13,387 0
17,532
LESS ENCUMBRANCE 5,000
12,532 700

The 1986 request is \$12,532 700

Dispatch (NEW ACCOUNT)

122-110-4504

This account covers costs of Dispatch Room. (See Annexe)

The 1986 request is \$28,950 2,550

Miscellaneous Expenditures

122-110-8000

This account covers those items not addressed in other accounts, such as Courier Services, Advertising, Medical Examinations, and Catering.

The 1986 request is \$770.00

Vehicle Replacement Account

122-110-8001

This account to receive annual input to offset the total cost of purchase replacement of Department Vehicles.

The 1986 request is \$4,000.00 29,000

Capital Expenditures

122-110-9100

This account covers major projects necessary for the continued maintenance of Fire Department property and upgrading of equipment. (See Annexe)

The 1986 request is \$318,962 25,000

STAFF COMPLEMENT

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

1983

1984

1985

1986

FUNCTION	PROTECTION TO PERSONS AND PROPERTY
PROGRAM	FIRE DEPARTMENT
ACTIVITY	GENERAL FIRE REVENUE

DEPARTMENT FIRE
ACCOUNT NO. 142-110-0519

CITY OF CHATHAM CURRENT BUDGET

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

REVENUE

<u>Alarm & Report Charges</u>	142-110-0519
	\$1,000.00

<u>General Revenue</u>	142-110-0599
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This revenue is derived from monitoring of alarms and for calls received on the King's Highway.

ADT Alarms	-	2,520
M.T.C.	-	3,000
Alarm Monitoring	-	<u>700</u>
		6,290

TOTAL	\$6,290.00
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JEPP GRANT (To be applied for)	\$54,481.00
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STAFF COMPLEMENT

	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: PROTECTION TO PERSONS AND PROPERTY

CITY OF CHATHAM

BUD. RESP: FIRE CHIEF

CURRENT BUDGET

ACTIVITY: GENERAL FIRE DEPARTMENT EXPENDITURES

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'N	APPROVED
				REQUESTED	BY COUNCIL
1221104503 OFFICE EQUIPMENT - NEW				12,532	700
1221104504 DISPATCH				28,950	2,550
1221108000 MISCELLANEOUS EXPENDITURES	5,964	300	770	770	770
1221108001 EQUIPMENT RESERVE				4,000	29,000
1221109100 CAPITAL EXPENDITURES	5,768			318,962	25,000

In 1985, the amount of \$ 5,000 was encumbered against account number 122110-8000

EXPENDITURE TOTALS	11,732	300	770	365,214	58,020
EXPENDITURE FORWARD	2,379,018	2,421,458	2,362,545	3,079,192	2,602,569

REVENUE

1421100405 JEPP GRANT-FIRE					
1421100519 ALARM AND REPORT CHARGES	2,695-	808-	700-	1,000-	1,000-
1421100599 GENERAL REVENUE FIRE DEPARTMENT	3,898-	3,495-	4,505-	6,290-	6,290-

REVENUE TOTALS	6,593-	4,303-	5,205-	7,290-	7,290-
REVENUE FORWARD	6,593-	4,303-	5,205-	7,290-	7,290-

NET REQUIREMENT	5,139	4,003-	4,435-	357,924	50,730
NET FORWARD	2,372,425	2,417,155	2,357,340	3,071,902	2,595,279

21-0010-R

FUNCTION	PROTECTION TO PERSONS AND PROPERTY	DEPARTMENT	FIRE	CITY OF CHATHAM
PROGRAM	FIRE DEPARTMENT	ACCOUNT NO.	122-111-1100	CURRENT BUDGET
ACTIVITY	FIRE PREVENTION DIVISION			

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Fire Prevention Training Cost 122-111-1100

This account covers the cost of attendance at Ontario Fire College and related equipment for training purposes in the Fire Prevention Division. .
The 1986 request is

Ontario Fire College - \$ 252.00	
O.F.M. Film Library	
rental and shipping - \$ 175.00	\$427.00

Fire Prevention Travel Costs 122-111-1101

This account covers the cost of attending related Seminars for Fire Prevention staff.
The 1986 request is \$780.00

Fire Prevention Legal and Special Fees 122-111-1200

This account is to cover any possible legal cost or fee for the obtaining of reports concerning incident investigation or possible court action.
The 1986 request is \$100.00

Fire Prevention Advertising 122-111-1700

This account covers the cost of advertising in local media such events at Fire Prevention Week and Home Inspection Programme, as well as "Chief for a Day" and "Learn not to Burn" programmes.
The 1986 request is \$700.00

Fire Prevention Memberships and Subscriptions 122-111-3000

This account covers the memberships and subscription costs related to this Division.

Municipal Fire Prevention Officers Assoc. -	\$ 50.00
Fire Prevention Canada (FIPRECAN) -	25.00
Canadian Association of Fire Investigators -	15.00
The 1986 request is	\$ 90.00

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION PROTECTION TO PERSONS
AND PROPERTY

PROGRAM FIRE DEPARTMENT

ACTIVITY FIRE PREVENTION
DIVISION

DEPARTMENT FIRE

ACCOUNT NO. 122-111-3300

CITY OF CHATHAM

CURRENT BUDGET

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Fire Prevention Materials 122-111-3300

This account covers the cost of 35-mm film and Reference Library material for the Fire Prevention Division.

The 1986 request is \$627.00

Fire Prevention Photo Processing 122-111-3400

This account covers the projected cost of developing photographs depicting fire scenes for investigative and record keeping purposes.

The 1986 request is \$450.00

Fire Prevention New Furniture & Equipment 122-111-4500

This account to cover the cost of new furniture, equipment and maintenance thereof. (See Annexe)

The 1986 request is \$916.00

STAFF COMPLEMENT

	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: PROTECTION TO PERSONS AND PROPERTY

CITY OF CHATHAM

BUD. RESP: FIRE CHIEF

CURRENT BUDGET

ACTIVITY: FIRE PREVENTION DIVISION

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
			REQUESTED	BY COUNCIL	
1221113300 MATERIALS	469	584	472	627	627
1221113400 PHOTO PROCESSING		992	400	450	450
1221114500 NEW FURNITURE & EQUIPMENT	950			916	916
EXPENDITURE TOTALS	1,419	1,576	872	1,993	1,993
EXPENDITURE FORWARD	2,381,753	2,425,042	2,365,732	3,083,282	2,606,659

1984	1985	1986	1987	1988	1989
1,419	1,576	872	1,993	1,993	
2,375,160	2,420,739	2,360,527	3,075,992	2,599,369	
21-0012-R					

FUNCTION	PROTECTION TO PERSONS AND PROPERTY	DEPARTMENT	POLICE	CITY OF CHATHAM
PROGRAM	CHATHAM BOARD OF COMMISSIONERS OF POLICE	ACCOUNT NO.	122-211-0100	CURRENT BUDGET
ACTIVITY				

STATEMENT OF PURPOSE

To maintain an effective level of law enforcement and Crime Prevention by Pro-active policing as well as re-active policing.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Salaries - Association

122-211-0101

This account includes labour costs as negotiated and covered by contract for 65 Police Personnel and 13 civilians.

Wages and Salaries - Non Association

122-211-0102

This account includes labour costs as negotiated for the Chief of Police, Deputy Chief of Police and Executive Assistant.

Police Force Honourariums

122-211-0103

This account covers the honourariums paid to Board members.

Wages and Salaries - Non Association

122-211-0202

Covers a part time clerk typist wages.

Overtime and Court Time

122-211-0300

Covers paid overtime, court time, shift premium and service pay

Separation and Retirement Allowances

122-211-0400

Includes yearly allowance for two members retired many years ago. Also includes current retirees allowances.

Canada Pension

122-211-0501

Covers pension payments

O.M.E.R.S. Pension

122-211-0502

1985 O.M.E.R.S.

O.M.E.R.S. Lump Sum

122-211-0503

Annual lump sum payments to O.M.E.R.S.

Medicals

122-211-0600

Covers contract commitments for Medical Plan, OHIP, American Plan and Mutual Life

Unemployment Insurance

122-211-0700

Employers share

Worker's Compensation

122-211-0800

Self explanatory.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)	68Pl.Off. 9Civ.	67Pol.Off 13Civ.	67Pol.Off 14Civ.	67Pol.Off 15Civ.
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS	68Pl.Off. 9Civ.	67Pl.Off. 13Civ.	67Pol.Off. 14Civ.	67Pol.Off 15Civ.
TOTAL FULL TIME EQUIVALENT POSITIONS	(4co-ed)			

FUNCTION: PROTECTION TO PERSONS AND PROPERTY

CITY OF CHATHAM

BUD. RESP: CHIEF OF POLICE

CURRENT BUDGET

ACTIVITY: GENERAL POLICE DEPARTMENT EXPENDITURES

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP"D	APPROP"N	APPROVED
				REQUESTED	BY COUNCIL
1222110101 WAGES AND SALARIES - UNION	2,309,901	2,396,036	2,410,483	2,604,774	2,604,774
1222110102 WAGES AND SALARIES - NON UNION	112,568	133,200	136,228	146,546	146,546
1222110103 POLICE DEPT. HONOURARIUMS	6,331	5,829	6,775	8,986	8,986
1222110201 PART-TIME UNION	9,832				
1222110202 PART TIME NON UNION	1,990	21,330	16,279	17,269	17,269
1222110300 OVER-TIME	70,237	60,654	85,271	80,045	80,045
1222110400 SEPERATION AND RETIREMENT ALLOWANCES	49,616	49,091	19,884	41,674	41,674
1222110501 PENSIONS - CPF	27,467	29,772	32,320	33,611	33,611
1222110502 PENSIONS - OMERS	231,332	194,132	210,000	195,000	195,000
1222110503 OMERS-LUMP SUM		75,060	75,060	75,060	75,060
1222110600 MEDICALS	181,814	194,254	213,479	191,645	210,000
1222110700 UNEMPLOYMENT INSURANCE	50,849	55,159	57,600	61,326	61,326
1222110800 WORKMENS COMPENSATION	48,796	64,302	44,472	62,421	62,421
EXPENDITURE TOTALS	3,100,733	3,278,819	3,307,851	3,518,357	3,536,712
EXPENDITURE FORWARD	3,100,733	3,278,819	3,307,851	3,518,357	3,536,712

NET REQUIREMENT

3,100,733

3,278,819

3,307,851

3,518,357

3,536,712

NET FORWARD

2,339,610

2,478,028

2,542,833

2,715,957

2,734,312

22-0002-R

FUNCTION	PROTECTION TO PERSONS AND PROPERTY	DEPARTMENT	POLICE	CITY OF CHATHAM
PROGRAM	CHATHAM BOARD OF COMMISSIONERS OF	ACCOUNT NO.	122-211-0901	CURRENT BUDGET
ACTIVITY	POLICE			

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

<u>Uniform and Personal Equipment</u>	122-211-0901
Uniforms, boots, overshoes, rubbers, leather goods, all as required	
<u>Plain Clothes Allowances and Miscellaneous Equipment</u>	122-211-0902
Clothing allowances for detectives, batteries, ammunition, guns.	
<u>Cleaning Repairs</u>	122-211-0903
Cleaning and repairs to uniforms	
<u>Travelling Costs</u>	122-211-1101
Covers, travelling costs to various conferences such as Ontario and Canada Police Chiefs, the Municipal Police Authorities etc.	
<u>Travelling Costs</u>	122-211-1102
To cover costs of training at the Ontario Police College, Canadian Police College, Centre of Forensic Science.	
<u>Tuition Fees</u>	122-211-1104
Cover tuition fees for University Courses and College courses approved for our members.	
<u>Educational Allowances</u>	122-211-1105
Covers allowance paid to members when they reach certain levels under a Police Educational Program.	
<u>Legal and Special Fees</u>	122-211-1200
To enable us to consult legal people as required.	
<u>Automobile Fleet Insurance</u>	122-211-1303
Self explanatory	
<u>Fidelity Bond</u>	122-211-1305
Self explanatory	
<u>Fidelity Bond-Access</u>	122-211-1306
Self explanatory	
<u>Municipal Liability</u>	122-211-1307
Self explanatory	
<u>Property Insurance</u>	122-211-1310
Self explanatory	
<u>Boiler and Machinery Insurance</u>	122-211-1316
Self explanatory	
<u>Telephone</u>	122-211-1401
Communications to enable us to receive complaints, etc.	

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: PROTECTION TO PERSONS AND PROPERTY

CITY OF CHATHAM

BUD. RESP: CHIEF OF POLICE

CURRENT BUDGET

ACTIVITY: GENERAL POLICE DEPARTMENT EXPENDITURES

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1222110901 UNIFORMS	13,699	19,311	17,975	17,701	17,701
1222110902 PERSONAL EQUIPMENT	11,075	16,674	14,659	12,402	12,402
1222110903 CLEANING AND REPAIRS	3,460	4,008	4,000	4,100	4,100
1222111101 TRAVELLING COSTS	3,990	5,198	6,100	5,925	5,925
1222111102 TRAINING COSTS	5,539	4,912	6,175	6,685	6,685
1222111104 TUITION FEES	1,274	1,358	2,000	2,000	2,000
1222111105 EDUCATION ALLOWANCE	951	1,050	900	1,350	1,350
1222111200 LEGAL AND SPECIAL FEES	525	2,830	2,000	2,000	2,000
1222111303 AUTOMOBILE FLEET INSURANCE	14,935	15,820	15,820	20,321	20,321
1222111305 FIDELITY BOND INS.-PRIMARY		179	179	268	268
1222111306 FIDELITY BOND INS.-EXCESS		82	82	123	123
1222111307 MUNICIPAL LIABILITY INSURANCE		3,419	3,730	9,057	9,057
1222111309 ENGINEERING					
1222111310 PROPERTY-BUILDINGS INSURANCE	187	1,079	1,079	1,497	1,497
1222111311 PROPERTY-CONTENTS INSURANCE	860				
1222111316 BOILER & MACHINERY INSURANCE	217	225	225	254	254
1222111401 TELEPHONE	15,769	16,222	18,000	18,293	18,293
EXPENDITURE TOTALS	72,481	92,357	92,924	101,876	101,876
EXPENDITURE FORWARD	3,173,214	3,371,176	3,400,775	3,620,233	3,638,588

1986	1985	1984	1983	1982	1981
NET REQUIREMENT	72,481	92,357	92,924	101,876	101,876
NET FORWARD	2,412,091	2,570,385	2,635,757	2,817,833	2,836,188

22-0003-R

FUNCTION	PROTECTION TO PERSONS AND PROPERTY	DEPARTMENT	POLICE	CITY OF CHATHAM
PROGRAM	CHATHAM BOARD OF COMMISSIONERS OF	ACCOUNT NO.	122-211-1402	CURRENT BUDGET
ACTIVITY	POLICE			

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

<u>Telephone Pager</u>	122-211-1402
For availability of senior staff	
<u>Postage</u>	122-211-1500
Necessary Postage	
<u>Printing</u>	122-211-1601
Necessary printing of forms	
<u>C.P.I.C. Paper</u>	122-211-1602
Paper for computer terminal	
<u>Gestetner Paper</u>	122-211-1603
Paper for copy machines	
<u>Miscellaneous Office Supplies</u>	122-211-1605
Pens, pencils, pads, etc.	
<u>Heat</u>	122-211-2201
Heating for building	
<u>Light</u>	122-211-2202
Lighting for building	
<u>Water</u>	122-211-2203
Water supply	
<u>Membership Fees</u>	122-211-3001
Fees to various organizations that the Force belongs to.	
<u>Subscription Fees</u>	122-211-3002
To various periodicals needed to operate.	
<u>Janitorial Services</u>	122-211-3801
Janitorial duties	
<u>Heating Service Contract</u>	122-211-3801
Maintenance of heating and air conditioning units.	
<u>Heating Repairs</u>	122-211-3803
Repairs to heating and air conditioning units.	
<u>Plumbing Repairs</u>	122-211-3804
Self explanatory	
<u>Paper Supplies</u>	122-211-3805
Hand towels, etc.	
<u>General Upkeep</u>	122-211-3806
Building general upkeep, painting, drapes, etc.	

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: PROTECTION TO PERSONS AND PROPERTY

CITY OF CHATHAM

BUD. RESP: CHIEF OF POLICE

CURRENT BUDGET

ACTIVITY: GENERAL POLICE DEPARTMENT EXPENDITURES

EXPENDITURE	1984	1985	1986	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
							REQUESTED	BY COUNCIL
1222111402 TELEPHONE ANSWERING SERVICE	300	306	300	324	324			
1222111500 POSTAGE	1,555	1,893	2,000	2,000	2,000			
1222111601 PRINTING	2,744	7,682	3,000	5,000	5,000			
1222111602 C.P.I.C. PAPER	1,372	2,836	2,000	3,500	3,500			
1222111603 GESTETNER PAPER	1,489	2,263	2,000	2,500	2,500			
1222111604 XEROX SUPPLIES								
1222111605 MISCELLANEOUS OFFICE SUPPLIES	2,175	3,705	2,500	3,200	3,200			
1222112201 HEAT	6,062	6,253	5,775	7,095	7,095			
1222112202 LIGHT	8,527	8,797	8,900	8,900	8,900			
1222112203 WATER	1,419	1,069	1,500	1,100	1,100			
1222113001 MEMBERSHIP FEES	1,458	1,777	1,665	1,784	1,784			
1222113002 SUBSCRIPTION FEES	124	209	778	778	778			
1222113801 JANITORIAL SERVICE AND MAT RENTAL	12,630	11,832	12,000	12,750	12,750			
1222113802 HEATING SERVICE CONTRACT	1,269	1,269	1,300	1,269	1,269			
1222113803 HEATING AND AIR CONDITIONING REPAIRS	2,000	2,007	2,500	2,500	2,500			
1222113804 PLUMBING REPAIRS	931	479	1,000	1,000	1,000			
1222113805 PAPER SUPPLIES	759	1,194	1,200	1,400	1,400			
1222113806 GENERAL UPKEEP	2,707	4,195	2,350	8,246	8,246			
1222113903 REPAIR								
EXPENDITURE TOTALS	47,521	57,766	50,768	63,346	63,346			
EXPENDITURE FORWARD	3,220,735	3,428,942	3,451,543	3,683,579	3,701,934			

NET REQUIREMENT

47,521

57,766

50,768

63,346

63,346

NET FORWARD

2,459,612

2,628,151

2,686,525

2,881,179

2,899,534

22-0004-R

FUNCTION	PROTECTION TO PERSONS AND PROPERTY	DEPARTMENT	POLICE	CITY OF CHATHAM
PROGRAM	CHATHAM BOARD OF COMMISSIONERS OF	ACCOUNT NO.	122-211-4001	CURRENT BUDGET
ACTIVITY	POLICE			

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

<u>Gasoline</u>	122-211-4001
<u>Self explanatory</u>	
<u>Propane</u>	122-211-4002
<u>Self explanatory</u>	
<u>Repairs</u>	122-211-4003
<u>Repairs to vehicles</u>	
<u>Car Washes</u>	122-211-4004
<u>Self explanatory</u>	
<u>Tires</u>	122-211-4005
<u>Tires for vehicles</u>	
<u>Licenses For Vehicles</u>	122-211-4006
<u>Self explanatory</u>	
<u>Radio Service Contract</u>	122-211-4401
<u>Self explanatory</u>	
<u>Radio Licenses</u>	122-211-4402
<u>Self explanatory</u>	
<u>Transfers and Antennas</u>	122-211-4403
<u>Transferring radios etc. in vehicles</u>	
<u>Radio Repairs</u>	122-211-4404
<u>Self explanatory</u>	
<u>Radio Batteries</u>	122-211-4405
<u>Miscellaneous Radio Equipment</u>	122-211-4406
<u>New Furniture and Equipment</u>	122-211-4500
Office chairs, C.P.I.C. Tables, electronic typewriters, screen writer for type- writer, record head & tapes for Logger, light bars for vehicles, radio, video camera & recorders & misc. equipment, printer & stand, binoculars, cameras, micro- scope.	
<u>Patrol Cars</u>	122-211-4601
<u>5 patrol cars</u>	
<u>Xerox Rental</u>	122-211-8001
<u>Self explanatory</u>	
<u>Victim Assistance Program</u>	122-211-8002
To continue program by providing materials and wages for students.	

STAFF COMPLEMENT				
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS.				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: PROTECTION TO PERSONS AND PROPERTY

CITY OF CHATHAM

BUD. RESP: CHIEF OF POLICE

CURRENT BUDGET

ACTIVITY: GENERAL POLICE DEPARTMENT EXPENDITURES

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1222114001 GASOLINE	8,766	12,429	9,000	11,000	11,000
1222114002 PROPANE	35,783	35,430	36,382	37,000	37,000
1222114003 REPAIR	19,548	19,585	21,000	21,000	21,000
1222114004 WASHES	1,702	1,879	1,800	2,000	2,000
1222114005 TIRES	2,430	5,949	3,000	3,000	3,000
1222114006 LICENSES	648	648	700	700	700
1222114401 SERVICE CONTRACT	4,449	5,391	5,800	5,700	5,700
1222114402 LICENSES	115	236	236	236	236
1222114403 TRANSFERS AND ANTENNAS	741	325	1,000	2,400	2,400
1222114404 REPAIRS	1,668	1,431	2,000	2,000	2,000
1222114405 BATTERIES	1,406	1,170	1,800	1,500	1,500
1222114406 MISCELLANEOUS RADIO EQUIPMENT	169	1,670	1,000	1,200	1,200
1222114500 NEW FURNITURE & EQUIPMENT	53,489	38,301	39,191	35,191	35,191
1222114601 NEW PATROL CARS	63,759	55,184	53,980	48,753	48,753
1222114602 MISCELLANEOUS	4,554				
1222118001 XEROX	4,862	5,695	5,500	5,700	5,700
1222118002 NEIGHBOURHOOD WATCH	1,177	1,083	10,000	7,000	7,000

In 1985, the amount of \$ 3,424 was encumbered against account number 122211-4500

In 1985, the amount of \$43,831.26 was encumbered against account number 122211-4601

EXPENDITURE TOTALS	205,266	186,406	192,389	184,380	184,380
EXPENDITURE FORWARD	3,426,001	3,615,348	3,643,932	3,867,959	3,886,314

NET REQUIREMENT	205,266	186,406	192,389	184,380	184,380
NET FORWARD	2,664,878	2,814,557	2,878,914	3,065,559	3,083,914

FUNCTION	PROTECTION TO PERSONS AND PROPERTY
PROGRAM	CHATHAM BOARD OF COMMISSIONERS OF
ACTIVITY	POLICE

DEPARTMENT	POLICE
ACCOUNT NO.	122-211-8003

CITY OF CHATHAM
CURRENT BUDGET

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

<u>Community Relations Officer</u>	122-211-8003
Materials for continuance of these duties	
<u>Safety Patrol</u>	122-211-8004
Support material for this purpose	
<u>Courier Service</u>	122-211-8005
Self explanatory	
<u>Miscellaneous - Repairs</u>	122-211-8006
Typewriter repairs, furniture repairs, etc.	
<u>Petty Cash</u>	122-211-8007
Prisoners meals, staff meals, etc.	
<u>Miscellaneous General</u>	122-211-8008
Awards dinner, flowers, physical examinations, advertising, alert supplies.	
<u>Photographic Supplies</u>	122-211-8009
Self explanatory	
<u>Fingerprint Supplies</u>	122-211-8010
Self explanatory	
<u>Dictaphone Contract</u>	122-211-8011
Service contract for paper and taping machine.	

DETAILED WORK PROGRAMS

1. Administration Personnel
2. Uniform Patrol Division
3. Criminal Investigation Division
4. Intelligence Division
5. Identification Division
6. Community Relations Services
7. Civilian Staff
8. Drug Enforcement

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: PROTECTION TO PERSONS AND PROPERTY

CITY OF CHATHAM

BUD. RESP: CHIEF OF POLICE

CURRENT BUDGET

ACTIVITY: GENERAL POLICE DEPARTMENT EXPENDITURES

EXPENDITURE	1984	1985		1986	
	SPENT	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1222118003 COMMUNITY RELATIONS OFFICER	1,392	995	1,800	2,000	2,000
1222118004 SAFETY PATROL	623	685	955	995	995
1222118005 COURIER SERVICE	324	448	400	450	450
1222118006 MISCELLANEOUS REPAIRS	2,582	2,747	4,900	3,000	3,000
1222118007 PETTY CASH	1,782	2,184	2,000	2,200	2,200
1222118008 MISCELLANEOUS GENERAL	5,965	7,120	6,000	6,000	6,000
1222118009 PHOTOGRAPHIC SUPPLIES	2,150	2,600	2,100	2,650	2,650
1222118010 FINGER PRINT SUPPLIES	339	414	600	600	600
1222118011 DICTAPHONE CONTRACT	1,715	1,852	1,853	1,960	1,960
1222118012 CONSULTANT		741			
1222119999 GENERAL REDUCTION			35,000-		35,000-
EXPENDITURE TOTALS	16,872	19,786	14,392-	19,855	15,145-
EXPENDITURE FORWARD	3,442,873	3,635,134	3,629,540	3,887,814	3,871,169
REVENUE					
1422110308 SUMMER EMPLOYMENT EXPERIENCE DEVELOPMENT		12,541-			
1422110405 JEPP GRANT-POLICE	1,926-				
REVENUE TOTALS	1,926-	12,541-			
REVENUE FORWARD	763,049-	813,332-	765,018-	802,400-	802,400-
NET REQUIREMENT	14,946	7,245	14,392-	19,855	15,145-
NET FORWARD	2,679,824	2,821,802	2,864,522	3,085,414	3,068,769

FUNCTION: PROTECTION TO PERSONS AND PROPERTY

CITY OF CHATHAM

BUD. RESP: CHIEF OF POLICE

CURRENT BUDGET

ACTIVITY: POLICE DEPARTMENT

EXPENDITURE

1984

1985

1986

SPENT

SPENT

APPROP'D

APPROP'N

APPROVED

REQUESTED BY COUNCIL

EXPENDITURE TOTALS

77,934

77,934

77,934

83,172

77,934

EXPENDITURE FORWARD

77,934

77,934

77,934

83,172

77,934

REVENUE

1422000313 PROVINCIAL POLICING GRANT	729,393-	776,400-	729,393-	776,400-	776,400-
1422000519 ACCIDENT MONIES	8,632-	11,625-	12,000-	13,000-	13,000-
1422000520 ESCORT FEES	2,693-	1,656-	4,000-	2,500-	2,500-
1422000521 COURT SECURITY	4,683-	1,131-	7,000-		
1422000522 TILBURY RADIO SERVICE	5,000-	5,000-	5,000-	5,000-	5,000-
1422000523 AUCTION MONIES					
1422000524 POLICE ALARMS	2,625-	2,925-	2,625-	1,500-	1,500-
1422000551 LICENSES AND PERMITS	6,500-	2,000-	3,000-	3,000-	3,000-
1422000599 GENERAL REVENUE	1,597-	54-	2,000-	1,000-	1,000-
REVENUE TOTALS	761,123-	800,791-	765,018-	802,400-	802,400-
REVENUE FORWARD	761,123-	800,791-	765,018-	802,400-	802,400-

NET REQUIREMENT

761,123-

800,791-

765,018-

802,400-

802,400-

NET FORWARD

761,123-

800,791-

765,018-

802,400-

802,400-

22-0001-R

FUNCTION PROTECTION TO PERSONS
AND PROPERTY
PROGRAM UNCLASSIFIED
ACTIVITY

DEPARTMENT
ACCOUNT NO. 122-700-9700

CITY OF CHATHAM
CURRENT BUDGET

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

REVISED

Dog Control

122-700-9700

The Ontario Humane Society has asked for a 5% increase in 1986. The previous amount paid was \$1.90 per capita. The amount requested in 1986 is \$2.00 per capita. The current population of the City of Chatham is 41,586. Therefore the amount requested in 1986 is \$83,172. \$79,013.

STAFF COMPLEMENT

	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION:	PROTECTION TO PERSONS AND PROPERTY	CITY OF CHATHAM
BUD. RESP:	CITY TREASURER	CURRENT BUDGET
ACTIVITY:	MUNICIPAL GRANT DOG CONTROL	

EXPENDITURE	1984	1985	1986	APPROVED REQUESTED BY COUNCIL
	SPENT	SPENT	APPROP'D	APPROP'N
1227009700 MUNICIPAL GRANT-DOG CONTROL	77,936	77,936	77,936	83,172
				79,013
EXPENDITURE TOTALS	77,936	77,936	77,936	83,172
EXPENDITURE FORWARD	77,936	77,936	77,936	83,172
				79,013

NET REQUIREMENT	1984	1985	1986	1987	1988
NET REQUIREMENT	77,936	77,936	77,936	83,172	79,013
NET FORWARD	77,936	77,936	77,936	83,172	79,013

FUNCTION	PROTECTION TO PERSONS AND PROPERTY	DEPARTMENT	CITY OF CHATHAM CURRENT BUDGET
PROGRAM		ACCOUNT NO. 122-800-0000	
ACTIVITY	UNCLASSIFIED		

Lower Thames Valley Conservation Authority

122-800-0000

REVISED

The Lower Thames Valley Conservation Authority has advised the City that the following amounts will be levied in 1986. The City's share of the environmental assessment will be \$3,910. The City's share of the ice breaking costs will amount to \$532. The City's share of the general levy for 1986 is \$124,278, or \$58,606.

In addition to these the cost of the King Street lease will amount to \$1,700.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: PROTECTION TO PERSONS AND PROPERTY
 CITY OF CHATHAM
 BUD. RESP: CITY TREASURER
 CURRENT BUDGET
 ACTIVITY: L.T.V.C.A.

EXPENDITURE	1984	1985	1986	APPROP'D	APPROP'N	APPROVED
	SPENT	SPENT		REQUESTED	BY COUNCIL	
1228009701 ADMINISTRATION GRANT - L.T.V.C.A.	51,986	56,440	56,440	124,278	58,506	
1228009702 CAPITAL GRANT -L.T.V.C.A.	59,424	60,840	63,071		71,419	
1228009703 KING STREET LEASE	1,542	1,636	1,619	1,700	1,700	
1228009704 ICE BREAKING	248	233	257	532	532	
1228009705 ENVIRONMENTAL ASSESSMENT	5,471		8,359	3,910	3,910	
1228009706 PHASE 7	34,730					
1228009707 GENERAL	8,232					
1228009708 FLOOD PLAIN MAPPING	3,616					
1228009709 RIVER BANK PROTECTION-COLE PROPERTY		18,872				
EXPENDITURE TOTALS	165,249	138,021	129,746	130,420	136,067	
EXPENDITURE FORWARD	165,249	138,021	129,746	130,420	136,067	

REVENUE

1428000599 MISC. REV.-RIVER BANK PROTECTION	7,845-				
REVENUE TOTALS	7,845-				
REVENUE FORWARD	7,845-				
NET REQUIREMENT	165,249	130,176	129,746	130,420	136,067
NET FORWARD	165,249	130,176	129,746	130,420	136,067

FUNCTION	Protection to persons and Property	DEPARTMENT	Engineering	CITY OF CHATHAM CURRENT BUDGET
PROGRAM	Protective Inspection	ACCOUNT NO.	122900	
ACTIVITY	Mosquito Control, Inspections & Plans Examination		122953	
				1986

122900

Mosquito Control:

The amount will provide for a program similar in nature to 1985 (i.e. Larvaciding). The low expenditure in 1985 was due to a dry summer.

122901

Flood Disaster - Municipal Grant

This is a grant towards flood relief which is matched with Provincial funding.

122950

Inspections and Plans Examination:

The accounts provide for the payment of the salaries and benefits for the Plans Examiner and Plumbing and Building Inspectors. Projected revenue from permit applications is \$135,000. Recommended reclassification of Plans Examiner position to Grade VIII - 3, due to increased responsibility as Chief Building Official.

Detailed Work Program:

- Building, Plumbing and Demolition permits issuance and inspections.
- Building Plans review for compliance to Codes, Regulations and Zoning.
- Administration of R.R.A.P.

122953

Zoning Reports:

The accounts provide for the wages and benefits of a Zoning Review Officer. Projected revenue from zoning compliance reviews is \$20,000.

Detailed Work Program:

- Zoning, work orders and compliance reviews as requested by solicitors, involved in real estate transactions.
- Zoning reviews for building permit applications.
- Review of Planning Board and Committee of Adjustment Applications.

STAFF COMPLEMENT

ESTABLISHED PERSONNEL (SALARIED)

1983

1984

1985

1986

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

FUNCTION: PROTECTION TO PERSONS AND PROPERTY		CITY OF CHATHAM				
BUD. RESP: CITY ENGINEER		CURRENT BUDGET				
EXPENDITURE		1984	1985	1986		
		SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
					REQUESTED	BY COUNCIL
<hr/>						
ACTIVITY: PROTECTIVE INSPECTIONS						
1229009700 MOSQUITO CONTROL		6,005	4,464	8,000	6,000	6,000
ACTIVITY: FLOOD DISASTER						
1229019700 FLOOD DISASTER-MUNICIPAL GRANT			2,500			2,500
ACTIVITY: INSPECTIONS AND PLANS EXAMINATION						
1229500102 WAGES AND SALARIES - NON UNION		88,587	100,295	94,305	97,770	97,770
1229500400 RETIREMENT PENSION AND SERVICE PAY		396	315	400	200	200
1229500501 PENSIONS CPP		908	1,384	1,123	1,260	1,260
1229500502 PENSIONS - OMERS		5,159	5,704	5,420	5,612	5,612
1229500600 MEDICALS		7,343	7,409	7,588	8,015	8,015
1229500700 UNEMPLOYMENT INSURANCE		1,844	2,246	2,160	2,310	2,310
1229500800 WORKMENS COMPENSATION		1,603	2,481	1,800	2,625	2,625
ACTIVITY: ZONING REPORTS						
1229530102 WAGES AND SALARIES - NON UNION		20,180	21,763	20,664	22,770	22,770
1229530501 PENSIONS CPP		318	365	330	365	365
1229530502 PENSIONS OMERS		1,082	1,240	1,140	1,253	1,253
1229530600 MEDICALS		1,934	2,170	2,170	2,340	2,340
1229530700 UNEMPLOYMENT INSURANCE		582	678	620	681	681
1229530800 WORKMENS COMPENSATION		379	583	500	630	630
EXPENDITURE TOTALS		136,320	153,597	146,220	151,831	154,331
EXPENDITURE FORWARD		136,320	153,597	146,220	151,831	154,331
<hr/>						
REVENUE						
1429500571 BUILDING PERMITS REVENUE		114,579-	184,612-	110,000-	135,000-	165,000-
1429500572 PLUMBING PERMIT REVENUE		3,840-	5,910-	3,500-	4,000-	5,000-
1429500573 PRIVATE SEWER PERMIT REVENUE		1,782-	3,513-	1,750-	2,000-	3,000-
1429500574 MOVING PERMIT REVENUE		500-	400-	500-	300-	300-
1429530599 ZONING REPORTS		18,210-	23,510-	20,600-	20,000-	23,500-
REVENUE TOTALS		138,911-	217,945-	136,350-	161,300-	196,800-
REVENUE FORWARD		138,911-	217,945-	136,350-	161,300-	196,800-
<hr/>						
NET REQUIREMENT		2,591-	64,348-	9,870	9,469-	42,469-
NET FORWARD		2,591-	64,348-	9,870	9,469-	42,469-

FUNCTION	Protection to Persons and Property	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Protective Inspection	ACCOUNT NO.		CURRENT BUDGET
ACTIVITY	R.R.A.P., and Energy Audit Building Department Gen. & Admin.		122955 122981	1986

122955

R.R.A.P.

The accounts provide for the salary and benefits of two part time R.R.A.P. administrative and inspection staff. The City is paid on the basis of work completed by Canada Mortgage and Housing. Estimated revenue based on projected C.M.H.C. funding is \$35,000.

Detailed Work Program:

- a) Clerical duties connected with R.R.A.P. application.
- b) Pre-inspections, preparation of specifications and construction inspections.

122956

Energy Audit:

This program has been discontinued as a separate budget item due to the termination of funding from the Ministry of Energy. The auditing will now be carried out by the regular staff.

122981

Building Department General and Administration:

The salary accounts provide for the salary and benefits of the Zoning and Property Standards Officer and Building Clerk.

Account 1000 provides for the payment of inspection staff using their personal vehicles.

Account 1100 provides for:

- a) One person attending a building inspection course - \$400.00
- b) One person attending a zoning course - \$850.00

Account 1200 provides for legal fees charged by the City Solicitor for legal assistance.

Account 3300 provides for application and permit forms, film purchase and developing, membership in the Ontario Building Officers Association, Plumbing and Property Standards Associations, and Building and Zoning law reports.

Account 3400 provides for pigeon control in the downtown B.I.A. \$1,250 of this amount is paid for by the B.I.A.

Account 3401 provides for skunk control as per the procedure implemented in 1985.

Detailed Work Program:

- a) Building Division clerical.
- b) Property Standards and Zoning Enforcement.
- c) O.H.R.P. administration.

STAFF COMPLEMENT

	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)	5	5.6	6	6
UNSCHEDULED SALARIED POSITIONS	-	3	3	2
WAGE MAN YEARS	-	-	-	-
TOTAL FULL TIME EQUIVALENT POSITIONS	5	8.6	9	8

FUNCTION: PROTECTION TO PERSONS AND PROPERTY

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE	1984	1985		1986	
	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
ACTIVITY: R R A P					
1229550202 PART-TIME - NON UNION	13,331	27,009	24,280	38,000	38,000
1229550501 PENSIONS CPP	112	325	586	600	600
1229550700 UNEMPLOYMENT INSURANCE	197	614	1,204	1,200	1,200
1229550800 WORKMENS COMPENSATION	525	573	838	630	630
1229553300 MATERIALS	233	30	400	400	400
ACTIVITY: ENERGY AUDIT					
1229560202 PART-TIME NON-UNION	29,583	13,380	15,300		
1229560501 PENSIONS -CPP	360	340	245		
1229560700 UNEMPLOYMENT INSURANCE	789	701	504		
1229560800 WORKMENS COMPENSATION	799	361	350		
1229563300 MATERIALS	31	18	400		
ACTIVITY: BUILDING DEPARTMENT GENERAL AND ADMIN.					
1229810102 WAGES AND SALARIES - NON-UNION	34,312	44,870	41,520	46,950	46,950
1229810400 RETIREMENT PENSION AND SERVICE PAY	66	66		65	65
1229810501 PENSIONS CPP	459	621	626	685	685
1229810502 PENSIONS OMERS	1,722	2,610	2,320	2,652	2,652
1229810600 MEDICALS	2,336	2,826	4,342	4,730	4,730
1229810700 UNEMPLOYMENT INSURANCE	900	1,192	1,195	1,265	1,265
1229810800 WORKMENS COMPENSATION	1,044	1,114	988	1,050	1,050
1229811000 CAR ALLOWANCE	6,055	7,420	9,000	8,000	8,000
1229811100 TRAVEL AND TRAINING	276	1,609	1,500	1,500	1,500
1229811200 LEGAL FEES	6,422	5,961	6,000	5,000	5,000
1229813300 MATERIALS	1,389	1,724	2,500	2,500	2,500
1229813400 PIGEON CONTROL	2,534	2,664	2,500	2,500	2,500
1229813401 SKUNK CONTROL		1,115		2,000	2,000
EXPENDITURE TOTALS	103,475	117,143	116,598	119,727	119,727
EXPENDITURE FORWARD	239,795	270,740	262,818	271,558	274,058
REVENUE					
1429550530 RRAP REVENUE	38,525-	32,439-	35,000-	35,000-	35,000-
1429560320 ENERGY AUDIT GRANT	18,000-	15,000-	15,000-		
1429810599 MISCELLANEOUS REVENUE	120-	291-	120-	150-	150-
1429813400 PIGEON CONTROL		1,250-		1,250-	1,250-
REVENUE TOTALS	56,645-	48,980-	50,120-	36,400-	36,400-
REVENUE FORWARD	195,556-	266,925-	186,470-	197,700-	233,200-
NET REQUIREMENT	46,830	68,163	66,478	83,327	83,327
NET FORWARD	44,239	3,815	76,348	73,858	40,858

FUNCTION: TRANSPORTATION SERVICES

CITY OF CHATHAM

CURRENT BUDGET

			1983	1984	1985	1986	
			SPENT	SPENT	SPENT	APPROP'D	APPROP'D
							REQUESTED
							BY COUNCIL
1230	TRANSPORTATION SERVICES	EX					
1430		RV					
		NR					
1231	ROADWAYS	EX		639,193	953,588	946,100	1,003,250
1431		RV		375,704-	478,795-	517,714-	545,669-
		NR		263,479	474,793	428,386	457,581
1232	BRIDGES	EX		19,509	32,355	20,550	61,250
1432		RV		22,645-	9,214-	12,663-	34,808-
		NR		3,136-	23,141	7,887	26,442
1233	WINTER CONTROL	EX		305,032	475,457	367,750	444,400
1433		RV		187,981-	269,151-	220,636-	263,018-
		NR		117,051	206,306	147,114	181,382
1234	P.W.D. EQUIPMENT MAINTENANCE	EX			20,117-		
1434		RV					
		NR			20,117-		
1235	TRAFFIC AND TRANSIT	EX		1,354,540	1,284,836	1,138,175	1,458,650
1435		RV		943,127-	851,390-	772,999-	909,876-
		NR		411,413	433,446	365,176	548,774
1239	AIRPORT AND GENERAL / ADM	EX		50,838	422,441	694,757	147,809
1439		RV		61,048-	334,696-	530,476-	66,075-
		NR		10,210-	87,745	164,281	81,734
		**EX		2,369,102	3,148,560	3,167,332	3,115,359
		**RV		1,590,505-	1,943,246-	2,054,488-	1,819,446-
		**NR		778,597	1,205,314	1,112,844	1,295,913
							1,080,113

FUNCTION PROGRAM ACTIVITY	DEPARTMENT ACCOUNT NO.	CITY OF CHATHAM CURRENT BUDGET
Transportation Services Roadways General Maintenance	Engineering 123101 123104	1986

123101 Hot Mix Patching:

Concrete and Bituminous Surfaces.

The repair of discontinuous sections using pre-mixed hot asphaltic materials. Includes patching of potholes, depressions, bumps and pavement edge defects.

Labour costs were low since we spent more time on recoverable utility road cuts.

123102 Cold Mix Patching:

The repair of City streets using pre-mixed asphaltic materials (cold). Includes patching of potholes, depressions, bumps and pavement edge defects. Because of the severe freezing and thawing during the winter and spring, more material was necessary, and overtime during the spring flood (thaw).

123103 Loading Roadway Materials:

Loading and unloading pickups and trucks of various types of material at City yards such as sand, gravel, cold mix and asphalt chips.

123104 Utility Road Cuts:

- During 1985, the Works Department undertook the permanent repairs of these cuts at a considerable lower price than contracting it out. The work is recoverable from the local utilities.
- Since more road cuts are anticipated in the future, and we are spending an increased amount of time in this area, a new tamper is required. \$1,800

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS		4.22	3.9	3.8
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: TRANSPORTATION SERVICES SUBSIDIZABLE
 BUD. RESP: CITY ENGINEER

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D REQUESTED	APPROP'D REQUESTED	APPROVED BY COUNCIL
ACTIVITY: HOT MIX PATCHING					
1231010101 WAGES AND SALARIES - UNION	25,711	20,409	27,000	22,000	22,000
1231010300 OVERTIME	210	74			
1231013300 MATERIALS	12,140	14,911	12,500	16,000	16,000
1231013500 EQUIPMENT RENTAL	92	230	100	300	300
1231013600 CITY EQUIPMENT RENTAL	11,979	13,041	12,000	14,000	14,000
ACTIVITY: COLD MIX PATCHING					
1231020101 WAGES AND SALARIES - UNION	51,520	48,566	52,000	53,000	53,000
1231020300 OVERTIME	932	2,367		3,500	3,500
1231023300 MATERIALS	22,618	14,610	23,500	28,000	28,000
1231023600 CITY EQUIPMENT RENTAL	15,430	23,245	16,000	24,500	24,500
ACTIVITY: LOADING UNITS ROADWAYS MATERIALS					
1231030101 WAGES AND SALARIES - UNION	2,713	5,203	3,000	5,000	5,000
1231033500 EQUIPMENT RENTAL		171			
1231033600 CITY EQUIPMENT RENTAL	3,419	8,333	3,500	7,000	7,000
ACTIVITY: UTILITY ROAD CUTS					
1231040101 UNION LABOUR	731	11,247	750	8,000	8,000
1231043300 MATERIALS	417	11,394	500	5,000	5,000
1231043500 OUTSIDE EQUIPMENT RENTAL		41			
1231043600 CITY EQUIPMENT	181	8,534	250	5,000	5,000
1231044500 NEW EQUIPMENT				1,800	1,800
EXPENDITURE TOTALS					
	148,093	182,376	151,100	193,100	193,100
EXPENDITURE FORWARD					
	148,093	182,376	151,100	193,100	193,100
REVENUE					
1431010330 MTC SUBSIDY - HOT MIX PATCHING	32,090-	30,670-	32,000-	32,510-	32,510-
1431010599 HOT MIX PATCHING RECOVERABLE	1,981-	314-	2,000-	1,000-	1,000-
1431020330 MTC SUBSIDY - COLD MIX PATCHING	58,405-	56,570-	57,300-	69,228-	69,228-
1431020599 COLD MIX PATCHING RECOVERABLE	590-	444-		500-	500-
1431030330 MTC SUBSIDY - LOADING UNITS ROADWAYS MATE	4,563-	8,086-	4,000-	7,450-	7,450-
1431040599 REVENUE - UTILITY ROAD CUTS	1,909-	14,722-	1,785-	9,000-	9,000-
REVENUE TOTALS					
	99,538-	110,806-	97,085-	119,688-	119,688-
REVENUE FORWARD					
	99,538-	110,806-	97,085-	119,688-	119,688-
NET REQUIREMENT					
	48,555	71,570	54,015	73,412	73,412
NET FORWARD					
	48,555	71,570	54,015	73,412	73,412

FUNCTION Transportation Services

PROGRAM Roadways

ACTIVITY General Maintenance

DEPARTMENT Engineering

ACCOUNT NO.

123105-
123130

CITY OF CHATHAM

CURRENT BUDGET

1986

123105 Pavement Heaves:

To provide for the repair of isolated sections of streets which have to be repaired because of substantial break-up due to frost action but which are generally structurally sound.

123110 - Asphalt Resurfacing:

REVISSED To provide for the resurfacing of streets which have not yet deteriorated to the point that they need total reconstruction but are badly worn, cracked, etc. and/or are very rough riding. A review and evaluation of City streets has been completed which utilizes a pavement rating system devised by The Asphalt Institute and the streets will be prioritized in accordance with their respective ratings.

123113 - Connecting Link:

123115 Surface Treatment:

To provide for the tar and chip surfacing of various gravel streets and alleys that have broken up during the winter. To provide an economical means of dust control and improve ride ability.

123120 - Routing and Sealing:

To provide for the sealing of pavement cracks to prevent water from entering the roadbase and causing frost heaves during the winter and spring months.

123130 Alley Maintenance:

Asphalt and gravel patching with asphaltic materials (hot, cold or recycled mix). Also the application of calcium chloride to gravel surfaces for dust control.

STAFF COMPLEMENT

1983

1984

1985

1986

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

.2

.1

.2

FUNCTION: TRANSPORTATION SERVICES SUBSIDIZABLE

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE		1984	1985	1986		
		SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
					REQUESTED	BY COUNCIL
ACTIVITY: PAVEMENT HEAVES						
1231050101	WAGES AND SALARIES - UNION	3,648				
1231050300	OVERTIME	30				
1231053300	MATERIALS	3,572				
1231053400	CONTRACTS	39,962	41,861	40,000	40,000	40,000
1231053500	EQUIPMENT RENTAL	227				
1231053600	CITY EQUIPMENT RENTAL	2,219				
ACTIVITY: ASPHALT RESURFACING						
1231100101	WAGES AND SALARIES - UNION	960	218			
1231100300	OVERTIME	46				
1231103300	MATERIALS	1,001	38			
1231103400	CONTRACTS	282,317	587,587	600,000	600,000	500,000
1231103600	CITY EQUIPMENT RENTAL	1,303	69			
ACTIVITY: SURFACE TREATMENT						
1231150101	WAGES AND SALARIES - UNION	216				
1231153300	MATERIALS	231				
1231153400	CONTRACTS	32,287	23,397	32,000	32,000	32,000
1231153600	CITY EQUIPMENT RENTAL	77				
ACTIVITY: ROUTING AND SEALING						
1231203400	CONTRACTS	23,223	23,992	24,000	24,000	24,000
ACTIVITY: ALLEY MAINTENANCE						
1231300101	WAGES AND SALARIES - UNION	2,382	2,019	2,500	1,700	1,700
1231303300	MATERIALS	3,465	1,638	3,000	1,700	1,700
1231303600	CITY EQUIPMENT RENTAL	1,274	1,499	2,000	1,500	1,500
EXPENDITURE TOTALS		398,440	682,318	703,500	700,900	600,900
EXPENDITURE FORWARD		546,533	864,694	854,600	894,000	794,000

REVENUE

1431050330	MTC SUBSIDY - PAVEMENT HEAVES	27,315-	20,156-	21,400-	21,400-	21,400-
1431100330	MTC SUBSIDY - ASPHALT RESURFACING	153,005-	267,950-	314,000-	321,000-	271,000-
1431100599	ASPHALT RESURFACING REVENUE - RECOVERABLE	4,500-	2,227-			
1431130330	MTC SUBSIDY - CONNECTING LINK	7,500-				
1431150330	MTC SUBSIDY - SURFACE TREATMENT	17,598-	12,517-	17,400-	17,120-	17,120-
1431200330	MTC SUBSIDY - ROUTING AND SEALING	12,424-	12,836-	13,050-	12,840-	12,840-
1431310330	MTC SUBSIDY - TOWN-LINE ROADS	6,714-	8,018-	7,100-	8,601-	8,601-
REVENUE TOTALS		229,056-	323,704-	372,950-	380,961-	330,961-
REVENUE FORWARD		328,594-	434,510-	470,035-	500,649-	450,649-

NET REQUIREMENT

169,384

358,614

330,550

319,939

269,939

NET FORWARD

217,939

430,184

384,565

393,351

343,351

31-0002-R

FUNCTION	Transportation Services	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Roadways	ACCOUNT NO.		CURRENT BUDGET
ACTIVITY	General Maintenance		123131- 123155	1986

123131 Town-Line Roads:

General maintenance to Indian Creek Road East. An amount of \$15,000 has been included as our share of the cost to commence the pre-engineering for the ultimate reconstruction of this street. The Suburban Roads Commission will be budgeting an equal amount for their half of the street.

123140 Shoulder Maintenance:

The maintenance and grading of gravel shoulders, includes the application of granular material and calcium chloride if required.

123150 Gravel Patching:

The repair of localized areas with crushed gravel. Includes potholes, depressions, bumps, washouts, etc. Salvaged asphalt chips are used when available.

123155 Grading/Scarifying:

The grading of gravel surfaces includes dragging or blading, and the removal of rocks or debris brought to the surface during the activity. Equipment rental was down since we now use our own larger tractors and blades, but new blades are needed at a cost of \$1,500.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS	.57	.5	.5	
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: TRANSPORTATION SERVICES SUBSIDIZABLE

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
ACTIVITY: TOWN-LINE ROADS					
1231310101 WAGES AND SALARIES - UNION	329	1,086	400	1,500	1,500
1231311200 ENGINEER'S FEES				15,000	15,000
1231313300 MATERIALS	2,232	891	2,000	1,200	1,200
1231313400 CONTRACTS	9,471	12,030	10,400	12,000	12,000
1231313600 CITY EQUIPMENT RENTAL	393	562	400	800	800
ACTIVITY: SHOULDER MAINTENANCE					
1231400101 WAGES AND SALARIES - UNION	6,593	5,167	7,000	4,500	4,500
1231400300 OVERTIME	79	8			
1231403300 MATERIALS	6,962	2,076	5,000	4,500	4,500
1231403500 EQUIPMENT RENTAL	340	1,082	400	500	500
1231403600 CITY EQUIPMENT RENTAL	5,012	4,331	5,000	5,000	5,000
ACTIVITY: GRAVEL PATCHING					
1231500101 WAGES AND SALARIES - UNION	3,249	6,383	3,000	5,500	5,500
1231500300 OVERTIME		122			
1231503300 MATERIALS	15,038	12,062	12,000	10,000	10,000
1231503600 CITY EQUIPMENT RENTAL	2,977	7,251	3,000	6,500	6,500
ACTIVITY: GRADING/SCARIFYING					
1231550101 WAGES AND SALARIES - UNION	77	554	100	700	700
1231553300 MATERIALS		687			
1231553400 CONTRACTS	514				
1231553500 EQUIPMENT RENTAL	18,960	8,841	21,000	10,000	10,000
1231553600 CITY EQUIPMENT RENTAL	90	557	100	700	700
1231554600 NEW EQUIPMENT				1,500	1,500
EXPENDITURE TOTALS	72,316	63,690	69,800	79,900	79,900
EXPENDITURE FORWARD	618,849	928,384	924,400	973,900	873,900
REVENUE					
1431310599 ROADS REVENUE RECOVERABLE	2,368-	2,226-	2,400-	3,000-	3,000-
1431400330 MTC SUBSIDY - SHOULDER MAINTENANCE	11,425-	9,156-	10,400-	8,684-	8,684-
1431500330 MTC SUBSIDY - GRAVEL PATCHING	11,754-	14,113-	10,100-	12,902-	12,902-
1431550330 MTC SUBSIDY - GRADING/SCARIFYING	10,508-	5,624-	11,358-	6,243-	6,243-
REVENUE TOTALS	36,055-	31,119-	34,258-	30,829-	30,829-
REVENUE FORWARD	364,649-	465,629-	504,293-	531,478-	481,478-
NET REQUIREMENT	36,261	32,571	35,542	49,071	49,071
NET FORWARD	254,200	462,755	420,107	442,422	392,422

FUNCTION	Transportation Services	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Roadways	ACCOUNT NO.		CURRENT BUDGET
ACTIVITY	General Maintenance*		123160- 123190	1986

123160 Dust Control Roads and Shoulders:

The application of calcium chloride to gravel surfaces, including shoulders. Includes contract and City Forces. For alleys see Activity Number 130.

123178 - Curb and Gutter Repairs:

To provide for miscellaneous curb repairs to replace broken, damaged and/or settled sections that cause ponding and drainage problems and to provide for the installation of wheelchair ramps at intersections where barrier curb exists.

123180 Roadside Ditching:

Cutting, cleaning or shaping ditches, improving cut slopes. Waste material loaded and hauled away, includes engineering. Using boom type equipment such as backhoe, dragline, etc.

Indian Creek Road W. needed ditches constructed to help preserve the roadway and therefore cut costs on maintenance. Ditching was done in 1985 by our own backhoe on the north side only. Although this worked well, it took considerably longer than expected. A new ditching unit is available, and would do an ideal job at 50¢ per foot. It is estimated that approximately \$4,000 would be required to finish all the ditching requirements on this road.

\$4,000

123185 Hand Cleaning - Ditches and Culverts:

All hand ditching, cleaning or improving cut slopes. Includes removing sediment and debris from culvert inlets and outlets.

123190 Culvert Repair Entrances:

Replacement, realignment, installation or repair of all culverts within the right-of-way. Includes excavation, backfill and repair of the travelled surface.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS	.06	.1	.06	

FUNCTION: TRANSPORTATION SERVICES SUBSIDIZABLE

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
			REQUESTED	BY COUNCIL	
ACTIVITY: GRADING/SCARIFYING REVENUE					
1231600101 WAGES AND SALARIES - UNION	1,261	783	1,500	1,100	1,100
1231600300 OVERTIME	7	49		100	100
1231603300 MATERIALS	11,096	7,980	12,000	8,500	8,500
1231603600 CITY EQUIPMENT RENTAL	2,000	406	2,000	500	500
ACTIVITY: CURB AND GUTTER REPAIR					
1231780101 WAGES AND SALARIES - UNION	191			500	500
1231783300 MATERIALS	151				
1231783401 REPAIRS CONTRACT	2,771	8,253	2,500	10,300	10,300
1231783600 CITY EQUIPMENT RENTAL	130				
ACTIVITY: ROADSIDE DITCHING					
1231800101 WAGES AND SALARIES - UNION	908	2,717	1,000	1,000	1,000
1231803300 MATERIALS	31	321		250	250
1231803400 CONTRACT				4,000	4,000
1231803500 EQUIPMENT RENTAL		120			
1231803600 CITY EQUIPMENT RENTAL	979	4,466	1,600	2,000	2,000
ACTIVITY: HAND CLEANING - DITCHES AND CULVERTS					
1231850101 WAGES AND SALARIES - UNION	49		100	100	100
1231853600 CITY EQUIPMENT RENTAL	52		100	100	100
ACTIVITY: CULVERT REPAIR ENTRANCES					
1231900101 WAGES AND SALARIES - UNION	266	42	350	350	350
1231903300 MATERIALS	300		400	400	400
1231903600 CITY EQUIPMENT RENTAL	142	67	150	150	150
EXPENDITURE TOTALS	20,334	25,204	21,700	29,350	29,350
EXPENDITURE FORWARD	639,183	953,588	946,100	1,003,250	903,250
REVENUE					
1431600330 MTC SUBSIDY - DUST CONTROL	7,941-	5,108-	8,533-	5,683-	5,683-
1431780330 MTC SUBSIDY - CURB AND GUTTER	1,725-	3,549-	2,675-	531-	531-
1431780599 CURB AND GUTTER REPAIR REVENUE RECOVERABL					
1431800330 MTC SUBSIDY - ROADSIDE DITCHING	1,117-	4,442-	1,552-	1,945-	1,945-
1431823401 MTC SUBSIDY - INTERSECTION IMPROVEMENTS				5,350-	5,350-
1431850330 MTC SUBSIDY-HAND CLEANING-DITCHES & CULVE	54-		123-	128-	128-
1431900330 MTC SUBSIDY - CULVERT REPAIR ENTRANCES	218-	67-	538-	554-	554-
REVENUE TOTALS	11,055-	13,166-	13,421-	14,191-	14,191-
REVENUE FORWARD	375,704-	478,795-	517,714-	545,669-	495,669-
NET REQUIREMENT	9,279	12,038	8,279	15,159	15,159
NET FORWARD	263,479	474,793	428,386	457,581	407,581

FUNCTION	Transportation Services	DEPARTMENT	Engineering	CITY OF CHATHAM	
PROGRAM	Bridges	ACCOUNT NO.	123202- 123210	CURRENT BUDGET	
ACTIVITY	Maintenance and Openings			1986	

123202 Bridge Maintenance and Painting:

Cleaning, minor sand blasting and painting, replacing handrails and fencing, removing obstructable items during high waters, and all other associated activities. City and contract work, also repairs due to accidents involving vehicles which costs are recoverable.

123205 Bridge Openings:

To raise of the Keil Drive Bridge for large sailboat access upstream.

123210 Guide Post and Rail Maintenance:

Scheduled cleaning, painting, and maintenance of posts and guide rails.

Because of increasing liability risks against the City, it is recommended that such areas as:

- Queen Street and Indian Creek Road East	\$18,000
- St. Clair Street & Brown Drain	\$ 6,000
- Victoria Avenue and Brown Drain	\$ 3,000
- Grand Avenue West and Bearline Road	\$ 3,000

have the necessary protection for the travelling public. To have all of these areas protected with the specified guide posts and rails would cost approximately \$30,000. \$18,000

REVISED

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS		.3	.3	.4
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: TRANSPORTATION SERVICES SUBSIDIZABLE CITY OF CHATHAM
 BUD. RESP: CITY ENGINEER CURRENT BUDGET

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
			REQUESTED	BY COUNCIL	
ACTIVITY: BRIDGE MAINTENANCE AND PAINTING					
1232020101 WAGES AND SALARIES - UNION	4,915	9,708	5,500	9,000	9,000
1232020300 OVERTIME	183		100		
1232023300 MATERIALS	738	5,349	800	3,000	3,000
1232023400 CONTRACTS	909	180	1,000	1,000	1,000
1232023500 EQUIPMENT RENTAL	1,822	1,511	1,500	1,500	1,500
1232023600 CITY EQUIPMENT RENTAL	2,485	7,228	2,500	7,000	7,000
ACTIVITY: BRIDGE OPENINGS					
1232050101 WAGES AND SALARIES - UNION	433	27	800	400	400
1232050300 OVERTIME	3,146	4,034	3,500	4,500	4,500
1232051400 TELEPHONE	225	234	220	250	250
1232052202 HYDRO	3,657	3,845	3,500	3,500	3,500
1232053600 CITY EQUIPMENT RENTAL	327	239	330	300	300
ACTIVITY: GUIDE POST AND RAIL MAINTENANCE					
1232100101 WAGES AND SALARIES - UNION	396		500	500	500
1232103300 MATERIALS	87		100	100	100
1232103400 CONTRACTS				30,000	18,000
1232103600 CITY EQUIPMENT RENTAL	186		200	200	200
EXPENDITURE TOTALS	19,509	32,355	20,550	61,250	49,250
EXPENDITURE FORWARD	19,509	32,355	20,550	61,250	49,250

REVENUE

1432020330 MTC SUBSIDY - BRIDGE MAINTENANCE & PAINTING	6,949-	14,741-	6,998-	13,356-	7,356-
1432020599 BRIDGE MAINT. ACCIDENT RECOVERY	10,482-	9,998			
1432050330 MTC SUBSIDY - BRIDGE OPENINGS	4,776-	4,471-	5,157-	4,871-	4,871-
1432100330 MTC SUBSIDY - GUIDE POST & RAIL MAINTENANCE	438-		508-	16,581-	16,581-

REVENUE TOTALS	22,645-	9,214-	12,663-	34,808-	28,808-
REVENUE FORWARD	22,645-	9,214-	12,663-	34,808-	28,808-

NET REQUIREMENT	3,136-	23,141	7,887	26,442	20,442
NET FORWARD	3,136-	23,141	7,887	26,442	20,442

FUNCTION	Transportation Services	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Roadways	ACCOUNT NO.		CURRENT BUDGET
ACTIVITY	Winter Control		123301 123321	1986

REVISED

123301 Snow Plowing Removal - Hired Equipment:

Equipment used to remove snow from City streets. Contract only and the Municipal Airport. Because of the severe winter in 1985, excessive costs were experienced, and when budgeting for 1986 this must be considered again.

DELETE

123310 Snow Removal - City Equipment:

City equipment used to remove snow from City streets. Again it has been necessary to budget for a higher amount in anticipation of future storms.

A quick disconnect 10' plow for our backhoes would be a benefit during snow removal in alleys, parking lots, and cul-de-sacs.

\$3,000 0

123320 Salting Roads/Streets:

Salting roadways using mechanical spreaders.

123321 Hand Salting Intersections and Catch Basins:

The application of salt by manual methods at all intersections and on blocked catch basins. To include breaking ice off catch basins.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS		1.61	2.1	1.8
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: TRANSPORTATION SERVICES SUBSIDIZABLE

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'N	APPROVED
			REQUESTED	BY COUNCIL	

ACTIVITY: SNOW PLOWING REMOVAL - HIRED EQUIPMENT

1233010101 SNOW REMOVAL UNION LABOUR	56				
1233013300 MATERIAL	82				
1233013400 CONTRACTS	416				
1233013500 EQUIPMENT RENTAL	39,733	121,667	65,000	100,000	50,000
1233013600 CITY EQUIPMENT RENTAL	8				

ACTIVITY: SNOW PLOWING REMOVAL - HIRED EQUIPMENT

1233023500 EQUIPMENT RENTAL	9,430				
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ACTIVITY: SNOW REMOVAL - CITY EQUIPMENT

1233100101 WAGES AND SALARIES - UNION	2,006	11,667	10,000	10,000	10,000
1233100300 OVERTIME	883	21,446	8,000	15,000	15,000
1233103600 CITY EQUIPMENT RENTAL	3,502	17,412	5,000	17,000	17,000
1233104600 NEW EQUIPMENT		2,836	5,000	3,000	

ACTIVITY: SALTING ROADS/STREETS

1233200101 WAGES AND SALARIES - UNION	656	5,017	3,500	5,000	5,000
1233200300 OVERTIME	7,598	7,429	7,000	5,000	5,000
1233203300 MATERIALS	22,414	45,958	25,000	30,000	30,000
1233203600 CITY EQUIPMENT RENTAL	6,474	21,620	5,500	20,000	20,000

ACTIVITY: HAND SALTING INTERSECTIONS & CATCH BASINS

1233210101 WAGES AND SALARIES - UNION	29,606	28,018	33,000	28,000	28,000
1233210300 OVERTIME	525	796	1,000	1,000	1,000
1233213300 MATERIALS	4,742	1,323	5,000	6,500	6,500
1233213600 CITY EQUIPMENT RENTAL	9,668	7,605	10,000	7,500	7,500

EXPENDITURE TOTALS	137,799	292,794	183,000	248,000	195,000
EXPENDITURE FORWARD	137,799	292,794	183,000	248,000	195,000

REVENUE

1433010330 MTC SUBSIDY-SNOW PLOWING REMOVAL-HIRED EQ	20,923-	63,130-	35,300-	53,500-	28,500-
1433020330 MTC SUBSIDY SNOW REMOV.-HIRED EQUIP.STAND	5,045-				
1433100330 MTC SUBSIDY SNOW REMOVAL - CITY EQUIPMENT	4,315-	30,442-	15,194-	26,134-	26,134-
1433200330 MTC SUBSIDY SALTING ROADS/STREETS	22,464-	32,166-	23,620-	33,130-	33,130-
1433210330 MTC SUBSIDY HAND SALTING INTERSEC.&CATCH	31,310-	24,159-	31,672-	28,770-	28,770-

REVENUE TOTALS	84,057-	149,897-	105,786-	141,534-	116,534-
REVENUE FORWARD	84,057-	149,897-	105,786-	141,534-	116,534-

NET REQUIREMENT	53,742	142,897	77,214	106,466	78,466
NET FORWARD	53,742	142,897	77,214	106,466	78,466

FUNCTION Transportation Services

DEPARTMENT Engineering

CITY OF CHATHAM

PROGRAM Roadways

ACCOUNT NO.

CURRENT BUDGET

ACTIVITY Winter Control

123323-

123330

1986

123323

Other Winter Control Activities:

To include other winter activities not otherwise mentioned. Supervision of snow clearing operation.

Because of the excessive snow in 1985, more overtime was necessary to supervise the equipment.

123330

Loading and Stockpiling Salt:

At City salt storage facilities.

STAFF COMPLEMENT

1983

1984

1985

1986

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

.15

.7

.5

33-0002-R

FUNCTION	Transportation Services	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Roadways	ACCOUNT NO.		CURRENT BUDGET
ACTIVITY	Street Cleaning		123350- 123370	1986

123350 Machine Sweeping:

Sweeping of street surfaces, gutters and medians using two mechanical sweepers.

123355 Street Flushing:

Flushing of roads and streets, including shoulders and gutters, in conjunction with the sweeping operation.

The expenditure was high in 1985 because two years of water useage was paid for in one year.

123360 Sweeper Dumps:

The loading, hauling away and disposal of the debris collected by the machine sweepers.

123365 Litter Pick-up (White Wing):

The manual removal of trash and debris on sidewalks and along the roadside in the downtown and other commercial areas.

123367 Other Street Cleaning Activities:

Includes all other related work not otherwise listed. Debris left from car accidents or large spills.

123370 Roadway Debris:

Includes all work associated with the manual collection of road and roadside debris.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS		3.08	3.1	2.8
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: TRANSPORTATION SERVICES SUBSIDIZABLE

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE	1984	1985		1986	
	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
ACTIVITY: MACHINE SWEEPING					
1233500101 WAGES AND SALARIES - UNION	17,893	18,242	20,000	20,000	20,000
1233500300 OVERTIME		95			
1233503300 MATERIALS	543	11,181-	600	2,000	2,000
1233503600 CITY EQUIPMENT RENTAL	50,772	51,349	52,000	52,000	52,000
ACTIVITY: STREET FLUSHING					
1233550101 WAGES AND SALARIES - UNION	9,271	11,848	10,000	13,000	13,000
1233553300 MATERIALS	4,408	14,621	5,000	7,000	7,000
1233553600 CITY EQUIPMENT RENTAL	25,659	31,963	26,500	29,000	29,000
ACTIVITY: SWEEPER DUMPS					
1233600101 WAGES AND SALARIES - UNION	3,221	5,132	3,500	6,000	6,000
1233603600 CITY EQUIPMENT RENTAL	4,394	5,316	4,500	6,000	6,000
ACTIVITY: LITTER PICK-UP (WHITE WINGS)					
1233650101 WAGES AND SALARIES - UNION	17,663	16,921	18,300	18,000	18,000
1233653300 MATERIALS	23	48	100	100	100
ACTIVITY: OTHER STREET CLEANING ACTIVITIES					
1233670101 WAGES AND SALARIES - UNION	5,953	174	6,500	2,000	2,000
1233670300 OVERTIME	63	347			
1233673600 CITY EQUIPMENT RENTAL	3,050	42	2,400	500	500
ACTIVITY: ROADWAY DEBRIS					
1233700101 WAGES AND SALARIES - UNION	7,638	4,675	8,000	5,000	5,000
1233700300 OVERTIME	397	913	300	1,000	1,000
1233703300 MATERIALS	38	47	50	100	100
1233703600 CITY EQUIPMENT RENTAL	3,935	1,475	4,000	2,000	2,000
EXPENDITURE TOTALS	154,921	152,027	161,750	163,700	163,700
EXPENDITURE FORWARD	305,032	475,284	367,750	444,400	386,400
REVENUE					
1433500330 MTC SUBSIDY - MACHINE SWEEPING	41,035-	42,884-	42,051-	43,708-	43,708-
1433500599 MACHINE SWEEPING RECOVERABLE	57-	108-			
1433550330 MTC SUBSIDY - STREET FLUSHING	22,930-	34,020-	23,808-	28,892-	28,892-
1433600330 MTC SUBSIDY - SWEEPER DUMPS	4,736-	6,845-	4,842-	7,655-	7,655-
1433650330 MTC SUBSIDY - LITTER PICKUP (WHITE WINGS)	12,782-	12,396-	13,000-	13,390-	13,390-
1433670330 MTC SUBSIDY-OTHER STREET CLEANING ACTIVIT	6,060-	243-	5,805-	1,749-	1,749-
1433700330 MTC SUBSIDY - ROADWAY DEBRIS	8,027-	4,702-	7,939-	5,363-	5,363-
1433700599 ROADWAY DEBRIS RECOVERABLE	35-				
REVENUE TOTALS	95,662-	101,198-	97,445-	100,757-	100,757-
REVENUE FORWARD	187,981-	268,677-	220,636-	263,018-	235,518-
NET REQUIREMENT					
NET FORWARD	59,259	50,829	64,305	62,943	62,943
	117,051	206,607	147,114	181,382	150,882

FUNCTION	Transportation Services	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Traffic Control	ACCOUNT NO.	123501	CURRENT BUDGET
ACTIVITY	Traffic Signal Maintenance			1986

123501

To provide traffic control devices and facilities according to law, acceptable standards, and reasonable level of service.

Light:

The 1985 budget reflects a 4.2% increase in Hydro.

Electrical Contract:

The traffic signal maintenance contract is for the three years, 1986, 1987 and 1988. The Contractor provides twenty-four hour signal maintenance, as well as any electrically associated works that may be required.

The amount also includes \$1,500 for floodlighting of the "Welcome to Chatham" signs.

Traffic Signal Modernization:

The recent addition of amber arrows to intersections required by law under revisions to the Highway Traffic Act, have proven to be effective. It is proposed that the remaining 6 (six) signal heads, although not required by law, be converted to a green/amber arrow operation to provide uniformity throughout the City.

\$ 5,000

Two intersection management systems are proposed to assist with co-ordination of traffic signals along St. Clair Street.

\$ 4,000

The conversion of the remaining four pedestrian crossovers to actuated amber flashing lights at a cost of \$1,500 each is proposed to provide uniformity throughout the City.

\$ 6,000

It is proposed that four controllers be replaced at intersections where frequent service calls reflect old, worn out equipment, and where traffic demand is high and requires more flexible operations. The new controllers would also provide interconnect facilities. It is anticipated that a new controller would help reduce the collision rate at Grand Avenue and Keil Drive.

Park Avenue and Queen Street	\$5,300	
Grand Avenue and Keil Drive	\$6,400	0
Wellington Street and Fifth Street	\$6,400	0
Park Avenue and Lacroix Street	\$6,400	0
		\$24,500

New Traffic Lights:

Requests for traffic signals at a number of locations have been received over the past two years. A review of the traffic volumes indicates that no intersections meet the warrants established by the MTC, and are therefore not eligible for subsidy. However, it is anticipated that one signal may achieve the required warrants during 1986. It is proposed that the installation of one new signal be budgeted for in 1986, and the location be established after a review of all relevant traffic data. A list of intersections in order of their closeness to meeting the warrants is listed below:

1. McNaughton Avenue at Victoria Avenue
2. McNaughton Avenue at Baldoon Road
3. St. Clair Street at Oxley Drive
4. Queen St. at Indian Creek Rd.
5. St. Clair St. at Gregory Dr.

STAFF COMPLEMENT

1983

1984

1985

1986

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

FUNCTION	Transportation Services	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Traffic Control	ACCOUNT NO.	123501-	CURRENT BUDGET
ACTIVITY	Signals, Line Painting and Signs			1986

New Traffic Signals:(Cont.)

The installation of pedestrian actuated traffic signals at Queen Street and Queensway Drive is proposed to replace the existing pedestrian crossovers. This work will save the cost of one adult crossing guard (approximately \$2,800 per year). A second pedestrian actuated signal has been requested on Park Avenue at Hyslop Street. This signal does not meet the warrants for a signal or pedestrian crossover.

Requests have been received by Administration for increased school crossing protection at two locations including King Street at Crystal Drive (warranted) and at Sandys Street and Cornhill Street (unwarranted). Council approved the installation at King Street and Crystal Drive at their regular meeting of January 6, 1986. The amount budgeted is for the installation of a pedestrian crossover with actuated amber flashing lights at

King Street & Crystal Drive	\$ 4,500
Sandys Street & Cornhill Street	\$ 6,000
	<u>\$ 10,500</u>

REVISED

New Signal	\$ 40,000
Pedestrian Actuated Signals (2 @ \$14,000)	\$ 28,000
Pedestrian Crossovers	<u>\$ 10,500</u>

\$78,500 \$64,500

M.T.C. Traffic Signal Subsidy:

The M.T.C. subsidize signal maintenance at a rate of 50% of the actual cost plus 5% for administration fees. New traffic signals that meet M.T.C. warrants are subsidizable at a rate of 50% plus 5% for administration and 7% for overhead.

Traffic Signal Maintenance	\$41,000
Traffic Signal Modernization	17,500
New Traffic Signals	22,500
	<u>\$81,000</u>

STAFF COMPLEMENT

ESTABLISHED PERSONNEL (SALARIED)
UNSCHEDULED SALARIED POSITIONS
WAGE MAN YEARS
TOTAL FULL TIME EQUIVALENT POSITIONS

1983

1984

1985

1986

FUNCTION: TRANSPORTATION SERVICES SUBSIDIZABLE

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE	1984	1985	1986	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
ACTIVITY: TRAFFIC SIGNAL MAINTENANCE						
1235012202 LIGHT	23,470	25,116	25,000	26,000	26,000	
1235013400 CONTRACTS	65,768	47,211	50,000	54,300	54,300	
1235013600 CITY EQUIPMENT RENTAL						
1235014100 TRAFFIC SIGNAL MODERNIZATION	27,639	25,902	15,500	39,500	11,300	
1235014800 NEW TRAFFIC SIGNALS		8,704		78,500	64,500	
EXPENDITURE TOTALS	116,877	106,933	90,500	198,300	156,100	
EXPENDITURE FORWARD	116,877	106,933	90,500	198,300	156,100	
REVENUE						
1435010330 M.T.C. SUBSIDY TRAFFIC SIGNAL MAINTENANCE	45,000-	38,418-	48,450-	42,961-	40,261-	
1435010331 M.T.C. TRAFFIC SIGNAL CAPITAL	7,033-	6,462-	7,377-	38,039-	38,039-	
REVENUE TOTALS	45,000-	38,418-	48,450-	81,000-	78,300-	
REVENUE FORWARD	45,000-	38,418-	48,450-	81,000-	78,300-	
NET REQUIREMENT	71,877	68,515	42,050	117,300	77,800	
NET FORWARD	71,877	68,515	42,050	117,300	77,800	

FUNCTION	Transportation Services	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Traffic Control	ACCOUNT NO.		CURRENT BUDGET
ACTIVITY	Signals, Line Painting and Signs		123510- 123530 and 143501	1986

- 123510 Intersection Painting:**
Painting intersections to include crosswalks, stop blocks, arrows, etc. Also pre-marking to prepare for Activity #515. Labour was down because of the use of grant personnel.
- 123515 Line and Edge Line Marking:**
The painting of line and edge lines - all combinations of broken and solid lines. Contract only. This shows up as material because Contractor is paid by gallons only used. This contract is done in the Spring and Fall.
- 123520 Subsidizable Sign Manufacturing, Installation and Maintenance:**
This includes the installation of reflective tape and letters and numbers on metal blanks.

The installation, replacement, relocation, removing, straightening, repairing and painting, replacement of bulbs of illuminated signs, and all appurtenances of all signs which are subsidizable by the M.T.C.

Labour was down again because of the use of grant personnel.

The chemical used to strip paint from old and damaged signs has lost its effectiveness, and must be replaced. \$1,500

To decrease rental costs of a generator for on-the-job repairs and cut down on back and forth driving, a portable generator has been budgeted \$2,800

To decrease rental costs of a generator for on-the-job repairs and cut down on back and forth driving, a portable generator has been budgeted \$2,800
- 123530 Subsidizable Signs Installation and Maintenance:**
This activity has been combined with the preceding Activity #123520.
- 143501 Traffic Signal Recoverable - Accidents**
Revenue obtained from people invoiced for accidents causing damage to traffic signal equipment are included in this account.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS		2.37	2.4	2.2
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: TRANSPORTATION SERVICES SUBSIDIZABLE

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE	1984	1985		1986	
	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
ACTIVITY: INTERSECTION PAINTING					
1235100101 WAGES AND SALARIES - UNION	8,291	4,732	9,500	9,500	9,500
1235100300 OVERTIME	14	40			
1235103300 MATERIALS		3,487		3,500	3,500
1235103500 EQUIPMENT RENTAL	107		200		
1235103600 CITY EQUIPMENT RENTAL	1,621	1,775	1,650	2,000	2,000
ACTIVITY: LANE AND EDGE LINE MARKING					
1235150101 WAGES AND SALARIES - UNION	252	978	300	1,000	1,000
1235150300 OVERTIME	289		400	400	400
1235153300 MATERIALS	26,868		28,000	1,000	1,000
1235153400 CONTRACTS		29,076		30,000	30,000
1235153500 EQUIPMENT RENTAL		317			
1235153600 CITY EQUIPMENT RENTAL	146	292	150	300	300
ACTIVITY: SUBSIDIZABLE SIGN MANUFACTURE					
1235200101 WAGES AND SALARIES - UNION	48	23,752	100	42,000	42,000
1235200300 OVERTIME		1,050		1,000	1,000
1235203300 MATERIALS		8,518		19,000	9,000
1235203500 EQUIPMENT RENTAL		66		500	500
1235203600 CITY EQUIPMENT RENTAL		4,894		7,000	7,000
1235204600 NEW EQUIPMENT				2,800	2,800
ACTIVITY: SUBSIDIZABLE SIGN MAINTENANCE					
1235300101 WAGES AND SALARIES - UNION	38,835	1,672	40,000		
1235300300 OVERTIME	911	182	900		
1235303300 MATERIALS	12,365	403	13,000		
1235303500 EQUIPMENT RENTAL	2,475		800		
1235303600 CITY EQUIPMENT RENTAL	8,144	322	7,800		
EXPENDITURE TOTALS	100,366	81,556	102,800	120,000	110,000
EXPENDITURE FORWARD	217,243	188,489	193,300	318,300	266,100
REVENUE					
1435010599 TRAFFIC SIGNAL RECOVERABLE ACCIDENTS	17,779-	5,480-	5,000-	5,000-	5,000-
1435100330 MTC SUBSIDY-INTERSECTION PAINTING	7,053-	6,462-	7,597-	8,109-	8,109-
1435100599 MISCELLANEOUS REVENUE - PARKING LOT PAINT		257-			
1435150330 MTC SUBSIDY - LANE AND EDGE LINE MARKING	14,852-	16,605-	15,547-	17,165-	17,165-
1435200330 MTC SUBSIDY-SUBSIDIZABLE SIGN MANUFACTURE		44,908-		43,872-	38,872-
1435200599 SIGN MANUFACTURE RECOVERABLE	194-	949-		600-	600-
1435300330 MTC SUBSIDY-SUBSIDIZABLE SIGNS INST.&MAIN	41,138-	20,244	40,002-		
1435300599 SIGN INSTAL. AND MAINT. RECOVERABLE	969-	47-			
REVENUE TOTALS	81,985-	54,464-	68,146-	74,746-	69,746-
REVENUE FORWARD	126,985-	92,882-	116,596-	155,746-	148,046-
NET REQUIREMENT					
NET FORWARD	18,381	27,092	34,654	45,254	40,254
	90,258	95,607	76,704	162,554	118,054

FUNCTION	Transportation Services	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Traffic Control	ACCOUNT NO.		CURRENT BUDGET
ACTIVITY	Railway Crossings and Planning Study		123540- 123545	1986

123540 Railway Crossings:

To provide funds for the upgrading of railway crossings with material similar to that used on Lacroix Street at the C.P.R. crossing.

Also to provide for the City of Chatham's portion of Wig Wag maintenance as invoiced by the three railway authorities.

123545 Transportation Planning Study:

The last Comprehensive Transportation Planning Study undertaken for the City of Chatham was completed in 1968. Since that time there have been substantial changes in the development and transportation patterns within the City, due to the construction of the Lacroix Street and Sherman Brown bridges, the Downtown Chatham Centre, the Judy LaMarsh Building and the Civic Centre. The City has also annexed land that was not included in the initial study.

A more up-to-date study is required in order for Administration to determine an accurate plan for future improvements to the transportation network, including grade separations, road widenings and new roads.

Transportation corridors should be protected and also identified to the public so future residential streets do not carry large volumes of traffic. A study of this nature is of considerable scope and requires detailed analysis of population, employment, land uses, trip generation and distribution.

The study would provide the City with a good data base for projecting future traffic volumes and an in-house model with which staff would be able to assess future development and changes in the transportation network.

143540 Railway Crossing Maintenance

The large recovery is for all costs associated with the CPR Railway Crossing improvements carried out in 1985.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: TRANSPORTATION SERVICES SUBSIDIZABLE CITY OF CHATHAM
 BUD. RESP: CITY ENGINEER CURRENT BUDGET

EXPENDITURE	1984	1985	1986	SPENT	SPENT	APPROP'D REQUESTED	APPROP'D REQUESTED	APPROVED BY COUNCIL
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ACTIVITY: RAILWAY CROSSING MAINTENANCE

1235400101 WAGES AND SALARIES - UNION		210		250	250			
1235403300 MATERIALS		74		100	100			
1235403400 CONTRACTS	14,397	74,817						
1235403600 CITY EQUIPMENT RENTAL		156		200	200			
1235404201 MAINTENANCE OF WIG WAGS - C. & O.			4,000	5,000	5,000			
1235404202 MAINTENANCE OF WIG WAGS - C.H.R.	4,157	23,030	15,000	20,000	20,000			
1235404203 MAINTENANCE OF WIG WAGS - C.P.R.	17,662	26,455	16,000	24,000	24,000			
1235404900 NEW WIG WAGS	3,748							

ACTIVITY: CHATHAM TRANSPORTATION IMPACT STUDY

1235450102 WAGES AND SALARIES - NON-UNION	2,768							
1235450300 OVERTIME	169							
1235453400 CONSULTANT STUDY	6,000	7,934		50,000	50,000			

EXPENDITURE TOTALS	40,587	132,676	35,000	99,550	99,550
EXPENDITURE FORWARD	257,830	321,165	228,300	417,850	365,650

REVENUE

1435400330 MTC SUBSIDY RAILWAY CROSSING MAINTENANCE	20,306	9,671	20,125	23,725	23,725
1435400599 RAILWAY CROSSING MAINT. RECOVERABLE		82,383		550	550
1435450330 MTC SUBSIDY - TRANSPORTATION STUDY	4,500			30,000	30,000

REVENUE TOTALS	24,806	92,054	20,125	54,275	54,275
REVENUE FORWARD	151,791	184,936	136,721	210,021	202,321

NET REQUIREMENT	15,781	40,622	14,875	45,275	45,275
NET FORWARD	106,039	136,229	91,579	207,829	163,329

FUNCTION	Transportation Services	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Transit	ACCOUNT NO.		CURRENT BUDGET
ACTIVITY	Operating Costs		123560	1986

123560 Chatham Transit System:

Audit:

An audit of the Contractor's accounts is undertaken twice a year in accordance with the Agreement, to determine adjustments in the mileage rate charged.

Marketing:

Costs include printing and mailing of Route Guide according to the Agreement with DESA Promotions. Money is also required to provide the public with information regarding route changes and ticket availability.

Contracts:

Operating costs consist of payments to Chatham Coach Lines according to the Agreement for providing regular transit services.

Basic Service:

September 1 - June 30

Eight transit routes are operated between the hours of 6:00 AM and 6:30 PM Monday to Friday. Seven routes are operated on Saturdays between the hours of 8:00 AM and 6:30 PM. Friday evening service is extended to 9:30 PM from November 1 to April 30.

July 1 - August 31

Seven transit routes are operated between the hours of 6:00 AM and 6:30 PM Monday to Friday and from 8:00 AM to 6:30 PM on Saturdays.

Monday to Thursday (Sept 1 - June 30)

169 days x 12.5 hrs x 101.8 miles x \$2.366/mile \$508,814

Monday to Thursday (July 1 - Aug 31)

33 x 12.5 x 88.34 x \$2.366 86,218

Friday (Sept 1 - Oct 31) 9 x 12.5 x 101.8 x \$2.366 27,097

Friday (Oct 31 - Apr 30) 23 x 15.5 x 101.8 x \$2.366 85,866

Friday (April 30 - June 30) 9 x 12.5 x 101.8 x \$2.366 27,097

Friday (July 1 - Aug 31) 9 x 12.5 x 88.34 x \$2.366 23,514

Saturday 52 x 10.5 x 88.34 x \$2.366 114,121

\$848,337

It is anticipated that there will be an increase of approximately 7% over what was spent last year, due to increased fuel costs, insurance premiums, and wages and benefit increases.

Additional Peak Hour Service:

Two additional buses operate between the hours of 7:30 AM and 9:00 AM and from 3:00 PM to 5:00 PM Monday through Friday to assist with the student demand. This service is not operated through the summer after the second week in June, nor during the school's Christmas holidays. (7% increase)

\$337.05 x 191 days \$64,377

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION:	TRANSPORTATION SERVICES SUBSIDIZABLE	CITY OF CHATHAM			
BUD. RESP:	CITY ENGINEER	CURRENT BUDGET			
EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
				REQUESTED	BY COUNCIL

ACTIVITY:	TRANSIT SERVICE				
1235600101	WAGES AND SALARIES - UNION	3,587			
1235601200	AUDIT	200	650	700	700
1235601700	ADVERTISING	7,187	97	8,000	8,000
1235603000	ASSOCIATION, MEMBERSHIPS AND SUBSCRIPTION	492			
1235603300	MATERIALS	453	386		
1235603400	CONTRACTS	895,027	903,798	858,100	912,800

EXPENDITURE TOTALS	903,359	907,868	858,750	921,500	903,500
EXPENDITURE FORWARD	1,161,189	1,229,033	1,087,050	1,339,350	1,269,150

NET REQUIREMENT	903,359	907,868	858,750	921,500	903,500
NET FORWARD	1,009,398	1,044,097	950,329	1,129,329	1,066,829

FUNCTION Transportation Services	DEPARTMENT Engineering	CITY OF CHATHAM
PROGRAM Transit	ACCOUNT NO.	CURRENT BUDGET
ACTIVITY Operating Costs	123560	1986

Maintenance of Buildings and Grounds:

Hydro service for the Transit Terminal which reflects a 4% increase and cleaning and maintenance of Bus Shelters are included in this account. The turning radius at the Transit Terminal entrance needs to be revised to provide proper access for the buses to the terminal.

Hydro	\$ 400
Bus Shelters	6,200
Turning Radius	1,500
	<u>\$8,100</u>

Capital Costs:

The purchase of two transit shelters is proposed, one on McFarlane Avenue across from Maple City Residence is proposed, and the other on William Street in front of the Cultural Centre.

\$ 7,000

It is estimated that up to 5% of the total revenue may be lost each year by passengers not using correct change. It is therefore proposed that a registering fare box be purchased to reduce the amount lost. This type of fare box could also assist in collecting accurate ridership data so that individual routes may be closely monitored. Since the MTC will subsidize 75% of all Capital purchases, the net cost would be \$2,000, of which it is anticipated that some or all of this cost would be recovered in increased revenue.

\$ 8,500 0

M.T.C. Subsidy Revenue:

M.T.C. operating subsidy is calculated based on 50% of the theoretical net operating cost plus 25% of the difference between the actual net cost and the theoretical cost. Capital expenditures are subsidized at 75% of the cost.

Operating	\$250,000
Capital	<u>11,625</u>
	\$261,625

Transit Service Recoverable:

An amount of \$3,560 to be paid by DESA Promotions, in accordance with the Advertising Agreement is included, in addition to the transit fares collected from the regular system. No increase in fares is proposed for 1986.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION:	TRANSPORTATION SERVICES SUBSIDIZABLE	CITY OF CHATHAM
BUD. RESP:	CITY ENGINEER	CURRENT BUDGET

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
				REQUESTED	BY COUNCIL

ACTIVITY:	TRANSIT SERVICE				
1235603600 EQUIPMENT	429	824			
1235603800 MAINTENANCE OF BUILDINGS AND GROUNDS	3,582	390	5,900	8,100	8,100
1235604600 NEW EQUIPMENT	182,898	5,131	15,500		7,000
1235609100 CAPITAL	32,750				

EXPENDITURE TOTALS	154,159	6,345	5,900	23,600	15,100
EXPENDITURE FORWARD	1,315,348	1,235,378	1,092,950	1,362,950	1,284,250

REVENUE

1435600330 M.T.C. SUBSIDY - TRANSIT SERVICE	373,915-	244,330-	209,725-	261,625-	249,225-
1435600510 TRANSIT REVENUE - ADVERTISING				3,560-	3,560-
1435600599 TRANSIT FARES	394,292-	394,031-	396,000-	380,000-	380,000-

REVENUE TOTALS	768,207-	638,361-	605,725-	645,185-	632,785-
REVENUE FORWARD	919,998-	823,297-	742,446-	855,206-	835,106-

NET REQUIREMENT	614,049-	632,016-	599,825-	621,585-	617,685-
NET FORWARD	395,350	412,081	350,504	507,744	449,144

35-0005-R

FUNCTION	Transportation Services	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Transit	ACCOUNT NO.		CURRENT BUDGET
ACTIVITY	Handi-Transit		123562- 123570	1986

123562 Contracts:

The costs consist of payment to the Contractor according to the Agreement for providing bus service for the physically handicapped. The service is provided Monday to Saturday from 8:00 a.m. to 6:00 p.m. for approved eligible persons by pre-arranged scheduling. The rates were increased as of December 1, 1985 from \$36.50/week and \$9.25/trip to \$11.25 per trip. There were 4,921 passenger rides in 1985, as compared to 4,664 passenger rides in 1983.

New Equipment and Repairs:

The purchase of a new Handi-Transit vehicle is proposed to replace the existing vehicle, which is reaching the stage where a major overhaul is needed and maintenance costs are high. The existing vehicle was out of service 43% of the time during December of 1985 and January, 1986. \$ 35,000

Money is budgeted for major repairs to the handi-transit vehicle. An amount of \$1,500 is required for unpaid repairs completed in 1985, and an additional \$2,500 in repairs is expected in 1986. Council dealt with this issue at their meeting of January 6, 1986. \$ 4,000

M.T.C. Subsidy:

The M.T.C. subsidy consists of approximately 50% of the operating costs and 50% of the purchase of the new vehicle.

Operating	\$23,200	
Capital	19,500	\$ 42,700

Handi Transit Recoverable:

The fare revenue consists of \$1.30 for a one way trip/passenger, including a \$1,000 lump sum cash donation from the Royal Canadian Legion, Branch #28. A 10¢ fare increase to \$1.40 per trip is proposed in 1986, to offset cost increases by Chatham Coach Lines.

123570 Other Roadway Maintenance:

Miscellaneous roadway maintenance not otherwise covered.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: TRANSPORTATION SERVICES SUBSIDIZABLE CITY OF CHATHAM
 BUD. RESP: CITY ENGINEER CURRENT BUDGET

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP"D	APPROP" N	APPROVED
				REQUESTED	BY COUNCIL
ACTIVITY: HANDI BUS SERVICE					
1235623400 CONTRACTS	37,725	42,033	43,500	51,000	51,000
1235624600 NEW EQUIPMENT		1,462		39,000	39,000
ACTIVITY: OTHER ROADWAY MAINTENANCE					
1235700101 WAGES AND SALARIES - UNION	805	3,766	1,000	3,500	3,500
1235700300 OVERTIME	73	186	100	200	200
1235703300 MATERIALS	56	473	75	500	500
1235703600 CITY EQUIPMENT RENTAL	533	1,538	550	1,500	1,500
EXPENDITURE TOTALS	39,192	49,458	45,225	95,700	95,700
EXPENDITURE FORWARD	1,354,540	1,284,836	1,138,175	1,458,650	1,379,950

REVENUE

1435620330 MTC SUBSIDY-HANDIBUS SERVICE	16,057-	16,325-	22,200-	42,700-	42,700-
1435620599 HANDI BUS FARES	7,072-	7,626-	7,200-	8,200-	8,200-
1435700330 MTC SUBSIDY OTHER ROADWAY MAINTENANCE		3,808-	1,153-	3,770-	3,770-

REVENUE TOTALS	23,129-	27,759-	30,553-	54,670-	54,670-
REVENUE FORWARD	943,127-	851,056-	772,999-	909,876-	889,776-
NET REQUIREMENT	16,063	21,699	14,672	41,030	41,030
NET FORWARD	411,413	433,780	365,176	548,774	490,174

FUNCTION	Transportation Services	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Airport	ACCOUNT NO.	123934- 123935	CURRENT BUDGET
ACTIVITY	Hangar & Office			1986

123934

Airport Hangars:

This account includes primarily expenditures for utilities and taxes on the Airport hangar.

123935

Airport Office:

This account provides for the management, maintenance of the Airport Office.

The Airport property is managed under contract with Sontair, who are responsible for manning the office, maintaining grounds, arranging for minor repairs, scheduling landings/take-offs, providing training for pilots, aircraft rental, charter service. Also included is an allowance for utilities and maintenance and repair of the Airport Office.

With the commencement of scheduled service in May, it is anticipated that the office, customer reception area will have to be expanded. However, it is our intent to carry this out with grant personnel. An allowance of \$10,000 is being requested for materials.

STAFF COMPLEMENT

	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION:	TRANSPORTATION SERVICES SUBSIDIZABLE	CITY OF CHATHAM
BUD. RESP:	CITY ENGINEER	CURRENT BUDGET

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
				REQUESTED	BY COUNCIL

ACTIVITY:	AIRPORT HANGARS				
1239340101	FULL TIME UNION LABOUR	60	990	1,000	1,000
1239341200	LEGAL FEES	10			
1239342200	UTILITIES (AIRPORT HANGARS)	1,418	1,264	1,500	1,500
1239343600	EQUIPMENT	40	934	1,000	1,000
1239348000	PROPERTY TAX HANGER	1,675	1,853	1,700	2,500

ACTIVITY:	AIRPORT OFFICE				
1239350101	WAGES AND SALARIES - UNION	40			
1239351200	AIRPORT LEGAL FEES	15,927	660		
1239351310	PROPERTY BUILDING INSURANCE	811		817	1,132
1239351400	TELEPHONE SERVICE	153	488	200	500
1239352200	UTILITIES	3,511	3,190	3,500	3,500
1239353300	MATERIALS	67	285	100	10,250
1239353400	CONTRACTS - MANAGEMENT FEE	17,958	19,800	18,000	20,000
1239353500	EQUIPMENT RENTAL	1,478		1,500	
1239353600	CITY EQUIPMENT RENTAL	27			
1239353800	MAINTENANCE - BUILDING & GROUNDS	4,956	6,829	4,000	5,000
1239356200	GARBAGE DISPOSAL	78			
1239358000	PROPERTY TAX & LICENSE	4,557	5,652	4,600	6,500

In 1985, the amount of \$ 6,000 was encumbered against account number 123937-9200

EXPENDITURE TOTALS	52,766	41,945	35,917	52,882	52,882
EXPENDITURE FORWARD	52,766	41,945	35,917	52,882	52,882

REVENUE

1439340570	HANGAR RENTAL	7,410-	7,034-	6,500-	6,000-	7,000-
1439340599	AIRPORT HANGAR RECOVERABLE			631-	100-	100-
1439350330	M.T.C. SUBSIDY		2,844-			
1439350599	AIRPORT OFFICE RECOVERABLE	1,300-	1,200-	1,200-	1,200-	2,400-
1439351310	HANGER INS REC - UNION GAS				875-	875-

REVENUE TOTALS	8,710-	11,078-	8,331-	8,175-	10,375-
REVENUE FORWARD	8,710-	11,078-	8,331-	8,175-	10,375-

NET REQUIREMENT	44,056	30,867	27,586	44,707	42,507
NET FORWARD	44,056	30,867	27,586	44,707	42,507

FUNCTION Transportation Services
 PROGRAM Airport
 ACTIVITY Runway and Field

DEPARTMENT Engineering
 ACCOUNT NO.
 123937

CITY OF CHATHAM
 CURRENT BUDGET
 1986

123937

Airport Runway and Fields:

This includes allowance for utility maintenance and repairs required to the Airport runway and navigational aids.

Contracts - Runway and Field:

An allowance for the tiling of the airport lands which are farmed has been provided for at an estimated cost of \$56,000. This should result in the farm rental revenue being double its present amount. Therefore, it would have a pay back of 2.7 years. 0

Contracts - Navigational Aids:

The most significant increase is for a Radio Beacon to assist planes during landings, particularly in inclement weather.

DELETE

STAFF COMPLEMENT

1983

1984

1985

1986

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

FUNCTION: TRANSPORTATION SERVICES SUBSIDIZABLE CITY OF CHATHAM
 BUD. RESP: CITY ENGINEER CURRENT BUDGET

EXPENDITURE	1984 SPENT	1985 SPENT	1986 APPROP'D REQUESTED	APPROP'D BY COUNCIL	APPROVED
ACTIVITY: AIRPORT RUNWAY & FIELD					
1239370101 WAGES AND SALARIES - UNION	650	114	700	500	500
1239370300 OVERTIME	7				
1239371300 AIRPORT LIABILITY INSURANCE	2,040	2,226	2,040	2,917	2,917
1239372200 UTILITIES - NAVIGATIONAL AIDS	27	44	50	60	60
1239373300 MATERIALS-RUNWAY & FIELD	1,044		1,000	1,000	1,000
1239373302 MATERIALS - NAVIGATIONAL AIDS	94		100	100	100
1239373401 CONTRACTS - RUNWAY & FIELD	483	169	500	56,500	
1239373402 CONTRACTS - NAVIGATIONAL AIDS	751	727	750	17,000	17,000
1239373600 CITY EQUIPMENT RENTAL	175	69	200	200	200
1239373801 MAINTENANCE - RUNWAY & FIELD		81		100	100
1239373802 MAINTENANCE - SNOW REMOVAL	583		700	500	500
1239373901 MAINTENANCE - EQUIPMENT	444				
1239373902 MAINTENANCE - NAVIGATIONAL AIDS	736	2,300	750	1,000	1,000
1239374400 MAINTENANCE - RADIO EQUIPMENT	32		50	50	50
1239379200 PROPERTY AQUISITIONS	8,994	359,668	625,000		

In 1985, the amount of \$ 6,000 was encumbered against account number 123937-9200

EXPENDITURE TOTALS	1,928	365,398	631,840	79,927	23,427
EXPENDITURE FORWARD	50,838	407,343	667,757	132,809	76,309

REVENUE

1439370330 MTC SUBSIDY AIRPORT RUNWAY & FIELD	24,640	297,966	480,000	12,500	12,500
1439370571 FARM LAND RENTAL	20,075	20,075	21,000	31,000	31,000
1439370572 TIE DOWN RENTAL	2,785	1,271	2,400	2,400	2,400
1439370573 FUEL RECOVERABLE	4,838	4,271	4,300	4,500	6,500

REVENUE TOTALS	52,338	323,583	507,700	50,400	52,400
REVENUE FORWARD	61,048	334,661	516,031	58,575	62,775

NET REQUIREMENT	54,266	41,815	124,140	29,527	28,973
NET FORWARD	10,210	72,682	151,726	74,234	13,534

FUNCTION	Transportation Services	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Street Widening	ACCOUNT NO.		CURRENT BUDGET
ACTIVITY	Roads Needs, Intersection Improvements		123982	1986

123982 Road Needs Study:

To provide funds for an update of the road needs study. An update of the study is required by the M.T.C. every year and 50% M.T.C. subsidy is allowed on the total cost. If the study is done with City staff there is no subsidy. The added benefit to a consultant is the fact that they are familiar with how the MTC guidelines are applied throughout the whole province. As a result, they have noted items that may significantly benefit the City. This results in a potentially larger MTC allocation.

\$5,000

Intersection Improvements

There have been requests to construct right-turn lanes at Oxley Drive/ St. Clair Street and King Street/Lacroix Street intersections, which are estimated to cost approximately \$5,000 each. 0

DELETE

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: TRANSPORTATION SERVICES SUBSIDIZABLE

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
ACTIVITY: ROADS					
1239823401 ROADS NEEDS STUDY		15,098	12,000	5,000	5,000
1239823402 MCNAUGHTON & SANDY'S INTERSECTION			15,000		
1239823403 INTERSECTION IMPROVEMENTS				10,000	
EXPENDITURE TOTALS		15,098	27,000	15,000	5,000
EXPENDITURE FORWARD	50,838	422,441	694,757	147,809	81,309
REVENUE					
1439820330 MTC SUBSIDY-ROADS			14,445-	7,500-	7,500-
REVENUE TOTALS			14,445-	7,500-	7,500-
REVENUE FORWARD	61,048-	334,661-	530,476-	66,075-	70,275-
NET REQUIREMENT		15,098	12,555	7,500	2,500-
NET FORWARD	10,210-	87,780	164,281	81,734	11,034

FUNCTION: TRANSPORTATION SERVICES NON-SUBSIDIZABLE

CITY OF CHATHAM

CURRENT BUDGET

			1983 SPENT	1984 SPENT	1985 SPENT	1985 APPROPRIATED	1986 APPROPRIATION REQUESTED	1986 APPROVED BY COUNCIL
1241	SIDEWALKS AND SUBURBAN RO	EX		90,772	184,661	136,250	137,100	137,100
1441		RV			42,000-		3,000-	3,000-
		NR		90,772	142,661	136,250	134,100	134,100
1242	BARRICADES	EX		3,087	10,699	2,200	3,000	3,000
1442		RV		1,048-	6,208-		6,400-	6,400-
		NR		2,039	4,491	2,200	3,400-	3,400-
1243	SNOW REMOVAL (NON-SUB)	EX		21,611	31,163	19,350	26,150	22,150
1443		RV						
		NR		21,611	31,163	19,350	26,150	22,150
1244	VEHICLE MAINTENANCE	EX		25,136	12,617	20,615-	22,095-	22,095-
1444		RV						
		NR		25,136	12,617	20,615-	22,095-	22,095-
1245	TRAFFIC (NON-SUB)	EX		25,621	29,975	27,625	47,600	41,600
1445		RV		2,774-	1,215-	2,500-	21,000-	21,000-
		NR		22,847	28,760	25,125	26,600	20,600
1246	PARKING	EX						
1446		RV			3,428-			
		NR			3,428-			
1249	GENERAL AND ADMINISTRATIVE	EX		2,539,857	2,775,478	2,692,232	2,888,957	2,860,101
1449		RV		210,673-	125,963-	115,000-	161,100-	161,100-
		NR		2,329,184	2,649,515	2,577,232	2,727,857	2,699,001
		**EX		2,706,084	3,044,593	2,857,042	3,080,712	3,041,856
		**RV		214,495-	178,814-	117,500-	191,500-	191,500-
		**NR		2,491,589	2,865,779	2,739,542	2,889,212	2,850,356

FUNCTION	Transportation Services Non-Subsidizable	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	City Engineer	ACCOUNT NO.	124132	CURRENT BUDGET
ACTIVITY	Suburban Roads and Sidewalk Repair			1986

124132 - Suburban Roads:

To provide the Suburban Roads Commission with the City of Chatham's share of maintenance and reconstruction money on suburban roads adjoining the City limits based on Part 8 of the Public Transportation and Highway Improvement Act.

124135 - Sidewalk Repair and Replacement:

To provide for the replacement, repair and temporary repair of badly cracked, heaved and/or deteriorated sidewalks.

In 1984 only small sections were repaired under this activity and larger sections were replaced under the provisions of the Local Improvement Act. However, in 1985 badly damaged sidewalk, regardless of length, was replaced or repaired out of current funds per Council's revised policy.

\$ 50,000

In 1985, the sidewalk and road improvements carried out in the area of the Federal Income Securities Building were charged to this account, and are fully recoverable from the Federal Government.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS		.22	.2	.2
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION:	ROADS	DEPARTMENT	CITY OF CHATHAM
BUD. RESP:	CITY ENGINEER	ACCOUNT NO.	CURRENT BUDGET

EXPENDITURE

1984

1985

1986

SPENT

SPENT

APPROP'D

APPROP'N
REQUESTEDAPPROVED
BY COUNCIL

ACTIVITY: SUBURBAN ROADS
1241325400 SUBURBAN ROAD COMMISSION 76,000 77,250 77,250 76,600 76,600

ACTIVITY: SIDEWALK REPAIR
1241350101 WAGES AND SALARIES - UNION 4,345 12,838 4,500 5,000 5,000
1241350300 OVERTIME 45
1241353300 MATERIALS 1,543 1,877 1,500 2,500 2,500
1241353400 CONTRACTS 69 50,000 50,000
1241353401 CONTRACTS 6,354 48,976 50,000
1241353403 CONTRACTS-WILLIAM ST. IMPROVEMENTS 41,446
1241353500 EQUIPMENT RENTAL 369
1241353600 CITY EQUIPMENT RENTAL 2,116 2,205 3,000 3,000 3,000

EXPENDITURE TOTALS 90,772 184,661 136,250 137,100 137,100
EXPENDITURE FORWARD 90,772 184,661 136,250 137,100 137,100

REVENUE

1441350599 441350570 REPAIR RECOVERABLE 42,000- 3,000- 3,000-

REVENUE TOTALS
REVENUE FORWARD

42,000- 3,000- 3,000-
42,000- 3,000- 3,000-

NET REQUIREMENT
NET FORWARD

90,772 142,661 136,250 134,100 134,100
90,772 142,661 136,250 134,100 134,100

41-0001-R

FUNCTION	Transportation Services	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Non-Subsidizable	ACCOUNT NO.		CURRENT BUDGET
	Roadways			
ACTIVITY	Barricades		124215	1986

124215 Barricade Maintenance/Construction:

Cleaning, painting, construction and maintenance of flashers and barricades. To include the setting up and removal of.

A considerable amount of material and time was spent with Canadian Pacific Railway during their summer construction at each railway crossing. This work was recoverable.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS		.03	.04	.04
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION:	SIDEWALK REPAIR	DEPARTMENT	CITY OF CHATHAM
BUD. RESP:	CITY ENGINEER	ACCOUNT NO.	CURRENT BUDGET

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
				REQUESTED	BY COUNCIL

ACTIVITY: BARRICADE MAINTENANCE/CONSTRUCTION

1242150101 WAGES AND SALARIES - UNION	594	3,185	800	1,000	1,000
1242150300 OVERTIME	1,718	4,412	500	1,000	1,000
1242153300 MATERIALS	576	2,264	700		
1242153600 CITY EQUIPMENT RENTAL	199	838	200	1,000	1,000

ACTIVITY: BARRICADE MAINTENANCE/CONSTRUCTION					
1242150101 WAGES AND SALARIES - UNION	594	3,185	800	1,000	1,000
1242150300 OVERTIME	1,718	4,412	500	1,000	1,000
1242153300 MATERIALS	576	2,264	700		
1242153600 CITY EQUIPMENT RENTAL	199	838	200	1,000	1,000

EXPENDITURE TOTALS	3,087	10,699	2,200	3,000	3,000
EXPENDITURE FORWARD	3,087	10,699	2,200	3,000	3,000

REVENUE

1442150599 BARRICADE MAINT. AND CONSTR. RECOVERABLE	102-	6,208-		6,400-	6,400-
1442470599 ENGINEERING REVENUE	946-				

1983	1984	1985	1986	1987	1988
REVENUE TOTALS		1,048-	6,208-	6,400-	6,400-
REVENUE FORWARD		1,048-	6,208-	6,400-	6,400-
NET REQUIREMENT		2,039	4,491	2,200	3,400-
NET FORWARD		2,039	4,491	2,200	3,400-

FUNCTION	Transportation Services Non-Subsidizable	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Sidewalks	ACCOUNT NO.	124315- 124324	CURRENT BUDGET
ACTIVITY	Winter Control			1986

124315 Sidewalk Clearing - Non-Subsidizable:

REVISED

The removal of snow by hand or by mechanical means from sidewalks and walkways in the City.

The equipment was purchased, but included in the budget amount under that vehicle in the P.W.D. vehicle maintenance section.

124322 Snow Removal Parking Lots - Non-Subsidizable:

City equipment and labour used to remove snow and ice from municipal parking lots.

124324 Salt Boxes - Non-Subsidizable:

To include construction, painting, maintaining and filling salt boxes.
Also to include placement at appropriate locations.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS		.59	.7	.7
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: ENGINEERING REVENUE CITY OF CHATHAM
 BUD. RESP: CITY ENGINEER CURRENT BUDGET

EXPENDITURE	1984 SPENT	1985 SPENT	1986 APPROP'D APPROP'D REQUESTED	APPROVED BY COUNCIL
ACTIVITY: SIDEWALK CLEARING - NON SUBSIDIZABLE				
1243150101 WAGES AND SALARIES-UNION	8,033	14,182	10,000	13,500
1243150300 OVERTIME	192	1,233	200	1,500
1243153300 MATERIALS	816	4,318	800	1,000
1243153500 EQUIPMENT RENTAL		535		
1243153600 EQUIPMENT RENTAL	4,694	8,545	5,000	9,000
1243154600 NEW EQUIPMENT			1,200	5,000
ACTIVITY: SNOW REMOVAL PARKING LOTS - NON SUBSIDIZABLE				
1243220101 WAGES AND SALARIES - UNION	2,556			
1243220300 OVERTIME	10			
1243223500 EQUIPMENT RENTAL	1,577			
1243223600 CITY EQUIPMENT RENTAL	1,906			
ACTIVITY: SALT BOXES - NON SUBSIDIZABLE				
1243240101 WAGES AND SALARIES - UNION	1,251	1,289	1,500	600
1243243300 MATERIALS	409	937	500	400
1243243600 CITY EQUIPMENT RENTAL	167	124	150	150
EXPENDITURE TOTALS	21,611	31,163	19,350	26,150
EXPENDITURE FORWARD	21,611	31,163	19,350	26,150

NET REQUIREMENT	21,611	31,163	19,350	26,150	22,150
NET FORWARD	21,611	31,163	19,350	26,150	22,150

FUNCTION	Transportation Services	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Vehicles	ACCOUNT NO.	124450	CURRENT BUDGET:
ACTIVITY	Maintenance Repairs			1985

124450 Vehicle Maintenance:

Provides for all labour, parts, oil, gas, insurance, license and equipment reserve for all Engineering Department vehicles. An increase of 5% has been allowed for the equipment reserve.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS			3.58	3.5
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: SALT BOXES - NON SUBSIDIZABLE

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE	1984	1985		1986	
	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
ACTIVITY: P.W.D. VEHICLE MAINTENANCE					
1244500101 WAGES AND SALARIES - UNION	71,563	67,515	73,000	68,000	68,000
1244500202 PART-TIME NON-UNION	12				
1244500300 OVERTIME	655	410		500	500
1244501303 VEHICLES INSURANCE	758				
1244503300 MATERIAL	3,253	1,995	600	2,000	2,000
1244503600 EQUIPMENT	2,601	139	1,000	1,000	1,000
1244503900 EQUIPMENT	185		200	200	200
1244503939 HAND TOOL MAINTENANCE	2		50	50	50
1244504001 INTERNATIONAL FLUSHER	4,429	4,271	5,500	5,500	5,500
1244504002 1979 DODGE 4 WHEEL DRIVE	2,306	3,006	2,000	3,000	3,000
1244504003 INTERNATIONAL DUMP TRUCK	1,566	3,695	700	2,500	2,500
1244504004 1979 GMC VAN	1,870	2,043	2,000	2,000	2,000
1244504005 INTERNATIONAL DUMP TRUCK	2,755	5,225	4,400	2,500	2,500
1244504006 DODGE DUMP TRUCK	2,484	3,262	3,400	3,400	3,400
1244504008 INTERNATIONAL DUMP TRUCK	5,776	3,652	5,500	4,000	4,000
1244504009 FORD LOADER	1,500	214	1,500	1,500	1,500
1244504010 DODGE DUMP	2,913	4,037	3,500	4,000	4,000
1244504011 INTERNATIONAL STAKE AERIAL BUCKET	4,168	3,847	5,100		
1244504012 FORD CAR	2,931	3,128	3,700	3,700	3,700
1244504014 GMC CREW CAB PICKUP	1,856	2,211	2,600	2,600	2,600
1244504015 DODGE 3/4 TON PICKUP	3,619	3,292	4,000	4,000	4,000
1244504016 INTERNATIONAL DUMP TRUCK	3,518	2,456	4,800	4,800	4,800
1244504017 DODGE DUMP TRUCK (HIAB LOADER)	2,997	5,495	3,500	3,000	3,000
1244504018 INTERNATIONAL DUMP TRUCK	3,831	4,246	5,400	4,400	4,400
1244504019 FORD CAR	2,724	4,054	3,700	3,700	3,700
1244504020 GMC PICKUP	1,685	2,251	2,600	2,600	2,600
1244504022 CEMETERY PICK-UP		1,177		1,500	1,500
1244504024 INTERNATIONAL DUMP TRUCK	4,246	4,716	5,500	5,500	5,500
1244504025 GMC PICKUP	1,702	2,711	1,400	3,000	3,000
EXPENDITURE TOTALS	137,905	139,048	145,850	138,950	138,950
EXPENDITURE FORWARD	137,905	139,048	145,850	138,950	138,950

NET REQUIREMENT	137,905	139,048	145,850	138,950	138,950
NET FORWARD	137,905	139,048	145,850	138,950	138,950

FUNCTION: SALT BOXES - NON SUBSIDIZABLE

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
				REQUESTED	BY COUNCIL
ACTIVITY: P.W.D. VEHICLE MAINTENANCE					
1244504026 INTERNATIONAL VACALL	9,791	3,777	6,000	3,000	3,000
1244504027 1981 DODGE SURVEY VAN	1,566	1,430	2,000	2,000	2,000
1244504028 FORD CAR	1,968	2,651	3,100	3,100	3,100
1244504029 DODGE 3/4 TON PICKUP	4,732	4,048	2,500	3,500	3,500
1244504030 INTERNATIONAL VAC U SWEEP	15,026	25,694	11,000	9,000	9,000
1244504031 INTERNATIONAL VAC U SWEEP	9,250	10,223	8,000	11,000	11,000
1244504032 CASE BACK HOE	5,685	8,665	1,500	5,000	5,000
1244504033 FORD LOADER	4,883	1,916	1,500	2,000	2,000
1244504034 COMPRESSOR (INGERSOLL RAND)	555	704	3,400	3,000	3,000
1244504035 FORD BACKHOE	3,664	5,117	5,000	3,000	3,000
1244504036 KUBOTA MOWER	2,176	4,305	1,900	2,500	2,500
1244504037 ZETOR TRACTOR	1,077	2,087	1,500	2,000	2,000
1244504038 INTERNATIONAL DUMP	11,257	12,318	8,000	8,000	8,000
1244504039 HAND EQUIPMENT	13,638	17,069	10,500	18,000	18,000
1244504040 1980 CHEVROLET VAN	2,338	2,181	2,000	2,000	2,000
1244504041 INTERNATIONAL DUMP	4,350	12,669	5,000	5,000	5,000
1244504042 GMC UTILITY TRUCK	2,075	2,326	2,900	2,900	2,900
1244504043 DODGE SEWER FLUSHER	6,426	3,515	4,400	4,400	4,400
1244504045 1979 PLYMOUTH CAR	2,195	2,146	2,000	2,500	2,500
1244504046 CITY TRUCK	3,508	3,424	3,400	3,400	3,400
1244504047 KUBOTA MOWER	1,529	2,366	2,200	2,500	2,500
1244504049 DODGE 3/4 TON PICKUP	2,150	448	2,000	2,000	2,000
1244504050 GMC AERIAL BUCKET	1,860	6,203	2,400	3,400	3,400
1244504051 DODGE 1/2 TON PICKUP	2,554	3,420	3,400		
1244504052 GMC 1/2 TON PICKUP	1,901	1,353	2,000		
1244504053 DODGE DUMP TRUCK	2,178	1,472	2,000	2,000	2,000
1244504054 GMC DUMP TRUCK	2,488	1,118	2,000	2,500	2,500
1244504060 STUMPER (VERMEER)	3,945	1,080	3,250	3,000	3,000
1244504061 ASPLUNDH CHIPPER	504	607	1,000	1,000	1,000
EXPENDITURE TOTALS	125,269	144,332	105,850	111,700	111,700
EXPENDITURE FORWARD	263,174	283,380	251,700	250,650	250,650

NET REQUIREMENT
NET FORWARD

125,269 144,332 105,850 111,700 111,700
263,174 283,380 251,700 250,650 250,650

44-0002-R

FUNCTION: SALT BOXES - NON SUBSIDIZABLE

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE	1984	1985		1986	
	SPENT	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
ACTIVITY: P.W.D. VEHICLE MAINTENANCE					
1244504062 ASPLUNDH CHIPPER	862	639	1,000	1,000	1,000
1244504063 JOHNN BEAN TREE SPRAYER	226	107	900	1,000	1,000
1244504064 PUMP (6" RUPP)	170	36	700	1,000	1,000
1244504065 FLEXIBLE SEWER BUCKETS	789	158	300	300	300
1244504066 RODDER	6	34	500	300	300
1244504067 VIBRO PAC ASPHALT ROLLER	1,026	372	700	700	700
1244504068 PB LOADER	239	96	1,000	1,000	1,000
1244504069 FORD LAWN TRACTOR	329	1,763	600	1,000	1,000
1244504070 KUBOTA TRACTOR	1,130	2,014	1,500	1,000	1,000
1244504071 JOHN DEERE LAWN TRACTOR	521	11	200		
1244504072 JOHN DEERE DIESEL LAWN TRACTOR	616	28	600	1,000	1,000
1244504077 1985 DODGE STATIONWAGON	19	1,320	2,000	2,000	2,000
1244504080 #5 SALTER		136	1,400	1,500	1,500
1244504081 #6 SALTER		299	1,400		
1244504082 #18 SALTER			1,500	1,500	1,500
1244504083 #24 PLOW		144	600	600	600
1244504084 MOWER #36		276		500	500
1244504085 #36 V-FLOW		102	200	400	400
1244504087 MOWER #37		661		500	500
1244504088 PLOW #37		64		100	100
1244504090 MOWER #47		187		500	500
1244504091 PLOW #47		54		100	100
1244504093 PLOW #35		99		100	100
1244504600 NEW EQUIPMENT	4,050				
1244508000 EQUIPMENT RESERVE-ROADS	202,570	162,700	162,700	170,835	170,835
1244509999 EQUIPMENT	450,591-	443,572-	450,115-	459,680-	459,680-
EXPENDITURE TOTALS	238,038-	272,272-	272,315-	272,745-	272,745-
EXPENDITURE FORWARD	25,136	11,108	20,615-	22,095-	22,095-

NET REQUIREMENT
NET FORWARD

238,038- 272,272- 272,315- 272,745- 272,745-
25,136 11,108 20,615- 22,095- 22,095-

44-0003-R

FUNCTION	Transportation Services Non-Subsidizable	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Traffic	ACCOUNT NO.		CURRENT BUDGET
ACTIVITY	Signs		124525- 124557	1986

124525 Non-Subsidizable Sign Manufacture:

To include Street Name Signs. Stock of pre-made signs is getting depleted. In 1985, this stock must be replenished.

124535 Non-Subsidizable Sign Installation and Maintenance:

Street name signs which are not subsidizable by the M.T.C. Non-subsidizable sign manufacturing and non-subsidizable sign installation and maintenance are being combined into Account 124525, and therefore, no budget amounts show for 1986 in 124535.

124557 Other Traffic Maintenance:

Traffic maintenance not otherwise listed.

Special paint is used to restore the finished appearance of the Bomanite sidewalk in the downtown area.

This is done approximately every 2 - 3 years, and the last of the paint supplied by the original contractor was used in 1985 without finishing all of the sidewalks. The cost to finish the sidewalks in 1986 would be \$6,000 0

The airless paint machine is several years old, and has been patched up to a point where it just made it through the 1985 season. A new machine must be purchased for the 1986 painting season. \$6,000

REVISED

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS		.97	1.0	1.1
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: P.W.D. VEHICLE MAINTENANCE

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE

1984

1985

1986

SPENT

SPENT

APPROP'D

APPROP'D
REQUESTEDAPPROVED
BY COUNCIL

ACTIVITY: NON-SUBSIDIZABLE SIGNS

1245250101	WAGES AND SALARIES - UNION	287	12,635	300	15,000	15,000
1245250300	OVERTIME				1,000	1,000
1245253300	MATERIALS	698	2,814	700	3,500	3,500
1245253500	EQUIPMENT RENTAL				500	500
1245253600	CITY EQUIPMENT RENTAL	19	1,837	25	2,500	2,500

ACTIVITY: NON-SUBSIDIZABLE SIGNS INSTALLATION & MAINT.

1245350101	WAGES AND SALARIES - UNION	8,489	2,418	9,000		
1245350300	OVERTIME	36	2			
1245353300	MATERIALS	1,770	932	2,000		
1245353500	EQUIPMENT RENTAL	234		250		
1245353600	CITY EQUIPMENT RENTAL	2,167	492	2,100		

ACTIVITY: OTHER TRAFFIC MAINTENANCE

1245570101	WAGES AND SALARIES - UNION	10,657	8,675	12,000	12,000	12,000
1245570202	PART-TIME - NON UNION	56				
1245570300	OVERTIME	104	47	100	100	100
1245573300	MATERIALS	325		400	6,500	500
1245573600	CITY EQUIPMENT RENTAL	769	123	750	500	500
1245574600	NEW EQUIPMENT				6,000	6,000
1245579500	UNALLOCATED WAGES	122				

ACTIVITY: UNCLASSIFIED LOST TIME

1245579500	UNALLOCATED WAGES	122				
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ACTIVITY: UNCLASSIFIED LOST TIME

1245579500	UNALLOCATED WAGES	122				
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EXPENDITURE TOTALS

25,621 29,975 27,625 47,600 41,600

EXPENDITURE FORWARD

25,621 29,975 27,625 47,600 41,600

REVENUE

1445250599	SIGN MANUFACTURE RECOVERABLE	2,231-	865-	2,500-		
1445205556	PARKING VIOLATION BY-LAW FINES				21,000-	21,000-
1445570599	OTHER TRAFFIC MAINT. RECOVERABLE	543-				

REVENUE TOTALS

2,774- 865- 2,500- 21,000- 21,000-

REVENUE FORWARD

2,774- 865- 2,500- 21,000- 21,000-

NET REQUIREMENT

22,847 29,110 25,125 26,600 20,600

NET FORWARD

22,847 29,110 25,125 26,600 20,600

FUNCTION	Transportation Services	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Non-Subsidizable	ACCOUNT NO.		CURRENT BUDGET
ACTIVITY	Lost Time		124910- 124919	1986

These activities are regular benefits that cover the 41 Union Employees of the Public Works Department.

During 1985, six employees either retired or were eligible for LTD. Some of these employees used extended sick leave during 1985. When budgeting in 1986, consideration was given for a more normal sick time allowance, and fewer employees, therefore reducing the amount of money needed from what was actually spent in 1985.

124910 Stand-By:

Includes payment for 18 hours each week of the year for a call-out employee on duty (according to Union Contract).

124912 Statutory Holiday Pay:

124913 Sick Pay:

124914 Authorized Union Business:

124915 Compassionate Leave:

124916 Long Service Pay:

124917 Vacation:

124918 Workmen's Compensation:

124919 Unclassified Lost Time:

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS		10.48	10.5	8.4
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION	Transportation Services	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Non-Subsidizable	ACCOUNT NO.		CURRENT BUDGET
ACTIVITY	Building and Ground Maintenance	124930		1986
		124931		

124930 Building and Ground Maintenance:

Public Works building and property.

The Works Department large back doors were obtained from the old firehall and are in need of replacement.

A new door was put in in 1985, and only two more remain. It is recommended that one more be replaced in 1986. \$3,500

The vehicle steam washer needs replacing. \$6,000 0

Safety pins are needed to continue our safety program which was started between the Union and Management in 1984. \$ 500

The time clock is old, and parts are getting harder to find. \$1,300

Roof repairs are needed at the PWD and Sign Shop because of isolated leaks. \$3,000 0

The water commission has recommended that anyone using fire hydrants must use a backflow preventer device to prevent contamination of drinking water. \$2,500

124931 Shop Mechanics and Stockman:

To include general labour of mechanics and stockman, and upkeep and replacement of various specialized tools. Also includes miscellaneous building repairs (curtains).

REVISED

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS		1.87	1.9	1.8

FUNCTION: OTHER TRAFFIC MAINTENANCE

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
ACTIVITY: BUILDING & GROUND MAINTENANCE					
1249300101 WAGES AND SALARIES - UNION	6,057	4,817	6,500	6,500	6,500
1249300300 OVERTIME	241	94		200	200
1249301302 INSURANCE-NON OWNED AUTO		133	133	138	138
1249301305 FIDELITY BOND-PRIMARY		90	90	135	135
1249301306 FIDELITY BOND INS.-EXCESS		41	41	62	62
1249301307 MUNICIPAL LIABILITY INSURANCE		26,937	27,811	83,945	83,945
1249301310 PROPERTY INSURANCE	3,862	3,844	3,844	7,839	7,839
1249301316 FIRE AND BOILER	78	83	83	93	93
1249302201 HEAT	8,167	7,193	7,200	7,500	7,500
1249302202 LIGHT	3,088	3,182	2,680	3,000	3,000
1249302203 WATER	829	552	650	800	800
1249302400 JANITORIAL SUPPLIES	1,376	1,630	1,500	2,500	2,500
1249303300 MATERIALS	15,091	2,023	4,200	18,800	9,800
1249303400 CONTRACTS	10,733				
1249303500 EQUIPMENT RENTAL	1,750	27	1,000	1,000	1,000
1249303600 EQUIPMENT	1,878	1,063	1,000	1,500	1,500
1249303822 PWD. BLDG. INSULATION	6,864				
1249304500 NEW EQUIPMENT		8,531	9,000	10,000	
ACTIVITY: SHOP MECHANICS & STOCKMAN					
1249310101 SALARIES AND WAGES	29,510	33,615	31,500	35,000	35,000
1249310300 OVERTIME	1,171	1,136	1,000	1,000	1,000
1249313300 MATERIALS	4,068	4,444	4,000	5,000	5,000
1249313600 CITY EQUIPMENT RENTAL	524		600	500	500
1249314700 SHOP TOOLS	3,874	5,404	4,000	6,000	6,000
EXPENDITURE TOTALS	99,161	104,839	106,832	191,512	172,512
EXPENDITURE FORWARD	308,334	351,634	329,332	405,012	386,012

REVENUE

1449300300 ENERGY GRANT	4,301-
1449300599 BUILDING MAIN. REVENUE	693-
1449310599 SHOP REVENUE	38-

REVENUE TOTALS
REVENUE FORWARD5,032-
5,032-NET REQUIREMENT
NET FORWARD

99,161	99,807	106,832	191,512	172,512
308,334	346,602	329,332	405,012	386,012

FUNCTION Transportation Services
PROGRAM Non-Subsidizable
ACTIVITY Building and Ground Maintenance

DEPARTMENT Engineering
ACCOUNT NO. 124939

CITY OF CHATHAM
CURRENT BUDGET
 1986

124939 Disposal of Debris

This is being deleted and the work carried under other existing activities.

STAFF COMPLÉMENT

	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION:	OTHER TRAFFIC MAINTENANCE
BUD. RESP:	CITY ENGINEER

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE

1984

1985

1986

SPENT

SPENT

APPROVED

APPROPRIATE
REQUESTED

APPROVED
BY COUNCIL

ACTIVITY:	SHOP REVENUE
1249390101	WAGES AND SALARIES - UNION
1249390300	OVERTIME
1249393600	CITY EQUIPMENT RENTAL

1,849

11

975

1,500

1,000

EXPENDITURE TOTALS
EXPENDITURE FORWARD

2.835

311.169

351,634

2.500

331,832

405.012

386,012

NET REQUIREMENT
NET FORWARD

2,835

311,169

346,602

2,500

331,832

405,012

386,012

FUNCTION Transportation Services PROGRAM Non-Subsidizable ACTIVITY General Administration	DEPARTMENT Engineering ACCOUNT NO. 124981	CITY OF CHATHAM CURRENT BUDGET 1986
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124981 - General Administration - Salaries and Wages:

REVISED

This account covers salaries of ONIP Co-ordinator, Traffic Co-ordinator, Crossing Guards, Engineers, Inspectors, Draftsmen, Works Supervisors, Assistant Students, and Secretaries. Revenue is shown for these positions, since MTC Subsidy and charges for Engineering time to local improvements, Capital Projects, ONIP, etc., make many of these positions revenue producing (ie. 13% of construction cost chargeable for Engineering, 7% Maintenance). A 5% increase in salaries has been taken into consideration for budget preparation.

Part-time cost (University Engineering students) has increased due to the increased work in 1986, with such major projects as the St. Clair/Oxley trunk sanitary sewer, ONIP, etc.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)	17.0	16.0	17.0	17.0
UNSCHEDULED SALARIED POSITIONS	1.54	2.0	2.2	2.8
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS	18.54	18.0	19.2	19.8

FUNCTION:	OTHER TRAFFIC MAINTENANCE	DEPARTMENT	CITY OF CHATHAM
BUD. RESP:	CITY ENGINEER	ACCOUNT NO.	CURRENT BUDGET

EXPENDITURE	1984	1985	1986	APPROVED BY COUNCIL
	SPENT	SPENT	APPROP'D REQUESTED	APPROP'D REQUESTED
ACTIVITY: GENERAL AND ADMIN. - SALARIES AND WAGES				
1249810102 FULLTIME NON-UNION	536,589	602,133	607,490	628,100
1249810202 PART-TIME NON-UNION	73,565	40,332	39,400	52,100
1249810300 OVERTIME	29,206	19,909	31,500	21,000
1249810400 RETIREMENT PENSION AND SERVICE PAY	1,191	1,298	1,300	1,300
1249810501 PENSIONS CPP	22,782	9,096	8,400	9,800
1249810502 PENSIONS OMERS	79,886	40,429	35,800	39,400
1249810600 MEDICALS	123,763	48,267	50,200	50,200
1249810700 UNEMPLOYMENT INSURANCE	42,981	17,231	16,110	17,500
1249810800 WORKMENS COMPENSATION	38,327	21,662	13,500	25,000
EXPENDITURE TOTALS	948,290	800,357	803,700	844,400
EXPENDITURE FORWARD	1,259,459	1,151,991	1,135,532	1,249,412

REVENUE

1449810330 MTC SUBSIDY-GEN.&ADMIN.-SALARIES&WAGES	9,419-	2,223-	10,000-	30,000-	30,000-
1449810585 LOCAL IMPROVEMENT ENGINEERING FEES	143,672-	64,292-	100,000-	100,000-	100,000-
1449810599 REVENUE - MISCELLANEOUS RECOVERIES	57,582-	48,171-	5,000-	30,000-	30,000-

REVENUE TOTALS	210,673-	114,686-	115,000-	160,000-	160,000-
REVENUE FORWARD	210,673-	119,718-	115,000-	160,000-	160,000-

NET REQUIREMENT	737,617	685,671	688,700	684,400	700,520
NET FORWARD	1,048,786	1,032,273	1,020,532	1,089,412	1,086,532

FUNCTION Transportation Services

PROGRAM Non-Subsidizable

ACTIVITY General Admin.- Other

DEPARTMENT Engineering

ACCOUNT NO.

124982

CITY OF CHATHAM

CURRENT BUDGET

1986

124982 General Administration:

REVISED

Clothing - It is part of the agreement with C.U.P.E. that certain articles of work wear clothing are to be provided. This account covers this expenditure for Works Traffic employees. Also included is an amount for parka purchase for supervisory employees involved in winter control.

Car Allowance payments for the use of private vehicles on City business.

M.T.C. Training - hotel accommodation and meal expenses for City Inspectors attending advanced technical training courses in asphalt, concrete and soils sponsored by the M.T.C. The courses are free and the expenses are 50% subsidizable by the M.T.C.

REVISED

Travel and Training - the City Engineer or Assistant City Engineer will attend the following:

Municipal Engineers Association Annual Meeting (2 days)	\$ 500
Municipal Engineers Association Workshop (3 days)	600
Roads and Transportation Association of Canada (4 days)	800

The Public Works Superintendent or Assistant Works Superintendent will attend the following:

Ontario Good Roads Association Seminar	\$ 500
Microcomputer course	\$ 350

The Traffic Co-ordinator to attend the following:

Ontario Traffic Training Course (3 weeks, Alymer Police College)	\$1,200	- \$1,000
Canadian Urban Transit Association Workshop	\$ 600	

The Engineering Supervisor will attend the following:

Ontario Hot Mix Producers Seminar	\$ 250
Portland Cement Association Seminar	\$ 250

General - miscellaneous one day technical and equipment seminars \$ 300

Legal Fees - miscellaneous engineering and legal fees incurred by the Engineering Department.

Telephone - telephone charges for the Public Works garage on Park Avenue.

Speciality Supplies - the purchase of blueprint paper used for construction tender drawings, Council presentations, sewer system records and various records and prints required by utility companies, consultants, developers, etc.

Memberships and Subscriptions - various membership fees and subscriptions to municipal engineering, maintenance and traffic associations and manuals necessary to keep the City abreast of current engineering techniques and development.

Health Supplies - for the purchase of health and hygiene supplies for the Public Works Garage.

STAFF COMPLEMENT

1983

1984

1985

1986

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

FUNCTION:	OTHER TRAFFIC MAINTENANCE			CITY OF CHATHAM		
BUD. RESP:	CITY ENGINEER			CURRENT BUDGET		
EXPENDITURE		1984	1985	1986		
		SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
					REQUESTED	BY COUNCIL

ACTIVITY:	GENERAL AND ADMIN - OTHER					
1249820900	CLOTHING LAUNDRY AND PERSONAL EQUIPMENT	9,200	8,191	9,500	11,000	9,000
1249821000	CAR ALLOWANCE	965	2,235	2,500	2,500	2,500
1249821100	TRAVEL AND TRAINING - MTC	2,754	2,252	2,000	2,200	2,200
1249821101	TRAVEL AND TRAINING - GENERAL	3,358	3,699	3,000	5,350	4,350
1249821200	LEGAL FEES	2,640	11,207	4,000	3,800	1,000
1249821400	TELEPHONE SERVICE	2,807	3,183	3,000	3,400	3,400
1249821600	ENGINEERING SPECIALTY SUPPLIES	1,530	2,011	1,800	1,800	1,800
1249823000	MEMBERSHIPS AND SUBSCRIPTIONS	1,591	1,950	1,700	2,100	2,100
1249823200	HEALTH SUPPLIES	123	93	130	130	130

EXPENDITURE TOTALS	24,968	34,821	27,630	32,280	26,480
EXPENDITURE FORWARD	1,284,427	1,186,812	1,163,162	1,281,692	1,273,012

REVENUE

1449820330	MTC SUBSIDY-TRAVEL AND TRAINING			1,100-	1,100-
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REVENUE TOTALS				1,100-	1,100-
REVENUE FORWARD	210,673-	119,718-	115,000-	161,100-	161,100-
NET REQUIREMENT	24,968	34,821	27,630	31,180	25,380
NET FORWARD	1,073,754	1,067,094	1,048,162	1,120,592	1,111,912

FUNCTION Transportation Services PROGRAM Non-Subsidizable ACTIVITY General Admin.- Other	DEPARTMENT Engineering ACCOUNT NO. 124982 cont.	CITY OF CHATHAM CURRENT BUDGET 1986
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124982

General Administration: (cont.)

Materials - for the purchase of survey, inspection and drafting materials necessary to the performance of the everyday duties of the Engineering Department staff (e.g. survey stakes, measuring tapes, hard hats and safety boots, concrete test moulds, asphalt testing chemicals, drawing ink, drafting pen points, film purchase and processing, etc.).

Equipment Maintenance - the annual maintenance requirements of survey instruments, testing equipment, blueprint machine, etc.

Office Equipment Maintenance - maintenance contract requirements for the office copier, computer and display writer, typewriters, etc.

Radio Equipment Maintenance - the repair and maintenance of the two-way radio system (including mobile units) for the Engineering, Public Works and Traffic Departments.

New Equipment - to provide funds for the purchase of the following items:

Line Locator - The City is responsible for locating traffic signal ducts prior to and during construction and an instrument similar to that used by gas and telephone companies is required to accurately determine locations, otherwise, we are liable for damages.

\$ 2,500

Asphalt Testing Equipment - The City presently sends asphalt samples to consultants to obtain results that our present equipment cannot produce. This equipment would allow "in-house" testing and save the shipping and testing fees.

\$ 2,900

Computer and Drafting Equipment - Stools, chairs, and desk.

\$ 2,400

Survey Equipment - Tripod, bar finder, and safety cones.

\$ 900

Microfilm Reader/Printer - This equipment would be shared by all City departments, and allows microfilmed records to be reproduced on letter, legal, and 11 x 17 size copy machine paper, as well as featuring reduction and enlargement capabilities.

\$10,000

Traffic Equipment Maintenance - Material for the Automatic Traffic Counters, such as tubes, loops, batteries, are required in order to maintain an ongoing counting program. Repairs to the permanent station at the Third Street Bridge are also required.

\$ 1,500

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION:	OTHER TRAFFIC MAINTENANCE	DEPARTMENT	CITY OF CHATHAM
BUD. RESP:	CITY ENGINEER	ACCOUNT NO.	CURRENT BUDGET

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL

ACTIVITY:	GENERAL AND ADMIN - OTHER				
1249823300	MATERIALS ENGINEERING	3,757	3,496	4,000	4,000
1249823701	EQUIPMENT MAINTENANCE- ENG. SERVICES	1,090	768	700	800
1249823702	OFFICE EQUIPMENT MAINT. AND SUPPLIES	6,636	7,969	7,000	8,000
1249824400	MAINTENANCE OF RADIO EQUIPMENT	5,320	734	2,000	3,000
1249824600	NEW EQUIPMENT		7,593	6,700	20,200

EXPENDITURE TOTALS	16,803	20,560	20,400	36,000	21,200
EXPENDITURE FORWARD	1,301,230	1,207,372	1,183,562	1,317,692	1,294,212

REVENUE

1449820599	MISCELLANEOUS REVENUE-RECOVERIES	6,245-
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REVENUE TOTALS	6,245-				
REVENUE FORWARD	210,673-	125,963-	115,000-	161,100-	161,100-
NET REQUIREMENT	16,803	14,315	20,400	36,000	21,200
NET FORWARD	1,090,557	1,081,409	1,068,562	1,156,592	1,133,112

FUNCTION	Transportation Services	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Non-Subsidizable	ACCOUNT NO.	124983- 124984	CURRENT BUDGET
ACTIVITY	Benefits			1986

REVISED

124983 Works Department (Benefits):

Nineteen (19) Public Works Department employees have their benefits budgeted for separately in this Account.

124993 Works Department (Pensioners):

REVISED

Because of Union contract settlement in 1985, the Corporation is obliged to pay for medicals of employees who retire under the 90 factor. The amount budgeted in 1986 is an estimate for the number of employees who will be eligible for early retirement.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION:	OTHER TRAFFIC MAINTENANCE	CITY OF CHATHAM				
BUD. RESP:	CITY ENGINEER	CURRENT BUDGET				
EXPENDITURE		1984	1985	1986		
		SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
				REQUESTED	BY COUNCIL	

ACTIVITY:	WORKS DEPT.-BENEFITS				
1249830501 CPP		14,204	14,866	13,250	13,250
1249830502 OMERS		46,974	50,165	45,546	45,546
1249830600 MEDICAL		77,596	88,893	76,821	76,821
1249830700 UIC		25,678	27,963	24,760	24,760
1249830800 WORKMAN'S COMP.		25,037	25,120	26,376	23,000

ACTIVITY:	WORKS DEPARTMENT (PENSIONERS)				
1249930102 WAGES AND SALARIES (PENSIONER)		959	935	1,000	1,000
1249930202 PART TIME-NON UNION		7,418			
1249930501 WORKS DEPT.-PENSION-CPP		84			
1249930600 MEDICALS		558	506	4,000	2,000
1249930700 WORKS DEPT.-UIC		157			
1249930800 WORKER'S COMPENSATION		22-			
1249931303 VEHICLE INSURANCE		339			

EXPENDITURE TOTALS	9,493	190,930	208,007	191,753	186,377
EXPENDITURE FORWARD	1,310,723	1,398,302	1,391,569	1,509,445	1,480,589

NET REQUIREMENT	9,493	190,930	208,007	191,753	186,377
NET FORWARD	1,100,050	1,272,339	1,276,569	1,348,345	1,319,489

FUNCTION	TRANSPORTATION SERVICES	DEPARTMENT		CITY OF CHATHAM
PROGRAM	STREET LIGHTING	ACCOUNT NO.	124-998-3400	CURRENT BUDGET
ACTIVITY	PROVIDE STREET LIGHTS AND POWER			

STATEMENT OF PURPOSE

To provide maintenance, power, and new street lights in order to adequately illuminate municipal streets .

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSStreet Lighting

124-998-34000

The 1986 Street Lighting budget as submitted by the Chatham Hydro Electric System is as follows:

(1) The Cost of Power

The cost of power budgeted for 1985 was \$206,500 and the actual cost was \$202,587.65. The cost of power for street lighting for 1986 has increased 4.1% and we estimate the cost for the year to be \$210,900.

(2) Operation and Maintenance

The budgeted cost for 1985 was \$67,000 and we estimate we will be very close to budget for the year. For 1986 we would recommend an amount of \$69,000.

(3) Replacement of Lights(1) Incandescent Lights

It has been the practice in previous years to replace and up-grade approximately 125 lights a year. There are still 130 incandescent lights in service and we would recommend replacing these in 1986, of which 5 are 200 watt incandescent and 125 are 300 watt incandescent. We would recommend replacing 20 of the 300 watt incandescent with 150 watt high pressure sodium, and the remaining 110 lights with 100 watt high pressure sodium. The estimated cost would be 130 x \$395 per light. Total cost \$51,350.

The savings in power for 1986 by changing the incandescent to high pressure sodium lights, giving improved illumination, would be \$4,370.60 and this savings would increase each year with the increase in the cost of power.

(4) New Street Light Installations

In new subdivisions where contributed capital for street lighting has previously been received, we would recommend provision for the installation of 24 - 100 watt high pressure sodium lights on aluminum poles with underground wiring at a cost of \$980 per light. The total cost of this is \$23,520.

Total 1986 Street Lighting Budget is \$354,770.

This budget does not take into consideration any street lighting changes or additions that might result from any street widening, intersection improvements, or other work that might be included in the City of Chatham's 1986 Budget, unless the work would be very minor in nature and could be covered under "Operation and Maintenance."

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: OTHER TRAFFIC MAINTENANCE
 BUD. RESP: CITY ENGINEER

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE

1984

1985

1986

SPENT

SPENT

APPROP'D

APPROP'N
REQUESTEDAPPROVED
BY COUNCIL

ACTIVITY: STREET LIGHTING

1249983400 STREET LIGHTING - CHATHAM HYDRO

323,545

354,182

361,400

354,770

354,770

1249983500 EQUIPMENT RENTAL

EXPENDITURE TOTALS

323,545

354,182

361,400

354,770

354,770

EXPENDITURE FORWARD

1,634,268

1,752,484

1,752,969

1,864,215

1,835,359

REVENUE

1449980300 ENERGY GRANT ON SERIES LIGHTS

REVENUE TOTALS
REVENUE FORWARD

210,673-

125,963-

115,000-

161,100-

161,100-

NET REQUIREMENT
NET FORWARD

323,545

354,182

361,400

354,770

354,770

1,423,595

1,626,521

1,637,969

1,703,115

1,674,259

49-0008-R

FUNCTION	Transportation Services	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Non-Subsidizable	ACCOUNT NO.		CURRENT BUDGET
ACTIVITY	Roadways and Sidewalks		124999	1986

124999 - Longterm Debenture Debt - Roadways and Sidewalks.

Includes principle and interest costs for all previously completed Capital and Local Improvement road and sidewalk projects.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: OTHER TRAFFIC MAINTENANCE

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE	1984	1985		1986	
	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
ACTIVITY1- LONGTERM DEBENTURE DEBT					
1249992601 DEBENTURE DEBT ROADWAYS PRINCIPLE	440,110	460,337	460,337	561,267	561,267
1249992602 DEBENTURE DEBT SIDEWALKS PRINCIPLE	17,672	18,340	18,340	29,377	29,377
1249992701 DEBENTURE DEBT ROADWAYS INTEREST	400,546	352,865	408,490	404,848	404,848
1249992702 DEBENTURE DEBT SIDEWALKS INTEREST	22,522	20,441	23,896	29,250	29,250
EXPENDITURE TOTALS	880,850	851,983	911,063	1,024,742	1,024,742
EXPENDITURE FORWARD	2,515,118	2,604,467	2,664,032	2,888,957	2,860,101

NET REQUIREMENT
NET FORWARD

880,850	851,983	911,063	1,024,742	1,024,742
2,304,445	2,478,504	2,549,032	2,727,857	2,699,001

FUNCTION: ENVIRONMENTAL SERVICES

CITY OF CHATHAM

CURRENT BUDGET

			1983 SPENT	1984 SPENT	1985 SPENT	1985 APPROP'D	1986 APPROP'D REQUESTED	1986 APPROVED BY COUNCIL
1251	SEWERS	EX		10,414	20,766	10,000	6,900	6,900
1451		RV		4,764-	11,681-	4,666-	4,400-	4,400-
		NR		5,650	9,085	5,334	2,500	2,500
1252	SEWERS CONTINUED	EX		275,307	306,536	316,100	280,825	277,525
1452		RV		110,211-	108,278-	104,015-	104,754-	104,754-
		NR		165,096	198,258	212,085	176,071	172,771
1253	WATER POLLUTION CONTROL P	EX		894,195	975,364	942,896	1,083,072	997,633
1453		RV		498,766-	465,503-	487,750-	470,000-	525,000-
		NR		395,429	509,861	455,146	613,072	472,633
1254	ENVIRONMENTAL SERVICES - U	EX			10,945-			
1454		RV						
		NR			10,945-			
1257	ENVIRONMENTAL SERVICES - U	EX		461,583	615,819	620,391	686,100	686,100
1457		RV						
		NR		461,583	615,819	620,391	686,100	686,100
1259	GENERAL AND ADMINISTRATIVE	EX		1,996,607	1,805,367	1,987,286	1,967,727	1,967,727
1459		RV		265,227-	278,951-	381,308-	280,157-	280,157-
		NR		1,731,380	1,526,416	1,605,978	1,687,570	1,687,570
		**EX		3,638,106	3,712,907	3,876,673	4,024,624	3,935,885
		**RV		878,968-	864,413-	977,739-	859,311-	914,311-
		**NR		2,759,138	2,848,494	2,898,934	3,165,313	3,021,574

FUNCTION	Environmental Services	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Drainage	ACCOUNT NO.		CURRENT BUDGET
ACTIVITY	Municipal Drains and Culverts		125170 125195	1986

125170 Municipal Drains:

Includes all general cleaning and maintenance to City drains - McFarlane, Sylvester, Mud Creek, etc.

All storm outlets along the river's edge have not been cleaned for some years, or in some cases, never found. Since Ben Bruinsma and Sons Ltd. had its barge and crane in the river doing private work this summer, it was a perfect opportunity to maintain these outlets, so they were hired to find, repair, and clean all outlets.

It is anticipated that this will improve drainage in both private and municipal properties, as well as allow the overflows to operate properly at the City's pump stations.

It is planned to carry out this cleaning procedure on an ongoing basis at intervals of 3 to 4 years. No equipment rental will be needed in 1986.

125195 Culvert Repairs - Drains:

Replacement, realignment, installation or repair of all culverts within the drain.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS		.13	.1	.2
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: ENVIRONMENTAL SERVICES CITY OF CHATHAM
 BUD. RESP: CITY ENGINEER CURRENT BUDGET

EXPENDITURE	1984	1985	1986
	SPENT	SPENT	APPROP'D
			APPROP'D REQUESTED
			APPROVED BY COUNCIL

ACTIVITY: MUNICIPAL DRAINS

1251700101 WAGES AND SALARIES - UNION	1,681	1,964	2,000	2,000	2,000
1251700300 OVERTIME	43	65			
1251701200 LEGAL FEES	1,858		1,500		
1251703300 MATERIALS	22	1,004			
1251703400 CONTRACTS	3,618	1,852			
1251703500 EQUIPMENT RENTAL		13,497			
1251703600 CITY EQUIPMENT RENTAL	1,633	1,280	1,700	1,700	1,700

ACTIVITY: MUNICIPAL DRAINS

1251950101 WAGES AND SALARIES - UNION	880	1,073	1,000	1,500	1,500
1251953300 MATERIALS	252	3,173	3,300	1,000	1,000
1251953600 CITY EQUIPMENT RENTAL	427	562	500	700	700

ACTIVITY: MUNICIPAL DRAINS

1251950101 WAGES AND SALARIES - UNION	1,473	1,771	2,000	1,000	1,000
1251953300 MATERIALS	104	47	130	75	75
1251953600 CITY EQUIPMENT RENTAL	791	133	600	200	200

ACTIVITY: MUNICIPAL DRAINS

1251950101 WAGES AND SALARIES - UNION	115	400	300	500	500
1251953300 MATERIALS	4	28	70	30	30
1251953600 CITY EQUIPMENT RENTAL	173	422	300	400	400

EXPENDITURE TOTALS	10,414	20,766	10,000	6,900	6,900
EXPENDITURE FORWARD	10,414	20,766	10,000	6,900	6,900

REVENUE

1451700330 MTC SUBSIDY - MUNICIPAL DRAINS	3,752-	8,888-	3,500-	2,391-	2,391-
1451950330 MTC SUBSIDY CULVERT REPAIRS-DRAINS	1,012-	2,793-	1,166-	2,009-	2,009-

REVENUE TOTALS	4,764-	11,681-	4,666-	4,400-	4,400-
REVENUE FORWARD	4,764-	11,681-	4,666-	4,400-	4,400-

NET REQUIREMENT	5,650	9,085	5,334	2,500	2,500
NET FORWARD	5,650	9,085	5,334	2,500	2,500

FUNCTION	Environmental Services	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Drainage	ACCOUNT NO.	125220- 125224	CURRENT BUDGET
ACTIVITY	Catch Basins			1986

125220 Catch Basin Repair:

The repair, raising or lowering, replacing bricks, grates, reinstatement, etc. of all catch basins. Labour was concentrated in other areas during 1985, but more work is anticipated in 1986.

125221 Catch Basin Cleaning - Vac-All:

Using Vac-All to clean and maintain catch basins. This also includes cleaning catch basins by contract.

125222 Catch Basin Cleaning - Manual:

Manual removal of debris from catch basins to alleviate flooding.

125223 Catch Basin Connections:

Repair or replacement of catch basin connections, including required excavations, hauling and placing of cover material and backfill.

125224 Flushing Catch Basins:

Any work required to clear debris from blocked catch basin connections with hydraulic flusher.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS		1.7	1.7	1.3
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: ENVIRONMENTAL SERVICES CITY OF CHATHAM
 BUD. RESP: CITY ENGINEER CURRENT BUDGET

EXPENDITURE	1984	1985	1986	1986	
	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
ACTIVITY: CATCH BASIN REPAIR					
1252200101 WAGES AND SALARIES - UNION	22,454	16,519	23,500	17,000	17,000
1252200300 OVERTIME	1,019	1,140	1,000	1,000	1,000
1252203300 MATERIALS	1,826	3,490	2,000	3,000	3,000
1252203400 CONTRACTS	2,796		1,500		
1252203600 CITY EQUIPMENT RENTAL	6,410	4,904	6,300	4,000	4,000
ACTIVITY: CATCH BASIN CLEANING - VAC ALL					
1252210101 WAGES AND SALARIES - UNION	1,632	2,218	1,500	2,000	2,000
1252213300 MATERIALS	20	77		100	100
1252213400 CONTRACTS	19,377	18,317	20,000	22,000	22,000
1252213600 CITY EQUIPMENT RENTAL	3,012	4,850	3,000	4,000	4,000
ACTIVITY: CATCH BASIN CLEANING - MANUAL					
1252220101 WAGES AND SALARIES - UNION	8,585	9,094	9,000	9,000	9,000
1252220300 OVERTIME	275	446	300	500	500
1252223600 CITY EQUIPMENT RENTAL	2,632	3,016	2,400	2,500	2,500
ACTIVITY: CATCH BASIN CONNECTIONS					
1252230101 WAGES AND SALARIES - UNION	1,473	271	2,000	500	500
1252233300 MATERIALS	104	42	150	75	75
1252233600 CITY EQUIPMENT RENTAL	791	123	800	200	200
ACTIVITY: FLUSHING CATCH BASINS					
1252240101 WAGES AND SALARIES - UNION	115	438	200	500	500
1252240300 OVERTIME	7				
1252243300 MATERIALS	4	28		50	50
1252243600 CITY EQUIPMENT RENTAL	173	422	200	400	400
EXPENDITURE TOTALS	72,705	65,395	73,850	66,825	66,825
EXPENDITURE FORWARD	72,705	65,395	73,850	66,825	66,825
REVENUE					
1452200330 MTC SUBSIDY CATCH BASIN REPAIR	23,010-	17,342-	22,283-	16,875-	16,875-
1452200599 CATCH BASIN REPAIRS		297-			
1452210330 MTC SUBSIDY CATCH BASIN CLEANING-VAC ALL	13,194-	6,534	13,348-	15,445-	15,445-
1452210599 VAC ALL REVENUE		132-			
1452220330 MTC SUBSIDY CATCH BASIN CLEANING - MANUAL	7,849-	8,335-	7,752-	8,273-	8,273-
1452230330 MTC SUBSIDY CATCH BASIN CONNECTIONS	1,566-	289-	1,899	518-	518-
1452240330 MTC SUBSIDY FLUSHING CATCH BASINS	185-	565-	250-	611-	611-
REVENUE TOTALS	45,804-	20,426-	41,734-	41,722-	41,722-
REVENUE FORWARD	45,804-	20,426-	41,734-	41,722-	41,722-
NET REQUIREMENT	26,901	44,969	32,116	25,103	25,103
NET FORWARD	26,901	44,969	32,116	25,103	25,103

FUNCTION Environmental Services PROGRAM Drainage ACTIVITY Catch Basins, Manholes and Sewer Repairs	DEPARTMENT Engineering ACCOUNT NO. 125225 125240	CITY OF CHATHAM CURRENT BUDGET 1986
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125225 Catch Basin Construction:

The construction of new catch basins including excavation and the supplying and placing of all materials.

125230 Manhole Repair:

Repair raising or lowering, replacing bricks, lids, ladders.

125235 Manhole Construction:

The construction of manholes including excavation and the supplying and placing of all materials. To make the main sewer easier to clean in the Stanley Avenue area, a manhole was constructed on the #4 pump station overflow pipe in 1985.

125239 Flood Control:

Includes monitoring and any labour or materials required to be provided by the Public Works Department during flooding conditions.

125240 Sewer Repair and/or Replacement:

Repair of sewer mains, including required excavation hauling and placing of cover materials and backfill. Includes engineering.

To cut down on back and forth travel time, a utility trailer is urgently needed to carry large pieces of equipment and material.

\$1,500

A new tamper is needed since various other departments are using the only one available at the time.

\$1,800

REVISED

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS		.69	.8	.4
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: ENVIRONMENTAL SERVICES CITY OF CHATHAM
 BUD. RESP: CITY ENGINEER CURRENT BUDGET

EXPENDITURE		1984	1985	1986	
		SPENT	SPENT	APPROP'D	APPROP'N REQUESTED BY COUNCIL
ACTIVITY: CATCH BASIN CONSTRUCTION					
1252250101	WAGES AND SALARIES - UNION	538	1,158	700	1,500
1252253300	MATERIALS	185	939	200	1,500
1252253600	CITY EQUIPMENT RENTAL	345	686	400	1,000
ACTIVITY: MANHOLE REPAIR					
1252300101	WAGES AND SALARIES - UNION	4,477	2,523	4,800	3,000
1252300300	OVERTIME	88	115	100	100
1252303300	MATERIALS	1,129	1,854	1,200	1,500
1252303600	CITY EQUIPMENT RENTAL	1,277	463	1,300	500
ACTIVITY: MANHOLE CONSTRUCTION					
1252350101	WAGES AND SALARIES-UNION		2,236	100	500
1252353300	MATERIALS	190	5,971	100	500
1252353400	CONTRACTS	1,096		1,000	
1252353600	CITY EQUIPMENT RENTAL		1,327		100
ACTIVITY: FLOOD CONTROL					
1252390101	WAGES AND SALARIES - UNION	2,012	13,259	2,500	2,000
1252390300	OVERTIME	628	19,353	21,000	1,000
1252393300	MATERIALS	80	18,215	600	200
1252393600	CITY EQUIPMENT RENTAL	820	8,888	900	1,000
1252398000	FLOOD CONTROL		20,870	20,000	
ACTIVITY: SEWER REPAIR AND/OR REPLACEMENT					
1252400101	WAGES AND SALARIES - UNION	6,740	3,486	8,000	4,000
1252400300	OVERTIME	51	54		
1252403300	MATERIALS		6,713	1,200	1,500
1252403400	CONTRACTS	23,507	7,501	15,000	10,000
1252403600	CITY EQUIPMENT RENTAL	5,592	1,882	6,000	2,500
1252404600	NEW EQUIPMENT	48,755	98,783	85,100	33,300
EXPENDITURE TOTALS		121,460	164,178	158,950	102,525
EXPENDITURE FORWARD					99,225

REVENUE

1452250330	MTC SUBSIDY CATCH BASIN CONSTRUCTION	681-	1,778-	808-	2,449-	2,449-
1452300330	MTC SUBSIDY MANHOLE REPAIR	2,189-	3,199-	2,230-	3,346-	3,346-
1452350330	MTC SUBSIDY MANHOLE CONSTRUCTION	323-	4,197-	309-	638-	638-
1452390330	MTC SUBSIDY FLOOD CONTROL	2,431-	43,975-	3,237-	2,247-	2,247-
1452400330	MTC SUBSIDY SEWER REPAIR AND/OR REPLACEMENT	8,046-	545-	8,197-	4,900-	4,900-

REVENUE TOTALS
REVENUE FORWARD

13,670- 53,694- 14,781- 13,580- 13,580-
 59,474- 74,120- 56,515- 55,302- 55,302-

NET REQUIREMENT
NET FORWARD

35,085 45,089 70,319 22,120 18,820
 61,986 90,058 102,435 47,223 43,923

FUNCTION Environmental Services PROGRAM Drainage ACTIVITY Sewer Connections	DEPARTMENT Engineering ACCOUNT NO. 125245 125248	CITY OF CHATHAM CURRENT BUDGET 1986
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125245 Replacement of Private Sewer Connections - Recoverable:

Work on private connections which is chargeable back to the property owner, up to the maximum of \$1,050 for sanitary and \$850 for storm.

125246 Replacement of Private Sewer Connections - Non-Recoverable:

Work on private connections related to repairs that are not the owner's responsibility, i.e. connection break at point it enters City sewer.

125247 New Sanitary Connections:

Very little work was done in 1985, but a similar budgeted amount must be put in again in anticipation of new work which is recoverable in part.

125248 New Storm Connections:

An allowance is made for the potential construction of new storm connections which are recoverable in part.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS		1.07	1.1	.8
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: ENVIRONMENTAL SERVICES CITY OF CHATHAM
 BUD. RESP: CITY ENGINEER CURRENT BUDGET

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
ACTIVITY: REPL.&REP. PRIVATE SEWER LATERAL RECOVERABLE					
1252450101 WAGES AND SALARIES - UNION	4,475	5,508	5,000	6,000	6,000
1252450300 OVERTIME	108		100	100	100
1252453300 MATERIALS	2,370	3,423	2,500	2,000	2,000
1252453400 CONTRACTS	161				
1252453500 EQUIPMENT RENTAL	1,118	538	1,200	750	750
1252453600 CITY EQUIPMENT RENTAL	3,361	3,791	3,400	3,500	3,500
ACTIVITY: REPL.&REP. PRIVATE SEWER LATERALS NON-RECOVER					
1252460101 WAGES AND SALARIES - UNION	11,598	9,275	12,500	7,500	7,500
1252460300 OVERTIME	187	259			
1252463300 MATERIALS	321	2,529		3,500	3,500
1252463400 CONTRACTS	1,332		1,000		
1252463500 EQUIPMENT RENTAL	32				
1252463600 CITY EQUIPMENT RENTAL	8,149	6,409	7,800	5,000	5,000
ACTIVITY: NEW SANITARY CONNECTIONS					
1252470101 WAGES AND SALARIES - UNION	1,643	1,049	2,000	2,000	2,000
1252470300 OVERTIME			100	100	100
1252473300 MATERIALS	781	552	1,000	1,000	1,000
1252473500 EQUIPMENT RENTAL	7,200		8,000	8,000	8,000
1252473600 CITY EQUIPMENT RENTAL	1,099	763	1,000	1,000	1,000
ACTIVITY: NEW STORM CONNECTIONS					
1252480101 WAGES AND SALARIES - UNION	3,739	1,905	3,500	3,500	3,500
1252480300 OVERTIME	208	55	100	100	100
1252483300 MATERIALS	3,331	1,220	3,500	3,000	3,000
1252483500 EQUIPMENT RENTAL	5,400		5,000	5,000	5,000
1252483600 CITY EQUIPMENT RENTAL	2,840	1,297	3,000	3,000	3,000
EXPENDITURE TOTALS	59,453	38,573	60,700	55,050	55,050
EXPENDITURE FORWARD	180,913	202,751	219,650	157,575	154,275

REVENUE

1452450599 REPL. AND REPR OF PRIVATE SEWER LAT. RECO	2,311-	299	1,000-	500-	500-
1452470599 REVENUE SANITARY LATERALS	11,410-	1,409-	10,000-	10,000-	10,000-
1452480599 NEW STORM LATERALS RECOVERABLE	9,048-	5,666-	9,000-	9,000-	9,000-

REVENUE TOTALS	22,769-	6,776-	20,000-	19,500-	19,500-
REVENUE FORWARD	82,243-	80,896-	76,515-	74,802-	74,802-

NET REQUIREMENT	36,684	31,797	40,700	35,550	35,550
NET FORWARD	98,670	121,855	143,135	82,773	79,473

FUNCTION	Environmental Services	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Drainage	ACCOUNT NO.		CURRENT BUDGET
ACTIVITY	Sewer Cleaning	125250		1986
		125280		

125250 Sewer Flushing:

The cleaning of sewer mains with a hydraulic sewer flusher.

125255 Sewer Rodding:

The roping of sewer mains in preparation for bucket cleaning.

The rods and flat steel have been breaking every time they are used. Because of their age, the spring steel has turned brittle, and for safety and proper operation, they should be replaced.

\$2,500

125260 Bucket Cleaning:

The cleaning of sewer mains with sewer bucket machines.

125275 Manhole Cleaning and Inspection:

Includes cleaning with Vac-All and manual removal of debris and periodic inspection of manhole conditions.

125280 Sewer Blockages and Complaint Calls:

Investigation to determine reason and responsibility for plugged sewers, sewer odours settlements, cavities, etc. To include Dye and Smoke Testing.

STAFF COMPLEMENT

	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS		1.63	1.6	1.0
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: ENVIRONMENTAL SERVICES
 BUD. RESP: CITY ENGINEER

CITY OF CHATHAM
 CURRENT BUDGET

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
ACTIVITY: SEWER FLUSHING					
1252500101 WAGES AND SALARIES - UNION	17,520	8,408	18,000	7,500	7,500
1252500300 OVERTIME	36		100		
1252503300 MATERIALS	1,496	2,229	1,500	3,000	3,000
1252503400 CONTRACTS	44				
1252503500 EQUIPMENT RENTAL	5,718		6,000		
1252503600 CITY EQUIPMENT RENTAL	14,694	7,700	14,500	7,500	7,500
ACTIVITY: SEWER RODDING					
1252550101 WAGES AND SALARIES - UNION	743	436	1,000	1,000	1,000
1252553300 MATERIALS	22	119		2,500	2,500
1252553600 CITY EQUIPMENT RENTAL	590	222	600	300	300
ACTIVITY: BUCKET CLEANING					
1252600101 WAGES AND SALARIES - UNION	6,124	4,430	6,500	6,500	6,500
1252603300 MATERIALS	111	151		200	200
1252603600 CITY EQUIPMENT RENTAL	3,458	2,233	3,500	3,500	3,500
ACTIVITY: MANHOLE CLEANING AND INSPECTION					
1252750101 WAGES AND SALARIES - UNION	500	545	300	500	500
1252753300 MATERIALS	7	27			
1252753600 CITY EQUIPMENT RENTAL	509	985	300	1,000	1,000
ACTIVITY: SEWER BLOCKAGES AND COMPLAINT CALLS					
1252800101 WAGES AND SALARIES - UNION	7,791	7,371	8,500	6,500	6,500
1252800300 OVERTIME	686	1,105	1,000	1,000	1,000
1252803300 MATERIALS	91	4,775	100	200	200
1252803600 CITY EQUIPMENT RENTAL	3,908	3,067	4,000	3,000	3,000
EXPENDITURE TOTALS	64,048	43,803	65,900	44,200	44,200
EXPENDITURE FORWARD	244,961	246,554	285,550	201,775	198,475
REVENUE					
1452500330 MTC SUBSIDY SEWER FLUSHING	11,522-	2,917-	11,449-	5,224-	5,224-
1452500599 SEWER FLUSHING REVENUE	436-	296			
1452550330 MTC SUBSIDY SEWER RODDING	411-	240-	478-	1,057-	1,057-
1452600330 MTC SUBSIDY BUCKET CLEANING	3,023-	2,040-	3,005-	3,225-	3,225-
1452750330 MTC SUBSIDY-MANHOLE CLEANING & INSPECTION	249-	368-	174-	428-	428-
1452800330 MTC SUBSIDY-SEWER BLOCKAGES & COMPLAINT C	3,955-	4,567-	4,136-	3,351-	3,351-
REVENUE TOTALS	19,596-	9,836-	19,242-	13,285-	13,285-
REVENUE FORWARD	101,839-	90,732-	95,757-	88,087-	88,087-
NET REQUIREMENT	44,452	33,967	46,658	30,915	30,915
NET FORWARD	143,122	155,822	189,793	113,688	110,388

FUNCTION Environmental Services
PROGRAM Drainage
ACTIVITY Sewer Inspections

DEPARTMENT Engineering
ACCOUNT NO. 125282
 125289

CITY OF CHATHAM
CURRENT BUDGET
 1986

125282 Utility Locates:

To include all time spent providing and obtaining line locates.

125284 Checking Sewer Cuts:

To include checking and repairing sewer cuts around town to provide adequate road conditions.

125285 Sewer Inspection:

To determine structural soundness or infiltration leaks by visual means and T.V. cameras (contract). Includes rodding of sewers in preparation of camera work.

Due to increased subdivision development and sewer construction for which inspections must be carried out by camera, it is anticipated that considerable useage of this equipment will be needed. Revenue is only obtained if problems are found within the sewer mains. \$10,000

125287 Floodgate and Valve Maintenance:

Periodic servicing of mechanical devices. To include opening and closing with certain river levels.

125289 Other Sewer Maintenance:

Sewer maintenance activities not otherwise covered.

STAFF COMPLEMENT

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

1983

1984

1985

1986

.98

1.0

1.5

CITY OF CHATHAM

CURRENT BUDGET

FUNCTION: ENVIRONMENTAL SERVICES

BUD. RESP: CITY ENGINEER

EXPENDITURE		1984	1985	1986		
		SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
					REQUESTED	BY COUNCIL
ACTIVITY: UTILITY LOCATES						
1252820101	WAGES AND SALARIES - UNION	1,894	2,568	2,000	3,000	3,000
1252820300	OVERTIME	275	108	200	200	200
1252823300	MATERIALS	260	7	300	300	300
1252823600	CITY EQUIPMENT RENTAL	1,028	1,161	1,000	1,500	1,500
ACTIVITY: CHECKING SEWER CUTS						
1252840101	WAGES AND SALARIES - UNION	4,965	6,302	5,500	6,000	6,000
1252840300	OVERTIME	30	19	50	100	100
1252843300	MATERIALS	265	3,127	300	3,000	3,000
1252843600	CITY EQUIPMENT RENTAL	1,430	1,301	1,400	2,000	2,000
ACTIVITY: SEWER INSPECTION						
1252850101	WAGES AND SALARIES - UNION	2,184	940	2,500	1,500	1,500
1252850300	OVERTIME	80	15	50	50	50
1252853300	MATERIALS	123	76	100	200	200
1252853400	CONTRACTS	1,316	683	1,000	10,000	10,000
1252853500	EQUIPMENT RENTAL				10,000	10,000
1252853600	CITY EQUIPMENT RENTAL	896	695	500	500	500
ACTIVITY: FLOOD GATE & VALVE MAINTENANCE						
1252870101	WAGES AND SALARIES - UNION	1,844	2,247	2,000	2,500	2,500
1252873300	MATERIALS	171	22	200	200	200
1252873600	CITY EQUIPMENT RENTAL	406	450	400	500	500
ACTIVITY: OTHER SEWER MAINTENANCE						
1252890101	WAGES AND SALARIES - UNION	8,774	22,286	9,000	22,000	22,000
1252890300	OVERTIME	272	515	200	500	500
1252893300	MATERIALS	677	4,841	350	5,000	5,000
1252893600	CITY EQUIPMENT RENTAL	3,456	10,067	3,500	10,000	10,000
EXPENDITURE TOTALS		30,346	57,430	30,550	79,050	79,050
EXPENDITURE FORWARD		275,307	303,984	316,100	280,825	277,525
REVENUE						
1452840330	MTC SUBSIDY CHECKING SEWER CUTS	2,160-	3,145-	2,242-	3,401-	3,401-
1452850330	MTC SUBSIDY SEWER INSPECTION	1,306-	436-	1,236-	718-	718-
1452870330	MTC SUBSIDY FLOOD GATE AND VALVE MAINTENA	785-	928-	805-	883-	883-
1452890330	MTC SUBSIDY OTHER SEWER MAINTENANCE	4,121-	11,889-	3,975-	11,665-	11,665-
REVENUE TOTALS		8,372-	16,398-	8,258-	16,667-	16,667-
REVENUE FORWARD		110,211-	107,130-	104,015-	104,754-	104,754-
NET REQUIREMENT						
NET FORWARD		21,974	41,032	22,292	62,383	62,383
		165,096	196,854	212,085	176,071	172,771

171 FUNCTION	Environmental Services	DEPARTMENT	Engineering	CITY OF CHATHAM CURRENT BUDGET 1986
PROGRAM	Water Pollution Control	ACCOUNT NO.	125310	
ACTIVITY	Operation and Maintenance,			

To maintain M.O.E. requirements for Water Pollution Control
Highlights and Justification:

Detailed Work Programs:

The operation and maintenance of the sewage treatment plant, including 36 acres of lagoons and 17 pump stations around the City is included. A preventative maintenance program is in effect. The work involves:

1. Operation of facilities, including major pumps, aeration equipment, settling tanks, chemical additive, treatment apparatus, anaerobic digesters, related equipment, sludge dewatering equipment, sludge turning and moving and piling.
2. Maintenance of the above facilities, including the complete rebuilding of large size pumps, valves, motors and ancillary electronic equipment.
3. Emergency staffing during storms, power outages, floods.
4. Laboratory testing to maintain standards of treatment and the control and the enforcement of industrial waste by-laws, including sampling at industrial outlets.

REVISED

Wages and salaries - union to provide wages for 5 operators, 4 maintenance men, plus \$13,000 for full time laboratory technician/ground person, June 1 - December 31, 1986.

Wages and salaries - non-union to provide wages for 2 supervisory staff, includes funds to upgrade classifications.

Part-time, non-union - to provide wages for student help.

Pensions and benefits for 9 union staff and 2 supervisory staff.

Clothing allowance - provides for safety shoes for staff, parkas, rain wear and safety goggles, and protective equipment.

Laundry service - to provide for rental and laundry of uniforms, cleaning of parkas for 11 people.

Car allowance - for plant superintendent's car, used for city work.

Travel costs - travel for employees training courses, safety meetings, one PCAO annual conference, one Superintendent's conference.

Training expenditures - for courses related to the proper operation and maintenance of the Water Pollution Control Plant.

Special fees, sewer charges - this is payment to the Water Commission for collection of the sewer charges and fees to Consultants.

Vehicle Insurance

Municipal liability insurance, very large increase

Property Building Insurance

Property Contents Insurance

Boiler Insurance, the last four items in total, represent a large increase.

STAFF COMPLEMENT		1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)	2				2 2 2
UNSCHEDULED SALARIED POSITIONS					
WAGE MAN YEARS	9				9 9 9.5
TOTAL FULL TIME EQUIVALENT POSITIONS					11 11 11.5

FUNCTION: ENVIRONMENTAL SERVICES

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE

1984

1985

1986

SPENT

SPENT

APPROP'D

APPROP'N
REQUESTEDAPPROVED
BY COUNCIL

ACTIVITY: WATER POLLUTION CONTROL PLANT EXPENDITURES

1253100101	WAGES AND SALARIES - UNION	211,719	217,410	225,000	236,250	228,280
1253100102	WAGES AND SALARIES - NON UNION	69,516	72,168	73,000	81,949	76,650
1253100202	PART TIME NON UNION	608	3,791		20,000	
1253100300	OVERTIME	6,889	9,203	7,500	10,000	7,500
1253100501	PENSIONS - CPP	3,672	4,212	3,850	4,250	4,250
1253100502	PENSIONS - OMERS	15,633	17,254	17,775	18,700	18,700
1253100600	MEDICALS	19,565	22,540	20,000	21,000	21,000
1253100700	UNEMPLOYMENT INSURANCE	7,247	8,008	7,800	8,600	8,600
1253100800	WORKMENS COMPENSATION	7,784	7,873	6,850	8,500	8,500
1253101000	CAR ALLOWANCE	1,758	1,900	2,000	2,200	2,200
1253101101	TRAVELLING COSTS	1,090	1,254	1,500	1,500	1,500
1253101102	TRAINING EXPENDITURES	2,627	1,768	3,000	3,000	3,000
1253101200	SPECIAL FEES SEWER SURCHARGE	16,068	16,700	17,270	18,133	18,133
1253101303	VEHICLES INSURANCE	2,325	212	2,557	2,800	2,800
1253101307	MUNICIPAL LIABILITY INSURANCE		6,683	6,083	22,476	22,476
1253101310	PROPERTY BUILDING INSURANCE	4,892	5,021	5,021	6,981	6,981
1253101311	PROPERTY CONTENTS INSURANCE	95		150	175	175
1253101316	BOILER INSURANCE	3,922	4,433	4,380	4,949	4,949

EXPENDITURE TOTALS	375,410	400,430	403,736	471,463	435,694
EXPENDITURE FORWARD	375,410	400,430	403,736	471,463	435,694

1983	1984	1985	1986	STAFF COMMENT
				ESTABLISHED PERSONNEL (SALARIED)
				UNDESIGNATED SALARIED POSITIONS
				WAGE MAN YEARS
				TOTAL FULL TIME EQUIVALENT POSITIONS

NET REQUIREMENT	375,410	400,430	403,736	471,463	435,694
NET FORWARD	375,410	400,430	403,736	471,463	435,694

53-0001-R

FUNCTION Environmental Services PROGRAM Water Pollution Control ACTIVITY Operation and Maintenance	DEPARTMENT Engineering ACCOUNT NO. 125310 Cont.	CITY OF CHATHAM CURRENT BUDGET 1986
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Telephone expenditures - provides for alarm lines from thirteen pump stations, metering from two stations, and pagers.

Heat - An extra allowance has been made for increased use of natural gas due to Libby McNeil and Libby closing. This has reduced the amount of methane gas produced during 1985 and it is expected that this reduction will continue during 1986.

Light - an allowance of 4% has been made to cover the increase in electricity costs, as per Chatham Bylaw.

Water - A 5% increase is forecast by the Water Commission, no increase in water use is anticipated. Note: Revenue can be increased by increasing the sewer use residential charge in the future. Chatham residents pay the lowest charges for sewer use in the area.

Janitorial supplies - this covers floor cleaning, toilet supplies, hand soap, hand towels, deodorants, no increase.

Memberships and Subscriptions - an allowance of \$59.00 has been made to cover membership in the Professional Wastewater Operators' Division for one master member and two associate members. The purpose of the organization is to educate members by meeting and passing on information to improve plant operation. It has been well received so far, and is filling a great need.

Chemicals - to provide payment for 100 tons of Ferrous Chloride @\$200/ton = \$20,000. 42 tons of chlorine, \$7,500. 6,000 Kg polymer @\$5.83/Kg = \$35,000. Laboratory supplies, \$3,000. Sample analysis, \$7,500. Includes leachate analysis and industrial wastes analysis, copper sulphate for algae control, \$3,000; a new automatic sampler, \$4,000. No allowance is made for chlorine deposit of \$6,800 in anticipation that it will be refunded prior to the end of the year.

Sludge Disposal - to pile and dry the sludge prior to removal to landfill. An allowance has been made to transport the stockpiled material to the landfill, as well.

Equipment rental - an allowance of \$700 is made for the use of tools on a short term basis, such as impact hammers, heavy equipment for specialized work.

City Equipment Rental - provides payment for vehicles and also replacement of same.

Furniture Maintenance - an allowance has been made to repair the kitchen chairs.

Equipment Maintenance - provides for repairs to lawn mowers, weed whip, boat motor, etc., not covered under 1253103600.

Building repairs includes:	Paint	\$ 2,000	
	Doors	850	
	Lock Repairs	500	
	Replacement lights and bulbs	1,000	
	Concrete repairs	10,000	\$14,350

It should be noted that there are no roof repairs planned this year.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION:	ENVIRONMENTAL SERVICES	CITY OF CHATHAM
BUD. RESP:	CITY ENGINEER	CURRENT BUDGET

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D REQUESTED	APPROP'N REQUESTED	APPROVED BY COUNCIL
ACTIVITY: WATER POLLUTION CONTROL PLANT EXPENDITURES					
1253101400 TELEPHONE EXPENDITURES	5,149	6,459	7,500	7,500	7,500
1253102201 HEAT	895	4,228	2,000	7,500	5,000
1253102202 LIGHT	256,738	281,217	270,290	281,100	271,100
1253102203 WATER	9,633	10,075	10,000	10,500	10,500
1253102300 JANITORIAL SUPPLIES	2,068	1,512	2,200	2,200	2,200
1253103001 MEMBERSHIP FEES				59	59
1253103002 SUBSCRIPTIONS		37			
1253103300 MATERIALS	67,628	64,679	70,000	80,000	75,000
1253103400 SLUDGE DISPOSAL	31,450	37,720	35,000	50,000	50,000
1253103500 EQUIPMENT RENTALS	608	166	700	700	700
1253103600 CITY EQUIPMENT RENTAL	51,097	36,690	33,500	32,080	32,080
1253103701 FURNITURE MAINTENANCE			50	100	100
1253103702 EQUIPMENT MAINTENANCE	3,587	3,577	3,800	1,000	1,000
1253103801 BUILDING MAINTENANCE	12,528	14,899	18,600	14,350	14,350
EXPENDITURE TOTALS	441,381	461,259	453,640	487,089	469,589
EXPENDITURE FORWARD	816,791	861,689	857,376	958,552	905,283

STAFF COMPLIMENT				
ESTABLISHED PERSONNEL (SALARIED)				
UNRECORDED SALARIED POSITIONS				
GRAND TOTAL				
TOTAL FULL TIME EQUIVALENT POSITIONS				

NET REQUIREMENT	441,381	461,259	453,640	487,089	469,589
NET FORWARD	816,791	861,689	857,376	958,552	905,283

53-0002-R

FUNCTION Environmental Services

PROGRAM Water Pollution Control

ACTIVITY Operation and Maintenance

DEPARTMENT Engineering

ACCOUNT NO. 125310
Cont.

CITY OF CHATHAM

CURRENT BUDGET

1986

Grounds Maintenance:

"A" gravel	\$ 2,000
Weed spray	2,500
Lagoon farm fence repairs	500
Paint - main plant fence, gates	1,000
Place broken concrete on berms	1,000

Non Office equipment Maintenance:

To maintain MOE requirements for water pollution control and keep equipment operating.

1. Pump parts, #4 pump station	\$ 3,500	
2. diffuser rods, nuts and washers	1,000	
3. cord check valve, #3 blower	2,500	
4. mechanical seal repairs	1,000	
5. Summer service, boiler	1,000	
6. Chain and sprockets	12,500	
7. Polymer and sludge pump parts	3,500	
8. Repairs to waste gas burner, not done in 1985 because of budget restraint	2,000	
9. repairs to gas drip traps	2,000	
10. Replacement belts for belt press	5,000	
11. 1.5 inch hose & fittings	500	
12. Lubricants, oil and grease	3,500	
13. Welding supplies	1,000	
14. Flygt floats, pump controls	1,000	
15. Repair parts for sludge pumps	3,500	
16. seals for raw sludge pumps	650	
17. Air check valve parts	800	
18. Rebuild #2 pump at #12 station	1,250	
19. Sump pump repair parts	750	
20. Rebuild Mud Creek pump	1,000	
21. Check valve repairs, #6 pump station	750	
22. Parts for gas compressor	500	
23. Metering system repairs	2,000	
24. Electric system repairs	3,500	
25. Impellor for main pump station, #2 pump	3,000	
26. Impellor for #10 pump station, #2 pump	3,000	
27. Impellor for #6 pump station, #3 pump	3,000	
28. Repairs to trash pumps	350	
29. Repairs to BIF acid pump	750	
30. Nuts, bolts, and fasteners	500	
31. Pump and aerator bearings	4,000	
32. Barminutor repair parts	400	
33. Mechanical seal, #6 station, #2 pump	3,000	
34. Sub-station repairs, not complete in 1985, purchase order #14903.	9,530	0
	<u>\$82,200</u>	<u>\$60,000</u>

REVISED

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: ENVIRONMENTAL SERVICES	CITY OF CHATHAM 176	
BUD. RESP: CITY ENGINEER		CURRENT BUDGET

EXPENDITURE	1984	1985	1986	1987	1988
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
				REQUESTED	BY COUNCIL
ACTIVITY: WATER POLLUTION CONTROL PLANT EXPENDITURES					
1253103802 GROUNDS MAINTENANCE	5,402	9,498	10,500	7,000	7,000
1253103900 NON-OFFICE EQUIPMENT MAINTENANCE	50,490	75,013	50,000	82,200	60,000
1253104401 RADIO MAINTENANCE	55	493	500	500	500
1253104402 ALARM SYSTEM MAINTENANCE	222	224	500	500	500
EXPENDITURE TOTALS	56,169	85,228	61,500	90,200	68,000
EXPENDITURE FORWARD	872,960	946,917	918,876	1,048,752	973,283

In 1985, the amount of \$11,249.48 was encumbered against account number 125310-3900

1988	1987	1986	1985	STAFF COMPLIMENT
				ESTABLISHED PERSONNEL (SALARIED)
				UNIONIZED SALARIED POSITIONS
				NON-UNION SALARIED POSITIONS
				TOTAL FULL TIME EQUIVALENT POSITIONS

NET REQUIREMENT	56,169	85,228	61,500	90,200	68,000
NET FORWARD	872,960	946,917	918,876	1,048,752	973,283

FUNCTION	Environmental Services	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Water Pollution Control	ACCOUNT NO.	125310 Cont.	CURRENT BUDGET
ACTIVITY	Operation, Maintenance			1986

New Furniture and Equipment:

1.	Computer and accessories	\$16,000	
2.	Sump pump	850	
3.	Air compressor	1,000	
4.	Dissolved oxygen monitor, ordered on Purchase Order #1427X, cancelled December 31, 1985.	9,220	0
5.	CST kit, polymer testing	750	0
		<u>\$27,820</u>	<u>\$17,850</u>

HIGHLIGHTS

The computer was requested in 1985 Budget, and was removed to keep the budget in line. Now, however, it is required for the control of the blowers, low voltage start equipment, process control and plant and pump station maintenance records, flows, etc.

The dissolved oxygen equipment was ordered in time for delivery in 1985, and it now appears that it will be late arriving. Should it come in before the end of the year, the amount can be removed.

The CST test kit will allow us to apply the polymer dosage closer to the sludge demand, thus affording a saving in polymer and should pay for itself in short order.

The air compressor is to provide back-up, the spare compressor was used in 1985.

New Tools:

This allowance is for replacement of tools of all description, from mechanical to garden tools. Amount to be reduced to \$1,500.

1453100104 Industrial Surcharge

In the past, Libby's has been paying a surcharge to cover part of the additional cost to treat their flow, which exceeded the by-law limits. With the closing of the plant, this will be eliminated, however, recent expansions and continual discharges beyond by-law limits by Campbells has made it necessary to recommend that they now pay a surcharge. Discussions have been held with Campbells' staff on this matter.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: ENVIRONMENTAL SERVICES CITY OF CHATHAM
 BUD. RESP: CITY ENGINEER CURRENT BUDGET

EXPENDITURE	1984	1985		1986	
	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
ACTIVITY: WATER POLLUTION CONTROL PLANT EXPENDITURES					
1253104500 NEW FURNITURE & EQUIPMENT	19,922	26,494	21,500	27,820	17,850
1253104701 NEW TOOLS	1,313	1,948	2,500	1,500	1,500
1253107100 LAUNDRY SERVICE		20-		5,000	5,000
1253108000 MISCELLANEOUS		25	20		

In 1985, the amount of \$ 22,500 was encumbered against account number 125310-4500

In 1985, the amount of \$ 6,775.85 was encumbered against account number 125310-4500

EXPENDITURE TOTALS	21,235	28,447	24,020	34,320	24,350
EXPENDITURE FORWARD	894,195	975,364	942,896	1,083,072	997,633

REVENUE

1453100103 SEWER RATE, WATER COMMISSION	449,413-	442,867-	450,000-	450,000-	480,000-
1453100104 INDUSTRIAL SURCHARGE	46,853-	18,776-	34,750-	20,000-	45,000-
1453100300 ENERGY GRANT (ROOF)		3,860-	3,000-		
1453103300 CHLORINE CONTAINER DEPOSIT	2,500-				

REVENUE TOTALS	498,766-	465,503-	487,750-	470,000-	525,000-
REVENUE FORWARD	498,766-	465,503-	487,750-	470,000-	525,000-

NET REQUIREMENT	477,531-	437,056-	463,730-	435,680-	500,650-
NET FORWARD	395,429	509,861	455,146	613,072	472,633

53-0004-R

FUNCTION: ENVIRONMENTAL SERVICES CITY OF CHATHAM
 BUD. RESP: CITY ENGINEER CURRENT BUDGET

EXPENDITURE

1984

1985

1986

SPENT

SPENT

APPROP'D

APPROP'D

APPROVED

REQUESTED BY COUNCIL

ACTIVITY: ENVIRONMENTAL SERVICES
 1254509999 EQUIPMENT

11,246-

ACTIVITY: ENVIRONMENTAL SERVICES
 1254524003 INTERNATIONAL DUMP TRUCK
 1254524052 GMC 1/2 TON PICKUP

249

52

EXPENDITURE TOTALS
 EXPENDITURE FORWARD

10,945-

10,945-

1981	1982	1983	1984	STAFF COMPLIMENT
				ESTABLISHED PERSONNEL (SALARIED)
				UNEMPLOYED SALARIED POSITIONS
				WAGE MAN YEARS
				TOTAL FULL TIME EQUIVALENT POSITIONS
NET REQUIREMENT			10,945-	
NET FORWARD			10,945-	

FUNCTION Environmental Services
 PROGRAM Refuse
 ACTIVITY Collection and Disposal

DEPARTMENT Engineering
 ACCOUNT NO. 125710

CITY OF CHATHAM
 CURRENT BUDGET
 1986

125710 Garbage Collection and Disposal Expenditure:

To provide payment for collection contractor for the total garbage collection service for 1986 (approx. \$5.95/capita).

To provide payment to B.F.I. for disposal of garbage at Ridge Landfill for 1985. Cost in 1986 is 20% higher than in 1985, due to new contract settlement. Cost per capita is \$10.39.

STAFF COMPLEMENT

	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION:	ENVIRONMENTAL SERVICES	DEPARTMENT	CITY OF CHATHAM
BUD. RESP:	CITY ENGINEER	ACCOUNT NO.	CURRENT BUDGET
EXPENDITURE	1984	1985	1986
	SPENT	SPENT	APPROP'D
			APPROP'D REQUESTED
			APPROVED BY COUNCIL

ACTIVITY: GARBAGE COLLECTION AND DISPOSAL EXPENDITURE

1257101700 ADVERTISING EXPENDITURES		738	1,600	100	100
1257103500 GARBAGE COLLECTION CONTRACT	238,514	250,107	233,965	250,000	250,000
1257106200 GARBAGE DISPOSAL (LAND FILL CONTRACT)	223,069	364,974	384,826	436,000	436,000

ACTIVITY: GARBAGE COLLECTION AND DISPOSAL EXPENDITURE					
1257101700 ADVERTISING EXPENDITURES		738	1,600	100	100
1257103500 GARBAGE COLLECTION CONTRACT	238,514	250,107	233,965	250,000	250,000
1257106200 GARBAGE DISPOSAL (LAND FILL CONTRACT)	223,069	364,974	384,826	436,000	436,000
EXPENDITURE TOTALS	461,583	615,819	620,391	686,100	686,100
EXPENDITURE FORWARD	461,583	615,819	620,391	686,100	686,100

EXPENDITURE TOTALS 461,583 615,819 620,391 686,100 686,100
 EXPENDITURE FORWARD 461,583 615,819 620,391 686,100 686,100

NET REQUIREMENT 461,583 615,819 620,391 686,100 686,100
 NET FORWARD 461,583 615,819 620,391 686,100 686,100

FUNCTION

Environmental Services

PROGRAM

Sewers

ACTIVITY

Dispersal of Debris
and Debt Charges

DEPARTMENT

Engineering

ACCOUNT NO.

125939-
125999

CITY OF CHATHAM

CURRENT BUDGET

1986

125939 Disposal of Sewer Debris:

Handling sewer debris such as roots, gravel, etc. to sites on Industrial Street and Colborne Street

125999 Longterm Debenture Debt - Sewers and Watermains:

STAFF COMPLEMENT

1983

1984

1985

1986

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

.05

.05

.01

FUNCTION: ENVIRONMENTAL SERVICES

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

EXPENDITURE	1984		1985		1986	
	SPENT		SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
ACTIVITY: DISPOSAL SEWER DEBRIS						
1259390101 SEWER PILES LABOUR	1,065		2,286	1,200	3,000	3,000
1259393600 CITY EQUIPMENT RENTAL	3,748		3,540	800	3,500	3,500
ACTIVITY: ENVIRONMENTAL SERVICES						
1259981200 ENVIRONMENTAL HEARING			23,164	160,000		
1259989100 ENVIRONMENTAL SERVICES CAPITAL EXPENDITUR	154,209					
ACTIVITY: LONGTERM DEBENTURE DEBT						
1259992601 DEBENTURE DEBT SANITARY SEWERS PRINCIPLE	530,277		562,002	562,002	632,176	632,176
1259992602 DEBENTURE DEBT WATERWORKS(WATERMAINS)PRIN	142,827		152,076	152,076	183,243	183,243
1259992603 DEBENTURE DEBT STORM SEWERS PRINCIPLE	273,540		289,319	289,319	333,172	333,172
1259992604 DEBENTURE DEBT WPCP - PRINCIPLE	19,996				19,996	19,996
1259992701 DEBENTURE DEBT SANITARY SEWERS INTEREST	373,203		415,275	448,473	362,658	362,658
1259992702 DEBENTURE DEBT WATERWORKS(WATERMAINS)INTE	124,075		111,158	111,158	97,447	97,447
1259992703 DEBENTURE DEBT STORM SEWERS INTEREST	279,686		246,547	262,258	238,554	238,554
1259992704 DEBENTURE DEBT WPCP - INTEREST	93,981				93,981	93,981
EXPENDITURE TOTALS						
	1,996,607		1,805,367	1,987,286	1,967,727	1,967,727
EXPENDITURE FORWARD						
	1,996,607		1,805,367	1,987,286	1,967,727	1,967,727
REVENUE						
1459390330 MTC SUBSIDY DISPOSAL SEWER DEBRIS	593-		1,697-	593-	1,939-	1,939-
1459980330 M.O.E. SUBSIDY			11,026-	80,000-		
1459980599 RECOVERABLE FROM KENT COUNTY			5,513-	40,000-		
1459990599 MISC. REV.-DEBENTURE CHARGES RECOVERABLE	264,634-		260,715-	260,715-	278,218-	278,218-
REVENUE TOTALS						
	265,227-		278,951-	381,308-	280,157-	280,157-
REVENUE FORWARD						
	265,227-		278,951-	381,308-	280,157-	280,157-
NET REQUIREMENT						
	1,731,380		1,526,416	1,605,978	1,687,570	1,687,570
NET FORWARD						
	1,731,380		1,526,416	1,605,978	1,687,570	1,687,570

FUNCTION: HEALTH SERVICES

CITY OF CHATHAM

CURRENT BUDGET

			1983 SPENT	1984 SPENT	1985 SPENT	1985 APPROP'D	1986 APPROP'D REQUESTED	1986 APPROVED BY COUNCIL
1261	CONSERVATION OF HEALTH	EX	146,465	163,830	165,000	165,000	164,985	167,176
1461		RV						
		NR	146,465	163,830	165,000	165,000	164,985	167,176
1264	CEMETERY	EX	166,724	262,857	205,901	179,047	285,037	189,908
1464		RV	111,066-	119,872-	132,658-	120,720-	139,920-	135,920-
		NR	57,658	142,985	73,243	58,329	145,117	54,068
1265	PUBLIC HEALTH SERVICES	EX	5,976	9,397	7,422	10,000	17,837	9,400
1465		RV	4,114-	7,518-	5,524-	8,400-	8,920-	7,520-
		NR	1,862	1,879	1,898	1,600	8,917	1,880
1267	PUBLIC HEALTH SERVICES	EX	2,100	2,000	2,000	2,000	2,500	
1467		RV						
		NR	2,100	2,000	2,000	2,000	2,500	
1269	PUBLIC HEALTH SERVICES	EX	25,000	2,489	2,842	2,000	2,800	2,800
1469		RV						
		NR	25,000	2,489	2,842	2,000	2,800	2,800
		**EX	348,265	440,573	383,165	358,049	473,159	369,364
		**RV	115,180-	127,390-	138,182-	129,120-	148,840-	143,440-
		**NR	233,085	313,183	244,983	228,929	324,319	225,924

FUNCTION	CONSERVATION OF HEALTH	DEPARTMENT	SOCIAL SERVICES	CITY OF CHATHAM CURRENT BUDGET
PROGRAM		ACCOUNT NO.	126-100-9701	
ACTIVITY	GRANTS			

STATEMENT OF PURPOSE

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Chatham Kent Health Unit

126-100-9701

The Health Unit Budget had not been finalized when this budget was printed. Because of the strike in 1985, the same amount is being budgeted for in 1986, \$164,985.00, as was paid in 1985.
\$167,176

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION:	HEALTH SERVICES	CITY OF CHATHAM
BUD. RESP:	WELFARE ADMINISTRATOR	CURRENT BUDGET
ACTIVITY:	CONSERVATION OF HEALTH	

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1261009701 CHATHAM KENT HEALTH UNIT	163,830	165,000	165,000	164,985	167,176
EXPENDITURE TOTALS	163,830	165,000	165,000	164,985	167,176
EXPENDITURE FORWARD	163,830	165,000	165,000	164,985	167,176

NET REQUIREMENT	163,830	165,000	165,000	164,985	167,176
NET FORWARD	163,830	165,000	165,000	164,985	167,176

61-0001-R

FUNCTION	Health Services	DEPARTMENT	Engineering	CITY OF CHATHAM CURRENT BUDGET 1986
PROGRAM	Cemeteries	ACCOUNT NO.	126460- 126470	
ACTIVITY	Graves			

126460 Opening and Closing Graves:

Excavation and backfill of graves.

In order to provide a needed service to the citizens of Chatham, a Crematorium has been budgeted for in 1986. The only crematoriums in the immediate area are in Windsor and London. Cremation burials have doubled since 1980 at the Maple Leaf Cemetery, and because of its growing popularity, the number of cremations is expected to increase. A conservative estimate, based on today's actual numbers suggests that 125 cremations per year would be done at a cost of approximately \$135 each (current out-of-town rates). Maintenance costs would be approximately \$30 each, leaving an amount of \$105 to cover the cost of the unit. Even with amortization of the cost of the unit at 12% for 10 years, the unit would pay for itself in the eleventh year. After about 10.6 years, all money received from cremations would then, after periodic repairs to the unit, defer operating costs at Maple Leaf Cemetery.

A survey of Funeral Directors in Kent County was taken, and full support given since this would cut down travelling costs and be a local service. Only a small amount is shown in 1986 revenue since it will take most of the year to set the unit up.

126462 Grave Maintenance - City Force:

To include seeding, sodding and general maintenance of graves.

126465 Grave Maintenance - Recoverable:

To include raising flat markers, removing unwanted shrubs, etc.

126470 Cemetery Grounds Maintenance:

General repairs to include grass cutting, tree trimming, fences, signs and posts, raking and mulching leaves, etc.

A reduction in budget amount will be experienced because of the proposed use of Youth Corps workers. A small amount is required to cover the costs of two past students, experienced in operating this special equipment.

There are five self-propelled grass cutting units in use at the Cemetery. These units have not been replaced in seven (7) years, and require extensive maintenance each year. It is recommended that two (2) be replaced this year, and one each year thereafter. \$8,000 0

One grass trimmer is needed to replace one that cannot be repaired. \$ 500

Cutting sod has been done by hand in the past. This is very inefficient, and results in sod of poor quality for re-use. In addition, recreation cuts considerable sod on an ongoing program of park and playing field maintenance. Productivity would be improved, as well as sod quality, and leave time for other maintenance activities if a mechanical unit were purchased and shared between both Departments. \$3,000 0

146460 Revenue

Since there is still a net operation deficit for the cemetery, it is proposed that the cost of lots be increased by 10% to help defray some of the actual costs for the cemetery.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS		3.5	2.8	2.1
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: HEALTH SERVICES		CITY OF CHATHAM		1986	
BUD. RESP: CITY ENGINEER		CITY OF CHATHAM		CURRENT BUDGET	
EXPENDITURE		1984	1985	1986	
		SPENT	SPENT	APPROP'D REQUESTED	APPROVED BY COUNCIL
ACTIVITY: OPENING & CLOSING GRAVES					
1264600101	WAGES AND SALARIES - UNION	21,090	28,774	23,000	27,000
1264600202	PART-TIME - NON-UNION	123	84	200	200
1264600300	OVERTIME	2,716	2,271	3,000	2,000
1264603300	MATERIALS	176	1,098	200	1,000
1264603500	EQUIPMENT RENTAL	57		60	100
1264603600	CITY EQUIPMENT RENTAL	21,049	24,423	20,000	23,000
1264604600	NEW EQUIPMENT				75,000
ACTIVITY: GRAVE MAINTENANCE - CITY FORCE					
1264620101	WAGES AND SALARIES - UNION	5,690	5,616	7,000	7,000
1264623300	MATERIALS	119	333	150	500
1264623500	EQUIPMENT RENTAL	245			
1264623600	CITY EQUIPMENT RENTAL	3,961	5,023	4,000	5,500
ACTIVITY: GRAVE MAINTENANCE - RECOVERABLE					
1264650101	WAGES AND SALARIES - UNION	428	181	500	500
1264653600	CITY EQUIPMENT RENTAL	314	71	350	200
ACTIVITY: CEMETERY GROUNDS MAINTENANCE					
1264700101	WAGES AND SALARIES - UNION	21,196	12,874	23,000	15,000
1264700202	PART-TIME - NON-UNION	24,841	5,489	5,000	6,000
1264701700	ADVERTISING	28		30	30
1264703300	MATERIALS	932	755	1,000	12,500
1264703500	EQUIPMENT RENTAL	120		150	150
1264703600	CITY EQUIPMENT RENTAL	10,530	12,633	10,500	14,000
EXPENDITURE TOTALS		113,615	99,625	98,140	189,680
EXPENDITURE FORWARD		113,615	99,625	98,140	189,680
REVENUE					
1464600599	REVENUE - OPENING AND CLOSING GRAVES	51,810-	57,066-	50,000-	60,000-
1464650599	GRAVE MAINTENANCE REVENUE	236-	1,151-	1,000-	1,200-
1464700531	INTEREST ON INVESTED FUNDS	30,514-	35,733-	31,000-	36,000-
1464700599	REVENUE - SALE OF LOTS	36,592-	37,988-	38,000-	38,000-
1464704600	NEW EQUIPMENT				4,000-
REVENUE TOTALS		119,152-	131,938-	120,000-	139,200-
REVENUE FORWARD		119,152-	131,938-	120,000-	139,200-
NET REQUIREMENT		5,537-	32,313-	21,860-	50,480
NET FORWARD		5,537-	32,313-	21,860-	50,480

FUNCTION Health Services PROGRAM Cemeteries ACTIVITY Maintenance	DEPARTMENT Engineering ACCOUNT NO. 126475- 126480	CITY OF CHATHAM CURRENT BUDGET 1986
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126475 Building Maintenance:

General repairs to all buildings including the Superintendent's house.

The employees' equipment building and lunchroom roof is leaking and is in need of repairs. \$2,000

The windows in the mausoleum needed repairs during 1985. These windows are stained glass with lead joints.

To further repair them, and properly protect them (with covering glass) from the elements, \$2,500 is budgeted for in 1986. \$2,500

126477 Road Maintenance:

General maintenance to roadways in the cemetery.

No contracts have been budgeted for in 1986. Instead, work will be carried out by PWD road crews.

126480 Snow Removal:

The removal of snow from cemetery to include equipment work and hand work.

146475 Cemetery Building Rental:

This is the rental paid by the Superintendent for the house located at the Cemetery.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS		.18	.3	.5
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: HEALTH SERVICES CITY OF CHATHAM
 BUD. RESP: CITY ENGINEER CURRENT BUDGET

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
ACTIVITY: BUILDING MAINTENANCE					
1264750101 WAGES AND SALARIES - UNION	3,500	1,789	4,000	2,500	2,500
1264750202 PART-TIME - NON-UNION	528				
1264751305 FIDELITY BOND INS.-PRIMARY		90	90	135	135
1264751306 FIDELITY BOND INS.-EXCESS		41	41	62	62
1264751307 MUNICIPAL LIABILITY INSURANCE		33	36	152	152
1264751310 INSURANCE PROPERTY-BUILDING	879	867	867	1,208	1,208
1264752201 HEAT	1,374	795	1,394	1,500	1,500
1264752202 LIGHT	1,570	1,562	1,300	1,300	1,300
1264752203 WATER	422	257	450	400	400
1264753300 MATERIALS	882	1,615	900	5,500	2,500
1264753400 CONTRACTS	71				
1264753600 CITY EQUIPMENT RENTAL	475	617	500	700	700
ACTIVITY: ROAD MAINTENANCE					
1264770101 WAGES AND SALARIES - UNION	723	1,103	1,000	6,500	5,500
1264773300 MATERIALS	1,099	8	1,100	4,000	2,000
1264773400 CONTRACTS	4,758	4,999	5,000		
1264773600 CITY EQUIPMENT RENTAL	760	963	800	3,500	2,500
ACTIVITY: SNOW REMOVAL					
1264800101 WAGES AND SALARIES - UNION	1,335	1,935	2,000	2,000	2,000
1264800300 OVERTIME	43	273	200	200	200
1264803300 MATERIALS	17		50	50	50
1264803600 CITY EQUIPMENT RENTAL	1,438	1,906	1,500	2,000	2,000
EXPENDITURE TOTALS	19,874	18,853	21,228	31,707	24,707
EXPENDITURE FORWARD	133,489	118,478	119,368	221,387	127,387

REVENUE

1464750599 CEMETERY BUILDING RENTAL 720- 720- 720- 720- 720-

REVENUE TOTALS 720- 720- 720- 720- 720-
 REVENUE FORWARD 119,872- 132,658- 120,720- 139,920- 135,920-

NET REQUIREMENT 19,154 18,133 20,508 30,987 23,987
 NET FORWARD 13,617 14,180- 1,352- 81,467 8,533-

FUNCTION	Health Services	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Cemeteries	ACCOUNT NO.	126483- 126490	CURRENT BUDGET
ACTIVITY	General Maintenance			1986

126483 Grave Number Blocks:

Manufacturing and installation of number blocks to appropriate locations. New blocks are required to mark out new cemetery lands.

126485 Maintenance Trust Account - Legacy:

Planting and caring of flowers.

126490 Other Cemetery Activities:

Work not otherwise covered.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS		.28	.3	.2
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION:	HEALTH SERVICES	CITY OF CHATHAM
BUD. RESP:	CITY ENGINEER	CURRENT BUDGET

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL

ACTIVITY:	GRAVE NUMBER	BLOCKS					
1264830101	WAGES AND SALARIES - UNION	1,419	2,182	4,000	2,000	2,000	
1264833300	MATERIALS	116	208	500	300	300	
1264833600	CITY EQUIPMENT RENTAL	403	738	450	750	750	

ACTIVITY:	MAINTENANCE TRUST ACCOUNT - LEGACY					
1264850101	WAGES AND SALARIES - UNION	598	159	600	200	200
1264853300	MATERIALS	7			400	400
1264853600	CITY EQUIPMENT RENTAL	437	5	450	50	50

ACTIVITY:	OTHER CEMETERY ACTIVITIES					
1264900101 WAGES AND SALARIES - UNION	1,462	1,390	1,500	1,600	1,600	
1264903300 MATERIALS	32	53	50	75	75	
1264903600 CITY EQUIPMENT RENTAL	784	1,325	300	1,500	1,500	

EXPENDITURE TOTALS	5,258	6,060	7,850	6,875	6,875
EXPENDITURE FORWARD	138,747	124,538	127,218	228,262	134,262

	1986	1985	1984	1983	STAFF COMMENT		
NET REQUIREMENT				5,258	6,060	7,850	6,875
NET FORWARD				18,875	8,120-	6,498	88,342

FUNCTION	Health Services.
PROGRAM	Cemeteries
ACTIVITY	General Maintenance

DEPARTMENT	Engineering
ACCOUNT NO.	126491-

CITY OF CHATHAM
CURRENT BUDGET
1986

126491

General and Administration - Cemetery:

REVISED

includes salary and benefits for the Cemetery Superintendent.
Also benefits for cemetery union employees are provided for.

STAFF COMPLEMENT

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

1983

1984

1985

1986

FUNCTION:	HEALTH SERVICES	CITY OF CHATHAM			
BUD. RESP:	CITY ENGINEER	CURRENT BUDGET			
EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
				REQUESTED	BY COUNCIL

ACTIVITY: GENERAL AND ADMINISTRATION - CEMETERY

1264910101	WAGES AND SALARIES - UNION	115	766			
1264910102	WAGES AND SALARIES - NON UNION	26,649	27,573	28,000	30,000	28,951
1264910202	PART TIME - NON UNION	1,310	160	1,000	300	300
1264910400	RETIREMENT PENSION AND SERVICE PAY	66	114	66		
1264910501	PENSIONS - CPP	1,497	1,522	1,405	1,900	1,900
1264910502	PENSIONS - OTHERS	4,590	5,459	5,007	5,600	5,600
1264910600	MEDICALS	8,427	8,739	8,700	10,000	10,000
1264910700	UNEMPLOYMENT INSURANCE	2,866	2,898	2,651	2,900	2,900
1264910800	WORKMENS COMPENSATION BOARD	1,610	3,385	2,277	2,600	2,600
1264911100	TRAVEL AND TRAINING	947	865	1,000	1,100	1,100
1264911201	PROFESSIONAL SERVICES	12,873	3,819			
1264911400	TELEPHONE	657	674	600	700	700
1264913000	MEMBERSHIPS AND SUBSCRIPTIONS	155	354	175	375	375
1264913300	MATERIALS	40	802	250	1,000	1,000
1264913400	CONTRACTS	61,609				
1264913600	CITY EQUIPMENT RENTAL	699		700	300	300

EXPENDITURE TOTALS	124,110	57,130	51,831	56,775	55,726
EXPENDITURE FORWARD	262,857	181,668	179,049	285,037	189,988

NET REQUIREMENT	124,110	57,130	51,831	56,775	55,726
NET FORWARD	142,985	49,010	58,329	145,117	54,068

FUNCTION	CONSERVATION OF HEALTH	DEPARTMENT	SOCIAL SERVICES	CITY OF CHATHAM CURRENT BUDGET
PROGRAM		ACCOUNT NO.	126-510-6901	
ACTIVITY	GRANTS			

STATEMENT OF PURPOSE

To provide Public Health services to indigent residents of the City of Chatham.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSVictorian Order of Nurses

Effective January 1, 1985, the Chatham City Council renewed a purchase-of-service agreement with the V.O.N. for indigent residents living in their private home at \$19.38 per visit per day, effective January 1st, 1985 to March 31st, 1985 and \$19.72 per visit effective April 1st, 1985 to December 31st, 1985.

The Victorian Order of Nurses provides services for bathing, dressing, hypodermic injections, etc., for clients approved by the Chatham Social Services Department, and the 1986 anticipated rate is \$25.50 with an estimated 500 visits and a total cost of \$11,750.00.

This program is cost-shared 80% by the Ministry of Community and Social Services.

V.O.N. requested December 2, 1985 an additional amount of \$6,687.00 which was referred to the 1986 Budget Committee. This amount is not subsidized by The Ministry of Community and Social Services since it is not services rendered to indigent clients.

DETAILED WORK PROGRAMS

Completing and assessing applications for Nursing Services for indigents with necessary documentation of Medical Certificate, Consent to Inspect Assets and determination of income and expenditures, and to re-assess on-going clients every six (6) months.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: HEALTH SERVICES

CITY OF CHATHAM 196

BUD. RESP: WELFARE ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: NURSING SERVICES- VICTORIAN ORDER OF NURSES

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
				REQUESTED	BY COUNCIL
1265106901 NURSING SERVICES COSTS	9,913	7,822	10,500	18,437	10,000
1265106902 NURSING SERVICES-RECIPIENTS CONTRIBUTION	516-	400-	500-	600-	600-

EXPENDITURE TOTALS	9,397	7,422	10,000	17,837	9,400
EXPENDITURE FORWARD	9,397	7,422	10,000	17,837	9,400

REVENUE

1465100322 MINISTRY SUBSIDY - NURSING SERVICES	7,518-	5,524-	8,400-	8,920-	7,520-
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REVENUE TOTALS	7,518-	5,524-	8,400-	8,920-	7,520-
REVENUE FORWARD	7,518-	5,524-	8,400-	8,920-	7,520-

NET REQUIREMENT	1,879	1,898	1,600	8,917	1,880
NET FORWARD	1,879	1,898	1,600	8,917	1,880

65-0001-R

FUNCTION	CONSERVATION OF HEALTH	DEPARTMENT	SOCIAL SERVICES	CITY OF CHATHAM CURRENT BUDGET
PROGRAM		ACCOUNT NO.	126-710-9701	
ACTIVITY	GRANTS			

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

DELETED Kent County Children's Treatment Centre

126-710-9701

The Kent County Children's Treatment Centre exists to provide treatment, educational services and transportation for physically handicapped children. The amount requested by this organization in 1986 is \$2,500.00 \$10.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: HEALTH SERVICES

CITY OF CHATHAM

BUD. RESP: CITY TREASURER

CURRENT BUDGET

ACTIVITY: ASSISTANCE TO CHILDREN

EXPENDITURE

1984

1985

1986

SPENT

SPENT

APPROP'D

APPROP'D
REQUESTEDAPPROVED
BY COUNCIL

1267109701 KENT COUNTY CHILDRENS TREATMENT CENTRE

2,000

2,000

2,000

2,500

EXPENDITURE TOTALS

2,000

2,000

2,000

2,500

EXPENDITURE FORWARD

2,000

2,000

2,000

2,500

1985

1986

1987

1988

STAFF COMPLIMENT

ESTABLISHED PERSONNEL SALARIES

INCREASED SALARIES POSITIONS

WAGE HAN YEAR

TOTAL FULL TIME EQUIVALENT POSITIONS

NET REQUIREMENT

2,000

2,000

2,000

2,500

NET FORWARD

2,000

2,000

2,000

2,500

FUNCTION	Health Services	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Cemeteries	ACCOUNT NO.	126910-	CURRENT BUDGET
ACTIVITY	General Maintenance			1986

126910Cemetery Standby:

One employee is paid 4 hours a weekend and holidays for standby time.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: HEALTH SERVICES

CITY OF CHATHAM

BUD. RESP: CITY ENGINEER

CURRENT BUDGET

ACTIVITY: CEMETERY STANDBY

EXPENDITURE	1984	1985		1986	
	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1269100101 CEMETERY STANDBY	2,489	2,842	2,000	2,800	2,800
EXPENDITURE TOTALS	2,489	2,842	2,000	2,800	2,800
EXPENDITURE FORWARD	2,489	2,842	2,000	2,800	2,800

NET REQUIREMENT
NET FORWARD

2,489	2,842	2,000	2,800	2,800
2,489	2,842	2,000	2,800	2,800

FUNCTION: SOCIAL AND FAMILY SERVICES

CITY OF CHATHAM

CURRENT BUDGET

		1983 SPENT	1984 SPENT	1985 SPENT	1985 APPROP'D	1986 APPROP'D REQUESTED	1986 APPROVED BY COUNCIL
1271	GENERAL WELFARE ASSISTANC	EX 2,011,986	1,811,371	1,625,598	1,918,864	1,799,529	1,801,130
1471		RV 1,527,770-	1,378,864-	1,231,672-	1,453,935-	1,388,313-	1,383,194-
		NR 484,216	432,507	393,926	464,929	411,216	417,936
1272	ASSISTANCE TO AGED PERSON	EX 1,151,603	1,270,539	1,326,425	1,312,552	1,559,513	1,508,513
1472		RV 1,043,894-	1,097,628-	1,235,013-	1,156,175-	1,302,613-	1,274,943-
		NR 107,709	172,911	91,412	156,377	256,900	233,570
1273	SOCIAL AND FAMILY SER. GR	EX 24,680	26,257	32,113	49,480	61,850	43,930
1473		RV 9,922-	12,000-	14,316-	26,000-	32,590-	26,350-
		NR 14,758	14,257	17,797	23,480	29,260	17,580
1274	ASSISTANCE TO CHILDREN	EX 196,923	216,468	222,855	220,646	261,120	233,000
1474		RV				120-	
		NR 196,923	216,468	222,855	220,646	261,000	233,000
1275	DAY NURSERY SOUTH-SIDE	EX 105,129	112,481	114,763	121,946	137,531	133,266
1475		RV 92,694-	39,236-	34,244-	94,228-	116,824-	113,413-
		NR 12,435	73,245	80,519	27,718	20,707	19,853
1276	DAY NURSERY NORTH-SIDE	EX 181,930	196,188	247,429	242,021	424,250	311,413
1476		RV 177,197-	240,764-	293,660-	201,217-	307,658-	244,347-
		NR 4,733	44,576-	46,231-	40,804	116,592	67,066
	**EX	3,672,251	3,633,304	3,569,183	3,865,509	4,243,793	4,031,252
	**RV	2,851,477-	2,768,492-	2,808,905-	2,931,555-	3,148,118-	3,042,247-
	**NR	820,774	864,812	760,278	933,954	1,095,675	999,005

FUNCTION	HEALTH AND SOCIAL SERVICES	DEPARTMENT	SOCIAL SERVICES	CITY OF CHATHAM
PROGRAM	GENERAL WELFARE ASSISTANCE	ACCOUNT NO.	127-111-0000	CURRENT BUDGET
ACTIVITY	ADMINISTRATION			

STATEMENT OF PURPOSE

To provide for the supervision and delivery of both mandatory and permissive Social Services Assistance Programs to eligible persons under the General Welfare Assistance Act and Regulations, Homemakers and Nurses Services Act, and the Day Nurseries Act.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSWages and Salaries (Non Union)

127-111-0102

SS Increase

- REVISED**
- (1) The Eligibility Review Officer (E.R.O.) position is recommended for permanent full time, effective January 1, 1986, Grade "D", Step 1.

E.R.O. 1985 report indicates:

Gross savings	\$49,442.00
Expenditures (salaries, benefits, car allowance)	20,084.00
Net Savings	\$29,358.00

- (2) Recommend one (1) Intake Worker position re-classified to full time Caseworker Grade "C", Step 1.

- (3) The Welfare Supervisor (D. Sutherland) and the Parental Support Worker (P.S.W.) are classified in Grade "B" of the salary schedule. It is recommended the Welfare Supervisor be re-classified to Grade "A4", thereby requiring an additional expenditure of \$3,290.00.

Part Time (Non-Union)

127-111-0202

- (1) One (1) Intake Worker, part time @ \$9.25
 x 1820 hrs. = \$16,836.00
 Plus vacation pay @ 4% = 674.00
 Total \$17,509.00

Overtime

127-111-0300

Required for the terminal operator, the Parental Support Worker who periodically spends noon hour in the courts and for the Eligibility Review Officer who is doing some investigations after regular working hours.

Retirement Pension and Service Pay
Administrator and Supervisor

127-111-0400

Pensions - C.P.P.
Full and part time staff.

127-111-0501

Pensions - OMERS
Full time staff only.

127-111-0502

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION:	SOCIAL AND FAMILY SERVICES	CITY OF CHATHAM
BUD. RESP:	WELFARE ADMINISTRATOR	CURRENT BUDGET
ACTIVITY:	GENERAL ADMINISTRATION	

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'N	APPROVED
				REQUESTED	BY COUNCIL
1271110102 WAGES AND SALARIES - NON UNION	156,195	162,776	159,713	215,440	223,440
1271110202 PART-TIME - NON UNION	43,231	42,422	54,000	17,508	17,508
1271110300 OVERTIME	1,156	1,633	1,200	1,000	1,000
1271110400 RETIRMENT PENSION AND SERVICE PAY	515	411	396	396	396
1271110501 PENSIONS - CPP	2,886	2,892	3,788	3,199	3,199
1271110502 PENSIONS - OMERS	9,537	9,333	10,050	12,246	12,246
EXPENDITURE TOTALS	213,520	219,467	229,147	249,789	257,789
EXPENDITURE FORWARD	213,520	219,467	229,147	249,789	257,789

1983	1984	1985	1986	1987	STAFF COMPLIMENT
					ESTABLISHED PERSONNEL (SALARIED)
					UNDESIGNATED SALARIED POSITIONS
					WAGE RATE YEARS
					TOTAL FULL TIME EQUIVALENT POSITIONS
NET REQUIREMENT	213,520	219,467	229,147	249,789	257,789
NET FORWARD	213,520	219,467	229,147	249,789	257,789

FUNCTION	HEALTH AND SOCIAL SERVICES	DEPARTMENT	SOCIAL SERVICES	CITY OF CHATHAM
PROGRAM	GENERAL WELFARE ASSISTANCE	ACCOUNT NO.	127-111-0000	CURRENT BUDGET
ACTIVITY	ADMINISTRATION			

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

<u>Medicals (Hospital, Major Medical Care, Vision Care, Dental, O.H.I.P., and Drugs)</u>		127-111-0600
Full time staff only		
<u>Unemployment Insurance</u>		127-111-0700
Full and part time staff		
<u>Workmen's Compensation</u>		127-111-0800
Full and part time staff		
<u>Car Allowance</u>		127-111-1000
4 Caseworkers, 1 Eligibility Review Officer, 1 Parental Support Worker, 1 Administrator. Based on current rate.		
<u>Travelling Costs</u>		127-111-1101
OMSSA Convention (Niagara Falls)	\$ 550.00	
OMSSA (Zone) Bi-Monthly Meetings	\$ 500.00	
<u>Training Costs</u>		127-111-1102
OMSSA Training Seminars	\$ 400.00	
Provincial Training Seminar in Toronto	\$ 300.00	
Computer Terminal Operators Training	\$ 500.00	
Staff Training Seminars	\$ 400.00	
Staff Tuition Fees as per Personnel Manual	\$ 500.00	
Joint County/City Seminars	\$ 250.00	
<u>Legal and Special Fees</u>		127-111-1201
Special fees for the servicing of documents for the Parental Support Worker and Eligibility Review Officer.		
<u>Postage Expenditure</u>		127-111-1500
General Welfare cheques and Social Service correspondence based on 8,750 letters.		
<u>Printing and Stationery</u>		127-111-1600
Printing of Social Services forms		
<u>Stationery Supplies (M.A.I.N. Computer)</u>		127-111-1601
Printing blank CWA cheques, Data paper, envelopes, and binders.		

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: SOCIAL AND FAMILY SERVICES

CITY OF CHATHAM

BUD. RESP: WELFARE ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: GENERAL ADMINISTRATION

EXPENDITURE	1984	1985	1986	1986	1986
	SPENT	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1271110600 MEDICALS	10,703	10,608	12,123	18,802	18,802
1271110700 UNEMPLOYMENT INSURANCE	5,577	5,567	7,261	6,490	6,490
1271110800 WORKMEN'S COMPENSATION	4,613	6,202	5,465	8,450	8,450
1271111000 CAR ALLOWANCE	6,396	6,506	7,050	6,300	6,300
1271111101 TRAVELLING COSTS	447	695	950	1,000	1,000
1271111102 TRAINING COSTS	990	1,594	1,950	2,350	2,350
1271111201 LEGAL AND SPECIAL FEES	614	558	500	500	500
1271111500 POSTAGE EXP.	17	2,021	2,800	3,000	3,000
1271111600 PRINTING AND STATIONARY	9,957	4,766	500	4,500	4,500
1271111601 STATIONARY SUPPLIES-MAIN COMPUTER		1,670	2,000	2,000	2,000
EXPENDITURE TOTALS	39,314	40,187	40,599	53,392	53,392
EXPENDITURE FORWARD	252,834	259,654	269,746	303,181	311,181

NET REQUIREMENT
NET FORWARD39,314
252,83440,187
259,65440,599
269,74653,392
303,18153,392
311,181

71-0002-R

FUNCTION	HEALTH AND SOCIAL SERVICES	DEPARTMENT	SOCIAL SERVICES	CITY OF CHATHAM
PROGRAM	GENERAL WELFARE ASSISTANCE	ACCOUNT NO.	127-111-0000	CURRENT BUDGET
ACTIVITY	ADMINISTRATION			

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Advertising

127-111-1700

For staff replacement

Case Load Charges

127-111-1802

Cost of Ministry of Community and Social Services staff time to input data from the Chatham Social Services Department. Included in budget is retroactive expenditures to April 1, 1985 with an increase to .50¢ per case effective January 1st, 1986.

Membership Costs

127-111-3001

Ontario Municipal Social Services Association (Provincial) Annual Fee	\$ 500.00
Ontario Municipal Social Services (Zone) Annual Fee	\$ 50.00
Local Social Services Agencies (OMSSA 1986 fees increased 191%.)	\$ 25.00

Subscription Costs

127-111-3002

Nil

Office Furniture Maintenance

127-111-3701

Minor repairs to furniture.

Office Equipment Maintenance

127-111-3702

Typewriter, calculators and other office equipment repairs or replacement.

New Furniture and Equipment

127-111-4500

(1) Three data filing cabinets (final installment)	\$2,100.00
(2) 72 File supports for data filing cabinets	200.00
(3) One step stool	60.00
(4) Two calculators Model T1-5020 @ 45.00	90.00
(5) One bulletin board 24" x 36"	15.00
(6) One stapler Apsco (A9)	35.00
Total	\$2,500.00

STAFF COMPLEMENT

1983

1984

1985

1986

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

FUNCTION: SOCIAL AND FAMILY SERVICES
 BUD. RESP: WELFARE ADMINISTRATOR
 ACTIVITY: GENERAL ADMINISTRATION

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE

1984

1985

1986

SPENT

SPENT

APPROP'D

APPROP'N
REQUESTEDAPPROVED
BY COUNCIL

1271111700 ADVERTISING			200	200	200
1271111801 OPERATOR TIME AND TELEPHONE CHARGES	18,511-				
1271111802 CASE LOAD CHARGES				3,000	3,000
1271113001 MEMBERSHIP COSTS	177	233	250	575	575
1271113701 OFFICE FURNITURE MAINTENANCE	107		200	200	200
1271113702 OFFICE EQUIPMENT MAINTENANCE	245	524	300	500	500
1271114500 NEW FURNITURE & EQUIPMENT	2,865	2,346	2,459	2,500	2,500

EXPENDITURE TOTALS
 EXPENDITURE FORWARD

15,117-
237,717

3,103
262,757

3,409
273,155

6,975
310,156

6,975
318,156

REVENUE

1471110319 MIN. OF COMM. & SOC. SERV. SUBSIDY-ADMIN	113,254-	167,480-	130,263-	149,728-	149,728-
1471110521 COURT WITNESS FEES	111-	50-	100-	100-	100-
1471110599 RECOVERABLE FEES-STAFF TRAINING		178-			

REVENUE TOTALS
 REVENUE FORWARD

113,365-
113,365-

167,708-
167,708-

130,363-
130,363-

149,828-
149,828-

149,828-
149,828-

NET REQUIREMENT
 NET FORWARD

128,482-
124,352

164,605-
95,049

126,954-
142,792

142,853-
160,328

142,853-
168,328

71-0003-R

FUNCTION

HEALTH AND SOCIAL
SERVICES

PROGRAM

GENERAL WELFARE
ASSISTANCE

ACTIVITY

ADMINISTRATION

DEPARTMENT

SOCIAL
SERVICES

ACCOUNT NO.

127-111-0000

CITY OF CHATHAM

CURRENT BUDGET

DETAILED WORK PROGRAMS

1. Completion of application for G.W.A., Supplementary Aid, Special Assistance, Hostels (Rest Homes), Licensed Nursing Homes, Homemakers Services, Day Nursery, Victoria Residence.
2. Interviewing, investigating and monitoring of ongoing recipients.
3. Maintaining Current records and reports of applicants and recipients.
4. Scheduling and preparing daily and semi-monthly financial assistance cheques, including cheques for various agencies and vendors for services rendered.
5. Monitoring expenditures and revenues on a daily basis.
6. Completion of subsidy claim forms to the Province for expenditures.
7. Preparation of budgets and monthly reports to City Council.
8. Develop and maintain policy and procedural instructions for department staff members.
9. Attend meetings within the community.
10. Report to the City Manager.
11. Ensure the intent of the Provincial legislation and City Council is maintained.
12. Assist in reviewing and negotiating rates for services with Rest Homes, Red Cross Society Homemakers Services, Centre for Abused Women, Community and Family Services.
13. Preparation of reports and attending Social Assistance Review Boards.
14. Attending Family Court and assisting clients in seeking support, as well as, negotiating Minutes of Settlement for financial support.

STAFF COMPLEMENT

1983

1984

1985

1986

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

FUNCTION	HEALTH AND SOCIAL SERVICES	DEPARTMENT	SOCIAL SERVICES	CITY OF CHATHAM
PROGRAM	GENERAL WELFARE ASSISTANCE	ACCOUNT NO.	127-120-0000	CURRENT BUDGET
ACTIVITY	PAYMENTS TO/FOR WELFARE RECIPIENTS			

STATEMENT OF PURPOSE

To provide financial and supportive services to needy persons with the objective of having them independent of social services by obtaining employment, family reconciliation or qualifying for provincial long-term financial assistance.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

The majority of the social services programs are mandatory as legislated by the General Welfare Assistance Act and Regulations and most programs are subsidized 80% by the Ministry of Community and Social Services with the exception of Special Assistance which is subsidized 50% by the Ministry.

PROGRAMBasic Needs

127-120-6401

Food, clothing, utilities, shelter and personal needs. Basic needs increased 6.3% as legislated effective January 1, 1986.

Discharge Allowance

127-120-6402

General Welfare Assistance recipients discharged from an approved institution may receive up to \$400.00 to assist clients to re-establish themselves in the community. (i.e. furniture, appliances, first and last months' rents, etc.). 1986 rate increase 14.3% effective January 1, 1986.

Transient

127-120-6404

Emergency assistance for applicants who are transients or homeless persons who do not intend to remain in the municipality.

Approved Domiciliary Hostels

127-120-6405

1986 expenditures are listed under Accounts Nos. 6450, 6451, 6452, and 6453.

Fuel

127-120-6406

Actual or anticipated cost of fuel while in receipt of General Welfare. A 0% increase is anticipated for 1986.

Dependant Foster Children

127-120-6407

To maintain child (children) who are in the care of a guardian. Mandatory 4.0% increase legislated by the Ministry effective January 1, 1986.

Advanced Age Item

127-120-6408

Recipients who are over the age of 65 years may qualify for this assistance. Zero (0) increase for 1986.

Shelter Subsidy

127-120-6409

Due to excess cost of rent or mortgage payable when fuel costs are less than the shelter subsidy formula. Legislated increase by the Ministry of Community and Social Services equals:
\$15.00 - Single person \$40.00 - Family (27.7% increase)

Recipient's Income

127-120-6410

This account includes the income of an applicant or recipient who qualifies for General Welfare Assistance. Estimated 5% increase for 1986.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: SOCIAL AND FAMILY SERVICES
 BUD. RESP: WELFARE ADMINISTRATOR
 ACTIVITY: WELFARE ASSISTANCE

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE

1984

1985

1986

SPENT

SPENT

APPROP'D

APPROP'D
REQUESTEDAPPROVED
BY COUNCIL

1271206400 WELFARE CONTROL					
1271206401 BASIC NEEDS(FOOD,SHELTER)	1,184,762	1,018,228	1,236,400	1,082,238	1,082,238
1271206402 DISCHARGE ALLOWANCE	4,725	2,328	5,000	2,660	2,660
1271206404 TRANSIENTS			100	100	100
1271206405 APPROVED DOMICILIARY HOMES	71,411	1,053			
1271206406 FUEL	50,203	32,354	50,000	32,500	32,500
1271206407 DEPENDANT FOSTER CHILDREN	1,721	2,660	2,500	2,800	2,800
1271206408 ADVANCED AGE	191	185	200	200	200
1271206409 SHELTER SUBSIDY	110,920	109,617	122,700	140,000	140,000
1271206410 RECIPIENTS INCOME	148,128	151,416	156,500	159,000	159,000

EXPENDITURE TOTALS	1,275,805	1,015,009	1,260,400	1,101,498	1,101,498
EXPENDITURE FORWARD	1,513,522	1,277,766	1,533,555	1,411,654	1,419,654

1984	1985	1986	1987	STAFF COMMENT
				ESTABLISHED PERSONNEL (SALARIED)
				UNDESIGNATED SALARIED POSITIONS
				WAGE MAN YEARS
				TOTAL FULL TIME EQUIVALENT POSITIONS

NET REQUIREMENT	1,275,805	1,015,009	1,260,400	1,101,498	1,101,498
NET FORWARD	1,400,157	1,110,058	1,403,192	1,261,826	1,269,826

71-0004-R

FUNCTION	HEALTH AND SOCIAL SERVICES	DEPARTMENT	SOCIAL SERVICES (2)	CITY OF CHATHAM
PROGRAM	GENERAL WELFARE ASSISTANCE	ACCOUNT NO.	127-120-0000	CURRENT BUDGET
ACTIVITY	PAYMENTS TO/FOR WELFARE RECIPIENTS			

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Pregnancy Items

127-120-6412

A mandatory 4.0% increase is legislated by the Ministry of Community and Social Services for recipients for a maximum of six (6) months or until child is six (6) months of age.

Special Diets

127-120-6413

For recipients who require a diabetic diet, dialysis type, gluten free, high protein, restricted sodium, or hyperlipoproteinemia diets. Zero (0) increase for 1986.

Board and Lodgings

127-120-6414

Recipients living in a board and lodgings situation - 10.1% increase for 1986.

Nursing Homes (Non-Extended)

127-120-6421

Residents living in a residential care of a Licensed Nursing Home - zero (0) expenditure.

Nursing Homes (Extended Care)

127-120-6441

Residents classified as extended care and requiring extensive nursing care while in a Licensed Nursing Home - estimated 5% increase.

Charge-Backs (Expenditures)

127-120-6442

20% maintenance cost of indigent residents of the City of Chatham who are accommodated in Approved Rest Homes not located in the Municipality of the City of Chatham - estimated increase 6.2%.

Canadiana Retirement Home

127-120-6450

Maintenance costs for indigent residents while a resident of the Approved Rest Home.

1985 - Approved rate = \$20.25 per diem

1986 - Request = \$21.50 per diem

1986 - Estimated rate increase = 6.2%

1986 - Ministry of Community & Social Services approved maximum rate = \$25.00 per diem

Maple City Residence

127-120-6451

Maintenance costs for indigent residents while a resident of the Approved Rest Home.

1985 - Approved rate = \$20.25 per diem

1986 - Request = \$22.25 per diem

1986 - Estimated rate increase = 6.2%

1986 - Ministry of Community & Social Services approved maximum rate = \$25.00 per diem

Village Haven Rest Home

127-120-6452

Maintenance costs for indigent residents in the Approved Rest Home.

1985 - Approved rate = \$20.25 per diem

1986 - Request = \$22.80 per diem

1986 - Estimated rate increase = 6.2%

1986 - Ministry of Community & Social Services approved maximum rate = \$25.00 per diem

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: SOCIAL AND FAMILY SERVICES

CITY OF CHATHAM

BUD. RESP: WELFARE ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: WELFARE ASSISTANCE

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'N	APPROVED
			REQUESTED	BY COUNCIL	
1271206412 PREGNANCY ITEMS	5,196	3,894	5,500	4,100	4,100
1271206414 BOARD AND LODGINGS	218,826	191,033	220,000	210,500	210,500
1271206441 NURSING HOMES-EXTENDED CARE	11,903	5,359	13,600	5,600	5,600
1271206442 CHARGE BACKS	1,602	2,869	1,605	3,100	3,100
1271206450 CANADIAN RETIREMENT HOME	295	12,708	12,134	14,000	13,844
1271206451 MAPLE CITY RESIDENCE		9,388	8,991	10,000	9,555
1271206452 VILLAGE HAVEN REST HOME		23,771	28,061	28,100	26,202

In 1985, the amount of \$ 3,393 was encumbered against account number 127120-6452

EXPENDITURE TOTALS	237,822	249,022	289,891	275,400	272,901
EXPENDITURE FORWARD	1,751,344	1,526,788	1,823,446	1,687,054	1,692,555

NET REQUIREMENT
NET FORWARD

237,822	249,022	289,891	275,400	272,901
1,637,979	1,359,080	1,693,083	1,537,226	1,542,727

71-0005-R

FUNCTION HEALTH AND SOCIAL SERVICES PROGRAM GENERAL WELFARE ASSISTANCE ACTIVITY PAYMENTS TO/FOR WELFARE RECIPIENTS	DEPARTMENT SOCIAL SERVICES ACCOUNT NO. 127-120-0000	CITY OF CHATHAM CURRENT BUDGET
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HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Chatham Women's Centre Inc. 127-120-6453
 The Centre provides temporary shelter accommodations for female residents and their dependants who are suffering physical and/or emotional abuse, or emergency shelter (up to 4 days) for those residents who require emergency shelter for any other reason.
 1985 - Approved rate = \$21.26 per diem
 1986 - Requested rate = \$23.30 per diem
 1986 - Ministry of Community & Social Services approved maximum rate = \$25.00 per diem

Supplementary Aid 127-120-6552 to 127-120-6555
 Includes all of special assistance items for Family Benefit Allowance and Old Age Security Recipients. 80% subsidy. Estimated 5% increase due to inflationary costs.

Special Assistance 127-120-6661 to 127-120-6686
 Includes General Welfare Assistance Recipients and other low income citizens who may require financial assistance for prescribed drugs, surgical dressings, travel, transportation, moving, funerals or burials, dental, shelter supplement, prosthetic appliances, and comfort allowance. 50% subsidy. Estimated 5% increase due to inflationary costs.

DETAILED WORK PROGRAMS

- 1) Completing applications for G.W.A., Dependent Foster Children, Hostels (Rest Homes), Licensed Nursing Homes, Homemakers Services, Day Nursery and Supplementary and Spec. Assist.
- 2) Interviewing and assessing applications.
- 3) Referrals to other community agencies.
- 4) Completing a financial budgetary allowance for recipients.
- 5) Investigation of income, assets and living circumstances of applicants and recipients.
- 6) Complete home visits on a continuing basis and documenting any change in circumstances.
- 7) Prepare evidence and attend Social Assistance Review Board appeals.
- 8) Review and assess on a continuing basis all documents submitted by a recipient.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION:	SOCIAL AND FAMILY SERVICES				CITY OF CHATHAM
BUD. RESP:	WELFARE ADMINISTRATOR				CURRENT BUDGET
ACTIVITY:	WELFARE ASSISTANCE				
	EXPENDITURE	1984	1985		1986

	SPENT	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1271206453 CHATHAM WOMENS CENTRE, INC.		40,723	32,554	44,600	40,700
1271206499 WELFARE VARIANCE		724			
1271206552 OPTICAL SERVICES-SUPP. AID	171	138	180	200	200
1271206553 DENTAL SERVICES-SUPP. AID	5,348	6,762	5,600	5,900	5,900
1271206554 SHELTER-SUPP. AID		7,787	500	5,800	5,800
1271206555 OTHER SERVICES-SUPP. AID	11,084	3,113	11,600	5,600	5,600
1271206661 OTHERS-PRESCRIBED DRUGS-SP.ASS'T	2,215	870	2,300	1,600	1,600
1271206662 OTHERS-SURGICAL SUPPLIES AND DRESSINGS-SP	73	204	100	300	300
1271206663 OTHERS-TRAVEL AND TRANSPORTATION-SP.ASS'T	1,855	2,510	2,000	3,300	3,300
1271206664 OTHERS-MOVING-SP.ASS'T	303		320		
1271206665 OTHERS-FUNERALS AND BURIALS-SP.ASS'T	5,598	2,155	5,064	2,300	2,300
1271206666 OTHERS-DENTAL SERVICES	3,804	1,952	4,000	2,600	2,600
1271206668 OTHERS-PROSTHETIC APPLIANCES-SP.ASS'T	3,164	3,799	3,300	5,800	5,800
1271206670 OTHERS-COMFORT ALLOWANCES-SPEC.ASS'T	464	745	500	500	500
1271206671 OTHERS-OTHER SERVICES-SP.ASS'T	5,904	12,451	6,200	12,800	12,800
1271206676 R.E.M.-PRESCRIBED DRUGS-SPEC.ASS'T	196	318	200	450	450
1271206677 R.E.M.-SURGICAL SUPPLIES AND DRESSINGS-SP	70		100	100	100
1271206678 R.E.M.-TRAVEL AND TRANSPORTATION-SP.ASS'T	26	181	100	250	250
1271206679 R.E.M.-MOVING-SP.ASS'T		150			
1271206680 R.E.M.-FUNERALS AND BURIALS-SPEC.ASS'T	1,243		1,300	1,300	1,300
1271206681 R.E.M. - DENTAL SERVICES-SP.ASS'T	673	406	700	500	500
1271206683 R.E.M.-PROSTHETIC APPLIANCESSP.ASS'T	520	345	500	525	525
1271206686 R.E.M.-OTHER SERVICES-SPEC.ASS'T	1,437	728	1,500	1,050	1,050

EXPENDITURE TOTALS	44,148	86,061	78,618	95,475	91,575
EXPENDITURE FORWARD	1,795,492	1,612,849	1,902,064	1,782,529	1,784,130

REVENUE

1471200314 MIN. OF COMM.&SOC. SERV. SUBSIDY-WELFARE	1,197,910-	995,642-	1,252,832-	1,167,885-	1,162,766-
1471200528 GENERAL ASSISTANCE RECOVERIES	8,112-	10,815-	9,200-	11,000-	11,000-
1471200529 GENERAL ASISTANCE REIMBURSEMENTS	46,577-	45,169-	48,000-	45,000-	45,000-
1471200533 REIMBURSEMENTS SUPPLEMENTARY-AID		50-			
1471200534 REIMBURSEMENTS SPECIAL ASSISTANCE		188-			
1471200535 CHARGE BACK REVENUE	161-	1,522-	100-	1,000-	1,000-

REVENUE TOTALS	1,252,760-	1,053,386-	1,310,132-	1,224,885-	1,219,766-
REVENUE FORWARD	1,366,125-	1,221,094-	1,440,495-	1,374,713-	1,369,594-

NET REQUIREMENT	1,208,612-	967,325-	1,231,514-	1,129,410-	1,128,191-
NET FORWARD	429,367	391,755	461,569	407,816	414,536

FUNCTION	HEALTH AND SOCIAL SERVICES
PROGRAM	GENERAL WELFARE ASSISTANCE
ACTIVITY	HOMEMAKERS SERVICES

DEPARTMENT	SOCIAL SERVICES
ACCOUNT NO.	127-130-0000

CITY OF CHATHAM
CURRENT BUDGET

STATEMENT OF PURPOSE

To provide supportive services to Senior Citizens and the disabled with the objective of client remaining in their own home.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

127-130-6801

Services provided by the Canadian Red Cross Society to indigent Senior Citizens and the disabled. This Society provides housekeeping, meal preparation, shopping, laundry, bathing and personal care services. Estimated 1986 services = 2400 hours.

	Approved 1985	Requested 1986	% Change
Hourly Rate	\$6.82	\$7.16	+ 5%

The Ministry of Community and Social Services subsidizes the program at 80%.

DETAILED WORK PROGRAMS

Completing and assessing applications for Homemaker's Services, for residence of the City of Chatham, with documentation of Medical Certificate, Consent to Inspect Assets, and expenditures and to re-assess on-going clients every six (6) months.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION:	SOCIAL AND FAMILY SERVICES			CITY OF CHATHAM
BUD. RESP:	WELFARE ADMINISTRATOR			CURRENT BUDGET
ACTIVITY:	HOMEMAKERS SERVICES			
	EXPENDITURE	1984	1985	1986

	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1271306801 HOMEMAKERS SERVICE COSTS	16,046	12,886	17,000	17,200	17,200
1271306802 RECIPIENTS MONTHLY INCOME	167-	137-	200-	200-	200-

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EXPENDITURE TOTALS	15,879	12,749	16,800	17,000	17,000
EXPENDITURE FORWARD	1,811,371	1,625,598	1,918,864	1,799,529	1,801,130

REVENUE					
1471300321 MINISTRY SUBSIDY - HOMEMAKERS	12,739-	10,578-	13,440-	13,600-	13,600-

1471300322 GEN. CASE FEE-ATTORNEY & COURT COSTS					
1471300323 OUTSIDE CASE FEE-ATTORNEY & COURT COSTS					
1471300324 SALES TAX REBATE - HOMEMAKERS					

REVENUE TOTALS	12,739-	10,578-	13,440-	13,600-	13,600-
REVENUE FORWARD	1,378,864-	1,231,672-	1,453,935-	1,388,313-	1,383,194-
NET REQUIREMENT	3,140	2,171	3,360	3,400	3,400
NET FORWARD	432,507	393,926	464,929	411,216	417,936

FUNCTION PROGRAM ACTIVITY	DEPARTMENT ACCOUNT NO.	CITY OF CHATHAM CURRENT BUDGET
SOCIAL & FAMILY SERVICES VICTORIA RESIDENCE ACTIVITIES EXPENDITURES	VICTORIA RESIDENCE 127-211-0000	

STATEMENT OF PURPOSE

To organize programs designed to provide a variety of activities, recreation and entertainment and crafts, which will meet the social, physical, and spiritual needs of all residents. The Homes for the Aged and Rest Homes Act and Reg. (Reg.2(3)) recognize the need for this function and establishes that Homes for the Aged provide for organized staff functions.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS**Salaries**

This account provides salary for one full time adjutant and activities co-ordinator and one full time part time activities person, to see that the residents of the Home are provided with a program that will stimulate their social, physical needs and provide a plan of restorative care as required by the Ministry.

Benefits

This amount will cover the cost paid by the City for these employees.

Clothing

This account is for clothing purchased for residents who do not have funds to purchase their own, nor have families who can help them.

Recreation and Entertainment

This account includes special social functions both inside and outside the Home for the residents.

Hobby Crafts

Purchase of material for craft work.

Other

Bathroom and toilet supplies for residents, items used by residents for personal comfort, barbers, hairdressers, beauty salon supplies, T.V. expenses, newspapers and magazines.

DETAILED WORK PROGRAMS

1. Church services and programs
2. Group outings, mini-shopping, picnics, bus tours, band concerts, etc.
3. Crafts, sewing, knitting, etc.
4. Exercise programs, fun and fitness, games, etc.
5. Grooming, hairdressing, barbers
6. Party activities, seasonal parties, birthdays, bazaars, etc.
7. Sing songs, outdoor games, gardening, horticultural activities, Ladies' Tea Club
8. Social hours
9. Library and talking book services
10. Decorating activities seasonal
11. Preparation of Victoria Residence News
12. Residents Council
13. Volunteer programs, Auxiliary, Service Clubs
14. Home Binges
15. Program announcements, films, bulletins
16. Provide remotivation and reality orientation programs as an integral part of the total service to residents.
17. Restorative Care Programme

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)	1	1	2	1
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS	0	0	0	1
TOTAL FULL TIME EQUIVALENT POSITIONS	1	1	2	2

FUNCTION: SOCIAL AND FAMILY SERVICES

CITY OF CHATHAM

BUD. RESP: VICTORIA HOME ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: ACTIVITY EXPENDITURES

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1272110102 FULL TIME NON UNION				17,780	17,780
1272110202 PART-TIME NON-UNION	13,410	16,143	19,300	15,142	15,142
1272110501 PENSIONS - CPP	212	226	500	860	860
1272110502 PENSIONS - OMERS				1,000	1,000
1272110503 OMERS LUMP SUM PAYMENTS			1,037		
1272110600 MEDICALS				2,165	2,165
1272110700 UNEMPLOYMENT INSURANCE	450	517	950	1,500	1,500
1272110800 WORKMEN'S COMPENSATION	296	343	800	800	800
1272110900 CLOTHING		149	400	400	400
1272111000 CAR ALLOWANCE		272	720	500	500
1272113202 RECREATION ENTERTAINMENT INSIDE HOME					
1272113701 FURNITURE MAINTENANCE	1,461		500	500	500
1272113702 EQUIPMENT MAINTENANCE				200	200
1272114500 NEW FURNITURE & EQUIPMENT	35				
1272118001 RECREATION AND ENTERTAINMENT	1,593	2,064	1,800	2,000	2,000
1272118002 HOBBIES AND CRAFTS	674	649	700	800	800
1272118003 OTHER MISCELLANEOUS	4,685	4,658	5,000	5,000	5,000

EXPENDITURE TOTALS	22,816	25,021	31,707	48,647	48,647
EXPENDITURE FORWARD	22,816	25,021	31,707	48,647	48,647

REVENUE

1472110317 MINISTRY SUBSIDY-ACTIVITIES & COMFORT SER	9,027-	18,125-	17,156-	19,226-	19,226-
1472110525 RES. CARE FEES-ACTIVITIES & COMFORT SERVI	4,825-	12,317-	11,243-	10,185-	10,185-
1472110526 EXTENDED CARE FEES-ACT. AND COMFORT SERVI	4,121-	10,481-	9,604-	9,613-	9,613-
1472110599 SALES TAX REBATE - ACTIVITIES	100-		100-	100-	100-

REVENUE TOTALS	18,073-	40,923-	38,103-	39,124-	39,124-
REVENUE FORWARD	18,073-	40,923-	38,103-	39,124-	39,124-

NET REQUIREMENT	4,743	15,902-	6,396-	9,523	9,523
NET FORWARD	4,743	15,902-	6,396-	9,523	9,523

FUNCTION	SOCIAL & FAMILY SERVICES	DEPARTMENT	VICTORIA RESIDENCE	CITY OF CHATHAM
PROGRAM	VICTORIA RESIDENCE	ACCOUNT NO.	127-221-0000	CURRENT BUDGET
ACTIVITY	DIETARY SERVICES			

STATEMENT OF PURPOSE

To provide an organized food service to meet the nutritional, social and comfort needs of the residents through good food preparation and service function. Also to operate the Dietary Service in accordance with Health Standards, and maintain a clean and tidy preparation and storage area.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

The value of the food service to the resident is chiefly nutritional, but has an important social aspect. The product or raw food must be of high quality and properly prepared in order to provide an appeal to the residents' likes and dislikes. We must also be able to provide attractive dishes for special social occasions.

Meals for the staff are provided and this is seen to have a positive effect through provision of proper nutrition and morale.

The service and the work are governed by Department of Health Regulations with respect to the storage and preparation of meals. The Homes for the Aged and Rest Homes Act require that special diets be a part of the service provided and the overall function is subject to demands for a high standard and product to the resident.

Salaries

This account includes labour costs as negotiated by contract for all Dietary Staff by CUPE local 12. Included in the labour costs are cooks, assistant cooks, and Dietary Generals. Overtime, statutory holidays, vacations and sick leave are also included. Also \$6,000. has been budgeted for a part time dietary consultant.

\$3,000.

Benefits

All benefits allowed as per the City and the negotiated contract with CUPE local 12.

Other Supplies and Chemicals for Dishwasher

This includes dish detergents, rinse agents, disinfectants, pot cleaners, garbage bags, and all other cleaning supplies.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: SOCIAL AND FAMILY SERVICES
 BUD. RESP: VICTORIA HOME ADMINISTRATOR
 ACTIVITY: DIETARY SERVICES EXPENDITURES

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP"D	APPROP"N REQUESTED	APPROVED BY COUNCIL
1272210101 WAGES AND SALARIES - UNION	95,818	97,848	101,000	106,100	106,100
1272210201 PART-TIME UNION	14,831	43,550	22,400	25,000	25,000
1272210202 PART-TIME NON-UNION	7,371	346		6,000	3,000
1272210300 OVERTIME	6,770	7,654	6,500	7,900	7,900
1272210400 RETIREMENT PENSION AND SERVICE PAY	572	259	330	175	175
1272210501 PENSIONS - CPP	1,375	2,129	1,800	2,269	2,269
1272210502 PENSIONS - OMERS	3,844	3,710	4,000	4,836	4,836
1272210600 MEDICALS	5,551	7,864	6,000	9,688	9,688
1272210700 UNEMPLOYMENT INSURANCE	2,448	4,216	3,000	4,233	4,233
1272210800 WORKMEN'S COMPENSATION	3,109	1,821	3,000	1,341	1,341
1272213202 CHEMICALS	4,165	5,123	4,000	4,500	4,500
1272213203 OTHER SUPPLIES	4,252	4,078	3,000	3,500	3,500

In 1985, the amount of \$ 5,303 was encumbered against account number 127221-0101

In 1985, the amount of \$ 1,650 was encumbered against account number 127221-0201

In 1985, the amount of \$ 236 was encumbered against account number 127221-0300

EXPENDITURE TOTALS	150,106	178,598	155,030	175,542	172,542
EXPENDITURE FORWARD	172,922	203,619	186,737	224,189	221,189

NET REQUIREMENT	150,106	178,598	155,030	175,542	172,542
NET FORWARD	154,849	162,696	148,634	185,065	182,065

72-0002-R

FUNCTION SOCIAL AND FAMILY SERVICES
 PROGRAM VICTORIA RESIDENCE
 ACTIVITY DIETARY SERVICES

DEPARTMENT VICTORIA RESIDENCE
 ACCOUNT NO. 127-221-0000

CITY OF CHATHAM
 CURRENT BUDGET

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Raw Food Costs

This includes all raw food in the preparation of meals, dairy and bakery products, vegetables, fruit and groceries.

Equipment Maintenance

This amount is generally based on previous years, for all maintenance of kitchen equipment.

Equipment Replacement

One double bun coffee urn \$2,300

Miscellaneous pots and pans and other

700

\$3,000

Dishes and Cutlery

This is a general amount for replacement of worn dishes etc and replacement for breakage.

DETAILED WORK PROGRAMS

1. Provision of meals to meet the residents nutritional needs.
2. Supply evening snacks for residents.
3. Supply meals to staff.
4. Supply and serve for parties, special social events for the enrichment of the residents.
5. Provision of meals for meetings, seminars and conferences if required.
6. Washing all pots, pans and utensils.
7. Washing all other dishes used in the serving of any food.
8. Help prepare weekly or monthly menu.
9. Cleaning on a daily, weekly or monthly basis all equipment used in the preparation of meals, etc.
10. Serving meals.
11. Baking.
12. Total cleaning of all floors daily or more often.
13. Cleaning of all windows, walls and ceiling twice yearly.
14. Other duties as assigned.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)	6.6	6.6	6.6	6.6
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS	1.3	1.3	1.3	1.8
TOTAL FULL TIME EQUIVALENT POSITIONS	7.3	7.3	7.9	8.4

FUNCTION: SOCIAL AND FAMILY SERVICES

CITY OF CHATHAM

BUD. RESP: VICTORIA HOME ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: DIETARY SERVICES EXPENDITURES

EXPENDITURE

1984

1985

1986

SPENT

SPENT

APPROP'D

APPROP'N
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BY COUNCIL

1272213702	EQUIPMENT MAINTENANCE	1,488	2,162	1,800	2,500	2,500
1272214500	NEW FURNITURE & EQUIPMENT	71	1,262	1,000	3,000	3,000
1272216701	MEAT	26,833	27,473	28,390	29,000	29,000
1272216702	DAIRY	19,147	19,297	19,500	20,000	20,000
1272216703	BREADS AND CEREALS	5,603	6,543	5,600	6,000	6,000
1272216704	OTHER FOOD COSTS	30,137	34,516	33,000	34,500	34,500
1272216705	FRESH FRUIT AND VEGETABLES	4,440	4,838	4,700	5,200	5,200
1272218000	DISHES AND CUTLERY	1,578	1,556	2,000	2,500	2,000

EXPENDITURE TOTALS
EXPENDITURE FORWARD

89,297
262,219

97,647
301,266

95,990
282,727

102,700
326,889

102,200
323,389

REVENUE

1472210317	MIN. OF COM. & SOC. SERV. SUBSIDY-DIETARY	107,122-	116,572-	110,328-	110,707-	109,307-
1472210525	RESIDENTIAL CARE FEES-DIETARY SERVICES	57,252-	62,968-	57,421-	69,278-	69,278-
1472210526	EXTENDED CARE FEES-DIETARY SERVICES	48,893-	53,556-	49,049-	55,354-	55,354-
1472210599	SALES TAX REBATE - DIETARY	500-	31-	500-	500-	500-

REVENUE TOTALS
REVENUE FORWARD

213,767-
231,840-

233,127-
274,050-

217,298-
255,401-

235,839-
274,963-

234,439-
273,563-

NET REQUIREMENT
NET FORWARD

124,470-
30,379

135,480-
27,216

121,308-
27,326

133,139-
51,926

132,239-
49,826

72-0003-R

FUNCTION	SOCIAL AND FAMILY SERVICES	DEPARTMENT	VICTORIA RESIDENCE	CITY OF CHATHAM CURRENT BUDGET
PROGRAM	VICTORIA RESIDENCE	ACCOUNT NO.	127-231-0000	
ACTIVITY	MEDICAL AND NURSING SERVICES			

STATEMENT OF PURPOSE

To provide twenty-four hour care sufficient to meet the physical and emotional needs of all the residents both Residential and Extended Care in the home, in accordance with standards established by Provincial Legislation and the Homes management.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

The Homes for the Aged Act and Regulations establish minimum requirements for nursing, and medical care and provision of pharmaceuticals and medications and the maintenance of records. The Home management and administration, the Provincial Ministries of Community and Social Services, define specifically the level of standards to be maintained within the Home.

Salaries

This account includes labour costs as negotiated by contract for all Nurse Aides and Orderlies by CUPE Local 12. The account also includes the salaries for all full and part-time Registered Nurses, as well as the salary of the Director of Nursing as set by the City as they are non union. Overtime, statutory holidays, vacation and sick leave are included as well.

I have provided for funds in my 1986 budget for the services of a part time registered nurse and one part time ward clerk as recommended in the previous Nursing Review and Study by the Ministry on October 23, 1985.

Benefits

All benefits allowed as per the City and negotiated contract with CUPE Local 12.

Physician

The Home Physician is paid on the basis of the number of residents in the home at the end of each month.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: SOCIAL AND FAMILY SERVICES
 BUD. RESP: VICTORIA HOME ADMINISTRATOR
 ACTIVITY: MEDICAL AND NURSING SERVICES EXPENDITURES

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE

1984

1985

1986

SPENT

SPENT

APPROP'D

APPROP'D
REQUESTEDAPPROVED
BY COUNCIL

1272310101 WAGES AND SALARIES - UNION	290,805	302,382	310,700	327,000	327,000
1272310102 WAGES AND SALARIES - NON UNION	71,542	78,302	78,150	90,600	90,600
1272310201 PART-TIME - UNION	79,725	94,236	85,000	92,000	92,000
1272310202 PART-TIME - NON UNION	63,117	69,685	66,000	90,000	90,000
1272310300 OVERTIME	20,698	21,235	19,400	20,500	20,500
1272310400 RETIREMENT PENSION AND SERVICE PAY	800	950	800	1,078	1,078
1272310501 PENSIONS - CFP	8,136	8,283	8,500	11,990	11,990
1272310502 PENSIONS - OMERS	18,751	20,723	22,400	19,123	19,123
1272310600 MEDICALS	31,175	34,676	34,000	38,610	38,610
1272310700 UNEMPLOYMENT INSURANCE	15,827	16,486	17,000	19,000	19,000
1272310800 WORKMEN'S COMPENSATION	13,728	9,502	14,000	8,300	8,300

In 1985, the amount of \$ 18,268 was encumbered against account number 127231-0101

In 1985, the amount of \$ 5,304 was encumbered against account number 127231-0201

In 1985, the amount of \$ 1,179 was encumbered against account number 127231-0300

EXPENDITURE TOTALS	614,304	656,460	655,950	718,201	718,201
EXPENDITURE FORWARD	876,523	957,726	938,677	1,045,090	1,041,590

REVENUE

REVENUE FROM CHARGES FOR SERVICES
 REVENUE FROM CHARGES FOR SERVICES
 REVENUE FROM CHARGES FOR SERVICES
 REVENUE FROM CHARGES FOR SERVICES

1984
 1985
 1986
 1987

1984
 1985
 1986
 1987

1984	1985	1986	1987	STAFF COMPLIMENT
17.4	17.4	17.4	17.4	ESTABLISHED PERSONNEL (SALARIED)
17.4	17.4	17.4	17.4	UNESTABLISHED PERSONNEL (SALARIED)
17.4	17.4	17.4	17.4	UNESTABLISHED PERSONNEL (NON-SALARIED)
17.4	17.4	17.4	17.4	UNESTABLISHED PERSONNEL (NON-SALARIED)

NET REQUIREMENT	614,304	656,460	655,950	718,201	718,201
NET FORWARD	644,683	683,676	683,276	770,127	768,027

FUNCTION

SOCIAL AND FAMILY
SERVICES

PROGRAM

VICTORIA RESIDENCE

ACTIVITY

MEDICAL AND NURSING
SERVICES

DEPARTMENT

VICTORIA
RESIDENCE

ACCOUNT NO.

127-231-0000

CITY OF CHATHAM

CURRENT BUDGET

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSNursing Supplies & Medications

Includes chemicals for lab, tests, bandaides, tape, gauze, bandages, ointments, mouthwashes, disinfectants and all medications which are non prescription drugs.

Equipment and Furniture Maintenance

This amount has been budgeted for the overhaul of wheel chairs, commodes and geriatric chairs in the amount of
Repainting beds and bedside tables

\$1,000.

\$1,000.

\$2,000.

Equipment Replacement

16 Hi/Lb Beds with mattresses
16 Bedside rattls

\$16,000.

1,800.

\$17,800. \$8,900.

DETAILED WORK PROGRAMS

1. Provide comprehensive nursing care in accord with individual nursing care plans including bathing, skin care, shaving, toileting, mouth care, foot care, dressing, grooming, meal serving and feeding, bed making and care of personal possessions. As well, provide emotional support, social assistance and family involvement.
2. Provide medical care through the Medical Director and consultant Physician.
3. Provide pharmaceuticals, treatments, prosthesis.
4. Prepare and maintain administrative medical and nursing records.
5. Provide escorting duties to meet social and medical needs inside and outside the home.
6. Provide educational experience for students officiating from various education.
7. Refer for diagnostic services and treatments from area hospitals, clinics and laboratories.
8. Provide educational opportunities for staff including in-service education orientation, seminars, work shops and courses.
9. Be well acquainted with all Fire Drill procedures as well as being involved with emergency evacuation planning in case of a disaster.
10. Provide remediation and reality orientation programs as a integral part of the total service to residents.
11. Provide adjuvant programs and co-ordinate restorative and rehabilitative activities.
12. Participate in staff health programs such as TB skin testing, influenza immunization and rendering first aid treatment.

STAFF COMPLEMENT

	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)	20.6	20.6	21.6	21.6
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS	6.9	6.9	6.9	7.9
TOTAL FULL TIME EQUIVALENT POSITIONS	27.5	27.5	28.5	29.5

FUNCTION: SOCIAL AND FAMILY SERVICES

CITY OF CHATHAM

BUD. RESP: VICTORIA HOME ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: MEDICAL AND NURSING SERVICES EXPENDITURES

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
				REQUESTED	BY COUNCIL
1272313201 NURSING SUPPLIES	3,242	3,776	4,300	4,500	4,500
1272313202 MEDICATIONS	372	403			
1272313701 FURNITURE MAINTENANCE	264		1,200	2,000	2,000
1272313702 EQUIPMENT MAINTENANCE	1,441	965	1,500	1,500	1,500
1272314500 NEW FURNITURE & EQUIPMENT	629	15,589	1,750	17,800	8,900
1272318000 VICTORIA RESIDENCE PHYSICIAN	4,050	4,471	4,700	4,800	4,800
1272318003 GENERAL MISCELLANEOUS	133	549	500	1,500	1,500

In 1985, the amount of \$ 15,000 was encumbered against account number 127231-4500

EXPENDITURE TOTALS	10,131	25,753	13,950	32,100	23,200
EXPENDITURE FORWARD	886,654	983,479	952,627	1,077,190	1,064,790

REVENUE

1472310317 MIN. SUBSIDY-MEDICAL & NURSING SERVICES	303,343-	337,762-	319,740-	299,226-	295,726-
1472310525 RESIDENTIAL CARE FEES-MEDICAL & NURSING S	148,385-	168,926-	153,990-	187,161-	187,161-
1472310526 EXTENDED CARE FEES-MEDICAL & NURSING SERV	126,720-	143,581-	131,538-	151,499-	151,499-
1472310599 SALES TAX REBATE - MEDICAL AND NURSING	200-		200-	200-	200-

REVENUE TOTALS	578,648-	650,269-	605,468-	638,086-	634,586-
REVENUE FORWARD	810,488-	924,319-	860,869-	913,049-	908,149-

NET REQUIREMENT	568,517-	624,516-	591,518-	605,986-	611,386-
NET FORWARD	76,166	59,160	91,758	164,141	156,641

FUNCTION	SOCIAL & FAMILY SERVICES	DEPARTMENT	VICTORIA RESIDENCE	CITY OF CHATHAM
PROGRAM	VICTORIA RESIDENCE	ACCOUNT NO.	127-241-0000	CURRENT BUDGET
ACTIVITY	APPROVED DRUGS			

STATEMENT OF PURPOSE

Drugs supplied and purchased for Extended Care Residents only and subsidized 100%.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSApproved Drugs and Pharmaceuticals

Drugs requiring a prescription and mentioned in Schedules A, C and D under the Pharmacy Act (Ontario):

Narcotics as defined in the Narcotics Control Act (Canada); and drugs and medications listed in the list prepared by The Homes for the Aged - Office on Aging Branch, of non-prescription items under the Pharmacy Act (Ontario) and the Proprietary and Patent Medicines Act (Canada) for Extended Care residents for which this Province will pay 100 per cent.

Recoveries

100% subsidizeable.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: SOCIAL AND FAMILY SERVICES

CITY OF CHATHAM

BUD. RESP: VICTORIA HOME ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: APPROVED DRUGS EXPENDITURES

EXPENDITURE

1984

1985

1986

SPENT

SPENT

APPROP'D

APPROP'N

APPROVED

REQUESTED BY COUNCIL

1272418000 SUBSIDIZABLE DRUGS

333

817

1,800

1,500

1,500

EXPENDITURE TOTALS

333

817

1,800

1,500

1,500

EXPENDITURE FORWARD

886,987

984,296

954,427

1,078,690

1,066,290

REVENUE

1472410317 MIN. SUBSIDY - APPROVED DRUGS

239

817-

1,800-

1,500-

1,500-

1472410599 SALES TAX REBATE - APPROVED DRUGS

REVENUE TOTALS

239

817-

1,800-

1,500-

1,500-

REVENUE FORWARD

810,249-

925,136-

862,669-

914,549-

909,649-

NET REQUIREMENT

572

NET FORWARD

76,738

59,160

91,758

164,141

156,641

72-0006-R

FUNCTION SOCIAL & FAMILY SERVICES
 PROGRAM VICTORIA RESIDENCE
 ACTIVITY HOUSEKEEPING SERVICES

DEPARTMENT VICTORIA RESIDENCE
 ACCOUNT NO. 127-251-0000

CITY OF CHATHAM
 CURRENT BUDGET

STATEMENT OF PURPOSE

To maintain an environment in the Home which is clean, safe and attractive for all Residents and visitors.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

The house cleaning programs established by the Home are essential to the provision for a clean, safe, comfortable, part of a quality service to the resident. That the standards and levels of sanitation are maintained according to the degree acceptable to management and are inspected on a regular basis.

HOUSEKEEPING SERVICES

Salaries

This account includes labour costs as negotiated by contract by CUPE Local 12:
 a) included in the 1986 salaries account is an amount of \$6,000. as shared cost for one Housekeeping, Laundry and Maintenance Supervisor. \$ 0
 b) One part time housekeeping general 16 hrs. per week to cover for statutory holidays, regular days off and sickness and vacations. \$6,600.

Benefits

All benefits allowed as per the City and negotiated by CUPE Local 12.

Misc. Cleaning Supplies

Consists of floor wax, stripper, detergents, garbage bags, window cleaner, special chemicals used to control bacteria growth, etc.

Equipment Maintenance

Each year we try to replace any old or worn equipment in order to save on costly breakdowns or repairs. The amount budgeted for preventive maintenance of equipment, is a general amount, as per previous years' spending.

Drapery Replacements

To replace all worn drapes throughout the Home. \$8,700.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)	3.1	4.1	3.1	3.1
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS	.5	.0	.5	1.0
TOTAL FULL TIME EQUIVALENT POSITIONS	3.6	4.1	3.6	4.1

FUNCTION: SOCIAL AND FAMILY SERVICES

BUD. RESP: VICTORIA HONE ADMINISTATOR

ACTIVITY: HOUSEKEEPING SERVICES EXPENDITURES

CITY OF CHATHAM

	CURRENT	BUDGET
1. Total	100.00	100.00
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EXPENDITURE	1984	1985		1986	
	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1272510101 WAGES AND SALARIES - UNION	44,655	49,498	51,100	59,600	53,600
1272510201 PART-TIME UNION	6,357	8,025	7,600	14,100	14,100
1272510300 OVERTIME	2,421	2,981	2,800	3,000	3,000
1272510400 RETIREMENT PENSION AND SERVICE PAY	198	198	198	210	210
1272510501 PENSIONS - CPP	819	897	900	1,100	1,100
1272510502 PENSIONS - OMERS	2,427	2,890	2,800	2,872	2,872
1272510600 MEDICALS	5,002	5,028	4,900	4,582	4,582
1272510700 UNEMPLOYMENT INSURANCE	1,543	1,781	1,890	2,100	2,100
1272510800 WORKMEN'S COMPENSATION	1,633	952	1,500	1,000	1,000
1272513201 DRAPERY REPLACEMENT	1,250			8,700	8,700
1272513202 OTHER MISCELLANEOUS SUPPLIES	5,557	4,051	4,700	4,500	4,500
1272513701 FURNITURE MAINTENANCE				1,000	1,000
1272513702 EQUIPMENT MAINTENANCE	286	158	600	600	600

In 1985, the amount of \$ 3,064 was encumbered against account number 127251-0101

In 1985, the amount of \$ 589 was encumbered against account number 127251-0201

In 1985, the amount of \$ 236 was encumbered against account number 127251-0300

EXPENDITURE TOTALS	72,148	76,449	78,988	103,364	97,364
EXPENDITURE FORWARD	959,135	1,060,745	1,033,415	1,182,054	1,163,654

NET REQUIREMENT	72,148	76,449	78,988	103,364	97,364
NET FORWARD	148,886	135,609	170,746	267,505	254,005

FUNCTION	SOCIAL & FAMILY SERVICES	DEPARTMENT	VICTORIA RESIDENCE	CITY OF CHATHAM
PROGRAM	VICTORIA RESIDENCE	ACCOUNT NO.	127-251-0000	CURRENT BUDGET
ACTIVITY	HOUSEKEEPING SERVICES		(2)	

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Equipment Replacement

Each year we plan for replacement of work equipment. Also included in this account is the replacement of worn drapes periodically.

Misc. housekeeping equipment	\$ 300.00
1 dry vacuum cleaner	\$ 600.00
	<u>\$ 900.00</u>

Recoveries

We receive a portion of the Provincial and Federal Sales Tax paid on supplies and equipment purchased.

DETAILED WORK PROGRAMS

1. Regular daily cleaning of floors in residents rooms and all other public areas. Sweeping, scrubbing, damp mopping, vacuuming, stripping, washing, waxing, spray buffing, shampooing, etc.
2. A regular program of house cleaning all rooms twice a year.
3. Regular cleaning of walls and ceiling, washing and disinfecting.
4. Regular cleaning of all doors, windows, screens, window sills and spot cleaning.
5. Garbage and waste removal.
6. Reporting re: pest control.
7. Removal for cleaning re-hanging drapes.
8. Periodic cleaning and treatment of furniture inside and outside, fixtures, appliances, air and heat vents. Reporting any damaged or worn equipment.
9. Cleaning residents night tables, stands and bed ends.
10. Upon discharge of a resident, clean vacated room.
11. Requisitioning cleaning supplies.
12. Cleaning and disinfect all public and private washrooms, washroom appliances, lockers, locker rooms, waste collection and waste disposal areas.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: SOCIAL AND FAMILY SERVICES

BUD. RESP: VICTORIA HOME ADMINISTRATOR

ACTIVITY: HOUSEKEEPING SERVICES EXPENDITURES

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE	1984	1985	1986	APPROVED	APPROVED
	SPENT	SPENT	APPROP'D	APPROP'D	BY COUNCIL
1272514500 NEW FURNITURE & EQUIPMENT	344	47	1,200	900	900
EXPENDITURE TOTALS	344	47	1,200	900	900
EXPENDITURE FORWARD	959,479	1,060,792	1,034,615	1,182,954	1,164,554
REVENUE					
1472510317 MIN. SUBSIDY - HOUSEKEEPING SERVICES	32,727-	36,431-	34,507-	41,227-	37,027-
1472510525 RESIDENTIAL CARE FEES-HOUSEKEEPING SERVIC	17,491-	21,833-	19,902-	25,992-	25,992-
1472510526 EXTENDED CARE FEES-HOUSEKEEPING SERVICES	14,937-	18,551-	17,000-	20,794-	20,794-
1472510599 SALES TAX REBATE - HOUSEKEEPING	300-		300-	300-	300-
REVENUE TOTALS	65,455-	76,815-	71,709-	88,313-	84,113-
REVENUE FORWARD	875,704-	1,001,951-	934,378-	1,002,862-	993,762-
NET REQUIREMENT	65,111-	76,768-	70,509-	87,413-	83,213-
NET FORWARD	83,775	58,841	100,237	180,092	170,792

FUNCTION SOCIAL & FAMILY SERVICES
PROGRAM VICTORIA RESIDENCE
ACTIVITY LAUNDRY AND LINEN SERVICES

DEPARTMENT VICTORIA RESIDENCE
ACCOUNT NO. 127-261-0000

CITY OF CHATHAM
CURRENT BUDGET

STATEMENT OF PURPOSE

To provide an organized on premise laundry service for both linen and personal clothing, acceptable to management and the Ministry.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Laundry service standards are aimed at producing a high quality of linen, both sanitary, comfortable and attractive, which contributes to a health promoting environment. The service also provides a purchasing function to meet linen and the clothing needs of the Residents as well as an inventory record. Sanitary conditions and standards are incorporated in washing and distribution process. An ongoing maintenance and replacement program in order to operate the laundry economically and efficiently.

To provide a service for the local Fire Department of their linen and bedding.

Salaries
This account provides salaries for two full time laundry generals as negotiated by C.U.P.E. Local 12. \$5,000. has been budgeted as the Laundry's share for a housekeeping, laundry and maintenance supervisor. \$ 0

Bed Linen Replacement

Each year we replace worn linen in order to be able to keep an inventory of approximately five complete changes per resident per day. This includes bed spreads, pillows, mattresses, towels, face cloths, sheets, pillow cases, pillow protectors, draw sheets, diapers, mattress covers, hospital gowns, etc.

Other Supplies

Includes laundry detergent, bleach, softener, sour and other chemicals used in an on premise laundry operation.

Equipment Maintenance

This amount has been budgeted for the maintenance of the laundry machinery, as it is now three years old and the warranty is no longer in effect. \$2,000.00

Equipment Replacement

Two laundry carts	\$ 500.00
Ten new mattresses	\$1,630.00
Miscellaneous equipment	250.00
	<u>\$2,380.00</u>

Other

An amount of \$12,000.00 is for the use of dri-pride incontinent pads. This represents approximately 60% of the cost with the other 40% to be provided from residents trust. By using the Dri-pride we have reduced one part-time person from the laundry a saving of \$6,500.00 with further savings in supplies and replacement linen, etc.

Recoveries

For Federal and Provincial Sales Tax paid for supplies, as we are not sales tax exempt when we purchase these supplies. Also included is charge back to Fire Department for laundry services.

DETAILED WORK PROGRAMS

1. Laundering process, equipment maintenance, collecting soiled linen, sorting, presoaking for wash, stain removal, weighing, bundling, washing, drying, machine mangling, hanging, pressing, folding, marking, storing, delivering to linen rooms and residents' rooms.
2. Inspection, mending and altering.
3. Labelling with name tags.
4. Tracing lost items.
5. Periodic inventory of linens.
6. Cleaning all machines, laundry room floor, walls, etc.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)	2.1	2.	2	2
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS	.4	0	0	.5
TOTAL FULL TIME EQUIVALENT POSITIONS	2.5	2.	2	2.5

FUNCTION:	SOCIAL AND FAMILY SERVICES	CITY OF CHATHAM
BUD. RESP:	VICTORIA HOME ADMINISTRATOR	CURRENT BUDGET
ACTIVITY:	LAUNDRY SERVICES EXPENDITURES	

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1272610101 WAGES AND SALARIES - UNION	31,421	32,583	33,300	41,000	35,000
1272610201 PART-TIME UNION	1,986	4,198	2,800	3,500	3,500
1272610300 OVERTIME	1,616	1,893	1,400	1,600	1,600
1272610400 RETIREMENT PENSION AND SERVICE PAY	132	182	198	200	200
1272610501 PENSIONS - CPP	530	522	600	685	685
1272610502 PENSIONS - OMERS	1,665	1,747	1,800	1,920	1,920
1272610600 MEDICALS	3,326	3,048	3,200	3,349	3,349
1272610700 UNEMPLOYMENT INSURANCE	990	1,011	1,100	1,100	1,100
1272610800 WORKMENS COMPENSATION	954	613	1,000	982	982
1272613201 BED LINEN REPLACEMENT	4,255	4,486	5,000	5,500	5,500
1272613202 OTHER SUPPLIES	11,087	989	1,500	1,000	1,000
1272613702 EQUIPMENT MAINTENANCE	2,650	1,522	2,000	2,000	2,000
1272614500 NEW FURNITURE & EQUIPMENT	967	349	700	2,380	2,380
1272617001 LAUNDRY CHEMICALS	3,279	2,489	4,000	4,000	4,000
1272618003 GENERAL MISCELLANEOUS	4	9,388	10,000	12,000	12,000

In 1985, the amount of \$ 2,003 was encumbered against account number 127261-0101

In 1985, the amount of \$ 236 was encumbered against account number 127261-0201

In 1985, the amount of \$ 118 was encumbered against account number 127261-0300

EXPENDITURE TOTALS	64,862	65,020	68,598	81,216	75,216
EXPENDITURE FORWARD	1,024,341	1,125,812	1,103,213	1,264,170	1,239,770

REVENUE

1472610317 MIN. SUBSIDY-LAUNDRY SERVICES	28,952-	32,249-	30,520-	31,116-	26,916-
1472610525 RES. CARE FEES-LAUNDRY SERVICES	15,473-	17,345-	15,825-	18,823-	18,823-
1472610526 EXTENDED CARE FEES- LAUNDRY SERVICES	13,214-	14,760-	13,518-	15,058-	15,058-
1472610599 SALES TAX REBATE + LAUNDRY CHARGES RECOVER	850-		850-	850-	850-

REVENUE TOTALS	58,489-	64,354-	60,713-	65,847-	61,647-
REVENUE FORWARD	934,193-	1,066,305-	995,091-	1,068,709-	1,055,409-

NET REQUIREMENT	6,373	666	7,885	15,369	13,569
NET FORWARD	90,148	59,507	108,122	195,461	184,361

FUNCTION	SOCIAL & FAMILY	DEPARTMENT	VICTORIA	CITY OF CHATHAM
PROGRAM	SERVICES	ACCOUNT NO.	RESIDENCE	CURRENT BUDGET
ACTIVITY	VICTORIA RESIDENCE BUILDING & PROPERTY OPERATION & MAINTENANCE		127-271-0000	

STATEMENT OF PURPOSE

This function is charged with the responsibility of heating and ventilation systems, for the maintenance and upkeep of the buildings and grounds, fire safety and drills. One other function in this department is the ordering of supplies and the inventory control and distribution of goods, food, paper products, etc.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

The function provides and ensures continuance of the basic needs of the residents. It is responsible for shelter, safety, security, heat and comfort and also assists the other services in performance of their functions through maintenance of equipment, buildings and work areas. Direct manpower assistance on special events. The appearance of the buildings and grounds, the flowers and grass are an important feature in providing an attractive enjoyable, and a home like atmosphere.

The economic efficiency of the operation of all systems is dependent upon service. Food storage, inventory, receiving and dispensing of supplies also becomes part of the service. Fire safety and fire protection and prevention programs are covered under building codes, the local Fire Department, the Fire Marshall's Office and requirements under the Homes for the Aged Act and Regulations.

Salaries

During 1986 we have had the assistance of an extra employee through one of the Government Assistance Programs. Included in my 1986 budget request is an amount for the employment of a part time person or student. I feel that in our operation of the Home there is a need for the extra manpower, whether it be full or part time.

Included in the salaries amount is an amount of \$6,000. as a share of the cost of hiring a Housekeeping, Laundry and Maintenance Supervisor.

Also I have budgeted \$3,000. for a part time student from May to August, 1986.

Equipment Maintenance

General maintenance of electrical motors, pumps, fans, and all electrical equipment

\$ 4,000.00

Equipment New Replacements

This is a general amount for the purchase of new equipment which may break down and have to be replaced at any time during the year.

\$ 4,000.00

Utilities

All utilities, gas, hydro and water were increased as per the percentage indicated by the above.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION	SOCIAL & FAMILY SERVICES	DEPARTMENT	VICTORIA RESIDENCE	CITY OF CHATHAM
PROGRAM	VICTORIA RESIDENCE	ACCOUNT NO.	127-271-0000	CURRENT BUDGET
ACTIVITY	BUILDINGS & PROPERTY OPERATION & MAINTENANCE			

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Building Maintenance

Repair and replace worn eavestroughing	\$ 2,000.00	\$ 1,000.00
Replace floor in dish room	900.00	700.00
Repairs to wall in tub room and repair shower rooms	1,800.00	1,800.00
Painting and wallpapering program in both residential and extended care areas	5,500.00	2,500.00
General building day to day maintenance	1,800.00	1,800.00
	<u>\$12,000.00</u>	<u>\$ 7,800.00</u>

Grounds Maintenance

Lawns, gardens, patios, sidewalks etc. day to day maintenance	\$ 2,500.00	\$ 2,500.00
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Equipment Maintenance

Repair and replace bearings in three roof fans	\$ 1,500.00	\$ 1,000.00
Replace door in new air exchanger (emergency)	2,000.00	2,000.00
Install clean out doors and air exchanger	800.00	800.00
Boiler room repairs and maintenance	1,500.00	1,500.00
Miscellaneous mechanical and electrical repair of all building equipment	1,500.00	1,500.00
Replace present night lights in the extended care nursing with fluorescent	2,800.00	0
	<u>\$10,100.00</u>	<u>\$ 6,800.00</u>

Purchased Service

ADT alarm system service	\$ 600.00	
Honeywell heating service contract	1,700.00	
Furnace and chimney boiler inspection	800.00	
Grass cutting, snow removal	4,200.00	
Elevator inspection and maintenance	300.00	
Fire alarm inspection and service	800.00	
Fire equipment inspection and service	900.00	
Pest control	400.00	
Miscellaneous purchased services	300.00	
	<u>\$10,000.00</u>	<u>- 1,000.00</u>
		<u>\$9,000.00</u>

Replacement Equipment

To replace miscellaneous equipment which may wear out during the year	<u>\$ 2,500.00</u>
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Other

This is an amount which is provided for items which do not have a specific tie in with other special accounts and is a general amount.

Recoveries

These are based on the Federal and Provincial Taxes paid when a purchase of supplies or equipment is made, and a claim is made also for reimbursement.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: SOCIAL AND FAMILY SERVICES

CITY OF CHATHAM

BUD. RESP: VICTORIA HOME ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: BUILDING AND PROPERTY OPERATION AND MAIN.

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1272713800 BUILDING MAINTENANCE	5,952	10,487	8,300	12,000	7,800
1272713802 GROUNDS MAINTENANCE	2,019	1,002	1,500	2,500	2,500
1272713900 EQUIPMENT MAINTENANCE	6,626	2,234	3,000	10,100	6,800
1272714600 NEW EQUIPMENT	1,526	1,781	2,500	2,500	2,500
1272718000 MISCELLANEOUS BUILDING AND PROPERTY		660			
1272718001 PURCHASED SERVICES	2,242	4,579	7,500	10,000	9,000

EXPENDITURE TOTALS	18,365	20,743	22,800	37,100	28,600
EXPENDITURE FORWARD	1,116,015	1,224,550	1,205,732	1,394,703	1,355,803

REVENUE

1472710317 MIN. SUBSIDY BLDG. & PROPERTY OPER. & MAINT.	40,304-	46,583-	44,109-	53,237-	45,637-
1472710525 RESIDENTIAL CARE FEES-BLDG. & PRO. OPER. & M	21,542-	31,214-	28,446-	33,273-	33,273-
1472710526 EXTENDED CARE FEES-BLDS & PRO. OPER. & MAI	18,396-	26,534-	24,299-	26,619-	26,619-
1472710599 SALES TAX REBATE - BUILDING AND PROPERTY	300-		300-	300-	300-

REVENUE TOTALS	80,542-	104,331-	97,154-	113,429-	105,829-
REVENUE FORWARD	1,014,735-	1,170,636-	1,092,245-	1,182,138-	1,161,238-

NET REQUIREMENT	62,177-	83,588-	74,354-	76,329-	77,229-
NET FORWARD	101,280	53,914	113,487	212,565	194,565

72-0011-R

FUNCTIONSOCIAL & FAMILY
SERVICES**PROGRAM**

VICTORIA RESIDENCE

ACTIVITYBUILDINGS & PROPERTY
OPERATION & MAINTENANCE**DEPARTMENT**VICTORIA
RESIDENCE**ACCOUNT NO.**

127-271-0000

CITY OF CHATHAM**CURRENT BUDGET****HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS****DETAILED WORK PROGRAMS**

1. Operating the heating and domestic heating boilers.
2. Preventive maintenance programs on heating, ventilation, plumbing and electrical systems, servicing laundry, dietary, housekeeping and nursing equipment.
3. Preventive maintenance and repairs to:
 - (a) buildings
 - (b) furniture
 - (c) fixtures, appliances
 - (d) garden and grounds, flowers, shrubs, etc.
 - (e) maintenance of all other equipment used both inside and out.
4. Fire drills, fire safety and prevention programs.
6. Painting and decorating.
7. Safety and security programs.
8. Grounds maintenance, snow removal, beautification, landscaping, etc.
9. Garbage removal and clean up.
10. Special projects - construction, alterations and renovations.
11. Assistance to other services at parties and special occasions, setting up and dismantling.
12. Ordering of supplies, food, paper products, etc. Seeing all services are supplied in order that they may operate efficiently.

STAFF COMPLEMENT

	1983	1984	1985	1986
1.1 ESTABLISHED PERSONNEL (SALARIED)	1		1.0	1.0
UNSCHEDULED SALARIED POSITIONS				.5
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS	1.1	1	1.0	1.5

FUNCTION	SOCIAL & FAMILY SERVICES	DEPARTMENT	VICTORIA RESIDENCE	CITY OF CHATHAM
PROGRAM	VICTORIA RESIDENCE	ACCOUNT NO.	127-281-0000	CURRENT BUDGET
ACTIVITY	GENERAL AND ADMINISTRATIVE SERVICES			

STATEMENT OF PURPOSE

To provide overall direction, co-ordination and administrative support to all other services, residents and families.

To provide accounting and trust fund services for the Residents, along with payrolls, pay out of pension cheques and maintenance of records, files and statistical data.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

The responsibility of the Administrator is set out in the Homes for the Aged and Rest Homes Act and Regulations. The requirements for trust accounts and accounts receivable, capital funding and operating subsidies are set out in Provincial policy and the needs and rights of the residents are important considerations in the total delivery of this service.

Records and statistical information accumulation is presently the minimum needed in accordance with imposed requirements.

Salaries

Have allowed for a 5% increase in salary and have budgeted for a part time office clerk.

Car Allowance

This amount is for the purpose of staff using their own car while on business for the Home.

Conventions and Travel

O.A.H.A. Convention in Hamilton, Ontario. Included in the budgeted amount are meals, travel and registration for three delegates. The convention provides a good learning experience for members of the Home. This is a working convention with excellent seminars and work shops, which is attended by all Homes in the Province once a year.

\$ 2,165.00

Training

This amount covers in-service training for staff as well as fees for regional seminars, workshops, and annual Region I Homes for the Aged meeting in London.

Regional meeting 4 delegates

\$ 60.00

Other training and seminars

\$540.00

\$600.00

Other Legal and Audit Fees

This amount is for administration and audit fees, staff car allowance. This amount is set aside to cover the cost of accounting and audit that is carried out by the treasury office for the Home.

Printing, Stationery, Postage

This amount is for stamps, time cards, time sheets, and misc. supplies, etc.

Advertising

This is an amount for job advertisements in local newspapers. This also includes an amount for the publication of a new brochure for the Home advertising the services the Home provides.

Membership Fees

This amount covers our fees for memberships in the Homes for the Aged Association as well as membership in the Central Purchasing Group (CPP). The Home must have memberships in both in order to be eligible for special purchasing prices similar to Ontario Hospitals. Also fees for Medical Director in the O.A.H.A. Medical Directors Association.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: SOCIAL AND FAMILY SERVICES
 BUD. RESP: VICTORIA HOME ADMINISTRATOR
 ACTIVITY: GENERAL AND ADMINISTRATIVE

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE

1984

1985

1986

SPENT

SPENT

APPROP'D

APPROP'N
REQUESTEDAPPROVED
BY COUNCIL

1272810102 WAGES AND SALARIES - NON UNION	58,746	60,955	60,526	63,750	66,730
1272810202 PART-TIME - NON UNION	2,684			7,940	
1272810400 RETIREMENT PENSION AND SERVICE PAY	193	203	200	200	200
1272810501 PENSIONS - CPP	1,494	792	1,500	1,000	1,000
1272810502 PENSIONS - OMERS	3,376	4,658	3,512	3,733	3,733
1272810600 MEDICALS	4,981	5,070	4,800	5,317	5,317
1272810700 UNEMPLOYMENT INSURANCE	3,105	1,523	1,352	1,730	1,730
1272810800 WORKMEN'S COMPENSATION	1,113	1,557	1,400	1,640	1,640
1272811000 CAR ALLOWANCE	1,774	1,257	1,700	1,700	1,700
1272811101 TRAVELLING COSTS	979	484	400	500	500
1272811102 TRAINING EXPENDITURES	122	129	600	750	750
1272811103 CONVENTIONS AND SEMINAR FEES	340	1,248	1,200	2,410	2,410
1272811200 LEGAL AND SPECIAL FEES	7,500	8,004	8,000	8,500	8,500
1272811400 TELEPHONE	3,260	3,870	3,200	3,400	3,400
1272811500 POSTAGE	274	192	300	500	500
1272811600 OFFICE SUPPLIES	903	2,298	800	1,400	1,400
1272811700 ADVERTISING	3			300	300
1272813001 MEMBERSHIP FEES	1,354	953	1,600	1,800	1,800
1272813002 SUBSCRIPTIONS	114	178	500	600	600

EXPENDITURE TOTALS
 EXPENDITURE FORWARD

92,315	93,371	91,590	107,170	102,210
1,208,330	1,317,921	1,297,322	1,501,873	1,458,013

NET REQUIREMENT
 NET FORWARD

92,315	93,371	91,590	107,170	102,210
193,595	147,285	205,077	319,735	296,775

72-0012-R

FUNCTION	SOCIAL & FAMILY SERVICES	DEPARTMENT	VICTORIA RESIDENCE	CITY OF CHATHAM
PROGRAM	VICTORIA RESIDENCE	ACCOUNT NO.	127-281-0000	CURRENT BUDGET
ACTIVITY	GENERAL AND ADMINISTRATIVE SERVICES		(2)	

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Equipment Maintenance

General maintenance of office equipment.

DETAILED WORK PROGRAMS

1. General administration of management of the organization, direction, co-ordination and improvement in accordance with overall goals and objectives in maintaining a home for seniors to live in with dignity.
2. Food supervision, menu planning, purchasing, housekeeping and laundry and maintenance supervision.
3. Scheduling all shifts.
4. Maintenance of statistical information and records.
5. Maintenance of staff records and payroll.
6. Checking all invoices for accounts receivable and recording same.
7. Provision of trust fund function.
8. Preparation of both City and Provincial Budgets.
9. Receiving and registering all pension cheques and recording and paying monthly directly to the residents their comfort allowance.
10. Provision of receptionist, public relations and information service.
11. Provision of secretarial and clerical support to Administrator, Home Physician, Nursing and all other departments within the home.
12. Provision of messenger and driver service for the residents in the Home.
13. Residents benefits - pensions, medical insurance, extended care, etc.
14. Interviewing for job.
15. Completing all applications and interviewing prospective residents, setting up pre-admission medicals and admitting to the Home as per the Home policy.
16. Working with the Auxiliary of the Home.
17. Preparing a monthly news bulletin.
18. Reviewing the total operation of the Home and preparing recommendations for change from time to time.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS	2	2	2	3
WAGE MAN YEARS				.5
TOTAL FULL TIME EQUIVALENT POSITIONS	2	2	2	3.5

FUNCTION: SOCIAL AND FAMILY SERVICES

CITY OF CHATHAM

BUD. RESP: VICTORIA HOME ADMINISTRATOR

ACTIVITY: GENERAL AND ADMINISTRATIVE

EXPENDITURE	1984		1985		1986	
	SPENT	APPROP'D	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1272813702 EQUIPMENT MAINTENANCE	201	137	300	500	500	
1272814500 NEW FURNITURE & EQUIPMENT						
EXPENDITURE TOTALS	201	137	300	500	500	
EXPENDITURE FORWARD	1,208,531	1,318,058	1,297,622	1,502,373	1,458,513	
NET REQUIREMENT	201	137	300	500	500	
NET FORWARD	193,796	147,422	205,377	320,235	297,275	

FUNCTION	SOCIAL & FAMILY SERVICES	DEPARTMENT	VICTORIA RESIDENCE	CITY OF CHATHAM
PROGRAM	VICTORIA RESIDENCE	ACCOUNT NO.	127-281-9100	CURRENT BUDGET
ACTIVITY	NEW CAPITAL			

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Capital Items are items or equipment or renovations that are new and not considered replacements. These items are purchased for various departments to increase the efficiency of the department or to make improvements to the Home which are beneficial for the care of the Residents.

DELETE

	Provincial	City	
Social Service Activities			
(a) One portable bar	\$ 800.00	\$ 400.00	\$0
Dietary Services			
(b) One metro dish dolly, tax included	650.00	325.00	
(c) One Cleveland vegetable and meat steamer	2,790.00	1,395.00	
(d) One Hobart convection oven	4,600.00	2,300.00	
50%	<u>\$ 8,040.00</u>	<u>\$ 4,020.00</u>	
Medical and Nursing Services			
(e) One Scotsman ice machine	\$ 2,800.00		
(f) One geriatric lift	3,200.00		
(g) Two legal size filing cabinets	600.00		
	<u>\$ 6,600.00</u>	<u>\$ 3,300.00</u>	
Housekeeping Services			
One automatic floor scrubber	<u>\$ 4,600.00</u>	<u>\$ 2,300.00</u>	
Building Maintenance			
Wheel chair ramp front of building	\$ 8,000.00	\$ 4,000.00	
New sidewalk from front entrance to ladies lounge, approx. 150'	3,000.00	1,500.00	
Architectural study re: needs for future expansion and or renovations	18,000.00	9,000.00	
Install insulation in all crawl spaces	4,500.00	\$ 2,250.00	
	<u>\$33,500.00</u>	<u>\$ 16,750.00</u>	
Administration			
15 new staff lockers	\$ 3,000.00	\$ 1,500.00	
2 new filing cabinets	600.00	\$ 300.00	
	<u>\$ 3,600.00</u>	<u>\$ 1,800.00</u>	
Total	<u>\$ 57,140.00</u>	<u>\$ 28,570.00</u>	
TOTAL CAPITAL EXPENDITURES	<u>\$ 50,000.00</u>		

REVISED

All the Capital items must receive Provincial approval for a 50% subsidy.

Total Capital Costs	\$ 57,140.00
50% Subsidy	<u>28,570.00</u>
Net Requirement from City	<u>\$ 28,570.00</u>

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: SOCIAL AND FAMILY SERVICES

CITY OF CHATHAM

BUD. RESP: VICTORIA HOME ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: GENERAL AND ADMINISTRATIVE

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1272819100 CAPITAL EXPENDITURES	62,008	8,367	14,930	57,140	50,000
EXPENDITURE TOTALS	62,008	8,367	14,930	57,140	50,000
EXPENDITURE FORWARD	1,270,539	1,326,425	1,312,552	1,559,513	1,508,513
REVENUE					
1472810316 VICTORIA RESIDENCE- M.O.E. GRANT	1,296-				
1472810317 MINISTRY SUBSIDY - GENERAL AND ADMINISRTA	9,931-	18,428-	17,468-	43,061-	39,861-
1472810380 CAPITAL SUBSIDY-50%	31,004-	3,413-	7,465-	28,870-	25,300-
1472810525 RES. CARE FEES - GENERAL AND ADMINISTRATI	21,878-	22,845-	20,838-	26,913-	26,913-
1472810526 EXTENDED CARE FEES - GENERAL AND ADMIN.	18,684-	19,699-	18,059-	21,531-	21,531-
1472810599 SALES TAX REBATE - GENERAL AND ADMINISTAT	100-		100-	100-	100-
REVENUE TOTALS	82,893-	64,385-	63,930-	120,475-	113,705-
REVENUE FORWARD	1,097,628-	1,235,021-	1,156,175-	1,302,613-	1,274,943-
NET REQUIREMENT	20,885-	56,018-	49,000-	63,335-	63,705-
NET FORWARD	172,911	91,404	156,377	256,900	233,570

FUNCTION	SOCIAL AND FAMILY SERVICES	DEPARTMENT	CITY OF CHATHAM
PROGRAM		ACCOUNT NO.	CURRENT BUDGET
ACTIVITY	GRANTS	127-300-9700	

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Maple City Senior Citizens Centre

127-300-9701

The purpose of this organization is to provide recreational programs for the Senior citizens of Chatham. The amount requested in 1986 is \$8,000. which is a 8.8% increase over the amount granted in 1985. \$7,350

Junior Achievement of Chatham

127-300-9702

\$ 0.

This organization has requested a grant of \$1,200. in 1986 from the City of Chatham. This grant will be used to contribute towards the operating cost of the Junior Achievement Program. The organization's objective is to provide young people of Chatham with a realistic overview of business operations, to develop a better understanding of human relations in a business environment and to encourage a positive and political attitude towards working in our economic system. Jr. Achievement members learn by doing, and by building their self confidence and leadership ability.

Canadian National Institute for the Blind

127-300-9703

The Canadian National Institute for the Blind is an agency charged with the responsibility of providing numerous services to blind persons. These services range from preschool children services to adjustment to blindness, social services, employment services, residential services talking book machines and rehabilitative services including orientation and mobility instruction. The amount requested by this organization in 1986 is \$2,000.00. \$1,500.

Right to Life - Kent

127-300-9705

The objective of Right to Life Kent in 1986 include increased efforts to foster respect for life in our community through education and counselling. The two ways in which they plan to accomplish this are through more involvement in the schools and through a project designed to assist young mothers to learn the skills of parenthood. The amount requested in 1986 is \$1,000.00. This organization is also holding a benefit to raise funds to purchase an Apnea monitor for babies at risk from sudden infant death syndrome. The group has requested that the regular rental fee of \$350.00 for the Cultural Centre be waived for this event. \$ 500.00

The Canadian Institute for the Prevention of Addiction

127-300-9706

This organization requested funds in the late spring of 1985. The overall goal of this group is to educate young people in the community to the pitfalls of alcohol and drug misuse. The amount requested by this group is \$5,000.00. \$ 0.

STAFF COMPLEMENT

	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: SOCIAL AND FAMILY SERVICES

CITY OF CHATHAM

BUD. RESP: CITY TREASURER

CURRENT BUDGET

ACTIVITY: SOCIAL AND FAMILY SER. GRANT

EXPENDITURE

1984

1985

1986

SPENT

SPENT

APPROP'D

APPROP'D
REQUESTEDAPPROVED
BY COUNCIL

1273009701 MAPLE CITY SENIOR CITIZENS CENTRE	7,000	7,350	7,350	8,000	7,350
1273009702 JUNIOR ACHIEVEMENT OF CHATHAM	600	630	630	1,200	
1273009703 CAN.NAT.INSTITUTE FOR THE BLIND	1,500	1,500	1,500	2,000	1,500
1273009705 RIGHT TO LIFE-KENT	2,300	500	500	1,350	500
1273009706 CAN.INSTITUTE FOR THE PREV.OF ADDICTION				5,000	

EXPENDITURE TOTALS	11,400	9,980	9,980	17,550	9,350
EXPENDITURE FORWARD	11,400	9,980	9,980	17,550	9,350

REVENUE

1473000517 GRANT-RENTAL REVENUE

350- 350-

REVENUE TOTALS
REVENUE FORWARD350- 350-
350- 350-

NET REQUIREMENT	11,400	9,980	9,980	17,200	9,000
NET FORWARD	11,400	9,980	9,980	17,200	9,000

73-0001-R

FUNCTION	HEALTH AND SOCIAL SERVICES	DEPARTMENT	SOCIAL SERVICES	CITY OF CHATHAM
PROGRAM	GENERAL WELFARE ASSISTANCE	ACCOUNT NO.	127-320-0000	CURRENT BUDGET
ACTIVITY	COUNSELLING AND SUPPORT SERVICES			

STATEMENT OF PURPOSE

To provide counselling to individuals and families on a fee-for-service basis from a local agencies.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

127-320-9701

The Chatham/Kent Community and Family Services provide Youth and Family Counselling to certain approved clients under an agreement with the City of Chatham.

This agency provides advice and assistance to enable persons to function more fully and effectively in personal relationships from day to day and includes counselling with respect to:

- Family and marital relationships
- Child Care and Training
- Parent-child relationships
- Nutritional needs
- Maintenance of adequate standards of health
- Personal hygiene
- Limited emergency counselling when there is personal contact due to family or environmental emergencies, but does not include credit counselling.

Counselling is approved for those recipients in receipt of Family Benefit Allowance (F.B.A.), General Welfare Assistance (G.W.A.) and low-income persons unable to finance the cost of counselling services.

This program's cost shared 80% by the Ministry of Community and Social Services and 20% by the municipality.

1985 rate approval = \$38.59/\$19.30 to a maximum liability of \$16,000.

1986 rate request = \$41.57/\$20.78 to a maximum liability of \$17,600. \$15,000.

"\$15.00 per group session per individual with a maximum of 10 members being not less than 90 minutes in length with the provision that the maximum charge to the Corporation not to exceed \$120.00."

C.H.S.A.P.

127-320-9704

Volunteer program under the administration of C/K Community and Family Services to assist senior citizens and the handicapped in their private home. Approved expenditures are not subsidized by the Ministry of Community and Social Services - 1986 request = \$4,000. \$2,080.

Youth Employment Counselling Centre

127-320-9705

The Youth Employment Counselling Centre (Y.E.C.C.) is requesting a fee-for-service agreement with the Corporation of the City of Chatham for counselling services for youths under 25 years of age, who are employment disadvantaged and are in receipt of General Welfare Assistance.

1985 approval = \$16,500; maximum liability

1986 request = \$16,500; maximum liability \$12,500.

Cost - shared 80-20%

The Chatham Women's Centre Inc.

127-320-9706

The Chatham Women's Centre Inc. provides counselling services to residents of the Centre, which addresses life skills, health nutrition, parenting and problem solving.

1985 approved = \$5,000; maximum liability

1986 request = \$6,200; maximum liability \$5,000.

Cost - shared 80-20%

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION HEALTH AND SOCIAL SERVICES PROGRAM GENERAL WELFARE ASSISTANCE ACTIVITY COUNSELLING AND SUPPORT SERVICES	DEPARTMENT SOCIAL SERVICES ACCOUNT NO. 127-320-9700	CITY OF CHATHAM CURRENT BUDGET
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DETAILED WORK PROGRAMS

- 1) Approval of applications for counselling services.
- 2) Written referrals to the counselling agency.
- 3) Verify eligibility for subsidy purposes.
- 4) Monitor effectiveness of service.
- 5) Collate statistics.
- 6) Assessment of reports.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: SOCIAL AND FAMILY SERVICES

CITY OF CHATHAM

BUD. RESP: CITY TREASURER

CURRENT BUDGET

ACTIVITY: PUBLIC HEALTH SERVICES EXPENDITURES

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
			REQUESTED	BY COUNCIL	
1273209701 COUNSELLING COSTS-GWA/FBA CLIENTS	14,440	11,827	16,000	17,600	15,000
1273209702 COUNSELLING COSTS - LOW INCOME	417	926			
1273209703 RECIPIENTS CONTRIBUTION					
1273209704 C.H.A.P.		2,000	2,000	4,000	2,080
1273209705 YOUTH EMPLOYMENT COUNSELLING CENTRE		2,380	16,500	16,500	12,500
1273209706 CHATHAM WOMEN'S CENTRE COUNSELING		5,000	5,000	6,200	5,000

In 1985, the amount of \$ 11,900 was encumbered against account number 127320-9705

EXPENDITURE TOTALS	14,857	22,133	39,500	44,300	34,580
EXPENDITURE FORWARD	26,257	32,113	49,480	61,850	43,930

REVENUE

1473200320 MINISTRY SUBSIDY - COUNSELLING SERVICES	12,000-	14,316-	26,000-	32,240-	26,000-
1473200532 REIMBURSEMENTS - COUNSELLING SERVICES					

REVENUE TOTALS	12,000-	14,316-	26,000-	32,240-	26,000-
REVENUE FORWARD	12,000-	14,316-	26,000-	32,590-	26,350-
NET REQUIREMENT	2,857	7,817	13,500	12,060	8,580
NET FORWARD	14,257	17,797	23,480	29,260	17,580

FUNCTION SOCIAL AND FAMILY SERVICES
PROGRAM ASSISTANCE TO CHILDREN
ACTIVITY GRANTS

DEPARTMENT
ACCOUNT NO. 127-400-9700

CITY OF CHATHAM
CURRENT BUDGET

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Kent County Children's Aid Society

127-400-9701

The final 1986 budget figures were not available when this budget was printed. The amount budgeted for in 1986, \$233,000.00 is a 5% increase over the amount spent in 1985.

Chatham Kent and District Association for the Mentally Retarded

127-400-9702

DELETE
This organization exists to provide services for the mentally handicapped citizens in the City of Chatham and Kent County. Among the services provided by this organization are a developmental day centre, two residences, weekend parental relief, residential programs, two sheltered workshops, and a pre-vocational centre. The organization would like to provide additional services which were indicated in a letter sent to Council in December of 1985. The amount requested by this organization in 1986 is \$25,000.00. \$ 0.

Operation Our Kids

127-400-9704

DELETE
Operation Our Kids provides care and support to children, ages 4 through 12, from low income families. The organization's objectives are to provide adequate child care after school, relief for over-burdened parents and stimulating experiences for children whose families cannot afford to provide these experiences. This organization is specifically requesting funding for expanding their After School Kids (A.S.K.) program. The amount requested in 1986 is \$3,000.00. \$ 0

Chatham Kent Big Brothers Association

127-400-9708

DELETE
The Chatham Kent Big Brothers Association is requesting the use, rent free, of the Kinette Lounge on February 1st and March 7th. The cost of this subsidization will be \$120.00. \$ 0

STAFF COMPLEMENT

	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: SOCIAL AND FAMILY SERVICES

CITY OF CHATHAM

BUD. RESP: CITY TREASURER

CURRENT BUDGET

ACTIVITY: ASSISTANCE TO CHILDREN

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
				REQUESTED	BY COUNCIL
1274009701 KENT COUNTY CHILDRENS AID SOCIETY	204,368	221,905	219,696	233,000	233,000
1274009702 C/K & DIS.ASSOC.FOR THE MENTALLY RETARDED	12,100			25,000	
1274009704 OPERATION OUR KIDS		500	500	3,000	
1274009705 CHATHAM FIREFIGHTERS ASSOCIATION		450	450		
1274009708 CHATHAM KENT BIG BROTHERS				120	
EXPENDITURE TOTALS	216,468	222,855	220,646	261,120	233,000
EXPENDITURE FORWARD	216,468	222,855	220,646	261,120	233,000

REVENUE

1474000517 GRANT-RENTAL REVENUE

120-

1984	1985	1986	1987	1988	1989
0.2	0.0	0.0	0.0	0.0	0.0
0.2	0.0	0.0	0.0	0.0	0.0
REVENUE TOTALS					
REVENUE FORWARD					
NET REQUIREMENT	216,468	222,855	220,646	261,000	233,000
NET FORWARD	216,468	222,855	220,646	261,000	233,000

74-0001-R

FUNCTION	SOCIAL AND FAMILY SERVICES	DEPARTMENT	DAY NURSERY	CITY OF CHATHAM CURRENT BUDGET
PROGRAM	DAY NURSERY - SOUTH SIDE	ACCOUNT NO.	127-511-0102	
ACTIVITY	PROGRAM EXPENDITURES			

STATEMENT OF PURPOSE

To provide full and half day quality care and a stimulating program for 30 children aged 2½ to 5 years, assisting them in their overall development - cognitively, socially, emotionally, physically, and creatively.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Wages and Salaries - Non Union

127-110-0102

This account provides salaries for four full time staff. Staff salaries have been calculated allowing a 5% increase for 1986. Salary of the supervisor has been increased by \$1176 (Grade B) and allows for a six week maternity leave, and three teachers upgraded to F. The amount is \$79,869. \$79,369

Part Time, Non Union

127-110-202

This account provides the salaries for one student assistant and substitute staff for maternity leave, and one part time teacher to work 8 hours a week to relieve the supervisor for administrative duties plus substitute staff for illness. Amount \$4,133.

Retirement Pension and Service Pay

127-511-0400

This account provides service pay for two staff persons. Amount \$396.

Pensions - C.P.P.

127-511-0501

The amount is \$1,543.

Pensions - O.M.E.R.S.

127-511-0502

The amount is \$4,429.

Medicals

127-511-0600

The amount is \$9,130.

Unemployment Insurance

127-511-0700

The amount is \$2,500.

Worker's Compensation

127-511-0800

The amount is \$2,309.

The above benefits were all calculated for 1986 on the basis of projected salary grade increases.

Program Staff Training

127-511-102

An amount of \$300 is requested to enable the staff to attend various workshops available throughout 1986.

Playroom Supplies

127-511-3200

This account provides materials and equipment used in the program for example: paint, glue, scissors, pencils, crayons, markers, construction paper, punches, staples, tape, sand and water toys, paint aprons, plus health and first aid equipment. The amount requested is \$600.

New Equipment

127-511-4500

This account provides for the replacement of indoor and outdoor equipment such as trikes, wagons, puzzles and toys. The amount requested is \$700.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)	5.0	5.0	5.0	5.0
UNSCHEDULED SALARIED POSITIONS	.5	.2	.2	.3
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS	5.5	5.2	5.2	5.3

FUNCTION: SOCIAL AND FAMILY SERVICES
 BUD. RESP: DIRECTOR DAY NURSERIES
 ACTIVITY: PROGRAM EXPENDITURES

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE

1984

1985

1986

SPENT

SPENT

APPROP'D

APPROP'N
REQUESTEDAPPROVED
BY COUNCIL

1275110102 WAGES AND SALARIES - NON UNION	69,655	72,621	75,706	79,869	79,389
1275110202 PART-TIME - NON UNION	2,448	565	1,900	4,133	4,133
1275110400 RETIREMENT PENSION AND SERVICE PAY	264	264	330	396	396
1275110501 PENSIONS - CPP	1,170	1,195	1,172	1,543	1,543
1275110502 PENSIONS - OMERS	3,732	4,138	3,975	4,429	4,429
1275110600 MEDICALS	6,630	6,483	7,541	9,130	9,130
1275110700 UNEMPLOYMENT INSURANCE	2,162	2,263	2,205	2,500	2,500
1275110800 WORKMEN'S COMPENSATION	1,959	2,199	1,800	2,309	2,309
1275111101 PROGRAM STAFF TRAVEL	100				
1275111102 PROGRAM STAFF TRAINING	200	145	300	300	300
1275113200 PLAYROOM SUPPLIES	485	316	500	600	600
1275114500 NEW FURNITURE & EQUIPMENT	372	473	500	700	700
EXPENDITURE TOTALS	89,177	90,662	95,929	105,909	105,429
EXPENDITURE FORWARD	89,177	90,662	95,929	105,909	105,429

1984	1985	1986	1987	STAFF COMMENT
				ESTABLISHED PERSONNEL (SALARIED)
				UNDESIGNATED SALARIED POSITIONS
				WAGE AND YEAR
				TOTAL FULL TIME EQUIVALENT POSITIONS

NET REQUIREMENT

89,177

90,662

95,929

105,909

105,429

NET FORWARD

89,177

90,662

95,929

105,909

105,429

75-0001-R

FUNCTION	SOCIAL AND FAMILY SERVICES	DEPARTMENT	DAY NURSERY	CITY OF CHATHAM
PROGRAM	DAY NURSERY - SOUTH SIDE	ACCOUNT NO.	127-521-0202	CURRENT BUDGET
ACTIVITY	OCCUPANCY EXPENDITURES			

STATEMENT OF PURPOSE

To provide regular maintenance to the equipment and facility at South Side.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Salaries Non Union 127-521-0202
 As the Day Nursery Department has no custodian to maintain the two buildings, this is a request to cover a custodian's salary for 40 weeks from April to December inclusive, for 15 hours a week at South Side. The amount requested is \$3,600. \$ 0

Canada Pension Plan 127-521-0501
 This amount is calculated on a 15 hour week for 40 weeks. The amount requested is \$61. \$ 0

Unemployment Insurance 127-521-0700
 This amount is also calculated on a 15 hour week for 40 weeks. The cost is \$124. \$ 0

Heat 127-521-2201
 A 3% over 1985 expenditure has been requested. \$1,325.

Light 127-521-2202
 A 4.2% increase is projected. \$775.

Water 127-521-2203
 A 3% increase is anticipated. The amount is \$263.

Janitorial Services 127-521-2300
 The 1986 contracted price is \$2,592.

Janitorial Supplies 127-521-2400
 This includes kleenex, paper towels, cleaning supplies. The amount requested is \$750.

General Maintenance 127-521-3803
 This amount includes insect control, painting inside and out, repairs to the play room tile floors and carpeting and general maintenance. The amount requested is \$1,000.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				.3
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				.3

FUNCTION:	SOCIAL AND FAMILY SERVICES			CITY OF CHATHAM
BUD. RESP:	DIRECTOR DAY NURSERIES			CURRENT BUDGET
ACTIVITY:	OCCUPANCY EXPENDITURES			

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1275210202 SALARIES PARTTIME				3,600	
1275210501 CANADA PENSION PLAN			58	61	
1275210700 UNEMPLOYMENT INSURANCE			118	124	
1275211310 PROPERTY BUILDINGS INSURANCE	159	147	147	205	205
1275211311 PROPERTY CONTENTS INSURANCE	26				
1275211316 BOILER & MACHINERY INSURANCE	88	90	90	102	102
1275212201 HEAT	1,346	1,036	1,520	1,325	1,325
1275212202 LIGHT	755	759	745	775	775
1275212203 WATER	198	164	250	263	263
1275212300 JANITORIAL SERVICES	2,340	2,472	2,472	2,592	2,592
1275212400 JANITORIAL SUPPLIES	500	633	700	750	750
1275213702 EQUIPMENT MAINTENANCE	140	189	200	200	200
1275213801 HEATING AND COOLING MAINTENANCE	78	113	150	150	150
1275213802 PLUMBING MAINTENANCE	24	38	150	150	150
1275213803 GENERAL MAINTENANCE	263	564	1,000	1,000	1,000
EXPENDITURE TOTALS	5,917	6,205	7,600	11,297	7,512
EXPENDITURE FORWARD	95,094	96,867	103,529	117,206	112,941

1988	1989	1990	1991	STAFF COMPLEMENT
				ESTABLISHED PERSONNEL (SALARIED)
				UNFILLED SALARIED POSITIONS
				WAGE MAN YEARS
				TOTAL FULL TIME EQUIVALENT POSITIONS

NET REQUIREMENT	5,917	6,205	7,600	11,297	7,512
NET FORWARD	95,094	96,867	103,529	117,206	112,941

FUNCTION SOCIAL AND FAMILY SERVICES
 PROGRAM DAY NURSERY SOUTH SIDE
 ACTIVITY DIETARY

DEPARTMENT DAY NURSERY
 ACCOUNT NO. 127-531-0102

CITY OF CHATHAM
 CURRENT BUDGET

STATEMENT OF PURPOSE

To provide nutritional hot noon meals and two snacks daily for 30 children.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

<u>Wages and Salaries</u>	127-531-0102
This amount covers the cook's salary which includes a 4% increase. The amount requested is \$10,584.	
<u>Retirement Pension and Service Pay</u>	127-531-0400
The amount is \$198.	
<u>Pensions C.P.P.</u>	127-531-0501
The amount requested is \$169.	
<u>Pensions O.M.E.R.S.</u>	127-531-0502
The amount requested is \$580.	
<u>Medicals</u>	127-531-0600
The amount requested is \$1,930.	
<u>Unemployment Insurance</u>	127-531-0700
The amount requested is \$315.	
<u>Worker's Compensation</u>	127-531-0800
The amount requested is \$320.	
<u>Dietary Supplies</u>	127-531-3200
Dietary supplies are dish detergent, dish towels, kitchen utensils. An amount of \$500 is requested.	
<u>Food Costs</u>	127-531-6700
A total of \$3,825 is requested.	
<u>Capital Expenditures</u>	127-531-9100
An amount of \$925 is requested to purchase a new dishwasher for the kitchen. The appliance now in use has washed dishes since May, 1969 and no longer does a sanitary, efficient job.	

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				1
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				1

FUNCTION:	SOCIAL AND FAMILY SERVICES	CITY OF CHATHAM
BUD. RESP:	DIRECTOR DAY NURSERIES	CURRENT BUDGET
ACTIVITY:	DIETARY EXPENDITURES	

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
				REQUESTED	BY COUNCIL
1275310102 WAGES AND SALARIES - NON UNION	9,618	10,085	10,080	10,584	10,584
1275310400 RETIREMENT PENSION AND SERVICE PAY	132	132	132	198	198
1275310501 PENSIONS - CPP	150	155	163	169	169
1275310502 PENSIONS - OMERS	537	599	560	580	580
1275310600 MEDICALS	1,648	1,813	1,793	1,930	1,930
1275310700 UNEMPLOYMENT INSURANCE	307	328	307	315	315
1275310800 WORKMEN'S COMPENSATION	190	305	257	320	320
1275313200 SUPPLIES (DIETARY)	387	405	500	500	500
1275316700 FOOD COSTS	3,643	3,189	3,675	3,825	3,825
1275319100 CAPITAL EXPENDITURES				925	925

EXPENDITURE TOTALS	16,612	17,011	17,467	19,346	19,346
EXPENDITURE FORWARD	111,706	113,878	120,996	136,552	132,287

NET REQUIREMENT	16,612	17,011	17,467	19,346	19,346
NET FORWARD	111,706	113,878	120,996	136,552	132,287

FUNCTION	SOCIAL AND FAMILY SERVICES	DEPARTMENT	DAY NURSERY	CITY OF CHATHAM CURRENT BUDGET
PROGRAM	DAY NURSERY - SOUTH SIDE	ACCOUNT NO.	127-541-1100 147-500-0513	
ACTIVITY	GENERAL ADMINISTRATIVE REVENUE			

STATEMENT OF PURPOSE

To provide administrative services including telephone and office supplies at South Side.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSCar Allowance

127-541-1100

An amount of \$104 is requested to pay for various trips the Supervisor must make outside the building.

Telephone

127-541-1601

A 3% increase is provided plus the necessary long distance calls. The amount requested is \$515.

General Office

127-541-1602

This amount covers the cost of receipt books and other office expenditures. The total amount is \$260.

Miscellaneous

127-541-8000

The amount requested is \$100.

Revenue

147-500-0513

In 1985, Council deferred the September fee increase to January 1, 1986. Our per diem cost in 1985 was \$16.00. Our per diem cost is calculated to be \$17.32 in 1986. The hourly rate has been adjusted to be commensurate with the half day rates.

The following fee schedule is recommended:

	PRESENT FEE	SEPTEMBER 1, 1986
Full day, one child	\$16.00	\$17.50
Full Day two children	30.40	35.00
Half Day with noon meal	9.75	10.00
Half Day without noon meal	7.75	8.00
Hourly rate	1.70	2.00
Noon meal	1.55	1.55

Revenue expected is \$34,000.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: SOCIAL AND FAMILY SERVICES

CITY OF CHATHAM

BUD. RESP: DIRECTOR DAY NURSERIES

CURRENT BUDGET

ACTIVITY: SOUTH SIDE GEN. AND ADMIN. EXPENDITURES

EXPENDITURE	1984	1985	1986	1986	1986
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
				REQUESTED	BY COUNCIL
1275411000 CAR ALLOWANCE	65	84	100	104	104
1275411601 TELEPHONE	414	453	500	515	515
1275411602 GENERAL OFFICE	200	282	250	260	260
1275418000 MISCELLANEOUS	96	66	100	100	100
1275419100 CAPITAL EXPENDITURES					
EXPENDITURE TOTALS	775	885	950	979	979
EXPENDITURE FORWARD	112,481	114,763	121,946	137,531	133,266

REVENUE

1475410310 MINISTRY OF COMMUNITY AND SOCIAL SERVICES			56,228-	82,824-	79,413-
1475410513 DAY NURSERY (SOUTH)	39,236-	34,244-	38,000-	34,000-	34,000-

1984	1985	1986	1987	1988	1989	1990
REVENUE TOTALS	39,236-	34,244-	94,228-	116,824-	113,413-	
REVENUE FORWARD	39,236-	34,244-	94,228-	116,824-	113,413-	
NET REQUIREMENT	38,461-	33,359-	93,278-	115,845-	112,434-	
NET FORWARD	73,245	80,519	27,718	20,707	19,853	

75-0004-R

FUNCTION	SOCIAL AND FAMILY SERVICES	DEPARTMENT	DAY NURSERY	CITY OF CHATHAM
PROGRAM	DAY NURSERY - NORTH SIDE	ACCOUNT NO.	127-611-0100	CURRENT BUDGET
ACTIVITY				

STATEMENT OF PURPOSE

To provide full, half day and hourly quality care and a stimulating program for 60 to 85 children aged 18 months to 10 years, assisting them to develop creatively in all aspects of cognitive, physical, social and emotional growth.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Wages and Salaries 127-611-0102
This account provides for the salaries of six full time teachers at Grade level G and allows for an 8 week leave of absence. Amount requested is \$104,405. \$121,545.

Part Time Non Union 127-611-0202
This account covers the salaries for two teachers at 35 hours a week, one teacher for an 8 week leave of absence and \$1000 for staff illness. It also pays the salary for one student assistant who works 10 hours a week. Amount requested is \$29,892. \$ 24,410

Pensions - C.P.P. 127-611-0501
The amount is \$3,147.

Pensions - O.M.E.R.S. 127-611-0502
The amount is \$5,534.

Medicals 127-611-0600
The amount is \$12,954. \$ 9,000.

Unemployment Insurance 127-611-0700
The amount is \$3,991.

Worker's Compensation 127-611-0800
The amount requested is \$3,943. \$ 3,000.

Program Staff Training 127-611-1102
Amount requested is \$315.

Playroom Supplies 127-611-3200
An amount of \$676 is requested to purchase such supplies as construction paper, paint, crayons, chalk, scissors, glue and other art materials. The amount requested is \$676.

New Equipment 127-611-4500
This account provides for the replacement of trikes, wagons, toboggans and other outside equipment plus all indoor toys and equipment. The amount required is \$520.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)	7.8	7.5	7.5	6.
UNSCHEDULED SALARIED POSITIONS	.7	.7	1.5	2.5
WAGE MAN YEARS	8.7	8.5	9.0	8.5
TOTAL FULL TIME EQUIVALENT POSITIONS				

CITY OF CHATHAM

CURRENT BUDGET

FUNCTION: SOCIAL AND FAMILY SERVICES

BUD. RESP: DIRECTOR DAY NURSERIES

ACTIVITY: PROGRAM EXPENDITURES

EXPENDITURE

1984

1985

1986

SPENT

SPENT

APPROP'D

APPROP'N
REQUESTEDAPPROVED
BY COUNCIL

1276110102 WAGES AND SALARIES - NON UNION	85,910	97,994	100,252	104,405	121,545
1276110202 PART-TIME - NON UNION	18,793	20,618	19,621	29,892	24,410
1276110300 OVERTIME					
1276110400 RETIREMENT SEP & SERVICE PAY EXPENSE		1,559			
1276110501 PENSIONS - CPP	1,566	1,790	1,970	3,147	3,147
1276110502 PENSIONS - OMERS	3,765	5,449	5,190	5,534	5,534
1276110600 MEDICALS	5,293	6,764	7,975	12,954	9,000
1276110700 UNEMPLOYMENT INSURANCE	3,015	3,566	3,464	3,991	3,991
1276110800 WORKMEN'S COMPENSATION	2,811	3,274	2,317	3,943	3,000
1276111102 PROGRAM STAFF TRAINING	150	288	300	315	315
1276113200 PLAYROOM SUPPLIES	639	673	650	676	676
1276114500 NEW FURNITURE & EQUIPMENT	930	450	500	520	520
1276118000 MISCELLANEOUS PROGRAM EXPENDITURES					
1276119100 CAPITAL EXPENDITURES					
EXPENDITURE TOTALS	122,872	142,425	142,239	165,377	172,138
EXPENDITURE FORWARD	122,872	142,425	142,239	165,377	172,138

1986	1985	1984	1983	STAFF COMPLIMENT
				ESTABLISHED PERSONNEL (SALARIED)
				UNSCHEDULED SALARIED POSITIONS
				WAGE MAN YEARS
				TOTAL FULL TIME EQUIVALENT POSITIONS

NET REQUIREMENT 122,872 142,425 142,239 165,377 172,138
 NET FORWARD 122,872 142,425 142,239 165,377 172,138

76-0001-R

FUNCTION SOCIAL AND FAMILY SERVICES
 PROGRAM DAY NURSERY - NORTH SIDE
 ACTIVITY OCCUPANCY EXPENDITURES

DEPARTMENT DAY NURSERY
 ACCOUNT NO. 127-621-0202

CITY OF CHATHAM
 CURRENT BUDGET

STATEMENT OF PURPOSE

To provide regular maintenance to the north side building and playground and repairs to equipment.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

~~DELETED~~ Salaries and Benefits - Part Time

127-621-0202-0700

This amount covers the salary of a custodian to perform maintenance duties at North Side for 40 weeks (April to December inclusive) 20 hours a week. This person will perform maintenance duties at both Day Nurseries as needed. The amount requested is \$4,800. \$ 0

Fidelity Bond Insurance - Primary
 The amount requested is \$239.

127-621-1305

Fidelity Bond Insurance - Excess
 The amount requested is \$62.

127-621-1306

Municipal Liability Insurance
 The amount requested is \$706.

127-621-1307

Property Building Insurance
 The amount requested is \$259.

127-621-1310

Boiler and Machinery
 The amount requested is \$145.

127-621-1316

Janitorial Services

127-621-2300

This provides for regular cleaning of North side building. The amount contracted for is \$5,052.

Janitorial Supplies

127-621-2400

This provides for purchase of paper towels, toilet tissue, kleenex, and cleaning utensils and supplies. The amount requested is \$824.

Equipment Maintenance

127-621-3702

This is for repair to all equipment. The amount requested is \$300.

Heating and Cooling

127-621-3801

The amount requested is \$350.

Plumbing Maintenance

127-621-3802

The amount requested is \$300.

General Maintenance

127-621-3803

This includes Pest Control at \$150. Snow Removal at \$400., and Window replacement at \$360. Sidewalk repairs at \$200. The amount requested is \$1470.

Grease Trap Maintenance

127-621-3804

This provides for the cleaning out of the grease trap four times a year at \$85. The amount requested is \$350.

Miscellaneous

127-621-1800

\$1.00 is requested to pay rent to the Board of Education for McNaughton Avenue property.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				.4
WAGE MAN YEARS				.4
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: SOCIAL AND FAMILY SERVICES
 BUD. RESP: DIRECTOR DAY NURSERIES
 ACTIVITY: OCCUPANCY EXPENDITURES

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE

1984

1985

1986

SPENT

SPENT

APPROP'D

APPROP'N
REQUESTEDAPPROVED
BY COUNCIL

1276210202 SALARIES PARTTIME				4,800	
1276210501 CANADA PENSION			77	81	
1276210502 PENSIONS - OMERS					
1276210700 UNEMPLOYMENT INSURANCE			157	165	
1276211305 FIDELITY BOND INS.-PRIMARY		194	194	239	239
1276211306 FIDELITY BOND INS.-EXCESS		41	41	62	62
1276211307 MUNICIPAL LIABILITY INSURANCE		276	276	706	706
1276211310 PROPERTY BUILDING INSURANCE	121	187	187	259	259
1276211311 PROPERTY CONTENTS INSURANCE	25				
1276211316 BOILER & MACHINERY INSURANCE	130	128	128	145	145
1276212201 HEAT	1,682	2,107	1,770	1,770	1,770
1276212202 LIGHT	2,491	2,637	2,775	2,650	2,650
1276212203 WATER	692	931	700	959	959
1276212300 JANITORIAL SERVICES	4,596	4,812	4,812	5,052	5,052
1276212400 JANITORIAL SUPPLIES	634	848	785	824	824
1276213702 EQUIPMENT MAINTENANCE	265	228	300	300	300
1276213801 HEATING AND COOLING MAINTENANCE	247	160	350	350	350
1276213802 PLUMBING MAINTENANCE	296	207	300	300	300
1276213803 GENERAL MAINTENANCE	1,340	1,274	1,400	1,470	1,470
1276213804 GREASE TRAP MAINTENANCE	280	180	350	350	350
1276218000 MISCELLANEOUS	1		1	1	1
1276219100 CAPITAL EXPENDITURES					
EXPENDITURE TOTALS	12,800	14,210	14,603	20,483	15,437
EXPENDITURE FORWARD	135,672	156,635	156,842	185,860	187,575

EXPENDITURE TOTALS
 EXPENDITURE FORWARD

12,800
 135,672

14,210
 156,635

14,603
 156,842

20,483
 185,860

15,437
 187,575

NET REQUIREMENT
 NET FORWARD

12,800
 135,672

14,210
 156,635

14,603
 156,842

20,483
 185,860

15,437
 187,575

FUNCTION	SOCIAL AND FAMILY SERVICES	DEPARTMENT	DAY NURSERY	CITY OF CHATHAM
PROGRAM	DAY NURSERY NORTH SIDE	ACCOUNT NO.	127-631-0102	CURRENT BUDGET
ACTIVITY	DIETARY			

STATEMENT OF PURPOSE

To provide nutritional hot noon meals and two snacks daily for 60 to 70 children.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSWages and Salaries

127-631-0102

This amount covers the Cook's salary plus a 4% increase. Requested amount is \$10,584.

Part Time

127-631-0202

This amount is allowed for replacement of the cook for illness and holidays. The amount requested is \$300.

Canada Pension Plan

127-631-0501

The amount requested is \$171.

Pensions - O.M.E.R.S.

127-631-0502

The amount requested is \$578.

Medicals

127-631-0600

The amount requested is \$1,902.

Unemployment Insurance

127-631-0700

The amount requested is \$322.

Worker's Compensation

127-631-0800

The amount requested is \$313.

Dietary Supplies

127-631-3200

The amount requested is \$525.

Food Costs

127-631-6700

The amount requested is \$8,269.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				1.
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				1.

FUNCTION SOCIAL AND FAMILY SERVICES
 PROGRAM DAY NURSERY - NORTH SIDE
 ACTIVITY GENERAL ADMINISTRATIVE

DEPARTMENT DAY NURSERY
 ACCOUNT NO. 127-641-0102

CITY OF CHATHAM
 CURRENT BUDGET

STATEMENT OF PURPOSE

To provide administrative services for the efficient operation of both North and South Side Day Nurseries.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Wages and Salaries 127-641-0102
 This account pays the salary of the Director with a proposed Grade of IX and a Supervisor with the proposed Grade of B. The amount requested is \$56,260. \$ 30,430

Retirement/Pension and Service Pay 127-641-0400
 The amount requested is \$198.

Pension - C.P.P. 127-641-0501
 The amount requested is \$625. \$420.

Pensions - O.M.E.R.S. 127-641-0502
 The amount requested is \$3,160. \$1,743.

Medicals 127-641-0600
 The amount requested is \$5,200. \$2,661.

Unemployment Insurance 127-641-0700
 The amount required is \$1,528. \$ 770.

Worker's Compensation 127-641-0800
 The amount required is \$1,000. \$ 900.

Car Allowance 127-641-1000
 This account provides for various trips necessary for the Director to make in performing her duties. Amount requested is \$1,700.

Administrative Training 127-641-1102
 This account provides for the cost of seminars and workshops such as the Ontario Municipal Social Services Association and Early Childhood Education Association. The amount requested is \$300.

Telephone 127-641-1601
 This covers the phone for 1986 plus long distance calls. The amount required is \$520.

General Office 127-641-1602
 This account provides for the purchase of receipt books and supplies. The amount requested is \$532.

Miscellaneous 127-641-8000
 The amount requested is \$100.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS	1	1	1	2
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS	1	1	1	2

FUNCTION: SOCIAL AND FAMILY SERVICES

CITY OF CHATHAM

BUD. RESP: DIRECTOR DAY NURSERIES

CURRENT BUDGET

ACTIVITY: NORTH SIDE GEN. AND ADMIN. EXPENDITURES

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D N REQUESTED	APPROVED BY COUNCIL
1276410102 WAGES AND SALARIES - NON UNION	26,292	27,570	27,615	56,260	30,430
1276410202 PARTTIME NON-UNION					
1276410400 RETIREMENT PENSION AND SERVICE PAY	137	198	198	198	198
1276410501 PENSIONS - CPP	338	380	434	825	420
1276410502 PENSIONS - OMERS	1,505	1,653	1,933	3,260	1,743
1276410600 MEDICALS	2,336	2,374	2,419	5,200	2,661
1276410700 UNEMPLOYMENT INSURANCE	663	719	843	1,528	770
1276410800 WORKMEN'S COMPENSATION	534	810	675	1,000	900
1276411000 CAR ALLOWANCE	1,606	1,569	1,700	1,700	1,700
1276411101 ADMINISTRATIVE TRAVEL	100	73	100	100	100
1276411102 ADMINISTRATIVE TRAINING	278		300	300	300
1276411200 LEGAL AND SPECIAL		418			
1276411601 TELEPHONE	470	469	500	520	520
1276411602 GENERAL OFFICE	390	408	512	532	532
1276418000 MISCELLANEOUS	106	120	100	100	100
1276419100 CAPITAL EXPENDITURES					
EXPENDITURE TOTALS	34,755	36,761	37,329	71,523	40,374
EXPENDITURE FORWARD	194,282	213,984	216,021	280,347	250,913

REVENUE

1476410310 MINISTRY OF COMMUNITY AND SOCIAL SERVICES	99,670-	142,353-	61,217-	171,658-	108,347-
1476410513 DAY NURSERY (NORTH)	141,094-	138,219-	140,000-	136,000-	136,000-

1983	1984	1985	1986	1987	1988
REVENUE TOTALS	240,764-	280,572-	201,217-	307,658-	244,347-
REVENUE FORWARD	240,764-	280,572-	201,217-	307,658-	244,347-
NET REQUIREMENT	206,009-	243,811-	163,888-	236,135-	203,973-
NET FORWARD	46,482-	66,588-	14,804	27,311-	6,566

FUNCTION

SOCIAL AND FAMILY
SERVICES

PROGRAM

DAY NURSERY - NORTH SIDE

ACTIVITY

PURCHASE OF SERVICE
REVENUE

DEPARTMENT

DAY NURSERY

ACCOUNT NO.

127-642-3401
147-600-0613

CITY OF CHATHAM

CURRENT BUDGET

STATEMENT OF PURPOSE

To provide Purchase of Services with private operators - a program which subsidizes the fees for low income parents.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSChildren's Village Day Care Centre

127-642-3401

Children's Village has requested a fee increase of \$1.00 per day now and an additional \$1.00 per day September 1, 1986. The amount requested is \$38,870. \$25,000.

Administrative Charges

127-642-8001

The amount requested is \$3,887.

Tiny Tots Nursery School

127-642-3402

The amount requested is \$5,000, the same amount as in 1985.

Administrative Charges

127-642-8002

The amount requested is \$500.

Kent Kiddie Kollege

Amount requested is \$25,221.

\$25,000.

127-642-3403

Administration charges are \$2,822.

127-642-8003

Growing Together Resource Centre

Amount requested is \$58,230.

\$ 0

127-642-3404

Administration charges \$5,873.

127-642-8004

Revenue

147-600-0613

In 1985, Council deferred the September fee increase to January 1, 1986. Our per diem cost in 1985 was \$16.00. Our per diem cost is calculated to be \$17.32 in 1986. The hourly rate has been adjusted to be commensurable with the half day rates.

The following fee schedule is recommended:

	PRESENT FEE	SEPTEMBER 1, 1986
Full day, one child	\$16.00	\$17.50
Full Day two children	30.40	35.00
Half Day with noon meal	9.75	10.00
Half Day without noon meal	7.75	8.00
Hourly rate	1.70	2.00
Noon meal	1.55	1.55

Revenue expected is \$136,000. .

STAFF COMPLEMENT

1983

1984

1985

1986

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

FUNCTION: SOCIAL AND FAMILY SERVICES
 BUD. RESP: DIRECTOR DAY NURSERIES
 ACTIVITY: PURCHASE OF SERVICE

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE	1984	1985		1986	
	SPENT	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1276423401 CHILDREN'S VILLAGE DAY CARE CENTRE	1,106	19,922	20,000	38,870	25,000
1276423402 TINY TOTS NURSERY SCHOOL			5,000	5,000	5,000
1276423403 KENT KIDDIE KOLLEGE		333		28,221	25,000
1276423404 GROWING TOGETHER				58,730	
1276428000 ADMINISTRATION CHARGES	800				
1276428001 ADMINISTRATION CHARGES		100	500	3,887	2,500
1276428002 ADMINISTRATION CHARGES			500	500	500
1276428003 ADMINISTRATION CHARGES				2,822	2,500
1276428004 ADMINISTRATION CHARGES				5,873	
EXPENDITURE TOTALS	1,906	20,355	26,000	143,903	60,500
EXPENDITURE FORWARD	196,188	234,339	242,021	424,250	311,413

NET REQUIREMENT	1,906	20,355	26,000	143,903	60,500
NET FORWARD	44,576	46,233	40,804	116,592	67,066

76-0005-R

FUNCTION: SOCIAL AND FAMILY SERVICES

CITY OF CHATHAM

BUD. RESP: DIRECTOR DAY NURSERIES

CURRENT BUDGET

ACTIVITY: NORTHSIDE CHILDCARE CONNECTION

EXPENDITURE	1984	1985	1986	
	SPENT	SPENT	APPROP'D REQUESTED	APPROVED BY COUNCIL
1276430202 WAGES-PART TIME NON UNION		6,730		
1276430501 PENSIONS-CFP		89		
1276430700 UIC		208		
1276431101 TRAVEL		465		
1276431102 TRAINING		400		
1276431400 TELEPHONE		386		
1276431500 POSTAGE		214		
1276431601 OFFICE SUPPLIES		95		
1276431602 PRINTING COSTS		106		
1276431700 ADVERTISING		387		
1276433300 MATERIALS-WORKSHOP COSTS		107		
1276434600 NEW EQUIPMENT-TOY LENDING LIBRARY		3,903		
EXPENDITURE TOTALS		13,090		
EXPENDITURE FORWARD	196,188	247,429	242,021	424,250 311,413
REVENUE				
1476430310 PROVINCIAL SUBSIDY-N.S.CHILDCARE CONNECTI		9,088-		
1476430380 MISCELLANEOUS PROVINCIAL GRANT		4,000-		
REVENUE TOTALS		13,088-		
REVENUE FORWARD	240,764-	293,660-	201,217-	307,658- 244,347-
NET REQUIREMENT		2		
NET FORWARD	44,576-	46,231-	40,804	116,592 67,066

FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

CURRENT BUDGET

			1983	1984	1985	1986	1986	
			SPENT	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
							REQUESTED	BY COUNCIL
1282	HORTICULTURAL SOCIETY	EX	127,574	168,371	223,784	226,463	249,938	221,704
1482		RV	6,171-	6,238-	6,334-	11,125-	6,125-	6,125-
		NR	121,403	162,133	217,450	215,338	243,813	215,579
1283	CHATHAM PUBLIC LIBRARY	EX	807,597	668,912	738,861	735,106	1,093,293	773,000
1483		RV	178,897-					
		NR	630,700	668,912	738,861	735,106	1,093,293	773,000
1284	CULTURAL CENTRE	EX	213,210	413,136	335,449	298,584	344,545	466,160
1484		RV	178,972-	120,975-	200,449-	143,700-	155,650-	155,650-
		NR	34,238	292,161	135,000	154,884	188,895	310,510
1285	CHATHAM-KENT MUSEUM	EX	37,942	39,519	45,006	41,611	54,663	48,663
1485		RV	12,052-	12,525-	12,951-	12,200-	12,811-	12,811-
		NR	25,890	26,994	32,055	29,411	41,852	35,852
1287	PARKS AND RECREATION	EX		943,564	1,171,995	1,116,809	1,399,066	1,168,024
1487		RV	201,539-	557,296-	566,487-	587,645-	558,033-	556,233-
		NR	201,539-	386,268	605,508	529,164	841,033	611,791
1288	GENERAL AND ADMINISTRATIVE	EX		471,935	542,495	450,642	512,568	470,096
1488		RV		23,983-	63,416-	30,000-	30,400-	30,400-
		NR		447,952	479,079	420,642	482,168	439,696
1289	RECREATIONAL GRANT	EX	51,291	48,567	64,355	62,390	143,322	90,489
1489		RV			60-		22,250-	25,119-
		NR	51,291	48,567	64,295	62,390	121,072	65,370
		**EX	1,239,614	2,754,004	3,121,945	2,931,605	3,797,395	3,238,136
		**RV	577,631-	721,017-	849,697-	784,670-	785,269-	786,338-
		**NR	661,983	2,032,987	2,272,248	2,146,935	3,012,126	2,451,798

FUNCTION	CULTURE AND RECREATION	DEPARTMENT	HORTICULTURAL SOCIETY	CITY OF CHATHAM
PROGRAM	CHATHAM HORTICULTURAL SOCIETY	ACCOUNT NO.	128-211-0100	CURRENT BUDGET
ACTIVITY	CITY BEAUTIFICATION			

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Wages 128-211-0102
and 128-211-0202

The 1985 Society Budget was reduced by \$ 2,777.00 by Council.

Man hours by years:

1981 - 10,902½ Excessive rainfall; 12,670 normal
1982 - 8,600 plus 3,477 free hours - 12,177
1983 - 9,095 plus 9,456 from various projects.
1984 - 12,199
1985 - 13,480 (see note below)

Our 1986 budget for wages has been calculated, using a total man-hour figure of 13,480 hrs. with a 5% increase in salaries and wages.

<u>Man Power</u>	<u>Man Hours</u>	<u>Rate</u>	<u>Wages</u>	
Horticulturalist			\$27,956.	2 man - King St.
Asst. Horticulturalist			\$22,932.	1 man - Maintenance
Secretary-Treasurer			\$ 2,030.	1 man - Civic Centre
Foreman (1)	2080	7.61	\$15,829.	3 men - Jaycee Gardens,
Lead Hand (2)	2400	6.44	\$15,456.	Tecumseh Park,
				William St.
Labourers (8)	9000	5.71	\$46,800.	6 men - Islands,
Vacation Pay			\$ 2,572	Grass cutting
TOTAL	13,480		\$136,575.	13
Pensions	128-211-0501		\$ 2,200.	
	128-211-0502		\$ 4,000.	
Medicals	128-211-0600		\$ 6,900.	
Unemployment Insurance	128-211-0700		\$ 4,420.	
Workmen's Compensation	128-211-0800		\$ 3,175.	
Life Acc. Death LTD			\$ -	
			<u>\$ 20,695.</u>	

NOTE:

1985 Ontario Youth Corps supplied for Horticultural purposes:
Approximately 185.0 man-weeks or 7400 hours.
Total labour and supplies \$47,303.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: RECREATION AND COMMUNITY SERVICES
 BUD. RESP: DIRECTOR HORTICULTURAL SOCIETY
 ACTIVITY: GENERAL HORTICULTURAL SOCIETY EXPENDITURES

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
			REQUESTED	BY COUNCIL	
1282110101 WAGES UNION	40				
1282110102 WAGES AND SALARIES - NON UNION	34,652	63,996	71,641	55,918	55,918
1282110202 PART-TIME - NON UNION	78,749	65,531	55,476	80,657	80,657
1282110300 OVERTIME					
1282110501 PENSIONS - CPP	1,616	1,849	2,059	2,200	2,200
1282110502 PENSIONS - OMERS	2,973	3,519	4,376	4,000	4,000
1282110600 MEDICALS	2,835	5,911	6,680	6,900	6,900
1282110700 UNEMPLOYMENT INSURANCE	3,306	3,861	4,226	4,420	4,420
1282110800 WORKMEN'S COMPENSATION	2,190	3,344	3,057	3,175	3,175
EXPENDITURE TOTALS	126,361	148,011	147,515	157,270	157,270
EXPENDITURE FORWARD	126,361	148,011	147,515	157,270	157,270

NET REQUIREMENT 126,361 148,011 147,515 157,270 157,270
 NET FORWARD 126,361 148,011 147,515 157,270 157,270

82-0001-R

FUNCTION CULTURE AND RECREATION
 PROGRAM CHATHAM
 HORTICULTURAL SOCIETY
 ACTIVITY CITY
 BEAUTIFICATION

DEPARTMENT HORTICULTURAL SOCIETY
 ACCOUNT NO. 128-211-1000
 to 128-211-3300

CITY OF CHATHAM
 CURRENT BUDGET

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Car Allowance - 128-211-1000

B. Pachkowski \$ 2,200.
 W.J. Brown 500.
 Total \$ 2,700.

Travel Costs - 128-211-1101

Guelph \$ 600.
 Total \$ 600.

Legal & Audit - 128-211-1200

\$ 1,000.
Vehicle Insurance - 128-211-1303
 # 1 85 Van 545.
 # 2 85 Dodge 466.
 # 3 72 Old # 1 564.
 # 4 73 Old # 2 522.
 Pachkowski Old # 3 76.
 Total \$ 2,173.

Building Insurance - 128-211-1310

\$729.
Contents - 128-211-1311 \$ 124.

Hot Water Heater - 128-211-1316

\$33.
Telephone & Alarm - 128-211-1400
 Telephone \$ 1,000.
 Alarm 225.
 Pager 300.
 Total \$ 1,525.

Office Expense - 128-211-1600

Printing 150.
 Postage 125.
 Paper Products 100.
 Home Office 150.
 Cleaning Supplies 125.
 Miscellaneous 50.
 Total \$ 700.

Heating - 128-211-2201

Gas \$ 5,360.
 Hot Water 40.
 Service Calls 100.
 Total \$ 5,500.

Hydro - 128-211-2202

Greenhouse \$ 725.
 Meter House 175.
 Jaycee Gardens 600.
 Total \$ 1,500.

Water - 128-211-2203

Greenhouse \$ 350.
 Jaycee Gardens 400.
 Not on Meter 450.
 Total \$ 1,200.

Memberships - 128-211-3001

Int. Society Arboriculture \$ 65.
 Ont. Parks Association 50.
 Dist. II Horticultural Assoc. 25.
 Ont. Hort. Assoc. Dues 110.
 Total \$ 250.

Subscriptions - 128-211-3002

Flower Talks \$ 37.
 Harrowsmith 15.
 Canadian Florist 18.
 Miscellaneous 30.
 Total \$ 100.

Greenhouse Supplies - 128-211-3300

Seeds \$ 700.
 Pots - Flats etc. 1,300.
 Fertilizers - chemicals 500.
 Peat Moss - Pro mix 850.
 Baskets 50.
 Paper Products 200.
 Earth 200.
 Mums - bulbs etc. 200.
 Miscellaneous 200.
 Total \$ 4,200.

City Equipment Rental - 128-211-3600

City Equipment Rental \$ 100.

STAFF COMPLEMENT

ESTABLISHED PERSONNEL (SALARIED)
 UNSCHEDULED SALARIED POSITIONS
 WAGE MAN YEARS
 TOTAL FULL TIME EQUIVALENT POSITIONS

1983 1984 1985 1986

FUNCTION: RECREATION AND COMMUNITY SERVICES
 BUD. RESP: DIRECTOR HORTICULTURAL SOCIETY
 ACTIVITY: GENERAL HORTICULTURAL SOCIETY EXPENDITURES

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
			REQUESTED	BY COUNCIL	
1282111000 CAR ALLOWANCE	2,100	2,400	2,400	2,700	2,700
1282111101 TRAVELLING COSTS	263	522	453	600	600
1282111102 TRAINING EXPENDITURES					
1282111200 LEGAL AND AUDIT	1,225	950	1,000	1,000	1,000
1282111303 VEHICLE INSURANCE	1,213	1,596	1,233	2,173	2,173
1282111310 PROPERTY BUILDINGS INSURANCE	523	571	526	729	729
1282111311 PROPERTY CONTENTS INSURANCE	87		45	124	124
1282111316 BOILER & MACHINERY INSURANCE	20	29	29	33	33
1282111400 TELEPHONE AND ALARM	1,541	1,441	1,475	1,525	1,525
1282111600 OFFICE EXPENSE	814	654	700	700	700
1282112201 HEAT	5,307	4,589	6,440	5,500	5,500
1282112202 LIGHT	1,561	1,530	1,565	1,500	1,500
1282112203 WATER	906	1,071	950	1,200	1,200
1282113001 MEMBERSHIP FEES	247	223	250	250	250
1282113002 SUBSCRIPTIONS	42	168	45	100	100
1282113300 GREENHOUSE SUPPLIES	4,507	5,973	4,200	4,200	4,200
1282113600 CITY EQUIPMENT RENTAL	64		100	100	100
EXPENDITURE TOTALS	20,420	21,717	21,411	22,434	22,434
EXPENDITURE FORWARD	146,781	169,728	168,926	179,704	179,704

NET REQUIREMENT
 NET FORWARD

20,420
 146,781

21,717
 169,728

21,411
 168,926

22,434
 179,704

22,434
 179,704

82-0002-R

FUNCTION CULTURE AND RECREATION
PROGRAM CHATHAM HORTICULTURAL SOCIETY
ACTIVITY CITY BEAUTIFICATION

DEPARTMENT HORTICULTURAL SOCIETY
ACCOUNT NO. 128-211-3700

CITY OF CHATHAM
CURRENT BUDGET

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Greenhouse Maintenance - 128-211-3700

Heat \$ 400.
Lights 150.
Paint 600.
Piping 100.
Lumber 400.
Welding 100.
Plastic Cover 400.
Hydrant Rental 100.
Replace Fibre Glass 925.
B & D Hardware 1,000.
Fibreglass # 5 1,500.
Polylock # 2/3 500.
Spraying clothes 150.
Equipment Repairs 300.
Building Repairs 500.
Paper Products 75.
Miscellaneous 100.
Total \$ 7,300. \$5,300.

Flower Beds & Parks - 128-211-3800

Grass Cutting \$ 5,800.
Garbage Pick Up 1,700.
Fertilizer, Round Up, Lawn Mix 1,300.
Top Soil and sod 1,500.
Jaycee Gardens 1,500.
Zonta Park 500.
B.N.T. Brith Park 500.
Tool Rentals 100.
Collins Park 400.
Miscellaneous 200.
\$13,500. \$12,500.

Gasoline & Oil - 128-211-4000 \$ 4,000. \$ 3,000.

1985 Van - 128-211-4001 \$ 500.
1985 Dodge - 128-211-4002 \$ 500.
1972 Dodge - 128-211-4003 Old#1 \$500.
1973 Dodge - 128-211-4004 Old#2 \$2,500.
Truck Rental - 128-211-4005 \$ 1,000.

Tools & Equipment Maintenance - 128-211-4700

Hand Mowers \$ 300.
Power Mower 1,000.
Hand Tools 600.
Boots 225.
Tool Rentals 150.
B & D Hardware 225.
Total \$ 2,500.

Garden Club - 128-211-8001

Garden Club \$

Civic Centre - 128-211-8002

Civic Centre \$ 500.

King Street - 128-211-8003

King Street \$ 500.

Miscellaneous Expense - 128-211-8050

Miscellaneous Expense \$ 200.

Capital Items - 128-211-9100

H.D. Lawn Mower \$ 500.
Tractor, Mower, Blade 11,234.
Automatic Cab and Chassis \$15,000.
3/4 Dual wheel Header House and Staff Facilities \$10,000.

Total \$36,734. \$12,500.

REVENUE

Memberships \$ 225.
Ontario Government Grant 1,500.
Downtown Merchants 4,000.
Miscellaneous Receipts
Sales and Services 400.
Total \$ 6,125.

STAFF COMPLEMENT

ESTABLISHED PERSONNEL (SALARIED)
UNSCHEDULED SALARIED POSITIONS
WAGE MAN YEARS
TOTAL FULL TIME EQUIVALENT POSITIONS

1983 1984 1985 1986

FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: DIRECTOR HORTICULTURAL SOCIETY

CURRENT BUDGET

ACTIVITY: GENERAL HORTICULTURAL SOCIETY EXPENDITURES

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'N	APPROVED
			REQUESTED	BY COUNCIL	
1282113700 GREENHOUSE MAINTENANCE	3,328	4,298	5,100	7,300	5,300
1282113800 FLOWER BEDS - PARKS	8,610	12,485	13,500	13,500	12,500
1282114000 FUEL & OIL	2,591	3,109	3,000	4,000	3,000
1282114001 VEHICLE MAINTENANCE #1	529	2,681	500	500	500
1282114002 VEHICLE MAINTENANCE #2	439	942	500	500	500
1282114003 VEHICLE MAINTENANCE #3	810	556	1,462	3,000	3,000
1282114004 VEHICLE MAINTENANCE #4	1,523	952	1,750	1,000	1,000
1282114700 TOOLS AND EQUIPMENT	1,915	2,471	1,500	2,500	2,500
1282118001 GARDEN CLUB EXPENSES	204		225		
1282118002 CIVIC CENTRE	123	327	500	500	500
1282118003 KING STREET	278-	163	500	500	500
1282118050 OTHER MISCELLANEOUS EXPENDITURES		148	100	200	200
1282119100 CAPITAL EXPENDITURES	1,796	25,924	28,900	36,734	12,500
EXPENDITURE TOTALS	21,590	54,056	57,537	70,234	42,000
EXPENDITURE FORWARD	168,371	223,784	226,463	249,938	221,704
REVENUE					
1482110331 HORTICULTURAL SOCIETY - ONT. GRANTS	1,500-	1,500-	1,500-	1,500-	1,500-
1482110535 HORTICULTURAL SOCIETY REVENUE			5,000-		
1482110583 HORTICULTURAL SOCIETY - MEMBERSHIPS	204-	214-	225-	225-	225-
1482110584 HORTICULTURAL SOCIETY - SERVICES	534-	620-	400-	400-	400-
1482110585 HORTICULTURAL SOCIETY - DOWNTOWN ON THAME	4,000-	4,000-	4,000-	4,000-	4,000-
REVENUE TOTALS	6,238-	6,334-	11,125-	6,125-	6,125-
REVENUE FORWARD	6,238-	6,334-	11,125-	6,125-	6,125-
NET REQUIREMENT	15,352	47,722	46,412	64,109	35,875
NET FORWARD	162,133	217,450	215,338	243,813	215,579

FUNCTION	CULTURE AND RECREATION	DEPARTMENT	LIBRARY	CITY OF CHATHAM
PROGRAM	CHATHAM PUBLIC LIBRARY	ACCOUNT NO.	128-310-0000	CURRENT BUDGET
ACTIVITY				

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

In presenting the 1986 budget, the Chatham Public Library Board is providing Council with estimates which reflect the library's requirements to operate at full service levels, including all new furniture and equipment requested by the various departments. Included in the 1986 full service budget is an estimate to open Sunday afternoons from 2:00 p.m. to 5:30 p.m. from October 20 to December 31, 1986 in response to consistent patron requests over the last several years.

LIBRARY SERVICE - Salaries and Benefits \$709,855 \$653,282

REVISED This estimate reflects staff costs necessary to deliver full library service excluding the bookmobile driver's salary, and 22 full and part-time hours required to provide bookmobile service. Please note that Thursday night service would be restored. Sunday afternoon service would require an additional \$5,055 (11 weeks, October 20 - December 31).

The salary estimate provides for a 5% across-the-board increase plus merit increments at 2.5%. In addition, we are facing a number of staffing difficulties in 1986. A 17 week maternity leave will overlap with a 16 week absence due to surgery. We can cover the absence of one of these positions at the 6.7% budget option level, but not two. Extra salaries are also required to cover training time for new staff due to a resignation and retirement.

The remaining salary increases are explained by the following factors:

- (1) A full service budget (including Sunday service) requires more staff than a reduced service one.
- (2) The Thursday night closing which took effect January 1, 1983 saved 15½ staff hours per week (for a total of \$4580 at 1986 rates).
- (3) Ontario Youth Corps employees saved approximately 32 weeks in salaries in 1985. It is necessary to replace these positions for 52 weeks in 1986.
- (4) Delay in replacing vacant full and part-time positions during 1985 saved approximately \$11,477.

The benefits were calculated at 11.2% of total salaries expenditures, as was the case in 1985. The total also includes \$1800. for Workmen's Compensation which has been transferred from the 1985 sundries budget line, \$1160 to cover a mandatory OMERS buy-back being offered to employees who wish to purchase their waiting period, and \$1000 estimated cost to upgrade the library's benefit package and provide a Long Term Disability (LTD) plan.

Provision of Sunday afternoon service, as mentioned previously, is estimated at \$5055 until December. Council should be aware that if the Sunday service concept is approved, an additional commitment of \$7812 in the 1987 budget will be required to provide the service from January 1 to April 27th.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION	CULTURE AND RECREATION	DEPARTMENT	LIBRARY	CITY OF CHATHAM
PROGRAM	CHATHAM PUBLIC LIBRARY	ACCOUNT NO.	128-310-0000	CURRENT BUDGET
ACTIVITY				

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

LIBRARY SERVICE - Materials \$136,500 \$ 89,917
(Books, Magazines, Talking Books, Records, Cassettes, etc.)

This estimate reflects the amount requested in 1985 plus 5%,

Materials costs increased approximately 7% in 1985 and a similar increase is anticipated for 1986. In addition, the exchange rate paid on American funds increased 18.5% from January, 1981 to January, 1986 (6.4% over the last year). This increase has substantially reduced our buying power since the majority of titles published originate in the United States.

Library supporters contributed an additional \$3036 in In Memoriums and Adopt-a-Book donations, while a Wintario grant supplemented by a Zonta Club of Chatham donation and a bequest provided an additional \$7510 for materials for the print handicapped. It is mainly through the generosity of these groups that an adequate level of service to minority users can be maintained.

As has been stated in the past, funding at previous levels have proved to be inadequate, especially in the area of reference materials. Materials budgets can only be reduced so far, beyond which the effectiveness of the library collection is seriously impaired. It is also particularly vulnerable since it is one of the few areas in any library budget where funding can be reduced because it is not a fixed expenditure. This end is not desirable as a current, up-to-date collection is one of the library's major objectives and services. Materials are as essential to the provision of library service as gravel and tar are to road construction.

Council may be interested to learn that we hope to provide a video cassette service to our users in late 1986 by joining a cooperative to supply this new service. Our patrons have been requesting video cassettes for at least two years. The initial "buy-in" price is \$4,000. The funds for the purchase of video cassettes will be taken out of the materials budget as requested.

GENERAL OPERATING EXPENSES IN SUPPORT OF LIBRARY SERVICE

Utilities \$ 35,800 \$37,128

Reflects anticipated 1986 rate increases.

Repairs and Supplies \$ 19,000

This section includes \$7,200 for general repairs and supplies associated with building and grounds maintenance as well as repairs to equipment not covered by service contracts. Three thousand one hundred and fifty dollars (\$3,150) has been allocated for painting.

An additional \$6,300 has been budgeted for preventative maintenance of the heating/air conditioning system. The building and equipment is now 18 years old and prone to more expensive repairs. The intent of the preventative maintenance program is to control repair costs at normal rates rather than to pay overtime rates due to emergencies. -

The maintenance salary, which has been paid out of this budget line in previous years, has been transferred to the salaries budget effective January 1, 1986.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION CULTURE AND RECREATION
PROGRAM CHATHAM PUBLIC LIBRARY
ACTIVITY

DEPARTMENT LIBRARY
ACCOUNT NO. 128-310-0000

CITY OF CHATHAM
CURRENT BUDGET

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Janitorial Contract

\$ 15,425

\$ 15,375

Reflects an anticipated 5% rate increase plus \$500 to shampoo the rugs.

New Equipment and Contracts

\$29,453

\$ 34,922

This item reflects a 4% inflationary increase to cover our current equipment contracts. Equipment requests submitted by various departments and ranging from first to third priority total \$20,815.

The following have been identified as first priority items totalling \$8,567.

- Circulation/Bookmobile Department - signs
- Children's Department - wire book supports and shelf brackets
- Audio-Visual Department - 1 book truck
- 1 - 16 mm projector
- 2 - steno chairs
- 1 - typewriter
- Acquisitions Division - 1 - typewriter
- Administration - literature display rack
- signs
- chair
- variety of miscellaneous small equipment

Twelve thousand two hundred and forty-eight dollars (\$12,248) in second and third priorities would be cut to achieve a 6.7% budget.

Auditor's Fee and Insurance

\$ 7,800

\$ 5,408

Reflects anticipated costs.

Library and Office Supplies

\$35,342

\$31,122

This category includes the usual office supplies and cataloging accessories necessary to support library functions. Estimates are based on anticipated needs and an inflationary increase of 4%. In addition, supplies totalling \$4,067 have been moved from other budget lines (notably 1985 Sundries line) to library supplies for 1986.

Membership Fees and Training etc.

\$12,737

\$ 6,352

Membership, conference and seminar fees are anticipated to be 4% higher in 1986. Since Chatham Public Library has neither the staff time to spare nor the in-house expertise to provide for staff training other than the routine position-specific instruction, we must purchase these services outside our organization.

Therefore, for full service budget purposes, we have allocated 1.8% of our entire 1986 budget estimates to training. To achieve the 6.7% budget option, this item will be reduced by \$5,945.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION

CULTURE AND
RECREATION

PROGRAM

CHATHAM
PUBLIC LIBRARY

ACTIVITY

DEPARTMENT

LIBRARY

ACCOUNT NO.

128-310-0000

CITY OF CHATHAM

CURRENT BUDGET

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Public Relations and Hospitality

\$ 3,900

\$ 832

It is our belief that the library's publicity and programming budget has been woefully underfunded in the past. Our major efforts are directed at free publicity and programs but this is not necessarily an effective method. Two thousand (\$2,000) dollars has therefore been budgeted for this purpose, leaving \$1900 to cover hospitality and related expenses. Several items have been moved from the 1985 Sundries budget line to this line for 1986.

Personnel Expenses

\$ 1,700

\$ 0

This is a new budget line for 1986. It is designed primarily to cover expenses related to advertising for vacant positions. These costs have been paid out of Sundries in the past.

Postage

\$ 4,730

\$ 4,160

Anticipated expenditure allowing for a 6% increase.

Sundries

\$ 1,000

\$ 8,977

This budget line has been drastically redefined for 1986. The majority of items which have been paid out of this budget line in past year, have been transferred to other more appropriate lines, effective January 1st. One thousand dollars (\$1,000) represents our best estimate at this time.

Bookmobile

\$37,605

\$ 5,616

This budget represents a 5% plus increments increase in the driver's salary and benefits, in addition to vehicle operation and maintenance costs. Some professional and clerical staff salaries have been transferred to this budget line from the 1985 Salaries budget in order to more accurately reflect the actual cost of providing bookmobile service.

Bookmobile Replacement Reserve

\$ 1,000

\$ 0

This is a new budget line for 1986. It is our hope that by establishing a reserve fund now, the capital cost of replacing the bookmobile cab fifteen years from now will be greatly reduced. If Council agrees with this suggestion, it will be necessary for them to authorize the establishment of the equipment replacement reserve.

Capital Expenditures

\$220,657

\$25,150

The Capital Expenditures for 1986 have been detailed on a separate 5-year capital budget plan.

STAFF COMPLEMENT

1983

1984

1985

1986

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

FUNCTION CULTURE AND RECREATION
PROGRAM CHATHAM PUBLIC LIBRARY
ACTIVITY

DEPARTMENT LIBRARY
ACCOUNT NO. 128-310-0000

CITY OF CHATHAM
CURRENT BUDGET

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Special Conditional Grant \$13,000

This amount was encumbered. Council has not yet approved the transfer to the Library.

NOTES ON REVENUE FIGURES

Provincial Grant \$98,272

The Minister of Citizenship and Culture recently announced a 4.2% increase in the library grant for 1986. This estimate reflects the announced increase.

Regional Grant \$34,650

Chatham Public Library's regional grant will be at least \$2,000 less than that paid in 1985. We have been informed that the regional library board will no longer provide a continuing education grant as part of our regional grant because this is no longer allowed under revised provincial guidelines. Although the remaining grant of \$34,600 has been guaranteed for 1986, this grant too is in jeopardy for the future because the Province does not feel that it has an appropriate role for regional library systems to provide support payments to individual libraries to facilitate the borrowing and lending of library materials outside of municipal boundaries. The libraries within the Thames Region are fighting this trend.

Continuing Education \$10,319

This is a special grant which has been paid to the Chatham Public Library by the University of Windsor for approximately 12 years. It supports students enrolled locally in University of Windsor courses. In addition, the University has supplied books and two audio-video study carrels, as well as study tables and chairs.

Desk Receipts \$36,000

This line is based on our best estimates of receipts in 1986. It should be noted that receipts for 1985 were \$2,337 lower than estimated.

Interest Revenue

Has been budgeted at 0 for 1986 following the transfer of accounting to the City and subsequent anticipated loss of all interest. We have received an average of \$5,000 interest revenue per year over the last five years.

For Your Consideration

As stated in the Overview, the foregoing 1986 budget proposals set out our requirements for offering full library service to the community, i.e. the level of service provided prior to 1981, with the addition of Sunday afternoons. However, recognizing the continuing need for fiscal restraint, we have succeeded in reducing the optimum requirement to 6.7% over 1985. Although we realize that this proposal may exceed Council's objective for this year, the Chatham Public Library Board recommends that a minimum 6.7% operational budget be approved as we do not feel that it is in the community's best interest to offer a lower level of service.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)	27.41	26.75	25.17	24.9
UNSCHEDULED SALARIED POSITIONS	7.56	8.3	9.42	13.42
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS	34.97	35.05	34.59	38.32

FUNCTION	CULTURE AND RECREATION	DEPARTMENT	LIBRARY	CITY OF CHATHAM
PROGRAM	CHATHAM PUBLIC LIBRARY	ACCOUNT NO.		CURRENT BUDGET
ACTIVITY				

CHATHAM PUBLIC LIBRARY

PROJECTED FIVE-YEAR CAPITAL PLAN

The projected capital requests for the period 1986 to 1990 have been developed, in part, from the recommendations of the Feasibility Study completed by Beckman Associates in November, 1979. Council may recall that this study suggested that an addition to the present library building could not be justified on the basis of the population of the City of Chatham along until approximately 1990 (or 50,000 population).

However, the study did provide a number of recommendations involving better use of existing space. The following five-year capital plan is, therefore, a direct outgrowth of this study.

1986 - \$220,657

- \$13,000 - Buyback of vested sick leave plan. (Priority 1)
We are requesting that Chatham City Council approve funding to buy back our current vested sick leave liability over a 3 year period. We would replace the vested plan with short and long term disability plans and upgrade library benefits to the City levels. We would also transfer our coverage to the City's plan. Funding for the buyback is crucial. Our reserve fund will cover the costs of our retirement payments only for 1986 and 1987. We cannot afford to fund the buyback out of our operational budget without dramatically reducing the level of library services to the community.
If Council does not approve funding for the buyback, we feel that we have no choice but to continue with the unfunded vested sick leave plan. It is our view that this would be a very costly alternative over the long term.
- \$ 48,000 - Creation of a machine readable database (as a member of the Ontario Library Cooperative) (Priority 1)
- \$ 4,205 - Upgrading of fire alarm system (Priority 1)
- \$ 2,950 - Upgrade hydro outlets for 8 bookmobile stops (those in existence are a safety hazard) (Priority 1)
- \$ 1,872 - Installation, upgrade telephone system.
- \$150,630 - (Approximately) Renovations to second floor storage area and audio-visual and cataloging departments. At the moment, this figure is an estimate at best. A more accurate figure should be available once an architect has been retained to provide working drawings. Council should note that matching funding may be available through Wintario for this renovation project.

1987 - \$84,920

- \$ 13,000 - Buyback of vested sick leave plan (see narrative for 1986)
- \$ 49,920 - Continuation of database conversion project with O.L.C.
- \$ 22,000 - Consultants fees to aid in development of specifications for an on-line circulation system and to aid in equipment selection.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION

CULTURE AND
RECREATION

PROGRAM

CHATHAM
PUBLIC LIBRARY

ACTIVITY

DEPARTMENT

LIBRARY

ACCOUNT NO.

CITY OF CHATHAM

CURRENT BUDGET

CHATHAM PUBLIC LIBRARYPage two1988 - \$75,917

- \$ 13,000 - Buyback of vested sick leave plan (see narrative for 1986)
- \$ 11,000 - Consultant's fees re: automation project.
- \$ 51,917 - Continuation of database conversion project with OLC.

1989 - \$100,900

- \$ 68,500 - Computer
- \$ 16,400 - Bar code labelling of collection
- \$ 11,000 - Consultant's fees - automation project
- \$ 5,000 - To cover miscellaneous expenses and training expenses associated without introduction of an automated circulation system

1990 -

\$

STAFF COMPLEMENT

1983

1984

1985

1986

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

FUNCTION:	RECREATION AND COMMUNITY SERVICES	CITY OF CHATHAM
BUD. RESP:	CHIEF LIBRARIAN	CURRENT BUDGET
ACTIVITY:	GRANT - CHATHAM PUBLIC LIBRARY-OPERATIONS	

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1283108001 1985 LIBRARY EXPENSES PAID BY THE CITY		3,755			
1283109701 OPERATIONAL GRANT - CHATHAM PUBLIC LIBRARY	668,912	735,106	702,358	872,636	747,850
1283109702 CONDITIONAL GRANT-CHATHAM PUBLIC LIBRARY			13,000		
1283109703 CAPITAL GRANT-CHATHAM PUBLIC LIBRARY			19,748	220,657	25,150

In 1985, the amount of \$ 400 was encumbered against account number 128310-9701

In 1985, the amount of \$ 4,500 was encumbered against account number 128310-9701

In 1985, the amount of \$ 13,000 was encumbered against account number 128310-9701

In 1985, the amount of \$ 2,000 was encumbered against account number 128310-9701

In 1985, the amount of \$ 1,949.08 was encumbered against account number 128310-9701

In 1985, the amount of \$ 1,000 was encumbered against account number 128310-9701

In 1985, the amount of \$ 2,128 was encumbered against account number 128310-9701

In 1985, the amount of \$ 3,633 was encumbered against account number 128310-9701

EXPENDITURE TOTALS	668,912	738,861	735,106	1,093,293	773,000
EXPENDITURE FORWARD	668,912	738,861	735,106	1,093,293	773,000

NET REQUIREMENT	668,912	738,861	735,106	1,093,293	773,000
NET FORWARD	668,912	738,861	735,106	1,093,293	773,000

FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	CULTURE	ACCOUNT NO.	1284110202 - 1284119100	CURRENT BUDGET
ACTIVITY	Theatre			

EXPENDITURES:

Theatre expenses include the cost of sending staff to the Canadian Campus Impressario Spring Workshop (\$225), Contact 86 (\$500) and day trips to preview theatre productions (\$350). Advertising costs include flyers, house programs, newspaper and radio ads. and are the mainstay for attracting audiences to the theatre.

Performance fees for the P.A.S. (Performing Arts Series) and Y.P.S. (Young Peoples Series) as well as "School Shows", the Canadian Opera Company and two popular music programs are included in "Programmes". Memberships including Theatre Ontario, Canadian Campus Impressarios and C.A.P.A.C.O.A. (a co-ordinating organization for cross-country touring shows).

Maintenance costs include routine repairs to lighting, heating and air conditioning, as well as washroom and dressing room maintenance. New furniture and equipment includes:

- facility paging system	\$700	
- numbered seat plaques	750	0
- sound system wiring for stage	750	
- remodelling of lighting booth	500	
- iron and ironing board	75	
	<u>\$2,775</u>	
	100	Hangers
	<u>\$2,125</u>	

REVISED

REVENUE:

Revenues are generated through ticket sales for the P.A.S., the Y.P.S., School Shows, Canadian Opera Company, Theatre Workshops and one major popular music production. Rental of the theatre by other organizations such as Theatre Kent, Orchestra London and other groups (profit and non-profit) accounts for the remaining theatre revenues.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: CULTURAL CENTRE DIRECTOR

CURRENT BUDGET

ACTIVITY: KIWANIS THEATRE EXPENDITURES

EXPENDITURE	1984	1985		1986	
	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1284110202 PART-TIME - NON UNION	3,449	8,364	3,300	7,500	7,500
1284110300 OVERTIME	346	248	500	275	275
1284110600 MEDICALS		375-			
1284111101 TRAVEL COSTS	786	660	700	1,075	1,075
1284111701 ADVERTISING	6,602	10,992	5,750	12,900	10,400
1284112201 HEAT	3,140	2,614	3,300	3,000	3,000
1284112202 LIGHT	3,921	3,882	4,500	4,689	4,689
1284112203 WATER	686	393	270	425	425
1284113001 MEMBERSHIPS	90	146	140	285	285
1284113800 BUILDING MAINTENANCE	3,754	2,049	3,500	5,055	5,055
1284114500 NEW FURNITURE & EQUIPMENT				2,775	2,125
1284117701 PROGRAMMES	22,525	58,604	34,850	45,867	45,867
1284117712 85/86 YPT SERIES			1,200		
1284117721 84/85 YOUNG PEOPLES SERIES FIRST SHOW	1,500				
1284117792 RENTAL EXPENSES	347	168	400		
1284117793 THEATRE SUPPLIES		163	300	200	200
1284119100 CAPITAL EXPENDITURES	124,132	37,629	35,500		

In 1985, the amount of \$ 3,400 was encumbered against account number 128411-7708

In 1985, the amount of \$ 3,100 was encumbered against account number 128411-7772

In 1985, the amount of \$77,259.62 was encumbered against account number 128411-9100

EXPENDITURE TOTALS	171,278	125,537	94,210	84,046	80,896
EXPENDITURE FORWARD	171,278	125,537	94,210	84,046	80,896

REVENUE

1484110318 OAC GRANT-TOURING ARTS FUND GRANT	1,500-	2,867-	1,500-	1,500-	1,500-
1484110503 MAIN ACTIVITY PROGRAM REVENUE #2-KIWANIS	35,337-	82,480-	46,750-	63,750-	63,750-
1484110517 RENTAL REVENUE	18,686-	35,980-	21,000-	24,000-	24,000-
1484110599 MISCELLANEOUS REVENUE		14,901-		500-	500-

REVENUE TOTALS	55,523-	136,228-	69,250-	89,750-	89,750-
REVENUE FORWARD	55,523-	136,228-	69,250-	89,750-	89,750-

NET REQUIREMENT	115,755	10,691-	24,960	5,704-	8,854-
NET FORWARD	115,755	10,691-	24,960	5,704-	8,854-

FUNCTION	RECREATION & COMMUNITY SERVICES
PROGRAM	CULTURE
ACTIVITY	Gallery

DEPARTMENT	CULTURE AND RECREATION
ACCOUNT NO.	1284210202- 1284219100

CITY OF CHATHAM
CURRENT BUDGET

EXPENDITURES:**Gallery:**

To this account are charged various items that are required to operate a recognized National Exhibition Centre. Both the main floor gallery and the mezzanine expenses are included in this account. Travel and training expenses include attendance at the Ontario Association of Art Galleries Conference (\$350) and the Art Gallery of Ontario Workshop (\$330). Advertising and programming costs to operate 12 exhibitions, 3 sessions of the Sunday Music Series, 2 workshops, 3 lectures and 155 Docent Tours/Workshops and Book and Slide Library acquisitions. Memberships include annual fees to O.A.A., A.G.O. and National Museums of Canada. Costs for Gallery Openings include liquor, mixes, ice, glasses, etc. Maintenance costs include paint, humidifier repairs, floor repairs in the mezzanine. New equipment includes new alarm display panel (\$600) and storage racks for the permanent collection (\$500).

REVENUES:**Gallery:**

Gallery revenues are generated through commission on sales of art work displayed in the gallery as well as fees paid to attend Gallery tours, workshops and lectures. Gallery openings generate some sales and occasional rental of the gallery produce additional income.

STAFF COMPLEMENT

	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: CULTURAL CENTRE DIRECTOR

CURRENT BUDGET

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
ACTIVITY: MAIN FLOOR GALLERY EXPENDITURES					
1284210202 PART-TIME - NON UNION	9,014	7,474	11,050	9,100	9,100
1284210300 OVERTIME	68		100	100	100
1284211101 TRAVEL COSTS	250	35	300	700	350
1284211312 FINE ARTS POLICY	2,700	1,350	1,350	1,350	1,350
1284211701 ADVERTISING	1,591	1,531	2,040	4,150	3,650
1284212201 HEAT	2,474	2,260	2,700	2,060	2,060
1284212202 LIGHT	2,914	3,059	3,500	3,090	3,090
1284212203 WATER	541	310	225	313	313
1284213001 MEMBERSHIP FEES	80	85	260	200	200
1284213800 BUILDING MAINTENANCE	1,426	2,739	1,450	1,825	1,825
1284214500 NEW FURNITURE & MAINTENANCE	256	2,345	300	1,100	1,100
1284216703 EXHIBITION RECEPTION SUPPLIES	699	809	750	730	730
1284217701 PROGRAMMES	9,059	6,966	9,050	11,038	10,000
1284217702 CZECHOSLOVAKIAN EXHIBITION			250		

ACTIVITY: MAIN FLOOR GALLERY EXPENDITURES

1284221709 SEPTEMBER EX. - ONTARIO AT WORK - ADV.
 1284221710 OCTOBER EX. - ADV.

EXPENDITURE TOTALS	31,072	28,963	33,425	35,756	33,868
EXPENDITURE FORWARD	31,072	28,963	33,425	35,756	33,868

REVENUE

1484210403 NATIONAL MUSEUMS CORE FUNDING GRANT	29,425-	24,000-	24,000-	24,000-	24,000-
1484210502 MAIN ACTIVITY PROGRAM REVENUE #1-MAIN GAL		1,601-	1,800-	600-	600-
1484210503 MAIN ACTIVITY PROGRAM REVENUE #2-MAIN GAL	1,677-	2,727-	5,100-	2,000-	2,000-
1484210512 MAIN GALLERY BAR REVENUES	156	1,162-	500-	1,200-	1,200-
1484210517 RENTAL REVENUE		125-		150-	150-
1484210599 MISCELLANEOUS REVENUE	8-		250-	100-	100-

REVENUE TOTALS	30,954-	29,615-	31,650-	28,050-	28,050-
REVENUE FORWARD	30,954-	29,615-	31,650-	28,050-	28,050-

NET REQUIREMENT	118	652-	1,775	7,706	5,818
NET FORWARD	118	652-	1,775	7,706	5,818

84-0002-R

FUNCTION RECREATION & COMMUNITY SERVICES
 PROGRAM CULTURE
 ACTIVITY Studio I, II & III

DEPARTMENT CULTURE AND RECREATION
 ACCOUNT NO. 1284310202
 1284317771

CITY OF CHATHAM
 CURRENT BUDGET

EXPENDITURES:

Studio I - 1284-31-0202-7771

This room is used primarily as a rental facility for meetings, seminars and as a reception area following theatre performances. The small retractable stage is used for productions, courses and workshops. Expenditures include advertising and instructors for programs as well as stage maintenance and bar supplies.

Studio II - 1284-32-0202-7771

This area is used by the Seniors during the day and as a practice area for Theatre Kent and the Cultural Centre Chorale in the evening. Occasional rentals for meetings and seminars do take place. Cost included maintenance and materials for Chorale (music sheets).

Studio III - 1284-33-0202-7771

This room is used primarily for art class instruction. Classes include adult and children's courses, which are offered during three sessions (9 classes/session) per year. Cost includes advertising and instructing of programs. Maintenance includes cleaning, painting and new sink installation.

REVENUE:

Studio I - 1284-31-0502-0517

Revenue is generated through programme registration and hall rental fees.

Studio II - 1284-32-0503-0517

Revenue is generated through registrations and room rental.

Studio III - 1284-33-0503-0517

Revenue is generated through course registration and limited room rental.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION:	RECREATION AND COMMUNITY SERVICES	CITY OF CHATHAM
BUD. RESP:	CULTURAL CENTRE DIRECTOR	CURRENT BUDGET

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
			REQUESTED	BY COUNCIL	
ACTIVITY: STUDIO 1 EXPENDITURES					
1284310202 PART-TIME NON-UNION	1,743	1,001	1,900	1,500	1,500
1284310300 OVERTIME	24	80	100	104	104
1284311771 ADVERTISING	18	62	100	350	350
1284312201 HEAT	1,208	804	1,275	1,000	1,000
1284312202 LIGHT	1,423	1,494	1,700	1,771	1,771
1284312203 WATER	264	151	105	175	175
1284313800 BUILDING MAINTENANCE	295	25	750	1,125	1,125
1284316703 KITCHEN SUPPLIES	790	484	900	600	600
1284317771 PROGRAMMES	964	240	2,250	1,400	1,400
ACTIVITY: STUDIO 2 EXPENDITURES					
1284320202 PART-TIME NON-UNION	62	108	200	150	150
1284321771 ADVERTISING		317	150	500	500
1284327771 PROGRAMMES	693	3,273	500	2,000	2,000
ACTIVITY: STUDIO 3 EXPENDITURES					
1284330202 PART-TIME NON-UNION	658	303	650	350	350
1284330501 PENSIONS - CPP			11		
1284331701 ADVERTISING	1,198	312	1,000	1,040	1,040
1284332201 HEAT	557	463	590	500	500
1284332202 LIGHT	656	659	790	700	700
1284332203 WATER	122	70	55	100	100
1284333800 BUILDING MAINTENANCE	6	328	250	450	450
1284337701 PROGRAMMES	6,296	7,367	6,450	9,500	8,000
EXPENDITURE TOTALS	16,977	17,541	19,626	23,315	21,815
EXPENDITURE FORWARD	48,049	46,504	53,051	59,071	55,683
REVENUE					
1484310503 MAIN ACTIVITY PROGRAM REVENUE-STUDIO I	1,500-	603-	4,000-	1,800-	1,800-
1484310512 SUPPORT PROGRAM-BAR REVENUES	293-	26-	500-	100-	100-
1484310517 RENTAL REVENUE	615-	1,211-	750-	1,200-	1,200-
1484320503 MAIN ACTIVITY PROGRAM REVENUE - STUDIO II	90-	2,050-	1,500-	5,500-	5,500-
1484320517 RENTAL REVENUE		1,091-	200-	200-	200-
1484330503 MAIN ACTIVITY PROGRAM REVENUE-STUDIO III	8,433-	11,353-	10,250-	10,800-	10,800-
1484330517 STUDIO THREE RENTAL	1,286-	223-	1,600-	250-	250-
REVENUE TOTALS	12,217-	16,557-	18,800-	19,850-	19,850-
REVENUE FORWARD	43,171-	46,172-	50,450-	47,900-	47,900-
NET REQUIREMENT	4,760	984	826	3,465	1,965
NET FORWARD	4,878	332	2,601	11,171	7,783

FUNCTION

RECREATION & COMMUNITY
SERVICES

PROGRAM

CULTURE

ACTIVITY

Maple City Seniors

DEPARTMENT

CULTURE AND
RECREATION

ACCOUNT NO.

1284342201-
1284343800

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE

This account represents the cost of supplying utilities and maintaining the area of the Culture Centre that houses the Maple City Senior Citizens, Monday to Friday from 9:00 a.m. to 5:00 p.m. and Saturday from 9:00 a.m. to Noon.

Additional maintenance costs reflect the need to replace the flooring in the Senior Citizen's Washroom as per the request of the Chatham Kent Health Unit and install deflectors to the air conditioning vents.

REVISED

REVENUE

Revenue is generated through the monthly rent paid by the Maple City Seniors to the Cultural Centre for the use of the facility. This amount represents a 5% increase over the 1985 rental rate.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: CULTURAL CENTRE DIRECTOR

CURRENT BUDGET

ACTIVITY: MAPLE CITY SENIORS EXPENDITURES

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'N	APPROVED
			REQUESTED	BY COUNCIL	
1284342201 HEAT	1,732	1,441	1,850	1,500	1,500
1284342202 LIGHT	2,039	2,171	2,450	2,553	2,553
1284342203 WATER	378	217	160	250	250
1284343800 BUILDING MAINTENANCE	263	139	300	1,700	1,300
EXPENDITURE TOTALS	4,412	3,967	4,760	6,003	5,603
EXPENDITURE FORWARD	223,745	176,008	152,021	149,120	142,182

REVENUE

1484340517 RENTAL REVENUE	6,000-	5,500-	6,000-	6,300-	6,300-
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1984	1985	1986	1987	1988	1989
REVENUE TOTALS	6,000-	5,500-	6,000-	6,300-	6,300-
REVENUE FORWARD	104,694-	187,900-	125,700-	143,950-	143,950-
NET REQUIREMENT	1,588-	1,533-	1,240-	297-	697-
NET FORWARD	119,051	11,892-	26,321	5,170	1,768-

FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	RECREATION AND COMMUNITY	CITY OF CHATHAM
PROGRAM	CULTURE	ACCOUNT NO.	1284410102 - 1284418800	CURRENT BUDGET
ACTIVITY	General Administration			

EXPENDITURES

REVISÉD

This area of the budget reflects the overall administrative costs of operating the Culture Centre. The Wages and Salaries Account reflects the addition of one full-time supervisory staff to the Centre. At the end of 1985 there were two staff openings at the Centre. The position of Superintendent of Culture, which was vacated in November of 1984, has been filled on an interim basis by the Director of Culture & Recreation. The position of Gallery Officer which has been vacant since September of 1985 is being filled at this time on a part-time basis. Prior to November 1984 these positions were filled by one person, however since that time the need for two full-time employees has been demonstrated. The need for a full-time Gallery Officer to properly promote and program this aspect of the operation is paramount. Increased awareness of the facility through the recent Canada Works Art Education Program has increased the demand for gallery tours, art education, workshops and lectures. The opportunity to become the focal point for the artistic community of Chatham can only be achieved through the assignment of a full-time officer to operate the gallery. The on-going supervision of the Centre on a day-to-day basis requires an on-site supervisor i.e. Superintendent of Culture. The demands of this position include the liaising with theatre groups, art groups and the Maple City Seniors, as well as the administering of grant programs and budgets, together with the daily coordinating of staff and the facility. The proposed salaries reflect starting dates of April 1, 1986 for both of these positions.

Part-time salaries and overtime reflect the requirement of monitoring the facility during evenings and weekends and the provision of technical expertise during performances.

REVISÉD

Travel and training costs include the attendance of the Superintendent of Culture to the Banff Centre School of Cultural Facility Administration (\$3,500), as well as attendance of other staff at Time Management Seminars (\$150) and Theatre Ontario courses on lighting techniques (\$500).

Advertising and printing represents publicity that generally publicizes the Cultural Centre such as the Chatham Kent Events, membership flyers and monthly newsletters. Memberships and subscriptions represent the C.A.P.A.C. and P.R.O. fees and newspaper subscriptions.

REVISÉD

Building Maintenance includes the cost of general facility maintenance as well as the cost of photocopy machine rental.

Ground maintenance includes the cost of work performed by the Horticultural Society on the exterior gardens of the facility.

REVISÉD

New furniture and equipment includes the replacement of the floor scrubbing machine (\$450), fire alarm pull stations system (\$490), a brochure rack for the main foyer (\$500) and attractive waste receptacles for the facility (\$500).

Capital expenditures involve the cost of replacing curbing in the William Street parking lot and paving the Murray Street parking lot (\$14,600), repairs to Bandshell wall and roof (\$2,000), repairs to the exterior walls of the Cultural Centre (\$1,800).

REVENUE

Revenue is generated through memberships and donations, a commission fee on tickets sold through the Box Office and the rental of Cultural Centre equipment, such as the sound system, to groups using the facility.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: CULTURAL CENTRE DIRECTOR

CURRENT BUDGET

ACTIVITY: GENERAL EXPENDITURES

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1284410102 WAGES AND SALARIES - NON UNION	80,838	86,924	77,886	98,900	81,740
1284410202 PART-TIME - NON UNION	8,257	8,285	9,000	8,000	8,000
1284410300 OVERTIME	879	3,134	1,000	3,000	2,300
1284410501 PENSIONS - CPP	1,518	1,563	2,356	2,184	1,812
1284410502 PENSIONS - OTHERS	51,173	3,990	4,385	5,900	4,450
1284410600 MEDICALS	7,748	6,730	8,620	9,800	8,430
1284410700 UNEMPLOYMENT INSURANCE	2,826	2,979	3,274	4,080	3,460
1284410800 WORKMEN'S COMPENSATION	2,386	2,778	2,210	3,194	2,694
1284411000 CAR ALLOWANCE	1,017	615	700	730	730
1284411101 TRAVEL AND TRAINING	364	245	450	4,150	650
1284411200 LEGAL AND SPECIAL FEES	634		500	500	
1284411310 PROPERTY BUILDING	4,369	2,190	2,483	3,036	3,036
1284411316 BOILER AND MACHINERY	995	554	554	626	626
1284411400 TELEPHONE				2,600	2,600
1284411600 OFFICE SUPPLIES	1,148	2,543	1,000	2,000	1,775
1284411701 ADVERTISING AND PRINTING	6,296	8,601	6,200	10,000	8,500
1284412201 HEAT	2,024	1,685	2,150	1,700	1,700
1284412202 LIGHT	2,165	2,503	2,850	2,500	2,500
1284412203 WATER	442	254	170	275	275
1284412400 JANITORIAL SUPPLIES	392	340	400	500	500
1284413001 MEMBERSHIP/SUBSCRIPTIONS	239	249	275	150	150
1284413600 CITY EQUIPMENT	10			200	200
1284413800 BUILDING MAINTENANCE	10,059	15,518	12,100	9,000	6,500
1284414000 GROUND MAINTENANCE	3,000-	418	1,000	1,000	500
1284414500 NEW FURNITURE AND EQUIPMENT	960			2,000	1,050
1284418800 GENERAL ADMINISTRATION	1,014	3,470	3,500	1,000	1,000
1284419100 CAPITAL EXPENDITURES	4,638	3,873	3,500	18,400	178,800
1284419999 GENERAL REDUCTION					
EXPENDITURE TOTALS	189,391	159,441	146,563	195,425	323,978
EXPENDITURE FORWARD	413,136	335,449	298,584	344,545	466,160

REVENUE

1484410501 MEMBERSHIPS AND DONATIONS	11,326-	10,252-	12,500-	10,000-	10,000-
1484410511 PROGRAMS REVENUE	135-	1,140-		1,200-	1,200-
1484410517 RENTAL REVENUE	125-	5-	500-	500-	500-
1484410599 MISCELLANEOUS REVENUE	4,695-	1,152-	5,000-		

REVENUE TOTALS	16,281-	12,549-	18,000-	11,700-	11,700-
REVENUE FORWARD	120,975-	200,449-	143,700-	155,650-	155,650-

NET REQUIREMENT	173,110	146,892	128,563	183,725	312,278
NET FORWARD	292,161	135,000	154,884	188,895	310,510

FUNCTION	RECREATION AND COMMUNITY	DEPARTMENT	CITY OF CHATHAM
PROGRAM	SERVICES	ACCOUNT NO. 128-510-0200	CURRENT BUDGET
ACTIVITY	CHATHAM KENT MUSEUM		

STATEMENT OF PURPOSE

The purpose of the Chatham Kent Museum is two fold, to preserve relics of the past which illustrate local history and to present to the public, whether local or tourist, interesting collections and exhibits which will broaden their horizons. It is particularly hoped that, in co-operation with educational institutions, the Museum will be useful in educating the younger generation, especially in relation to the important topic of local history.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSSalaries and Benefits

128-510-0202 to 128-510-0800

This amount covers the curator, the secretary, the research person and all of the part time employees. The 1986 annual increase of 5% is included in the amount requested.

Car Allowance

128-510-1000

This amount is paid to the curator. Her car is used for Museum purposes, setting up displays in different areas, delivering museum pamphlets, appearing at speaking engagements and promoting the museum in the community.

Telephone

128-510-1400

There are three phones in the museum, one on each floor. Very few long distance calls are made. The amount requested is \$550.

Brochures

128-510-1601

Brochures are printed in Chatham to promote the museum. They are put in the restaurants and motels in the area and different museums in Ontario. The Chamber of Commerce is also supplied with convention kits.

Other Office Supplies

128-510-1603

Other office supplies covers general office supplies. Service for three typewriters, service for the copier and the printing of stationery. The amount requested is \$500.

Artifacts

128-510-2001

This item is in the budget if we are required to purchase an artifact. 95% of artifacts have been donated to the museum. The amount requested is \$500.

Research Books and Publications

128-510-2002

We are updating our research library due to the great number of research work requested over past years. The Government grants are not based on the amount of research we do.

Membership Fees

128-510-3001

The Ontario Historical Society, Ontario Museums Association, Canadian Museums Association, Heritage Canada, Kent Historical Society and Cultural Centre. The amount requested is \$150.

Subscriptions

128-510-3002

Papers used for Historical news, museums, periodicals. These are also used in research. The amount requested is \$250.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: RECREATION AND COMMUNITY SERVICES
 BUD. RESP: DIRECTOR CHATHAM-KENT MUSEUM
 ACTIVITY: CHATHAM KENT MUSEUM EXPENDITURES

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
				REQUESTED	BY COUNCIL
1285100202 PART-TIME - NON UNION	21,150	23,302	28,300	31,550	31,550
1285100300 OVERTIME	5,882	6,860			
1285100501 PENSIONS - CPP	146	151	200	200	200
1285100700 UNEMPLOYMENT INSURANCE	382	410	400	400	400
1285100800 WORKMEN'S COMPENSATION	689	847	650	1,000	1,000
1285101000 CAR ALLOWANCE	525	575	575	575	575
1285101200 LEGAL AND SPECIAL	325	625	325	325	325
1285101307 MUNICIPAL LIABILITY INSURANCE		36	36	152	152
1285101310 PROPERTY-BUILDING INSURANCE	124	189	189	261	261
1285101311 PROPERTY-CONTENTS INSURANCE	61				
1285101316 BOILER & MACHINERY INSURANCE	110	111	111	125	125
1285101400 TELEPHONE	558	546	550	550	550
1285101500 POSTAGE	96	167	200	200	200
1285101601 BROCHURES	742	892	350	600	600
1285101602 POST CARDS	50		50	50	50
1285101603 OTHER OFFICE SUPPLIES	568	648	400	500	500
1285102001 ARTIFACTS	220	652	200	500	500
1285102002 RESEARCH BOOKS AND PUBLICATIONS	438	101	300	300	300
1285102201 HEAT	1,725	1,578	2,000	1,600	1,600
1285102202 LIGHT	1,489	1,516	1,800	1,800	1,800
1285102203 WATER	69	52	100	100	100
1285103001 MEMBERSHIP FEES	160	122	150	150	150
1285103002 SUBSCRIPTIONS	222	463	250	250	250
EXPENDITURE TOTALS	35,731	39,843	37,136	41,188	41,188
EXPENDITURE FORWARD	35,731	39,843	37,136	41,188	41,188

NET REQUIREMENT
 NET FORWARD

35,731
 35,731

39,843
 39,843

37,136
 37,136

41,188
 41,188

41,188
 41,188

FUNCTION	RECREATION AND COMMUNITY SERVICES	DEPARTMENT	CITY OF CHATHAM
PROGRAM	CHATHAM KENT MUSEUM	ACCOUNT NO. 128-510-1601	CURRENT BUDGET
ACTIVITY			

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Seminar and Workshops

128-510-3200

This is a request from the Ministry to have our staff attend training seminars and workshops. This includes travel expenses. The amount requested is \$ 250.

Equipment Maintenance

128-510-3702

This is for general maintenance in order to keep equipment in good repair. Boiler maintenance is to keep the boiler in operation. Plumbing maintenance is also required in order to keep equipment in order. The amount requested is \$300.

Burglar Alarm System

128-510-3801

The amount requested is \$550.

Fire Alarm

128-510-3802

The amount requested is \$375.

The above two items really pay for themselves as no break-ins were experienced in 1984 and 1985.

Pest Control

128-510-3803

This procedure is carried out each month. Once a year in December we have a special fumigation. The amount requested is \$400.

General Building Maintenance

128-510-3804 and 128-510-3805

This keeps the building in good shape. Included in the 1986 budget request for this year is \$5000. for kitchen area renovations. (this area is the same as it was when the house was built in 1894). The stove and refrigerator are in good order and they will not be replaced. The amount requested is \$2,500.

Rest Room Renovation

128-510-3806

The amount requested is \$1500. \$500.

Kitchen Renovation

128-510-3807

The amount requested is \$5000. \$ 0

New Furniture and Equipment

128-510-4500

The amount requested is \$1,600.

Survey and Landscaping

128-510-4501

The amount requested is \$750.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: RECREATION AND COMMUNITY SERVICES
 BUD. RESP: DIRECTOR CHATHAM-KENT MUSEUM
 ACTIVITY: CHATHAM KENT MUSEUM EXPENDITURES

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP"D	APPROP"N	APPROVED
				REQUESTED	BY COUNCIL
1285103200 SEMINARS AND WORKSHOPS			500	250	250
1285103702 EQUIPMENT MAINTENANCE	549	343	400	300	300
1285103801 BURGLAR ALARM SYSTEM	690	721	500	550	550
1285103802 FIRE ALARM SYSTEM	283	263	375	375	375
1285103803 PEST CONTROL	568	304	350	400	400
1285103804 GENERAL BUILDING MAINTENANCE	1,092	2,897	1,500	2,500	2,500
1285103805 RENOVATION-BASEMENT					
1285103806 RESTROOM RENOVATION				1,500	500
1285103807 KITCHEN RENOVATION				5,000	
1285104500 NEW FURNITURE & EQUIPMENT	275	26	500	1,600	1,600
1285108000 MISCELLANEOUS	331	609	350	250	250
1285108001 SURVEY AND LANDSCAPING				750	750
1285109100 CAPITAL EXPENDITURES					

EXPENDITURE TOTALS	3,788	5,163	4,475	13,475	7,475
EXPENDITURE FORWARD	39,519	45,006	41,611	54,663	48,663

REVENUE

1485100311 MIN. OF CITIZENSHIP&CLTR.-COMM. MUSEUM GR	12,222-	12,589-	12,200-	12,589-	12,589-
1485100599 MISCELLANEOUS REVENUE	303-	362-		222-	222-

REVENUE TOTALS	12,525-	12,951-	12,200-	12,811-	12,811-
REVENUE FORWARD	12,525-	12,951-	12,200-	12,811-	12,811-

NET REQUIREMENT	8,737-	7,788-	7,725-	664	5,336-
NET FORWARD	26,994	32,055	29,411	41,852	35,852

FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	PARKS	ACCOUNT NO.	1287010101 - 1287014600 1487010560	CURRENT BUDGET
ACTIVITY	Grass Cutting Grounds Maintenance		1287020101 - 1287024600 1487020560	

EXPENDITURESGrass Cutting

REVISSED This account represents the cost of grass cutting, trimming and raking of all parks, ball fields and green spaces. Increases in full-time and part-time salaries are required to cover the lack of Youth Core employees which were highly involved in this program in 1985. The ability of the new Bomford mower attachment to cut more grass in a shorter period of time will be offset by the fact that areas previously not regularly maintained such as river banks and creek banks will now be regularly cut. All machinery expenses from grass cutting are charged to the vehicles account.

Grounds Maintenance

REVISSED This account involves the cost of garbage collection, pathway repairs, spraying, seeding, fertilizing, maintaining tennis courts and repairs to lighting other than ballfield lighting. It should be noted that \$8600 in full time and part-time salaries is charged to this account for the maintenance of outdoor ice. Increases in park use and vandalism are expected to increase costs in this area. Part-time staff employed to maintain ball fields during the summer are also used to collect garbage and deliver picnic tables. Overtime is required on a call-out basis to handle emergency situations. Materials include hand tools, lights, tennis nets, grass maintenance chemicals, weed killer, sod and grass seed. Preparation of an additional horse-shoe pit at Tecumseh Park is also included. Contractual work includes plumbing repairs to chalets, electrical repairs to chalets and tennis courts, the completion of the perimeter sidewalk around Kinsmen II at Northside Arena and the construction of cement floors at the picnic shelters at Kingston Park (\$7,500). New equipment costs include the purchase of a street cleaning brush, to clean dirt, grass and snow from parking lots, sidewalks and pathways (\$4,000).

REVENUESGrass Cutting

Represents revenue collected from Victoria Home for grass cutting services.

Grounds Maintenance

REVISSED Revenue is generated from the percentage payment from St. Clair College for maintenance at Thames Campus and a contribution from the B'nai Brith for maintenance at Mike Ordon Park and Chatham Tennis Club rental.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: RECREATION AND COMMUNITY SERVICES CITY OF CHATHAM
 BUD. RESP: PARKS AND REC. ADMINISTRATOR CURRENT BUDGET

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
				REQUESTED	BY COUNCIL

ACTIVITY: GRASS CUTTING

1287010101 WAGES AND SALARIES - UNION	34,214	26,007	42,185	46,212	46,212
1287010202 PART TIME - NON UNION	1,627	2,149		23,978	2,588
1287010300 OVERTIME	1,405	922	10,135	1,587	1,587
1287011000 CAR ALLOWANCE-EXPENSE				260	260
1287013300 MATERIALS	917				
1287013600 CITY EQUIPMENT RENTAL-M.H.		33,182			
1287013601 CITY EQUIPMENT RENTAL					

ACTIVITY: GROUNDS MAINTENANCE

1287020101 WAGES AND SALARIES	20,385	27,255	22,527	35,692	35,692
1287020202 PART TIME - NON UNION	1,287	1,926		4,715	3,545
1287020300 OVERTIME	143	236		975	975
1287021000 CAR ALLOWANCE				120	120
1287023300 MATERIALS	5,982	18,780	7,432	8,655	7,355
1287023400 CONTRACTS	9,156	5,141	3,400	11,400	3,900
1287023500 EQUIPMENT RENTAL	975	83			
1287023600 CITY EQUIPMENT RENTAL-M.H.	727	17,608	3,900		
1287023601 CITY EQUIPMENT RENTAL					
1287024600 NEW EQUIPMENT		2,000	2,000	4,000	
1287028000 MISCELLANEOUS	5	6,842	10,000		

In 1985, the amount of \$ 8,500 was encumbered against account number 128702-3300

In 1985, the amount of \$ 2,000 was encumbered against account number 128702-4600

In 1985, the amount of \$ 6,837 was encumbered against account number 128702-8000

EXPENDITURE TOTALS	76,823	131,849	101,579	137,594	102,234
EXPENDITURE FORWARD	76,823	131,849	101,579	137,594	102,234

REVENUE

1487010560 GRASS CUTTING RECOVERABLE				1,260-	1,260-
1487020560 GROUNDS MAINTENANCE REVENUE	1,895-	10,295-		3,750-	1,950-

	1984	1985	1986		
REVENUE TOTALS		1,895-	10,295-	5,010-	3,210-
REVENUE FORWARD		1,895-	10,295-	5,010-	3,210-

NET REQUIREMENT	74,928	121,554	101,579	132,584	99,024
NET FORWARD	74,928	121,554	101,579	132,584	99,024

FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	PARKS	ACCOUNT NO.	1287030101 -	CURRENT BUDGET
			1287033400	
			1487030560	
ACTIVITY	Playground Maintenance		1287040101 -	
	Ball Diamond Maintenance		1287044600	
			1487040560	

REVISED

Playground Maintenance
Costs in this account represent repairs and maintenance to playground equipment as well as the preparation and transportation of playground boxes and other playground activity related work. Staff costs have been reduced and re-allocated to grass cutting. Equipment costs include picnic tables (\$6,300), playground equipment for Wanless Park (\$700), (which was identified as being deficient in the most recent O.N.I.P. survey), paint, replacement parts for other playground equipment and a new swing set at Ross Babcock to replace the worn equipment there (\$750). Contractual costs include portable washroom rental and the purchase and installation of park benches. New equipment purchases represent the purchase and installation of creative playground equipment at Thornhill and Storey Crescent Parks, two undeveloped parks in the northern part of the City (\$4,000/park).

REVISED

Ball Diamond Maintenance

This account represents the cost of maintaining baseball infields, bleachers, lighting and fences. Increased part-time staff costs are required to provide maintenance at Jaycee Park, should the Jaycees not replace their annual summer employee. Overtime is required to cover tournament play on weekends where a full-time staff is required. Material costs include sand, replacement lights, bases, seed, signs, one aluminum bleacher (\$2,000) and chemicals. Contract costs include rolling of outfields. New equipment costs include a vertical extension to the first base fence at Kinsmen Park in order to prevent baseballs from entering private property (\$1,300) and a portable pump for draining flooded fields (\$500). Rotary costs represent 40% of the cost of re-orienting lights and infield as part of Phase I in renovating this facility. Minor Baseball, Senior Baseball and Rotary Club are expected to provide remaining 60% of cost.

REVENUE

Playground Maintenance

Playground revenue will be generated through a donation from the Kent Real Estate Board towards the development of the park on Storey Crescent.

Ball Diamond Maintenance

Revenue down in 1985 due to unpaid accounts. Increase revenue expected in 1986 due to accounts being paid and general increase in rates as outlined in fee schedule.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	PARKS	ACCOUNT NO.	1287050101 - 1287054600 1287060101 - 1287064600 1487060560	CURRENT BUDGET
ACTIVITY	Swimming Pool Maintenance Building Maintenance			

Swimming Pool Maintenance

REVISED
All costs for maintaining the pool basins, the decks, the fencing, diving boards, chairs and lighting at Walter Hawkins, Memorial, Orville Wright, Jaycee and McKeough pools are charged to this account. Manpower costs are expected to be reduced due to better supervision in 1986. Part-time costs represent a lack of Youth Corp support in 1986. Material costs include chemicals, paint, new guard chairs for Memorial (\$4,000), fence repairs etc. Contractual work includes the installation of new security lighting at Memorial and McKeough (\$3,700) pools as well as electrical and cement repairs. New equipment includes the cost of a new filter tank for Orville Wright pool (\$6,000).

Building Maintenance

REVISED
This account includes repairs and maintenance to the structures and major systems for the Kinsmen Auditorium, Memorial and Northside Arenas, buildings at McKeough, Jaycee and Taylor Pools and the Workshop. Part-time salaries represent the cost of painting the first floor of Memorial arena, a project originally intended for Youth Corp staff. Overtime expenses represent the numerous call-ins to park buildings such as McKeough for vandalism repairs. Material costs include paint, plastic board replacement, lumber, rubber matting, repairs to Memorial Arena boardroom, insulation and other items needed to continue the general upgrading of these facilities. Contractual costs include:

- Heating for spectators (NSA)	-\$ 6,000	0	- Heating for spectators (MA)	\$ 18,000	0
- Suspended ceiling (KA)	- 2,000		- Steel Clothing Racks (Mc Pool)	300	
- Fluorescent lights (MA),			- Lighting for workshop addition	3,500	
dressing rooms	- 1,600		- Rubberized flooring dressing		
- Renovation (KA) east entrance	- 14,000	0	rooms (NSA)	2,000	
- Suspended ceiling -					
downstairs lobby (MA)	- 1,400		- O/head door for w/shop addition	600	
- Sound system improvements (MA)	- 2,200		- Exterior lighting NSA entrance	1,000	0
- Rubberized floor dressing			- Bathroom fixture replacement (MA)	1,000	
rooms (MA)	- 2,000				
- Instal. furnace Wkshop Add.	- 900		- Buzzer for dressing room (MA)	300	
- Eavestroughing east side (MA)	- 1,500		- New entrance doors (MA)	7,500	0
- Roof repair (KA)	- 85,300		- Repairs to Jaycee Pool	1,000	
SUB TOTAL				\$152,100	
General Plumbing heating & electrical				7,950	
TOTAL				\$160,050	\$73,400

(NOTE: NSA - Northside Arena, MA - Memorial Arena, KA - Kinsmen Auditorium)

REVENUES

Building Maintenance

Revenues generated through vending machines, table and chair rentals and telephone commission. 1985 revenues decreased due to Versa Food strike, reduced number of table and chair rentals and removal of two video machines from Northside and Memorial Arena.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: RECREATION AND COMMUNITY SERVICES CITY OF CHATHAM
 BUD. RESP: PARKS AND REC. ADMINISTRATOR CURRENT BUDGET

EXPENDITURE	1984	1985	1986	APPROVED BY COUNCIL
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ACTIVITY: SWIMMING POOL MAINTENANCE

1287050101 WAGES AND SALARIES - UNION	9,023	9,164	4,417	5,548	5,548
1287050202 PART TIME - NON UNION	232	250	1,840	1,840	1,840
1287050300 OVERTIME	915	1,576	903	809	809
1287053300 MATERIALS	10,958	10,690	10,000	20,500	15,000
1287053400 CONTRACTS	1,557	4,679	4,100	4,735	4,735
1287053600 CITY EQUIPMENT RENTAL-M.H.		3,146			
1287053601 CITY EQUIPMENT RENTAL				200	200
1287054600 NEW EQUIPMENT				6,000	6,000

ACTIVITY: BUILDING MAINTENANCE

1287060101 WAGES AND SALARIES - UNION	19,126	23,690	12,015	24,637	24,637
1287060202 PART TIME - NON UNION	351	2,274		9,020	1,420
1287060300 OVERTIME	195	1,106		1,100	1,100
1287061310 PROPERTY - BUILDING INSURANCE	10,884	12,754	12,754	17,892	17,892
1287061311 PROPERTY - CONTENTS INSURANCE	1,705		1,754		
1287061316 BOILER & MACHINERY INSURANCE	1,883	3,797	3,797	4,291	4,291
1287063300 MATERIALS	15,131	12,712	18,126	23,675	17,925
1287063400 CONTRACTS	4,279	54,734	43,500	160,050	73,400
1287063500 EQUIPMENT RENTAL	423	75	1,700		
1287063600 CITY EQUIPMENT RENTAL-M.H.		3,133			
1287063601 CITY EQUIPMENT RENTAL					
1287064600 NEW EQUIPMENT	170				

EXPENDITURE TOTALS	76,832	143,780	114,906	280,297	174,797
EXPENDITURE FORWARD	201,999	342,589	300,416	524,090	353,740

REVENUE

1487050560 SWIMMING POOL MAINTENANCE RECOVERABLE	3,150				
1487060560 BUILDING MAINTENANCE RECOVERABLE	14,935	6,812	15,000	9,000	9,000

REVENUE TOTALS	11,785	6,812	15,000	9,000	9,000
REVENUE FORWARD	25,450	34,777	28,000	31,510	29,710

NET REQUIREMENT	65,047	136,968	99,906	271,297	165,797
NET FORWARD	176,549	307,812	272,416	492,580	324,030

FUNCTION RECREATION & COMMUNITY SERVICES
PROGRAM PARKS
ACTIVITY Janitorial Maintenance
Ice Maintenance

DEPARTMENT CULTURE AND RECREATION
ACCOUNT NO. 1287070101 -
1287074600
1287080101 -
1287084600
1487080560

CITY OF CHATHAM
CURRENT BUDGET

Janitorial Maintenance

Due to the elimination of the midnight shifts at both arenas, a transfer of one full-time staff to the Kinsmen Auditorium has resulted in full time wages being redistributed to this account. Youth Corp involvement in this type of work significantly reduced 1985 wages. This re-allocation of manpower has also resulted in a considerable reduction in part-time salaries in this account. Material costs include floor soap wax, paper products, cleansers, lightbulbs, mops and pails. Contractual costs include the rental of doormats and linens for both arenas and Kinsmen Auditorium.

Ice Maintenance

This account represents the costs of flooding, scraping and maintaining our arena ice surface. Overtime costs include a coverage of post midnight rentals that previously were covered by a third shift person. Material costs include net webbing and ice paint.

REVISED

REVENUES

Ice Maintenance

Ice revenues in 1985 appear reduced because of the fact that revenue from January of 1985 was deposited in December of 1984. This action inflated the revenues for 1984, the figures on which the 1985 predictions were made. The projection for 1986 takes into account these adjustments.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: RECREATION AND COMMUNITY SERVICES		CITY OF CHATHAM			
BUD. RESP: PARKS AND REC. ADMINISTRATOR		CURRENT BUDGET			
EXPENDITURE		1984	1985	1986	
		SPENT	SPENT	APPROP'D REQUESTED	APPROP'N BY COUNCIL
ACTIVITY: JANITORIAL MAINTENANCE					
1287070101	WAGES AND SALARIES - UNION	91,587	90,346	126,849	113,560
1287070202	PART TIME - NON UNION	7,179	16,734	8,970	7,973
1287070300	OVERTIME	5,011	5,626	6,104	6,400
1287073300	MATERIALS	11,413	14,518	12,590	12,590
1287073400	CONTRACTS				1,350
1287073500	EQUIPMENT RENTAL		241		
1287073600	CITY EQUIPMENT RENTAL-M.H.		134		
1287073601	CITY EQUIPMENT RENTAL				
ACTIVITY: ICE MAINTENANCE					
1287080101	WAGES AND SALARIES - UNION	39,699	37,767	36,656	35,400
1287080202	PART TIME - NON UNION	3,296	7,667	5,348	3,077
1287080300	OVERTIME	3,748	4,573	2,685	2,468
1287083300	MATERIALS	1,139	1,163	1,050	1,500
1287083400	CONTRACTS				
1287083600	CITY EQUIPMENT RENTAL-M.H.		29,560		
1287083601	CITY EQUIPMENT RENTAL				
EXPENDITURE TOTALS		163,072	208,329	200,252	184,318
EXPENDITURE FORWARD		365,071	550,918	500,668	538,558
REVENUE					
1487080560	ICE MAINTENANCE RECOVERABLE	233,294-	192,216-	235,000-	200,000-
REVENUE TOTALS		233,294-	192,216-	235,000-	200,000-
REVENUE FORWARD		258,744-	226,993-	263,000-	231,510-
NET REQUIREMENT		70,222-	16,113	34,748-	15,682-
NET FORWARD		106,327	323,925	237,668	308,848

FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	PARKS	ACCOUNT NO.	1287090101 -	CURRENT BUDGET
ACTIVITY	Equipment Maintenance		1287094600	
	Snow Removal		1287100101 -	
	Programs Set-up		1287104600	
			1287110101 -	
			1287114600	
			1487110560	

EXPENDITURESEquipment Maintenance

REVISÉD
To this account are charged repairs and maintenance to major equipment such as filtration, circulation, electrical and refrigeration systems in Memorial and Northside Arenas, McKeough pool and rink, and all other pools. Material costs include belts, oil for condensers, batteries for portable radios, edger blades, Kinsmen Auditorium floor scrubber parts and welding supplies. Contractual costs include repairs to the score clock, boilers, pumps, chlorinators and ice edgers. Fire extinguisher service and compressor overhaul costs are also included. Major costs include the replacement of the water heater at Northside Arena (\$2,000). New equipment costs include three additional radios (\$3,200) to improve communication and services and a new time clock for the workshop (\$650).

Snow Removal

This involves the cost of removing snow from the Community Centre, Cultural Centre and arena parking lots, stairs and doorways, as well as Kingston Park parking lot. City equipment rental represents the cost borrowing loaders from Public Works

Programs Set-up

REVISÉD
The costs of setting up all programs organized by the Culture and Recreation Department at Kinsmen Auditorium and Kinsmen II are charged to this account. Increased costs are due to the addition of the Kinsmen II facility to the schedule, as well as the transfer of one arena employee to the Kinsmen Auditorium represents a re-allocation of funds to this program function. Part-time staff are correspondingly reduced due to this transfer. New equipment include tables and chairs for Memorial Arena boardroom (\$1,500) which is being renovated in 1986 as well as tables and chairs for Kinsmen II (\$1,500) so as to reduce the transportation of chairs back and forth from Kinsmen Auditorium to this facility. A coatrack (\$300) and podium (\$300) for Kinsmen II, storage cupboard for roller skating (\$300) is also included.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: RECREATION AND COMMUNITY SERVICES CITY OF CHATHAM
 BUD. RESP: PARKS AND REC. ADMINISTRATOR CURRENT BUDGET

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
				REQUESTED	BY COUNCIL
ACTIVITY: EQUIPMENT MAINTENANCE					
1287090101 WAGES AND SALARIES - UNION	7,617	4,540	11,996	6,000	6,000
1287090202 PART TIME - NON UNION	641	64		200	200
1287090300 OVERTIME	14	110		250	250
1287093300 MATERIALS	13,940	3,766	7,570	7,280	7,280
1287093400 CONTRACTS	11,913	14,899	13,000	22,700	15,700
1287093600 CITY EQUIPMENT RENTAL-M.H.		226			
1287093601 CITY EQUIPMENT RENTAL				350	350
1287093900 MAINTENANCE OF EQUIPMENT	2,606				
1287094000 MAINTENANCE OF VEHICLES	166				
1287094600 NEW EQUIPMENT		16,320	22,250	3,850	3,650
ACTIVITY: SNOW REMOVAL					
1287100101 SNOW REMOVAL UNION WAGES	1,477	3,862	3,614	3,794	3,794
1287100202 PART TIME - NON UNION				200	200
1287100300 OVERTIME	27	1,171	1,447	1,500	1,500
1287103600 CITY EQUIPMENT RENTAL-M.H.		1,900	500		
1287103601 CITY EQUIPMENT RENTAL				500	500
ACTIVITY: PROGRAMS - SET UP					
1287110101 WAGES AND SALARIES - UNION	5,487	3,565	5,220	10,364	10,364
1287110202 PART-TIME - NON UNION	4,065	3,863	4,012	1,800	1,800
1287110300 OVERTIME				1,300	1,300
1287113300 MATERIALS	219	148			2,600
1287113400 CONTRACTS				100	100
1287113600 CITY EQUIPMENT RENTAL-M.H.		118			
1287114600 NEW EQUIPMENT			150	3,900	
EXPENDITURE TOTALS	48,172	54,552	69,759	64,088	55,588
EXPENDITURE FORWARD	413,243	605,470	570,427	772,496	594,146

NET REQUIREMENT 48,172 54,552 69,759 64,088 55,588
 NET FORWARD 154,499 378,477 307,427 540,986 364,436

FUNCTION	RECREATION & COMMUNITY SERVICES
PROGRAM	PARKS
ACTIVITY	Special Events - Set-Up Canteen

DEPARTMENT	CULTURE AND RECREATION
ACCOUNT NO.	1287120101 - 1287124600 1487120560 1287130101 - 1287134600 1487130560

CITY OF CHATHAM
CURRENT BUDGET

EXPENDITURES

Special Events - Set-Up

REVISÉD
This account involves the set-up of Kinsmen Auditorium, Memorial Arena and other areas for activities not organized by the Culture and Recreation Department including dances, dinners, banquets, the Circus and Horseshow, Jayco Fair etc. The transfer of one full-time staff from the arena to Kinsmen Auditorium is reflected in the re-allocation of full-time salaries. The increasing number of weekend activities is represented by the part-time budget in this area. Material costs include wood for new tables and bar supplies. New equipment includes the purchase of additional chairs for Kinsmen Auditorium as replacement for presently damaged and irreparable chairs (\$4,500).

Canteen

REVISÉD
The cost of operating and staffing canteens at Memorial and Northside Arenas, Kinsmen Auditorium and Thames Campus are charged to this account. Due to the poor revenue figures of 1985, salary and material costs have been increased by 5%.

REVENUES

Special Events

Revenues from rentals of Kinsmen Auditorium, Memorial Arena and Kinsmen II.

Canteen

Price increases for 1986 will be offset by reduced sales as a result of folding of the Senior Pontiacs.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: RECREATION AND COMMUNITY SERVICES CITY OF CHATHAM 317
 BUD. RESP: PARKS AND REC. ADMINISTRATOR CURRENT BUDGET

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
			REQUESTED	BY COUNCIL	

ACTIVITY: SPECIAL EVENTS

1287120101 WAGES AND SALARIES - UNION	12,994	3,654	2,610	10,553	10,553
1287120202 PART TIME - NON UNION	5,443	6,422	8,160	7,855	6,855
1287120300 OVERTIME	606	549		500	500
1287123300 MATERIALS	829	2,457	1,925	2,750	1,950
1287123400 CONTRACTS		48		300	300
1287123600 CITY EQUIPMENT RENTAL-M.H.		141			
1287123601 CITY EQUIPMENT RENTAL					
1287124600 NEW EQUIPMENT		3,000	3,000	4,500	4,500

ACTIVITY: CANTEN

1287130101 WAGES AND SALARIES - UNION	12,862				
1287130202 PART TIME - NON UNION	27,352	34,463	28,310	28,725	28,725
1287133300 MATERIALS	57,223	72,291	60,473	63,500	62,639
1287133400 CONTRACTS		461	650	650	650
1287133600 CITY EQUIPMENT RENTAL-M.H.					
1287133601 CITY EQUIPMENT RENTAL					

EXPENDITURE TOTALS	117,309	123,486	105,128	119,333	116,672
EXPENDITURE FORWARD	530,552	728,956	675,555	891,829	710,818

REVENUE

1487120560 SPECIAL EVENTS RECOVERABLE	39,347-	55,241-	42,000-	52,500-	52,500-
1487130560 CANTEN REVENUE	124,849-	125,838-	150,000-	130,000-	130,000-

REVENUE TOTALS	164,196-	181,079-	192,000-	182,500-	182,500-
REVENUE FORWARD	422,940-	408,072-	455,000-	414,010-	412,210-
NET REQUIREMENT	46,887-	57,593-	86,872-	63,167-	65,828-
NET FORWARD	107,612	320,884	220,555	477,819	298,608

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FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	PARKS	ACCOUNT NO.	1287140101 - 1287144600 1487140560 1287150101 - 1287154600 1287160101 - 1287164600	CURRENT BUDGET
ACTIVITY	Boat Dock Maintenance Workshop General Maintenance Vehicle Maintenance			

EXPENDITURES**Boat Dock Maintenance**

To this account are charged the costs of painting, repairing, cleaning of all boat dock locations. Part time salaries reflect the absence of Youth Corp employees which helped with spring maintenance in 1985. Material costs include wood, screenings for pathways, garbage bags and replacement floats for the Tecumseh Park docks. Contractual costs include electrical and plumbing repairs, welding and the replacement of the western half of the railing at the Civic Centre docks so as to make it uniform with the removable railing (\$4,000) that was installed in 1985. City equipment rental covers the cost of a loader for removing Tecumseh docks each fall.

Workshop General Maintenance

This activity represents the cost of providing materials and equipment to enable staff to do maintenance construction and repairs for department facilities and equipment. Clothing costs include the supply of parkas, work pants, coveralls, shoes and boots for fifteen staff as per the union contract. Materials include the cost of a new steel workbench (\$1,000) to replace the present wooden bench. New equipment includes the purchase of a radial arm saw to replace the ten year old saw which has become an electrically unsafe and difficult to repair (\$1,800).

Vehicle Maintenance

This account represents the cost of maintaining and running the department vehicles including ice machines. Increased union costs are related to the reallocation of manpower previously charged to ice maintenance that was used to maintain the ice machines. Material costs are reduced because all fuels and oils are now charged to the fuels account. Other material costs include batteries, tires, hydraulic repairs, cutting knives, push mower parts, ice machine blades, etc. Contracted costs include the rebuilding of one ice machine (as recommended by the manufacturer every 2 years), transmission repair, exhaust system installation, clutch replacement and \$4,300 in repairs for the Ford utility truck that will not be required if this vehicle is replaced. City equipment rental represents the cost of repair work done on department vehicles by Public Works. New equipment costs include the purchase of a board brush for the Northside arena ice machine (\$2,600), a cab for the Ford tractor to permit it to cut for a longer period of time each year (\$4,500), one generator for the mobile workshop (\$3,000), two new lawnmowers (\$600 each), welding torch kit (\$500), grass trimmer (\$500) and offset deck for Memorial Ice Machine (\$5,000). New Equipment total \$17,300.

REVENUES**Boat Dock**

Boat Dock fee increases will result in additional revenues in 1986.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: RECREATION AND COMMUNITY SERVICES CITY OF CHATHAM
 BUD. RESP: PARKS AND REC. ADMINISTRATOR CURRENT BUDGET

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
				REQUESTED	BY COUNCIL
ACTIVITY: BOAT DOCK MAINTENANCE					
1287140101 WAGES AND SALARIES - UNION	6,413	1,087	3,212	3,000	3,000
1287140202 PART TIME - NON UNION	212	1,939	1,932	3,232	2,732
1287140300 OVERTIME	388		600	600	600
1287143300 MATERIALS	2,093	992	2,840	4,570	3,170
1287143400 CONTRACTS	4,577	5,248	3,900	6,000	4,000
1287143600 CITY EQUIPMENT RENTAL-M.M.	269	1,051	550		
1287143601 CITY EQUIPMENT RENTAL				1,760	1,760
ACTIVITY: WORKSHOP - GENERAL MAINTENANCE					
1287150101 WAGES AND SALARIES - UNION	4,476	902	282		
1287150202 PART TIME - NON UNION	630	183			
1287150900 CLOTHING	2,092	1,848	2,200	2,200	2,050
1287153300 MATERIALS	2,161	369	300	1,000	
1287153600 CITY EQUIPMENT RENTAL		95			
1287154600 NEW EQUIPMENT			725	1,800	1,800
ACTIVITY: VEHICLE MAINTENANCE					
1287160101 WAGES AND SALARIES - UNION	8,142	12,280	8,534	14,490	14,490
1287160202 PART TIME - NON UNION	25	243		300	300
1287160300 OVERTIME	55	267		400	400
1287161000 CAR ALLOWANCE		381			
1287161303 VEHICLE INSURANCE	1,709	2,554	1,851	4,566	4,566
1287163300 MATERIALS	13,707	21,975	20,210	10,970	10,370
1287163400 CONTRACTS	4,598	10,583	7,300	13,120	8,820
1287163600 CITY EQUIPMENT RENTAL-M.M.	5	5,264	1,050	2,000	2,000
1287163601 CITY EQUIPMENT RENTAL					
1287164000 FUELS	5,298	4,902		14,700	13,860
1287164600 NEW EQUIPMENT		20,040	18,500	17,300	2,600
1287168000 EQUIPMENT RESERVE ACCOUNT	24,600	26,000	26,000	26,000	26,000
EXPENDITURE TOTALS	81,450	118,203	99,986	130,008	102,518
EXPENDITURE FORWARD	612,002	847,159	775,541	1,021,837	813,336

REVENUE

1487140560 BOAT DOCK RECOVERABLE	4,014-	3,815-	4,600-	4,100-	4,100-
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1983	1984	1985	1986	1987	1988
REVENUE TOTALS	4,014-	3,815-	4,600-	4,100-	4,100-
REVENUE FORWARD	426,954-	411,887-	459,600-	418,110-	416,310-

NET REQUIREMENT	77,436	114,388	95,386	125,908	98,418
NET FORWARD	185,048	435,272	315,941	603,727	397,026

FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	PARKS	ACCOUNT NO.	1287170101 - 1287174600	CURRENT BUDGET
ACTIVITY	Utilities			

EXPENDITURESUtilities

This activity represents the cost of providing telephone service, heating lighting and water to all Culture and Recreation department facilities including Memorial Arena, Northside Arena, Kinsmen Auditorium, five outdoor pools and various huts located throughout the City.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: RECREATION AND COMMUNITY SERVICES		CITY OF CHATHAM			
BUD. RESP: PARKS AND REC. ADMINISTRATOR		CURRENT BUDGET			
EXPENDITURE	1984		1985		1986
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
				REQUESTED	BY COUNCIL
ACTIVITY: UTILITIES					
1287171400 TELEPHONE	10,362	10,143	10,123	10,427	10,427
1287172201 HEAT	41,332	37,641	43,348	44,648	44,648
1287172202 LIGHT	88,418	95,302	92,840	96,740	96,740
1287172203 WATER	27,638	25,918	29,020	29,890	29,890
EXPENDITURE TOTALS	167,750	169,004	175,331	181,705	181,705
EXPENDITURE FORWARD	779,752	1,016,163	950,872	1,203,542	995,041
NET REQUIREMENT					
NET FORWARD	167,750	169,004	175,331	181,705	181,705
	352,798	604,276	491,272	785,432	578,731

FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	RECREATION	ACCOUNT NO.	128718-128721	CURRENT BUDGET
ACTIVITY	Aquatics, Playgrounds, Playleader's Workshop and Camp Playtime			

EXPENDITURESAquatics - 718

Provision of a recreational and instructional aquatics program at the City's five outdoor pools including three - three week sessions of swimming lessons, and afternoon and evening open swim periods throughout the summer. Includes labour costs for aquatic staff (42), staff uniforms (which are required by law), staff training and supplies such as first aid equipment, swimming lesson badges and course material. Also included under new equipment is the purchase of four underwater swimming pool platforms (tot docks) to be used during swimming lessons for children who cannot touch the shallow end bottom (\$1,920).

Playgrounds - 719

Provision of a free playground program for children ages 5 to 12 years at twenty park locations throughout the City. The program runs for eight weeks during the summer, weekdays from 9:00 a.m. to 12:00 noon and 1:00 p.m. to 4:00 p.m. Includes staffing costs, staff clothing, sports equipment and craft supplies, and the rental of a school bus to transport participants within the City. Also included under new equipment is the purchase of twelve picnic tables (\$2,400) and two permanent storage boxes (\$1,000), which are needed in playground locations where no picnic tables are available. Approximately 1,100 children participate in the City's playground program.

Playleader's Workshop - 720

Provision of specialized training for Culture & Recreation Department's summer playground and day camp staff, as well as staff from surrounding municipalities and other recreational agencies in Chatham. The playleader's training course is offered for three days during the last week of June. Includes cost of catered meals and snacks, duplicated material, and fees for out-of-town guest speakers. Topics include legal liability and safety.

Camp Playtime - 721

Camp Playtime is a day camp designed for three to seven year olds, and is held in C Room of the Kinsmen Auditorium. Three two-week (full day) sessions are offered as well as two two-week (half day) sessions. Includes the wages of one co-ordinator and two assistants, staff clothing, T-shirts for participants and craft supplies.

REVENUEAquatics - 718

Revenue is generated through swimming lesson registrations and admission to paid swim periods.

Playgrounds - 719

Revenue is generated through fees charged to participants at special events, and for out-of-town bus trips.

Playleader's Workshop - 720

Non-departmental participants are charged \$30.00 for the three-day session.

Camp Playtime - 721

Revenue is generated through user fees. An increase to \$32.00 from \$28.00 in 1985 is proposed. This increase in the first phase in attempting to recover a larger proportion of our costs through increased user fees.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION:	RECREATION AND COMMUNITY SERVICES	CITY OF CHATHAM			
BUD. RESP:	PARKS AND REC. ADMINISTRATOR	CURRENT BUDGET			
EXPENDITURE	1984	1985	1986	1986	1986
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
				REQUESTED	BY COUNCIL
ACTIVITY: AQUATICS					
1287180202 PART TIME - NON UNION	48,153	48,932	53,235	54,790	54,790
1287180900 CLOTHING	1,469	1,482	1,771	1,376	1,376
1287181000 CAR ALLOWANCE	273	138	185	185	185
1287181100 TRAVEL AND TRAINING	1,095	15	500	800	800
1287183200 PROGRAM SUPPLIES		35	100	315	315
1287183300 MATERIALS	1,249	828	1,470	1,479	1,479
1287183500 EQUIPMENT RENTAL					
1287184600 NEW EQUIPMENT	1,806			1,920	960
ACTIVITY: PLAYGROUNDS					
1287190202 PART TIME - NON UNION	23,996	31,433	29,589	31,928	31,928
1287190900 CLOTHING	364	402	313	352	352
1287191000 CAR ALLOWANCE	61	22	42	42	42
1287193200 PROGRAM SUPPLIES		441	520	495	195
1287193300 MATERIALS	2,419	2,718	3,250	3,600	3,600
1287193500 EQUIPMENT RENTAL	5,093	3,982	4,710	4,385	4,385
1287194600 NEW EQUIPMENT		140	145	3,400	900
ACTIVITY: PLAYLEADERS WORKSHOP					
1287200202 PART TIME - NON UNION				400	400
1287203300 MATERIALS	797	493	650	650	650
ACTIVITY: CAMP PLAYTIME					
1287210202 PART TIME - NON UNION	2,929	3,829	3,832	3,884	3,884
1287210900 CLOTHING	315	519	396	515	515
1287213300 MATERIALS	72	86	150	170	170
EXPENDITURE TOTALS	90,091	95,495	100,858	110,686	106,926
EXPENDITURE FORWARD	869,843	1,111,658	1,051,730	1,314,228	1,101,967
REVENUE					
1487180511 SWIMMING LESSONS REVENUE	24,506	23,566	23,625	26,775	26,775
1487180512 PUBLIC SWIMMING REVENUE		4,672	3,500	4,700	4,700
1487180560 CLOTHING - RECOVERABLE		1,047		1,125	1,125
1487190511 PLAYGROUND PROGRAMS REVENUE	2,127	2,709	3,395	3,445	3,445
1487200511 PLAYLEADERS WORKSHOP REVENUE	1,317	1,038	1,320	1,200	1,200
1487210511 CAMP PLAYTIME REVENUE	2,400	2,283	2,688	3,045	3,045
REVENUE TOTALS	30,350	35,315	34,528	40,290	40,290
REVENUE FORWARD	457,304	447,202	494,128	458,400	456,600
NET REQUIREMENT	59,741	60,180	66,330	70,396	66,636
NET FORWARD	412,539	664,456	557,602	855,828	645,367

FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	RECREATION Camp Discovery Pre-School-Fun With Friends/Playschool,	ACCOUNT NO.	128722- 128725	CURRENT BUDGET
ACTIVITY	I Can Do Fitness, Youth Programs & March Madness			

EXPENDITURES:Camp Discovery - 722

Camp discovery is a day camp designed for seven to twelve year olds. Four two-week sessions are offered - two at the Kinsmen Auditorium and two in Kinsmen 11 of Northside Arena. Includes the wages of one co-ordinator and three assistants, staff clothing, T-shirts for participants, and craft cookout supplies. New equipment includes replacement of 20 life jackets (\$310).

Pre-School - Fun With Friends/Playschool - 723

Provision of the "Fun With Friends" preschool program for three and four year olds, and the "Playschool" program for two year olds accompanied by a parent. Includes staffing costs, educational toys, craft materials and snacks. Also included under new equipment is climbing apparatus (\$500) which is to be purchased with the aid of Zehr's tapes which have been collected by the parents of children registered in the pre-school programs. Drawing boards (\$150) and storage cupboards (\$135) are also included.

Pre-School Program - I Can Do Fitness - 724

I Can Do Fitness is a program for three and four year olds aimed at developing gross motor skills, balance and fitness. Includes wages for one co-ordinator and one assistant, records and tapes, snacks and an addition to the indoor playground equipment (\$600).

Youth Programs - 725

Provision of after school craft, cooking and sports programs, P.A. Day programs, and special holiday programs for children ages four to thirteen. Includes program instructors wages, craft and cooking materials and babysitting course material.

REVENUECamp Discovery - 722

Revenue is generated through user fees. An increase to \$32.00 from \$28.00 in 1985 is proposed. This increase is the first phase in attempting to recover a larger proportion of our costs through increased user fees.

Pre-School - Fun With Friends/Playschool - 723

Pre-school revenue is primarily generated through user fees as well as proceeds from the collection of Zehr's tapes.

Pre-School Program - I Can Do Fitness - 724

Revenue is generated through user fees.

Youth Programs - 725

Revenue is generated through user fees. Class minimums ensure program is not offered unless adequate revenues are received.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: RECREATION AND COMMUNITY SERVICES		CITY OF CHATHAM			
BUD. RESP: PARKS AND REC. ADMINISTRATOR		CURRENT BUDGET			
EXPENDITURE		1984	1985	1986	
		SPENT	SPENT	APPROP'D REQUESTED	APPROVED BY COUNCIL
ACTIVITY: CAMP DISCOVERY					
1287220202	PART TIME - NON UNION	6,461	5,178	5,022	6,564
1287220900	CLOTHING	411	467	494	874
1287221000	CAR ALLOWANCE	475	15	50	42
1287223200	PROGRAM SUPPLIES	190	2,306	91	160
1287223300	MATERIALS	747	524	355	660
1287223500	EQUIPMENT RENTAL				245
1287224600	NEW EQUIPMENT				310
ACTIVITY: PRE-SCHOOL PROGRAM - FUN WITH FRIENDS					
1287230202	PART TIME - NON UNION	16,202	15,918	18,412	16,343
1287233200	PROGRAM SUPPLIES	42	422	434	305
1287233300	MATERIALS	821	1,079	1,100	1,335
1287234600	NEW EQUIPMENT	299	878	922	650
ACTIVITY: PRE-SCHOOL PROGRAM - I CAN DO FITNESS					
1287240202	PART TIME - NON UNION	2,784	2,043	2,880	3,119
1287243200	PROGRAM SUPPLIES	79	180	211	100
1287243300	MATERIALS	258	82	175	185
1287244600	NEW EQUIPMENT	1,229			608
ACTIVITY: YOUTH PROGRAMS					
1287250202	PART TIME - NON UNION	4,113	4,334	5,923	5,681
1287253200	PROGRAM SUPPLIES	392	305	207	75
1287253300	MATERIALS	1,502	1,280	2,261	2,548
1287253500	EQUIPMENT RENTAL		70	215	
1287254600	NEW EQUIPMENT	1,324	364	360	
EXPENDITURE TOTALS		37,329	35,445	39,112	40,089
EXPENDITURE FORWARD		907,172	1,147,103	1,090,842	1,354,317
REVENUE					
1487220511	CAMP DISCOVERY REVENUE	2,602-	6,788-	3,200-	6,525-
1487230511	PRESCHOOL PROGRAM FUN WITH FRIENDS REVENU	18,898-	24,362-	22,017-	24,052-
1487240511	PRESCHOOL PROGRAM - I CAN DO FITNESS REVE	3,939-	2,816-	4,050-	4,320-
1487250511	YOUTH PROGRAM REVENUE	12,145-	11,197-	13,600-	12,200-
REVENUE TOTALS		37,584-	45,163-	42,867-	47,097-
REVENUE FORWARD		494,888-	492,365-	536,995-	505,497-
NET REQUIREMENT		255-	9,718-	3,755-	7,008-
NET FORWARD		412,284	654,738	553,847	848,820
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FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	RECREATION Adult Programs, Bus trips, Arts & Crafts Show, Summer Craft Fair, Garage Sales, Special Events & Teen Programs	ACCOUNT NO.	128726 - 128730	CURRENT BUDGET

EXPENDITURESMarch Madness - 726

Provision of a children's program each weekday during the school March Break. Includes staffing and materials cost.

Adult Programs - 727

Provision of craft and cooking, and sports and fitness programs for adults. Includes staffing costs, sports and kitchen equipment, materials for cooking classes, first aid books and the rental of Board of Education home economics rooms. New equipment includes 2 cribs (\$340) and carpet (\$240) for the babysitting room and a flip chart (\$100) and portable blackboard for Kinsmen II (\$380).

Bus Trips - 728

Includes the rental of buses for recreational outings to shopping malls, Frankenmuth, Elmira and Kitchener Farmer's Market.

Arts & Crafts Show - 729

Organization of the 17 annual Arts & Crafts Show at the Kinsmen Auditorium. The two-day show which takes place in November includes seventy exhibitors and attracts approximately five thousand persons. Includes staffing and advertising cost, plus the purchase of minimal supplies.

Summer Craft Fair - 730

Organization of a two day Summer Craft Fair in August. Approximately two thousand people attend this show; exhibitors are accepted on a first-come, first-served basis. Includes staffing and advertising costs, plus the purchase of minimal supplies.

REVENUEMarch Madness - 726

Revenue is generated through user fees. Class minimums ensure program is not offered unless adequate revenues are received.

Adult Programs - 727

Revenue is generated through user fees. Class minimums ensure program is not offered unless adequate revenues are received.

Bus Trips - 728

Revenue is generated through user fees. Minimum number of passengers assigned ensure that bus trip is not offered unless adequate revenues are received.

Arts & Crafts Show - 729

Revenue generated from the rental of booths to exhibitors and admission charged to the public.

Summer Craft Fair - 730

Revenue generated from the rental of booths to exhibitors and admission charged to the public.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION:	RECREATION AND COMMUNITY SERVICES			CITY OF CHATHAM		
BUD. RESP:	PARKS AND REC. ADMINISTRATOR			CURRENT BUDGET		
EXPENDITURE		1984	1985	1986		
		SPENT	SPENT	APPROP'D	APPROP'N	APPROVED
					REQUESTED	BY COUNCIL
ACTIVITY:	MARCH MADNESS					
1287260202	PART TIME - NON UNION	429	652	840	780	780
1287263300	MATERIALS	400	354	500	500	500
1287263500	EQUIPMENT RENTAL	214		215		
ACTIVITY:	ADULT PROGRAMS					
1287270101	WAGES AND SALARIES - UNION					
1287270202	PART TIME - NON UNION	9,486	8,807	10,503	11,025	11,025
1287273200	PROGRAM SUPPLIES	178	501	550	1,320	967
1287273300	MATERIALS	2,020	1,791	2,605	2,350	2,350
1287273500	EQUIPMENT RENTAL	495	96	200	450	450
1287274600	NEW EQUIPMENT	1,084	799	480	1,060	
ACTIVITY:	BUS TRIPS					
1287283500	EQUIPMENT RENTAL	6,723	5,335	6,510	5,425	5,425
ACTIVITY:	ARTS AND CRAFT SHOW					
1287290202	PART TIME - NON UNION	269	293	294	298	298
1287291700	ADVERTISING	437	407	350	545	545
1287293300	MATERIALS	140	149	160	160	160
ACTIVITY:	SPRING CRAFT FAIR					
1287300202	PART TIME - NON UNION	252	289	315	298	298
1287301700	ADVERTISING	471	503	525	545	545
1287303300	MATERIALS	126	124	110	110	110
EXPENDITURE TOTALS		22,724	20,100	24,157	24,866	23,453
EXPENDITURE FORWARD		929,896	1,167,203	1,114,999	1,379,183	1,164,231
REVENUE						
1487260511	MARCH MADNESS PROGRAM REVENUE	2,506-	1,566-	2,750-	1,880-	1,880-
1487270511	ADULT PROGRAM REVENUE	22,865-	24,296-	24,000-	27,000-	27,000-
1487280511	BUS TRIPS REVENUE	7,886-	6,712-	8,000-	7,040-	7,040-
1487290511	ARTS AND CRAFT SHOW REVENUE	6,346-	6,270-	6,500-	6,860-	6,860-
1487300511	SPRING CRAFT FAIR REVENUE	3,013-	2,757-	3,300-	3,056-	3,056-
REVENUE TOTALS		42,616-	41,601-	44,550-	45,836-	45,836-
REVENUE FORWARD		537,504-	533,966-	581,545-	551,333-	549,533-
NET REQUIREMENT		19,892-	21,501-	20,393-	20,970-	22,383-
NET FORWARD		392,392	633,237	533,454	827,850	614,698

FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	RECREATION	ACCOUNT NO.	128731 128734	CURRENT BUDGET
ACTIVITY	Garage Sales, Special Events, Teen Programs, Canada Day Celebrations			

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EXPENDITURESGarage Sales - 731

Six Great Garage Sales will be held in 1986. Costs include advertising and the rental of refuse containers for removing discarded materials following each sale.

Special Events - 732

The fourth annual Fitnic will be held at Tecumseh Park in late May, during National Physical Activity Week. Expenses include advertising, T-shirts for volunteers, helium and balloons, musical entertainment and the rental of portable washrooms for the day.

Teen Programs - 733

The teen program has been proposed to give young teenagers, 12 to 17 years of age, the opportunity to engage in constructive recreational activities in areas of the City where a high incidence of vandalism and loitering occur during the evening hours. Activities would include sports, crafts, special events and outings. Expenses would include staffing costs and clothing, bus rental and program supplies. The three neighbourhood parks in which this program will be offered include Taylor, McKeough and Steele Parks. In 1985, approximately \$3,200 was spent in labour and material on repairing equipment which had been damaged due to vandalism in the above three parks.

Canada Day Celebrations - 734

Organization of a one to three day community event to celebrate Canada Day. Expenses would include advertising and promotion, banners, fireworks, helium and balloons, entertainment and the rental of portable washrooms and a tent. It is assumed that volunteers will be available to staff the Canada Day Event.

REVENUESGarage Sales - 731

Revenue is generated through the rental of tables.

Teen Programs - 733

Revenues will be generated to cover the cost of bus rental for outings.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION:	RECREATION AND COMMUNITY SERVICES	CITY OF CHATHAM				329
BUD. RESP:	PARKS AND REC. ADMINISTRATOR	CURRENT BUDGET				

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
			REQUESTED	BY COUNCIL	

ACTIVITY:	GARAGE SALES				
1287311700	ADVERTISING	206	404	360	390
1287313500	EQUIPMENT RENTAL		265	525	540

ACTIVITY:	SPECIAL EVENTS-FITNIC				
1287321700	ADVERTISING	309	485	350	520
1287323300	MATERIALS	348	598	425	1,110
1287323500	EQUIPMENT RENTAL		12	150	130

ACTIVITY:	TEEN PROGRAMS				
1287330202	PART TIME - NON UNION	630		4,860	500
1287330900	CLOTHING			48	48
1287331000	CAR ALLOWANCE			100	100
1287333200	PROGRAM SUPPLIES			150	150
1287333300	MATERIALS	1,191		400	400
1287333500	EQUIPMENT RENTAL	273		800	800

ACTIVITY:	CANADA DAY ACTIVITIES				
1287340202	PART-TIME - NON UNION	1,320			
1287341700	ADVERTISING			2,830	
1287343300	MATERIALS	618		7,725	
1287343500	EQUIPMENT RENTAL	72		280	

EXPENDITURE TOTALS	4,967	1,764	1,810	19,883	3,793
EXPENDITURE FORWARD	934,863	1,168,967	1,116,809	1,399,066	1,168,024

REVENUE					
1487310511	GARAGE SALE REVENUE	5,785-	6,710-	6,100-	5,900-
1487320511	SPECIAL EVENTS PROGRAMS - REVENUE	108-			
1487330511	TEEN PROGRAMS	2,594-		800-	800-
1487340501	SPECIAL POPULATIONS DONATIONS	1,649-			
1487340511	PROGRAM REVENUE	970-			

REVENUE TOTALS	11,106-	6,710-	6,100-	6,700-	6,700-
REVENUE FORWARD	548,610-	540,676-	587,645-	558,033-	556,233-

NET REQUIREMENT	6,139-	4,946-	4,290-	13,183	2,907-
NET FORWARD	386,253	628,291	529,164	841,033	611,791

87-0012-R

FUNCTION	RECREATION & COMMUNITY SERVICES	DEPARTMENT	CULTURE AND RECREATION	CITY OF CHATHAM
PROGRAM	PARKS AND RECREATION	ACCOUNT NO.	1288900101 1288908000	CURRENT BUDGET
ACTIVITY	General Administration			

EXPENDITURES

REVISED

In this section are charged salaries for all full-time non-unionized Culture & Recreation Department Staff, other than those working at the Cultural Centre (total 10). Vacation pay for all non-unionized part-time staff is also found in this section along with all benefits for full-time non-unionized staff. Volunteer recognition provides souvenirs such as caps, pins and sport bags that can be distributed to volunteers who assist at activities or to recognize the achievement of leaders of volunteer organizations in the community. Items can also be sold as promotional material.

Car allowance reimbursement of full-time staff for the use of their personal vehicles during business hours.

Travel and training expenses permit staff to attend personal development programs offered by various professional organizations such as the Ontario Recreation Association (\$450), Canadian Parks and Recreation Association (\$650), Ontario Arena Association (\$500) and the Association of Aquatic Professionals of Ontario (\$300), Society for Directors of Municipal Recreation in Ontario (\$400). Funds for co-hosting seminars with the Ministry of Tourism and Recreation in Chatham (\$300). Attendance at a play leaders workshop in Sarnia (\$300) and a visit to the Ontario Curling Championships in Richmond Hill (\$200), as well as 10 day trips @\$50.00 each to London, Windsor and Sarnia are included.

Office supplies include paper, printing of contracts, lettering machine supplies and small office equipment.

Advertising includes four issues of the Chatham-Kent Events brochure, advertising in the local media, the rental cost for the lighted sign at Queen and Tweedsmuir, and the installation, letters and rental costs for a proposed lighted sign at Lacroix and Tweedsmuir.

Membership fees and subscriptions include the cost of Department membership in Capac/-Pro, R.L.S.S., O.M.R.A., A.A.P.O., O.R.S., C.P.R.A., and O.A.A. and subscriptions to recreation publications and public hall licences.

Other costs include photocopy machine rental and computer and typewriter maintenance.

Furniture and Office equipment includes the purchase of the following: Papercutter (\$165), Paperfolding and perforating machine (\$1,250), safe (\$1,080), lumber for shelving (\$1,000), electric stapler (\$350), filing cabinets (\$725), secretarial desk (\$760), Office Chair (\$300), calculator (\$200), coat/boot rack (\$200). Total \$6,030.

New in 1986 is the establishment of a building reserve fund into which annually an amount of money, representing 3.2% of the annual operating cost of existing Culture & Recreation facilities (including pools) will be placed. Due to the age of the facilities in Chatham, it is likely that major repairs, similar to the roof repairs budgeted for in 1985 and 1986 will be required in the future. The figures of 3.2% of operating costs is recommended by the Ministry of Tourism and Recreation. Total costs for facility operation in 1986 are projected to be \$600,000.

REVENUE

Revenue will be generated from the Community Recreation Centres Act and the rental of the lighted signs at the Recreation Centre.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: PARKS AND REC. ADMINISTRATOR

CURRENT BUDGET

ACTIVITY: GENERAL AND ADMINISTRATIVE

EXPENDITURE	1984	1985		1986	
	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1288900101 WAGES AND SALARIES - UNION		10,032			
1288900102 WAGES AND SALARIES - NON UNION	290,676	230,577	244,620	259,030	265,390
1288900202 PART TIME - NON UNION	19,185	12,862	8,800	10,622	7,622
1288900300 OVERTIME	5,429	573			
1288900400 RETIREMENT PENSION AND SERVICE PAY	1,453	1,599	1,600	1,740	1,740
1288900501 PENSIONS CPP	10,393	10,651	11,000	13,750	13,750
1288900502 PENSIONS OMERS	26,597	29,617	28,000	33,982	33,982
1288900600 MEDICALS	43,811	45,725	47,000	57,635	50,635
1288900700 UNEMPLOYMENT INSURANCE	20,645	21,903	21,800	25,443	25,443
1288900800 WORKMENS COMPENSATION	19,181	24,450	16,500	28,117	23,610
1288900900 VOLUNTEER RECOGNITION		984	800	2,000	500
1288901001 CAR ALLOWANCE - H. LOGAN	480	586	500	500	500
1288901002 CAR ALLOWANCE - D. LUNN	499	241	300	300	300
1288901003 CAR ALLOWANCE - L. STANG	1,112	479	700	600	600
1288901004 CAR ALLOWANCE - J. MCINTYRE	852	418	750	400	400
1288901005 CAR ALLOWANCE - T. WARD	1,535	810	600	800	800
1288901006 CAR ALLOWANCE - D. MAYNARD	1,040	296	600	400	400
1288901007 CAR ALLOWANCE - L. REAUME	105				
1288901008 CAR ALLOWANCE - J. MALLETT	247	292	300	150	150
1288901101 TRAVELLING COSTS	1,060	278	1,400	1,400	900
1288901102 TRAINING EXPENDITURES	570	804	1,380	2,200	1,600
1288901200 LEGAL AND SPECIAL FEES	1,620	32,127	1,500	5,000	2,000
1288901305 MONEY AND SECURITIES	684	684	684	819	819
1288901306 FIDELITY BOND EXCESS	123	123	123	182	182
1288901307 MUNICIPAL LIABILITY	4,120	5,705	5,705	19,578	19,578
1288901600 OFFICE SUPPLIES	4,419	3,992	4,300	4,400	3,300
1288901700 ADVERTISING	6,439	9,984	10,000	12,000	10,040
1288903001 MEMBERSHIP FEES	1,906	2,308	1,400	2,500	1,700
1288903002 SUBSCRIPTIONS	90	125	200	200	200
1288903500 EQUIPMENT RENTAL	2,214	2,069	2,480	2,290	2,290
1288904000 COMPUTER EQUIPMENT AND MAINTENANCE		25,568	13,300	1,000	500
1288904600 FURNITURE AND OFFICE EQUIPMENT		43		6,030	865
1288908000 MISCELLANEOUS	5,450	276	300	300	300
1288908001 BUILDING RESERVE FUND				19,200	
1288909000 FEASIBILITY STUDY		24,000	24,000		

EXPENDITURE TOTALS	471,935	500,181	450,642	512,568	470,096
EXPENDITURE FORWARD	471,935	542,495	450,642	512,568	470,096

REVENUE

1488900336 WINTARIO GRANT - COMPUTER		13,600-			
1488900399 RECREATION COMMUNITY CENTRE GRANT	20,541-	51,409-	30,000-	30,000-	30,000-
1488900517 RENTAL REVENUE-SIGN		108-		400-	400-

REVENUE TOTALS	20,541-	65,117-	30,000-	30,400-	30,400-
REVENUE FORWARD	20,541-	65,117-	30,000-	30,400-	30,400-

NET REQUIREMENT	451,394	435,064	420,642	482,168	439,696
NET FORWARD	451,394	477,378	420,642	482,168	439,696

FUNCTION RECREATION AND
COMMUNITY SERVICES

PROGRAM

ACTIVITY RECREATIONAL GRANTS

DEPARTMENT

ACCOUNT NO. 128-910-0000

CITY OF CHATHAM

CURRENT BUDGET

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Y.M.C.A. - Operational

128-910-9701

The Y.M.C.A. has requested \$30,000.00 as a grant from the City of Chatham to support the overall operations of the Y.M.C.A. This request is approximately equal to the amount of property taxes the Y.M.C.A. will have to pay in 1986. \$29,120

Y.M.C.A. - Capital

128-910-9702

The Y.M.C.A. has requested a special capital grant of \$60,000.00 to retire the accumulated property tax arrears as at December 31, 1985. \$ 7,280

STAFF COMPLEMENT

ESTABLISHED PERSONNEL (SALARIED)

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

1983

1984

1985

1986

FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: CITY TREASURER

CURRENT BUDGET

ACTIVITY: Y.M.C.A. GRANTS

EXPENDITURE

1984

1985

1986

SPENT

SPENT

APPROP'D

APPROP'D
REQUESTEDAPPROVED
BY COUNCIL

1289109701 MUNICIPAL GRANT-YMCA OPERATIONAL GRANT

26,000

28,000

28,000

30,000

29,120

1289109702 MUNICIPAL GRANT- YMCA CAPITAL GRANT

4,000

7,000

7,000

60,000

7,280

EXPENDITURE TOTALS

30,000

35,000

35,000

90,000

36,400

EXPENDITURE FORWARD

30,000

35,000

35,000

90,000

36,400

NET REQUIREMENT

30,000

35,000

35,000

90,000

36,400

NET FORWARD

30,000

35,000

35,000

90,000

36,400

89-0001-R

FUNCTION	RECREATION AND COMMUNITY SERVICES	DEPARTMENT	CITY OF CHATHAM
PROGRAM		ACCOUNT NO. 128-990-9700	CURRENT BUDGET
ACTIVITY	CULTURAL GRANTS		

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Chatham Concert Band

128-990-9701

The Chatham Concert Band has requested funds from the City of Chatham to cover its 1986 operating expenses to enable it to continue to provide free entertainment and musical instruction to City residents, to participate in parades, to perform in local schools and churches, and to participate in other civic functions. The amount requested in 1986 is \$18,865. \$18,020.

The Salvation Army

128-990-9702

The Salvation Army was awarded a grant of \$300.00 at the 1986 Budget Meeting. The grant was awarded to the organization in appreciation for its past deeds.

Local Architectural Conservation Advisory Committee

128-990-9703

Heritage Canada Foundation Membership

\$ 50.00

"Chatham Heritage Building" plaques

500.00

"Designation" notices

3,000.00

Training and development

500.00

Local Heritage Awareness Development

300.00

Committee Resource Development

300.00

\$4,650.00

In October of 1985, Council passed the following motion:

"That Council enter into the Community Heritage Fund Program and that the City contribute the minimum amount required by the Province, that being \$5,000.00"

This is a two for one program whereby the Province will contribute \$10,000.00 if the City contributes \$5,000.00 to the Heritage fund.

Chatham String Orchestra

128-990-9704

The Chatham String Orchestra has requested a grant of \$1,000 for 1986. The grant will be used to bring young people and other musicians together to provide a string orchestra for upcoming festivals and concerts. The orchestra travels to various schools and provides musical educational programs. The organization has stated that because of the City's assistance in 1985, the Chatham String Orchestra has grown to 45 members and has been a major "stepping stone" for some to major in music at a University level.

Theatre Kent

128-990-9705

Theatre Kent has requested a rent reduction in 1986 of \$2,000. Theatre Kent exists to provide the residents of Chatham and Kent County an opportunity to involve themselves in every aspect of community theatre. It also provides entertainment in the form of main stage, studio and cabaret style performances to Chatham and surrounding area residents. Theatre Kent also offers training programs in the form of professionally run workshops, and provides the opportunity for social/cultural interaction with members of other community theatre groups throughout Southwestern Ontario, through its membership with the Western Ontario Drama League and Theatre Ontario. \$ 1,000.

Kent Regional Science Fair

128-990-9706

This organization has requested a grant in 1986 of \$250. The Kent Regional Science Fair is a non-profit organization which provides students from over forty county schools the opportunity to display their talents in the field of science by competing for a variety of prizes. The fair is held yearly at the Thames Campus of St. Clair College. \$ 0.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION	RECREATION AND COMMUNITY SERVICES	DEPARTMENT	CITY OF CHATHAM
PROGRAM		ACCOUNT NO.128-990-9700	CURRENT BUDGET
ACTIVITY	CULTURAL GRANTS		

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

REVISED
The Chatham Jaycees 128-990-9707
 This organization was awarded a grant in lieu of rent in the amount of \$2,100.00 at the 1986 Budget Meeting.

Boy Scouts of Canada, Chatham District 128-990-9709
 The Boy Scouts of Canada, Chatham District are planning a Long Time Service Recognition Dinner Dance for the citizens of Chatham that have been scout leaders past and present. The scouts have requested that the rental of \$400.00 be waived.

Kinsmen Club of Chatham 128-990-9710
 The Kinsmen Club of Chatham has requested rent free use of the Kinsmen Auditorium in 1986 in order to host it's Cabbage Patch Birthday Party. The estimated value of the use of this facility in 1986 is expected to amount to \$450.00

Chatham Tennis Club 128-990-9712
 This amount, \$1,800.00 has been placed here to properly record the cost of the tennis program run by the Chatham Tennis Club. There is a corresponding revenue item in the budget which reflects the amount of rent paid by this club.

Kiwanis Club of Chatham 128-990-9715
 This organization has requested a rent forgiveness grant of \$6,800.00 which would allow them to use the Chatham Cultural Centre from April 7th -18th for the Kiwanis Music Festival. In addition, the club is requesting the use of the Kinsmen Auditorium for two days during the previously mentioned time period to accommodate the performances of additional bands. The value of this rent free grant is estimated to amount to \$800.00.

Europe 86 Hockey Tournament 128-990-9717
 On January 20th, 1986, this group appeared as a deputation. At that time they requested the use of several Culture and Recreation facilities. The value of the facilities requested is \$1,307.00. Since the deputation appeared before Council, a request has been received by the organization for total assistance in the amount of \$4,000. including a \$1,307. in rent free use of facilities.

REVISED
Italian Canadian Social Club of Chatham 128-990-9718
 This organization intends to undertake a capital program in the near future, to improve existing facilities as well as to develop new facilities for the community. The project is expected to be subsidized by the Ministry of Citizenship and Culture to the extent of 50%. The Ministry has suggested that they apply for grants from the municipality. No specific amount was requested. \$ 0

REVISED
University of Western Ontario 128-990-9719
 On February 3rd, 1986, the University of Western Ontario appeared as a deputation before Council. At that time they requested a grant in 1986. No specific amount was requested. In the past this organization was granted a \$1,000 annually. The last grant took place in 1982. \$ 0

REVISED
R.O.D.E. 128-990-9720
 This organization requested and received a grant in lieu of rent in the amount of \$462.00.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: RECREATION AND COMMUNITY SERVICES

CITY OF CHATHAM

BUD. RESP: CITY TREASURER

CURRENT BUDGET

ACTIVITY: OTHER RECREATIONAL GRANTS

EXPENDITURE	1984	1985		1986	
	SPENT	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
1289909707 CHATHAM JAYCEE'S		410	500		2,100
1289909709 BOY SCOUTS OF CANADA		380	450	400	400
1289909710 KINSMEN CLUB OF CHATHAM		500	500	450	450
1289909711 REGIMENTAL GRANT		500	500		
1289909712 CHATHAM TENNIS CLUB		1,750	1,750	1,800	1,800
1289909713 CHATHAM KENT COUNCIL ON ADULT EDUCATION		150	75		
1289909714 UNITED WAY - GRANT		2,499			
1289909715 KIWANAS CLUB				7,600	7,600
1289909717 EUROPE '86 HOCKEY TOURNAMENT				1,307	1,307
1289909718 ITALIAN CANADIAN SOCIAL CLUB					
1289909719 UNIV. OF WESTERN ONT.					
1289909720 I.O.D.E.					462
EXPENDITURE TOTALS		6,189	3,775	11,557	14,119
EXPENDITURE FORWARD	48,567	64,355	62,390	143,322	90,489
REVENUE					
1489900380 PROVINCIAL CONTRIBUTION-L.A.C.A.C.				10,000-	10,000-
1489900517 GRANT-RENTAL REVENUE				12,250-	15,119-
1489900599 L.A.C.A.C. REVENUE		60-			
REVENUE TOTALS		60-		22,250-	25,119-
REVENUE FORWARD		60-		22,250-	25,119-
NET REQUIREMENT		6,129	3,775	10,693-	11,000-
NET FORWARD	48,567	64,295	62,390	121,072	65,370

89-0003-R

FUNCTION: PLANNING AND DEVELOPMENT

CITY OF CHATHAM

CURRENT BUDGET

			1983	1984	1985		1986	
			SPENT	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1291	PLANNING DEPARTMENT	EX	156,442	191,285	205,909	210,582	236,919	260,295
1491		RV	7,300-	35,412-	21,603-	24,540-	21,915-	32,565-
		NR	149,142	155,873	184,306	186,042	215,004	227,730
1292	ECONOMIC DEVELOPMENT	EX	100,750	147,935	175,096	177,530	167,621	168,551
1492		RV			5,911-			
		NR	100,750	147,935	169,185	177,530	167,621	168,551
1293	OTHER COMMUNITY DEVELOPMENT	EX	1,075,700	1,069,440	1,047,335	1,033,914	1,105,749	1,059,865
1493		RV	298,400-	298,400-	298,400-	298,400-	298,400-	298,400-
		NR	777,300	771,040	748,935	735,514	807,349	761,465
1294	WEEDS AND GRASS CUTTING	EX		57,673	58,882	61,910	81,150	76,650
1494		RV		38,078-	44,077-	40,056-	43,709-	43,709-
		NR		19,595	14,805	21,854	37,441	32,941
1295	TREE TRIMMING, REMOVAL AND	EX		176,670	145,256	184,270	178,500	178,500
1495		RV		114,907-	91,966-	115,228-	110,018-	110,018-
		NR		61,763	53,290	69,042	68,482	68,482
1296	DOWNTOWN CHATHAM ON THE T	EX	41,334	47,471	51,094	50,000	60,000	60,000
1496		RV	41,334-	43,165-	45,779-	50,000-	60,000-	60,000-
		NR		4,306	5,315			
1299	GEN. AND ADMIN. AGRI. AND	EX		2,655	3,738	3,000	39,399	39,399
1499		RV		1,754-	2,433-	2,012-	2,527-	2,527-
		NR		901	1,305	988	36,872	36,872
			**EX	1,374,226	1,693,129	1,687,310	1,721,206	1,869,338
			**RV	347,034-	531,716-	510,169-	530,236-	536,569-
			**NR	1,027,192	1,161,413	1,177,141	1,190,970	1,332,769
								1,296,041

FUNCTION PLANNING & DEVELOPMENT

PROGRAM PLANNING & ZONING

ACTIVITY POLICY & DEVELOPMENT

DEPARTMENT PLANNING

ACCOUNT NO. 1291-10-0102
to
1291-10-0800

CITY OF CHATHAM

CURRENT BUDGET

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSSTATEMENT OF PURPOSE

Responsible for making recommendations to Council on matters pertaining to Planning and ensuring that Council policy as it relates to Planning issues remains current and is carried out.

SALARIES & BENEFITS

1. Salaries - 5 Full Time Positions	\$156,910	\$158,200	1291-10-0102
Salaries - Part Time Position	\$ 5,591	\$ 0	1291-10-0202

This amount provides for a 5% increase for the existing 4 full-time positions and for the establishment of a clerk-typist as a full-time position to replace the current part-time clerk-typist. Our workload over the last 2 years is such that it takes a highly competent person in the position presently classed as full time/part time to produce the quantity of work presently going to Council and the Planning Committee. It is anticipated that the work load will further increase in 1986 which means that our use, particularly of the word processor, will be almost full time between this position and the Assistant-Secretary of the Committee of Adjustment. The Budget does not provide for a replacement for the Planner position. It does however provide for the hiring of one summer student for a 16 week period, for which there is a subsidy available at a rate of \$100 per week.

2. Retirement Pension and Service Pay	\$ 330		1291-10-0400
3. Pensions - C.P.P.	\$ 1,949	\$ 1,852	1291-10-0501
4. Pensions - OWNERS	\$ 9,260		1291-10-0502
5. Medicals	\$ 10,846		1291-10-0600
6. U.I.C.	\$ 3,558	\$ 3,432	1291-10-0700
7. Workmen's Compensation	\$ 4,409	\$ 4,258	1291-10-0800

Amounts for accounts as listed above are based on a complement of 5 full-time positions and 1 part-time position.

STAFF COMPLEMENT

	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)	6	5	4	4
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS	6	5	4	4

FUNCTION: PLANNING AND DEVELOPMENT

CITY OF CHATHAM

BUD. RESP: PLANNING DIRECTOR

CURRENT BUDGET

ACTIVITY: PLANNING AND ZONING EXPENDITURES

EXPENDITURE

1984

1985

1986

SPENT

SPENT

APPROP'D

APPROP'N

APPROVED

REQUESTED BY COUNCIL

1291100102	WAGES AND SALARIES - NON UNION	122,559	131,733	131,953	156,910	158,200
1291100202	PART-TIME NON-UNION	9,605	15,487	15,900	5,591	
1291100400	RETIREMENT PENSION AND SERVICE PAY	269	330	330	330	330
1291100501	PENSIONS - CPP	1,512	1,693	1,670	1,949	1,852
1291100502	PENSIONS - OMERS	7,109	8,092	7,503	9,260	9,260
1291100600	MEDICALS	8,271	8,599	8,701	10,846	10,846
1291100700	UNEMPLOYMENT INSURANCE	2,925	3,240	3,199	3,558	3,432
1291100800	WORKMEN'S COMPENSATION	2,116	3,255	3,468	4,409	4,258

EXPENDITURE TOTALS

154,366

172,429

172,724

192,853

188,178

EXPENDITURE FORWARD

154,366

172,429

172,724

192,853

188,178

1983	1984	1985	1986	STAFF COMPLIMENT
2	2	2	2	ROTATED PERSONNEL (SALARIED)
				UNRECORDED SALARIED POSITIONS
				WAGE MAN YEARS
2	2	2	2	TOTAL FULL TIME EQUIVALENT POSITIONS

NET REQUIREMENT

154,366

172,429

172,724

192,853

188,178

NET FORWARD

154,366

172,429

172,724

192,853

188,178

91-0001-R

FUNCTION PLANNING & DEVELOPMENT

PROGRAM PLANNING & ZONING

ACTIVITY POLICY & DEVELOPMENT

DEPARTMENT PLANNING

ACCOUNT NO. 1291-10-1604
 1291-10-1101 1291-10-1605
 1291-10-1102 1291-10-3001
 1291-10-1201 1291-10-3002
 1291-10-1202

CITY OF CHATHAM

CURRENT BUDGET

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSTRAVEL

\$ 1,600

1291-10-1101

This provides for trips to Toronto, London and Windsor to carry out discussions with various Provincial and Municipal Authorities as well as attendance at the following conferences and work shops by Department Staff:

Workshop - Committee of Adjustment
 Committee of Adjustment Conference
 Planning Directors Conference - M. of M.A. & H.
 Seminar for Ontario Urban Planners - M. of M. A. & H.
 Canadian Institute of Planners Conference

Toronto
 Sudbury
 Toronto
 Toronto

TRAINING

\$ 400

1291-10-1102

This cost relates to studies at Universities and Community Colleges by Planning Department Staff in accordance with the policy as set out in the Personnel Manual.

LEGAL FEES

\$ 6,000

1291-10-1201

The amount of \$13,000 is an estimate of fees based on our 1985 history in order to meet the daily legal needs of the Department, the special needs anticipated as per our 1986 list of projects.

APPRAISAL AND OTHER FEES

\$ 1,500

1291-10-1202

This amount is an estimate of appraisal costs arising from Committee of Adjustment and subdivision applications where the need arises to have an appraisal done for cash-in-lieu of land for park purposes.

REFERENCE MATERIAL

\$ 300

1291-10-1604

This reference material is utilized by our Department for researching Planning-related matters and is generally obtained from other Planning Departments, the Federal and Provincial Governments.

DEPARTMENT SUPPLIES

\$ 250

1291-10-1605

This provides for the purchase of such items as typewriter elements, spiral bindings, printing of by-law covers, etc. These items are generally not available as stationary supplies and must be ordered on an individual Department basis.

MEMBERSHIPS

\$ 375

1291-10-3001

This provides for the Department's membership (\$45) in the Ontario Association of Committees of Adjustment and Consent Authorities and in the Canadian Institute of Planners for the Planning Director and the Assistant Planning Director (\$330).

SUBSCRIPTIONS

\$ 130

1291-10-3002

This provides for our subscription to the Inter-Governmental Committee on Urban and Regional Research (I.C.U.R.R.) information service from which all City Departments draw for research.

STAFF COMPLEMENT

	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)	6	5	4	4
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS	6	5	4	4

FUNCTION: PLANNING AND DEVELOPMENT

CITY OF CHATHAM

BUD. RESP: PLANNING DIRECTOR

CURRENT BUDGET

ACTIVITY: PLANNING AND ZONING EXPENDITURES

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1291101101 TRAVELLING COSTS	1,472	1,234	1,600	1,600	1,600
1291101102 TRAINING EXPENDITURES	65	104	400	400	400
1291101201 LEGAL FEES	15,559	13,638	10,898	6,000	6,000
1291101202 APPRAISAL & OTHER FEES		1,450	1,500	1,500	1,500
1291101604 REFERENCE MATERIAL	240	121	300	300	300
1291101605 DEPARTMENT SUPPLIES		123	500	250	250
1291103001 MEMBERSHIPS	220	260	260	375	375
1291103002 SUBSCRIPTIONS		110	200	130	130
1291103300 MATERIALS-ZONING SIGNS		200	200		
EXPENDITURE TOTALS	17,556	17,240	15,858	10,555	10,555
EXPENDITURE FORWARD	171,922	189,669	188,582	203,408	198,733

1984	1985	1986	1987	STAFF COMMENT

NET REQUIREMENT	17,556	17,240	15,858	10,555	10,555
NET FORWARD	171,922	189,669	188,582	203,408	198,733

FUNCTION PLANNING & DEVELOPMENT

PROGRAM PLANNING & ZONING

ACTIVITY POLICY & DEVELOPMENT

DEPARTMENT PLANNING

ACCOUNT NO. 1291-10-3700
1291-10-4500

CITY OF CHATHAM

CURRENT BUDGET

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS (Cont'd)EQUIPMENT MAINTENANCE

\$ 300

1291-10-3700

This provides for the maintenance of the Departments typewriters and dictaphones. Our 1985 cost for this service was \$425.00, due to the age of the equipment and incidence of repair. The dictaphone is in excess of 10 years and both typewriters 7 years. In lieu of updating the typewriting equipment, more work is expected to be done on the word processor due to its flexibility.

POCKET DICTAPHONE

\$ 250

1291-10-4500

There is only one dictaphone that is shared between the Planning Director and the Assistant Planning Director. Since a large portion of our work is related to memos, reports and written documentation, another dictaphone would improve efficiency. The purchase of an AC/DC pocket type dictaphone would allow for compiling notes while on a field inspection as well as being able to use it in the office. There is only one dictaphone in the Department which is in excess of 10 years.

COMPUTER SOFTWARE

\$ 5,000 \$ 0

1291-10-4500

This is to provide for the purchase of computer software which has the ability of extracting from Provincial Assessment computer tapes information which has applications within the Planning Department.

STAFF COMPLEMENT

1983

1984

1985

1986

ESTABLISHED PERSONNEL (SALARIED)

6

5

4

4

UNSCHEDULED SALARIED POSITIONS

WAGE MAN YEARS

TOTAL FULL TIME EQUIVALENT POSITIONS

6

5

4

4

FUNCTION: PLANNING AND DEVELOPMENT

CITY OF CHATHAM

BUD. RESP: PLANNING DIRECTOR

CURRENT BUDGET

ACTIVITY: PLANNING AND ZONING EXPENDITURES

EXPENDITURE

1984

1985

1986

SPENT

SPENT

APPROP'D

APPROP'N
REQUESTEDAPPROVED
BY COUNCIL

1291103700 EQUIPMENT MAINTENANCE

425

200

300

300

1291104500 NEW FURNITURE & EQUIPMENT

18

5,250

250

EXPENDITURE TOTALS

18

425

200

5,550

550

EXPENDITURE FORWARD

171,940

190,094

188,782

208,958

199,283

1985	1986	1987	1988	STAFF COMMENT
				ESTABLISHED PERSONNEL (SALARIED)
				UNDESIGNATED SALARIED POSITIONS
				WAGE MAX YEARS
				TOTAL FULL TIME EQUIVALENT POSITIONS

NET REQUIREMENT

18

425

200

5,550

550

NET FORWARD

171,940

190,094

188,782

208,958

199,283

91-0003-R

FUNCTION	PLANNING & DEVELOPMENT	DEPARTMENT	PLANNING	CITY OF CHATHAM
PROGRAM	PLANNING & ZONING	ACCOUNT NO.	1291-10-9302 1291-10-9303 1291-10-9307	CURRENT BUDGET
ACTIVITY	POLICY & DEVELOPMENT			

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

PROJECTS

- Official Plan Review** \$20,761 \$55,261 1291-10-9302

The total project cost is \$56,500. Of that, \$13,500 has been paid out, leaving \$43,000 payable in 1986. We have encumbered \$32,239 which leaves \$10,671 which we are under contract to pay out in 1986. Therefore, the \$10,761 must be budgeted for 1986 to complete the project. It is necessary to budget this amount as grant money, which has and will be received, we understand, could be applied directly to offset project costs. This is not the case, resulting in our having to budget for the difference in accordance with the directions of the City Treasurer. In addition, the Consultant estimates that a major streamlining of the Zoning By-law will cost a further \$5,000 to \$10,000 for a total of \$20,761.
- Amendments to the Official Plan** \$ 3,000 1291-10-9303

There may be a number of parties seeking Amendments to the Official Plan separate from the review of the Official Plan in 1985. This amount provides for Consultant's fees, printing and O.M.B. costs related thereto.
- City Design Awards** \$ 500 1291-10-9307

We are fortunate that a number of citizens and companies have constructed buildings or undertaken site landscaping and improvements, usually at substantial additional cost, that has made Chatham a more pleasant and appealing place in which to live or visit. These improvements, we feel, if recognized officially by the city, will encourage others to place more value on the aesthetics of their properties, whether residential, commercial or industrial. Fortunately, these improvements are at no cost to the city, but the benefit is immeasurable. We propose to recognize those individuals or companies by presentation at a regular Council meeting with a framed certificate at an approximate cost of \$40 each. Being framed, it is more likely they will display it in a prominent location where visitors can see it, thereby advertising the recognition. We propose that a Committee be established to recommend appropriate properties for the award.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: PLANNING AND DEVELOPMENT
 BUD. RESP: PLANNING DIRECTOR
 ACTIVITY: PLANNING AND ZONING EXPENDITURES

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1291109302 OFFICIAL PLAN REVIEW	11,658	14,553	14,550	20,761	55,261
1291109303 AMENDMENTS TO OFFICIAL PLAN/OMB HEARING			3,000	3,000	3,000
1291109304 DATA BANK			2,000		
1291109305 ENERGY CONSERVATION	6,000				
1291109307 CITY DESIGN AWARDS				500	500

In 1985, the amount of \$ 32,239 was encumbered against account number 129110-9302

EXPENDITURE TOTALS	17,658	14,553	19,550	24,261	58,761
EXPENDITURE FORWARD	189,598	204,647	208,332	233,219	258,044

NET REQUIREMENT	17,658	14,553	19,550	24,261	58,761
NET FORWARD	189,598	204,647	208,332	233,219	258,044

91-0004-R

FUNCTION PLANNING & DEVELOPMENT

PROGRAM PLANNING & ZONING

ACTIVITY POLICY & DEVELOPMENT

DEPARTMENT PLANNING

ACCOUNT NO. 1291-10-9308

CITY OF CHATHAM

CURRENT BUDGET

PROJECTS (Cont'd)**REMOVED**

4. Information Brochures \$ 500 \$ 251 1291-10-9308
Produce a series of information brochures "How to" dealing with Committee of Adjustment procedures, Official Plan and Zoning Amendments and Site Plan Control. To date, we have produced the brochures dealing with the Committee of Adjustment and Site Plan Control. The \$500 is to cover printing for these brochures and subsequent ones dealing with Zoning and the Official Plan. These would be available to the public to increase their knowledge of Planning procedures under the Provincial Planning Act, thereby lessening their fear of dealing with City Hall.

DELETED

5. Microfilming \$ 1,000 \$ 0 1291-10-9309
We have old Committee of Adjustment and Subdivision files which we must retain in perpetuity. These files are currently in storage in the basement and are not easily accessible to Planning Staff. This amount provides for the purchase of the materials required to carry out this project.

DETAILED WORK PROGRAMS

- a) Appearing before the Ontario Municipal Board to give Planning evidence on behalf of the municipality.
- b) A major review of the City's Official Plan, as required by the Official Plan every five years.
- c) Prepare data base for commercial and industrial properties.
- d) Process Secondary Plans as set out in the Official Plan.
- e) Process amendments to the City's Zoning By-law and Official Plan.
- f) Review the Planning documents of neighbouring rural municipalities as required to ascertain compatibility with those of the City.
- g) Review private development proposals and site plans for compatibility with City policy and incorporation into Development Agreements.
- h) Prepare miscellaneous reports for Council's information and as requested.
- i) Assist other levels of government in review of development proposals.
- j) Give guidance on road, lane closings, etc.
- k) Direct Special Policy Area Designation proceedings through Lower Thames Valley Conservation Authority, Ministry of Municipal Affairs and Ministry of Natural Resources.
- l) Comment on proposed new legislation and provincial studies i.e. Taylor report, as required.
- m) Report on applications to the Kent County Land Division Committee, and Committee of Adjustment of neighbouring townships.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)	6	5	4	5
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN-YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS	6	5	4	5

FUNCTION:	PLANNING AND DEVELOPMENT	CITY OF CHATHAM		
BUD. RESP:	PLANNING DIRECTOR	CURRENT BUDGET		
ACTIVITY:	PLANNING AND ZONING EXPENDITURES			
EXPENDITURE		1984	1985	1986

	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
				REQUESTED	BY COUNCIL

1291109308 INFORMATION BROCHURES			500	500	251
1291109309 MICROFILMING				1,000	

EXPENDITURE TOTALS			500	1,500	251
EXPENDITURE FORWARD	189,598	204,647	208,832	234,719	258,295

REVENUE					
1491100319 PROVINCIAL PLANNING GRANTS	21,665-	6,750-	12,700-	6,550-	17,200-
1491100514 OFFICIAL PLAN/ZONE CHANGE APPLICATION FEE	2,600-	5,707-	2,800-	5,460-	5,460-
1491100581 REVENUE-MUNICIPAL ADDRESS CHANGES	60-	60-	40-	40-	40-
1491100584 AMENDED DEVELOPMENT AGREEMENTS	300-	300-	200-	210-	210-
1491100599 SIGN DEPOSIT REVENUE	50-				

REVENUE TOTALS	24,675-	12,817-	15,740-	12,260-	22,910-
REVENUE FORWARD	24,675-	12,817-	15,740-	12,260-	22,910-

NET REQUIREMENT	24,675-	12,817-	15,240-	10,760-	22,659-
NET FORWARD	164,923	191,830	193,092	222,459	235,385

FUNCTION PLANNING & DEVELOPMENT	DEPARTMENT PLANNING	CITY OF CHATHAM
PROGRAM PLANNING & ZONING	ACCOUNT NO. 1291-11-1601 1291-11-1602	CURRENT BUDGET
ACTIVITY GRAPHICS & TECHNICAL		

STATEMENT OF PURPOSE

This section produces the drafting of technical drawings, the compilation of data for the production of maps and charts, the preparation of illustrations required by the Planning Department, Planning Advisory Committee and City Council for clarification and background support information for the various projects under consideration. About 50% of the Planning Technician's time is devoted to the production of mailing lists for notices of the Committee of Adjustment, zoning changes and Official Plan Amendments. This section also provides drafting and technical services to other City Departments, primarily Economic Development, Recreation Department and the Community Development Coordinator who do not have similar services within their own department. Approximately 15% of her time is devoted to servicing other departments.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSMATERIALS

The following materials are required during 1986 in order to carry out this function.

Drafting Supplies \$1,500 1291-11-1601
The drafting supplies include cronflex, photo reduction, Purolator, report binding materials, blueprint paper, markers, pencils, technical pens and other drafting material used throughout the year. We expect a higher level of work resulting from the increased interest in new subdivisions, which will result in more report and drafting services.

Photographic Supplies \$ 500 1291-11-1602
This is required for the purchase of general photographic supplies such as films and processing. Photographs and slides are utilized to support the position of the Department on various matters which come before City Council and the Planning Advisory Committee. In addition, we provide photographs for the Economic Development Department, the City Solicitor, the O.M.B., airport, C.A.I.P. and O.N.I.P. applications.

DETAILED WORK PROGRAMS

1. Update sectional base maps.
2. Draw maps and prepare property owner lists and land use data, etc. for zoning and Official Plan amendment circulations.
3. Prepare land use maps for Ontario Municipal Board Hearings.
4. Prepare maps for Official Plan Amendments, Secondary Plans and Committee of Adjustment applications.
5. Provide drafting services to other Departments on request, such as Parks and Recreation and the Economic Development Department and the Community Development Coordinator.
6. Prepare perspective drawings to illustrate finished projects for development concepts.
7. Prepare presentation drawings of subdivision plans.
8. Update City's street map used for economic development and tourism purposes.
9. Update the land use maps to establish changes that have occurred in the physical use of land.
10. Photograph properties and developments for use in making presentations to City Council, Planning Advisory Committee, the Committee of Adjustment, the Ontario Municipal Board and Ministry of Municipal Affairs for support of funding applications under O.N.I.P., C.A.I.P. Airport, etc.

STAFF COMPLEMENT	1982	1983	1984	1985
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: PLANNING AND DEVELOPMENT
 BUD. RESP: PLANNING DIRECTOR
 ACTIVITY: GRAPHICS AND TECHNICAL

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE

1984

1985

1986

SPENT

SPENT

APPROP"D

APPROP"N
REQUESTEDAPPROVED
BY COUNCIL

1291111601 DRAFTING SUPPLIES	1,484	927	1,000	1,500	1,500
1291111602 PHOTOGRAPHIC SUPPLIES	203	335	500	500	500

EXPENDITURE TOTALS

1,687

1,262

1,500

2,000

2,000

EXPENDITURE FORWARD

191,285

205,909

210,332

236,719

260,295

REVENUE

1491110515 PLANNING DOCUMENTS AND MAPS	1,937-	1,286-	1,000-	1,155-	1,155-
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REVENUE TOTALS

1,937-

1,286-

1,000-

1,155-

1,155-

REVENUE FORWARD

26,612-

14,103-

16,740-

13,415-

24,065-

NET REQUIREMENT

250-

24-

500

845

845

NET FORWARD

164,673

191,806

193,592

223,304

236,230

91-0006-R

FUNCTION PLANNING & DEVELOPMENT

PROGRAM PLANNING & ZONING

ACTIVITY COMMITTEE OF ADJUSTMENT

DEPARTMENT PLANNING

ACCOUNT NO. 1291-12-1606

CITY OF CHATHAM

CURRENT BUDGET

STATEMENT OF PURPOSE

To receive, process and retain full records on land severances and minor variances to the Zoning By-law under the jurisdiction of the Committee of Adjustment.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

The 1986 Budget forecast provides for the maintenance of the existing activity to satisfy the needs of the public. There is no provision for any new or extended services. We expect some increase in consent applications due to the increasing demand for lots.

Materials \$ 200 \$ 0 1291-12-1606

This is to provide for the printing of letterhead and envelopes for the Committee for use in their notices and decisions.

DETAILED WORK PROGRAMS

1. To receive and process applications for land severances and minor variances to the Zoning By-law within the jurisdiction of the Committee of Adjustment.
2. Conduct hearings and render decisions on land severances and minor variances to the Zoning By-law.
3. Maintain complete records on applications filed and proceedings of all hearings.
4. Maintain such other records as are required under the Planning Act and Provincial regulations in effect.
5. To file objections with the Ontario Municipal Board which requires compilation of a Committee of Adjustment file and miscellaneous data for its use.

STAFF COMPLEMENT

	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: PLANNING AND DEVELOPMENT

CITY OF CHATHAM

BUD. RESP: PLANNING DIRECTOR

CURRENT BUDGET

ACTIVITY: COMMITTEE OF ADJUSTMENT

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1291121606 COMMITTEE OF ADJUSTMENT SUPPLIES			250	200	
EXPENDITURE TOTALS			250	200	
EXPENDITURE FORWARD	191,285	205,909	210,582	236,919	260,295
REVENUE					

1491120516 C. OF A.-APPLICATION FEES	8,800-	7,500-	7,800-	8,500-	8,500-
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	1984	1985	1986	1987	1988
REVENUE TOTALS				8,800-	8,500-
REVENUE FORWARD	35,412-	21,603-	24,540-	21,915-	32,565-
NET REQUIREMENT				8,800-	8,500-
NET FORWARD	155,873	184,306	186,042	215,004	227,730

FUNCTION	PLANNING AND DEVELOPMENT
PROGRAM	ECONOMIC DEVELOPMENT
ACTIVITY	SALARIES & BENEFITS

DEPARTMENT	ECONOMIC DEVELOPMENT
ACCOUNT NO.	1292100102- 1292100800

CITY OF CHATHAM
CURRENT BUDGET

STATEMENT OF PURPOSE

To promote and project the City of Chatham as a prime location to site seeking industries and commercial investors both nationally and internationally, and to assist and encourage existing business enterprises to grow and expand in the City of Chatham.

The primary objectives of the programme are to expand and diversify the City's economic base in terms of new investment and new employment opportunities.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Wages and Salaries, Non-Union

1292-100-102

This account includes the labour costs for
one (1) Director of Economic Development
one (1) Secretary

Overtime

1292-100-300

This account includes projected overtime labour costs for secretarial services.

Retirement Pension and Service Pay

1292-100-400

This account includes the service pay commitment for long term employees.

Pension CPP

1292-100-501

This account covers payment commitments to the Canada Pension Plan.

Pension OMERS

1292-100-502

This account covers payment commitments to the OMERS Pension Plan.

Medicals

1292-100-600

This account covers payment commitments for the benefit package, including health care, dental care, life insurance and long term disability.

Unemployment Insurance

1292-100-700

This account includes the payment commitments to the Unemployment Insurance Commission

Workmens Compensation

1292-100-800

This account includes the payment commitments for Workmens Compensation

STAFF COMPLEMENT

	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS	2	2	3	2
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION:	PLANNING AND DEVELOPMENT	CITY OF CHATHAM
BUD. RESP:	ECONOMIC DEVELOPMENT DIRECTOR	CURRENT BUDGET
ACTIVITY:	ECONOMIC DEVELOPMENT DEPARTMENT EXPENDITURES	

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D	APPROVED
				REQUESTED	BY COUNCIL
1292100102 WAGES AND SALARIES - NON UNION	66,078	76,832	79,349	63,120	65,550
1292100300 OVERTIME	153	271	300	300	300
1292100400 RETIREMENT PENSION AND SERVICE PAY	132	2,793	132	132	132
1292100501 PENSIONS - CPP	990	1,041	1,037	784	784
1292100502 PENSIONS - OMERS	3,018	4,508	4,151	3,690	3,690
1292100600 MEDICALS	4,410	6,282	7,043	5,824	5,824
1292100700 UNEMPLOYMENT INSURANCE	1,626	1,884	2,018	1,450	1,450
1292100800 WORKMENS COMPENSATION	1,212	1,885	1,545	1,545	1,545
EXPENDITURE TOTALS	77,619	95,496	95,885	76,845	79,275
EXPENDITURE FORWARD	77,619	95,496	95,885	76,845	79,275

1981	1982	1983	1984	1985	STAFF COMPLIMENT	
					ESTABLISHED PERSONNEL (SALARIED)	
					UNESTABLISHED SALARIED POSITIONS	
					WAGE MAX YEARS	
					TOTAL FULL TIME EQUIVALENT POSITIONS	
NET REQUIREMENT	77,619	95,496	95,885	76,845	79,275	
NET FORWARD	77,619	95,496	95,885	76,845	79,275	

FUNCTION	PLANNING AND DEVELOPMENT	DEPARTMENT	ECONOMIC DEVELOPMENT	CITY OF CHATHAM CURRENT BUDGET
PROGRAM	ECONOMIC DEVELOPMENT	ACCOUNT NO.	1292101000- 1292104500	
ACTIVITY	PROMOTION, RESEARCH & GENERAL ACTIVITIES			

STATEMENT OF PURPOSE

To promote and project the City of Chatham as a prime location to site seeking industries and commercial investors both nationally and internationally, and to assist and encourage existing business enterprises to grow and expand in the City of Chatham.

The primary objectives of the programme are to expand and diversify the City's economic base in terms of new investment and new employment opportunities.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Car Allowance 1292-101-000
This account covers the allowable expenses of operating private vehicles for municipal functions.

Travel Expenses 1292-101-000
This account includes out of town travel to meet with prospects, association meetings, Federal and Provincial Government meetings and attendance at various Trade Shows away from Chatham for the purpose of selling the City as a prime location to selected types of industry.

Training Expenses 1292-101-102
This account reflects the costs incurred by staff training, seminar attendance and the fees incurred by the enrollment into the University of Waterloo Industrial Development Program.

Legal Fees and Special Fees 1292-101-200
This account represents the fees charged to this department for services rendered.

Office Supplies 1292-101-600

Advertising Expenditures 1292-101-701
This account represents the costs that will be incurred in order to increase the awareness of the City of Chatham to site seeking industries.

This account includes,
1) The costs for producing advertisements (media ads)
2) The direct mail programme
3) Advertising media space costs

Printing Costs 1292-101-702
This account represents the costs associated with the Community Profile update, production of maps, etc.

Promotional Expenditures 1292-101-703
This account represents the costs to be incurred in developing presentations on Chatham for trade shows, out of town client meetings and prospective clients visiting Chatham.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS	2	2	3	2

FUNCTION: PLANNING AND DEVELOPMENT
 BUD. RESP: ECONOMIC DEVELOPMENT DIRECTOR
 ACTIVITY: ECONOMIC DEVELOPMENT DEPARTMENT EXPENDITURES

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE	1984	1985	1986	SPENT	SPENT	APPROP'D	APPROP'D N	APPROVED
							REQUESTED	BY COUNCIL
1292101000 CAR ALLOWANCE	888	403	2,000	500	500			
1292101101 TRAVELLING COSTS	3,402	7,287	13,000	7,500	6,000			
1292101102 TRAINING EXPENDITURES	375	746	2,500	1,500	1,500			
1292101200 LEGAL AND SPECIAL FEES	2,267	242	1,000	500	500			
1292101600 OFFICE SUPPLIES		126	150	450	450			
1292101701 ADVERTISING EXPENDITURES	31,695	37,909	35,895	40,851	40,851			
1292101702 PRINTING COSTS	13,494	7,650	7,500	20,000	20,000			
1292101703 PROMOTIONAL EXPENDITURES	15,044	14,555	15,000	15,000	15,000			
EXPENDITURE TOTALS	67,165	68,918	77,045	86,301	84,801			
EXPENDITURE FORWARD	144,784	164,414	172,930	163,146	164,076			

1988	1989	1990	1991	1992	STAFF COMPLIMENT
					ESTABLISHED PERSONNEL (SALARIED)
					UNEMPLOYED SALARIED POSITIONS
					WAGE MAN YEARS
					TOTAL FULL TIME EMPLOYMENT
NET REQUIREMENT	67,165	68,918	77,045	86,301	84,801
NET FORWARD	144,784	164,414	172,930	163,146	164,076

FUNCTION	PLANNING AND DEVELOPMENT
PROGRAM	ECONOMIC DEVELOPMENT
ACTIVITY	PROMOTION, RESEARCH & GENERAL ACTIVITIES

DEPARTMENT	ECONOMIC DEVELOPMENT
ACCOUNT NO.	1292101000- 1292104500

CITY OF CHATHAM
CURRENT BUDGET

(Subscriptions) Directory Costs

1292-103-002

This account represents the purchase and updating of research directories, from which mailing lists and personal contacts are derived.

Projects/Meetings Unscheduled

1292-103-100

Meetings with Ministry of Industry and Trade and Industry Trade and Commerce. Meetings to disseminate information to existing industry on new Government programmes.

Detailed Work Programs

1. Active membership in the O.I.D.C. - 4 meetings per year.

2. Travel; meetings with

- i) Prospective Clients
- ii) Federal Government
- iii) Provincial Government
- iv) Trade Shows

- a) SITEV

- b) Mergers & Acquisitions

- c) Food Expo

- d) Ontario Automotive Parts Mfg. Opportunities Show, etc.

3. Training includes University of Waterloo Economic Development Course and Seminars such as DeBoo's Seminar on "Government Assistance For Canadian Business".

4. Project meetings include the hosting of seminars jointly sponsored by this Department and the Ministry of Industry and Trade for Chatham firms including,

- i) Exporting
- ii) How To Start A Small Business
- iii) Licensing and Joint Venture Opportunities, etc.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS	2	2	3	2
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: PLANNING AND DEVELOPMENT

BUD. RESP: ECONOMIC DEVELOPMENT DIRECTOR

ACTIVITY: ECONOMIC DEVELOPMENT DEPARTMENT EXPENDITURES

CITY OF CHATHAM 360

CURRENT BUDGET

EXPENDITURE	1984	1985		1986	
	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1292103001 MEMBERSHIP FEES	270	215	500	300	300
1292103002 (SUBSCRIPTIONS) DIRECTORY COSTS	1,446	1,840	1,500	1,500	1,500
1292103100 PROJECT MEETINGS	1,285	2,518	2,500	2,500	2,500
1292103702 OFFICE EQUIPMENT MAINTENANCE		25		25	25
1292104500 NEW FURNITURE & EQUIPMENT	150	175	100	150	150

EXPENDITURE TOTALS	3,151	4,773	4,600	4,475	4,475
EXPENDITURE FORWARD	147,935	169,187	177,530	167,621	168,551

NET REQUIREMENT	3,151	4,773	4,600	4,475	4,475
NET FORWARD	147,935	169,187	177,530	167,621	168,551

92-0003-R

FUNCTION:	PLANNING AND DEVELOPMENT	DEPARTMENT	CITY OF CHATHAM
BUD. RESP:	ECONOMIC DEVELOPMENT DIRECTOR	ACCOUNT NO.	CURRENT BUDGET
ACTIVITY:	CHATHAM MANUFACTURING OPPORTUNITY SHOW	ACTIVITY	

EXPENDITURE	1984	1985	1986	
	SPENT	SPENT	APPROP'D	APPROP'DN REQUESTED BY COUNCIL
1292118000 MISC.EXP.-CHATHAM MANUFACTURING SHOW		5,909		
EXPENDITURE TOTALS		5,909		
EXPENDITURE FORWARD	147,935	175,096	177,530	167,621
168,551				
REVENUE				

1492110337 ONTARIO GRANT-MIN OF INDUSTRY AND TRADE 5,911-

REVENUE TOTALS	1984	1985	1986	1987	STAFF COMMENT
REVENUE FORWARD					
5,911-					
5,911-					
NET REQUIREMENT		2-			
NET FORWARD	147,935	169,185	177,530	167,621	168,551

FUNCTION	COMMUNITY PLANNING AND DEVELOPMENT	DEPARTMENT	CITY OF CHATHAM
PROGRAM		ACCOUNT NO. 129-310-9700	CURRENT BUDGET
ACTIVITY	GRANTS		

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Chatham and District Chamber of Commerce

129-310-9701

The purpose of this organization is to promote and improve the agricultural, civic, commercial, industrial and social well being of Chatham and the surrounding district. This group has requested a Tourism Budget amount in 1986 of \$69,055. \$50,000.

Kent County Tourist Association

129-310-9702

This group has requested a grant from the City of Chatham in 1986 in the amount of \$39,000. They have stated that they would like to provide a well developed marketing plan and support staff in conjunction with a co-ordinated approach towards a Kent County Tourist Association proposed marketing plan. \$2,500.

St. Clair Parkway Commission

129-310-9703

As of the date of preparation of this budget, the St. Clair Parkway Commission had not set their 1986 budget. It has been suggested that the 1985 actual amount spent be increased by 5% for 1986. The amount budgeted for 1986 is \$34,513. \$34,184.

City/County Tourism Bureau

129-310-9705

It is proposed that a City/County Tourism Bureau be set up in 1986. \$30,000 has been budgeted for this purpose.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION	COMMUNITY PLANNING AND DEVELOPMENT	DEPARTMENT	CITY OF CHATHAM CURRENT BUDGET
PROGRAM	DOWNTOWN CHATHAM CENTRE	ACCOUNT NO 129-390-0000	
ACTIVITY			

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Debt Charges - Principal and Interest

129-390-2600

and 129-390-2700

The amounts budgeted for in these accounts represent actual principal and interest debenture repayments due in 1986 on the Downtown Chatham Centre.

Provincial Loan Repayment

129-390-2800

Under the Ontario Downtown Redevelopment Program, the Province of Ontario advanced \$7.7 million to the City in the form of a loan. Under the terms of the agreement between the Ministry of Municipal Affairs and Housing and the City of Chatham, the City will make quarterly payments to the Ministry to a maximum of 110% of the loan calculated as follows:

2/3 of the City's share of the lease income \$198,933

1/3 of the tax increment of the Redevelopment Area
based on a projected 5% mill rate increase
over 1985

63,245

Total 1986 Repayment

\$262,178

Lease of Downtown Chatham Centre

149-390-0527

Ground lease revenue derived from the Downtown Chatham Centre is projected to be \$298,400 in 1986.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: PLANNING AND DEVELOPMENT

CITY OF CHATHAM

BUD. RESP: CITY TREASURER

CURRENT BUDGET

ACTIVITY: DOWNTOWN CHATHAM CENTRE EXPENDITURES

EXPENDITURE	1984	1985	1986	1986	1986
	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1293902600 DEBT CHARGES - PRINCIPAL	261,500	261,500	261,500	261,500	261,500
1293902700 DEBT CHARGES - INTEREST	489,493	449,498	449,498	409,503	409,503
1293902800 PROVINCIAL LOAN REPAYMENT	248,468	256,053	251,371	262,178	262,178
EXPENDITURE TOTALS	999,461	967,051	962,369	933,181	933,181
EXPENDITURE FORWARD	1,069,440	1,047,335	1,033,914	1,105,749	1,059,865

REVENUE

1493900527 RENT DOWNTOWN	298,400-	298,400-	298,400-	298,400-	298,400-
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REVENUE TOTALS	298,400-	298,400-	298,400-	298,400-	298,400-
REVENUE FORWARD	298,400-	298,400-	298,400-	298,400-	298,400-

NET REQUIREMENT	701,061	668,651	663,969	634,781	634,781
NET FORWARD	771,040	748,935	735,514	807,349	761,465

FUNCTION	Community Planning	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Weeds	ACCOUNT NO.		CURRENT BUDGET
ACTIVITY	Mowing and Spraying		129405- 129420	1986

129405	<u>Roadside Mowing:</u>	
	Mowing roadside or median areas with hand mowers or weed whips. We have three (3) tractors with flail mower attachments. These mowers are 10 years old, and have been well used. They have required numerous repairs during 1985, and it is recommended that two new units be purchased in 1986.	\$9,000 \$4,500
129410	<u>Lot Mowing - City Force:</u>	
	Includes mowing municipal boulevards, right-of-ways, etc. with tractor mower, hand mower or scythe using municipal forces.	
129411	<u>Weed Cutting (Recoverable):</u>	
	Lot mowing, by tractor or hand, in complaint areas where the complete cost is assessed to the property owner.	
129412	<u>Vacant Lots - Debris Cleanup:</u>	
	The clearing of debris from vacant lots.	
129415	<u>Other Weed Labour:</u>	
	Weed work not otherwise defined.	
129420	<u>Roadwise Weed Spraying:</u>	
	The preparation and application of chemicals to control weeds. Includes application of growth retardant, soil sterilising, brush spray, etc.	
149411	<u>Special Private Lot Mowing Recoverable:</u>	
	This is the revenue collected from property owners for weed cutting carried out in accordance with The Weed Control Act.	

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS		2.05	2.1	1.8
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: PLANNING AND DEVELOPMENT
BUD. RESP: CITY ENGINEER

CITY OF CHATHAM
CURRENT BUDGET

EXPENDITURE	1984	1985	1986	
	SPENT	SPENT	APPROP'D REQUESTED	APPROVED BY COUNCIL
ACTIVITY: ROADSIDE MOWING				
1294050101 WAGES AND SALARIES - UNION	32,716	32,443	35,000	32,000
1294053300 MATERIALS	49	207	50	300
1294053600 CITY EQUIPMENT RENTAL	12,369	23,264	12,500	24,000
1294054600 NEW EQUIPMENT				9,000
				4,500
ACTIVITY: LOT MOWING - CITY FORCE				
1294100101 WAGES AND SALARIES - UNION	55	210	100	250
1294103600 CITY EQUIPMENT RENTAL	9	185	10	200
				200
ACTIVITY: WEED CUTTING (RECOVERABLE)				
1294110101 WAGES AND SALARIES - UNION	5,092	3,024	6,000	4,000
1294111700 WEEDS-ADVERTISING	179		200	200
1294113600 CITY EQUIPMENT RENTAL	2,650	1,988	2,700	2,500
				2,500
ACTIVITY: VACANT LOTS - DEBRIS CLEANUP				
1294120101 WAGES AND SALARIES - UNION	1,521	929	1,700	1,200
1294123600 CITY EQUIPMENT RENTAL	731	432	800	600
				600
ACTIVITY: OTHER WEED LABOUR				
1294150101 WAGES AND SALARIES - UNION	81	1,667	100	1,700
1294150300 OVERTIME	8			
1294153300 MATERIALS	81	221	100	300
1294153500 EQUIPMENT RENTAL		235		
1294153600 CITY EQUIPMENT RENTAL		945		1,000
				1,000
ACTIVITY: ROADSIDE WEED SPRAYING				
1294200101 WAGES AND SALARIES - UNION	1,557	60	2,000	2,500
1294203300 MATERIALS	326	390	400	1,000
1294203600 CITY EQUIPMENT RENTAL	249	10	250	400
EXPENDITURE TOTALS	57,673	66,210	61,910	81,150
EXPENDITURE FORWARD	57,673	66,210	61,910	81,150

REVENUE

1494050330 MTC SUBSIDY ROADSIDE MOWING	31,376-	38,149-	31,056-	36,709-	36,709-
1494110599 SPECIAL PRIVATE LOT MOWING RECOVERABLE	6,702-	5,928-	9,000-	7,000-	7,000-
REVENUE TOTALS	38,078-	44,077-	40,056-	43,709-	43,709-
REVENUE FORWARD	38,078-	44,077-	40,056-	43,709-	43,709-
NET REQUIREMENT	19,595	22,133	21,854	37,441	32,941
NET FORWARD	19,595	22,133	21,854	37,441	32,941

FUNCTION Community Planning PROGRAM Trees ACTIVITY Trimming and Removal	DEPARTMENT Engineering ACCOUNT NO. 129580- 129585	CITY OF CHATHAM CURRENT BUDGET 1986
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129580 Tree Trimming:

The trimming of City trees, to include mechanical and manual labour with hand saws, pruners, etc.

Special insulated pruners are budgeted for. \$ 700

129582 Tree Topping:

The topping of large City trees, mechanically and manually.

129583 Tree Repair:

Repair of trees and cleanup after storms.

A new insulated 24' ladder is budgeted for. \$ 500

129584 Stumping:

The total removal of stumps remaining from City trees removed. Includes filling and seeding of stump holes.

129585 Tree Removal:

The total removal of City trees, mechanically and manually. For stump removal, see Activity #584.

The 6' two-man saw used on the larger trees is 20 years old, and parts, in some cases, can not be found.

This saw should be replaced with a modern unit. \$1,200

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS		4.0	4.1	3.3
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: PLANNING AND DEVELOPMENT
 BUD. RESP: CITY ENGINEER

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE	1984	1985	1986	1986	
	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
ACTIVITY: TREE TRIMMING					
1295800101 WAGES AND SALARIES - UNION	25,468	26,424	27,000	30,000	30,000
1295800300 OVERTIME	987	672	1,000	1,000	1,000
1295803300 MATERIALS	108	278	200	800	800
1295803600 CITY EQUIPMENT RENTAL	23,975	20,060	24,000	24,000	24,000
1295804500 NEW EQUIPMENT				700	700
1295804600 NEW EQUIPMENT				700	700
ACTIVITY: TREE TOPPING					
1295820101 WAGES AND SALARIES - UNION	14,263	13,566	15,500	14,000	14,000
1295823600 CITY EQUIPMENT RENTAL	13,245	10,045	12,000	9,000	9,000
ACTIVITY: TREE REPAIR					
1295830101 WAGES AND SALARIES - UNION	2,545	41	3,000	3,000	3,000
1295830300 OVERTIME	356	1,183			
1295833300 MATERIALS	86	44	100	400	400
1295833400 CONTRACTS	189				
1295833600 CITY EQUIPMENT RENTAL	2,063	399	2,100	2,000	2,000
1295834600 NEW EQUIPMENT				500	500
ACTIVITY: STUMPING					
1295840101 WAGES AND SALARIES - UNION	13,273	7,496	15,000	10,000	10,000
1295843300 MATERIALS	169	129	170	200	200
1295843600 CITY EQUIPMENT RENTAL	9,109	3,443	9,200	7,500	7,500
ACTIVITY: TREE REMOVAL					
1295850101 WAGES AND SALARIES - UNION	24,504	24,458	26,000	26,000	26,000
1295850300 OVERTIME	47	659			
1295853600 CITY EQUIPMENT RENTAL	21,991	18,897	22,000	22,000	22,000
1295854600 NEW EQUIPMENT				1,200	1,200
EXPENDITURE TOTALS	152,378	127,794	157,270	153,000	153,000
EXPENDITURE FORWARD	152,378	127,794	157,270	153,000	153,000
REVENUE					
1495800330 MTC SUBSIDY TREE TRIMMING	32,344	30,200	32,421	36,030	36,030
1495800599 TREE TRIMMING RECOVERABLE	205	98			
1495820330 MTC SUBSIDY TREE TOPPING	18,003	14,506	17,205	10,373	10,373
1495830330 MTC SUBSIDY TREE REPAIR	3,393	900	3,280	3,507	3,507
1495840330 MTC SUBSIDY STUMPING	14,763	7,105	15,445	11,529	11,529
1495850330 MTC SUBSIDY TREE REMOVAL	29,520	26,984	29,853	31,033	31,033
REVENUE TOTALS	98,228	79,793	98,204	92,472	92,472
REVENUE FORWARD	98,228	79,793	98,204	92,472	92,472
NET REQUIREMENT	54,150	48,001	59,066	60,528	60,528
NET FORWARD	54,150	48,001	59,066	60,528	60,528

FUNCTION Community Planning PROGRAM Trees ACTIVITY Spray, Trimming and Planting	DEPARTMENT Engineering ACCOUNT NO. 129586- 129590	CITY OF CHATHAM CURRENT BUDGET 1986
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129586 Spraying:

The spraying of City trees for insects when needed.

129587 Relocating:

This activity was for the relocation of the City trees, but there is an insignificant amount of work and therefore the account is being deleted.

129588 Alleys - Trimming:

The trimming of trees and brush in alleys and laneways.

129589 Other Tree Maintenance:

Tree maintenance not otherwise covered. Describe work completed on crew card.

129590 Tree Planting:

The planting of young trees on City R.O.W. Includes watering and general maintenance afterwards (short term).

We will be planting one new tree to replace each old tree which has been removed. Also, trees are planted in new subdivisions.

149590 Tree Planting Recoverable:

A grant of \$1,000 maximum is received from the Ministry of Natural Resources for planting new trees.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS		.08	.09	.5
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION:	PLANNING AND DEVELOPMENT	CITY OF CHATHAM			
BUD. RESP:	CITY ENGINEER	CURRENT BUDGET			
	EXPENDITURE	1984	1985	1986	
		SPENT	SPENT	APPROP"D REQUESTED	APPROP"N BY COUNCIL
ACTIVITY: SPRAYING					
1295860101 WAGES AND SALARIES - UNION	1,421	1,826	1,500	3,000	3,000
1295863300 MATERIALS	24	345	200	1,500	1,500
1295863600 CITY EQUIPMENT RENTAL	921	1,248	1,000	2,000	2,000
ACTIVITY: RELOCATING					
1295870101 WAGES AND SALARIES - UNION	1,113		1,500		
1295870300 OVERTIME	744				
1295873600 CITY EQUIPMENT RENTAL	872		900		
ACTIVITY: ALLEYS - TRIMMING					
1295880101 WAGES AND SALARIES - UNION			1,000	1,000	1,000
1295883600 CITY EQUIPMENT RENTAL	118		400	400	400
ACTIVITY: OTHER TREE MAINTENANCE					
1295890101 WAGES AND SALARIES - UNION	5,555	4,110	6,000	5,000	5,000
1295890300 OVERTIME	247	13			
1295893300 MATERIALS	73	529	100	600	600
1295893600 CITY EQUIPMENT RENTAL	1,372	886	1,400	1,000	1,000
ACTIVITY: TREE PLANTING					
1295900101 WAGES AND SALARIES - UNION	4,993	2,509	5,500	2,000	2,000
1295903300 MATERIALS	4,340	5,072	5,000	8,000	8,000
1295903600 CITY EQUIPMENT RENTAL	2,499	875	2,500	1,000	1,000
EXPENDITURE TOTALS	24,292	17,413	27,000	25,500	25,500
EXPENDITURE FORWARD	176,670	145,207	184,270	178,500	178,500
REVENUE					
1495860330 MTC SUBSIDY SPRAYING	1,555-	2,449-	1,685-	4,095-	4,095-
1495870330 MTC SUBSIDY RELOCATING	1,815-	27	1,525-	1,593-	1,593-
1495890330 MTC SUBSIDY OTHER TREE MAINTENANCE	5,048-	3,582-	4,976-	4,561-	4,561-
1495890599 OTHER TREE WORK		1,129-			
1495900330 MTC SUBSIDY TREE PLANTING	7,345-	5,040-	7,838-	6,297-	6,297-
1495900599 TREE PLANTING RECOVERABLE	916-		1,000-	1,000-	1,000-
REVENUE TOTALS	16,679-	12,173-	17,024-	17,546-	17,546-
REVENUE FORWARD	114,907-	91,966-	115,228-	110,018-	110,018-
NET REQUIREMENT	7,613	5,240	9,976	7,954	7,954
NET FORWARD	61,763	53,241	69,042	68,482	68,482

FUNCTION	TRANSPORTATION SERVICES	DEPARTMENT	DOWNTOWN MANAGEMENT	CITY OF CHATHAM
PROGRAM	DOWNTOWN CHATHAM ON THE THAMES	ACCOUNT NO.	129-600-9700	CURRENT BUDGET
ACTIVITY				

STATEMENT OF PURPOSE

129-600-9700

This is the amount submitted by the Board of Management of the Downtown Chatham on the Thames.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: PLANNING AND DEVELOPMENT
 BUD. RESP: CITY ENGINEER
 ACTIVITY: DOWNTOWN CHATHAM ON THE THAMES

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1296000501 CPP		10			
1296009700 DOWNTOWN MANAGEMENT	47,471	51,084	50,000	60,000	60,000

EXPENDITURE TOTALS	47,471	51,094	50,000	60,000	60,000
EXPENDITURE FORWARD	47,471	51,094	50,000	60,000	60,000

REVENUE

1496000599 DOWNTOWN MANAGEMENT REVENUES	43,165-	45,779-	50,000-	60,000-	60,000-
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REVENUE TOTALS	43,165-	45,779-	50,000-	60,000-	60,000-
REVENUE FORWARD	43,165-	45,779-	50,000-	60,000-	60,000-

NET REQUIREMENT	4,306	5,315			
NET FORWARD	4,306	5,315			

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FUNCTION Community Planning

PROGRAM Trees

ACTIVITY Spray, Trimming and Planting

DEPARTMENT Engineering

ACCOUNT NO. 129939

CITY OF CHATHAM

CURRENT BUDGET 1986

129939 Trips to Dump:

Haul and dispose of tree material.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				.10
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: PLANNING AND DEVELOPMENT

CITY OF CHATHAM

BUD. RESP: CITY TREASURER

CURRENT BUDGET

ACTIVITY: TRIPS TO DUMP

EXPENDITURE	1984	1985	1986		
	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1299390101 WAGES AND SALARIES - UNION	1,642	2,624	2,000	2,400	2,400
1299393600 CITY EQUIPMENT RENTAL	1,013	1,114	1,000	1,400	1,400
EXPENDITURE TOTALS	2,655	3,738	3,000	3,800	3,800
EXPENDITURE FORWARD	2,655	3,738	3,000	3,800	3,800
REVENUE					
1499390330 MTC SUBSIDY TRIPS TO DUMP	1,754-	2,433-	2,012-	2,527-	2,527-
REVENUE TOTALS	1,754-	2,433-	2,012-	2,527-	2,527-
REVENUE FORWARD	1,754-	2,433-	2,012-	2,527-	2,527-
NET REQUIREMENT	901	1,305	988	1,273	1,273
NET FORWARD	901	1,305	988	1,273	1,273

FUNCTION: PLANNING AND DEVELOPMENT

CITY OF CHATHAM

BUD. RESP: CITY TREASURER

CURRENT BUDGET

ACTIVITY: O.N.I.P.

EXPENDITURE	1984	1985		1986	
	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1299502600 DEBT CHARGES-PRINCIPAL				17,077	17,077
1299502700 DEBT CHARGES-INTEREST				18,522	18,522

EXPENDITURE TOTALS				35,599	35,599
EXPENDITURE FORWARD	2,655	3,738	3,000	39,399	39,399

NET REQUIREMENT				35,599	35,599
NET FORWARD	901	1,305	988	36,872	36,872

FUNCTION: FINANCIAL EXPENDITURES

CITY OF CHATHAM

CURRENT BUDGET

	1983 SPENT	1984 SPENT	1985 SPENT	1985 APPROP'D	1986 APPROP'D REQUESTED	1986 APPROVED BY COUNCIL
1300 FINANCIAL EXPENDITURES	515,686	9,202,592	10,220,386	9,980,999	637,489	10,624,864

FUNCTION	FINANCIAL EXPENDITURES	DEPARTMENT	CITY OF CHATHAM CURRENT BUDGET
PROGRAM		ACCOUNT NO. 130-000-0000	
ACTIVITY			

STATEMENT OF PURPOSE

To provide for the cost of the interest on temporary borrowings for current operations. To provide for costs of debt servicing, such as interest, principal, and amounts required for sinking funds on debentures and other long term debt incurred and assumed for others. To provide for the cost of other charges related to debt financing and banking operations.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSInterest on Bank Loans

130-010-2700

As in 1985, a cash forecast has been prepared for 1986. The amount of bank loans expected to be incurred to finance the operations of the City has been derived from this forecast. An interest rate has been applied to the average monthly outstanding loan balances in order to project interest on bank loans for 1985. The amount of interest expense expected due to bank loans in 1985 is projected to be \$80,000.

Reserve for Working Funds

130-020-8000

The Province has always maintained that it is necessary for a municipality to have reserves and equity equal to 75% of its current accounts receivable. Rather than force a municipality to create a reserve which would equal this amount, the Province has found it satisfactory in the past to allow municipalities to slowly create adequate reserves for working funds. The City of Chatham has transferred \$20,000.00 a year for a number of years to a reserve for working funds. The balance at the end of 1985 was \$401,283. \$20,000. has been budgeted as a reserve addition in 1986.

Bank Charges for Coupons and Debentures

130-030-7301

This account records the banks service charges levied as a result of debentures and coupons cashed. The cost in 1986 is projected to be \$16,300.

Taxes Written Off

130-040-8101

This account is used to record the total amount of all taxes written off during the current year. Based on a five year average of actual taxes written off from 1981 through 1985, we have budgeted \$180,000. for gross taxes written off.

As such, we have also shown the Kent County Board of Education and the Kent County Separate School Board's share of these write-off's as an offset to their requisitions.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: FINANCIAL EXPENDITURES

CITY OF CHATHAM

BUD. RESP: CITY TREASURER

CURRENT BUDGET

EXPENDITURE	1984	1985		1986	
	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
ACTIVITY: INTEREST EXPEDITURES					
1300102700 INTEREST ON BANK LOANS	32,037	75,460	80,000	40,000	40,000
1300102701 ONIP INTEREST		76,357		7,218	7,218
ACTIVITY: RESERVE FOR WORKING FUNDS					
1300208000 WORKING FUNDS RESERVES	20,000	20,000	20,000	20,000	20,000
ACTIVITY: BANK CHARGES					
1300301200 ONIP DEBENTURE COSTS		8,129		4,950	4,950
1300307301 BANK CHARGES FOR COUPONS AND DEBENTURES	14,602	15,753	16,300	16,300	16,300
ACTIVITY: REVENUE WRITTEN OFF					
1300408101 TAXES WRITTEN OFF	107,316	280,922	107,000	180,000	180,000
EXPENDITURE TOTALS	173,955	476,621	223,300	268,468	268,468
EXPENDITURE FORWARD	173,955	476,621	223,300	268,468	268,468

NET REQUIREMENT	173,955	476,621	223,300	268,468	268,468
NET FORWARD	173,955	476,621	223,300	268,468	268,468

00-0001-R

FUNCTION: FINANCIAL EXPENDITURES
 BUD. RESP: CITY TREASURER

CITY OF CHATHAM
 CURRENT BUDGET

EXPENDITURE	1984	1985		1986	
	SPENT	SPENT	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
ACTIVITY: KENT COUNTY BOARD OF EDUCATION					
1300617501 K.C. BOARD OF EDUCATION - REQUISITION	8,160,185	8,797,137	8,502,729		8,982,679
1300617502 K.C.B.E. TELEPHONE AND TELEGRAPH			257,522	295,600	295,600
1300617503 SUPPLEMENTARY	70,482	132,511	69,120	90,000	90,000
1300617504 K.C.B.E.- GRANTS IN LIEU			44,677	48,808	48,808
1300617505 K.C.S.S.B. - TAXES WRITTEN OFF	40,675-	113,439-	41,088-	72,414-	72,414-
ACTIVITY: KENT COUNTY SEPERATE SCHOOL BOARD					
1300627601 K.C. SEPERATE SCHOOL BOARD - REQUISITION	839,434	924,366	917,422		1,004,696
1300627602 K.C.S.S.B. - SUPPLEMENTARY TAXES	3,748	7,393	5,220	5,000	5,000
1300627603 K.C.S.S.B. - GRANTS IN LIEU			5,200	5,105	5,105
1300627604 KCSSB TAXES WRITTEN OFF	4,537-	4,203-	3,103-	3,078-	3,078-
EXPENDITURE TOTALS					
EXPENDITURE FORWARD	9,028,637	9,743,765	9,757,699	369,021	10,356,396
	9,202,592	10,220,386	9,980,999	637,489	10,624,864

NET REQUIREMENT 9,028,637 9,743,765 9,757,699 369,021 10,356,396
 NET FORWARD 9,202,592 10,220,386 9,980,999 637,489 10,624,864

FOR INFORMATION ONLY

FUNCTION	DEBENTURE	DEPARTMENT	CITY OF CHATHAM
PROGRAM	PRINCIPAL AND	ACCOUNT NO.	CURRENT BUDGET
ACTIVITY	INTEREST		

EXPENDITURE		RECEIVED		1985		1986	
		1983	1984	RECEIVED	APPROP'D	APPROP'N REQUESTED	APPROVED BY COUNCIL
Sewage Disposal	22nd of 30	91,488	91,488	91,488	91,488	91,488	91,488
CMHC	By-law 5421						
Sewage Disposal	21st of 30	25,743	25,743	25,743	25,743	25,743	25,743
CMHC	By-law 5577						
Sewage Disposal	20th of 30	34,178	34,178	34,178	34,178	34,178	34,178
CMHC	By-law 5709						
Sewage Disposal	20th of 30	3,165	3,165	3,165	3,165	3,165	3,165
CMHC	By-law 5710						
Sewage Disposal	19th of 30	19,284	19,283	19,283	19,283	19,283	19,283
CMHC	By-law 5848						
Water Treatment	16th of 20	83,560	79,665	75,770	75,770	95,875	95,875
Plant	By-law 6081						
Water Treatment	16th of 20	111,055	110,967	111,408	111,408	110,313	110,313
Plant	By-law 6123						
Water Treatment	14th of 20	59,233	59,062	59,737	59,737	59,180	59,180
Plant	By-law 6237						
Civic Centre #1	11th of 20	120,825	116,550	112,275	112,275	118,000	118,000
	By-law 6647						
Civic Centre #2	10th of 20	183,750	176,750	169,750	169,750	162,750	162,750
	By-law 6785						
Lacroix St.	10th of 10	54,732	54,940	54,738	54,738	55,125	55,125
Underpass	By-law 6823						
Civic Centre #3	9th of 20	139,046	138,485	138,600	138,600	138,345	138,345
	By-law 6946						
River Road	8th of 10	104,239	98,087	91,770	91,770	85,452	85,452
Pumping Station	By-law 7277						
Water Distribu-	8th of 10	15,675	14,750	13,800	13,800	12,850	12,850
tion Centre	By-law 7277						
Sewage Treatment	7th of 10	276,000	258,000	240,000	240,000	222,000	222,000
Plant	By-law 7503						
Sewage Treatment	6th of 10	82,500	77,660	72,820	72,820	67,980	67,980
Plant	By-law 7665						
Downtown	5th of 15	648,000	616,000	584,000	584,000	552,000	552,000
Revitalization	By-law 7906						
First Street	5th of 15	92,400	86,320	80,240	80,240	74,160	74,160
Reconstruction	By-law 7906						
Grand Avenue	4th of 10	163,912	154,747	145,583	145,583	136,418	136,418
Pump Sta. #2	By-law 8202						
Downtown	4th of 10	144,117	134,993	126,997	126,997	119,002	119,002
Revital. #2	By-law 8203						
Kent Estate	3rd of 10		11,438	10,150	10,150	9,363	9,363
Drains	By-law 8338						
Lacroix Street	3rd of 10		451,843	428,330	428,330	404,817	404,817
Bridge	By-law 8340						
ONIP Phase I&II	1st of 10					104,502	104,502
	By-law 8784						
Local Improvements		1,001,949	973,121	956,170	956,170	1,295,699	1,295,699
1985 Debenture Issue							
(Estimate)					108,000		
Ministry of							
Environment		113,941	113,977	113,977	113,977	113,977	113,977
Sub Total		3,568,792	3,901,212	3,759,982	3,867,972	4,111,665	4,111,665
Downtown Loan Repayment		245,145	247,128	256,053	251,372	262,178	262,178
TOTAL		3,813,937	4,148,340	4,016,035	4,119,344	4,373,843	4,373,843

FUNCTION: GENERAL REVENUE FUND REVENUE

CITY OF CHATHAM

CURRENT BUDGET

	1983 SPENT	1984 SPENT	1985 SPENT	1985 APPROP'D	1986 APPROP'D REQUESTED	1986 APPROVED BY COUNCIL
1400 GENERAL REVENUE FUND REVENUE	8,231,290-	27,054,918-	28,758,769-	28,892,779-	6,230,286-	30,584,883-

FUNCTION	REVENUE	DEPARTMENT	CITY OF CHATHAM CURRENT BUDGET
PROGRAM		ACCOUNT NO. 140-000-0100	
ACTIVITY	TAXATION		

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Taxation Revenue

140-000-0101

This amount will not be determined until the 1986 mill rates are set by Council.

Supplementary Taxes

140-000-0102

This account records the supplementary taxes which are issued during the calendar year. The amount of supplementary tax revenue expected in 1986 is based on a 5 year average of actual supplementary revenues from 1981 through 1985. The amount expected to be received in 1986 is \$228,000.

As we are recording gross supplementary taxes in this revenue account, we are showing the Kent County Board of Education and the Kent County Separate School Boards share of supplementary taxes in the same area of the budget as their 1986 requisitions.

Telephone Gross Receipts

140-000-0105

The telephone and telegraph companies are taxed by municipalities in the following manner; 5% of the gross receipts received by the companies within the municipal boundaries are sent to the municipalities as their contribution towards the municipal tax burden. This amount is then prorated on the basis of the previous year's commercial public taxes between the general mill rate, the public elementary mill rate and the secondary school mill rate. The amount for general purposes is used to reduce the general mill rate and the two amounts raised for the Boards of Education are used to reduce their requisition, in that, only the difference between the requisition and the amount of the telephone and telegraph gross receipts taxation is levied. The amount budgeted for in this account for 1986 is \$718,000.

Local Improvements Owners Share

140-000-0106

Local improvement debenture interest and principal payments become due at any point during the year. There are quite a few that are due on January and February of each year and again in June, July and August of each year. In order to make sure that the money is on hand to make these payments, the City of Chatham has always pre levied its local improvement payments. The amount shown here is the owners share. The amount to be raised to pay the City's share is shown in the expense portion of the budget under account 130-000-0000. The actual debenture payments, both principal and interest, are functionalized throughout the budget in the expenditure programs for which the debentures were incurred.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: GENERAL REVENUE FUND REVENUE
 BUD. RESP: CITY TREASURER
 ACTIVITY: GENERAL REVENUE FUND REVENUE

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE

1984

1985

1986

SPENT

SPENT

APPROP'D

APPROP'N
REQUESTEDAPPROVED
BY COUNCIL

REVENUE

1400000101 TAXATION REVENUE	20,928,143-	22,417,621-	22,431,720-	24,092,813-
1400000102 SUPPLEMENTARY TAXES CITY SHARE	180,262-	335,236-	180,000-	228,000-
1400000105 TELEPHONE GROSS RECEIPTS	636,834-	683,754-	636,800-	718,000-
1400000106 LOCAL IMPROVEMENTS OWNERS SHARE	333,018-	347,401-	336,021-	330,956-

REVENUE TOTALS
 REVENUE FORWARD

22,078,257-	23,784,012-	23,584,541-	1,276,956-	25,456,553-
22,078,257-	23,784,012-	23,584,541-	1,276,956-	25,456,553-

NET REQUIREMENT
 NET FORWARD

22,078,257-	23,784,012-	23,584,541-	1,276,956-	25,456,553-
22,078,257-	23,784,012-	23,584,541-	1,276,956-	25,456,553-

00-0001-R

FUNCTION REVENUE
PROGRAM
ACTIVITY TAXATION

DEPARTMENT
ACCOUNT NO. 140-000-0100

CITY OF CHATHAM
CURRENT BUDGET

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Penalty on Current Taxes

140-000-0107

The rate of penalty to be applied to overdue taxes in 1986 has been set by Council at 1½% per month or 15% per annum. Using this rate and assuming the level of the 1986 overdue taxes to be relatively the same as that of 1985, it is projected that \$129,000 will be earned in 1986.

Interest on Tax Arrears

140-000-0108

The revenue expected to be earned through interest on tax arrears is based on actual interest rates to be applied as set by Council in previous years. An assumption that over due taxes would continue along the same trend as has been experienced in 1985 was made. As such, the amount expected to be earned through interest on tax arrears is \$123,000 in 1986.

STAFF COMPLEMENT

	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION	REVENUE	DEPARTMENT	CITY OF CHATHAM
PROGRAM		ACCOUNT NO. 140-000-0200	CURRENT BUDGET
ACTIVITY	GRANTS IN LIEU OF TAXES		

STATEMENT OF PURPOSE

The senior governments in Canada do not allow themselves to be taxed as such by the municipalities in any Province. However, they do pay what they feel to be an equitable grant in lieu of taxation to the municipalities, which is based on in most cases the value of the property which they own within the municipal boundaries. The Federal Government uses an average mill rate to arrive at its grant. The Provincial Government has two methods of payment. Under one they pay an amount equal to what the tax would have been on the property. Under the other method of payment, such as for jails, schools, hospitals, they pay a grant of \$50.00 per cell, per student or per bed.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALSOntario Centre for Farm Machinery and Food Processing Technology

140-000-0201

The grant in lieu of taxes relative to this agency based on actual 1986 assessment and an estimated 5% increase in mill rates is \$10,240.

Ontario Tax Assistance Act

140-000-0202

This grant is paid in an amount equal to the taxation that would have been levied against the Government of Ontario properties located within the City of Chatham that are not subsidized by other forms of grants in lieu.

The amount expected to be received in 1986, based on the actual 1986 assessment and an estimated 5% increase in mill rates is \$58,080.

Ontario Grants in Lieu

These grants are based in some cases on the assessment of the properties involved, and in some cases on other factors, such as the number of beds in a hospital, or the number of students in a college. The itemized grant amounts expected to be collected in 1986 are as follows:

L.C.B.O.	140-000-0203	\$ 10,090
Poplar Street Senior Citizens	140-000-0204	19,420
Pine Street Senior Citizens	140-000-0205	47,000
McNaughton Avenue Senior Citizens	140-000-0206	62,060
St. Clair College	140-000-0207	28,500
H.E.P.C. Ontario	140-000-0208	62,860
Kent County Jail	140-000-0209	2,500
Hospitals	140-000-0210	25,400

Municipal Grants in Lieu

This grant in lieu is received from the municipal enterprises located within the City, and from our own parking facilities. The amount expected to be received in 1986 for each purpose is as follows:

Chatham Water Commission	140-000-0211	\$ 81,430
Parking Facilities	140-000-0213	44,820
Chatham Hydro Commission	140-000-0214	49,900

Canada Grants in Lieu

The Federal Government grant in lieu of taxation is based on an average mill rate used within the municipality. The amount budgeted for in 1986 is the actual revenue received in 1985 plus 5% for the projected increase in the municipal mill rate. The amount expected to be received in 1986 is \$118,600.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: GENERAL REVENUE FUND REVENUE
 BUD. RESP: CITY TREASURER
 ACTIVITY: GENERAL REVENUE FUND REVENUE

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE	1984	1985		1986	
	SPENT	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
1400000201 ONTARIO FOOD PROCESSING TECHNOLOGY		9,757-	9,785-	10,240-	10,240-
1400000202 ONTARIO TAX ASSISTANCE	66,904-	55,317-	55,490-	58,080-	58,080-
1400000203 ONTARIO GRANTS IN LIEU-LCBO	9,177-	9,609-	9,636-	10,090-	10,090-
1400000204 ONT. GRANTS IN LIEU-POPLAR STR.SENIOR CIT	17,434-	18,498-	18,310-	19,420-	19,420-
1400000205 ONT. GRANTS IN LIEU-PINE STR.SENIOR CITIZ	42,190-	44,763-	44,300-	47,000-	47,000-
1400000206 ONT.GRANTS IN LIEU-MCNAUGHTON AVE.SEN.CIT	55,713-	59,106-	58,500-	62,060-	62,060-
1400000207 ONT.GRANTS IN LIEU-ST.CLAIR COLLEGE	30,700-	28,500-	30,700-	28,500-	28,500-
1400000208 ONT.GRANTS IN LIEU-H.E.P.C.ONTARIO	56,437-	59,868-	59,670-	62,860-	62,860-
1400000209 ONT.GRANTS IN LIEU-KENT COUNTY JAIL	2,500-	2,500-	2,500-	2,500-	2,500-
1400000210 ONT.GRANTS IN LIEU-HOSPITALS	25,400-	25,400-	25,400-	25,400-	25,400-
1400000211 MUNICIPAL GRANTS IN LIEU-CHATHAM WATER CO	73,112-	77,555-	76,770-	81,430-	81,430-
1400000212 GRANTS IN LIEU OF TAXES-CANADA	114,716-	112,954-	120,450-	118,600-	118,600-
1400000213 MUNICIPAL GRANTS IN LIEU-PARKING FACILITI	40,216-	42,683-	42,230-	44,820-	44,820-
1400000214 MUNICIPAL GRANTS IN LIEU-HYDRO COMM.	42,779-	47,602-	47,120-	49,900-	49,900-

REVENUE TOTALS	577,278-	594,112-	600,861-	620,900-	620,900-
REVENUE FORWARD	22,925,885-	24,617,020-	24,472,402-	2,149,856-	26,329,453-
NET REQUIREMENT	577,278-	594,112-	600,861-	620,900-	620,900-
NET FORWARD	22,925,885-	24,617,020-	24,472,402-	2,149,856-	26,329,453-

FUNCTION	REVENUE
PROGRAM	
ACTIVITY	PROVINCIAL GRANTS

DEPARTMENT
ACCOUNT NO. 140-000-0300

CITY OF CHATHAM
CURRENT BUDGET

STATEMENT OF PURPOSE

Contained within this section are the conditional and unconditional grants received from the Province. Conditional Provincial Grants are those grants which are received for a specific purpose, that is to provide specific services to municipal residents. The Unconditional Provincial Grants are grants which are received by municipalities for merely existing. These grants allow each municipality the flexibility to increase or decrease levels of service in different areas as they see fit.

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Unconditional Per Capita Grant

140-000-0305

The Ministry of Municipal Affairs has recommended that we base our 1986 budgeted revenues on the actual amount received in 1985. As such, we have budgeted \$465,840 in this revenue account.

Resource Equalization Grant

140-000-0306

On the advice of the Ministry of Municipal Affairs, we have budgeted the actual amount received in 1985 as revenue in 1986.

General Support Grant

140-000-0307

On the advice of the Ministry of Municipal Affairs and Housing, we have budgeted an amount in 1986 equal to the actual amount received in 1985.

140-000-0305	\$ 10,000
140-000-0306	10,000
140-000-0307	10,000
140-000-0308	10,000
140-000-0309	10,000
140-000-0310	10,000
140-000-0311	10,000
140-000-0312	10,000
140-000-0313	10,000
140-000-0314	10,000
140-000-0315	10,000

140-000-0316	\$ 10,000
140-000-0317	10,000
140-000-0318	10,000

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: GENERAL REVENUE FUND REVENUE
 BUD. RESP: CITY TREASURER
 ACTIVITY: GENERAL REVENUE FUND REVENUE

CITY OF CHATHAM
 CURRENT BUDGET

EXPENDITURE	1984	1985	1986
	SPENT	SPENT	APPROP'D
			APPROP'D
			REQUESTED
			BY COUNCIL

1400000305 UNCONDITIONAL PER CAPITA GRANT	465,570-	465,840-	465,570-	465,840-	465,840-
1400000306 RESOURCE EQUALIZATION GRANT	2,174,315-	2,240,477-	2,174,315-	2,240,477-	2,290,477-
1400000307 GENERAL SUPPORT GRANT	1,068,194-	1,090,088-	1,068,194-	1,090,088-	1,090,088-

REVENUE TOTALS
 REVENUE FORWARD

3,708,079-	3,796,405-	3,708,079-	3,796,405-	3,846,405-
26,633,964-	28,413,425-	28,180,481-	5,946,261-	30,175,858-

NET REQUIREMENT
 NET FORWARD

3,708,079-	3,796,405-	3,708,079-	3,796,405-	3,846,405-
26,633,964-	28,413,425-	28,180,481-	5,946,261-	30,175,858-

00-0004-R

FUNCTION	REVENUE	DEPARTMENT	CITY OF CHATHAM CURRENT BUDGET
PROGRAM		ACCOUNT NO. 140-000-0500	
ACTIVITY	MISCELLANEOUS REVENUES		

HIGHLIGHTS AND JUSTIFICATION OF BUDGET PROPOSALS

Ontario Home Renewal Program Administration Fees

140-000-0518

At the present time there is enough money in this fund to finance two more loans. As such, administration fees for two loans is budgeted for. This amount is estimated to be \$600.

Interest on Invested Funds

140-000-0531

A cash forecast was prepared in 1986 in order to project interest on bank loans and interest on investments. Surplus funds were projected to be available for investment at varying times throughout the year 1986. In conjunction with expected interest rates on investments, the amount expected to be earned in 1986 is \$270,000.

Miscellaneous Revenues

140-000-0598

The amount budgeted represents the Local Improvement Commutations for 1986.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

FUNCTION: GENERAL REVENUE FUND REVENUE
 UD. RESP: CITY TREASURER
 ACTIVITY: GENERAL REVENUE FUND REVENUE

CITY OF CHATHAM

CURRENT BUDGET

EXPENDITURE

1984

1985

1986

SPENT

SPENT

APPROP"D

APPROP"N

APPROVED

REQUESTED BY COUNCIL

1400000518 O.H.R.P. ADMINISTRATION FEES	3,062-		600-	600-	600-
1400000531 INTEREST ON INVESTED FUNDS	291,906-	333,414-	320,000-	270,000-	270,000-
1400000583 SALE OF MUNICIPAL LANDS	2,785-				
1400000585 FORMER YEAR SURPLUS			378,572-		125,000-
1400000598 MISCELLANEOUS REVENUE	123,201-	11,930-	13,126-	13,425-	13,425-

4200000000	Wages & Salaries - Total	131,979	124,500	124,500	124,500
4200000000	Wages & Salaries - Health Insurance	131,979	124,500	124,500	124,500
4200000000	Wages & Salaries - Pension	131,979	124,500	124,500	124,500
4200000000	Wages & Salaries - Social Security	131,979	124,500	124,500	124,500
4200000000	Wages & Salaries - Unemployment Insurance	131,979	124,500	124,500	124,500
4200000000	Wages & Salaries - Workers' Compensation	131,979	124,500	124,500	124,500

1986	1985	1984	1983	STAFF COMPLIMENT
				ESTABLISHED PERSONNEL (SALARIED)
				UNDESIGNED SALARIED POSITIONS
				WAGE MAN YEARS
				TOTAL FULL TIME EQUIVALENT POSITIONS

FUNCTION Parking Reserve

PROGRAM Parking Facilities

ACTIVITY Collection, Maintenance,
Construction of lots and
metered areas, Enforcement.

DEPARTMENT Engineering

ACCOUNT NO.

CITY OF CHATHAM

CURRENT BUDGET

1986

To provide metered and gated areas throughout the City and to maintain equipment and enforce the regulating By-law.

Highlights and Justification of Budget Proposals

Municipal Parking Lots 1 through 11 - Civic Centre and Street Meters:

Expenditures:

Wages and Benefits:

The wages and benefits for the Meter Maintenance employee and the Parking By-law Enforcement Officer are included in this account.

STAFF COMPLEMENT

	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

CITY OF CHATHAM
CURRENT BUDGET

DEPARTMENT OF PUBLIC WORKS
ACCOUNT NO.

FUNCTION: Parking Reserve
PROGRAM: Parking Facilities
ACTIVITY: Collection, Maint., Const. of lots and metered areas. Enforcement

Function: Parking Reserve
Budget: Parking Facilities.
Collection, Maint., Const.
Activity: of lots and metered areas.
Enforcement

Expenditure	1985		1986	
	SPENT	APPROP'D	APPROP'D REQUESTED	APPROVED BY COUNCIL
4246010101 Wages & Salaries - Union	\$21,929	\$ 24,933	\$ 26,200	\$ 26,200
4246010102 Wages & Salaries - Non-Union	18,756	17,367	\$ 18,200	\$ 18,200
4246010300 Overtime	52	2,600	\$ 2,700	\$ 2,700
4246010400 Retirement Pension and Service Pay	206	400	\$ 420	\$ 420
4246010501 Pensions C.P.P.	674	640	\$ 670	\$ 670
4246010502 Pension O.M.E.R.S.	2,292	2,150	\$ 2,300	\$ 2,300
4246010600 Medicals	4,140	4,700	\$ 4,450	\$ 4,450
4246010700 Unemployment Insurance	1,264	1,200	\$ 1,250	\$ 1,250
4246010800 Workmen's Compensation	1,150	960	\$ 1,000	\$ 1,000

STAFF COMPLIMENT		ESTABLISHED POSITION (1985)		WAGE RATE	
1985	1986	1985	1986	1985	1986
4246010101	4246010101	4246010101	4246010101	4246010101	4246010101
4246010102	4246010102	4246010102	4246010102	4246010102	4246010102
4246010300	4246010300	4246010300	4246010300	4246010300	4246010300
4246010400	4246010400	4246010400	4246010400	4246010400	4246010400
4246010501	4246010501	4246010501	4246010501	4246010501	4246010501
4246010502	4246010502	4246010502	4246010502	4246010502	4246010502
4246010600	4246010600	4246010600	4246010600	4246010600	4246010600
4246010700	4246010700	4246010700	4246010700	4246010700	4246010700
4246010800	4246010800	4246010800	4246010800	4246010800	4246010800

FUNCTION	Parking Reserve	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Parking Facilities	ACCOUNT NO.		CURRENT BUDGET
ACTIVITY	Collection, Maintenance, Construction of lots and metered areas, Enforcement.			1986

To provide metered and gated areas throughout the City and to maintain equipment and enforce the regulating By-law.

Highlights and Justification of Budget Proposals

Municipal Parking Lots 1 through 11 - Civic Centre and Street Meters:

Expenditures:

- 4246010900 Clothing:
This account covers the miscellaneous clothing purchases for the meter maintenance man and the Parking By-law Enforcement Officer.
- 4246011600 Office Supplies:
This account is used for the purchase of violation tickets for the Parking By-law Enforcement Officer and the Chatham Police Department.
- 4246012200 Utilities:
Hydro is provided for the parking lots and gate mechanisms.
- 4246013400 Contracts - Loblaws:
Money has been budgeted for the rental and maintenance of the parking lot behind Copperfields on King Street and Forsyth Street. The City presently has an Agreement with Copperfields at a rental rate of \$400 per month. The revenue generated from the meters on this lot exceed the rental and maintenance costs and provide an additional 45 parking spaces in the Downtown.
- 4246013900 Equipment Maintenance:
Money is required for time spent on repairs by the City's electrical contractor and to purchase parts necessary to reasonably maintain the existing parking meters and gates.
- 4246014600 Equipment Purchase:
The purchase of a second ticket splitter machine is proposed for Municipal Lot #3.
- 4446010555 Parking Tickets Revenue:
Payments received from parking tickets are recorded in this account and reflect the amount actually received in 1985.
- 4446010570 Parking Permits:
Permit revenue is from the sale of parking stickers to commercial vehicles for unloading at metered areas.
- 4446010599 Parking - General Revenue:
Meter revenue is received from municipally operated parking lots and on-street meters and the sale of monthly permits for various parking lots. Revenue in the amount of \$1,500 is expected to be generated in 1986 from the parking meter advertising agreement.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

Function: Parking Reserve

Budget: Parking Facilities

Collection, Maint., Const.

Activity: of lots and metered areas.
Enforcement.

1985

1986

Expenditure

SPENT APPROP'D APPROP'D APPROVED
REQUESTED BY
COUNCIL

4246010900	Clothing	\$ 278	\$ 700	\$ 700	\$ 700
4246011600	Office supplies	3,128	3,160	\$ 2,500	\$ 2,500
4246012200	Utilities	167	300	\$ 325	\$ 325
4246013400	Contracts - Loblaws	4,400	4,800	\$ 4,800	\$ 4,800
4246013900	Equipment Maintenance	5,100	4,500	\$ 8,000	\$ 8,000
4246014600	Equipment Purchase	6,174	6,000	\$ 4,000	\$ 4,000

In 1985, the amount of \$ 6,000 was encumbered against account number 424601-4600

REVENUE

4446010555	Parking Tickets Revenue	(\$ 8,963)	(\$ 32,000)	(\$ 32,000)
1445520556	Parking - By-law Fines		(\$ 21,000)	(\$ 21,000)
4446010570	Parking Permits		(100)	(\$ 100)
4446010599	Parking - General Revenue	(168,130)	(\$126,500)	(\$120,000)

FUNCTION	Parking Reserve	DEPARTMENT	Engineering	CITY OF CHATHAM
PROGRAM	Parking Facilities	ACCOUNT NO.		CURRENT BUDGET
ACTIVITY	Collection, Maintenance, Construction of lots and metered areas, Enforcement.			1986

To provide metered and gated areas throughout the City and to maintain equipment and enforce the regulating By-law.

Highlights and Justification of Budget Proposals

Municipal Parking Lots 1 through 11 - Civic Centre and Street Meters:

Expenditures:

4246018000

Miscellaneous Property Tax:

Funds have been allocated for property tax payment for each of the Municipal Parking Lots:

Municipal Parking Lot #1	\$ 751
Municipal Parking Lot #2	3,503
Municipal Parking Lot #3	5,433
Municipal Parking Lot #4	4,313
Municipal Parking Lot #5	4,552
Municipal Parking Lot #6	4,067
Municipal Parking Lot #7	2,670
Municipal Parking Lot #8	1,578
Municipal Parking Lot #9	1,904
Municipal Parking Lot #10	5,039
Civic Centre	14,390
	<u>\$48,200</u>

4246023800

Lot Maintenance:

Lot maintenance consists of cleaning, parking line striping and snow removal.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

Function: Parking Reserve

Budget: Parking Facilities
Collection, Maint., Const.

Activity: of lots and metered areas,
Enforcement.

Expenditure		1985	APPROP'D	1986	APPROVED BY COUNCIL
		SPENT		APPROP'D REQUESTED	
4246018000	Miscellaneous Property Tax	\$45,843	\$ 45,380	\$ 48,200	\$ 48,200
4246023800	Lot Maintenance	14,308	23,000	\$ 14,800	\$ 14,800

THE CORPORATION OF THE CITY OF
CHATHAM

CAPITAL BUDGET

1986

CITY OF CHATHAM
STATEMENT OF CAPITAL DEBT COMMITMENT

ALL AMOUNTS ARE IN THOUSANDS

	<u>1986</u>	<u>1987</u>	<u>1988</u>	<u>1989</u>	<u>1990</u>
Debenture Debt Outstanding	13000	10986	8944	7021	5653
O.M.E. Liability	300	175	41	-	-
Existing Commitments (1)	1766	1589	1412	1235	1058
	<u>15066</u>	<u>12750</u>	<u>10397</u>	<u>8256</u>	<u>6711</u>
Future Commitments Per Capital Budget					
1986	-	-	-	-	-
1987	-	2140	1926	1712	1498
1988	-	-	1857	1671	1485
1989	-	-	-	2030	1827
1990	-	-	-	-	2880
	<u>15066</u>	<u>14890</u>	<u>14180</u>	<u>13669</u>	<u>14401</u>

DEBT CAPACITY

Projected Operating Expenditures	32623	34254	35967	37765	39653
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
20% of Expenditures	6525	6851	7193	7553	7931
Debt Charges on Projected Debt	3834	3982	4214	4137	3681
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Unconsumed Debt Charge Capacity	2691	2869	2979	3416	4250
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Capitalized at 12%	12132	13041	13541	15527	19318
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

(1) This includes all projects applied for or approved by the O.M.B. and unfinanced as of December 31, 1985.

CITY OF CHATHAM

 1986 CAPITAL BUDGET SUMMARY
 (ALL AMOUNTS IN THOUSANDS)
 YEAR OF CONSTRUCTION IS SHOWN

PROJECT NAME	GROSS COSTS	ESTIMATED RECEIPTS	NET COSTS	1986	1987	1988	1989	1990	1991 AND THEREAFTER
Transportation Services									
Roads									
Byng	190	95	95						95
Canterbury St.	285	135	150	150					
Fifth St. Improvements	70	10	60		60				
Gregory Drive	130	65	65						65
Indian Creek Road E.	1,000	750	250						250
Indian Creek Road W.	546	220	326	326					
Keil - Richmond to Grand	1,000	750	250			125	125		
Keil Drive Extension	1,300	585	715				350	365	
King W.-Lacroix to Crystal	770	385	385						385
King W.-Second to Lacroix	450	225	225						225
McNaughton-Sandys to St. Clair	1,200	900	300	100	200				
Park Ave. E. Underpass	5,320	4,720	600					300	300
Park Avenue West	425	315	110						110
Park St.-William to Whitehall	800	400	400						400
Queen Street Underpass	5,750	4,500	1,250						1,250
Sandys-Grand to McNaughton	1,550	990	560			280	280		
Third Street Bridge	425	210	215	215					
Wellington-Lacroix to Second and Raleigh									
Wellington to C.P.R.	750	375	375		250	125			
Sidewalks	342	31	311	61	50	50	50	50	50
Parking-Downtown Defined Area	575		575						575
O.N.I.P.	2,280	1,140	1,140	275	150	150	150	150	265
Sanitary Sewers									
Bloomfield Road	650	50	600						600
Colborne St.	221	21	200		200				
Delaware Ave.	64	6	58		58				
Faubert Drive	210	20	190						190
Irwin St. Trunk Phase I	450		450						450
Irwin St. Trunk Phase II	650		650						650
Woods Subdivision	400	40	360			100	100	160	
Restorick Subdivision	750	75	675		150	150	175	200	
Staal Subdivision	360	36	324	324					
Victoria/Lawson/Gregory	320	32	288						288
W.P.C.P. Expansion	2,000		2,000				200	250	1,550
Post Five Year Projects	7,850	728	7,122						7,122
SUB-TOTAL	39,083	17,809	21,274	1,451	1,118	980	1,430	1,475	14,820

CITY OF CHATHAM

 1986 CAPITAL BUDGET SUMMARY
 (ALL AMOUNTS IN THOUSANDS)
 YEAR OF CONSTRUCTION IS SHOWN

PROJECT NAME	GROSS COSTS	ESTIMATED RECEIPTS	NET COSTS	1986	1987	1988	1989	1990	1991 AND THEREAFTER
SUB-TOTAL FORWARD	39,083	17,809	21,274	1,451	1,118	980	1,430	1,475	14,820
Watermains									
Bloomfield Road	250		250						250
Colborne Street	50		50			50			
Edgar Street	122		122						122
Indian Creek Rd. E.	50		50						50
Irwin Street	150		150						150
Park Avenue W.	390		390						390
Water Purification Plant	150		150						150
Storm Sewers									
Bloomfield Road	650	180	470						470
Colborne Street Drain	70		70						70
Indian/McGregor Creek	9,530	8,340	1,190				600	590	
McFarlane Drain	19		19	19					
Payne Backus Drain	38	13	25	25					
General Sewer Separation	14,435	3,000	11,435			200	200	200	10,835
ENGINEERING TOTAL	64,987	29,342	35,645	1,495	1,118	1,230	2,230	2,265	27,307
Recreation and Culture									
Arena	2,700	2,200	500		500				
Brad-Lea Merritt Park	100		100					100	
Memorial Pool	200		200			200			
Gymnasium	350		350						350
Victoria Residence	2,500	1,250	1,250			600	650		
Board of Comm. of Police	1,000		1,000					1,000	
Riverbank Improvement	1,403	519	884	445	439				
	73,240	33,311	39,929	1,940	2,057	2,030	2,880	3,365	27,657
Less: 1991 and thereafter	40,875	13,218	27,657	0	0	0	0	0	27,657
	32,365	20,093	12,272	1,940	2,057	2,030	2,880	3,365	0

Transportation Services

Engineering

Hardsurfaced Roads

Highlights and
Justification

Construction

Capital Budget
19861. Byng Avenue, Pavement, Curb & Gutter, Richmond Street to south end.

This road is a "now" deficient road on the Road Needs Study, which requires reconstruction with curb and gutter. The south end has deteriorated to gravel. It is a local industrial road carrying heavy loads from Libby's and concrete plants. The Industries tried to have a petition signed to initiate this work as a local improvement. This street has never been constructed to proper industrial standard and lacks proper drainage.

2. Canterbury Street - Croydon to Sussex.

This project was successfully petitioned for by the residents in 1984, and had been included in the 1985 budget. Due to a lack of MTC funds, Council requested that a letter be sent to the property owners to advise them that the work would be delayed for another year. The work includes roadway reconstruction, improved drainage, curb and gutter.

3. Fifth Street Improvements.

Council has approved an application under the C.A.I.P. program to improve the streetscape. Work to include planters, decorative lighting, sidewalk repairs, etc.

4. Gregory Drive (Victoria Ave. to East City Limits)5. Indian Creek Road East:

At present this roadway is gravel and a constant maintenance problem. In 1982 the County took over this roadway as a suburban road, which enables a portion of the cost of reconstruction to be paid from suburban road funds. The City's share of the cost of the work would be approximately 25% of the total cost and is budgeted over a three-year period.

6. Indian Creek Road West - 150 m west of St. Michael to 300 m westerly.

This roadway is presently gravel and a constant maintenance problem. The work was petitioned for by the residents in 1984 and includes road reconstruction, drainage, curbs and gutters. In addition, curbs and a sidewalk have been included for the north side from Lacroix to the former west City limit. This will complete the servicing between the existing improved area and proposed local improvements.

7. Keil Drive - Richmond to Riverview and the Keil Grand Avenue Intersection

This project will involve reconstruction of the street including concrete curb and gutter and sidewalks as well as the modernization of traffic signal installations at the intersections. It is also proposed to reconstruct the railroad crossing with materials similar to those used for the new Lacroix Street crossing. The installation of curbs will control traffic and improve its flow on this busy arterial. The City's share of the cost would be approximately 25% of the total cost.

8. Keil Drive - Park Avenue to Richmond Street.

This project was previously submitted to the CTC in 1970, however, approval for a grade crossing at the CNR was denied, and insufficient funds were available to construct a grade separation. In light of the re-routing of CNR trains, it would be prudent to re-initiate this project. Costs reflect a four lane roadway, however, a 25% reduction in cost would occur with a two lane road width.

9. & King Street West, Phase I - Second Street to Lacroix Street10. Phase II - Lacroix Street to Crystal Drive

This road is "now" deficient according to the Road Needs Study insofar as structure, width, and drainage are concerned. It is proposed to reconstruct two lanes with excavation, granular, curb and gutter, storm sewers, and sidewalks, as required.

TRANSPORTATION SERVICES

ENGINEERING

HARDSURFACED ROADS

FINANCES

CONSTRUCTION

(AMOUNTS IN THOUSANDS OF DOLLARS)

PROJECT NAME	GROSS ESTIMATED COSTS	ESTIMATED REVENUE	NET DEBENTURE	1986	1987	1988	1989	1990	1991 AND THEREAFTER
Byng	190	95	95						95
Canterbury St.	285	135	150	150					
Fifth St. Improvements	70	10	60		60				
Gregory Drive	130	65	65						65
Indian Creek Road E.	1,000	750	250						250
Indian Creek Road W.	546	220	326	326					
Keil - Richmond to Grand	1,000	750	250			125	125		
Keil Drive Extension	1,300	585	715				350	365	
King W.-Lacroix to Crystal	770	385	385						385
King W.-Second to Lacroix	450	225	225						225
SUB-TOTAL	5,741	3,220	2,521	476	60	125	475	365	1,020

Transportation Services

Engineering

Hardsurfaced Roads
(continued)Highlights and
Justification

Construction

Capital Budget
198611. McNaughton Avenue, Sandys Street to St. Clair Street, Reconstruction.

It is proposed that this street be widened and reconstructed to 4 lanes. The work is subsidizable at the rate of 75% under the Connecting Link Program. This project will include utility re-locations, curb, gutter and new street lighting and extensive intersection work at St. Clair Street to handle traffic as a result of this project and as defined in the Traffic Operations Study.

12. Park Avenue East Underpass.

The proposed project allows for construction of a grade separation at the existing C & O railway crossing on Park Avenue East pursuant to the Conrail Purchasing Agreement.

13. Park Avenue West (Houston St. to Merritt Ave.)14. Park Street - William to Whitehall:

This road requires reconstruction to correct structural and pavement width inadequacies. Repeated resurfacing over the years has raised the road surface to a point which all but eliminates the adjacent curbs.

15. Queen Street Underpass:

The Queen Street Crossing has warranted an underpass according to the Functional Planning Report, dated 1978 carried out by McCormick Rankin, Consulting Engineers. The study outlined design requirements, including alignment, property, utilities, structure type and outlined funding. The City is on a long waiting list of municipalities requesting grade separation funds from the Canadian Transport Commission.

16. Richmond/Queen Improvement:

It is proposed to carry out extensive modifications to this intersection to improve its operation in light of changed traffic patterns in the Downtown following the Lacroix Street Bridge construction and Downtown Chatham Centre development. By realigning the intersection, it is possible to remove the one-way traffic system on Centre Street and Queen Street. Included is sufficient money for design, property purchase and reconstruction. We have received a petition and many requests for this work.

17. Sandys Street, Grand Avenue to McNaughton Avenue, Reconstruction.

It is proposed that this street be widened and reconstructed to 4 lanes. The work is subsidizable at the rate of 75% under the Connecting Link Program. This project will include utility re-locations, new storm sewer, (outlet relief for Sussex Drive storm system) pavement, curb, gutter, new sidewalks where required and new street lighting.

18. Third Street Bridge.

The bridge deck investigation report, completed in 1983, recommends replacement of the existing deck. The deck has since continued to deteriorate.

19. Wellington Street - Lacroix to Second and Raleigh Street - Wellington to C.P.

The project proposes to reconstruct these roadways and can only be undertaken following the sewer construction work proposed as part of the O.N.I.P. grant application.

TRANSPORTATION SERVICES

ENGINEERING

HARDSURFACED ROADS

FINANCES

CONSTRUCTION

(AMOUNTS IN THOUSANDS OF DOLLARS)

PROJECT NAME	GROSS ESTIMATED COSTS	ESTIMATED REVENUE	NET DEBENTURE	1986	1987	1988	1989	1990	1991 AND THEREAFTER
SUB-TOTAL FORWARD	5,741	3,220	2,521	476	60	125	475	365	1,020
McNaughton - Sandys to St. Clair	1,200	900	300	100	200				
Park Ave. E. Underpass	5,320	4,720	600					300	300
Park Ave. West	425	315	110						110
Park St. - William to Whitehall	800	400	400						400
Queen St. Underpass	5,750	4,500	1,250						1,250
Sandys - Grand to McNaughton	1,550	990	560			280	280		
Third Street Bridge	425	210	215	215					
Wellington - Lacroix to Wellington to C.P. R.	750	375	375		250	125			
TOTAL	21,961	15,630	6,331	791	510	530	755	665	3,080

Transportation Services

Engineering

Sidewalks

Highlights and
JustificationConstruction New
and ReplacementCapital Budget
19861. Sidewalk Construction.

This item provides for the construction of sidewalks in areas where none exist at present. The work would be initiated under the Local Improvement Act. The estimated revenue assumes that 10% of the assessment will be commuted.

Local Improvements - Cost Estimate:Sylvester Drive - Tweedsmuir to South Limit, Mud Creek

Park (A local improvement petition has been sent out but not returned.) -

32,000

Lark Street - Baldoon Road to Crane Drive

It is proposed to initiate this project under Section 12 of the Local Improvement Act. -

29,000

\$ 61,000

SIDEWALKS
CONSTRUCTION (NEW AND
REPLACEMENT)

ENGINEERING

FINANCES

(AMOUNTS IN THOUSANDS OF DOLLARS)

PROJECT NAME	GROSS ESTIMATED COSTS	ESTIMATED REVENUE	NET DEBENTURE	1986	1987	1988	1989	1990	1991 AND THEREAFTER
Sidewalks	342	31	311	61	50	50	50	50	50

Transportation Services

Engineering

Parking Facility

Highlights and
Justification

Purchase and Construction

Capital Budget
1986

1. Downtown Defined Area, Additional Parking.

The proposal recommends providing additional parking facilities in the Downtown Defined Area. The City of Chatham Downtown Study dated August 1972 recommended that the existing parking lots in this area be expanded when the capacity was required. The Downtown Chatham Business Improvement Area Association has been involved in discussions of the proposal to date and agree in principal with the expansion proposed. It is anticipated to purchase three properties and expand the existing parking facilities together with new improved lot surface and money collection facilities. It is proposed to recoup the cost over a ten year period by assessing all benefitting Downtown merchants in the assessment Area (91 merchants) an equal annual charge; that is, although debentures are sold by the Municipality, there is no cost to the City for the project.

TRANSPORTATION SERVICES

ENGINEERING

PARKING FACILITIES

FINANCES

CONSTRUCTION

(AMOUNTS IN THOUSANDS OF DOLLARS)

PROJECT NAME	GROSS ESTIMATED COSTS	ESTIMATED REVENUE	NET DEBENTURE	1986	1987	1988	1989	1990	1991 AND THEREAFTER
Parking - Downtown Defined Area	575		575						575

Transportation Services

Engineering

Special Projects
O.N.I.P.Highlights and
Justification

Urban Renewal

Capital Budget
1986O.N.I.P.

The O.N.I.P. Area #3 has been divided into two phases.

Area #3, Phase I has been defined as an area bounded by William Street, Spencer Avenue, Inshes Avenue, and Richmond Street. Improvements to sidewalks, parks, and roadways are proposed. (Net budget \$275 million)

Area #3, Phase II is bounded by William Street, Richmond Street, Lacroix Street, and the River. Construction of storm and sanitary sewers on Wellington Street from Lacroix Street to Second Street and Raleigh Street from Wellington Street to the CPR, as well as the improvements to parks, sidewalks, roadways, and street lighting are proposed. (Net budget \$865 million)

TRANSPORTATION SERVICES

ENGINEERING

SPECIAL PROJECTS - O.N.I.P.

FINANCES

URBAN RENEAL

(AMOUNTS IN THOUSANDS OF DOLLARS)

PROJECT NAME	GROSS ESTIMATED COSTS	ESTIMATED REVENUE	NET DEBENTURE	1986	1987	1988	1989	1990	1991 AND THEREAFTER
O.N.I.P.	2,280	1140	1,140	275	150	150	150	150	265

Transportation Services

Engineering

Sanitary Sewers

Highlights and
Justification

Construction

Capital Budget
1986

1. Bloomfield Sanitary Sewer from Richmond Street to Riverview Drive.
The construction of this work will provide the outlet for the industrial development lands. This sewer would be constructed under Section 12 of the Local Improvement Act. Also it may be possible to obtain an interest free government loan, available for 75% of the City's share, forgiving interest on a reducing formula over 5 years. The estimated revenue assumes approximately 7.5% of assessment will be commuted.
2. Colborne Street - C & O to Sass Road.
This project proposed to service adjacent lands with sanitary sewers and the works would be initiated under Section 12 of the Local Improvement Act. The estimated revenue assumes 10% of assessment will be commuted.
3. Delaware Avenue - McNaughton Avenue to North Limit.
It is proposed to construct sanitary sewers in this area to eliminate the existing use of septic tanks. The works would be initiated under Section 12 of the Local Improvement Act and estimated revenue assumes approximately 10% of assessment will be commuted.
4. Faubert Drive
This street is presently served by septic tanks, and in keeping with past City of Chatham policy, it is proposed to construct sanitary sewers to eliminate this. The works would be initiated under Section 12 of the Local Improvement Act and estimated revenue assumes 10% assessment will be commuted.
5. Irwin Street Trunk Sewer - Phase I - Water Pollution Control Plant to Richmond Street.
This project is proposed as the initial leg towards servicing residential and industrial land in south Chatham. It is proposed to recover the costs, at the time of development of the lands, by equitable impost charges.
6. Irwin Street Trunk Sewer, Phase II - Richmond Street to Park Avenue West.
Phase II of the Irwin Street Trunk will provide the outlet for sanitary sewage for the annexed undeveloped residential lands south of Park Avenue. It may be possible to obtain an interest free government loan, available for 75% of the City's share, forgiving interest on a reducing formula over 5 years. It is proposed to recover the cost of this installation at the time of development of lands by equitable impost charges.
7. Jules Staal Subdivision.
It is proposed to initiate the construction of sanitary sewers on these streets in the north-western part of the City which are now served by septic tanks. These works would be initiated under Section 12 of the Local Improvement Act and the estimated revenue assumes 10% assessment will be commuted.
8. Restorick Subdivision.
Construction of the Sandys - St. Clair Sanitary Sewer is scheduled for 1986. This will provide the outlet necessary to service the area, which is now served by septic tanks.
9. Victoria/Lawson/Gregory.
Construction of the Sandys - St. Clair Sanitary Sewer is scheduled for 1986. This will provide the outlet necessary to service the area, which is now served by septic tanks.
10. Water Pollution Control Plant.
Expansion of the inlet facilities are required to solve overflow problems due to current storm surcharge loadings and to provide for increased industrial loadings.
11. Woods Subdivision - Vanderpark Drive, St. Michael Avenue, Heather Drive, Holland Avenue.
It is proposed to initiate the construction of sanitary sewers on these streets in the south-western part of the City which are now served by septic tanks. These works would be initiated under Section 12 of the Local Improvements Act and the estimated revenue assumes 10% assessment will be commuted.
12. Post 5 Year Projects

a) Industrial Street	- \$140,000	f) Northside Trunk	- \$3,100,000
b) National - Borrowman	- 150,000	g) Southside Trunk	- 2,070,000
c) Coverdale Extension	- 180,000	h) Wilcox Subdivision	- 800,000
d) Given Road Area	- 140,000		
e) Colborne Street	- 200,000		

ENVIRONMENTAL SERVICES

ENGINEERING

SANITARY SENERS

FINANCES

CONSTRUCTION

(AMOUNTS IN THOUSANDS OF DOLLARS)

PROJECT NAME	GROSS ESTIMATED COSTS	ESTIMATED REVENUE	NET DEBENTURE	1986	1987	1988	1989	1990	1991 AND THEREAFTER
Bloomfield Road	650	50	600						600
Colborne St.	221	21	200		200				
Delaware Ave.	64	6	58		58				
Faubert Drive	210	20	190						190
Irwin St. Trunk Phase 1	450		450						450
Irwin St. Trunk Phase 2	650		650						650
Woods Subdivision	400	40	360			100	100	160	
Restorick Subdivision	750	75	675		150	150	175	200	
Staal Subdivision	360	36	324	324					
Victoria/Lawson/Gregory	320	32	288						288
N.P.C.P. Expansion	2,000		2,000				200	250	1550
Post Five Year Projects	7,850	728	7,122						7,122
	13,925	1,008	12,917	324	408	250	475	610	10,850

Transportation Services

Engineering

Water Mains

Highlights and
Justification

Construction

Capital Budget
1986Watermains:

1. This item provides for construction of a 12" watermain on Bloomfield Road from Richmond Street northerly to connect to the existing 12" main on Riverview Drive approximately 5000'.
2. This item provides for construction of a 12" watermain on Colborne Street from existing 12" watermain easterly to the City limits, approximately 1,000'.
3. This item provides for construction of a 12" watermain on Edgar Street from Lacroix Street to Queen Street approximately 2,030'.
4. The item provides for construction of a 12" watermain on Indian Creek Road East from Queen Street easterly to the existing main approximately 1,040'.
5. This item provides for construction of a 16" watermain on Irwin Street from Richmond Street southerly to Park Avenue West, approximately 2,500'.
6. This item provides for construction of a 12" watermain on Park Avenue West from Bloomfield Road easterly to the existing 12" watermain approximately 7,800'.
7. This item provides for construction of a 36" watermain extending southerly from the Water Purification Plant to Grand Avenue East approximately 750'.

ENVIRONMENTAL SERVICES

ENGINEERING

WATERMAINS

FINANCES

CONSTRUCTION

(AMOUNTS IN THOUSANDS OF DOLLARS)

PROJECT NAME	GROSS ESTIMATED COSTS	ESTIMATED REVENUE	NET DEBENTURE	1986	1987	1988	1989	1990	1991 AND THEREAFTER
Bloomfield Road	250		250						250
Colborne St.	50		50			50			
Edgar St.	122		122						122
Indian Creek Rd. E.	50		50						50
Irwin St.	150		150						150
Park Avenue W.	390		390						390
Water Purification Plant	150		150						150
	1,162	0	1,162	0	0	50	0	0	1,112

Transportation Services

Engineering

Storm sewers

Highlights and
Justification

Construction

Capital Budget
19861. Bloomfield Road from Thames River to the C.P.R. Tracks.

The construction of the Bloomfield Road Storm Sewer is proposed as part of the perimeter servicing of the industrial land at the intersection of Bloomfield and Riverview. It is proposed to construct the storm sewer from the Thames River southerly to the C.P.R. tracks of sufficient size to service approximately 117 acres, being the easterly portion of the industrial lands and to provide outlet for undeveloped lands on the east side of Bloomfield Road immediately south of Motor Wheel. This construction should be carried out in conjunction with the sanitary sewer and water main on Bloomfield Road. Future lands in the industrial area would have to be serviced by a separate outlet.

2. Colborne Street Drain West

Improvements and repairs to put the drain back into proper service capacity.

3. Indian/McGregor Creek Improvement4. McFarlane Drain

Dover Township proposes to build the Rivard pumping works and budget is for City's share.

5. Payne-Backus Drain, Thames River to South of The City.

Raleigh Township has received a petition for the cleaning, repair and improvement to culverts on the Payne-Backus Drain and has initiated a report. The amount budgeted is the City of Chatham property owner's portion, which may be debentured.

6. General Sewer Separation and Relief Program.

The older areas of the City are serviced by combined sewers carrying both storm and sanitary water. These are inefficient since they are undersized to adequately carry storm water and the storm water they do carry must be treated at the sewage treatment plant, overloading it at times of heavy rain. The City has maintained a policy of constructing storm sewers in these areas on a long term basis. We have budgeted a block of funds for each year which will be spent on the following projects:

a) <u>Ursuline Ave. Area</u> (Brock, Sheldon, DeGreave, Wilson, Fielder, Poplar, Lowe, Ursuline, McKeough, Emma, Grand W., Violet)	- \$1,060,000
b) <u>Van Allen Area</u> (Joseph, Forest, Florence, Victoria, Amelia, Lydican, Owen, Wiltshire, Gladstone, Elizabeth, Arnold, Coverdale Bedford, Delaware, Selkirk, VanAllen, Grand Ave.)	- \$3,070,000
c) <u>Pitt St. Area</u> (Pitt, Hillyard, Joseph, Barthe, Victoria, Dover, Thames)	- \$ 410,000
d) <u>Chatham St. Area</u> (Chatham, Grant, Thames)	- \$ 125,000
e) <u>William St.</u> (McGregor's Creek to Water St.)	- \$ 230,000
f) <u>Duke St. Area</u> (Hyslop, Degge, Park St., Park Lane Harwich, St. Anthony, Chestnut)	- \$ 700,000
g) <u>Adelaide St.</u> (Murray to Ellwood)	- \$ 130,000
h) <u>Taylor Ave.</u> (North Half)	- \$ 275,000
i) <u>Merritt Ave. South</u>	- \$1,950,000

j) <u>Princess Street</u> (Payne, Ellwood, Prince, Princess, Murray, King Street)	- \$1,000,000
k) <u>Seventh Street</u> (Seventh, Stanley)	- \$ 50,000
l) <u>Gregory Drive</u> (Gregory Dr., Victoria)	- \$ 180,000
m) <u>Victoria Avenue</u> (Victoria, Jackson, Ardleigh)	- \$ 270,000
n) <u>Inshes Avenue Area</u> (Berry, O'Neil, Park Ave. W. Inshes Avenue)	- \$1,425,000
o) <u>Prince Street</u> (Prince, Park, St. George, Foster)	- \$ 780,000
p) <u>Buckingham, Robertson</u> (Byng, Richmond, Buckingham, Tecumseh, Robertson)	- \$1,790,000
q) <u>Ninth Street</u> (Stanley, Lansdowne, Ninth)	- \$ 330,000
r) <u>McNaughton Avenue</u> (Outlet to Bissell Drain)	- \$ 170,000
s) <u>St Clair St.</u> (McNaughton to McKeough)	- \$ 490,000

ENVIRONMENTAL SERVICES

ENGINEERING

STORM SEWERS

FINANCES

CONSTRUCTION

(AMOUNTS IN THOUSANDS OF DOLLARS)

PROJECT NAME	GROSS ESTIMATED COSTS	ESTIMATED REVENUE	NET DEBENTURE	1986	1987	1988	1989	1990	1991 AND THEREAFTER
Bloomfield Road	650	180	470						470
Colborne Street Drain	70		70						70
Indian/McGregor Creek	9,530	8,340	1,190				600	590	
McFarlane Drain	19		19	19					
Payne Backus Drain	38	13	25	25					
General Sewer Separation	14,435	3,000	11,435			200	200	200	10,835
	24,742	11,533	13,209	44	0	200	800	790	11,375

Transportation Services

Engineering

Airport

Highlights and
Justifications

Construction

Capital Budget
1986Runway Extension

This project allows for the extension of the existing runway from 1158 metres in length to 1524 metres, and increasing the width by 7.6 metres. The work includes granular base, sub-base, asphalt, drainage, and electrical work.

Item	Quantity	Unit	Rate	Amount	Description
1	1158	m	1.00	1158.00	Runway extension
2	1524	m	1.00	1524.00	Runway extension
3	7.6	m	1.00	7.60	Runway extension
4	1158	m	1.00	1158.00	Runway extension
5	1524	m	1.00	1524.00	Runway extension
6	7.6	m	1.00	7.60	Runway extension
7	1158	m	1.00	1158.00	Runway extension
8	1524	m	1.00	1524.00	Runway extension
9	7.6	m	1.00	7.60	Runway extension
10	1158	m	1.00	1158.00	Runway extension
11	1524	m	1.00	1524.00	Runway extension
12	7.6	m	1.00	7.60	Runway extension
13	1158	m	1.00	1158.00	Runway extension
14	1524	m	1.00	1524.00	Runway extension
15	7.6	m	1.00	7.60	Runway extension
16	1158	m	1.00	1158.00	Runway extension
17	1524	m	1.00	1524.00	Runway extension
18	7.6	m	1.00	7.60	Runway extension
19	1158	m	1.00	1158.00	Runway extension
20	1524	m	1.00	1524.00	Runway extension
21	7.6	m	1.00	7.60	Runway extension
22	1158	m	1.00	1158.00	Runway extension
23	1524	m	1.00	1524.00	Runway extension
24	7.6	m	1.00	7.60	Runway extension
25	1158	m	1.00	1158.00	Runway extension
26	1524	m	1.00	1524.00	Runway extension
27	7.6	m	1.00	7.60	Runway extension
28	1158	m	1.00	1158.00	Runway extension
29	1524	m	1.00	1524.00	Runway extension
30	7.6	m	1.00	7.60	Runway extension
31	1158	m	1.00	1158.00	Runway extension
32	1524	m	1.00	1524.00	Runway extension
33	7.6	m	1.00	7.60	Runway extension
34	1158	m	1.00	1158.00	Runway extension
35	1524	m	1.00	1524.00	Runway extension
36	7.6	m	1.00	7.60	Runway extension
37	1158	m	1.00	1158.00	Runway extension
38	1524	m	1.00	1524.00	Runway extension
39	7.6	m	1.00	7.60	Runway extension
40	1158	m	1.00	1158.00	Runway extension
41	1524	m	1.00	1524.00	Runway extension
42	7.6	m	1.00	7.60	Runway extension
43	1158	m	1.00	1158.00	Runway extension
44	1524	m	1.00	1524.00	Runway extension
45	7.6	m	1.00	7.60	Runway extension
46	1158	m	1.00	1158.00	Runway extension
47	1524	m	1.00	1524.00	Runway extension
48	7.6	m	1.00	7.60	Runway extension
49	1158	m	1.00	1158.00	Runway extension
50	1524	m	1.00	1524.00	Runway extension
51	7.6	m	1.00	7.60	Runway extension
52	1158	m	1.00	1158.00	Runway extension
53	1524	m	1.00	1524.00	Runway extension
54	7.6	m	1.00	7.60	Runway extension
55	1158	m	1.00	1158.00	Runway extension
56	1524	m	1.00	1524.00	Runway extension
57	7.6	m	1.00	7.60	Runway extension
58	1158	m	1.00	1158.00	Runway extension
59	1524	m	1.00	1524.00	Runway extension
60	7.6	m	1.00	7.60	Runway extension
61	1158	m	1.00	1158.00	Runway extension
62	1524	m	1.00	1524.00	Runway extension
63	7.6	m	1.00	7.60	Runway extension
64	1158	m	1.00	1158.00	Runway extension
65	1524	m	1.00	1524.00	Runway extension
66	7.6	m	1.00	7.60	Runway extension
67	1158	m	1.00	1158.00	Runway extension
68	1524	m	1.00	1524.00	Runway extension
69	7.6	m	1.00	7.60	Runway extension
70	1158	m	1.00	1158.00	Runway extension
71	1524	m	1.00	1524.00	Runway extension
72	7.6	m	1.00	7.60	Runway extension
73	1158	m	1.00	1158.00	Runway extension
74	1524	m	1.00	1524.00	Runway extension
75	7.6	m	1.00	7.60	Runway extension
76	1158	m	1.00	1158.00	Runway extension
77	1524	m	1.00	1524.00	Runway extension
78	7.6	m	1.00	7.60	Runway extension
79	1158	m	1.00	1158.00	Runway extension
80	1524	m	1.00	1524.00	Runway extension
81	7.6	m	1.00	7.60	Runway extension
82	1158	m	1.00	1158.00	Runway extension
83	1524	m	1.00	1524.00	Runway extension
84	7.6	m	1.00	7.60	Runway extension
85	1158	m	1.00	1158.00	Runway extension
86	1524	m	1.00	1524.00	Runway extension
87	7.6	m	1.00	7.60	Runway extension
88	1158	m	1.00	1158.00	Runway extension
89	1524	m	1.00	1524.00	Runway extension
90	7.6	m	1.00	7.60	Runway extension
91	1158	m	1.00	1158.00	Runway extension
92	1524	m	1.00	1524.00	Runway extension
93	7.6	m	1.00	7.60	Runway extension
94	1158	m	1.00	1158.00	Runway extension
95	1524	m	1.00	1524.00	Runway extension
96	7.6	m	1.00	7.60	Runway extension
97	1158	m	1.00	1158.00	Runway extension
98	1524	m	1.00	1524.00	Runway extension
99	7.6	m	1.00	7.60	Runway extension
100	1158	m	1.00	1158.00	Runway extension

CITY OF CHATHAM CURRENT BUDGET TRANSPORTATION SERVICES AIRPORT CONSTRUCTION	DEPARTMENT ENGINEERING FINANCES	FUNCTION DEPARTMENTAL SERVICE ACTIVITY
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(AMOUNTS IN THOUSANDS OF DOLLARS)

PROJECT NAME	GROSS ESTIMATED COSTS	ESTIMATED REVENUE	NET DEBENTURE	1986	1987	1988	1989	1990	1991 AND THEREAFTER
Runway Extension	850	425	425	-	325	100	-	-	-

1986	1987	1988	1989	STAFF COMMENT
				TOTAL FULL TIME EQUIVALENT POSITIONS
				WAGE RATE YEARS
				CHARGED POSITIONS
				ESTABLISHED PERSONNEL (SALARIED)

FUNCTION	RECREATION AND COMMUNITY SERVICES	DEPARTMENT	CITY OF CHATHAM
PROGRAM	RECREATION	FIVE YEAR ACCOUNT NO. CAPITAL BUDGET	CURRENT BUDGET
ACTIVITY			

1) Arena - 1986

As determined by the Marshall Macklin & Monaghan Feasibility study a new arena is required in Chatham. This amount represents the City's contribution to construction.

\$500,000.00

2) Upgrade Walter Hawkins Pool, construct dressing rooms adjacent to arena and enclose pool (1987)

\$400,000.00

In the event that sufficient funds are not raised to build a new indoor swimming pool on Thames Campus, an alternative could be the enclosure of Walter Hawkins Pool located close by Northside Arena. When the arena was built it was designed to accommodate change rooms, shower rooms, etc., on the south side adjacent to the pool. There is a need in the City for additional indoor swimming facilities.

3) Development of park area and river bank property Brad-Lea area - Merritt Ave (1987)

\$100,000.00

There is a possibility of a beautiful park being developed along the river in the former Brad-Lea area just off Merritt Avenue extension. The park area is a good size and it extends westerly along the river. This could be an ideal family picnic area in the future with a picturesque walkway along the river.

4) Memorial Pool (1988)

Due to the age of the existing pool (25 years) structural problems have started to appear. It is proposed that the existing pool be replaced by a 25 metre pool with children's wading area.

\$400,000.00

5) Gymnasium

The need for a gymnasium with spectator seating appears evident from a long range planning perspective. Existing facilities are being taxed to their limits with the result that future facilities of this nature will be required. This amount represents the City's contribution.

\$350,000.00

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

RECREATION AND
COMMUNITY SERVICES

RECREATION

CITY OF CHATHAM

FINANCES

(AMOUNTS IN THOUSANDS OF DOLLARS)

PROJECT NAME	GROSS ESTIMATED COSTS	ESTIMATED REVENUE	NET DEBENTURE	1986	1987	1988	1989	1990	1991 AND THEREAFTER
Arena	2,700	2,200	500		500				
Brad-Lea Merritt Park	100		100					100	
Memorial Pool	200		200			200			
Gymnasium	350		350						350
SUB-TOTAL	3,350	2,200	1,150	0	500	200	0	100	350

1986	1987	1988	1989	STAFF COMPLIMENT
				ESTABLISHED PERSONNEL (SALARIES)
				UNESTABLISHED SALARIED POSITIONS
				WAGE MAN YEARS
				TOTAL FULL TIME EQUIVALENT POSITIONS

FUNCTION	OTHER	DEPARTMENT	CITY OF CHATHAM
PROGRAM	VICTORIA RESIDENCE	FIVE YEAR ACCOUNT NO. CAPITAL BUDGET	CURRENT BUDGET
ACTIVITY	HOME FOR THE AGED		

It has been proposed that the following renovations and reconstruction be carried out at Victoria Residence.

- | | |
|--|--------------------|
| (1) Renovate fifteen beds of Extended Care to a Special Care Area | \$ 480,000. |
| (2) Renovate the present Residential Care Wing for light nursing care | 760,000 |
| (3) Replace present Residential Care Wing with a new wing of thirty beds | 1,260,000 |
| | <u>\$2,500,000</u> |

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

CITY OF CHATHAM CURRENT BUDGET OTHER VICTORIA RESIDENCE HOME FOR THE AGED	DEPARTMENT CITY OF CHATHAM FINANCES	PROJECT NO. 10000000 PROJECT NAME VICTORIA RESIDENCE ACTIVITY
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(AMOUNTS IN THOUSANDS OF DOLLARS)

PROJECT NAME	GROSS ESTIMATED COSTS	ESTIMATED REVENUE	NET DEBENTURE	1986	1987	1988	1989	1990	1991 AND THEREAFTER
Victoria Residence	2,500	1,250	1,250			600	650		
SUB-TOTAL	2,500	1,250	1,250	0	0	600	650	0	0

1984	1985	1986	1987	STAFF COMPLIMENT
				ESTABLISHED PERSONNEL (FTE)
				RECOMMENDED SALARIED PERSONNEL
				WAGE RATE YEAR
				TOTAL FULL TIME EQUIVALENT POSITIONS

FUNCTION	PROTECTION TO PERSONS AND PROPERTY	DEPARTMENT		CITY OF CHATHAM
PROGRAM	CHATHAM BOARD OF COMMISSIONERS OF POLICE	ACCOUNT NO.	FIVE YEAR CAPITAL BUDGET	CURRENT BUDGET
ACTIVITY				

- (1) Addition to present facility of the Chatham Board of Police Commissioners
(1987) \$1,000,000.00

Approval has been given for an addition to the present facility of the Chatham Board of Commissioners of Police in 1987 at a cost of \$1,000,000.00.

STAFF COMPLEMENT	1983	1984	1985	1986
ESTABLISHED PERSONNEL (SALARIED)				
UNSCHEDULED SALARIED POSITIONS				
WAGE MAN YEARS				
TOTAL FULL TIME EQUIVALENT POSITIONS				

AND PROPERTY

CITY OF CHATHAM

CHATHAM BOARD OF
COMMISSIONERS OF POLICE

FINANCES

(AMOUNTS IN THOUSANDS OF DOLLARS)

PROJECT NAME	GROSS ESTIMATED COSTS	ESTIMATED REVENUE	NET DEBENTURE	1986	1987	1988	1989	1990	1991 AND THEREAFTER
Facility Addition	1,000		1,000					1,000	
SUB-TOTAL	1,000	0	1,000	0	0	0	0	1,000	0

Engineering

Highlights and
Justifications

Riverbank Improvement

Capital Budget
1986

The area to be developed involves the City's historical riverfront between Third and Sixth Streets and a strip of land along McGregor Creek. Plans include the construction of a steel breakwall and other restorative work on the riverbank, parking for up to 100 cars, and enhanced facilities for boaters and visitors, such as a landscaped park, walkways, new lighting and picnic tables.

OTHER

CITY OF CHATHAM

RIVERBANK IMPROVEMENT

FINANCES

(AMOUNTS IN THOUSANDS OF DOLLARS)

PROJECT NAME	GROSS ESTIMATED COSTS	ESTIMATED REVENUE	NET DEBENTURE	1986	1987	1988	1989	1990	1991 AND THEREAFTER
Riverbank Improvement	1,403	519	884	445	439				
SUB-TOTAL	1,403	519	884	445	439	0	0	0	0

